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# Anderson County Board of Commissioners

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## Regular Agenda

Monday, March 20, 2023 @ 6:30 p.m.

1. **Call to Order / Roll Call**
2. **Prayer / Pledge of Allegiance**
3. **Appearance of Citizens**
4. **Approval and Correction of Agendas**
  - Consent Agenda
  - Regular Agenda
5. **Public Hearing Report** – by Vice-Chairman Vowell
6. **Committee Reports**
  - Purchasing Report – by Robby Holbrook, Finance Director
  - Budget Report – by Robby Holbrook, Finance Director
7. **Director of Schools** – Written Report including BOE Minutes (2/9/23)
8. **County Mayor**
  1. Requesting confirmation of Steven Poppick to the Solid Waste Board. Term expiring 9/2026
  2. Grant Contract between State of TN Department of Health and AC Government.
9. **Law Director**
  - A. Contract Approvals
  - B. Anderson County Zoning Violations
  - C. Bankruptcies
  - D. Delinquent Taxes
  - F. Other:
    1. Quitclaim Deed for the sale of 442 Jarnigan Street held by Anderson County
    2. Research Juror Compensation and if Service Industry workers are financially harmed by missing tip share for jury duty.
    3. Title Search on Property held by Tennessee Bonding Co.
    4. Attempt to collect debt owed by AA Bonding Co.
10. **Committees/Boards Reports**
  1. Operations Committee Report – by Chairman Isbel
  2. Animal Care Advisory Committee Report - by Chairman Wandell
11. **New Business**
12. **Old Business**
13. **Adjourn**

Respectfully Submitted  
Joshua Anderson, Chairman

**Anderson County Board of Commissioners  
Purchasing Committee Meeting Minutes  
March 13, 2023  
4:30 p.m.  
Room 312 of the Courthouse**

**Members present:** Tim Isbel (Committee Chair), Phil Yager, Catherine Denenberg, Tyler Mayes and Denise Palmer

**Members Absent:**

**A. Contracts Approved by Law Director**

1. **LEAF, County Clerk, Contract #23-0082**- Five-year lease for printer. Contract has a one-time fee of \$95 and then cost is \$74.87 per month with unlimited copies.

Commissioner Mayes made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

2. **TDOT, Mayor, Contract #23-0083** – Five-year grant project to construct sidewalks and safety crossings on from Browder Circle to Midway Drive and from Norwood School to Bennett Road on Tri-County Blvd in Oliver Springs. Amount is \$991,600. The County matches 5% and 100% of the of an estimated \$167,000 construction cost.

Commissioner Palmer made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

3. **TDOT, Mayor, Contract #23-0084** – Five-year grant project to construct sidewalks and safety crossings on from Midway Drive to Gail Lane on Tri-County Blvd in Oliver Springs. Amount is \$889,244.55. The County matches 20%.

Commissioner Denenberg made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

4. **East Tennessee Development District, Mayor, Contract #23-0085** – Two-year contract for local planning services. Cost is \$17,085 per year.

Commissioner Denenberg made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

**B. Contracts Pending Law Director Approval**

1. **Vacasa Rental Management, Parks Department, Contract #23-0075** – Two-year contract to manage the rentals of the house at Anderson County Park. Fee is 22% of rental proceeds. Replaces contract that had a 35% fee.
2. **Clinton City Schools, Office of the Mayor, Contract #22-0059**- One-year contract renewal for the lease of the soccer field next to the jail for \$1/year.

Commissioner Denenberg made a motion to approve as a group and forward to County Commission with a recommendation for approval, pending Law Director Approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

**C. Other Business**

1. **Request to remove the Tourism Welcome Center from Surplus Status.**

Commissioner Yager made a motion to defer item to June 12, 2023 Purchasing Meeting. Commissioner Palmer seconded the motion. Motion passed unanimously.

**D. New Business**

**E. Old Business**

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Anderson County Board of Commissioners  
Purchasing Committee Meeting Agenda  
March 13, 2023  
4:30 p.m.  
Room 312 of the Courthouse

Members: Tim Isbel (Committee Chair), Phil Yager, Catherine Denenberg, Tyler Mayes and Denise Palmer

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**C. Other Business**

1. **Request to remove the Tourism Welcome Center from Surplus Status.** The following took place at the Tourism Council's March 1<sup>st</sup> meeting:

A motion was made by Katy Watt and seconded by Brent Galloway to submit a request to the County Commission Purchasing Committee to take the Welcome Center off of surplus due to



the action taken by County Commission at the December 19, 2022 meeting to not sell the building and in order to spend funds on eliminating the mold issue at the Welcome Center. Motion passed.

**D. New Business**

**E. Old Business**

**ANDERSON COUNTY GOVERNMENT  
SUMMARY OF BUDGET AMENDMENTS**

March 9, 2023

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
<b>Group 1 Consent Agenda - Transfers (No Commission Action Necessary)</b>			
1	1	General Fund 101 - County Commission	\$ 1,500.00
1	2	General Fund 101 - Sheriff's Department	\$ 3,000.00
2	3	General Fund 101 - Sheriff's Department	\$ 3,000.00
2	4	General Fund 101 - Sheriff's Department	\$ 6,000.00
2	5	General Fund 101 - Finance/General Administration	\$ 2,186.00
3	6	General Fund 101 - Register of Deeds	\$ 820.00
3	7	General Fund 101 - Buildings & Grounds	\$ 2,625.00
3	8	General Fund 101 - HR	\$ 256.00
4	9	General Fund 101 - Juvenile	\$ 1,000.00
4	10	General Fund 101 - IT	\$ 795.00
5	11	Fund 118 - EMS	\$ 10,080.00
5	12	Fund 128 - Tourism	\$ 25,000.00
5	13	Fund 115 - Library	\$ 212.62
6	14	Fund 141 - Student Services	\$ 325.00
6	15	Fund 141 - Fiscal Services	\$ 30,000.00
7	16	Fund 141 - Fiscal Services	\$ 9,000.00
7	17	Fund 141 - Fiscal Services	\$ 11,400.00
7	18	Fund 141 - Fiscal Services	\$ 3,000.00
<b>Group 2 - Appropriations - School (Commission Approval by Board Vote)</b>			
8	19	Fund 141 - Special Education	\$ 50,000.00
8	20	Fund 141 - Fiscal Services	\$ 3,000.00
<b>Group 3 - Transfers - School (Commission Approval by Board Vote)</b>			
9	21	Fund 141 - Fiscal Services (Payroll)	\$ 20,000.00
<b>Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)</b>			
9	22	Fund 131 - Highway	\$ 6,345.00
9	23	Fund 131 - Highway	\$ 8,055.50
10	24	Fund 131 - Highway	\$ 100,000.00
10	25	Fund 131 - Highway	\$ 500,000.00
10	26	General Fund 101 - County Clerk	\$ 3,500.00
11	27	General Fund 101 - County Clerk	\$ 1,200.00
11	28	General Fund 101 - County Clerk	\$ 30,000.00
12	29	General Fund 101 - Chancery Clerk & Master	\$ 2,589.91
12	30	General Fund 101 - Animal Care	\$ 850.00
12	31	Fund 121 - County Commission - ARP Funds	\$ 14,000.00
13	33	Fund 115 - Library	\$ 400.00
13	34	Fund 115 - Library	\$ 13,490.60
14	35	Fund 115 - Library	\$ 2,140.00
14	36	Fund 115 - Library	\$ 3,570.00
15	38	General Fund 101 - Sheriff's Department	\$ 8,022.00
<b>Group 5 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)</b>			
13	32	General Fund 101 - Juvenile	\$ 30,000.00
<b>Group 6 - Transfers - NonSchool (Commission Approval by Board Vote)</b>			
15	37	General Fund 101 - Animal Control (Payroll)	\$ 6,550.00
<b>Group 7 - Miscellaneous</b>			

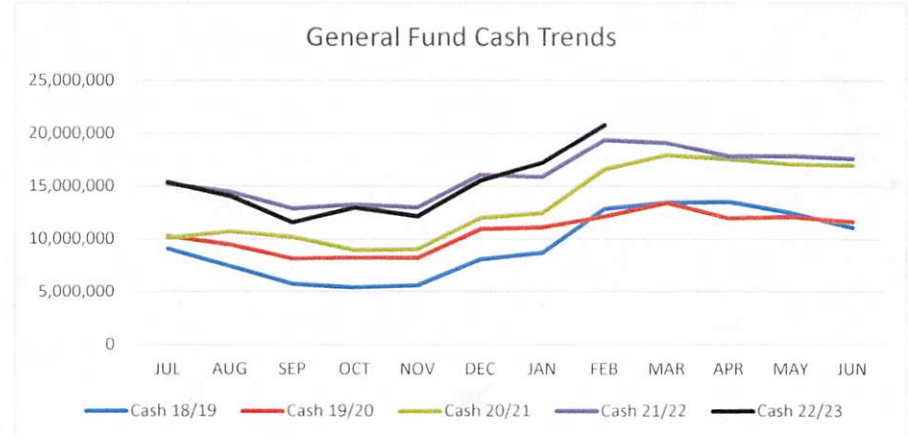
**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
February 28, 2023**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,098,010	\$ 1,660,984	\$ 3,711,539	\$ 9,291,204 *	\$ 15,761,737	\$ 20,793,264
115	Library Fund	\$ -	\$ 362,698		\$ -	\$ -	\$ 362,698	\$ 530,146
116	Solid Waste/Sanitation Fund	\$ -	\$ 383,657	\$ -	\$ -	\$ -	\$ 383,657	\$ 1,048,163
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 669,478	\$ 669,478	\$ 748,983
121	American Rescue Plan							\$ 12,146,734
122	Drug Control Fund	\$ -	\$ 116,696	\$ 8,754	\$ -	\$ -	\$ 125,450	\$ 135,510
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 65,272	\$ -	\$ 65,272	\$ 38,629
128	Tourism Fund	\$ -	\$ 389,083	\$ -	\$ 200,000	\$ -	\$ 589,083	\$ 759,937
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 1,899,704	\$ -	\$ -	\$ 2,247,111	\$ 5,380,491
141	General Purpose School Fund	\$ -	\$ -	\$ 12,604,714	\$ -	\$ -	\$ 12,604,714	\$ 23,789,133
143	Central Cafeteria	\$ 144,351	\$ 1,396,730	\$ -	\$ -	\$ -	\$ 1,541,081	\$ 3,589,493
151	General Debt Service Fund	\$ -	\$ 730,140	\$ -	\$ -	\$ -	\$ 730,140	\$ 1,959,407
152	Rural Debt Service Fund	\$ -	\$ 290,884	\$ -	\$ -	\$ -	\$ 290,884	\$ 309,889
156	Education Debt Service Fund	\$ -	\$ 186,452	\$ 118,995	\$ -	\$ -	\$ 305,447	\$ 1,639,682
171	Capital Projects Fund	\$ -	\$ 149,916	\$ -	\$ -	\$ -	\$ 149,916	\$ 469,307
177	Education Capital Projects Fund		\$ 535,178	\$ -	\$ -	\$ -	\$ 535,178	\$ 796,517
263	Employee Benefit Fund	\$ 35,793	\$ -	\$ -	\$ 1,603,613	\$ -	\$ 1,639,406	\$ 1,931,905
		\$ 257,814	\$ 5,909,181	\$ 16,293,151	\$ 5,580,424	\$ 9,960,682	\$ 38,001,252	\$ 76,067,190

\* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends**  
February

Cash 18/19	12,866,164
Cash 19/20	12,107,039
Cash 20/21	16,608,323
Cash 21/22	19,370,998
Cash 22/23	20,793,264

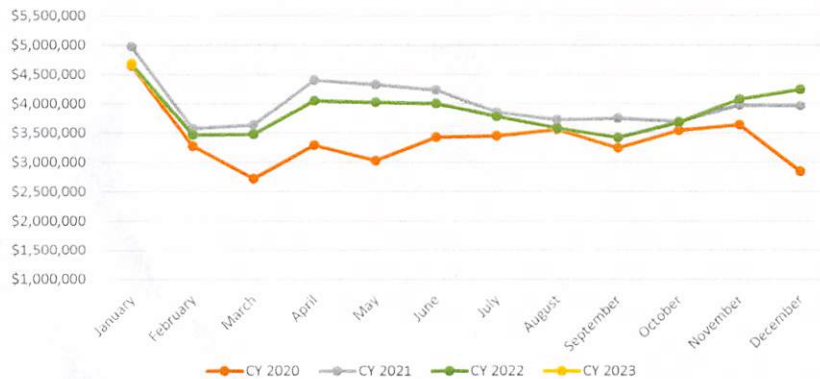


# Sales Tax

2021	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$691,871.40	\$854,569.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$0.00	\$4,980,820.48	7%
February	\$413,424.62	\$676,048.10	\$92,017.51	\$35,736.38	\$2,257,224.79	\$98,481.85	\$0.00	\$3,572,933.25	9%
March	\$488,539.04	\$647,647.04	\$71,405.00	\$30,856.85	\$2,310,754.03	\$85,812.20	\$0.00	\$3,635,014.16	34%
April	\$624,772.56	\$812,005.66	\$97,027.21	\$40,761.43	\$2,716,162.53	\$112,327.65	\$0.00	\$4,403,057.04	34%
May	\$673,349.68	\$807,388.91	\$95,601.75	\$38,539.38	\$2,616,176.72	\$98,852.41	\$0.00	\$4,329,908.85	43%
June	\$615,785.15	\$796,440.98	\$93,263.38	\$41,701.20	\$2,591,565.86	\$99,347.49	\$0.00	\$4,238,104.06	24%
July	\$407,603.66	\$785,470.40	\$91,806.89	\$40,670.36	\$2,432,412.87	\$94,819.67	\$0.00	\$3,852,783.85	12%
August	\$456,077.54	\$802,749.42	\$97,586.84	\$43,571.75	\$2,182,189.29	\$97,660.79	\$44,262.69	\$3,724,098.00	5%
September	\$539,632.32	\$755,635.19	\$83,993.88	\$40,787.96	\$2,178,398.70	\$98,324.41	\$50,309.65	\$3,747,082.11	16%
October	\$470,538.70	\$752,477.64	\$85,136.07	\$39,407.18	\$2,206,948.54	\$93,698.08	\$47,405.21	\$3,695,611.42	4%
November	\$467,327.65	\$798,314.42	\$87,797.36	\$39,262.25	\$2,481,292.11	\$96,989.76	\$1,278.48	\$3,972,262.03	9%
December	\$483,069.51	\$810,960.52	\$91,963.07	\$41,383.87	\$2,371,212.97	\$101,528.62	\$58,556.19	\$3,958,674.75	39%
Totals:	\$6,331,991.83	\$9,299,707.71	\$1,073,048.22	\$483,425.80	\$29,533,457.00	\$1,186,907.54	\$201,812.22	\$48,110,350.00	18%
2022	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$615,812.45	\$892,295.96	\$93,316.61	\$49,900.80	\$2,843,125.00	\$115,470.14	\$75,812.88	\$4,685,733.84	-6%
February	\$429,817.27	\$717,851.17	\$74,136.05	\$35,394.82	\$2,050,119.71	\$95,164.41	\$67,621.40	\$3,470,104.83	-3%
March	\$454,447.30	\$737,632.32	\$75,731.20	\$36,509.28	\$2,015,353.91	\$99,798.51	\$61,122.57	\$3,480,595.09	-4%
April	\$516,120.20	\$864,568.13	\$89,467.15	\$41,931.81	\$2,363,098.83	\$131,877.27	\$48,259.23	\$4,055,322.62	-8%
May	\$512,950.86	\$870,049.07	\$89,986.89	\$44,955.50	\$2,368,033.04	\$111,782.29	\$32,120.00	\$4,029,877.65	-7%
June	\$536,246.75	\$875,800.86	\$89,968.58	\$44,156.55	\$2,234,073.90	\$128,706.59	\$96,826.52	\$4,005,779.75	-5%
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December	\$536,129.62	\$891,690.20	\$92,730.44	\$44,750.97	\$2,514,347.33	\$113,591.36	\$55,791.44	\$4,249,031.36	7%
Totals:	\$6,077,426.16	\$10,250,953.15	\$1,062,341.64	\$513,296.87	\$26,651,645.32	\$1,328,312.51	\$649,959.84	\$46,533,935.49	-3%
2023	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	0%
February									-100%
March									-100%
April									-100%
May									-100%
June									-100%
July									-100%
August									-100%
September									-100%
October									-100%
November									-100%
December									-100%
Totals:	\$577,363.93	\$983,474.85	\$99,823.93	\$54,597.61	\$2,810,404.98	\$123,084.63	\$38,047.80	\$4,686,797.73	-90%

-6%

Local Option Sales Tax - Total Net Collections



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**BUDGET COMMITTEE MINUTES**  
**MARCH 9, 2023**

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Members Present:

Shain Vowell, Commissioner – Chairman  
Catherine Denenberg, Commissioner  
Bob Smallridge, Commissioner  
Michael Foster, Commissioner  
Shelly Vandagriff, Commissioner

Members Absent:

Jerry White, Commissioner  
Tracy Wandell, Commissioner  
Sabra Beauchamp, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

## TRANSFERS (Approved through Consent Agenda)

**THE 1<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51100-524	Staff Development	\$1,500.00
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Increase Expenditure Code:

101-51100-355	Travel	\$1,500.00
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*Justification:* Transfer to cover shortage in travel code. With more commissioners going to conferences and with the increase in meals allowance the 2022/2023 budget has already been used.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 2<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-355	Travel	\$3,000.00
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Decrease Expenditure Code:

101-54110-307-0100	Communications Equipment	\$3,000.00
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Justification: This transfer is to cover travel expenses for upcoming out of county training.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 3<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54110-414	Duplicating Supplies	\$1,000.00
101-54110-340	Medical Services	<u>2,000.00</u>
		\$3,000.00

Decrease Expenditure Code:

101-54110-336	Radio Maintenance	\$3,000.00
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Justification: This transfer is to cover duplicating supplies for the copiers at ACSO and to cover new employee medical services.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 4<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-711	Furniture & Fixtures	\$6,000.00
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Decrease Expenditure Code:

101-54210-421	Food Prep Supplies	\$6,000.00
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Justification: This transfer is to purchase chairs for officers at their posts.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 5<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51900-599	Other General Admin-Other Charges	\$2,186.00
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Decrease Expenditure Code:

101-51900-301	Other General Admin-Accounting Services	\$2,186.00
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Justification: Workers Comp Increase for FY 22/23.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 6<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51600-337	Maintenance & Repair	\$820.00
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Increase Expenditure Codes:

101-51600-349	Stationary & Forms	\$700.00
101-51600-351	Rentals	<u>120.00</u>
		\$820.00

Justification: Transfer is for ordering envelopes and water contract.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 7<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Buildings & Grounds, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51800-307-0100	Communication	\$500.00
101-51800-425	Gasoline	<u>2,125.00</u>
		\$2,625.00

Decrease Expenditure Codes:

101-51800-355	Travel	\$1,000.00
101-51800-435	Office Supplies	900.00
101-51800-524	Staff Development	<u>725.00</u>
		\$2,625.00

Justification: To cover increase in Communication code due to addition of Hot Spot to run the Energy System 24/7. To cover increase in gasoline expense, to cover mowing season.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 8<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Kim Jeffers-Whitaker, Human Resources, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51310-709	Data Processing Equipment	\$256.00
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Decrease Expenditure Code:

101-51310-435	Office Supplies	\$256.00
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*Justification:* Due to the rising cost, as well as the need for updates of current equipment and larger RAMS and Memory, our office is requesting a transfer from Office Supplies to Data Processing Equipment to purchase additional memory for one current desktop and a new desktop to meet the required equipment stats provided by the IT Director to better assist employees and achieve our Office's current duties.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 9<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53500-435	Juvenile Court-Office Supplies	\$1,000.00
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Increase Expenditure Code:

101-53500-351-1000	Juvenile Court-Rentals	\$1,000.00
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*Justification:* Copies have increased due to an increase in filings with the court and paperwork associated with those filings.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 10<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, I.T., that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52600-524	Staff Development	\$795.00
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Increase Expenditure Code:

101-52600-435	Office Supplies	\$795.00
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*Justification:* The I.T. office space needs a partition due to lack of space to accommodate staff.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.



**THE 11<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in Ambulance Fund 118 be approved.

**Decrease Expenditure Codes:**

118-55130-356	Tuition	\$2,140.00
118-55130-338	Repairs & Maintenance	<u>7,940.00</u>
		\$10,080.00

**Increase Expenditure Codes:**

118-55130-355	Travel	\$2,000.00
118-55130-349	Printing Stationary & Forms	240.00
118-55130-320	Dues & Memberships	20.00
118-55130-334	Maintenance Agreements	<u>7,820.00</u>
		\$10,080.00

***Justification:*** Had less people attend Critical Care class as we anticipated. Having some people attend training at National Fire Academy, training is free except meal ticket. This will cover remaining of FY. Adjusting Printing, Stationary, and Forms to pay for bank fee deposit forms. Dues was increased \$20. Adding preventative maintenance to Lucas Chest Compression devices.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 12<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **TRANSFER** in Tourism Fund 128 be approved.

**Increase Expenditure Codes:**

128-58110-335	Maintenance & Repair-Building	\$10,000.00
128-58110-799	Other Contracted Outlay	<u>15,000.00</u>
		\$25,000.00

**Decrease Expenditure Codes:**

128-58110-330	Lease Payments	\$20,000.00
128-58110-399	Other Contracted Services	<u>5,000.00</u>
		\$25,000.00

***Justification:*** Transferring funds to eliminate mold in Anderson County Welcome Center per the recommendation of inspector. See attached report. Also transferring funds to other capital outlay for Anderson County Park Campground expansion additional electrical, tables, fire rings, etc.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 13<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Norris Community Library, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-355-4000	Travel	\$202.62
115-56500-320-4000	Dues & Memberships	<u>10.00</u>
		\$212.62

Increase Expenditure Codes:

115-56500-524-4000	Staff Development	\$202.62
115-56500-348-4000	Postage	<u>10.00</u>
		\$212.62

*Justification:* To pay for conference registration to the Tennessee Library Association Conference for two staff members. \$10 to cover the shortfall in the cost for renewing the library's post office box as the subscription fee went up this year.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 14<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Paula Sellers, Student Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72110-790	Other Equipment	\$325.00
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Increase Expenditure Code:

141-72110-355	Travel	\$325.00
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*Justification:* To transfer funds for travel to Attendance conference and Kindergarten Round up.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 15<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72610-359	Disposal Fees	\$20,000.00
141-72610-718	Motor Vehicle	<u>10,000.00</u>
		\$30,000.00

Decrease Expenditure Codes:

141-72610-351	Rentals	\$20,000.00
141-72610-410	Custodial Supplies	<u>10,000.00</u>
		\$30,000.00

Justification: To transfer funds for increased costs in disposal fees and replacement vehicle for Operations Department.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 16<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72120-355	Travel	\$3,000.00
141-72120-524	Staff Development	<u>6,000.00</u>
		\$9,000.00

Decrease Expenditure Code:

141-72120-499	Other Supplies and Materials	\$9,000.00
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Justification: To transfer funds for additional travel needs and conference registration fees.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 17<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72210-355	Travel	\$3,000.00
141-72210-524	Staff Development	<u>8,400.00</u>
		\$11,400.00

Decrease Expenditure Codes:

141-72210-432	Library Books	\$5,700.00
141-72210-499	Other Supplies & Materials	<u>5,700.00</u>
		\$11,400.00

Justification: To transfer funds for travel for itinerant staff members and staff development registration fees.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

**THE 18<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:  
141-72120-355-COSH Travel \$3,000.00

Decrease Expenditure Code:  
141-72120-499-COSH Other Supplies & Materials \$3,000.00

Justification: To transfer funds for additional Coordinated School Health travel needs.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer request.

## **APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL**

**THE 19<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Reserve Code:  
141-43551-SEFFS Special Education Fees for Service \$50,000.00

Increase Expenditure Code:  
141-71200-429-SEFFS Instructional Supplies & Materials \$50,000.00

Justification: To appropriate funds for instructional classroom supplies and materials.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 20<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:  
141-39000 Restricted for Education \$3,000.00

**(Amendment will be from 141-34555 Restricted for Education and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:  
141-72810-524 Professional Development \$3,000.00

Justification: To appropriate the Tennessee Risk Management Trust Safety Grant. School Safety Grant received last FY and rolled into Fund balance.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 21<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (Payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72210-162	Clerical Personnel	\$3,000.00
141-72210-189	Other Salaries & Wages	<u>17,000.00</u>
		\$20,000.00

Decrease Expenditure Code:

141-72210-129	Libraries	\$20,000.00
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*Justification:* To transfer funds for clerical and coordinator salary adjustments. Due to changes in library staffing, salary funds are available to use as needed.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 22<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Revenue Code:

131-49700	Insurance Recovery	\$6,345.00
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Increase Expenditure Code:

131-62000-399	Guard Rails	\$6,345.00
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*Justification:* Guard rail destroyed on New Henderson All State reimbursement.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 23<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Revenue Code:

131-49700	Insurance Recovery	\$8,055.50
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Increase Expenditure Code:

131-62000-399	Guard Rail	\$8,055.50
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*Justification:* Insurance Recovery of Savage Garden Guard Rail by Geico.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 24<sup>th</sup> ITEM** to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-63100-425	Fuel	\$100,000.00
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Decrease Reserve Codes:

131-34550	Restricted for Hwy	\$100,000.00
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*Justification:* In case we need more fuel to make it to new budget.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 25<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$500,000.00
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Decrease Reserve Code:

131-34550	Restricted for Hwy	\$500,000.00
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*Justification:* Incase needed to asphalt roads.

