
Anderson County Board of Commissioners

Regular Agenda **Tuesday, January 17, 2023 @ 6:30 p.m.**

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Public Hearing Report – by Vice-Chairman Vowell**
- 6. Committee Reports**
 - Purchasing Report – by Robby Holbrook, Finance Director
 - Budget Report – by Robby Holbrook, Finance Director
- 7. Director of Schools – Written Report including BOE Minutes (12/8/2022)**
- 8. County Mayor – Any questions from Commissioners**
- 9. Law Director**
 - A. Contract Approvals
 - B. Anderson County Zoning Violations
 - C. Bankruptcies
 - D. Animal Shelter EAP Memorandum of Understanding for Emergency Locations
 - E. Resolution Opposing the TDOT salt storage facility in Rocky Top – requested by Operations Committee
- 10. Committees/Boards Reports**
 1. Operations Committee Report – by Chairman Isbel
 2. Animal Care Advisory Committee Report - by Chairman Wandell
 3. Nominating Committee Report – by Chairman Mayes
- 11. New Business**
- 12. Old Business**
- 13. Adjourn**

Respectfully Submitted
Joshua Anderson, Chairman

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
January 9, 2023
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Tim Isbel (Committee Chair), Phil Yager, Catherine Denenberg, Tyler Mayes and Denise Palmer

A. Contracts Approved by Law Director

1. **Blankenship & Partners, Office of the Mayor, Contract #23-0063** – Contract to design and oversee any construction of a new Animal Shelter. Design costs are \$30,000. Construction oversight will be 6% of the construction cost and half of the \$30,000 will be credited to the County. The length of the contract will be determined by construction.

Commissioner Yager made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

Katherine Ajmeri let the Committee know the Law Director has approved items 1 – 4 since the agenda was issued. She also withdrew item #3 from the agenda.

1. **Safe Industries, EMA, Contract #23-0057-** One-year contract with renewal options for yearly NFPA inspections, and SCBA/MSA and Pump tests for EMA, the Volunteer Fire Departments and the Rescue Squad. Pricing established by bid.

Commissioner Yager made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion.

After discussion Commissioner Yager withdrew his motion. Commissioner Mayes made a motion to defer the contract until the February 2023 Purchasing Committee meeting.

Commissioner Denenberg seconded the motion. Motion passed unanimously.

2. **American Test Center, EMA, Contract #23-0058** - One-year contract with renewal options for yearly Ladder tests for EMA, the Volunteer Fire Departments and the Rescue Squad. Pricing established by bid.

Commissioner Yager made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

3. **High Tech Rescue, EMA, Contract #23-0059** - One-year contract with renewal options for yearly SCBA/Drager and Rescue Tools tests for EMA, the Volunteer Fire Departments and the Rescue Squad. Pricing established by bid.

This item was removed from the agenda.

4. **Municipal Emergency Services, EMA, Contract #23-0060** - One-year contract with renewal options for yearly SCBA/Scott tests for EMA, the Volunteer Fire Departments and the Rescue Squad. Pricing established by bid.

Commissioner Yager made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

5. **Community Mediation Services, Office of the Mayor, Contract #23-0064** - Five-year lease of Room 125 in the Courthouse. Payment is \$1/year.

Commissioner Yager made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

C. Other Business

1. **Request to Surplus the following on govdeals:**

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
1999 Jeep Cherokee	EMA	Will start but condition otherwise unknown	\$250
1995 Ford F150	EMA	Does not start	\$250

Commissioner Yager made a motion to approve as a group and forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

2. **Status update on the Tourism Welcome Center Auction.**

The Mayor let the Committee know that the bidder agreed to walk away from the sale.

Next month's meeting will be at 4:00 p.m.

