
BUDGET COMMITTEE MINUTES
DECEMBER 8, 2022

Members Present:

Jerry White, Acting Chairman
Michael Foster, Commissioner
Tracy Wandell, Commissioner
Bob Smallridge, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Members Absent:

Shain Vowell, Commissioner – Chairman
Catherine Denenberg- Commissioner

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53100-310	Other Public Agencies	\$3,500.00
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Increase Expenditure Code:

101-53100-711	Furniture	\$3,500.00
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Justification: To purchase furniture for the Collections Dept.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to approve the transfer requests.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-425	Gasoline	\$3,000.00
101-54900-351	Rent	5,000.00
101-54990-359	Disposal Fee	<u>800.00</u>
		\$8,800.00

Decrease Expenditure Code:

101-54900-453-1000	Vehicle Parts	\$8,800.00
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Justification:

101-54900-425 Rising fuel cost nationwide

101-54900-351 Lease was renewed in September 2022 after budget was approved an increase in lease amount this is to finish the lease payment for year. This will be corrected in 2023-2024 budget.

101-54900-359 added a dumpster fiscal year 21-22, oversight left out of 22-23 budget will be added this budget will be added this budget cycle.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to approve the transfer requests.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold Cousins, Chancery Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53400-435	Chancery Office Supplies	\$2,500.00
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Decrease Expenditure Code:

101-53400-499	Chancery Bound Books	\$2,500.00
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Justification: Not enough in fund to cover office supplies.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to approve the transfer requests.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 4^h ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-43551-SEFFS	Special Education Fees for Service	\$150,000.00
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Increase Expenditure Codes:

141-71200-116-SEFFS	Teachers	\$24,000.00
141-71200-163-SEFFS	Educational Assistants	18,100.00
141-71200-171-SEFFS	Speech Pathologists	35,000.00
141-71200-201-SEFFS	Social Security	5,000.00
141-71200-204-SEFFS	State Retirement	6,000.00
141-71200-212-SEFFS	Employer Medicare	1,150.00
141-72220-162-SEFFS	Clerical Personnel	14,000.00

141-72220-189-SEFFS	Other Salaries & Wages	38,000.00
141-72220-201-SEFFS	Social Security	3,500.00
141-72220-204-SEFFS	State Retirement	4,400.00
141-72220-212-SEFFS	Employer Medicare	<u>850.00</u>
		\$150,000.00

Justification: To appropriate funds from Special Education fees for service for stipends to Crisis Management Restraint Training participants and school based Special Education department chairs.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER (PAYROLL)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53100-169	Part-Time	\$10,000.00
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Increase Expenditure Code:

101-53100-187	Overtime	\$10,000.00
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Justification: Due to transfer of OP cases from Chancery Court to General Sessions Court.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46990-6000	Business Tax Process Fee	\$5,000.00
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Increase Expenditure Code:

101-52500-399	Service Contracts	\$5,000.00
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Justification: To cover our current service contracts thru the end of year (6/30/2023).

Motion by Commissioner Tracy Wandell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-338	Vehicle Maintenance	\$1,413.34
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Increase Revenue Code:

101-49700	Insurance Recovery	\$1,413.34
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Justification: This money is insurance recovery funds obtained after payout from our carrier. One of our 2017 Explorers was damaged in an accident.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48130	Contributions	\$1,384.80
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Increase Expenditure Codes:

101-54490-201	Other Emergency Management- Social Security	\$694.40
101-51240-167	Other Emergency Management- Retirement	528.00
101-51240-204	Other Emergency Management- Medicare	<u>162.00</u> \$1,384.80

Justification: Covering fringe benefits for the 911 dispatcher's performance bonus.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Clinton Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-2001	Restricted Reserve	\$6,841.46
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Increase Expenditure Codes:

115-56500-437-2000	Periodicals	\$1,245.96
115-56500-320-2000	Memberships	90.00
115-56500-432-2000	Books & Media for Collection	433.50
115-56500-709-2001	Data Processing Equipment	<u>5,072.00</u>
		\$6,841.46

Justification: The periodicals transfer is to fund our existing periodicals. The membership increase is to fund our membership to TennShare. This is so we can purchase a discounted subscription to Kanopy Plus for our users. The subscription is the increase in the 432 line item. The technology line item is to fund purchases for the LSTA grant we've received of which we'll be receiving \$2,023 back from the state in a refund.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Johnny Alley, Property Assessor, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$25,000.00
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(Amendment will be from 101-34615-1000 Audit Reserve & Rec and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-52300-331	Legal Services	\$25,000.00
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Justification: Legal services for appeals and appraisals.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51600-399	Other Contracted Services	\$15,250.00
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Decrease Revenue Code:

101-39000	Unassigned Fund Balance	\$15,250.00
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(Amendment will be from 101-34510 Data Processing Reserve Fund and a JE will replenish the reserve for 39000)

Justification: Book Restoration with digital imaging and installation of a digital scanner.

Motion by Commissioner Michael Foster, seconded by Commissioner Sabra Beauchamp, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Meeting Adjourned.

A handwritten signature in black ink that reads "Robby Holbrook". The signature is written in a cursive style with a large initial "R".

Robby Holbrook, Finance Director