Motion by Commissioner Michael Foster, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 26<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46990-6000 Business Tax Process Fee \$3,500.00

Increase Expenditure Code:

101-52500-709 Data Processing Equipment \$3,500.00

Justification: Replace outdated/non-working decal printers and monitors.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 27<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43396 Data Processing Fees \$1,200.00

Increase Expenditure Code:

101-52500-435 Office Supplies \$1,200.00

Justification: Purchase supplies until end of year.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 28<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-45510-1000 Postage \$30,000.00

Increase Expenditure Code:

101-52500-348 Postal Charges \$30,000.00

Justification: Cover postal charges until end of year.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 29<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins Jr., Chancery Clerk & Master, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-53400-709	Data Processing Equipment	\$2,589.91
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$2,589.91
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**(Amendment will be from 101-34520-7000 Restricted Clerk & Master-Data Processing and a JE will replenish the reserve for 39000)**

*Justification:* Per I.T., we needed a new server.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 30<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Animal Control & Care, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48610-ANML	Donations-Animal Holding	\$850.00
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Increase Expenditure Code:

101-55120-399-ANML	Rabies & Animal Control-Other Contracted Services	\$850.00
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*Justification:* Two donations, totaling \$850.00, were recently received for the purpose of animal medical care at the Anderson County Animal Shelter. Amendment recognizes the donations as revenue and allocates the funds to one of the codes used to pay for medical care needs.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 31<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **APPROPRIATION** in ARP Fund 121 be approved.

Increase Expenditure Code:

121-91401-790-GA015	A/V & WiFi Equip-Rm 312	\$14,000.00
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Decrease Reserve Code:

121-34512	Restricted-ARPA	\$14,000.00
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*Justification:* To purchase computers, TV's and additional WiFi for room 312 meeting room. This includes installation and configuring system.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 32<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$30,000.00
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Increase Expenditure Code:

101-53500-309	Juvenile Court-contracts with other Agencies	\$30,000.00
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*Justification:* Juvenile Court has had a significant increase in detaining juveniles.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 33<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Clinton Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Increase Expenditure Code:

115-56500-499-2001	Other Materials & Supplies	\$400.00
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Decrease Reserve Code:

115-34535-2001	Restricted Reserve	\$400.00
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*Justification:* To purchase supplies for programs in the Library.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 34<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Janine Brewer, Rocky Top Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Increase Expenditure Code:

115-56500-207-3000 Libraries-Medical Insurance-Rocky Top \$13,490.60

Decrease Reserve Code:

115-34535 Restricted-Library Reserve \$13,490.60

*Justification:* During FY 22/23 budget season Rocky Top Library was not completely staffed so benefits were not budgeted correctly. \$13,490.60 would complete funding for this fiscal year.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 35<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Rocky Top Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-3001 Dedicated Reserve-Rocky Top \$2,140.00

Increase Expenditure Code:

115-56500-307-3000 Communications \$2,140.00

*Justification:* I need to pay bills out of my communications budget but haven't received E-Rates reimbursement yet. This will cover T-Mobile and Comcast for the rest of the year. When I get reimbursed I can pay it back.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 36<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Janine Brewer, AC Library Board, that the following **TRANSFER (Payroll)** in Library Fund 115 be approved.

Increase Expenditure Codes:

115-56500-129-4000 Libraries-Norris \$1,670.00

115-56500-169-3000 Libraries-Part-Time-Rocky Top 1,900.00

\$3,570.00

Decrease Expenditure Codes:

115-56500-169-4000 Libraries-Part-Time-Norris \$1,670.00

115-56500-129-3000 Libraries-Rocky Top 1,900.00

\$3,570.00

*Justification:* After budgets were set approved for both these locations, changes were made in employees, both full and part time.

Motion by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 37<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Control & Care, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-55120-401	Animal Food	\$1,200.00
101-55120-425	Gasoline	3,500.00
101-55120-307-0100	Communications	1,300.00
101-55120-451	Uniforms	<u>550.00</u>
		\$6,550.00

Decrease Expenditure Codes:

101-55120-207	Medical Insurance	\$2,500.00
101-55120-169	Part-Time Help	<u>4,050.00</u>
		\$6,550.00

*Justification:* This request is to fund codes to carry through end of fiscal year. During a mid-year period of part-time position vacancy there were excess funds available.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 38<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mia Bounds, Sheriff's Department/Jail, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46290-TEG1	Jail Training Equipment Grant FY23	\$8,022.00
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Increase Expenditure Code:

101-54210-790-TEG1	Jail Training Equipment Grant FY23	\$8,022.00
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*Justification:* To allocate FY23 Training Equipment Grant funds.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**SECTION A, Opioid Settlement Funds/Mayor Frank**

Mayor Terry Frank presented information on the types of Opioid Settlements and timing of payments that the county is receiving.

No action taken.

**SECTION B, ARPA Projects**

Finance Director Robby Holbrook presented an update on the county's ARPA Projects and expenditures to date.

No action taken.

**SECTION C, FY 23/24 Budget**

Finance Director Robby Holbrook presented a request to approve all FY23/24 departmental budget proposals that met the budget guideline of a "no increase budget".

No action taken.

**SECTION D, New Business**

Finance Director Robby Holbrook presented an appropriation request, on behalf of the Jail and Executive Assistant Mia Bounds, seeking a recommendation for approval of a Jail Training Equipment grant in the amount of \$8,022.00.

This is reflected as the "38th item" above.

**SECTION D, Old Business**

None.

Meeting Adjourned.



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Robby Holbrook, Finance Director



Office of the Director of Schools  
101 South Main Street, Suite 501  
Clinton, Tennessee 37716  
Office: (865) 463-2800  
Fax: (865) 457-9157

Dr. Tim Parrott, Director

## MEMORANDUM

TO: County Commission Members  
Terry Frank, County Mayor  
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *T. Parrott*

DATE: March 2023

RE: Report to County Commission

## ATTENDANCE

Student enrollment stands at 5869 students.

## HIGH SCHOOLS

### GEAR UP TN

Clinton High celebrated their 30+, Elite 100, and Ready Graduates at the February 6<sup>th</sup> basketball game. One hundred and forty-one students were invited to participate. CHS has 13 students with 30+ ACT's.





CHS DE Stats class earned praise from Roane State professor Connie Blalock for their high scores on a recent test.

Professor Blalock says the group demonstrated the **highest competency of any class** she has taught in person or online. Twenty-four students are taking the 7:00 AM course with the professor via Zoom but must have tests proctored through a partnership with Gear Up.

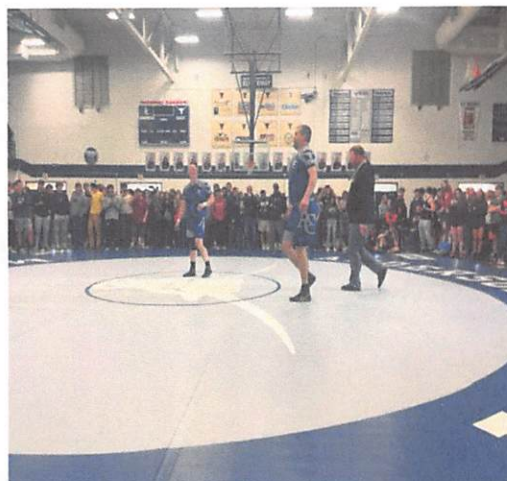


### Anderson County High School



### The Main Event: Principals wrestle!

On Friday, February 3, the Anderson County Wrestling team was able to host an in-school wrestling



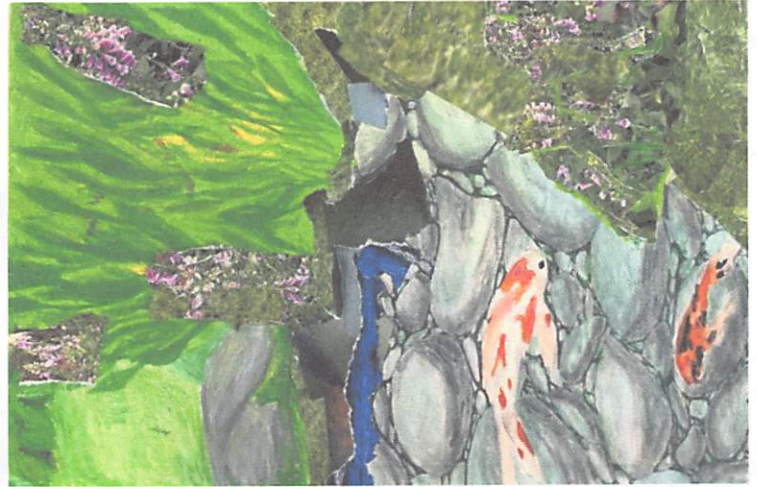
match. It was an incredible event. ACHS wrestled Clinton High School and won 60-21 and were able to showcase our male and female wrestlers to the school and to the community thanks to ACTV broadcasting the event. Then, there was the main event. Principal Downs and Assistant Principal Freeman wrestled each other in front of the school! Our wrestling program is so thankful they were willing to put on a show like that for our school and program.



## Clinton High School



MOQuin ("Tranquil Koi")



CHS submitted two pieces of artwork into the Knoxville Dogwood Arts Festival.

The students showing their work are Emilee Metcalf ("Chance" Slot Machine) and Ryleigh

## ACCTC

Mr. Pyke and Mr. Woodard's construction classes have begun building the CRCS Greenhouse's newest addition. During January, East Tennessee experienced a lot of wet and cold weather but the construction classes wasted no time and began piecing the walls together in their shop at ACCTC. Last week we finally had some pretty weather and within three days all four exterior walls were up. Upon completion, the "Sprout House" will consist of a germination room to start seeds for our plant sales and a storage area to organize supplies needed throughout the year.



## MIDDLE SCHOOLS

### Clinton

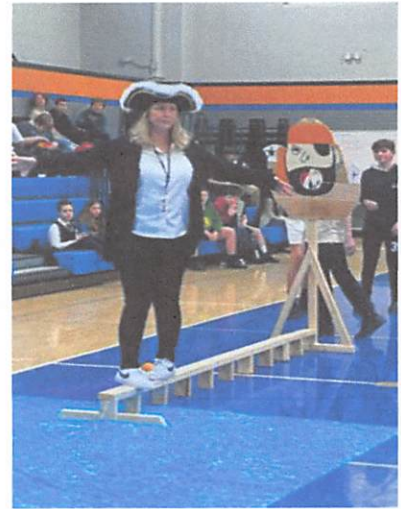
#### **Show Your Teeth Some Love**

In February, our staff joined other ACS schools in promoting good oral hygiene. In true middle school fashion, we had a fun theme to grab the attention of our teenagers. Pirate Teeth Week was our answer. Staff at Clinton Middle took full advantage of this time to dress up, play games with our students, invite guest





speakers, and top off the week by sending kids home with a new toothbrush and a beautiful smile.



## Lake City

### NASA EMAILS OUR STUDENTS!



“What is that Mr. Williams?” A science student questioned an aspect of a NASA image linked [here](#) in a lesson and our 8th grade science teacher reached out with the question.

Claire Andreoli, pictured here, responded with the answer! It was a great learning experience for our students and we are thankful that she took time out to help our students better understand the light from the image.

Here was her response:

Thanks very much for reaching out. That ribbon of light is due to an effect called gravitational microlensing. This is a cosmic phenomenon predicted by Einstein’s General Theory of Relativity where the presence of mass warps space-time. As light travels towards us in space, very massive objects - such as stars, black holes, and even galaxies – can actually bend that light’s path. If two of these light-bending objects are in close enough alignment, they can create a “cosmic magnifying glass” that causes this warping effect you see in images like those taken with Hubble.



Astronomers can actually use this effect to peer through that natural magnifying glass and see more distant objects we wouldn't otherwise be able to see. This makes the microlensing method a great observation tool for studying distant stars, galaxies and planets beyond our solar system (known as exoplanets).

NASA is launching a new space telescope in 2027 called the Roman Space Telescope, which will be able to cover an area of sky at least 100 times greater than Hubble's in a single pointing. It will use the microlensing method to observe some of the universe's most distant cosmic objects as a way to study how our universe has evolved over time. You can read more about the Roman mission at [nasa.gov/roman](https://nasa.gov/roman). I've also pulled several helpful resources for you and your students to learn more about microlensing and the Roman mission:

- [Exoplanets & Microlensing 101](#)
- [How Roman Will Uncover Black Holes](#)
- [How Roman Will Use Microlensing to Discover Exoplanets](#)

### TEETH WEEK WAS A HUGE SUCCESS



All middle schools participated in an oral hygiene extravaganza while we discovered why pirates had such horrible teeth! During "Teeth Week," students played games, answered trivia questions, received a free toothbrush and heard from dental professionals themselves on the importance of teeth brushing and the damaging effects of sugary drinks. We are thankful to all who made this week such a great success!



### Norwood



Norwood Middle School, along with the other three ACS middle schools, celebrated "Teeth Week" the week of February 21-24. Local businesses and dentist offices donated toothbrushes, toothpaste, and shared the importance of healthy teeth! We had a pirate plank, built by students at ACCTC, where students could "walk the plank" for prizes! It was a very successful week and we appreciate all of the generous donations for our students.

Norwood Middle students and staff had the privilege of reading to Norwood Elementary students for *Read Across America* Week. The middle school students enjoyed seeing their former teachers and sharing their love of reading with our future Jags!



On March 2, Clinton High School welcomed our current 8th graders for a wonderful Freshman Night. Students were able to meet with teachers, hear from current students and staff, and learn about the exciting opportunities they will be able to participate in next year. In addition, our students will be visiting ACCTC and Clinton High School for a more in-depth visit to help them prepare for the exciting transition to high school.



## ELEMENTARY SCHOOLS

### Andersonville



Let's all congratulate this awesome fifth grader, Kaylee, for winning the **STATE CHAMPIONSHIP** in wrestling!

This month we celebrated our supportive, dedicated, caring, hardest working principal, Mrs. Roeder. We had a book drive in her honor because she's an avid reader and we celebrated her birthday as well. Our school is so lucky to have her and it's a better place because she's our leader.



Our first, third, and fifth graders went to see the play, *Aesop's Fable*. It was a great experience for them.



Congratulations to Ms. Jamie Linkes for being the Anderson County Schools Elementary *Teacher of the Year*.



## Briceville

This month, we showed our appreciation for our fabulous guidance counselor, Ms. Hanson. She is a wonderful new addition to BES this year. She is kind, helpful, and always wears a smile. Thank you, Ms. Hanson, for all you do.



BES wants to thank Officer Lawson. We were able to celebrate him on *National School Resource Officer Appreciation Day*, and we are thankful for him every day. He's a great new addition to BES this year. He does so much for us that we see and don't see in order to protect us. Thank you, Officer Lawson. We appreciate you.

One of our favorite weeks of the year, *Read Across America*, was such fun. Dress up days, guest readers and more reminded us of the value of learning to read.



Students at BES have a brand new STEM station in Technology class. Cubelet Robotics Station teaches hands on skills using sense, think, and act blocks. These magnetic blocks snap together to make an endless variety of robots. Our E2S after school technology club got to work with them today and they had a blast while learning.



## Claxton

For Read Across America Day, Claxton celebrated with a pajama day so that students could "curl up with a good book." Clinton High School student athletes came to visit our students. The athletes shared a good story and allowed our students to ask about their high school experience. Claxton LOVED having these visitors make the day even more special.



The 2nd grade students learned about the woodwind and brass families yesterday. Mr. and Mrs. Tim and Billie Powers came in and demonstrated instruments to the students. They played the tuba, euphonium, bass trumpet, and trombone.



After the performance, the students were able to see and touch the instruments up close. The students got to see and touch the flute, clarinet, saxophone, trumpet, and trombone.



Congratulations to our students of the month for February!



CES has two teachers, Montana Ashley and Kimberly Van Buskirk, in the running for an Extreme Classroom Makeover. Even if they don't win the grand prize they can win the viewer's choice just like Ms. Fields' class last year.



Our staff were so appreciative for the coffee and donuts to start the day yesterday. Thank you Ridge Church for your continued support and thank you to our social committee for delivering the sweet treats door to door. 🍩😊🐾

February 15 was National School Resource Officer Appreciation Day.

We appreciate our SRO Delk. He mentors our students to be better role models in our school and community, provides safety and security inside and outside of our campus, and (quite literally) races to aid those in need. Join us in thanking SRO Delk for keeping our students and staff safe every day.



Our third graders had fun watching the play, *Aesop's Fables* today. First graders had a blast at The Muse last week on their field trip.

Congratulations to Coach Ward who was awarded a \$1,000 Health and Wellness grant from [The Education Foundation](#) for Clinton City and Anderson County Schools. This grant will be used to purchase a 72" Omnikin Ball and 24 scooters.

On March 6, Commissioner Wandell facilitated a meeting between Claxton Elementary School and UCOR to discuss a future partnership. Principal Jennifer Coleman and Mrs. Jennifer Rodabaugh shared their vision for the new Claxton Elementary school, which included their desire to become a STEM designated school with a strong multicultural emphasis. Sandra Fairchild, UCOR Executive Leader for Mission Assurance, and UCOR representative Sonja Johnson, were excited to hear that STEM will be a key focus for the new school. A variety of ideas were discussed regarding ways that UCOR and CES will be able to unite to support the STEM initiatives. UCOR members shared Information regarding Waste Management Symposium STEM grants, as well as, discussed their UCOR grants more in depth.



## Fairview



These students are our February student of the month winners. We celebrated in our PJ's.

We were able to honor one of our favorite people in February. We wanted to send all of our love to the lady who always gives her



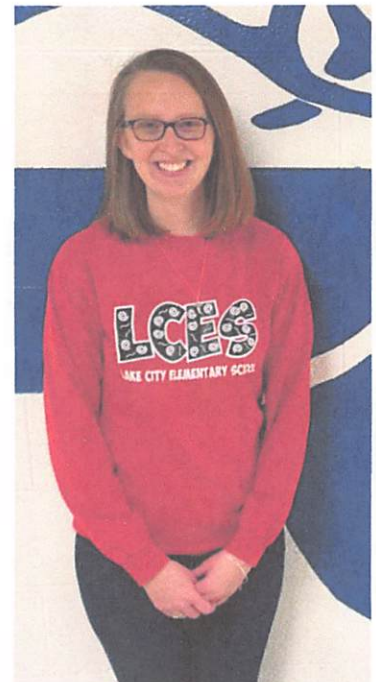
love to others and fills their "buckets" with joy. Not only did the entire school participate in some extra dress-up days this week to highlight all the kindness that Mrs. Cupples shows, but we also surprised her with some special guests at assembly (including her precious grandson). There aren't enough words or gifts to express our appreciation for her!



February 15 marks *National School Resource Officer (SRO) Appreciation Day*. SROs serve as important bridges between youth, law enforcement, and the community. The Anderson County Sheriff's Office and Anderson County Schools recognize the important role that our School Resource Officers play in our students' lives. We value this incredible relationship. Please join us in thanking them by expressing your gratitude.

## Lake City

We celebrated and showed our appreciation for our school counselor, Mrs. Angela Martin, earlier this month. Our staff and students feel so fortunate and grateful for all she does for our school and community.





LCES 5th graders check the water PH and nutrients in our STEM lab hydroponic garden daily. They determined that the PH is perfect but the nutrients level is too high so they added water to dilute it. Also, they discovered that our first baby tomatoes had died, our first sad experience with iHarvest. It's all part of the learning experience.

Fifth graders planted and organized our second STEM Lab iHarvest all by themselves. We researched how big each of the seedlings will get and studied their growth patterns. Then our students decided where each plant should be placed in the system. They did a great job and had so much fun.



LCES has been given the opportunity to partner with Second Harvest Food Bank to provide non-perishable food items for families monthly, and additionally, fresh meat and produce periodically. Our families are able to participate in the bank by registering through the school. We are proud to be able to provide this for our students.







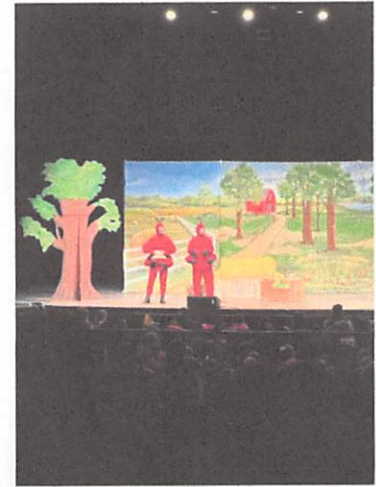
Earlier this month, we recognized our SRO, Officer Chris. He works hard to teach our students to be good citizens of their community and keeps our students, staff and campus safe. Officer Chris is always willing to lend a helping hand wherever it is needed. We appreciate him and are



grateful he is part of our school family.



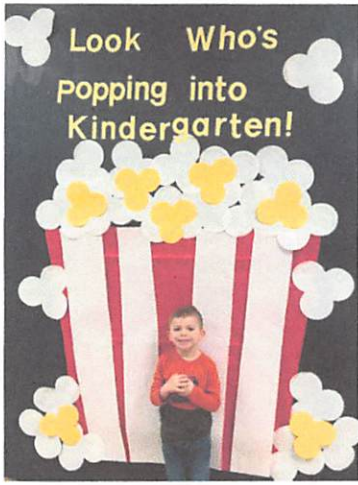
Our second graders had the opportunity to visit Knoxville Civic Auditorium to see a performance of *Aesop's Fables*. They had a great time and loved seeing a book they had read in class acted out on stage.



Introducing....LCES Students of the Month for February. The character trait for the month was honesty.







LCES cannot wait to welcome our newest students this coming school year as they “pop” into Kindergarten. We got to meet some of our future Lakers recently at Kindergarten Roundup and had a great turnout.



**STUDENT SERVICES**

Student Services held our annual *Kindergarten Roundup* for the 2023-2024 School Year. We were excited to meet all of our new Kinders and their families. We had a great turnout thus far and look forward to registering many more.

Student Services is proud to celebrate National School Social Worker Week (March 6-10). We are so thankful we have school social workers to help our student population and their families. School Social Workers made a difference EVERY DAY!

**ANDERSON COUNTY BOARD OF EDUCATION**  
**101 S. Main Street**  
**Clinton, TN 37716**  
**Board of Education Meeting**  
**February 9, 2023**  
**6:00 PM**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
John Burrell		√
Don Bell	√	Via Zoom
Dail Cantrell		√
Scott Gillenwaters, Chairman	√	
Glenda Langenberg	√	
Andy McKamey	√	
Teresa Portwood, Vice Chairman	√	Via Zoom
Jo Williams	√	
Dr. Tim Parrott, Director	√	
<b>Student Board Members</b>		
Korey Horton – ACHS	√	
Reagan Wilson - CHS	√	

**OTHERS PRESENT**

Greg Deal, Ryan Sutton, Anne Ford, Paula Sellers, Rick Turnbull, Tammy Turnbull, Suzi Schmidt, Chasity Wilkenson, Kelly Myers, April Meyers, Rob Cummings, Talitha Job, Jennifer Taylor, Duncan Coble, Katrina Oakley, Wade Haney, Kim Towe, Chris Towe, Rhonda Phillips, Margaret Burrell

**I. CALL TO ORDER**

Chairman Scott Gillenwaters called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Andy McKamey led the pledge of allegiance.

**Motion** by Jo Williams and seconded by Glenda Langenberg to approve the Resolution honoring Principals. **Motion carried.**

**Motion** by Andy McKamey and seconded by Glenda Langenberg to approve the Resolution for land purchase. **Motion carried.**

Something Good – 2023 Employees of the Year were introduced to the board and presented flowers/ fruit baskets and a check for \$500 from UTrust funds. Employees of the year are:

- Elementary Schools - Jamie Linkus, Andersonville Elementary School
- Middle Schools - Jennifer Taylor, Norris Middle School
- High School - Dunkin Coble, Anderson County High School
- Principal – April Myers, Clinton Middle School
- Supervisor – Greg Deal, Central Office
- Classified Employee of the Year – Chasity Wilkerson, Clinton High School

II. **RECOGNITION OF GUESTS** - none

III. **PERSONS TO BE HEARD**

- A. Claxton Elementary parent Julie Gibson came to the board with concerns over funding and ADA compliance with the recent construction of a walkway between the trailer park and the elementary school. Chairman Gillenwaters told Ms. Gibson he would ask Dr. Parrott and staff to look into the situation and respond to her concerns.

IV. **APPROVAL OF AGENDA**

**Motion** by Andy McKamey and seconded by Jo Williams to approve the agenda. **Motion carried.**

V. **APPROVAL OF CONSENT AGENDA**

- A. Regular Meeting Minutes – January 12, 2023
- B. Human Resources report
- C. Student Services report
- D. Field Trips
- E. Anderson County High School spring sports
- F. Clinton High School Soccer, Tennis, Track & Field, Softball
- G. Norris Middle School Baseball, Softball
- H. Policies for second reading
- a. 1.404 Appeals and Appearances before the board

**Motion** by Jo Williams and seconded by Glenda Langenberg to approve the consent agenda. **Motion carried.**

VI. **EXECUTIVE APPROVAL** - none

VII. **COMMENTS FROM THE CHAIR**

A. Mr. Gillenwaters reminded the board of their retreat on Friday, March 3 from 3:00 PM – 10:00 PM.

VIII. **COMMENTS FROM STUDENT BOARD MEMBERS**

A. ACHS – Korey Horton said a practice ACT will be held on February 25; basketball homecoming is tonight; swim meet and track & field are scheduled on March 10; ACHS had spirit week this week and have a masquerade ball planned soon.

B. CHS - Reagan Wilson said dual enrollment numbers are up for the 7:00 AM Roane State Community College classes and students taking the courses are doing well; financial awards are coming in; the soccer team is fundraising with Texas Roadhouse; grade level assemblies are being held; 78% of seniors have applied for FAFSA.