D. New Business

E. Old Business

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

January 5, 2023

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
1	1	General Fund 101 -Health Department	\$ 400.00
1	2	General Fund 101 - EMA	\$ 5,000.00
2	3	General Fund 101 -Fleet Services	\$ 42,453.61
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
Group 3 - Transfers - School (Commission Approval by Board Vote)			
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
3	5	General Fund 101 - Mayor	\$ 560.00
3	6	General Fund 101 - Mayor, ARP Funds	\$ 18,635.00
4	7	Fund 115 - Library Board	\$ 810.00
4	8	Fund 115 - Library Board	\$ 212.00
5	10	General Fund 101 - Fleet Services	\$ 15,148.76
5	11	Fund 131 - Highway	\$ 200,000.00
6	12	General Fund 101 - County Clerk/Trustee	\$ 23,356.00
6	13	Fund 122 - Drug Fund	\$ 45,000.00
Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)			
2	4	General Fund 101 - Election Commission (Payroll) Motion Failed	\$ 5,600.00
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
5	9	General Fund 101 - County Commission	\$ 1,750.00
Group 7 - Miscellaneous			
7	A	FY 23/34 Budget	Motion Passed
7	B	Highland Communications Site-Prep Costs	Removed
7	C	New Business/BA's 12 & 13	Motion Passed
7	D	Old Business/Nothing	NA
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			
8	14	General Fund 101 - County Buildings Drive-Thru	
11	15	Fund 141 - Fiscal Services	

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
December 31, 2022**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,105,684	\$ 1,660,984	\$ 3,711,539	\$ 9,504,252	* \$ 15,982,459	\$ 15,520,868
115	Library Fund	\$ -	\$ 363,720		\$ -	\$ -	\$ 363,720	\$ 402,674
116	Solid Waste/Sanitation Fund	\$ -	\$ 383,657	\$ -	\$ -	\$ -	\$ 383,657	\$ 606,650
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 669,478	\$ 669,478	\$ 632,507
121	American Rescue Plan							\$ 12,859,454
122	Drug Control Fund	\$ -	\$ 161,696	\$ 8,754	\$ -	\$ -	\$ 170,450	\$ 182,091
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 65,272	\$ -	\$ 65,272	\$ 38,028
128	Tourism Fund	\$ -	\$ 406,121	\$ -	\$ 200,000	\$ -	\$ 606,121	\$ 755,156
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 2,096,873	\$ -	\$ -	\$ 2,444,280	\$ 4,850,604
141	General Purpose School Fund	\$ -	\$ -	\$ 13,139,714	\$ -	\$ -	\$ 13,139,714	\$ 17,234,998
143	Central Cafeteria	\$ 144,351	\$ 2,241,140	\$ -	\$ -	\$ -	\$ 2,385,491	\$ 3,867,835
151	General Debt Service Fund	\$ -	\$ 730,140	\$ -	\$ -	\$ -	\$ 730,140	\$ 1,141,546
152	Rural Debt Service Fund	\$ -	\$ 290,884	\$ -	\$ -	\$ -	\$ 290,884	\$ 236,806
156	Education Debt Service Fund	\$ -	\$ 186,452	\$ 118,995	\$ -	\$ -	\$ 305,447	\$ 864,248
171	Capital Projects Fund	\$ -	\$ 149,916	\$ -	\$ -	\$ -	\$ 149,916	\$ 325,521
177	Education Capital Projects Fund		\$ 535,178	\$ -	\$ -	\$ -	\$ 535,178	\$ 526,037
263	Employee Benefit Fund	\$ 35,793	\$ -	\$ -	\$ 1,603,613	\$ -	\$ 1,639,406	\$ 1,480,130
		\$ 257,814	\$ 6,824,325	\$ 17,025,320	\$ 5,580,424	\$ 10,173,730	\$ 39,861,613	\$ 61,525,153