IX. **DIRECTOR'S REPORT** – none.

X. **COMMITTEE REPORTS**

A. Andy McKamey presented the Budget Committee report.

B. Jo Williams presented the Policy Committee report. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve policy 4.600 Grading System on first reading. **Motion carried.** **Motion** by Jo Williams and seconded by Andy McKamey to approve policy 5.105 Recruitment of Employees on first reading. **Motion carried.** **Motion** by Jo Williams and seconded by Andy McKamey to approve policy 6.311 Care of School Property on first reading. **Motion carried.**

XI. **ACTION ITEMS**

A. **Motion** by Glenda Langenberg and seconded by Don Bell to approve the Settlement Agreement between the Board of Education and the Worthington's as presented. **Motion carried.**

B. **Motion** by Andy McKamey and seconded by Glenda Langenberg to approve an increase in Substitute Pay at CES, CHS, CMS and Preschool as described by Dr. Parrott. **Motion carried.**

XII. **APPROPRIATIONS**

Financial Report

**Motion** by Andy McKamey and seconded by Jo Williams to approve appropriations 1 a-k. **Motion carried.**

Don Bell	Yea
John Burrell	Absent
Dail Cantrell	Absent
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

**XIII. TRANSFERS**

**Motion** by Andy McKamey and seconded by Jo Williams to approve transfers 2 a-p.  
**Motion carried.**

**IX. ADDENDUMS**

Addendum

**Motion** by Andy McKamey and seconded by Glenda Langenberg to approve Addendum 1.  
**Motion carried.**

Don Bell	Yea
John Burrell	Absent
Dail Cantrell	Absent
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

**Motion** by Andy McKamey and seconded by Glenda Langenberg to approve Addendum 2.  
**Motion carried.**

Adjourned at 6:34 PM.

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Scott Gillenwaters, Chairman

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Dr. Tim Parrott, Director of Schools

## **Annette Prewitt**

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**From:** Terry Frank  
**Sent:** Wednesday, March 15, 2023 12:55 PM  
**To:** Annette Prewitt  
**Cc:** Leean Tupper  
**Subject:** Mayor's Report

Hi Annette,

I only have one item for the Mayor's Report this month.

Requesting confirmation of Steven Poppick to the Solid Waste Advisory Board. Term expiring: 9/2026

Thanks so much, Annette!

Terry

### **Terry Frank**

Anderson County Mayor  
100 North Main Street, Suite 208  
Clinton, TN 37716  
865.457.6200

Note: My email has changed to [tfrank@andersoncountyttn.gov](mailto:tfrank@andersoncountyttn.gov)

**GRANT CONTRACT  
BETWEEN THE STATE OF TENNESSEE,  
DEPARTMENT OF HEALTH  
AND  
ANDERSON COUNTY GOVERNMENT**

This Grant Contract, by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" and Anderson County Government, hereinafter referred to as the "Grantee," is for the provision of Local Health Department Capital Investment project, as further defined in the "SCOPE OF SERVICES."

Herein, the term Grantor refers to the State of Tennessee Department of Health acting as the subgrantor of State Fiscal Recovery Funds granted to the State of Tennessee by the United States Department of the Treasury.

The Grantee is a subgrantee of the State of Tennessee and may include a County within the State of Tennessee, For-Profit Corporation, Non-Profit Corporation, Special Purpose Corporation Or Association, Partnership, Joint Venture, Or Limited Liability Company.

Grantee Place of Incorporation or Organization: Clinton, TN

Grantee Edison Vendor ID # 0000004143

**A. Scope (Eligible Expenses)**

- A.1. The Grantee shall provide all services and deliverables ("Scope") as required, described, and detailed in the Grant Contract.
- A.2. Projects include, but are not limited to, new facility construction and interior and exterior renovations of existing health department buildings.
- A.3. The Grantee agrees to utilize funds in accordance with the State approved plan for improvement as detailed in Attachment 1.
- A.4. In the event that the Grantee is subject to an audit in accordance with Section D.19 hereunder, the Grantee shall submit to the State contact listed in D.8 a copy of the audit report and Notice of Audit Report Attachment.
- A.5. Incorporation of Additional Documents. Each of the following documents is included as a part of this Grant Contract by reference or attachment. In the event of a discrepancy or ambiguity regarding the Grantee's duties, responsibilities, and performance hereunder, these items shall govern in order of precedence below.
  - a. this Grant Contract document with any attachments or exhibits (excluding the items listed at subsections b. and c., below);
  - b. Attachments 8, 9, and 10.
  - c. the State grant proposal solicitation as may be amended, if any;

- d. the Grantee's proposal (Attachment Reference) incorporated to elaborate supplementary scope of services specifications.

A.5. Incorporation of Federal Award Identification Worksheet. The federal award identification worksheet, which appears as Attachment 2, is incorporated in this Grant Contract.

**B. Term**

B.1. These Terms and Conditions shall be effective for a period beginning on January 13, 2023 ("Effective Date") and ending on June 30, 2026 ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

**C. Maximum Liability**

C.1. Maximum Liability. In no event shall the maximum liability of the State under the Grant Contract exceed Three Hundred and Forty-Nine Thousand Dollars. (\$349,000) ("Maximum Liability"). The Grant Budget, attached and incorporated hereto as Attachment 3, shall constitute the maximum amount due the Grantee under the Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the Term and are not subject to escalation for any reason unless amended, except as provided in Section C.6.

C.3. Payment Methodology. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the Maximum Liability established in Section C.1. Upon progress toward the completion of the Scope, as described in Section A of the Grant Contract, the Grantee shall submit all invoices and other required documentation electronically via GMS, or other web-based portal in a form of Attachment 4 , prior to any reimbursement of allowable costs.

C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.

C.5. Invoice Requirements. The Grantee shall invoice the State no more often than monthly, with all necessary supporting documentation, and present such to:

Josh Gipson  
Andrew Johnson Tower, 7th Floor  
710 James Robertson Parkway  
Nashville, Tennessee 37243  
Phone: 615-532-1957  
Cell: 615-864-4744  
Email: [Josh.Gipson@tn.gov](mailto:Josh.Gipson@tn.gov)

a. Each invoice shall clearly and accurately detail all of the following required information (calculations must be extended and totaled correctly).

- (1) Invoice/Reference Number (assigned by the Grantee).
- (2) Invoice Date.
- (3) Invoice Period (to which the reimbursement request is applicable).
- (4) Grant Contract Number (assigned by the State).



- (5) Grantor: Department of Health, Division of Community Health Services.
- (6) Grantor Number (assigned by the Grantee to the above-referenced Grantor).
- (7) Grantee Name.
- (8) Grantee Tennessee Edison Registration ID Number Referenced in Preamble of the Grant Contract.
- (9) Grantee Remittance Address.
- (10) Grantee Contact for Invoice Questions (name, phone, or fax).
- (11) Itemization of Reimbursement Requested for the Invoice Period— it must detail, at minimum, all of the following:
  - i. The amount requested by Grant Budget line-item (including any travel expenditure reimbursement requested and for which documentation and receipts, as required by "State Comprehensive Travel Regulations," are attached to the invoice).
  - ii. The amount reimbursed by Grant Budget line-item to date.
  - iii. The total amount reimbursed under the Grant Contract to date.
  - iv. The total amount requested (all line-items) for the Invoice Period.

b. The Grantee understands and agrees to all of the following.

- (1) An invoice under the Grant Contract shall include only reimbursement requests for actual, reasonable, and necessary expenditures required in the delivery of service described by the Grant Contract and shall be subject to the Grant Budget and any other provision of the Grant Contract relating to allowable reimbursements. Examples of required documentation as defined in 2 CFR §200 Subpart D can be found at Attachment 8.
- (2) An invoice under the Grant Contract shall not include any reimbursement request for future expenditures.
- (3) An invoice under the Grant Contract shall initiate the timeframe for reimbursement only when the State is in receipt of the invoice, and the invoice meets the minimum requirements of this section C.5.
- (4) The Grantee must maintain all source documentation supporting the project costs (2 CFR §200.302). To facilitate closeout and audits, the Grantee should file all documentation pertaining to each project as the permanent record. The State and the Grantee must keep all financial and program documentation for five (5) years after the date of the Grantee's final expenditure report (2 CFR §200.334). Records are subject to audit by State auditors, US Treasury, US Office of Inspector General and the US Government Accountability Office (2 CFR §200.337).

C.6. Budget Line-items. Expenditures, reimbursements, and payments under the Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to twenty percent (20%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of the Grant Contract.

- a. Grantee and Grantee's contractors may be subject to the requirements of the Davis-Bacon Act when SLFRF award funds are used on a construction project in conjunction with funds from another federal program that requires enforcement of the Davis-Bacon Act. Please refer to contract section E.9. and Attachment 9 for examples of required federal funding provisions including Davis-Bacon Act and Copeland Anti-Kickback Act as applicable.

- C.7. Disbursement Reconciliation and Close Out. The Grantee shall submit a grant disbursement reconciliation report within thirty (30) days following the end of each quarter and a final invoice and final grant disbursement reconciliation report within forty-five (45) days of the Grant Contract end date and in form and substance acceptable to the State (Attachment 5).
- a. If total disbursements by the State pursuant to the Grant Contract exceed the amounts permitted by Section C of the Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit said refund with the final grant disbursement reconciliation report.
  - b. The State shall not be responsible for the payment of any invoice submitted to the state after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
  - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the state as required shall result in the Grantee being deemed ineligible for reimbursement under the Grant Contract, and the Grantee shall be required to refund any and all payments by the state pursuant to the Grant Contract.
  - d. The Grantee must close out its accounting records at the end of the contract period in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.8. Indirect Cost. Indirect costs are not eligible for re-imbursement under this contract agreement.
- C.9. Cost Allocation. If any part of the costs to be reimbursed under the Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.10. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or matter in relation thereto. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.11. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of the Grant Contract, to constitute non-allowable costs.
- C.12. State's Right to Set Off. The State reserves the right to deduct from amounts that are or shall become due and payable to the Grantee under the Grant Contract or any other contract between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.13. Prerequisite Documentation. The Grantee shall not invoice the State under the Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and present to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").

- b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.

#### D. Terms

- D.1. Required Approvals. The State is not bound by the Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of the Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.2. Modification and Amendment. The Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate the Grant Contract without cause for any reason. A termination for convenience shall not be a breach of the Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under the Grant Contract in a timely or proper manner, or if the Grantee violates any terms of the Grant Contract ("Breach Condition"), the State shall have the right to immediately terminate the Grant Contract and withhold payments in excess of compensation for completed services or provided goods. Notwithstanding the above, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any Breach Condition and the State may seek other remedies allowed at law or in equity for breach of the Grant Contract.
- D.5. Subcontracting. The Grantee shall not assign the Grant Contract or enter into a subcontract for any of the services performed under the Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of the Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to the Grant Contract.

The Grantee acknowledges, understands, and agrees that the Grant Contract shall be null and void if the Grantee is, or within the past six months has been, an employee of the State of Tennessee or if the Grantee is an entity in which a controlling interest is held by an individual who is, or within the past six months has been, an employee of the State of Tennessee.

D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:

- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by the Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Josh Gipson  
Andrew Johnson Tower, 7th Floor  
710 James Robertson Parkway  
Nashville, Tennessee 37243  
Phone: 615-532-1957  
Cell: 615-864-4744  
Email: [Josh.Gipson@tn.gov](mailto:Josh.Gipson@tn.gov)

The Grantee:

Terry Frank, County Mayor  
Anderson County Government  
100 N Main St. Room 208 Clinton, TN 37716  
[tfrank@andersoncountyttn.gov](mailto:tfrank@andersoncountyttn.gov)

Telephone # 865-457-5400

FAX # N/A

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. The Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate the Grant Contract upon written notice to the Grantee. The State's right to terminate the Grant Contract due to lack of funds is not a breach of the Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.
- D.10. Nondiscrimination. The Grantee agrees that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of the Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Grantee shall, upon request, show proof of such nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), Health Information Technology for Economic and Clinical Health ("HITECH") Act and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of the Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules, and will comply with all applicable requirements in the course of the Grant Contract.
  - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of the Grant Contract so that both parties will be in compliance with the Privacy Rules.
  - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received or delivered by the parties under the Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the parties to receive or deliver the information without entering into a business associate agreement or signing another document.
  - d. The Grantee will indemnify the State and hold it harmless for any violation by the Grantee or its subcontractors of the Privacy Rules. This includes the costs of responding to a breach of protected health information, the costs of responding to a government

enforcement action related to the breach, and any fines, penalties, or damages paid by the State because of the violation.

- D.12. **Public Accountability.** If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if the Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.

- D.13. **Public Notice.** All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to the Grant Contract shall include the statement, "This project is funded under a Grant Contract with the State of Tennessee." All notices by the Grantee in relation to the Grant Contract shall be approved by the State.
- D.14. **Licensure.** The Grantee and its employees and all sub-grantees shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. **Records.** The Grantee and any approved subcontractor shall maintain documentation for all charges under the Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under the Grant Contract, shall be maintained for a period of five (5) full years from the date of the final payment and shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.

The records shall be maintained in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Codification, Public Company Accounting Oversight Board (PCAOB) Accounting Standards Codification, or Governmental Accounting Standards Board (GASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.

In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Audit Requirements, and Cost Principles for Federal Awards*.

The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.

The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.

Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.

- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to the Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract.
- D.19. Audit Report. For purposes of this Section, pass-through entity means a non-federal entity that provides a subaward to a subrecipient to carry out part of a federal program.

The Grantee shall provide audited financial statements to the Tennessee Comptroller of the Treasury ("Comptroller") if during the Grantee's fiscal year, the Grantee: (1) expends seven hundred fifty thousand dollars (\$750,000) or more in direct and indirect federal financial assistance and the State is a pass-through entity; (2) expends seven hundred fifty thousand dollars (\$750,000) or more in state funds from the State; or (3) expends seven hundred fifty thousand dollars (\$750,000) or more in federal financial assistance and state funds from the State, and the State is a pass-through entity.

At least ninety (90) days before the end of its fiscal year, the Grantee shall complete Attachment 6 to notify the State whether or not Grantee is subject to an audit. The Grantee should submit only one, completed document during the Grantee's fiscal year. Any Grantee that is subject to an audit and so indicates on Attachment 6 shall complete Attachment 7. If the Grantee is subject to an audit, Grantee shall obtain the Comptroller's approval before engaging a licensed, independent public accountant to perform the audit. The Grantee may contact the Comptroller for assistance identifying auditors.

The audit contract between the Grantee and the Auditor shall be on a contract form prescribed by the Comptroller. The Grantee shall be responsible for payment of fees for an audit prepared by a licensed, independent public accountant. Payment of the audit fees by the Grantee shall be subject to the provision relating to such fees contained within the Grant Contract. The Grantee shall be responsible for reimbursing the Comptroller for any costs of an audit prepared by the Comptroller.

All audits shall be performed in accordance with the Comptroller's requirements, as posted on its web site. When a federal single audit is required, the audit shall be performed in accordance

with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public. The Grantee shall also submit a copy of the Notice of Audit Report, Parent Child Form, and audit report to the State contact listed in D.8.

- D.20. **Procurement.** If other terms of the Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, or contracted services, such procurement shall be made on a competitive basis, including the use of competitive bidding procedures, where practical. The Grantee shall maintain documentation for the basis of each procurement for which reimbursement is paid pursuant to the Grant Contract. In each instance where it is determined that use of a competitive procurement method is not practical, supporting documentation shall include a written justification for the decision and for use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.317—200.327 when procuring property and services under a federal award.

The Grantee shall obtain prior approval from the State before purchasing any equipment under the Grant Contract.

For purposes of the Grant Contract, the term "equipment" shall include any article of nonexpendable, tangible, personal property having a useful life of more than one year and an acquisition cost which equals or exceeds five thousand dollars (\$5,000.00).

- D.21. **Strict Performance.** Failure by any party to the Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision. No term or condition of the Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties hereto.
- D.22. **Independent Contractor.** The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of the Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in the Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.

The Grantee, being an independent contractor and not an employee of the State, agrees to carry adequate public liability and other appropriate forms of insurance, including adequate public liability and other appropriate forms of insurance on the Grantee's employees, and to pay all applicable taxes incident to the Grant Contract.

- D.23. **Limitation of State's Liability.** The State shall have no liability except as specifically provided in the Grant Contract. In no event will the State be liable to the Grantee or any other party for any lost revenues, lost profits, loss of business, loss of grant funding, decrease in the value of any securities or cash position, time, money, goodwill, or any indirect, special, incidental, punitive, exemplary or consequential damages of any nature, whether based on warranty, contract, statute, regulation, tort (including but not limited to negligence), or any other legal theory that may arise under the Grant Contract or otherwise. The State's total liability under the Grant Contract (including any exhibits, schedules, amendments or other attachments to the Contract) or



otherwise shall under no circumstances exceed the Maximum Liability originally established in Section C.1 of the Grant Contract. This limitation of liability is cumulative and not per incident.

- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the Party except to the extent that the non-performing Party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing Party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either Party from its obligations under the Grant Contract. Except as set forth in this Section, any failure or delay by a Party in the performance of its obligations under the Grant Contract arising from a Force Majeure Event is not a default under the Grant Contract or grounds for termination. The non-performing Party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the Party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from the Grant Contract is not a Force Majeure Event under the Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate the Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under the Grant Contract or charge the State any fees other than those provided for in the Grant Contract as the result of a Force Majeure Event.
- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of the Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to the Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. The Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under the Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of the Grant Contract.
- D.29. Governing Law. The Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict or choice of law rules. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under the Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-408.
- D.30. Completeness. The Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the Grant Contract of the parties' agreement. The Grant Contract supersedes any and all prior understandings,

representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

- D.31. Severability. If any Grant Contract of the Grant Contract are held to be invalid or unenforceable as a matter of law, the other Grant Contract hereof shall not be affected thereby and shall remain in full force and effect. To this end, the Grant Contract of the Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of the Grant Contract.
- D.33. Iran Divestment Act. The requirements of Tenn. Code Ann. § 12-12-101, *et seq.*, addressing contracting with persons as defined at Tenn. Code Ann. §12-12-103(5) that engage in investment activities in Iran, shall be a material provision of the Grant Contract. The Grantee certifies, under penalty of perjury, that to the best of its knowledge and belief that it is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.
- D.34. Debarment and Suspension. The Grantee certifies, to the best of its knowledge and belief, that it, its current and future principals, its current and future subcontractors and their principals:
- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
  - b. have not within a three (3) year period preceding the Grant Contract been convicted of, or had a civil judgment rendered against them from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property;
  - c. are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed in section b. of this certification; and
  - d. have not within a three (3) year period preceding the Grant Contract had one or more public transactions (federal, state, or local) terminated for cause or default.

The Grantee shall provide immediate written notice to the State if at any time it learns that there was an earlier failure to disclose information or that due to changed circumstances, its principals or the principals of its subcontractors are excluded or disqualified, or presently fall under any of the prohibitions of sections a-d.

- D.35. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grant Grantee by the State or acquired by the Grant Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grant Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grant Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grant Grantee shall take all

necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law. The obligations set forth in this Section shall survive the termination of the Grant Contract.

#### **E. Special Terms and Conditions**

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.
- E.2. Federal Funding Accountability and Transparency Act (FFATA). This Grant requires the Grantee to provide supplies or services that are funded in whole or in part by federal funds that are subject to FFATA. The Grantee is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Grantee provides information to the State as required.

The Grantee shall comply with the following:

a. Reporting of Total Compensation of the Grantee's Executives.

- (1) The Grantee shall report the names and total compensation of each of its five most highly compensated executives for the Grantee's preceding completed fiscal year, if in the Grantee's preceding fiscal year it received:
- i. 80 percent or more of the Grantee's annual gross revenues from federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and sub awards); and
  - ii. \$25,000,000 or more in annual gross revenues from federal procurement contracts (and subcontracts), and federal financial assistance subject to the Transparency Act (and sub awards); and
  - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. § 78m(a), 78o(d)) or § 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

As defined in 2 C.F.R. § 170.315, "Executive" means officers, managing partners, or any other employees in management positions.

- (2) Total compensation means the cash and noncash dollar value earned by the executive during the Grantee's preceding fiscal year and includes the following (for more information see 17 § C.F.R. 229.402(c)(2)):
- i. Salary and bonus.
  - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.

- iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
  - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
  - v. Above-market earnings on deferred compensation which is not tax qualified.
  - vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- b. The Grantee must report executive total compensation described above to the State by the end of the month during which the Grant Contract is established.
  - c. If this Grant is amended to extend the Term, the Grantee must submit an executive total compensation report to the State by the end of the month in which the amendment to this Grant becomes effective.
  - d. The Grantee will obtain a Unique Entity Identifier (SAM) and maintain its number for the term of this Grant. More information about obtaining a Unique Entity Identifier Number can be found at: <https://www.gsa.gov>

The Grantee's failure to comply with the above requirements is a material breach of this Grant for which the State may terminate the Grant Contract for cause. The State will not be obligated to pay any outstanding invoice received from the Grantee unless and until the Grantee is in full compliance with the above requirements.

**E.3. Access to Records.**

- a. The Grantee agrees to provide the State, the United States Department of the Treasury, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Grantee which are directly pertinent to the Grant Contract for purposes of making audits, examinations, excerpts, and transcriptions.
- b. The Grantee agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- c. The Grantee agrees to provide the United States Department of the Treasury or authorized representatives access to construction or other work sites pertaining to the work being completed under the Grant Contract.
- d. In Compliance with the Disaster Recovery Act of 2018, the State and the Grantee acknowledge and agree that no language in the Grant Contract is intended to prohibit the audits or internal reviews by the United States Department of the Treasury or the Comptroller General of the United States.

**E.4. No Obligation by Federal Government.** The Federal Government is not a party to the Grant Contract and is not subject to any obligations or liabilities to the non-Federal entity, Grantee, or any other party pertaining to any matter resulting from the Grant Contract.

E.5. Compliance with The False Claims Act. The Grantee acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Grantee's actions pertaining to the Grant Contract.

E.6. Equal Employment Opportunity. During the performance of the Grant Contract, the Grantee agrees as follows:

- a. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Grantee will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- b. The Grantee will, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- c. The Grantee will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Grantee's legal duty to furnish information.
- d. The Grantee will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the Grantee's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- e. The Grantee will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- f. The Grantee will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- g. In the event of the Grantee's non-compliance with the nondiscrimination clauses of the Grant Contract or with any of such rules, regulations, or orders, the Grant Contract may be canceled, terminated or suspended in whole or in part and the Grantee may be declared ineligible for further Government contracts in accordance with procedures

authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- h. The Grantee will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Grantee will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Grantee may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

- E.7. Printing Authorization. The Grantee agrees that no publication coming within the jurisdiction of Tenn. Code Ann. §§ 12-7-101, *et seq.*, shall be printed pursuant to the Grant Contract unless a printing authorization number has been obtained and affixed as required by Tenn. Code Ann. § 12-7-103(d).



- E.8. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to the Grant Contract.
- E.9. Davis-Bacon Act and Copeland Anti-Kickback Act. As a condition for receipt of grant funds, the Grantee agrees to comply with the Davis-Bacon Act, 40 U.S.C. § 3141 et seq., and the Copeland Anti-Kickback Act at 18 U.S.C. § 874 et seq., as those sections are amended from time to time during the term.

Certification by Grantee

I hereby certify that the Grantee will comply with the above terms and conditions.

**ANDERSON COUNTY GOVERNMENT:**

---

GRANTEE SIGNATURE

DATE

TERRY FRANK, COUNTY MAYOR

---

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

**DEPARTMENT OF HEALTH:**

---

RALPH ALVARADO, MD, FACP, COMMISSIONER

DATE

**Attachments:**

Attachment 1: State Approved Plan for Improvement

Attachment 2: FAIW

Attachment 3: Budget

Attachment 4: Invoice Template

Attachment 5: Disbursement and Reconciliation

Attachment 6: Notice of Audit Report

Attachment 7: Parent Child Information

Attachment 8: Documentation to Support Costs Claimed

Attachment 9: Federal funding provisions for contractors

Attachment 10: US Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms  
and Conditions



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

February 2, 2023

Susan Judlin, Regional Director  
East Regional Office  
2201 Medical Center Way  
Knoxville, TN 37920

Mrs. Judlin,

Please accept this letter as a request for the ARP funding to renovate the Anderson County Health Department. Anderson County is designated to receive \$349,000 in ARP funding for facilities improvement. This grant contract is designated at \$465,400 with Grantee participation of \$116,400. Anderson County is dedicated to follow all policies and procedures set forth by the State of TN with the contracting agency facilitating.

The following plans are in place for improvements:

Clinic area updates  
Clerical area updates

We appreciate the opportunity to receive these funds as this will allow Anderson County Health Department to provide care for our patients by protecting, promoting, and improving the health and prosperity of the people of Anderson and surrounding counties.

If you need any further information, please feel free to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line.