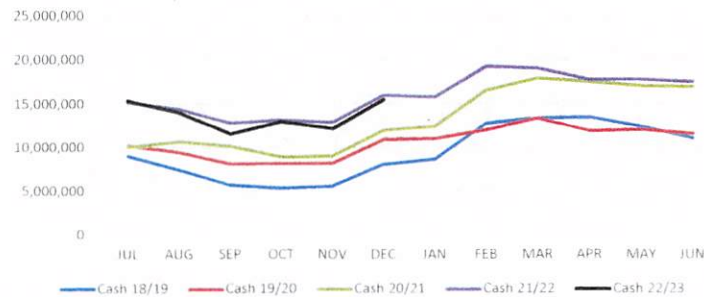
* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
December

Cash 18/19	8,073,422
Cash 19/20	10,955,193
Cash 20/21	12,021,798
Cash 21/22	16,064,200
Cash 22/23	15,520,868

15,800,868

General Fund Cash Trends



2021	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$691,871.40	\$854,569.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$0.00	\$4,980,820.48	7%
February	\$413,424.62	\$676,048.10	\$92,017.51	\$35,736.38	\$2,257,224.79	\$98,481.85	\$0.00	\$3,572,933.25	9%
March	\$488,539.04	\$647,647.04	\$71,405.00	\$30,856.85	\$2,310,754.03	\$85,812.20	\$0.00	\$3,635,014.16	34%
April	\$624,772.56	\$812,005.66	\$97,027.21	\$40,761.43	\$2,716,162.53	\$112,327.65	\$0.00	\$4,403,057.04	34%
May	\$673,349.68	\$807,388.91	\$95,601.75	\$38,539.38	\$2,616,176.72	\$98,852.41	\$0.00	\$4,329,908.85	43%
June	\$615,785.15	\$796,440.98	\$93,263.38	\$41,701.20	\$2,591,565.86	\$99,347.49	\$0.00	\$4,238,104.06	24%
July	\$407,603.66	\$785,470.40	\$91,806.89	\$40,670.36	\$2,432,412.87	\$94,819.67	\$0.00	\$3,852,783.85	12%
August	\$456,077.54	\$802,749.42	\$97,586.84	\$43,571.75	\$2,182,189.29	\$97,660.79	\$44,262.69	\$3,724,098.00	5%
September	\$539,632.32	\$755,635.19	\$83,993.88	\$40,787.96	\$2,178,398.70	\$98,324.41	\$50,309.65	\$3,747,082.11	16%
October	\$470,538.70	\$752,477.64	\$85,136.07	\$39,407.18	\$2,206,948.54	\$93,698.08	\$47,405.21	\$3,695,611.42	4%
November	\$467,327.65	\$798,314.42	\$87,797.36	\$39,262.25	\$2,481,292.11	\$96,989.76	\$1,278.48	\$3,972,262.03	9%
December	\$483,069.51	\$810,960.52	\$91,963.07	\$41,383.87	\$2,371,212.97	\$101,528.62	\$58,556.19	\$3,958,674.75	39%
Totals:	\$6,331,991.83	\$9,299,707.71	\$1,073,048.22	\$483,425.80	\$29,533,457.00	\$1,186,907.54	\$201,812.22	\$48,110,350.00	18%
2022	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$615,812.45	\$892,295.96	\$93,316.61	\$49,900.80	\$2,843,125.00	\$115,470.14	\$75,812.88	\$4,685,733.84	-6%
February	\$429,817.27	\$717,851.17	\$74,136.05	\$35,394.82	\$2,050,119.71	\$95,164.41	\$67,621.40	\$3,470,104.83	-3%
March	\$454,447.30	\$737,632.32	\$75,731.20	\$36,509.28	\$2,015,353.91	\$99,798.51	\$61,122.57	\$3,480,595.09	-4%
April	\$516,120.20	\$864,568.13	\$89,467.15	\$41,931.81	\$2,363,098.83	\$131,877.27	\$48,259.23	\$4,055,322.62	-8%
May	\$512,950.86	\$870,049.07	\$89,986.89	\$44,955.50	\$2,368,033.04	\$111,782.29	\$32,120.00	\$4,029,877.65	-7%
June	\$536,246.75	\$875,800.86	\$89,968.58	\$44,156.55	\$2,234,073.90	\$128,706.59	\$96,826.52	\$4,005,779.75	-5%
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October	\$473,724.70	\$873,285.57	\$90,968.90	\$42,759.97	\$2,054,259.98	\$111,437.89	\$37,122.94	\$3,683,559.95	0%
November	\$496,087.49	\$875,444.28	\$85,734.94	\$40,023.47	\$2,435,489.42	\$105,640.46	\$43,317.82	\$4,081,737.88	3%
December									-100%
Totals:									-100%