Mrs. Terry Frank  
Anderson County Mayor

Cc: Josh Gipson  
Regional & Local Health Facilities Specialist  
Community Health Services

**Federal Award Identification Worksheet**

Subrecipient's name (must match name associated with its Unique Entity Identifier (SAM))	ANDERSON, COUNTY OF
Subrecipient's Unique Entity Identifier (SAM)	FYPENE4ABBG6
Federal Award Identification Number (FAIN)	SLFRP5534
Federal award date	N/A
Subaward Period of Performance Start and End Date	March 3, 2021 – December 31, 2026
Subaward Budget Period Start and End Date	March 3, 2021 – December 31, 2026
Assistance Listing number (formerly known as the CFDA number) and Assistance Listing program title.	N/A - No NOA
Grant contract's begin date	January 13, 2023
Grant contract's end date	June 30, 2026
Amount of federal funds obligated by this grant contract	\$349,000
Total amount of federal funds obligated to the subrecipient	
Total amount of the federal award to the pass-through entity (Grantor State Agency)	
Federal award project description (as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA))	Local Health Department Capital Investment Program – IT requests including phone system upgrades and statewide needs.
Name of federal awarding agency	US Treasury
Name and contact information for the federal awarding official	Katharine Richards, Director, Coronavirus State and Local Fiscal Recovery Funds, Office of Recovery Programs, Department of the Treasury, (844) 529-9527
Name of pass-through entity	Tennessee Department of Health
Name and contact information for the pass-through entity awarding official	Josh Gipson, <a href="mailto:Josh.Gipson@tn.gov">Josh.Gipson@tn.gov</a> 615.864.4744
Is the federal award for research and development?	No
Indirect cost rate for the federal award (See 2 C.F.R. §200.331 for information on type of indirect cost rate)	5 Percent 5%

**ATTACHMENT 3**  
**GRANT BUDGET**  
**(BUDGET PAGE 1)**

<b>ANDERSON COUNTY GOVERNMENT</b>				
<b>APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning January 13, 2023, and ending June 30 2026.</b>				
<b>POLICY 03 Object Line-Item Reference</b>	<b>EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup> (detail schedule(s) attached as applicable)</b>	<b>GRANT CONTRACT</b>	<b>GRANTEE PARTICIPATION</b>	<b>TOTAL PROJECT</b>
1	Salaries <sup>2</sup>	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award <sup>2</sup>	\$0.00	\$0.00	\$0.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings <sup>2</sup>	\$0.00	\$0.00	\$0.00
13	Interest <sup>2</sup>	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals <sup>2</sup>	\$0.00	\$0.00	\$0.00
17	Depreciation <sup>2</sup>	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel <sup>2</sup>	\$0.00	\$0.00	\$0.00
20	Capital Purchase <sup>2</sup>	\$349,000.00	\$116,400.00	\$465,400.00
22	Indirect Cost (% and method)	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	<b>GRAND TOTAL</b>	<b>\$349,000.00</b>	<b>\$116,400.00</b>	<b>\$465,400.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A. (posted on the Internet at: [https://www.tn.gov/content/dam/tn/finance/documents/fa\\_policies/policy3.pdf](https://www.tn.gov/content/dam/tn/finance/documents/fa_policies/policy3.pdf)).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

**ATTACHMENT 3 (continued) GRANT**  
**BUDGET LINE-ITEM DETAIL**  
(BUDGET PAGE 2)

<b>SALARIES</b>						<b>AMOUNT</b>		
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)		x		x		+	(Longevity, if applicable)	\$0.00
ROUNDED TOTAL							\$0.00	
<b>PROFESSIONAL FEE/ GRANT &amp; AWARD</b>						<b>AMOUNT</b>		
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
<b>TRAVEL/ CONFERENCES &amp; MEETINGS</b>						<b>AMOUNT</b>		
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
<b>INTEREST</b>						<b>AMOUNT</b>		
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
<b>SPECIFIC ASSISTANCE TO INDIVIDUALS</b>						<b>AMOUNT</b>		
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
<b>DEPRECIATION</b>						<b>AMOUNT</b>		
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
<b>OTHER NON-PERSONNEL</b>						<b>AMOUNT</b>		
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
<b>CAPITAL PURCHASE</b>						<b>AMOUNT</b>		
IT requests including phone upgrades							\$ 15,400.00	
Statewide needs							\$ 450,000.00	
ROUNDED TOTAL							\$465,400.00	





## Invoice Reimbursement Form

### Section 1: Contract Information (to be completed by TDH Accounts)

PO #	PO Line #	Receipt#	Agency Invoice #
_____	_____	_____	_____
Edison Contract #	Edison Vendor #	Edison Address Line #	AP Attachment (check if yes)
_____	_____	_____	<input type="checkbox"/>

### Section 2: Invoice Information (to be completed by Contractor/Grantee)

Contract Invoice #	Invoice Date	Service Start Date	Service End Date
_____	_____	_____	_____
Contract Start Date	Contract End Date		
_____	_____		
Contact Person Name	Phone #		
_____	_____		

#### Remit Payment to:

Business Name

Street Address	City	State	ZIP
_____	_____	_____	_____

Budget Line Items	(A) Total Contract Budget	(B) Amount Billed YTD	(C) Monthly Expenditures Due
Salaries			
Benefits			
Professional Fee/Grant/Award			
Supplies			
Telephone			
Postage and Shipping			
Occupancy			
Equipment Rental and Maintenance			
Printing and Publications			
Travel/Conferences and Meetings			
Interest			
Insurance			
Specific Assistance to Individuals			
Depreciation			
Other Non-Personnel			
Capital Purchase			
Indirect Costs			
<b>TOTAL</b>			

**Section 3: Payment Information (to be completed by TDH Program)**

Service Type (Select One):  Medical Services  Non-Medical Services

Speedchart	User Code	Project ID	Amount (\$)

**Section 4: Authorized Signatures**

**Contractor/Grantee Authorization**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**TDH Program Authorization**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**TDH Accounts Authorization**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## Instructions & Hints

### Do not send a worksheet that is linked to another file

Line by line instructions are on the "line by line info" tab

Retain this file in blank form

Use "File Save As" to save information for a specific contract or reporting period

**File Names:** Please use the following format when naming files.

**name of agency REPORTING PERIOD END.xls**

**do not abbreviate the agency name**

example: davidson county health MARCH 02.xls

Reporting period - the start and end dates of the quarter being reported

Reporting periods are based on the Agency's fiscal year

Grant period - the start and end dates of the contract being reported

Send a report for every quarter even if there is no activity for that quarter

Abbreviations - do not abbreviate the Agency name

Number pages using the "page \_\_\_\_ of \_\_\_\_ pages" format

### THE WORKSHEET IS NOT PROTECTED

**do not overwrite formulas (identified by yellow shading and "0" ) or change formats**

**do not overwrite/edit shaded areas (move to the cell beyond the shading for input)**

**do not add (insert) lines do not change shaded areas**

Expense and Revenue pages can show information for 2 contracts

Use separate Schedules A & B to report contracts for each granting State agency

Use additional expense and revenue pages for more than 2 contracts

copy all lines & fields to the first blank line below the last line in column A

with the cursor at the start of the added page, use "insert" "page break" for print purposes

reset print range to cover the added page(s) and correct the page numbers

Contract Number is the State Contract Number, NOT the agency program number

Report by program within the State Contract Number within State Department

Summarize programs into totals by State Contract Number and State Department totals

Do not combine State Contract Numbers

One Funding Information Summary and one Schedule C are required from each contractor submitting reports

Review Section C in all contracts for reporting requirements

### ALLOCATION OF ADMINISTRATIVE COSTS

Requires completion of all attached sheets

**NOTE** If files are not properly named and print ranges not set, the report will be returned for correction

Do not send invoices with expense reports

**If refund due, mail reports with check or send note with e-mail that check in the mail**

e-mail completed files to: [Policy3.AMO.Health@tn.gov](mailto:Policy3.AMO.Health@tn.gov)

e-mail filing replaces mailing forms

Mailing Address:

Monaliz Hana

Telephone 615-532-3406

Tennessee Department of Health

Fiscal Services

6th Floor Andrew Johnson Tower

710 James Robertson Parkway

Nashville, TN 37243

**PROGRAM EXPENSE REPORT (Excerpted from Policy 3 statement)**  
**SCHEDULE A**  
**EXPENSE BY OBJECT LINE-ITEMS**

There are seventeen specific object expense categories; two subtotals (Line 3, Total Personnel Expenses, and Line 19, Total Non-personnel Expenses); and Reimbursable Capital Purchases (Line 20), above Line 21, Total Direct Program Expenses. All expenses should be included in one or more of the specific categories, or in an additional expense category entered under Line 18, Other Non-personnel Expenses. The contracting state agency may determine these requirements.

With the exception of depreciation, everything reported in Lines 1 through 21 must represent an actual cash disbursement or accrual as defined in the Basis For Reporting Expenses/Expenditures section on page 13.

**THE YEAR-TO-DATE EXPENSES MUST BE TRACABLE TO THE REPORTING AGENCY'S GENERAL LEDGER**

**Line 1 Salaries And Wages**

On this line, enter compensation, fees, salaries, and wages paid to officers, directors, trustees, and employees. An attached schedule may be required showing client wages or other included in the aggregations.

**Line 2 Employee Benefits & Payroll Taxes**

Enter (a) the organization's contributions to pension plans and to employee benefit programs such as health, life, and disability insurance; and (b) the organization's portion of payroll taxes such as social security and medicare taxes and unemployment and workers' compensation insurance. An attached schedule may be required showing client benefits and taxes or other included in the aggregations.

**Line 3 Total Personnel Expenses**

Add lines 1 and 2.

**Line 4 Professional Fees**

Enter the organization's fees to outside professionals, consultants, and personal-service contractors. Include legal, accounting, and auditing fees. An attached schedule may be required showing the details in the aggregation of professional fees.

**Line 5 Supplies**

Enter the organization's expenses for office supplies, housekeeping supplies, food and beverages, and other supplies. An attached schedule may be required showing food expenses or other details included in the aggregations.

**Line 6 Telephone**

Enter the organization's expenses for telephone, cellular phones, beepers, telegram, FAX, E-mail, telephone equipment maintenance, and other related expenses.



**Line 7 Postage And Shipping**

Enter the organization's expenses for postage, messenger services, overnight delivery, outside mailing service fees, freight and trucking, and maintenance of delivery and shipping vehicles. Include vehicle insurance here or on line 14.

**Line 8 Occupancy**

Enter the organization's expenses for use of office space and other facilities, heat, light, power, other utilities, outside janitorial services, mortgage interest, real estate taxes, and similar expenses. Include property insurance here or on line 14.

**Line 9 Equipment Rental And Maintenance**

Enter the organization's expenses for renting and maintaining computers, copiers, postage meters, other office equipment, and other equipment, except for telephone, truck, and automobile expenses, reportable on lines 6, 7, and 11, respectively.

**Line 10 Printing And Publications**

Enter the organization's expenses for producing printed materials, purchasing books and publications, and buying subscriptions to publications.

**Line 11 Travel**

Enter the organization's expenses for travel, including transportation, meals and lodging, and per diem payments. Include gas and oil, repairs, licenses and permits, and leasing costs for company vehicles. Include travel expenses for meetings and conferences. Include vehicle insurance here or on line 14.

**Line 12 Conferences And Meetings**

Enter the organization's expenses for conducting or attending meetings, conferences, and conventions. Include rental of facilities, speakers' fees and expenses, printed materials, and registration fees (but not travel).

**Line 13 Interest**

Enter the organization's interest expense for loans and capital leases on equipment, trucks and automobiles, and other notes and loans. Do not include mortgage interest reportable on line 8.

**Line 14 Insurance**

Enter the organization's expenses for liability insurance, fidelity bonds, and other insurance. Do not include employee-related insurance reportable on line 2. Do not include property and vehicle insurance if reported on lines 7, 8, or 11.

**Line 15 Grants And Awards**

Enter the organization's awards, grants, subsidies, and other pass-through expenditures to individuals and to other organizations. Include allocations to affiliated organizations. Include in-kind grants to individuals and organizations. Include scholarships, tuition payments, travel allowances, and equipment allowances to clients and individual beneficiaries. Pass-through funds are not included when computing administrative expenses reported on Line 22.

**Line 16 Specific Assistance to Individuals**

Enter the organization's direct payment of expenses of clients, patients, and individual beneficiaries. Include such expenses as medicines, medical and dental fees, children's board, food and homemaker services, clothing, transportation, insurance coverage, and wage supplements.

**Line 17 Depreciation**

Enter the expenses the organization records for depreciation of equipment, buildings, leasehold improvements, and other depreciable fixed assets.

**Line 18 Other Non-personnel Expenses**

NOTE: Expenses reportable on lines 1 through 17 should not be reported in an additional expense category on line 18. A description should be attached for each additional category entered on line 18. The contracting state agency may determine these requirements. Enter the organization's allowable expenses for advertising (1), bad debts (2), contingency provisions (7), fines and penalties (14), independent research and development (reserved) (17), organization (27), page charges in professional journals (29), rearrangement and alteration (39), recruiting (41), and taxes (47). Include the organization's and employees' membership dues in associations and professional societies (26). Include other fees for the organization's licenses, permits, registrations, etc.

**Line 19 Total Non-personnel Expenses**

Add lines 4 through 18.

**Line 20 Reimbursable Capital Purchases**

Enter the organization's purchases of fixed assets. Include land, equipment, buildings, leasehold improvements, and other fixed assets. An attached schedule may be required showing the details for each such purchase.

**Line 21 Total Direct Program Expenses**

Add lines 3, 19, and 20.

Includes direct and allocated direct program expenses.

**Line 22 Administrative Expenses**

The distribution will be made in accordance with an allocation plan approved by your cognizant state agency.

**Line 23 Total Direct And Administrative Expenses**

Line 23 is the total of Line 21, Total Direct Program Expenses, and Line 22, Administrative Expenses. Line 23, Total Direct and Administrative Expenses Year-to-Date should agree with the Total of Column B, Year-to-Date Actual Expenditures of the *Invoice for Reimbursement*.

**Line 24 In-Kind Expenses**

In-kind Expenses (Line 24) is for reporting the value of contributed resources applied to the program. Approval and reporting guidelines for in-kind contributions will be specified by those contracting state agencies who allow their use toward earning grant funds. Carry forward to Schedule B, Line 38.

**Line 25 Total Expenses**

The sum of Line 23, Total Direct and Administrative Expenses, and Line 24, In-kind Expenses, goes on this line.

**PROGRAM REVENUE REPORT (PRR)  
SCHEDULE B  
SOURCES OF REVENUE**

The revenue page is intended to be an extension of the total expenses page, in that the columns should match up by contract/attachment number and program title. There are ten revenue sources (Schedule B, Part 1) and three subtotals (Lines 33, 41, and 43). Additional supplemental schedules for one or more of the line items may be attached, if needed. Each revenue column should be aligned with its corresponding expense column from Schedule A.

**Reimbursable Program Funds**

**Line 31 Reimbursable Federal Program Funds**

Enter the portion of Total Direct & Administrative Expenses reported on Line 23, Schedule A, that is reimbursable from federal program funds. The state funding agency may require an attached detail listing and reconciliation schedule.

**Line 32 Reimbursable State Program Funds**

Enter the portion of Total Direct & Administrative Expenses reported on Line 23, Schedule A, that is reimbursable from state program funds. The state funding agency may require an attached detail listing and reconciliation schedule.

**Line 33 Total Reimbursable Program Funds (Equals Schedule B, Line 55)**

Add lines 31 and 32.

**Matching Revenue Funds**

**Line 34 Other Federal Funds**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other federal funds. The state funding agency may require an attached detail listing and reconciliation schedule.

**Line 35 Other State Funds**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other state funds. The state funding agency may require an attached detail listing and reconciliation schedule.

**Line 36 Other Government Funds**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other government funds. The state funding agency may have an attached detail listing and reconciliation schedule.

**Line 37 Cash Contributions (Non-government)**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from such sources of cash contributions as corporations, foundations, trusts, individuals, United Ways, other not-for-profit organizations, and from affiliated organizations. The state funding agency may require an attached detail listing and reconciliation schedule.

**Line 38 In-Kind Contributions (Equals Schedule A, Line 24)**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from direct and administrative in-kind contributions. The state funding agency may require an attached detail listing and reconciliation schedule. Approval and guidelines for valuation and reporting of in-kind contributions will be specified by those grantor agencies who allow their use toward earning grant funds.

**Line 39 Program Income**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from program income related to the program funded by the state agency. The state funding agency may require an attached detail listing.

**Line 40 Other Matching Revenue**

Enter the portion of matching revenues reported on Line 54, Subtract Matching Expenses (Equals Line 41), that is from other revenues not included in lines 34 through 39. The state funding agency may require an attached detail listing.

**Line 41 Total Matching Revenue Funds**

Add lines 34 through 40

**Line 42 Other Program Funds**

Enter program income related to the program funded by the state agency but not reported as matching revenue funds on Line 54.

**Line 43 Total Revenue**

Add lines 33, 41, and 42

**RECONCILIATION BETWEEN TOTAL EXPENSES AND REIMBURSABLE EXPENSES  
SCHEDULE B - (Lines 51 to 59)**

This section, at the bottom of Schedule B, is for subtracting non-reimbursable amounts included in Total Expenses (Line 25, Schedule A and Line 51, Schedule B). The first line of this section, Line 51, Total Expenses, is brought forward from the last line of the corresponding Schedule A Total Expense Page.



There are three categories of adjustments for which titled lines are provided:

**Line 52 OTHER UNALLOWABLE EXPENSES:**

Some program expenses may not be reimbursable under certain grants. This is a matter between the contracting parties, and will vary according to the state agency involved and the type of grant or contract. Consult your contract or the department that funds the program for guidelines.

**Line 53 EXCESS ADMINISTRATION:**

This adjustment line may be used to deduct allocated Administration and General expenses in excess of an allowable percentage specified in the grant contract. It may also be used to deduct an adjustment resulting from limitations on certain components of Administration and General expenses. Again, the specific guidelines of the department and grant involved are the controlling factor.

**Line 54 MATCHING EXPENSES (Equals Schedule B, Line 41)**

Since the goal is to arrive at a reimbursable amount, the expenses paid out of other sources of funding, local support and program user fees for example, will have to be deducted. The amount left should be only that which is to be paid for by the contracting state agency.

**Line 55 REIMBURSABLE EXPENSES (Line 51 less Lines 52, 53, and 54)  
(Equals Schedule B, Line 33)**

This is the amount that the contracting state agency will pay for the quarter's operations of the program. The cumulative column is what the grant actually paid to date.

**Line 56 TOTAL REIMBURSEMENT-TO-DATE**

In the quarter-to-date column, this is the total received for this quarter from filing of the Invoice For Reimbursement. The cumulative column's amount is the total received for the grant year-to-date.

**Line 57 DIFFERENCE (Line 55 less Line 56)**

This is the portion of Reimbursable Expenses not yet paid.

**Line 58 ADVANCES**

Any advance payments for a grant should appear on this line.

**Line 59 THIS REIMBURSEMENT (Line 57 less Line 58)**

The remainder should be the amount due under the grant contract. Actual payments are made through the invoicing process and not through the filing of this report.

## **POLICY 3 REPORTING REQUIREMENTS - SUMMARY**

Policy 3 requires reporting the entire operation of the Grantee agency. This could include numerous programs and contracts. Policy 3 requirements are outlined in each contract and are available on line at: <http://www.state.tn.us/finance/act/policyb.html>

The "Contractor/Grantee" is the agency receiving the state grant.

The "Contracting State Agency" is the state agency that gives the grant.

Reports are normally due 30 days after the close of the Grantee's accounting quarter and year, which may/may not coincide with the State accounting quarter and year end. Exact requirements are in the contract.

Policy 3 reporting requires one report from each contracting agency consisting of Schedules A, B, and C and a Funding Information Summary. Schedules A and B detail each program added to a contract total. Schedules A and B are designed to show 2 programs per page and there would be only one Schedule C per grantee. On Schedules A and B, programs that are not state funded can be rolled into a single program category. The lines on Schedule A for year-to-date information add across all programs/contracts to the corresponding line on the Schedule C - Grant contracts in the first column and non-grant operations in the second column.

The third column of the Schedule C shows Administrative Expenses incurred by the Grantee. Administrative expenses are generally those that benefit programs but are not directly associated with the program/contract. These could include the Executive Director, office operation, accounting staff, and other similar expenses. This column will also show the allocation of Administrative Expenses to the various programs/contracts, if this is done by the Grantee. If allocated, a negative on line 22 is equal to the Administrative Expense allocated to the grant and non-grant programs/contracts. Administrative Expenses may include some items that are not subject to allocation so the amount allocated may/may not equal the total Administrative Expense reported. Allocation of Administrative Expenses requires an approved allocation plan.

The fourth column of the Schedule C shows the total operation of the reporting grantee for the year-to-date. The Policy 3 report should, in total, match the total operation of the Grantee.

The funding Information Summary shows the method of allocating Administrative Expenses. If there is no approved allocation plan and the grantee does not allocate Administrative Expenses, then there is no entry on Schedule C, line 22 and no allocation to the programs/contracts. This form must be submitted with every report.

**Tennessee Department of Health  
Funding Information Summary**

AGENCY NAME \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_

REPORTING PERIOD: (MM/DD/YY) FROM: \_\_\_\_\_ THRU: \_\_\_\_\_

AGENCY FISCAL YEAR END (MM/DD) \_\_\_\_\_

COST ALLOCATION: DOES YOUR ORGANIZATION HAVE AN APPROVED COST ALLOCATION PLAN?  
YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, Name of organization that approved the Plan: \_\_\_\_\_

**IF COST ALLOCATION IS APPLIED, INDICATE THE METHOD OF ALLOCATION:**

Ratio of direct program salaries to total direct salaries applied to administrative cost. \_\_\_\_\_

Ratio of direct program expenditure to total direct expenditures applied to administrative cost. \_\_\_\_\_

Cost step down. \_\_\_\_\_

Other (describe) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is your organization: \_\_\_\_\_ A private not-for-profit organization?  
\_\_\_\_\_ A state college or university, or part of a city government?

DIRECTOR \_\_\_\_\_ PHONE # \_\_\_\_\_

PREPARER OF REPORT \_\_\_\_\_ PHONE # \_\_\_\_\_

DATE COMPLETED \_\_\_\_\_

<b>CONTRACTOR/GRANTEE</b>	<b>FEDERAL ID #</b>
<b>CONTRACTING STATE AGENCY</b>	<b>REPORT PERIOD</b>
Program #	
Contract Number	
Grant Period	
Program Name	
Service Name	

Schedule A

Item #	EXPENSE BY OBJECT:	QUARTER TO DATE	YEAR TO DATE	QUARTER TO DATE	YEAR TO DATE
1	Salaries and Wages				
2	Employee Benefits & Payroll Taxes				
3	Total Personnel Expenses (add lines 1 and 2)				
4	Professional Fees				
5	Supplies				
6	Telephone				
7	Postage and Shipping				
8	Occupancy				
9	Equipment Rental and Maintenance				
10	Printing and Publications				
11	Travel				
12	Conferences and Meetings				
13	Interest				
14	Insurance				
15	Grants and Awards				
16	Specific Assistance to Individuals				
17	Depreciation				
18	Other Non-personnel Expenses (detail)				
a					
b					
c					
d					
19	Total Non-personnel Expenses (add lines 4 - 18)				
20	Reimbursable Capital Purchases				
21	TOTAL DIRECT PROGRAM EXPENSES				
22	Administrative Expenses				
23	TOTAL DIRECT AND ADMINISTRATIVE EXPENSES				
24	In-Kind Expenses				
25	TOTAL EXPENSES				

Schedule B, Part 1

STATE OF TENNESSEE

PROGRAM EXPENSE REPORT

CONTRACTOR/GRANTEE

FEDERAL ID #

CONTRACTING STATE AGENCY

REPORT PERIOD

Program #	_____	_____
Contract Number	_____	_____
Grant Period	_____	_____
Program Name	_____	_____
Service Name	_____	_____

Schedule B

Item #	SOURCES OF REVENUE	QUARTER TO DATE	YEAR TO DATE	QUARTER TO DATE	YEAR TO DATE
	Reimbursable Program Funds				
31	Reimbursable Federal Program Funds				
32	Reimbursable State Program Funds				
33	Total Reimbursable Program Funds (equals line 55)				
	Matching Revenue Funds				
34	Other Federal Funds				
35	Other State Funds				
36	Other Government Funds				
37	Cash Contributions (non-government)				
38	In-Kind Contributions (equals line 24)				
39	Program Income				
40	Other Matching Revenue				
41	Total Matching Revenue Funds (lines 34 - 40)				
42	Other Program Funds				
43	Total Revenue (lines 33, 41, & 42)				
	Reconciliation Between Total and Reimbursable Expenses				
51	Total Expenses (line 25)				
52	Subtract Other Unallowable Expenses (contractual)				
53	Subtract Excess Administration Expenses (contractual)				
54	Subtract Matching Expenses (equals line 41)				
55	Reimbursable Expenses (line 51 less lines 52,53,54)				
56	Total Reimbursement To Date				
57	Difference (line 55 less line 56)				
58	Advances				
59	This reimbursement (line 57 less line 58)				



CONTRACTOR/GRANTEE

FEDERAL ID #

CONTRACTING STATE AGENCY

REPORT PERIOD

		TOTAL DIRECT PROGRAM EXPENSES	TOTAL NONGRANT/ UNALLOWABLE EXPENSES	TOTAL ADMINISTRATIVE EXPENSES	GRAND TOTAL
Schedule A Year-To-Date Information		YEAR TO DATE	YEAR TO DATE	YEAR TO DATE	YEAR TO DATE
Item #	EXPENSE BY OBJECT:				
1	Salaries and Wages				
2	Employee Benefits & Payroll Taxes				
3	Total Personnel Expenses				
4	Professional Fees				
5	Supplies				
6	Telephone				
7	Postage and Shipping				
8	Occupancy				
9	Equipment Rental and Maintenance				
10	Printing and Publications				
11	Travel				
12	Conferences and Meetings				
13	Interest				
14	Insurance				
15	Grants and Awards				
16	Specific Assistance to Individuals				
17	Depreciation				
18	Other Non-personnel Expenses (detail)				
a					
b					
c					
d					
19	Total Non-personnel Expenses				
20	Reimbursable Capital Purchases				
21	TOTAL DIRECT PROGRAM EXPENSES				
22	Administrative Expenses				
23	TOTAL DIRECT AND ADMINISTRATIVE EXPENSES				
24	In-Kind Expenses				
25	TOTAL EXPENSES				

**ATTACHMENT 6**

**Notice of Audit Report**

Check one of the two boxes below and complete the remainder of this document as instructed. Send completed documents as a PDF file to [cpo.auditnotice@tn.gov](mailto:cpo.auditnotice@tn.gov). **The Grantee should submit only one, completed "Notice of Audit Report" document to the State ninety (90) days prior to the Grantee's fiscal year.**

Anderson County Government is subject to an audit for fiscal year 2023.

Anderson County Government is not subject to an audit for fiscal year 2023.

Grantee's Edison Vendor ID Number: 0000004143

Grantee's fiscal year end: June 30, 2023

Any Grantee that is subject to an audit must complete the information below.

<b>Type of funds expended</b>	<b>Estimated amount of funds expended by end of Grantee's fiscal year</b>
Federal pass-through funds a. Funds passed through the State of Tennessee b. Funds passed through any other entity	a. <input type="text"/> b. <input type="text"/>
Funds received directly from the federal government	<input type="text"/>
Non-federal funds received directly from the State of Tennessee	<input type="text"/>

Auditor's name:

Auditor's address:

Auditor's phone number:

Auditor's email:

### Parent Child Information

Send completed documents as a PDF file to [cpo.auditnotice@tn.gov](mailto:cpo.auditnotice@tn.gov). **The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year if the Grantee indicates it is subject to an audit on the "Notice of Audit Report" document.**

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number: 0000004143

Is Anderson County Government a parent?  Yes  No

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is Anderson County Government a child?  Yes  No

If yes, complete the fields below.

Parent entity's name:

Parent entity's tax identification number:

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager  
3<sup>rd</sup> Floor, WRS Tennessee Tower  
312 Rosa L Parks Avenue  
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person:

Address:

Phone number:

Email address:

Parent entity's Edison Vendor ID number, if applicable:

## Attachment 8 Documentation to Support Costs Claimed

**The Applicant should submit the following to support costs claimed (not an all-inclusive list):**

**Applicant (Force Account) Labor and Prisoner Labor:**

For each individual:

- Name
- Job title and function
- Type of employee (i.e., full-time exempt, full-time non-exempt, part-time, temporary, prisoner, etc.)
- Days and hours worked
- Pay rate(s) and fringe benefit rate(s)
- Description of work performed with representative sample of daily logs / activity reports, if available
- Representative sample of timesheets
- Fringe benefit calculations
- Pay policy

**Applicant-Owned (Force Account) Equipment:**

For each piece of equipment:

- Type of equipment and attachments used, including year, make, and model  
Size/capacity (e.g., horsepower, wattage)
- Locations and days and hours used with usage logs
- Operator name
- Schedule of rates, including rate components

**Rented or Purchased Equipment:**

- Rental or lease agreements, invoices, receipts
- Days used

**Supplies from Stock:**

- Historical cost records
- Inventory records
- Type of supplies and quantities used, with support documentation such as daily logs

**Purchased Supplies:**

- Receipts or invoices

**Contracts:**

- Procurement policy
- Procurement and bid documents
- For procurements in excess of the simplified acquisition threshold, a cost/price analysis  
Contracts, change orders, and invoices
- Dates worked
- For time and materials (T&M) contracts, monitoring documentation

**In-Kind contributions (additional documentation may be required based on individual circumstance):**

**Equipment:**

- Same information listed under Applicant-Owned Equipment above
- Who donated each piece of equipment

**Supplies or materials:**

- Quantity donated
- Donor
- Location(s) used

**Cost Estimates:**

- Cost estimate for the agreed-upon item developed with unit costs
- Qualifications of the company or individual who prepared the cost estimate

**Cost reasonableness:**

- Documentation showing current market price for similar goods or services, such as:
  - Historical documentation;
  - Average costs in the area; or
  - Published unit costs from national cost estimating databases.
- Documentation supporting necessity of unique services or extraordinary level of effort
- Documentation supporting shortages, challenging procurement circumstances, and length of time shortages or procurement challenges existed, such as:
  - News stories
  - Supply chain vendor reports

**Other:**

- Documentation regarding cash donations or other funding received
- Cost comparisons and source documentation, if applicable



## **Attachment 9: Federal Funding Provisions required for contractors performing work**

### **1. REQUIRED FEDERAL AFFIRMATIVE STEPS.**

A prime contractor, if subcontractors are used, must, at a minimum, take the following six “affirmative steps” to assure that minority firms, women’s business enterprises, and labor area surplus firms are used when possible:

(1) Solicitation Listing. The sub-grantee must place qualified small and minority businesses and women’s business enterprises on solicitation lists.

(2) Soliciting. The sub-grantee must assure that small and minority businesses, and women’s business enterprises are solicited whenever they are potential sources.

(3) Breaking-up Requirements. The sub-grantee must divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority business, and women’s business enterprises. In applying this requirement, it is important to recognize that dividing up a large requirement into smaller parts so as to fall beneath the small acquisition threshold is prohibited, as would the opposite technique of bundling requirements so that it precludes small businesses, minority firms, and women’s business enterprises from being a prime contractor. Notwithstanding, dividing a bona fide large requirement into smaller components to facilitate participation by small businesses would be acceptable.

(4) Accommodating Delivery Schedules. The sub-grantee must establish delivery schedules, where the requirement permits, which encourage participation by small and minority

(5) Using Federal Agencies. Using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the Department of Commerce.

(6) Affirmative Steps for Contractors. The City must require the prime contractor, if subcontracts are to be let, to take the five affirmative steps described above.

### **2. RECOVERED MATERIALS.**

In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:

(i) Competitively within a timeframe providing for compliance with the contract performance schedule;

(ii) Meeting contract performance requirements; or

(iii) At a reasonable price.

Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <http://www.epa.gov/cpg> . The list of EPA-designate items is available at <http://www.epa.gov/cpg/products.htm>.

### 3. EQUAL OPPORTUNITY CLAUSE.

Federally assisted construction contracts. (1) Except as otherwise provided, each administering agency shall require the inclusion of the following language as a condition of any grant, contract, loan, insurance, or guarantee involving federally assisted construction which is not exempt from the requirements of the equal opportunity clause:

The applicant hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.

(3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government

contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract. The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance. The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

#### 4. DAVIS-BACON ACT.

On any project upon which funding is provided by an agency of the United States Government, all regulations applicable thereto including, but not limited to, Title VI of the Civil Rights Act of 1964 (24 CFR, parts 1 & 2); Title VIII of the Civil Rights Act of 1968 (24 CFR, part 115); Federal Labor Standards

Provisions (HUD-4020.1); the Davis-Bacon Act; the Anti-Kickback Act; and the Contract Work Hours Standards Act, shall apply and the Bidder or CONTRACTOR shall conform thereto.

#### 5. COMPLIANCE WITH THE COPELAND "ANTI-KICKBACK" ACT.

(1) Contractor. The contractor shall comply with 18U.S.C. 874, 40 U.S.C. 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.

(2) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

(3) Breach. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. 5.12.

#### 6. CONTRACT WORK HOURS AND SAFETY STANDARDS.

Where applicable, if the Agreement is in excess of \$100,000 and involves the employment of mechanics or laborers, the Recipient must comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each Recipient must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

As a condition for receipt of funds, the Grantee agrees to comply with the Contract Work Hours and Safety Standard Act at 10 U.S.C. § 3701 et seq., as that section is amended from time to time during the term.

#### 7. CLEAN AIR ACT AND THE FEDERAL WATER POLLUTION CONTROL ACT. N/A

Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the contractor to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

As a condition for receipt of funds, the Grantee agrees to comply with the Clean Air Act, 42 U.S.C. § 7401 et seq., as those sections are amended from time to time during the term. Violations must be reported to the State, U.S. Department of Treasury, and the Region 4 Office of the Environmental Protection Agency.

## 8. SUSPENSION AND DEBARMENT.

(1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. §180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, Sub-part C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by sub-recipient. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the City serving as recipient and named sub-recipient, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

(4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.”

A prospective contractor that is listed on the government-wide Excluded Parties List System in the System for Award Management ([www.SAM.gov](http://www.SAM.gov)) as suspended or debarred, CANNOT be awarded a contract funded with Federal Assistance.

## 9. BYRD ANTI-LOBBYING AMENDMENT, 31 U.S.C 1352 (as amended).

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

Federal Form 2 hereto shall be filled out, authenticated as required, and must be submitted at the time of the scheduled bid opening. Failure to submit the required forms with the bid opening will make the bid non-responsive and will be cause for rejection.

OMB Approved No. 1505-0271  
Expiration Date: April 30, 2025

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: [Recipient to provide]	DUNS Number: [Recipient to provide] Taxpayer Identification Number: [Recipient to provide] Assistance Listing Number: 21.027
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Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:

---

Authorized Representative:

Title:

Date signed:

U.S. Department of the Treasury:

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Authorized Representative:

Title:

Date:

**PAPERWORK REDUCTION ACT NOTICE**

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.



U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUND  
AWARD TERMS AND CONDITIONS

1. Use of Funds.
  - a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.
2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.
3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.
4. Maintenance of and Access to Records
  - a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.
  - b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
  - c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.
5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.
6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.
7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.
8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
  - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
  - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
  - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
  - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.
  - v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
  - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
  - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:
  - i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

- ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.
10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.
11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.
12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."
14. Debts Owed the Federal Government.
- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
  - b. Any debts determined to be owed the federal government must be paid promptly by

Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

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**From:** Terry Frank <tfrank@andersoncountyttn.gov>  
**Sent:** Thursday, February 23, 2023 12:25 PM  
**To:** Ryan McGee <Ryan.McGee@tn.gov>  
**Subject:** [EXTERNAL] Re: Signature requested on "Grant Contract for TDH and Anderson County for Signature"

\*\*\* This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email - STS-Security. \*\*\*

Good Afternoon, Ryan,

Our process for a grant contract requires me to get two additional signatures---the Law Director, and the Finance Director. We usually just put a stamp on our end as part of the reviewal process and then I execute. I will have to print a version and then submit that back. Would that work for your team?

If not, I could get a hard copy for our internal records and then see if they are good with me executing via adobe.  
Just let me know!

My best,

Terry

**Terry Frank**  
Anderson County Mayor  
**100 North Main Street, Suite 208**  
**Clinton, TN 37716**  
865.457.6200

Note: My email has changed to [tfrank@andersoncountyttn.gov](mailto:tfrank@andersoncountyttn.gov)

---

**From:** [ryan.mcgee@tn.gov](mailto:ryan.mcgee@tn.gov) <[adobesign@adobesign.com](mailto:adobesign@adobesign.com)>  
**Sent:** Thursday, February 23, 2023 12:15 PM  
**To:** Terry Frank <[tfrank@andersoncountyttn.gov](mailto:tfrank@andersoncountyttn.gov)>  
**Subject:** Signature requested on "Grant Contract for TDH and Anderson County for Signature"



**Fw: Signature requested on "Grant Contract for TDH and Anderson County for Signature"**

Terry Frank <tfrank@andersoncountyttn.gov>

Fri 2/24/2023 4:28 PM

To: Jay Yeager <jyeager@aclawdirector.com>

Can you please review to form, Jay?

Thank you!

Also, I have the two historical markers documents to sign. Do you have Exhibit A for the TDOT version by chance?

My best,

Terry

**Terry Frank**

Anderson County Mayor  
100 North Main Street, Suite 208  
Clinton, TN 37716  
865.457.6200

Note: My email has changed to **tfrank@andersoncountyttn.gov**

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**From:** Ryan McGee <Ryan.McGee@tn.gov>

**Sent:** Friday, February 24, 2023 3:11 PM

**To:** Terry Frank <tfrank@andersoncountyttn.gov>

**Cc:** Jamie Bentley <Jamie.Bentley@tn.gov>; Kristie Allen <Kristie.Allen@tn.gov>

**Subject:** RE: Signature requested on "Grant Contract for TDH and Anderson County for Signature"

Good Afternoon, Mayor Frank,

I have cancelled the Adobe Sign version of the Grant Contract for TDH and Anderson County. I have also attached a pdf version of the contract you may print, execute (stamp), and email back to me at your earliest convenience. I will utilize the Adobe Sign feature to facilitate the execution from the Department of Health. My email is [ryan.mcgee@tn.gov](mailto:ryan.mcgee@tn.gov). Thank you for your time!

Warm Regards,

Ryan McGee

Federal Grants Consultant  
[ryan.mcgee@tn.gov](mailto:ryan.mcgee@tn.gov)  
512-788-7879



**OFFICE OF THE COUNTY LAW DIRECTOR  
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310  
CLINTON, TENNESSEE 37716


N. JAY YEAGER  
Law Director

TELEPHONE: (865) 457-6290  
FACSIMILE: (865) 457-3775  
Email: jyeager@aclawdirector.com

**MEMORANDUM**

**TO:** Ms. Annette Prewitt, Chief Deputy to the County Commission

**CC:** County Commission

**FROM:** N. Jay Yeager 

**DATE:** March 15, 2023

**RE:** Law Director's Report – March 20, 2023 – County Commission Meeting

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**Please add the following to the County Commission Agenda under the Law Director's Report.**

**A. Contract Approvals:**

1. Vacasa- Tourism
2. FY2023 STOP Award- Mayor's Office
3. East TN Development District- Mayor's Office
4. SR-62/SR-61 From Midway Drive to Gail Lane- Mayor's Office
5. SR-62/SR-61 From Browder Circle to Midway Drive and Norwood Schools- Mayor's Office
6. Clinton City Fire Department- Schools
7. LEAF Printer Agreement- County Clerk
8. GCE Construction (Change Order) – Mayor's Office
9. ESS Southeast (Amendment) – Schools
10. Rx Benefits (Amendment) – HR
11. Tennessee Historical Commission- Poor Farm Historical Marker Installation
12. U.E EPA Region 4 Access for American Nuclear- Mayor's Office
13. TN Department of Transportation- Right of Entry to Install Marker- Mayor's Office
14. Oak Ridge Pest Control (Renewal) – Buildings and Grounds
15. Energy Communities Alliance- Mayor's Office
16. State of Tennessee VCIF Grant- Mayor's Office

**B. Anderson County Zoning Violations:**

Newly Opened:

1. Berry Nelson, 1824 Lake City Highway
2. Estate of Sam Nelson, 1820 Lake City Highway
3. Estate of Sam Nelson, 3708 Lake City Highway
4. Gloria and Ruby Whitaker, 219 Shipe Road

Complaint Filed in Chancery Court

1. George Byrge, 2416 Lake City Highway

Closed and Compliant

1. Karen and Betty Ward, 3300 Lake City Highway
2. Cynthia Petree, 222 Sinking Springs Road

**C. Bankruptcies:**

1. T. and M. Miller- Chapter 13 Bankruptcy. Received an Agreed Order of Dismissal. Case is now closed, no action needed.
2. B. and A. Martin- Chapter 13 Bankruptcy. Received an Order Dismissing Pre-Confirmation Upon Request of Debtors. Case is now closed, no action needed.
3. K. Charters- Chapter 7 Bankruptcy. Notice received by Anderson County General Sessions Court, no outstanding amount due and notice of no assets. No action needed.
4. R& S White- Chapter 13 Bankruptcy. Received Motion to Dismiss Case filed by Debtors. No action needed.

**D. Delinquent Taxes**

See attached Clerk and Master's Report

**E. Other**

1. Quitclaim Deed for the sale of 442 Jarnigan Street held by Anderson County
2. Research Juror Compensation and if Service Industry workers are financially harmed by missing tip share for jury duty.
3. Title Search on Property held by Tennessee Bonding Co.
4. Attempt to Collet Debt Owed by AA Bonding Co.

**F. Courtesy Resolutions**

1. Resolution Honoring Don Whitaker – Requested by Commissioner Foster

IN THE CHANCERY COURT FOR ANDERSON COUNTY, TENNESSEE

STATE OF TENNESSEE, in its own )  
behalf and for the use and benefit of )  
ANDERSON COUNTY, TENNESSEE. )  
 )  
Plaintiff, )  
 )  
v. )  
 )  
DELINQUENT TAXPAYERS, as shown )  
on the 2018, Real Property, Personal )  
Property, and Utility Property Delinquent )  
Tax Records of Anderson County, )  
Tennessee. )  
 )  
Defendants. )

**FILED**

MAR 10 2023

10:00 O'CLOCK A.M.  
HAROLD P. COUSINS, JR. *HCJ*  
Clerk & Master

No. 20CH2100

ORDER CONFIRMING  
CLERK & MASTER'S REPORT OF TAX SALE  
HELD ON FEBRUARY 21, 2023

THIS CAUSE came before the Honorable Ryan M Spitzer, Chancellor by Interchange, upon the Clerk and Master's Report of Tax Sale, the Motion to Confirm Sale, and the entire record herein, from all of which the Court was of the opinion and found that no exceptions were filed to the Clerk and Master's Report of Tax Sale, and that said report, being regular in all respects, should be confirmed.

**IT IS THEREFORE ORDERED, ADJUDGED, AND DECREED THAT:**

1. The Clerk and Master's Report of Tax Sale, a copy of which is attached as Exhibit A and adopted by reference as if copied verbatim herein ("the report of sale"), shall be, and the same hereby is, confirmed in all respects.

2. All right, title, and interest of the parties, both in law and in equity, and in particular the property owners identified in the report of sale, and any and all known and unknown heirs, devisees, or creditors of any deceased property owners, and any lienholders and other interested parties, in and to the property and parcels of land generally described in the report of sale, shall be, and the same hereby is, divested out of them, and each of them, and vested as an indefeasible

inheritance in fee simple forever in the purchasers identified in the report of sale, subject only to the right of redemption of one (1) year as provided in Tenn. Code Ann. § 67-5-2701.

3. The Clerk and Master shall make, acknowledge for registration, and deliver to the purchasers a deed conveying each parcel of land described in the report of sale upon expiration of the period of the right of redemption.

4. The Clerk and Master shall record a certified copy of this order in the Office of the Register of Deeds for Anderson County, Tennessee.

5. Upon application of the purchaser, a writ of possession may issue, at the cost of the purchaser, pursuant to Tenn. Code Ann. § 67-5-2503.

6. The Clerk and Master shall immediately distribute the proceeds of the sale in accordance with the report of sale, paying over the resulting fees and expenses to Anderson County, the City of Clinton, the City of Rocky Top, the City of Oliver Springs, the City of Oak Ridge, the Delinquent Tax Attorney, the Sheriff, and the Clerk and Master.

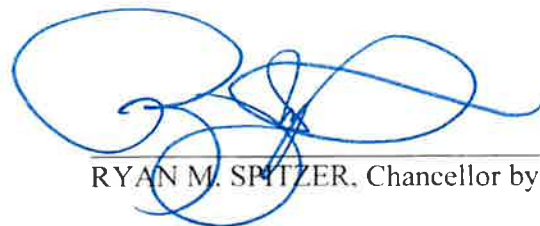
7. The excess bid in the amount of Five Hundred Eighteen Thousand Three Hundred Dollars (\$518,300.00) shall be held or distributed according to law.

8. The Clerk and Master shall retain, subject to rightful claims, any balance remaining after the payment of all of the above items.

9. Upon distribution of the sale proceeds as provided herein, the judgment of the Court in this proceeding as to the property owners and parcels of land described in the report of sale shall be deemed satisfied and all liens on said parcels described in the report of sale shall be discharged and all subservient encumbrances extinguished.

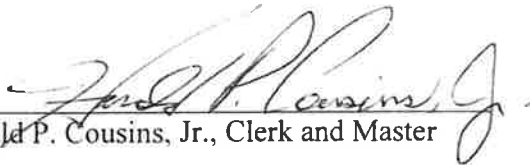
10. All other matters shall be reserved.


ENTER this 10<sup>th</sup> day of March, 2023.



RYAN M. SPITZER, Chancellor by Interchange

APPROVED:

  
Harold P. Cousins, Jr., Clerk and Master

  
Philip R. Crye, Jr., Attorney for Plaintiff  
BPR #012043  
125 North Main Street  
Clinton, TN 37716  
(865) 457-9291

**CERTIFICATE OF SERVICE**

I HEREBY CERTIFY that a true and exact copy of the "Order Confirming Clerk & Master's Report of Tax Sale Held on February 21, 2023" has been furnished, by U.S. Mail, first-class postage prepaid to each person or entity at the addresses listed on Exhibit B attached hereto and adopted by reference as if copied verbatim herein, on this 10<sup>th</sup> day of March, 2023.

  
Philip R. Crye, Jr.



**IN THE 7<sup>TH</sup> JUDICIAL DISTRICT FOR ANDERSON COUNTY,  
TENNESSEE, CHANCERY DIVISION**

**THE STATE OF TENNESSEE in its own  
behalf and for the use and benefit of the  
ANDERSON COUNTY, Tennessee,  
Plaintiff,**

**No. 20CH2100**

v

**DELINQUENT TAXPAYERS as shown on the  
2018 REAL PROPERTY and PERSONAL PROPERTY  
DELINQUENT TAX RECORDS OF ANDERSON COUNTY,  
TENNESSEE, and as more fully set out in  
Exhibit "A" annexed hereto,  
Defendants.**

**FILED**

**FEB 28 2023** *KP*

*9:32* O'CLOCK *A* M  
**HAROLD P. COUSINS, JR.**  
Clerk & Master

**CLERK AND MASTER'S REPORT OF TAX SALE**

The undersigned respectfully reports that, in obedience to the Order dated October 31, 2022, and entered upon the Records of the Chancery Court, commanding me to sell the property therein mentioned, advertised as required by law on January 25, 2023, in the Clinton Courier.

At the Courthouse in Clinton, Anderson County, Tennessee, I sold such real properties, with an On-Line Auction Company, GovEase, subject to the equity of redemption, to the purchasers listed below, they being the highest and best bidders at such on On-Line sale, for the total amount of \$779,661.11. The list of properties, names of owners and purchasers, and the amounts of the final bids are set forth in Exhibit A, which is attached. The sum represents the amount received by your Clerk and Master, from individuals who purchased property, and has been deposited into the Registry of the Chancery Court, and is being held subject to the further orders of the court. The Anderson County Clerk and Master will receive \$218,693.94, Anderson County Trustee will receive \$32,593.00; the City of Clinton will receive \$3,577.00; the City of Rocky Top will receive \$2,604.41; the City of Oliver Springs will receive \$1,317.00; and the City of Oak Ridge will receive \$2,575.76, for taxes due, leaving an excess bid amount of \$518,300.00.

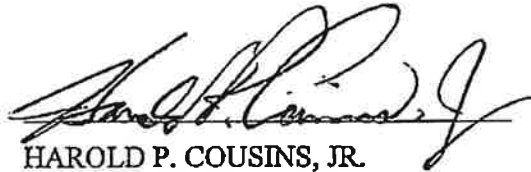
**EXHIBIT A**

02/28/2023 - 10:00 AM	
VALUE	0.00
MORTGAGE TAX	0.00
TRANSFER TAX	0.00
RECORDING FEE	0.00
DP FEE	0.00
REGISTER'S FEE	0.00
TOTAL AMOUNT	0.00

STATE OF TENNESSEE, ANDERSON COUNTY  
**TIM SHELTON**  
REGISTER OF DEEDS

Your Clerk and Master respectfully request this Honorable Court conduct a hearing to confirm the sale as reported.

Respectfully submitted, this the 27<sup>th</sup> day of February, 2023.

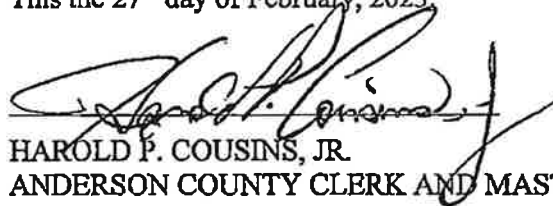


HAROLD P. COUSINS, JR.  
ANDERSON COUNTY CLERK AND MASTER

**CERTIFICATE OF SERVICE**

This certifies that a true and exact copy of this Clerk and Master's Report to the Delinquent Tax Sale has been served on Philip R. Crye, Jr., 2018 Delinquent Tax Attorney, N. Jay Yeager, County Law Director, Anderson County Trustee, City of Oak Ridge, City of Clinton, City of Oliver Springs, and the City of Rocky Top, by mailing or hand delivering an exact copy of the same.

This the 27<sup>th</sup> day of February, 2023.