6%↑

Local Option Sales Tax - Total Net Collections

Month	CY 2019	CY 2020	CY 2021	CY 2022
January	\$3,300,000	\$4,500,000	\$4,800,000	\$4,600,000
February	\$2,500,000	\$3,200,000	\$3,500,000	\$3,400,000
March	\$2,500,000	\$2,800,000	\$3,500,000	\$3,400,000
April	\$2,900,000	\$3,300,000	\$4,400,000	\$4,000,000
May	\$2,900,000	\$3,000,000	\$4,300,000	\$4,000,000
June	\$3,100,000	\$3,400,000	\$4,200,000	\$4,000,000
July	\$2,900,000	\$3,400,000	\$3,800,000	\$3,600,000
August	\$3,200,000	\$3,500,000	\$3,700,000	\$3,500,000
September	\$3,100,000	\$3,400,000	\$3,600,000	\$3,400,000
October	\$2,900,000	\$3,500,000	\$3,600,000	\$3,600,000
November	\$3,100,000	\$3,600,000	\$3,600,000	\$4,100,000
December	\$3,500,000	\$2,800,000	\$3,600,000	\$3,500,000

ARPA PROJECTS

ARPA Funding Eligibility Category		REVENUE LOSS	OTHER ELIGIBILITIES	TOTAL		
Total ARPA Allocation		\$ 10,000,000.00	\$ 4,952,074.00	\$ 14,952,074.00		
-Less Budgeted To-Date		\$ (6,212,286.32)	\$ (3,070,795.31)	\$ (9,283,081.63)		
Remaining Allocation		\$ 3,787,713.68	\$ 1,881,278.69	\$ 5,668,992.37		
Project Identification Number	Project Name	BUDGETED	EXPENDED TO-DATE	BUDGETED BUT NOT EXPENDED	PROJECT STATUS	REVENUE LOSS
121-58836-189-GA003E	Employee Retention Payments -Exempt	\$ 85,013.68	\$ 85,013.68	\$ -	Complete	YES
121-58836-189-GA003NE	Employee Retention Payments -Non-Exempt	\$ 614,826.78	\$ 614,826.78	\$ -	Complete	NO
121-58836-399-GA012	TN Emergency Broadband Fund Grants -Matching Funds	\$ 500,000.00	\$ -	\$ 500,000.00	In Progress	NO
121-58836-399-GA013	GIS Digitized Stormwater System And Outfall Map	\$ 103,060.00	\$ -	\$ 103,060.00	In Progress	NO
121-58836-599-11802	EMS Budget Fund Balance Adjustment (Dispatch/Worker Comp)	\$ 280,000.00	\$ -	\$ 280,000.00	Pending	YES
121-58836-716-SD001	Whole Body Scanner for Jail	\$ 135,000.00	\$ 135,000.00	\$ -	Complete	YES
121-67101-402-13101 thru 13106	County Paving Projects	\$ 2,252,835.64	\$ 766,991.63	\$ 1,485,844.01	In Progress	YES
121-91401-399-GA001	County-wide Assessment for Water & Sewer Planning	\$ 92,000.00	\$ 32,273.50	\$ 59,726.50	In Progress	YES
121-91401-399-GA010	Claxton Sewerline Study	\$ 30,000.00	\$ -	\$ 30,000.00	Pending	NO
121-91401-707-GA011	Witness Room/Archives Relocation	\$ 989,900.00	\$ 86,202.00	\$ 903,698.00	In Progress	YES
121-91401-707-SC001	Senior Center Kitchen Improvements	\$ 115,628.00	\$ 2,850.00	\$ 112,778.00	In Progress	YES
121-91401-708-GA002	A/V Technology for Room 118A	\$ 15,182.53	\$ 15,182.53	\$ -	Complete	NO
121-91401-709-GA005	IT Infrastructure Needs (e.g., Multi-Factor Authentication)	\$ 150,000.00	\$ 545.52	\$ 149,454.48	In Progress	YES
121-91401-718-11801	EMS Ambulances for 2 years	\$ 1,357,726.00	\$ 9,516.68	\$ 1,348,209.32	In Progress	NO
121-91401-718-GA004	Other Vehicles on Capital Requests	\$ 225,000.00	\$ -	\$ 225,000.00	In Progress	YES
121-91401-718-SD002	Sheriff's Vehicles for 2 Years	\$ 900,000.00	\$ 68,090.00	\$ 831,910.00	In Progress	YES
121-91401-731-GA007	Digital Poll Books -Election Office	\$ 100,000.00	\$ -	\$ 100,000.00	Pending	YES
121-91401-732-FJC01	Family Justice Center -Building Purchase	\$ 175,000.00	\$ -	\$ 175,000.00	Pending	YES
121-91401-790-11803	EMS Stretchers (12)	\$ 398,409.00	\$ -	\$ 398,409.00	Pending	YES
121-91401-791-GA009	CDBG Waterline Project (Buchanan Ln, Judson Rd, Savage Garden)	\$ 450,000.00	\$ -	\$ 450,000.00	Pending	NO
121-91401-799-GA006	Oak Ridge Fire Dept. Training Center	\$ 273,500.00	\$ 273,500.00	\$ -	Pending	YES
121-91401-799-GA008	Other County Capital Outlay Requests (e.g., \$10k Judges)	\$ 40,000.00	\$ 3,797.90	\$ 36,202.10	In Progress	YES
		\$ 9,283,081.63	\$ 1,816,492.32	\$ 7,153,089.31		

expended
a little more
294,288.85

BUDGET COMMITTEE MINUTES

JANUARY 5, 2023

Members Present:

Shain Vowell, Commissioner – Chairman
Catherine Denenberg, Commissioner
Bob Smallridge, Commissioner
Jerry White, Commissioner
Michael Foster, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tracy Wandell, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Art Miller, Dental Clinic, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-55160-307-2100	Communications	\$400.00
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Decrease Expenditure Code:

101-55160-435	Office Supplies	\$400.00
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Justification: Cell phone cost per month.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer requests.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Payne, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54410-599	Other Charges	\$5,000.00
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Decrease Expenditure Code:

101-54410-719	Other Equipment	\$5,000.00
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Justification: To purchase supplies and materials for the remainder of the fiscal year.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer requests.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54900-338	Repairs and Maintenance Vehicles	\$20,000.00
101-54900-707	Building Improvements	<u>22,453.61</u>
		\$42,453.61

Decrease Expenditure Code:

101-54900-453-1000	Vehicle Parts-Other Departments Maintenance	\$42,453.61
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Justification:

101-54900-338: Due to the availability of new ambulances, we have to keep our fleet longer. This money is to help with repairs to these vehicles.

101-54900-707: Reconstruction of offices from storm damage, funds will be transferred back into 101-54900-453-1000 when we receive check from insurance.

Motion by Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer requests.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mark Stephens, Election Commission, that the following **TRANSFER (PAYROLL)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51500-169	Part Time Help	\$5,000.00
101-51500-189	Machine Techs	<u>600.00</u>
		\$5,600.00

Decrease Expenditure Code:

101-51500-193	Election Workers	\$5,600.00
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Justification: This transfer is necessary to cover the additional labor for our Election Technicians during the November Election, and for additional part time funds to offset the reliance of part time employees used when the office was down one full employee.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Motion Failed