HAROLD P. COUSINS, JR.  
ANDERSON COUNTY CLERK AND MASTER



## **Exhibit A**

JAMES R. BELL  
Lone Mountain Road  
01-032-032-019.08  
Book 1344/Page 1001  
Purchaser: No Sale

JAIME and SHEILA BOILEAU  
299 Haney Hollow Road  
01-093-093-062.03  
Book 1577, Page 107  
Purchaser: No Sale

CARLEY and wife, REBECCA BYRGE  
Better Chance Lane  
01-018F-A-018F-006.00  
Book 1353, Page 288  
Purchaser: Brent Galloway  
Purchase Amount \$2,880.40

JOHN M. CHAPMAN  
Wyoming Lane  
12-008F-A-008F-013.00  
Book 1403 Page 1651  
Purchaser: No Sale

HYLIA DAVIS  
Hillside Ct.  
01-081F-A-081F-033.00  
Book F-17, Page 247  
Purchaser: Justin Olvey  
Purchase Amount: \$1,519.18

DONALD HARNESS  
214 Walden Avenue  
14-092A-A-092H-010.01  
Book 1546, Page 1152  
Purchaser: Scott Trent  
Purchase Amount: \$12,043.70

JAMES HAUN  
208 Watts Street  
12-018D-A-018C-0005.01  
Book U-17, Page 270  
Purchaser: Scott Trent  
Purchase Amount: \$4,326.88

CANDISE HOFFMAN  
131 Autumn Drive  
01-087-087-039.16  
Book H-19, Page 810  
Purchaser: Mitch Kinder Development LLC  
Purchase Amount: \$138,968.14

THOMAS AND CONNIE JOBE  
303 Butcher Lane  
12-018E-A-018E-025.02  
Book Y-17, Page 411  
Purchaser: No Sale

CHRISTOPHER SEXTON c/o JAMES GOLDEN  
Breedon Lane  
01-084-084-018.02  
Book Z-13, Page 84  
Purchaser: No Sale

MARCIA SHIPLEY and MATTHEW SHIPLEY  
225 Blacksferry Road  
01-102-102-159.00  
Book 1631, Page 999  
Purchaser: Justin Olvey  
Purchase Amount: \$2,767.56

MARCIA SHIPLEY and MATTHEW SHIPLEY  
225 Blacksferry Road  
01-102-102-159.01  
Book 1631, Page 999  
Purchaser: Jierui Yu  
Purchase Amount: \$4,648.32

GARY W. SUMNER  
Coleman Lane  
01-096B-B-96B-0079.00  
Book 1126 Page 1  
Purchaser: Brent Galloway  
Purchase Amount: \$3,842.64

TIMBR, INC.  
Frost Bottom Road  
01-072-072-009.01  
Book 1611, Page 1964  
Purchaser: Brent Galloway  
Purchase Amount: \$1,355.84

TIMBR, INC.  
Hidden Valley Road  
01-081F-A-081F-32.09  
Book 1611, Page 1976  
Purchaser: No Sale

DENNIS WEBSTER and RICHARD SCHUBERT  
227 Joe Owens Road  
01-043-043-079.00  
Book 1288, Page 460  
Purchaser: No Sale

DENNIS WEBSTER and RICHARD SCHUBERT  
227 Joe Owens Road  
01-043-043-074.00  
Book 1288, Page 460  
Purchaser: No Sale

SHARON L. ALLEN  
a/k/a SHARON ALLEN STOOKSBURY  
Andy's Ridge Road  
01-018-018-078.00  
Book 156, Page 2491  
Purchaser: Brent Galloway  
Purchaser Amount: \$4,315.35

PAUL J. ASLINGER (date of death 8-19-2007)  
And wife, LONA M. ASLINGER (date of death  
11-6-2001) no probate found  
702 Railroad Street  
12-018E-B-018E-018.00  
Book 1-17, Page 158  
Purchaser: No Sale

JONATHAN D. BEDFORD  
Orchard Knob Road  
01-081P-A-081P-011.00  
Book 1590, Page 2347  
Purchaser: No Sale

HILARY BOONE/EARL STOOKSBURY  
Lovely Bluff Road  
01-019A-A-019A-008.00  
Book 1366, Page 1889  
Purchaser: No Sale

HILARY BOONE/EARL STOOKSBURY  
Lovely Bluff Road  
01-019A-A-019A-009.00  
Book 1366, Page 1889  
Purchaser: No Sale

HILARY BOONE/EARL STOOKSBURY  
Lovely Bluff Road  
01-019A-A-019A-010.00  
Book 1366, Page 1889  
Purchaser: No Sale

HILARY BOONE/EARL STOOKSBURY  
Lovely Bluff Road  
01-019A-A-019A-011.00  
Book 1366, Page 1889  
Purchaser: No Sale

HILARY BOONE/EARL STOOKSBURY  
Lovely Bluff Road  
01-019A-A-019A-012.00  
Book 1366, Page 1889  
Purchaser: No Sale

HILARY BOONE/EARL STOOKSBURY  
Fourth Street  
12-018D-A-019-A-001.00  
Book 1413, Page 1084  
Purchaser: No Sale

HILARY BOONE/EARL STOOKSBURY  
Fourth Street  
12-018D-A-019-A-002.00  
Book 1413, Page 1084  
Purchaser: No Sale

EARL BREEDEN (DATE OF DEATH 5-16-2018)  
No probate found  
230 Breeden Lane  
01-084-084-012.04  
Book V-14, Page 189  
Purchaser: Brent Galloway  
Purchase Amount: \$3,164.70

BRIAN BAUER (DATE OF DEATH 3-7-2016)

No probate found  
418 Biddle Lane  
12-018C-A-018C-021.00  
Book 1462, Page 1507  
Purchaser: No Sale

BRAIN E. BUCHANAN

130 Buck lane  
01-090-090-020.06  
Book X-18, Page 46  
Purchaser: Scott Trent  
Purchase Amount: \$18,212.06

CHRISTINE R. BURRIS

Stevens Road  
01-089-089-116.00  
Book 1320, Page 984  
Purchaser: Mary T. Cameron  
Purchase Amount: \$801.22

ALBERT R. CARSON and wife, MARY V. CARSON

Riverview Road  
01-088-088-095.00  
Book E-9, Page 21  
Purchaser: Brent Galloway  
Purchase Amount: \$1835.76

TJM PROPERTY, LLC

118 Duke Street  
01-096J-B-096J-001.00  
Book 1786, Page 97  
Purchaser: No Sale

CUMBERLAND TIMBER COMPANY

Indian Fork Lane  
01-048-048-013.00  
Book 1278, Page 696  
Pruchaser: Ekklesia Holding company, LLC  
Purchase Amount: \$10,239.75

HASSIE DAUGHERTY (date of death 9-23-2017)

No probate found  
1363 Laurel Road  
01-087-087-030.00  
Book E-11, Page 301  
Purchaser: DH Re-Tenn 1, LLC

Purchase Amount: \$35,257.14

SHIRLEY DUDLEY (date of death 9-15-2020)  
And RUSSELL E. DUDLEY (date of death 2006)

No Probate Found  
Carden Lane  
01-019-019-118.00  
Book P-113, Page 64  
Purchaser: Brent Galloway  
Purchase Amount: \$2,276.38

CONYIA S. DUNCAN

1115 Dutch Valley Road  
01-092-092-007.01  
Book 1364, Page 157  
Purchaser: Teddy Brown  
Purchase Amount: \$6,364.43

LONNIE W. DUNCAN (date of death 12-2-2009)  
and wife, EUNICE DUNCAN (DATE OF DEATH 10-  
25-2020) no probate found

115 Longfield Road  
12-008M-B-008L-002.00  
Book S-12, Page 406  
Pruchaser: DH RETENN 1, LLC  
Purchase Amount: \$11,863.12

HOBART W. ENSLEY (DATE OF DEATH 11-30-  
1963) Heirs: Ada Hill (DOD 7-28-1972); Elsie  
Ensley Robinson (DOD 9-7-2013); Robert B.  
Ensley (DOD 5-24-2012); Betty Jo Campbell  
(DOD 2-25-1975); and Kenneth E. Ensley ('Dod  
1-25-2009), who are all believed to the  
deceased

Fourth Street  
12-019A-A-019A-003.00  
Book F5, Page 461  
Purchaser: No Sale

ELMER GALLION (DEC) Probate No. 97PB0222  
Devises Charles E. Gallion (dec), David H.  
Gallion, Betty Lynn Gallion, and barbara A.  
Gallion (dec)

216 York Street  
11-082J-C-082J-012.00  
Book V-8, Page 17  
Purchaser: Scott Trent  
Purchase Amount: \$10,110.30

GEORGE T. GARBER, JR., and wife, LANA  
GARBER  
121 Houston Avenue  
02-105F-C-105F-050.00  
Book 1627, Page 1768  
Purchaser: No Sale

MICHAEL GRIMALDI, SR.  
113 Duchess Lane  
01-096J-B-096J-025.00  
Book 1639, Page 1333  
Purchaser: Andrew Ciscel  
Purchase Amount: \$1,733.36

GERTRUDE HATMAKER  
408 Leinart Street  
11-074J-C-074H-018.00  
Book W-12, Page 111  
Purchaser: No Sale

NORMA JEAN HESTER  
St. Hwy. 116  
01-029O-A-029O-31.00  
Book 1634, Page 1690  
Purchaser: No Sale

RAY HILL (date of death 1-13-2005) and wife,  
Cordie Hill (date of dath 1-8-2016) no probate  
found  
353 Offutt Spur Road  
01-030-030-119.02  
Book E-18 Page 543  
Purchaser: Chelsea K. Martin  
Purchase Amount: \$6,034.14

WILLIAM CLAY HILL and JAMES V. HILL (dec) no  
probate found  
Hickory Valley Road  
01-044-044-045.00  
Book A-15, Page 653  
Purchaser: Brent Galloway  
Purchase Amount: \$4,358.20

DONALD R. HUGHES (dec) Probate #12PB0149  
And wife, WANDA S. HUHGHES (dec) no  
probate Devisee Wanda L. Hughes; Will Book  
34, Page 83  
101 Albright Road  
02-95I-B-095I-041.00  
Book Y-13, Page 392  
Purchaser: Georgia Community Investments,  
LLC  
Purchase Amount: \$133,416.37

GLEN KEIZER (dec) (NO Probate found) and wife  
MARGIE J. KEIZER (dec) Probate No. 09PB0136  
Heir Glen Keizer (dec)  
813 Pop Hollow Road  
01-065P-B-065P-009.00  
Book 1111, Page 204  
Purchaser: Juricus Boyd  
Purchase Amount: \$4,418.59

GLEN KEIZER (dec) (No Probate found) and wife  
MARGIE J. KEIZER (dec) Probate No. 09PB0136  
Heir Glen Keizer (dec)  
815 Pop Hollow Road  
01-065P-B-065P-009.01  
Book U-14, Page 287  
Purchaser: Juricus Boyd  
Purchase Amount: \$4,810.57

LAND SYSTEMS, INC.  
Hidden Valley Road  
01-081F-A-81F-034.00  
Book F-13, Page 371  
Purchaser: No Sale

MILLARD RAY LANE and wife, ANNETTE B. LANE  
137 Hunley Dabney Lane  
01-054-054-002.00  
Book R-16, Page 473  
Purchaser: No Sale

LORI SUSAN BARTO LAWSON (date of death  
7-10-2015) no probate found  
578 BullRun Road  
01-102-102-033.00  
Book M-19, Page 731  
Purchaser: Milus Skidmore  
Purchase Amount: \$36,152.52

ELDON R. LENZ (date of death 3-14-2019)  
Probate No. 19PB172 and wife, RENEE T. LENZ  
(date of death 5-11-2018) no probate found  
Devises Ronald Massengill and James Hansel  
222 Duncan Road  
01-041G-D-041B-021.00  
Book 1607, Page 900  
Purchaser: Rachel Baggett  
Purchase Amount: \$2,058.04

RONALD E. LEVY and wife, LINDA KAY LEVY and  
AMBER CARNEY  
Jefferson Lane  
01-064E-A-064L-001.00  
Book 1460, Page 2308  
Purchaser: DH RE-TENN 1, LLC  
Purchase Amount: \$4,083.85

THOMAS L. MARTIN (DATE OF DEATH 9-19-  
2006) no probate found  
432 Gross Street  
12-008M-B-008M-010.00  
Book 1257, Page 472  
Purchaser: No Sale

BETTY B. McKINLEY (date of death 4-30-2017)  
No probate found  
453 W. Broad Street  
11-074H-C-074H-032.01  
Book Y-18, Page 779  
Purchaser: Scott Trent  
Purchase Amount: \$15,398.00

PAUL H. McMAHAN L/E  
2022 Old Lake city Hwy.  
01-053-053-071.00  
Book 1319, Page 13  
Purchaser: Joseph Mitchell Dougherty  
Purchase Amount: \$24,595.38

SAMUEL S. McMAHAN (date of death 3-25-  
2013) and wife, SANDRA McMAHAN (date of  
death 6-10-2014) No probate found  
589 Cane Creek Road  
01-041-041-024.00  
Book S-10, Page 67  
Purchaser: Andrew Ciscel  
Purchase Amount: \$2,878.96

MICHAEL MENDEL and RUTH MENDEL  
200 Boling Road  
01-008-008-091.00  
Book 1424, Page 2318  
Purchaser: Brent Galloway  
Purchase Amount: \$2,773.94

CHARLES PATTON (date of death 1-7-2012)  
No probate found  
217 Farmers Hollow Road  
01-081-081-121.04  
Book A-18, Page 499  
Purchaser: Kara Carmichael  
Purchase Amount: \$6,824.27

ROBERT SCOTT PHILLIPS c/o DONNIE WILSON  
138 Back Vowell Road  
01-0290-B-0290-001.00  
Book T-18, Page 348  
Purchaser: No Sale

CARL PRINCE (dec) no probate found  
292 Longfield Road  
01-008-008-066.00  
Book H-4, Page 94  
Purchaser: Milus Skidmore  
Purchase Amount: \$40,016.82

IRA T. RASNAKE (dec) no probate found and  
wife, GLENDA RASNKAE (dec) Probate #  
03PB0096  
Brushy Valley Road  
01-066-066-056.01  
Book R-9, Page 587  
Purchaser: Eric J. Tobler  
Purchase Amount: \$1,737.20

IRA T. RASNAKE (dec) no probate found and  
wife, GLENDA RASNKAE (dec) Probate #  
03PB0096  
909 Brushy Valley Road  
01-066-066-032.02  
Book N-16, Page 821  
Purchaser: Ekklesia Hold Company, LLC  
Purchase Amount: \$9,993.90

DAVID L. REID  
Old Clinton Hwy  
01-097N-A-097N-029.00  
Book O-14, Page 425  
Purchaser: Kelvin Stokes  
Purchase Amount: \$2,770.62

NELLIE MAUDE ROBBINS  
623 N. Charles G. Seivers Blvd.  
11-074F-A-074F-005.00  
Book T-12, Page 224  
Purchaser: DH RETENN 1, LLC  
Purchase Amount: \$33,133.72

JESSIE SEIBER and wife, EDITH P. SEIBER  
(dec) no probate found  
119 Sixth Street  
12-018E-C-018E-008.00  
Book A-10, Page 300  
Purchaser: DH RETENN 1, LLC  
Purchase Amount: \$28,540.56

RICHARD F. SERVIS (dec) no probate found  
W. Broad Street  
11-074J-B-074J-007.01  
Book 1391, Page 858  
Purchaser: Eric J. Tobler  
Purchase Amount: \$1,812.26

HENRY RUSSELL SEXTON (dec) Probate No.  
16PB122, and wife, PATRICIA A. SEXTON  
507 Old Tacora Hills Road  
01-081O-A-88B-016.01  
Book V-17, Page 41  
Purchaser: Kelvin Stokes  
Purchase Amount: \$2,694.34

HAROLD A. SMITH, JR. (dec)  
No probate found  
121 Maple Lane  
01-093M-C-093M-037.00  
Book 1423, Page 1923  
Purchaser: Eric J. Tobler  
Purchase Amount: \$11,188.87

THELMA SMITH  
206 Union Street  
14-092H-B-092H-012.00  
Book 1518, Page 2178  
Purchaser: Kelvin Stokes  
Purchase Amount: \$3,520.18

THELMA SMITH  
208 Union Street  
14-092H-B-092H-013.00  
Book 1518, Page 2178  
Purchaser: Kelvin Stokes  
Purchase Amount: \$3,047.64

ELIZABETH MARIE STEWART  
413 Lower Briceville Road  
01-029O-B-029O-022.00  
Book 1631, Page 1695  
Purchaser: Andrew Ciscel  
Purchase Amount: \$4,546.98

DELMER C. TAYLOR, JR., and wife, CHERYL  
TAYLOR (dec) no probate found  
415 Melton Hill Drive  
11-082I-C-82I-007.00  
Book 1120, Page 630  
Purchaser: Eric J. Tobler  
Purchase Amount: \$7,958.67

DELMER C. TAYLOR, JR., and wife, CHERYL  
TAYLOR (dec) no probate found  
407 Melton Hill Drive  
11-082I-C-82I-007.02  
Book 1120, Page 630  
Purchaser: Eric J. Tobler  
Purchase Amount: \$16,217.03

DELMER C. TAYLOR, JR., and wife, CHERYL  
TAYLOR (dec) no probate found  
Melton Hill Drive  
11-082I-C-82I-007.01  
Book 1530, Page 2498  
Purchaser: Eric J. Tobler  
Purchase Amount: \$17,295.77

HELEN E. TAYLOR (dec) Probate No 04PB0228  
Devisee Jerry Taylor  
Will Book 22, Page 163  
405 Willow Lane  
12-018E-A-018E-009.00  
Book 1286, Page 273  
Purchaser: Gregory D. Goodman  
Purchase Amount: 6,732.77

HARRY A. THRAILKILL and SHERRY GRISSOM  
Pumpkin Hollow Road  
01-066-066-010.09  
Book 1410, Page 605  
Purchaser: Paul Ray Martin  
Purchase Amount: \$2,375.96

CLIFTON WARD L/E (dec) no probate  
found/Next Properties Investments, LLC  
3054 Lake City Hwy  
01-030P-A-030P-015.00  
Book 1210, Page 856  
Purchaser: Kelvin Stokes  
Purchase Amount: \$5,931.66

EUGENE WHITE (ded) no probate found  
And wife, VIOLET WHITE (dec) Probate No.  
20PB015  
Devisees Sandra K. McFarland and Debbie A.  
White Will Book 47, Page 240  
1365 Wiley Cemetery Lane  
01-018-018-060.00  
Book P-8, Page 303  
Purchaser: Gregory D. Goodman  
Purchase Amount: \$19,401.70

WESLEY WHITNER and wife, CHARLCIE  
WHITNER (dec)  
5369 New River Hwy  
01-039-039-001.00  
Book B-19, Page 640  
Purchaser: Michelle Dawn Kennedy  
Purchase Amount: \$11,992.39

WHOLE MAN MINISTRIES OF NC  
324 Vowell Road  
01-0290-B-0290-023.00  
Book 1599, Page 307  
Purchaser: Kelvin Stokes  
Purchase Amount: \$3,583.11

HARRY D. WINCHESTER and wife, IMOGENE  
WINCHESTER (dec) no probate found  
3676 New River Hwy  
01-063-063-027.01  
Book X-16, Page 456  
Purchaser: Juricus Boyd  
Purchase Amount: 9,448.60

KELLY WRIGHT and wife ALISA WRIGHT  
300 E. Spring Street  
14-092H-C-092H-005.00  
Book M-19, Page 683  
Purchaser: Scott Trent  
Purchase Amount: \$9,392.30



## EXHIBIT "B"

James R. Bell  
223 New Clear Branch Road  
Rocky Top, TN 37769

Jaime Boileau and Sheila Boileau  
3887 Buttermilk Rd W  
Kingston, Tn 37763

Carley and wife, Rebecca Byrge  
241 Better Chance Ln  
Rocky Top, Tn 37769

John M Chapman  
123 Wyoming Lane  
Rocky Top, Tn 37769

Karen Helton  
111 Terisu Circle  
Powell, Tn 37849

Roy C. Davis  
422 Poplar Creek Road  
Oliver Springs, TN 37840

Johnathan A. Davis  
430 N. Main Street  
Rocky Top, TN 37769

Debbie Barnes  
139 Cadson Lane  
Powell, TN 37849

Sharon Alcorn  
110 W. Irving Lane  
Oak Ridge, TN 37830

Donald Harness Rem  
250 Island Ford Road  
Rocky Top, TN 37769

James Haun  
147 Birchwood Drive  
Crossville, Tn 38555

Candise Hoffman  
131 Autumn Dr  
Clinton, TN 37716

Thomas and Connie Jobe  
256 Shady Cove Road  
Caryville, TN 37714

Christopher Sexton c/o James Golden  
200 Breeden Lane  
Oliver Springs, TN 37840