Voting Yes: Commissioner Michael Foster and Commissioner Shane Vowell
Voting No: Commissioner, Tracy Wandell
Commissioner, Shelly Vandagriff
Commissioner, Sabra Beauchamp
Commissioner, Bob Smallridge
Commissioner, Catherine Denenberg
Absent, Jerry White

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, County Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-399-ORRC1	ORRCA Website Hosting	\$560.00
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Increase Revenue Code:

101-48990-ORRC1	Other Local Revenue-ORRCA Website	\$560.00
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Justification: Mayor Frank is currently serving as chairwoman of Oak Ridge Reservation Communities Alliance. One of the duties of the Chair is responsibility for the ORRCA website, <https://orrcatn.com>, and regular posting of DOE/TDEC correspondence for the public. This amendment is to set up specific codes to pay for web hosting for the site. Expenses will be reimbursed through a grant that funds ORRCA.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Buildings & Grounds, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

121-58836-335-GA014	County Buildings-Repair & Maintenance	\$18,635.00
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Decrease Reserve Code:

121-34512	ARP Funds	\$18,635.00
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Justification: Anderson County owns 11- bell Slover Chimes atop the Courthouse. Verdin Co. renovated the bells in 1997, which included current control system. In 2016, the chimes began experiencing problems and a couple of on-site calls were conducted in attempts to keep older system operational. Chimes need new Master Control system. New system can be connected to LAN, allowing scheduling of chimes. Proposal is to design, fabricate, and install new Master Control to include digital bell ringing controller and new electric panel. This request is a one-time cost, but post installation, our plans are to contract for annual maintenance of \$1,345 that we would

cost, but post installation, our plans are to contract for annual maintenance of \$1,345 that we would incorporate into each annual budget. This would include cleaning/servicing of each bell and striker, adjustment and testing of until and bells.

Motion to approve by Commissioner Catherine Denenberg, seconded by Commissioner Shain Vowell.

Motion to amend from fund 101 to fund 121 by Commissioner Michael Foster, seconded by Commissioner Catherine Denenberg.

Motion as amended passed unanimously.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Rocky Top Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-3001	Dedicated Reserve	\$810.00
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Increase Expenditure Codes:

115-56500-317-3001	Data Processing Services	\$347.00
115-56500-435-3001	Office Supplies	<u>463.00</u>
		\$810.00

Justification: I need to make purchases with my LSTA grant money. Deep Freeze protection for public computers for 3 years, a flatbed scanner for Patron use and a new computer monitor.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Janine Brewer, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535	AC Library restricted for other purposes	\$212.00
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Increase Expenditure Code:

115-56500-351	Rental of PO Box	\$212.00
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Justification: Rental of PO Box at Clinton Post Office, 1 year (12/01/2022-11/30/2023)

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51100-399	Other Contracted Services	\$1,750.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$1,750.00
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Justification: To pay the other half of Open Meeting subscription fees for the voting system for 1/1/23 through 6/30/23.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Tracy Wandell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-435	Office Supplies	\$4,212.62
101-54900-424	Garage Supplies	763.40
101-54900-453	Vehicle Parts	1,358.76
101-54900-446	Small Tools	142.94
101-54900-451	Uniforms	2,594.77
101-54900-709	Data Processing Equipment	4,319.92
101-54900-790	Other Equipment	<u>1,756.35</u>
		\$15,148.76

Increase Revenue Code:

101-49700	Insurance Recovery	\$15,148.76
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Justification: This is to move insurance money (from the flood damage in July 2022) into the line items above for replacement of the items that were lost in the flood.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-68000-714	Highway Equipment	\$200,000.00
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Decrease Reserve Code:

131-34550	Restricted For Hwy	\$200,000.00
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Justification: In case Highway Department needs more equipment.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Deneburg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole/Regina Copeland, County Clerk/Trustee, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$23,356.00
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Increase Expenditure Codes:

101-52500-790	County Clerk-Other Equipment	\$8,431.00
101-52400-790	Trustee-Other Equipment	<u>14,925.00</u>
		\$23,356.00

Justification: See attached incident report that is a result of freezing temperatures that caused frozen water pipes and power outages. All equipment and hardware lost.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Deneburg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker, Sheriff's Department, that the following **APPROPRIATION** in Fund 122 be approved.