Matthew and Marcia Shipley  
219 Blacksferry Rd  
Knoxville, TN 37931

Gary W Sumner Sr  
2109 Jones Street  
Knoxville, TN 37920

Tlmb Inc.  
290 Bridges Road  
Heiskell, TN 37754

Dennis Webster and Richard Schubert  
104 Cooper Ln  
Clinton, TN 37716

Sharon Allen  
239 Buffalo Road  
Clinton, TN 37716

Paul and Lona Aslinger  
702 Railroad Street  
Rocky Top, TN 37769

Harold Dean Aslinger  
175 Volunteer Ln.  
Clinton, TN 37716

Otis Kevin Aslinger  
719 Sharp Street  
Clinton, TN 37716

City of Rocky Top  
195 S. Main Street  
Rocky Top, TN 37769

Clinton Utilities Board  
1001 N. Charles G. Seivers Blvd.  
Clinton, TN 37716

Jonathan Bedford  
141 Tyson Rd  
Oak Ridge, TN 37830

Gary L. Stooksbury  
8627 Tobias Lane  
Knoxville, TN 37922

Earl Breeden  
242 Breeden Lane  
Oliver Springs, TN 37840

Minnie Mae Hicks  
1226 Cove Lane  
Oliver Springs, TN 37840

Homer Breeden  
123 Phillips Hollow Road  
Harriman TN 37748

Brian Bauer  
3030 E. Valley Rd.  
Adrian, MI 49221

Michael Bauer  
7600 Ida East Rd  
Ida, MI 48140

Diane Santus  
3030 E. Valley Rd.  
Adrian, MI 49221

Brian Buchanan  
130 Buck Lane  
Powell, TN 37849

Christine Burris  
514 Magnolia Mound Cir  
Leesville, LA 71446

Albert Carson  
6011 C. Trotwood Ave  
Columbia, TN 38401

Suellen Carson Lee  
6432 Old Zion Rd  
Columbia, TN 38401

TMJ Properties, LLC  
P.O. Box 172  
Powell, TN 37849

Cumberland Timber Co., LLC  
P.O. Box 1169  
Vernon, AL 35592

Hassie Daugherty  
1363 Laurel Road  
Clinton Tn 37716

Emily L. Tackett  
543 Glade Springs Rd  
La Follette, TN 37766

Emily Tackett  
117 Springfield Dr  
La Follette, TN 37766

Isaac Sobek  
106 Chestnut Hill Rd  
Oak Ridge, TN 37830

Russell and Shirley Dudley  
3016 Cornell St  
Des Moines, IA 50313

Monica Spire  
621 N Market St  
Maryville, MO 64468

Conyia S Duncan  
259 Massengill Springs Rd  
Harriman TN 37748

Conyia Duncan  
443 Frost Bottom Rd  
Oliver Springs, TN 37840

ORNL Federal Credit Union  
215 S Rutgers Ave.  
Oak Ridge, TN 37830

Lonnie and Eunice Duncan  
115 Longfield Rd  
Rocky Top TN 37769

Pam Weaver  
108 Waterview Drive # 502  
Oak Ridge, TN 37830

Donna Lay  
221 Andys Ridge Rd  
Rocky Top, TN 37769

Becky West  
120 Briceville Hwy.  
Rocky Top, TN 37769

DLJ Mortgage Capital  
2908 Poston Ave  
Nashville, TN 37203

W. Hobart Ensley  
634 Fourth Street  
Rocky Top, TN 37769

Elmer Gallion  
c/o James White  
216 York St  
Clinton, TN 37716

James White  
c/o Jeffery White  
216 York St  
Clinton, TN 37716

George and wife Lana Garber  
123 Houston Ave  
Oak Ridge TN 37830

Lana Garber  
211 Rugby School Rd  
Robbins, TN 37852

George Garber  
P.O. Box 845  
Fredericktown, PA 15333

Michael Grimaldi  
P.O. Box 849  
Ocean Gate, NJ 08740

Michael Grimaldi  
113 Duchess Lane  
Clinton, TN 37716

Gertrude Hatmaker  
c/o Jane Moss  
1383 Hwy 72 East  
Gurley, AL 35748

Jane Moss  
PO Box 5515  
Huntsville, AL 35814

City of Clinton  
100 N. Bowling Street  
Clinton, TN 37716

Norma Jean Hester  
104 Massey Jones Lane  
Rocky Top, TN 37716

Norma Jean Hester  
P.O. Box 892  
Rocky Top TN 37769

Ray Hill  
353 Offutt Spur Road  
Rocky Top, TN 37769

Jackie Jerrell  
141 Liles Ln  
Lake City, TN 37769

Russell Jerrell  
182 Rocky Ln  
Caryville, TN 37714

Roger Jerrell  
1200 Fowler Ln Apt D5  
Clinton, TN 37716

William Hill  
131 Abbie Ln  
Clinton, TN 37716

Donald and Wanda Hughes  
101 Albright Road  
Oak Ridge, TN 37830

Ronald Kent Hughes  
100 Taylor Road  
Oak Ridge, TN 37830

Donald Ray Hughes, III  
183 Outer Drive  
Oak Ridge, TN 37830

Tiffany Hughes  
114 W Arrowwood Road  
Oak Ridge, TN 37830

Sarah Hughes  
304 Riverview Drive  
Clinton, TN 37716

Glen Keizer  
813 Pop Hollow Road  
Clinton, TN 37716

Glen Keizer  
815 Pop Hollow Road  
Clinton, TN 37716

Land Systems Inc.  
140 E. Division Road  
Oak Ridge, TN 37830

Millard and Annette Lane  
P.O. Box 323  
Clinton, TN 37717

Millard Lane  
121 Rolling Acres Lane  
Clinton, TN 37716

Annette Lane  
2801 Wilson Overall Road  
Murfreesboro, TN 37127

Lori Lawson  
578 Bull Run Rd  
Clinton, TN 37716

Loren Barto, Jr.  
7824 Widdecomb Road  
Powell, TN 37849

Eldon Lenz  
P.O. Box 133  
Briceville TN 37710

James Hansel  
2419 Wheeler Street  
Gary, IN 46406

Ronald Levy  
2290 Aaron St Apt 211  
Port Charlotte, FL 33952

Thomas Martin  
432 Legion Ave.  
Rocky Top, TN 37769

Betty B Mckinley  
453 W Broad St  
Clinton TN 37716

Yelonda Poindexter  
201 Carriage Trail #201  
Clinton, TN 37716

Paul McMahan  
727 Pine Ridge Road  
Clinton, TN 37716

Serena McMahan  
217 N. York St.  
Etters, PA 17319

Samuel McMahan  
589 Cane Creek Road  
Rocky Top, TN 37769

Lisa McGhee  
934 Vowell Mountain Lane  
Rocky Top, Tn 37769

Leonard McMahan  
5933 Hickory Valley Road  
Andersonville, TN 37705

Pam Elrod  
411 Jones Lane  
Clinton, TN 37716

Judy Sizemore  
238 Old Lake City Hwy  
Rocky Top, TN 37769

Samuel McMahan, Jr.  
913 Mehaffey Road  
Powell, TN 37849

Ruth Mendel  
104 Viscount Ln  
Clinton, TN 37716

Michael Mendel  
115 Melissa Lane  
Clinton TN 37716

Portfolio Recovery  
P.O. Box 32997  
Knoxville, TN 37930

Charles Patton  
P.O. Box 172  
Clinton TN 37717

Patricia Patton  
561 Hinchey Hollow Rd  
New Market, TN 37820

Robert Scott Phillips  
138 Back Vowell Road  
Briceville TN 37710

The LM Group LLC  
107 Dogwood Lane  
Clinton, TN 37716

Timothy Isbel  
150 Luke Leinart Lane  
Rocky Top, Tn 37769

Robert Phillips  
808 Fowler St  
Clinton, TN 37716

Carl Prince  
292 Longfield Road  
Rocky Top TN 37769

Awenne Prince Rife  
444 Oliver Drive  
Oliver Springs, TN 37840

Ira and Glenda Rasnake  
909 Brushy Valley Road  
Heiskell, TN 37754

James Rasnake  
909 Brushy Valley Road  
Heiskell, TN 37754

David Reid  
P.O. Box 5576  
Knoxville, TN 37928

Nellie M. Robbins  
623 N. Charles G. Seivers Blvd.  
Clinton, TN 37716

Jessie and Edith Seiber  
119 Sixth Street  
Rocky Top, TN 37769

Larry Braden  
214 Bank Ave.  
Rocky Top, TN 37769

Jessie Seiber Jr  
137 Hawkins Road  
Rocky Top, TN 37769

Richard Servis  
104 School Street  
Clinton, TN 37716

Henry Sexton  
507 Old Tacora Hills Rd.  
Clinton, TN 37716

Carla Rutherford  
159 Steep Lane  
Jacksboro, TN 37757

Jack Sexton  
11319 Hopp Ave.  
Warren, MI 48089

Harold Smith  
121 Maple Ln  
Oak Ridge, TN 37830

Thelma Smith  
452 Mays Valley Road  
Harriman, TN 37748

Elizabeth Stewart  
413 Lower Briceville Rd  
Briceville, TN 37710

Delmer Taylor  
345 Melton Hill Drive  
Clinton, TN 37716

Y-12 Federal Credit Union  
P.O. Box 2512  
Oak Ridge, TN 37831

Russ Robertson, Trustee  
P.O. Box 2512  
Oak Ridge, TN 37831

Helen Taylor  
P.O. Box 36  
Rocky Top, TN 37769

Jerry Taylor  
603 Jacksboro Ave.  
Rocky Top, TN 37769

City of Rocky Top  
195 S. Main Street  
Rocky Top, TN 37769

Harry Thrailkill  
424 Pumpkin Hollow Road  
Heiskell, TN 37754

Sherry Grissom  
600 Eagle Bend Road  
Clinton, TN 37716

Harry Thrailkill  
96 Tupelo Tree  
Mandeville, LA 70471

Next Properties  
500 Ravenswood Street  
Kingston, TN 37763

Eugene White  
135 Wiley Cemetery Lane  
Rocky Top, TN 37769

Debbie White  
408 Copeland Street  
Clinton, TN 37716

Wesley Whitner  
5369 New River Hwy  
Briceville, TN 37710

Whole Man Ministries of NC  
3916 Old Lexington Rd  
Winston-Salem, NC 27107

Danny Winchester  
8012 River Drive  
Oak Ridge, TN 37830

Anthony Steele, Trustee  
800 South Gay Street, S 1000  
Knoxville, TN 37929

Truist  
2908 Poston Ave.  
Nashville, TN 37203

Kelly and Alisa Wright  
460 Frost Bottom Road  
Oliver Springs, TN 37840

Anna Meredith  
1993 Buttermilk Road  
Lenoir City, TN 37771

Ellen Carr  
570 Oak Ridge Turnpike  
Oak Ridge, TN 37830

James Norman  
30 Kentucky Ave.  
Oak Ridge, TN 37830

## County Purchase Summary - Anderson County

Parcel Count: 84

PDF Generated: 03/14/2023 08:33:22 AM CDT

Reporting Period: Current Auctions Only

Bidder ID	Name on Certificate	Parcels Purchased	Total Unpaid Taxes and Penalty	Overbid Amount	Overbid %	Total
	Andrew Ciscel	3	\$9,959.30	\$200.00	2.23 %	\$9,159.30
	Brent Galloway	9	\$24,152.21	\$2,650.00	10.97 %	\$26,802.21
	Chelsea K Martin	1	\$1,984.14	\$4,050.00	204.12 %	\$6,034.14
	Clerk & Master	27	\$151,265.79	\$0.00	0.00 %	\$151,265.79
	DH RE-TENN 1,LLC	5	\$29,078.39	\$83,800.00	288.19 %	\$112,878.39
	Ekklesia Holding Company LLC	2	\$10,033.65	\$10,200.00	101.66 %	\$20,233.65
	Eric J Tobler	6	\$22,959.80	\$33,250.00	144.82 %	\$56,209.80
	Georgia Community Investments LLC	1	\$13,066.37	\$120,350.00	921.07 %	\$133,416.37
	Gregory D Goodman	2	\$12,884.47	\$13,250.00	102.84 %	\$26,134.47
	Jierui Yu	1	\$4,098.32	\$550.00	13.42 %	\$4,648.32
	Joseph Mitchell Dougherty	1	\$7,095.38	\$17,500.00	246.64 %	\$24,595.38
	Jurictus Boyd	3	\$15,677.76	\$3,000.00	19.14 %	\$18,677.76
	Justin	2	\$4,086.74	\$200.00	4.89 %	\$4,286.74
	Kara Carmichael	1	\$3,374.27	\$3,450.00	102.24 %	\$6,824.27
	Kelvin Stokes	6	\$16,297.55	\$5,250.00	32.21 %	\$21,547.55
	Mary T Cameron	1	\$701.22	\$100.00	14.26 %	\$801.22
	Michelle Dawn Kennedy	1	\$2,942.39	\$9,050.00	307.57 %	\$11,992.39
	Milus Skidmore	2	\$18,569.34	\$57,600.00	310.19 %	\$76,169.34
	MITCH KINDER DEVELOPMENT LLC	1	\$15,918.14	\$123,050.00	773.02 %	\$138,968.14
	Paul Ray Martin	1	\$2,375.96	\$0.00	0.00 %	\$2,375.96
	Rachel Baggett	1	\$1,958.04	\$100.00	5.11 %	\$2,058.04
	Scott Trent	6	\$38,783.24	\$30,700.00	79.16 %	\$69,483.24
	Teddy Brown	1	\$6,364.43	\$0.00	0.00 %	\$6,364.43
23 (Bidder Count)		84	\$412,626.90	\$518,300.00	125.61 %	\$930,926.90

## County Purchase Details - Anderson County

Parcel Count: 84

PDF Generated: 03/14/2023 08:32:12 AM CDT

Reporting Period: Current Auctions Only

Date Purchased	Unique #	Bidder ID	Name on Certificate	Buyer Address	City	State	Zip	Primary Owner	Parcel Number	Parcel Location	Face Value	Overbid Amount	Overbid %	Total
02/21/2023	1-A		Clerk & Master					James R. Bell	01-032-032-019.08		\$2,865.98	\$0.00	0.00 %	\$2,865.98
02/21/2023	2-A		Clerk & Master					Jaime and Sheila Boileau	01-093-093-062.03		\$1,780.82	\$0.00	0.00 %	\$1,780.82
02/21/2023	4-A		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Carley and wife, Rebecca Byrge	01-018F-A-018F-006.00		\$2,880.40	\$0.00	0.00 %	\$2,880.40
02/21/2023	5-A		Clerk & Master					John M. Chapman	12-008F-A-008F-073.00		\$3,303.22	\$0.00	0.00 %	\$3,303.22
02/21/2023	8-A		Justin	513 Johns creek st.	Clinton	TN	37716	Hylia Davis	01-081F-A-081F-033.00		\$1,468.18	\$50.00	3.40 %	\$1,519.18
02/21/2023	9-A		Scott Trent	698 West Hills Drive	Rogersville	TN	37857	Donald Harness	14-092A-A-092H-010.01		\$5,393.70	\$6,650.00	123.29 %	\$12,043.70
02/21/2023	10-A		Scott Trent	698 West Hills Drive	Rogersville	TN	37857	James Haun	12-018D-A-018C-005.01		\$4,326.88	\$0.00	0.00 %	\$4,326.88
02/21/2023	14-A		MITCH KINDER DEVELOPMENT LLC	6219 Bridlewood Lane	Brentwood	TN	37027	Candise Hoffman	01-087-087-039.16		\$15,918.14	\$123,050.00	773.02 %	\$138,968.14
02/21/2023	16-A		Clerk & Master					Thomas and Connie Jobe	12-018E-A-018E-025.02		\$1,955.10	\$0.00	0.00 %	\$1,955.10
02/21/2023	29-A		Clerk & Master					Christopher Sexton c/o James Golden	01-084-084-018.02		\$4,545.61	\$0.00	0.00 %	\$4,545.61
02/21/2023	30-A		Justin	513 Johns creek st.	Clinton	TN	37716	Marcia Shipley and Matthew Shipley	01-102-102-159.00		\$2,617.56	\$150.00	5.73 %	\$2,767.56
02/21/2023	31-A		Jierui Yu	2871 Tuscanna Drive	Ritchland	WA	99354	Marcia Shipley and Matthew Shipley	01-102-102-159.01		\$4,098.32	\$550.00	13.42 %	\$4,648.32
02/21/2023	32-A		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Gary W. Sumner	01-096B-B-096B-079.00		\$3,842.64	\$0.00	0.00 %	\$3,842.64
02/21/2023	39-A		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Timbr Inc.	01-072-072-009.01		\$1,355.84	\$0.00	0.00 %	\$1,355.84
02/21/2023	40-A		Clerk & Master					Timbr Inc.	01-081F-A-081F-032.09		\$2,489.16	\$0.00	0.00 %	\$2,489.16

## County Purchase Details - Anderson County

Parcel Count: 84

PDF Generated: 03/14/2023 08:32:12 AM CDT

Reporting Period: Current Auctions Only

Date Purchased	Unique #	Bidder ID	Name on Certificate	Buyer Address	City	State	Zip	Primary Owner	Parcel Number	Parcel Location	Face Value	Overbid Amount	Overbid %	Total
02/21/2023	43-A		Clerk & Master					Dennis Webster and Richard Schubert	01-043-043-069.00		\$14,200.04	\$0.00	0.00 %	\$14,200.04
02/21/2023	44-A		Clerk & Master					Dennis Webster and Richard Schubert	01-043-043-074.00		\$15,296.38	\$0.00	0.00 %	\$15,296.38
02/21/2023	1-B		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Sharon L. Allen a/k/a Sharon AllenStooksbury	01-018-018-078.00		\$4,314.35	\$0.00	0.00 %	\$4,314.35
02/21/2023	3-B		Clerk & Master					Paul J. Aslinger (date of death 8-19-2007)	12-018E-B-018E-018.00		\$7,403.67	\$0.00	0.00 %	\$7,403.67
02/21/2023	4-B		Clerk & Master					Jonathan D. Bedford	01-081P-A-081P-011.00		\$3,368.32	\$0.00	0.00 %	\$3,368.32
02/21/2023	7-B		Clerk & Master					Hilary Boone/Earl Stooksbury	01-019A-A-019A-008.00		\$2,137.93	\$0.00	0.00 %	\$2,137.93
02/21/2023	8-B		Clerk & Master					Hilary Boone/Earl Stooksbury	01-019A-A-019A-009.00		\$3,890.73	\$0.00	0.00 %	\$3,890.73
02/21/2023	9-B		Clerk & Master					Hilary Boone/Earl Stooksbury	01-019A-A-019A-010.00		\$3,903.29	\$0.00	0.00 %	\$3,903.29
02/21/2023	10-B		Clerk & Master					Hilary Boone/Earl Stooksbury	01-019A-A-019A-011.00		\$3,855.95	\$0.00	0.00 %	\$3,855.95
02/21/2023	11-B		Clerk & Master					Hilary Boone/Earl Stooksbury	01-019A-A-019A-012.00		\$3,818.11	\$0.00	0.00 %	\$3,818.11
02/21/2023	12-B		Clerk & Master					Hilary Boone/Earl Stooksbury	12-018D-A-019A-001.00		\$3,821.47	\$0.00	0.00 %	\$3,821.47
02/21/2023	13-B		Clerk & Master					Hilary Boone/Earl Stooksbury	12-018D-A-019A-002.00		\$3,614.64	\$0.00	0.00 %	\$3,614.64

## County Purchase Details - Anderson County

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Date Purchased	Unique #	Bidder ID	Name on Certificate	Buyer Address	City	State	Zip	Primary Owner	Parcel Number	Parcel Location	Face Value	Overbid Amount	Overbid %	Total
02/21/2023	14-B		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Earl Breeden (date of death 5-16-2018) no probate found	01-084-084-012.04		\$2,214,70	\$950.00	42.90 %	\$3,164,70
02/21/2023	16-B		Clerk & Master					Brian Bauer (date of death 3-7-2016) no probate found	12-018C-A-018C-021.00		\$9,767.82	\$0.00	0.00 %	\$9,767.82
02/21/2023	18-B		Scott Trent	698 West Hills Drive	Rogersville	TN	37857	Brian E. Buchanan	01-090-090-020.06		\$7,862.06	\$10,350.00	131.64 %	\$18,212.06
02/21/2023	20-B		Mary T Cameron	2916 Carbine Lane	Knoxville	TN	37918	Christine R. Burris	01-089-089-116.00		\$701.22	\$100.00	14.26 %	\$801.22
02/21/2023	21-B		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Albert R. Carson and wife, Mary V. Carson	01-088-088-095.00		\$1,235.76	\$600.00	48.55 %	\$1,835.76
02/21/2023	23-B		Clerk & Master					TJM Property, LLC	01-096J-B-096J-001.00		\$1,911.76	\$0.00	0.00 %	\$1,911.76
02/21/2023	27-B		Ekklesia Holding Company LLC	77 Orchard Hill Rd	Fayetteville	TN	37334	Cumberland Timber Company	01-048-048-013.00		\$5,089.75	\$5,150.00	101.18 %	\$10,239.75
02/21/2023	28-B		DH RE-TENN 1,LLC	625 Mission Valley Rd	NEW BRAUNFELS	TX	781323650	Hassie Daugherty (date of death 9-23-2017) no probate found	01-087-087-030.00		\$2,107.14	\$33,150.00	1,573.22 %	\$35,257.14



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02/21/2023	29-B		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Shirley Dudley (date of death 9-15-2020) and Russell E Dudley (date of death 2006) no probate found	01-019-019-116.00		\$1,726.38	\$550.00	31.86 %	\$2,276.38
02/21/2023	30-B		Teddy Brown	238 Breeden Lane	oliver springs	TN	37840	Conyia S. Duncan	01-092-092-007.01		\$6,364.43	\$0.00	0.00 %	\$6,364.43
02/21/2023	33-B		DH RE-TENN 1,LLC	625 Mission Valley Rd	NEW BRAUNFELS	TX	781323650	Lonnie W. Duncan (date of death 12-2-2009) and wife, Eunice Duncan (date of death 10-25-2020)	12-008M-B-008L-002.00		\$8,613.12	\$3,250.00	37.73 %	\$11,863.12
02/21/2023	35-B		Clerk & Master					Hobart W. Ensley (date of death 11-30-1963) Heirs:	12-019A-A-019A-003.00		\$4,203.48	\$0.00	0.00 %	\$4,203.48
02/21/2023	36-B		Scott Trent	698 West Hills Drive	Rogersville	TN	37857	Elmer Gallion (dec) Probate No.97PB022 2Devises	11-082J-C-082J-012.00		\$7,860.30	\$2,250.00	28.62 %	\$10,110.30
02/21/2023	37-B		Clerk & Master					George T. Garber, Jr., and wife, LanaGarber	02-105F-C-105F-050.00		\$2,462.20	\$0.00	0.00 %	\$2,462.20
02/21/2023	38-B		Andrew Ciscel	500 Mimosa Ave. Unit 1	Knoxville	TN	37920	Michael Grimaldi, Sr.	01-096J-B-096J-025.00		\$1,633.36	\$100.00	6.12 %	\$1,733.36
02/21/2023	39-B		Clerk & Master					Gertrude Hatmaker	11-074J-C-074H-018.00		\$24,167.40	\$0.00	0.00 %	\$24,167.40
02/21/2023	40-B		Clerk & Master					Norma Jean Hester	01-029O-A-029O-031.00		\$2,317.20	\$0.00	0.00 %	\$2,317.20

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02/21/2023	41-B		Chelsea K Martin	349 offutt spur rd	Rocky top	TN	37769	Ray Hill (date of death 1-13-2005) and wife, Cordie Hill (date of death 1-8-2016) no probate found	01-030-030-119.02		\$1,984.14	\$4,050.00	204.12 %	\$6,034.14
02/21/2023	42-B		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	William Clay Hill and James V. Hill (dec) no probate found	01-044-044-045.00		\$3,808.20	\$550.00	14.44 %	\$4,358.20
02/21/2023	44-B		Georgia Community Investments LLC	69 Thompson Lane	Nashville	TN	37211	Donald R. Hughes (dec) Probate No. 12PB0149 and wife, Wanda S. Hughes (dec)	02-0951-B-0951-041.00		\$13,066.37	\$120,350.00	921.07 %	\$133,416.37
02/21/2023	45-B		Juricus Boyd	4434 Society Rd	Arlington	TN	38002	Glen Keizer (dec) (no probate found) and wife, Margie J. Keizer (dec)	01-065P-B-065P-009.00		\$3,818.59	\$600.00	15.71 %	\$4,418.59
02/21/2023	46-B		Juricus Boyd	4434 Society Rd	Arlington	TN	38002	Glen Keizer (dec) (no probate found) and wife, Margie J. Keizer (dec)	01-065P-B-065P-009.01		\$4,460.57	\$350.00	7.85 %	\$4,810.57
02/21/2023	47-B		Clerk & Master					Land Systems Inc.	01-081F-A-081F-034.00		\$4,707.71	\$0.00	0.00 %	\$4,707.71
02/21/2023	48-B		Clerk & Master					Millard Ray Lane and wife, Annette B. Lane	01-054-054-002.00		\$8,164.82	\$0.00	0.00 %	\$8,164.82

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02/21/2023	49-B		Milus Skidmore	240 E. Vine St.	Montpelier, In	IN	47359	Lori Susan Barto Lawson (date of death 7-10-2015) no probate found	01-102-102-033.00		\$11,102.52	\$25,050.00	225.62 %	\$36,152.52
02/21/2023	50-B		Rachel Baggott	456 Clear Branch Rd	Rocky Top	TN	37769	Eldon R. Lenz (date of death 3-14-2019) Probate No. 19PB172	01-041G-D-041B-021.00		\$1,958.04	\$100.00	5.11 %	\$2,058.04
02/21/2023	51-B		DH RE-TENN 1,LLC	625 Mission Valley Rd	NEW BRAUNFELS	TX	781323650	Ronald E. Levy and wife, Linda Kay Levy and Amber and Amber Carney	01-064E-A-064L-001.00		\$4,083.85	\$0.00	0.00 %	\$4,083.85
02/21/2023	54-B		Clerk & Master					Thomas L. Martin (date of death 9-19-2006) no probate found	12-008M-B-008M-010.00		\$7,698.15	\$0.00	0.00 %	\$7,698.15
02/21/2023	55-B		Scott Trent	698 West Hills Drive	Rogersville	TN	37857	Betty B. McKinley (date of death 4-30-2017) no probate found	11-074H-C-074H-032.01		\$7,648.00	\$7,750.00	101.33 %	\$15,398.00
02/21/2023	56-B		Joseph Mitchell Dougherty	3117 Lake City Hwy	Lake City	TN	37769	Paul H. McMahan LE	01-053-053-071.00		\$7,095.38	\$17,500.00	246.64 %	\$24,595.38

## County Purchase Details - Anderson County

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02/21/2023	57-B		Andrew Ciscel	500 Mimosa Ave. Unit 1	Knoxville	TN	37920	Samuel S. McMahan (date of death 3-25-2013) and wife, Sandra McMahan (date of death 6-10-2014)	01-041-041-024.00		\$2,878.96	\$0.00	0.00 %	\$2,878.96
02/21/2023	58-B		Brent Galloway	4523 High Vista Ln	Knoxville	TN	37931	Michael Mendel and Ruth Mendel	01-008-008-091.00		\$2,773.94	\$0.00	0.00 %	\$2,773.94
02/21/2023	66-B		Kara Carmichael	409 EAGLE BEND LN	CLINTON	TN	37716-3807	Charles Patton (date of death 1-7-2012)no probate found	01-081-081-121.04		\$3,374.27	\$3,450.00	102.24 %	\$6,824.27
02/21/2023	70-B		Clerk & Master					Robert Scott Phillips c/o Donnie Wilson	01-0290-B-0290-001.00		\$3,614.83	\$0.00	0.00 %	\$3,614.83
02/21/2023	72-B		Milus Skidmore	240 E. Vine St.	Montpeller, In	IN	47359	Carl Prince (dec) no probate found	01-008-008-066.00		\$7,466.82	\$32,550.00	435.93 %	\$40,016.82
02/21/2023	74-B		Eric J Tobler	785 New Henderson Rd	Clinton	TN	37716	Ira T. Rasnake (dec) no probate found) and wife, Glenda Rasnake (dec)	01-066-066-056.01		\$1,237.20	\$500.00	40.41 %	\$1,737.20

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02/21/2023	75-B		Ekklesia Holding Company LLC	77 Orchard Hill Rd	Fayetteville	TN	37334	Ira T. Rasnake (dec) (no probate found) and wife, Glenda Rasnake (dec)	01-066-066-032.02		\$4,943.90	\$5,050.00	102.15 %	\$9,993.90
02/21/2023	76-B		Kelvin Stokes	1154 Old Lake City Highway	Clinton	TN	37716	David L. Reid	01-097N-A-097N-029.00		\$2,620.62	\$150.00	5.72 %	\$2,770.62
02/21/2023	79-B		DH RE-TENN 1,LLC	625 Mission Valley Rd	NEW BRAUNFELS	TX	781323650	Neille Maude Robbins	11-074F-A-074F-005.00		\$8,083.72	\$25,050.00	309.88 %	\$33,133.72
02/21/2023	81-B		DH RE-TENN 1,LLC	625 Mission Valley Rd	NEW BRAUNFELS	TX	781323650	Jessie Selber and wife, Edith P. Selber(dec) no probate found	12-018E-C-018E-008.00		\$6,190.56	\$22,350.00	361.03 %	\$28,540.56
02/21/2023	83-B		Eric J Tobler	785 New Henderson Rd	Clinton	TN	37716	Richard F. Servis (dec) no probate found	11-074J-B-074J-007.01		\$1,812.26	\$0.00	0.00 %	\$1,812.26
02/21/2023	84-B		Kelvin Stokes	1154 Old Lake City Highway	Clinton	TN	37716	Henry Russell Sexton (dec) (Probate No. 16PB122) and wife, Patricia A. Sexton (dec)	01-081O-A-088B-016.01		\$2,444.34	\$250.00	10.23 %	\$2,694.34
02/21/2023	86-B		Eric J Tobler	785 New Henderson Rd	Clinton	TN	37716	Harold A. Smith, Jr. (dec) no probate found	01-093M-C-093M-037.00		\$11,188.87	\$0.00	0.00 %	\$11,188.87
02/21/2023	88-B		Kelvin Stokes	1154 Old Lake City Highway	Clinton	TN	37716	Thelma Smith	14-092H-B-092H-012.00		\$3,520.18	\$0.00	0.00 %	\$3,520.18

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02/21/2023	89-B		Kelvin Stokes	1154 Old Lake City Highway	Clinton	TN	37716	Thalma Smith	14-092H-B-092H-013.00		\$2,097.64	\$950.00	45.29 %	\$3,047.64
02/21/2023	90-B		Andrew Clisel	500 Mimosa Ave. Unit 1	Knoxville	TN	37920	Elizabeth Marie Stewart	01-0290-B-0290-022.00		\$4,446.98	\$100.00	2.25 %	\$4,546.98
02/21/2023	92-B		Eric J Tobler	785 New Henderson Rd	Clinton	TN	37716	Delmer C. Taylor, Jr. and wife, Cheryl Taylor (dec) no probate found	11-0821-C-0821-007.00		\$3,308.67	\$4,650.00	140.54 %	\$7,958.67
02/21/2023	93-B		Eric J Tobler	785 New Henderson Rd	Clinton	TN	37716	Delmer C. Taylor, Jr. and wife, Cheryl Taylor (dec) no probate found	11-0821-C-0821-007.02		\$2,667.03	\$13,550.00	508.06 %	\$16,217.03
02/21/2023	94-B		Eric J Tobler	785 New Henderson Rd	Clinton	TN	37716	Delmer C. Taylor, Jr. and wife, Cheryl Taylor (dec) no probate found	11-0821-C-0821-007.01		\$2,745.77	\$14,550.00	529.91 %	\$17,295.77
02/21/2023	95-B		Gregory D Goodman	4408 Ivan Scott dr	Knoxville	TN	37938	Helen E. Taylor (dec) Probate No.04PB0228Devisee Jerry Taylor Will Book 22, Page 163	12-018E-A-018E-009.00		\$6,232.77	\$500.00	8.02 %	\$6,732.77
02/21/2023	98-B		Paul Ray Martin	1724 E Wolf Valley RD	Heiskell	TN	37754	Harry A. Thrallkill and Sherry Grissom	01-066-066-010.09		\$2,375.96	\$0.00	0.00 %	\$2,375.96

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02/21/2023	101-B		Kelvin Stokes	1154 Old Lake City Highway	Clinton	TN	37716	Clifton Ward L/E (dec) no probate found/Next Properties Investments, LLC	01-030P-A-030P-015.00		\$3,231.66	\$2,700.00	83.55 %	\$5,931.66
02/21/2023	103-B		Gregory D Goodman	4408 Ivan Scott dr	Knoville	TN	37938	Eugene White (dec) (no probate found)	01-018-018-060.00		\$6,651.70	\$12,750.00	191.68 %	\$19,401.70
02/21/2023	106-B		Michelle Dawn Kennedy	363 Red Hill Rd	Andersonville	TN	37705	Wesley Whitner and wife, Charlie Whitner (dec)	01-039-039-001.00		\$2,942.39	\$9,050.00	307.57 %	\$11,992.39
02/21/2023	107-B		Kelvin Stokes	1154 Old Lake City Highway	Clinton	TN	37716	Whole Man Ministries of NC	01-029O-B-029O-023.00		\$2,383.11	\$1,200.00	50.35 %	\$3,583.11
02/21/2023	108-B		Juricus Boyd	4434 Society Rd	Arlington	TN	38002	Harry D. Winchester and wife, Imogene Winchester (dec) no probate found	01-063-063-027.01		\$7,398.60	\$2,050.00	27.71 %	\$9,448.60
02/21/2023	109-B		Scott Trent	698 West Hills Drive	Rogersville	TN	37857	Kelly Wright and wife, Alisa Wright	14-092H-C-092H-005.00		\$5,692.30	\$3,700.00	65.00 %	\$9,392.30
											\$412,626.90	\$516,300.00	125.61 %	\$930,926.90



Anderson County Board of Commissioners  
**OPERATIONS COMMITTEE**  
**MINUTES**  
**March 13, 2023**  
**6:00 PM Room 312**

**Members Present:** Tim Isbel, Denise Palmer, Tyler Mayes, Joshua Anderson, Phil Yager, Stephen Verran, Robert McKamey and Anthony Allen

**Members Absent:** None

**Call to Order:** Chairman Isbel called the meeting to order.

Nathan Sweet said the prayer.

Commissioner Allen led the Pledge of Allegiance.

Commissioner Yager made a motion to add the resolution for the Blockhouse Valley Hunt after number 4 on the agenda.

Chairman Isbel added the appointment of Commissioner Wandell to the Fire Commission under New Business. Also, add a brief discussion about recycling to New Business.

Motion was seconded and passed.

Commissioner McKamey made a motion to approve Resolution No. 23-03-1082 To Allow the National Wild Turkey Federation To Sanction and Host a Limited Veteran and Youth Turkey Hunt on the Blockhouse Valley Former Landfill Site and to Adopt Restrictions and Procedures for Permits Related Thereto. Seconded by Commissioner Allen. Motion passed unanimously to forward to full commission for approval.

**Planning Commission**

Discussion. No Action Taken.

**EMS Update on Progress from the Five-Year Plan**

No Action Taken.

**Mayor's Report**

Commissioner Yager made a motion to approve the Logo/brand guide document. Seconded by Commissioner Mayes. Motion passed unanimously to forward to full commission for approval.

**Mark Stephens – Poll Workers Salary Discussion**

No Action Taken.

**Tourism Sub-Committee Update**

Discussion. No Action Taken.

**New Business:**

Commissioner McKamey made a motion to recommend Commissioner Wandell as a member of the Fire Commission. Seconded by Commissioner Allen. Motion passed unanimously to forward to full commission for approval.

Solid Waste Board is invited to the next Operations meeting to discuss recycling.

**Announcement:**

Anderson County Library Board will have a public forum on March 27, 2023 at 6:00 p.m. at the Clinton Community Center to discuss library book challenge policies and book challenges.

**Old Business:**

Commissioner Mayes made a motion to ask the Law Director and the Road Superintendent to issue a statement in writing that the roads in Ben's Mobile Home Park are not County roads and why. In addition, a statement in writing from Mr. Long stating what would need to take place for them to become standard for the County to take these roads. Seconded by Commissioner Allen. Motion passed unanimously.

**Meeting Adjourned**

**Anderson County, Tennessee**  
**Board of Commissioners**

**RESOLUTION NO. 23-03-1082**

**RESOLUTION TO ALLOW THE NATIONAL WILD TURKEY FEDERATION TO SANCTION AND HOST A LIMITED VETERAN AND YOUTH TURKEY HUNT ON THE BLOCKHOUSE VALLEY FORMER LANDFILL SITE AND TO ADOPT RESTRICTIONS AND PROCEDURES FOR PERMITS RELATED THERETO.**

**WHEREAS**, on August 17, 2009, the Anderson County Board of Commissioners passed Resolution No. 09-321 declaring the Blockhouse Valley Landfill site as a nature preserve, recreational park and outdoor classroom. This same Resolution prohibited hunting on the property; and

**WHEREAS**, the Anderson County Board of Commissioners now desires to authorize the National Wild Turkey Federation (NWTF) to hold a limited and restricted Youth and Veteran Turkey Hunt on the Blockhouse Valley property in order to properly reduce the turkey population to healthy levels through controlled management hunting and safe hunting practices.

**NOW THEREFORE BE IT RESOLVED**, by the Anderson County Board of Commissioners meeting in regular session this 20<sup>th</sup> day of March 2023, that we authorize the National Wild Turkey Federation to sanction and conduct a limited and restricted Youth Turkey Hunt on April 8<sup>th</sup>, 2023, and Veteran’s Turkey Hunt on May 20<sup>th</sup>, 2023, at the former Blockhouse Valley Landfill site.

**SECTION 1.** National Wild Turkey Federation sanctioned hunting on the subject property will only be permissible to valid permit holders issued through and by the NWTF. Hunting is limited to the turkey population only. Other species hunting shall be allowed only by approval of the Board of Commissioners. Hunters must agree to comply with all hunting regulations set forth and adopted by the National Wild Turkey Federation and Tennessee Wildlife Resources Agency (TWRA).

**SECTION 2.** Only Youth and Veteran hunters, as defined by NWTF and TWRA regulations, are eligible for these hunts.

**SECTION 3.** All permitted hunters shall agree to sign the NWTF waiver and release of liability document and shall also agree to the terms and restrictions set forth. Permitted hunters shall display the permit in a clear and conspicuous manner while hunting on the subject property.

**SECTION 4.** TWRA shall monitor and enforce hunting restrictions on subject property and report violations to the Anderson County District Attorney General for future legal actions and prosecution of unlawful activities. Anderson County reserves the right to cancel any permits due to non-compliance reported to, and by the TWRA.

**SECTION 5.** Permits shall be issued through the National Wild Turkey Federation only and at the sole discretion of the organization.

**SECTION 6.** Youth Turkey Hunt shall take place on Saturday, April 8<sup>th</sup>, 2023, and Veteran’s Turkey Hunt shall take place on Saturday, May 20<sup>th</sup>, 2023.

**SECTION 7.** All hunting apparatus and weapons shall conform to TWRA regulations and permitted seasonal hunting requirements.

**SECTION 8.** Each Youth Hunter must be accompanied by one (1) non-hunting adult of at least eighteen (18) years of age.

**SECTION 9.** Hunting is prohibited within two-hundred (200) yards from adjacent landowners contiguous to the Blockhouse Valley site. Property maps are reviewable in advance online at the Anderson County Register of Deeds and Assessor of Property websites, and paper copies are available at the Office of the County Law Director located at 101 S. Main Street, Suite 310, Clinton.

**SECTION 10.** County employees and family members are expressly allowed to participate provided they are selected by the NWTF.

**SECTION 11.** Any previous Resolution in conflict with this Resolution is expressly repealed as limited to existing conflicted provisions contained therein.

**SECTION 12.** This Resolution shall take effect immediately, the public welfare requiring same.

**RESOLVED, DULY ADOPTED AND EFFECTIVE** this 20<sup>th</sup> day of March 2023.

\_\_\_\_\_  
Terry Frank, Anderson County Mayor

\_\_\_\_\_  
Joshua N. Anderson, Chair, AC Commission

ATTEST:

\_\_\_\_\_  
Jeff Cole, Anderson County Clerk

DRAFT

# Anderson County Government Brand

LOGO, WORDMARK AND SEAL



## THE BRAND IDENTITY

DRAFT

[www.andersoncountyttn.gov](http://www.andersoncountyttn.gov)

OUR BRAND IS OUR IDENTITY. OUR IDENTITY INCLUDES HOW WE IMAGINE OURSELVES AND HOW OTHERS PERCEIVE US.

Anderson County has a rich history dating back to our founding in 1801. From coal mining and pearling, to our rise from agricultural infancy to become a world-leading technological and nuclear powerhouse, our county is unique. Our assets are diverse, from recreation and history, to manufacturing and scientific discovery.

In Anderson County, our brand is to ensure continued economic growth and success for our communities and the people we serve.

The following brand standards are a step toward those goals. This brand guide should be used to set the tone for how we communicate with the public; in it, you'll find the components that define the unique look of our visual communication style.

### ELEMENTS OF OUR IDENTITY

#### **Referencing Anderson County Government**

"Anderson County" is the preferred way to refer to the county. "Anderson County Government" and "The County" are also acceptable.

"Anderson County" should precede any reference to "The County" in written formats. It is also appropriate to use "County" when starting a sentence or describing persons who work for the county.

# THE BRAND IDENTITY

DRAFT

[www.andersoncountyttn.gov](http://www.andersoncountyttn.gov)

## Referencing Departments within Anderson County Government

With many departments represented either under the purview of the Mayor's Office, or a report to the Mayor's Office, it is important that naming those departments in spoken word or print is always consistent. Below is a list of official department titles, they may stand alone and do not need to be preceded by "the office of" or followed by "Department" unless otherwise noted.

- Animal Care & Control
- Archives & Records
- Buildings & Grounds
- Dental Program
- Emergency Management Agency (EMA)
- Emergency Medical Services (EMS) – The department has its own logo, but the county's can be incorporated.
- Fleet Management
- Health Department – The department often uses the State logo, but the county's can be incorporated.
- Office on Aging & Senior Center
- Planning & Development
- Pre-Trial Release
- Solid Waste/Recycling
- Stormwater Management
- Veterans Services



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ANDERSON COUNTY "A" LOGO AND LETTERMARK

The Anderson County "A" should be our most-recognized visual symbol. It should be used in all publications and promotional materials for Anderson County programs and services.

The official logo consists of a two-color branding icon with an "A" in red, outlined in navy blue. A double-circle of three stars, replicating the State Flag, is on the left-hand side of the letter. Below is the County name and state in navy blue. The logo can also be printed in navy blue, and outlined in red, as seen below, or in solid navy blue or solid black. It can also be printed horizontally or vertically.



DRAFT

## Department Logos



ANIMAL CARE & CONTROL



**ANDERSON  
COUNTY  
TENNESSEE**

FLEET MANAGEMENT

DRAFT

Logo use by other county offices

# OFFICIAL ANDERSON COUNTY SEAL



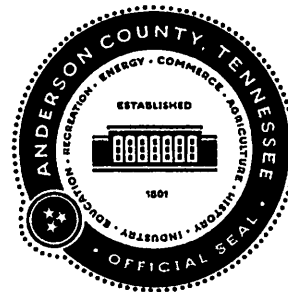
DRAFT

# THE STORY OF THE ANDERSON COUNTY SEAL

The author and date of creation for the original Anderson County seal is unknown. The Anderson County Operations Committee, in April 2021, formed a committee – consisting of members representing the Mayor’s Office, Anderson County Archives, the Chamber of Commerce, Tourism, and County Commission – and an RFP was issued. After examination of the original seal, it was clear that an update was needed. With the closure of Bull Run, the committee opted to move from changing depictions/graphics, and to instead incorporate verbiage of Anderson County – Energy, Commerce, Agriculture, History, Industry, Education, and Recreation – that highlights Anderson County’s assets and priorities. The new county seal kept the date of the county’s establishment – 1801 – and the words “Anderson County, Tennessee.” The new seal contains an image of the Courthouse, and is completed with a three-star double circle in the lower-left quadrant.



Original Seal



2022 Updated Seal

DRAFT

## Type Face for Anderson County Seal

There is only one font used in the new Anderson County Seal. It is important to our brand that the typeface not be changed. You will not need the font because it is converted to paths in the seal. If you find yourself needing to identify the font, it is listed below. The County Seal can be printed in black-and-white or navy-and-white.

Font "Desiderata" in lower case only

<https://creativemarket.com/TortugaStudios/369316-Desiderata>

Cost = \$25.00

## APPENDIX "A"

Anderson County, Tennessee  
Official Logo  
Brand Guide



**ANDERSON**  
**COUNTY**  
**TENNESSEE**

# BRAND GUIDE

**ANDERSON COUNTY TENNESSEE**  
**OFFICIAL LOGO**



# CONTENTS

01. Overview

02. Brand Logo

03. File Types

04. Typography

05. Colors

06. Misuse

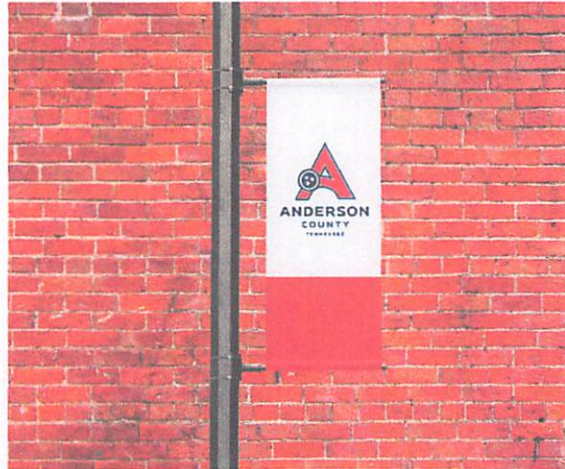
# OVERVIEW

The purpose of this guide is to acknowledge the importance of consistent usage of the components including color, type, shape and usage to build a brand & to allow your audience to learn it and commit to memory. Any change these elements go against this idea.

# BRAND LOGO

There is a vertical and horizontal version of the logo mark. Some applications lend themselves to one or the other.

Vertical



Horizontal





# FILE TYPES

Different applications take different file types. Included in your new dropbox is a file for each application, digital or print.

## VECTOR FILES



### AI

#### ADOBE ILLUSTRATOR

AI is a proprietary vector-based file format by Adobe Systems. It is the standard source file for your logo. Some print shops will request this file when prepping a project for print.



### EPS

#### ENCAPSULATED POST SCRIPT

Like a PDF, an EPS can be edited with any vector graphics program. Although it's becoming outdated, some print shops with older software will still request these files so they're good to have on hand.



### PDF

#### PORTABLE DOCUMENT FORMAT

Another editable vector-based file format. Its universal file format makes it extremely versatile. It's typically used for printing and easily sharing documents online.



### SVG

#### SCALABLE VECTOR GRAPHIC

SVGs are great for websites or apps to keep logos and icons sharp and are infinitely scalable without pixelation.



## IMAGE FILES



### JPEG

#### JOINT PHOTOGRAPHIC EXPERTS GROUP

A popular image format that is commonly used for photographs and web graphics. Its lossy compression allows for smaller file sizes than PNG, but does not support transparent backgrounds.



### PNG

#### PORTABLE GRAPHICS NETWORK

Another image file format that is great for web graphics and digital displays. Supporting transparent backgrounds is a key advantage over JPEG, but file sizes are typically larger.





There is only one font used in your new Anderson County Logo. It is important to your brand that you not change the typeface.

TYPE  
FACE

**CONNECT**

<https://creativemarket.com/TortugaStudios/369316-Desiderata>

23.00



**ANDERSON  
COUNTY**  
TENNESSEE

# COLOR MATCH

## COLOR SPACES



### RGB

**DIGITAL (RED, GREEN, BLUE)**

The colour space for digital displays. These files are used for the digital purposes such as web graphics or photographs. Printing RGB files can result in blurry images with inaccurate colours. Use CMYK or Pantone files for printing purposes

RGB PMS 2768

Red 0  
Green 35  
Blue 78

RGB PMS 485

Red 237  
Green 28  
Blue 36



### CMYK

**PRINT (CYAN, MAGENTA, YELLOW, BLACK)**

CMYK stands for Cyan, Magenta, Yellow, and Black. These are the four basic colours used for printing. CMYK files are for any project that will be physically printed such as business cards or brochures. They are not for screen use.

CMYK PMS 2768

Cyan 90  
Yellow 60  
Magenta 0  
Black 71

CMYK

Cyan 0  
Yellow 100  
Magenta 100  
Black 0



### PANTONE/SPOT

**OFFSET PRINT**

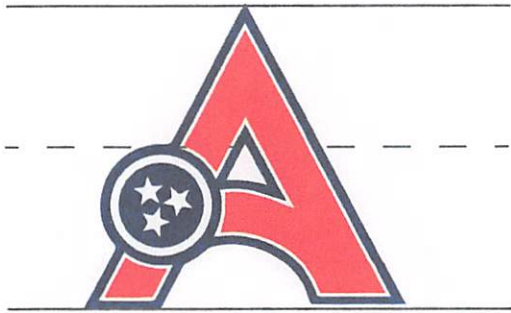
Pantone is a standardize system for colour. Unlike CMYK, A Pantone or spot colour is a single colour created from a precise mixture of inks. Their colour accuracy is superior to CMYK, but can become costly using more than three colours.



Pantone  
2768 C



PANTONE®  
485 C



**ANDERSON**  
**COUNTY**  
TENNESSEE



**X** Do not stretch the logo to make it fit into the space



**ANDERSON**  
**COUNTY**  
TENNESSEE

**X** Do not use different color other than the one's specified for the brand

MIS-  
USE



ANDERSON COUNTY TENNESSEE  
COUNTY SEAL

# BRAND GUIDE





## APPENDIX “B”

Anderson County, Tennessee  
County Seal  
Brand Guide



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## ANDERSON COUNTY TENNESSEE OFFICIAL SEAL

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# BRAND GUIDE

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Updated MARCH 12, 2022

**Graphic standards** provide a sound, flexible structure for using logos, color and typography. Consistent brand application is essential. The logos must appear the same in every instance. They must have the proper color selections, be in the proper proportions and be used in appropriate contexts.

# THE ANDERSON COUNTY TENNESSEE SEAL STORY



original



2022 UPDATE

The author and date of creation for the original Anderson County seal is unknown. After examination of the original seal, it was clear that an update would be necessary.

It was decided that the updated verbiage would display words that represent the current Anderson County ideals. These were approved to be Energy, Commerce, Agriculture, History, Industry, Education, and Recreation. We would keep our county established date of 1801 and the words Anderson County, Tennessee. It was also determined that the Anderson County courthouse would be the perfect symbol to represent the county in the seal.



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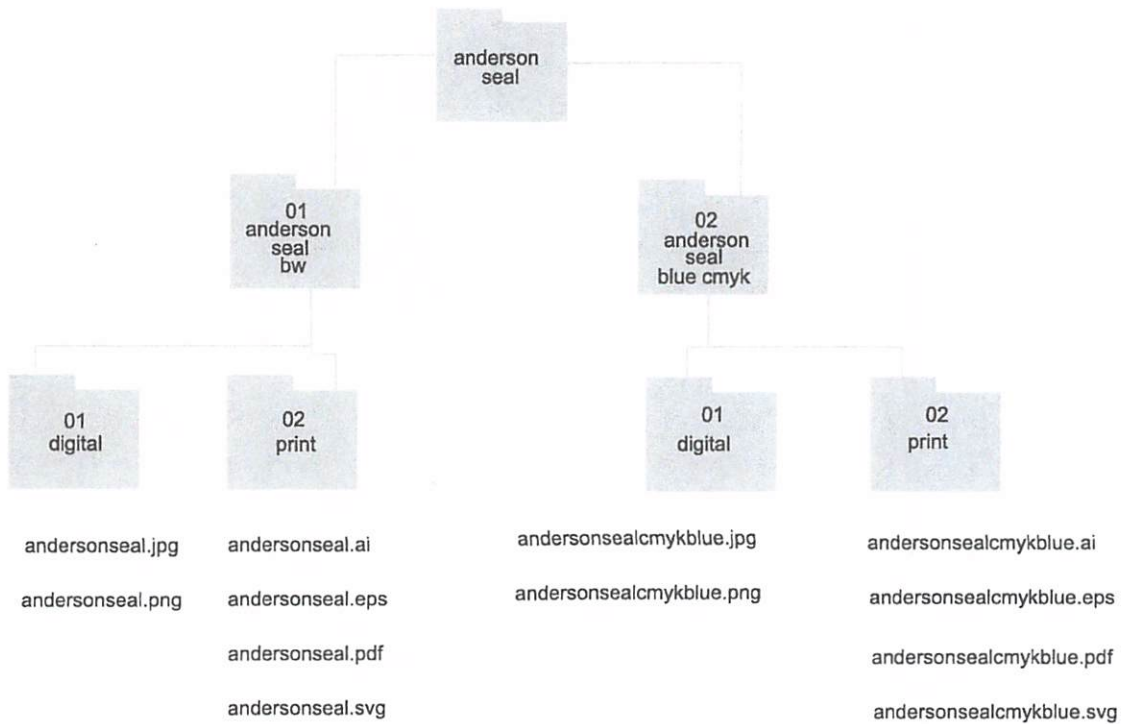


# ACCESSING YOUR FILES



Dropbox Link:  
<https://www.dropbox.com/scl/fo/iek9q3ngq1r64ht3qmid/h?dl=0&rlkey=pv3snswp0x6j3c3vlcsi2aazj>

## FILE DIRECTORY





# COLOR MATCH

## COLOUR SPACES

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CMYK

Cyan 90  
Yellow 60  
Magenta 0  
Black 71

### PANTONE/SPOT

#### OFFSET PRINT

Pantone is a standardized system for colour. Unlike CMYK, a Pantone or spot colour is a single colour created from a precise mixture of inks. Their colour accuracy is superior to CMYK, but can become costly using more than three colours.



Pantone  
2768 C





TYPE  
FACE

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Font Desiderita in lower case only

**DESIDERITA**

<https://creativemarket.com/TortugaStudios/369316-Desiderata>

Cost = 25.00



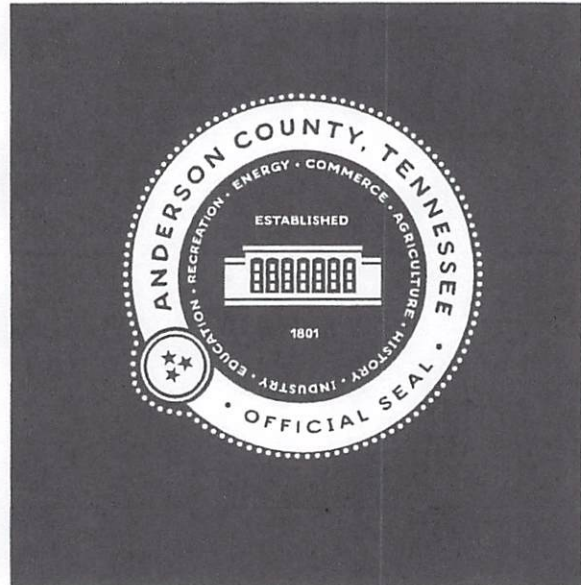
Anderson Seal CMYK PMS 2768  
C=90 M=60 Y=0 K=71



Anderson Seal 1 color black



Anderson Seal Reversed CMYK PMS 2768  
C=90 M=60 Y=0 K=71



Anderson Seal Reversed 1 color Black



**Anderson County Board of Commissioners**  
**ANIMAL CARE ADVISORY COMMITTEE**  
**MINUTES**

March 7, 2023  
6:00 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Joe Hall, Marybeth Skeans, Vada Oberlin, Robert McKamey and Catherine Denenberg

Absent: Lauren Biloski and Jeannie Parker

Others Present: Rosemary Darden, Barb Burton, LuAnn Keller, Lindsay Smith, Debra Wynn, Jennifer Guider, Damon McKenna, Terry Frank and Katrina Hall

Chairman Wandell called the meeting to order.

Commissioner Denenberg made a motion to approve the February 7, 2023 Minutes. Seconded by Steven Newby. Motion carries.

Mayor & Staff Update: See Attached Update

Steven Newby made a motion that the Animal Care Advisory Committee form a volunteer liaison position of individuals to handle all outgoing County transports of animals, both feline and canine, to any outside facility. Seconded by Commissioner Denenberg. Motion passed.

Old Business:

Mayor to work on the language for a policy to allow the Director to waive certain fees.

New Business:

For the Committee to meet soon at the shelter.

Commissioner McKamey made a motion to have the next meeting on May 2, 2023 at 6:00 pm. Seconded by Commissioner Denenberg. Motion passed.

Meeting adjourned.



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

### Memo

TO: Chairman Tracy Wandell, Animal Advisory Committee  
FROM: County Mayor Terry Frank  
DATE: March 7, 2023  
RE: Brief status report

We submitted our proposed budget request, and I have included a copy for you.

It has been a long time coming, but we finally successfully submitted our final loan and grant application on a new animal shelter on Monday, Feb. 27<sup>th</sup>. We heard back from USDA and everything was complete, but we did have to update a balance sheet through our Finance Office. The Finance Office immediately got that accomplished.

At the end of November 2022, we were able to hire a full-time employee to predominantly manage the Pet Smart location. Her job title is Animal Care Tech/Retail Adoption Clerk. This was a core, critical priority for our organization, as Pet Smart is crucial to our success in cat adoptions.

At the beginning of February 2023, we were able to hire a weekend position to help at the shelter, and Pet Smart when needed on Sunday. Her position is Part-Time Animal Control Tech/Retail Adoption Clerk.

We have a weekday position that is now filled with start date of Friday, March 10<sup>th</sup>. Her position is Part-Time Animal Tech/Retail Adoption Clerk. She will work up to 29.5 hours. She was interviewed by me, then a second interview with Damon, and then follow up with the staff. As we are building a close-knit team, it is critical that the team be involved in the interview process.

Unfortunately, we have a recent vacancy in one of our full-time animal control officer positions. We are accepting applications and have one interview in the works to date.

We are taking into full consideration the committee's requests for additional dog runs, software, additional staff.

Geoff Trabalka of Solid Waste indicated with the end of winter now here, he soon should be able to pour a concrete pad to be able to move the oil containers, etc. so that the shelter can have a

storage building. While we are continuing to use the DARC location in Oak Ridge for storage, it costs money and time traveling to pick up or store goods, or donated items.

Website is still work in progress. I am the driver on that, and with lots of staff sickness for almost all of December, we have been playing catch up on various projects and I am behind on this project.

We got off the ground with our LMU Veterinary School partnership for spay/neuter, medical care, and look forward to growing this partnership.

At the end of 2022, Dr. Garrett helped us establish partnership with Shelters United in order to get discounted items such as syringes, exam gloves, needles medications. He also helped us get our DEA contact updated; helped us establish accounts for orders for Parvo tests, heartworm, feline leukemia tests, etc. We are working with Dr. Garrett on possibilities for addressing rabies vaccine obstacles in animal control situations, and shelter situations. Dr. Garrett will brief the committee on this. Dr. Garrett continues to assist us in purchasing animal vaccines. All animals are being vaccinated.

Sheriff's department radios that will communicate with upgrades in various law enforcement agencies have been ordered. Radio equipment for installation, as well as light bars, etc. are here. Third vehicle being installed tomorrow—others are complete.

Updated policy manual remains a work progress. Volunteer policy, along with training, scheduling and time keeping in line with HR recommendation, is a work in progress. Very close.

We have final MOU agreements prepared for execution with Little Lake Pet Lodge and Anderson County Fair for emergency evacuations of our shelter, or other emergency needs.

A master excel sheet for reporting intakes/outcomes has been created. Damon is working with the team on getting all 2022 data entered up to date, also to date in 2023, then staff will take over with regular entry.

Other things we're working on: Horse training from Horse Haven for our officers.

Training---Officers Lindsay and Roach have both achieved the NACA level I certification.

Officers Kevin Lindsay and Dylan Roach started their required training with the Anderson County Sheriff's Department last night.

Director Damon McKenna actively works with no less than 12 rescues.

Critical challenges: Disease in our community