Increase Expenditure Code:

122-54150-718	Motor Vehicle	\$45,000.00
---------------	---------------	-------------

Decrease Reserve Code:

122-34525-1000	Restricted For Public Safety	\$45,000.00
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Justification: This money will be used to purchase two replacement vehicles for narcotic investigations. Once they are purchased we will surplus current vehicles in the narcotics unit. The monies from the sale of those vehicles will go back in the restricted code.

Motion by Commissioner Catherine Deneburg, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, FY 23/24 Budget

Finance Director Robby Holbrook presented the FY2023-2024 Budget Guidelines, Forms, and Calendar for Committee Approval.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Catherine Denenberg, and passed to approve the Budget Guidelines, Forms, and Calendar as presented.

Motion passed unanimously via voice vote.

SECTION B, Highland Communications Site-Prep Costs/Mayor Frank

Clerical error. Item removed from agenda.

SECTION C, New Business

1. Finance Director Robby Holbrook presented an appropriation request on behalf of County Clerk Jeff Cole and Trustee Regina Copeland.

Motion by Commissioner Tracy Wandell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

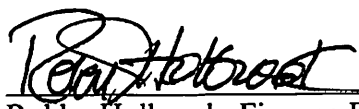
This is reflected as the “12th item” above.

2. Finance Director Robby Holbrook presented an appropriation request on behalf of the Sheriff's Office.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

This is reflected as the “13th item” above.

Meeting adjourned.


Robby Holbrook, Finance Director

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

County Buildings

Roger Lloyd

INCREASE	CODE DESCRIPTION	AMOUNT
101-49700	Insurance Recovery	\$ 44,787.00
	Total	\$ 44,787.00
INCREASE		
101-51800-335-DRVTH	County Buildings - Building Repairs & Maintenance - Drive-Thru	\$ 44,787.00
	Total	\$ 44,787.00

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded _____

Motion

Detailed Justification / Explanation :

See attached incident report that is a result of freezing temperatures that caused frozen water pipes and power outages

Building repairs.

Impact on 22/23 Budget - No

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PROPERTY/VEHICLE INCIDENT REPORT

Complete this report for any County property damage including theft or loss.

Return this to the Human Resources Department Fax 865-457-6259

DEPARTMENT INFORMATION

Employee Name Jeff COLE Department CLERK
Supervisor Name _____ Phone _____

INCIDENT INFORMATION

Date of Incident 1-1-2023 Time 8:00AM (am/pm) Date Reported _____

Location of Accident (Address, City, State): ORSVETHRU CLINTON - JOLLEY BLOG

Describe in detail the sequence of events that directly caused the incident:

TEMPS PLUMMETED OVER HOLIDAY - POWER CUT OUTS
SHUT OFF HEAT. PIPES FROZE - UNTHAWED WATER
FOR AT LEAST 24 HRS WATER RAN FROM CEILING
SPRAYING EVERYWHERE

Contributing Factors:

FREEZING TEMPS - WATER PIPES

Witness(es) Name & Contact Information:

BRIAN YOUNG - IT DIRECTOR
ROGER LLOYD - BUILDING & GROUNDS DIRECTOR

County Vehicle/Equipment # _____ Other Vehicles Involved: ___ Yes ☒ No

Owner's Name & Contact Information:

COUNTY CLERK

County Vehicle Damage: NO

Other Vehicle Damage: NO

PHOTOS, ESTIMATES FOR REPAIRS, AND POLICE REPORTS MUST ACCOMPANY REPORT, IF APPLICABLE.

Supervisor [Signature] Date 1/4/2023



Lloyd Construction
P.O. Box 6895
Oak Ridge, TN 37831
klloyd07@comcast.net

Estimate No. 49

ESTIMATE

Customer

Name Jeff Cole
Company Anderson County
Address 100 N Main Street
City Clinton State TN 37716
email: Jeffcole@acs.ac

Date 1/3/2023
Contact Karen Lloyd
Job Address 100 N Main Street
Clinton, TN 37716
Phone (865) 457-5400

Description	
Anderson County Clerk Drive Thru Office Clinton, TN	
Rent dumpster.	
Remove and dispose of flooring.	
Remove ceiling tiles and track.	
Remove and dispose of existing cabinets and counter tops.	
Remove and dispose of commode, vanity and mirror in restroom.	
Remove and dispose of base boards.	
Remove and dispose of sheetrock.	
Remove and dispose of insulation.	
Remove and dispose of existing lighting.	
Install insulation on exterior walls.	
Install sheetrock on walls.	
Tape and finish sheetrock.	
Paint walls in office and bathroom.	
Build and paint cabinets in office area.	
Install new counter tops in office area.	
Install new flooring.	
Install base boards in office and bathroom.	
Install new commode.	
Install new bathroom vanity.	
Install new vanity top and faucet.	
Install new vanity mirror.	
Install new lighting.	
Install new track and ceiling.	
Total labor and materials.	\$44,787.11
Total Estimate	\$44,787.11

Phone (865) 806-3149

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ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 1/9/2023

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34675		Committed for Capital Outlay	\$ 250,000.00
Total			\$ 250,000.00

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-76100-707		Building Improvements	\$ 250,000.00
Total			\$ 250,000.00

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To appropriate funds for emergency needs at various school campuses for weather related clean up and repairs.

This is an emergency request as this occurred over Christmas Break presented through Executive Approval.

Approved D. Z. [Signature]

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MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *T. L. Parrott*

DATE: January 2023

RE: Report to County Commission

Attendance

Student enrollment currently is at 5956 students.

MIDDLE SCHOOLS

Clinton

Showing our School Spirit

This year, students at Clinton Middle got a little extra surprise on the day before winter break. Every student received a new, wrapped, Clinton Middle t-shirt from their teacher. In the days leading up to the break, teachers joined together to wrap over 600 t-shirts that were distributed to students during Hawk Time classes. To say that students were surprised would be an understatement. We watched as they laughed and giggled at the

surprise, and then smiled as they left the building wearing their new gift. Our goal this year was to create a family for our students, and families show each other how much they care. This is just one of many ways that teachers and staff have gone above and beyond to show students that we care here at Clinton Middle.



Lake City

Eighth grade students had the opportunity to write notes of encouragement to a former LCMS student, Caleb Jacks, as he completed basic training last fall.

The staff and students were honored to host him this morning, January 3, as he wraps up his holiday visit home before heading back to training in Texas for the US Air Force.

Students were able to spend time with him during social studies class as he shared his journey so far. This former student has shown great courage and determination and we are thankful for his commitment to our community and our country.



Students in Ms. Lynch's ELA class participated in a "Book Buffet" as they were welcomed back on the first school day of 2023. Students got a chance to "taste" different books and decide if there were any they would like to read. Students enjoyed this new and different approach to selecting young adult titles.

New year, new rock! "The rock" has an appropriate theme for January! Ms. Owens continues to share her artistic talent with the students and families of Lake City.



Norris

NMS Celebrates Staff Thanks to UTrust!

Thanks to UTRUST and Anderson County Schools, Norris Middle School celebrated its staff through a Christmas-themed Appreciation breakfast. Treats included homemade cinnamon rolls, a coffee/ hot chocolate bar, and various casseroles. There were multiple games to win prizes, including a Sock Exchange, Trivia Hour, and an ornament-making station! Mostly, it was an excellent time to share an appreciation for every person who works in our students' lives!



Norwood

On January 2, middle school math teachers and interventionists worked alongside their principals, assistant principals, and academic coaches to learn about the new math standards that will be implemented next school year. This year, we are in the process of adopting a new math curriculum and teachers have been invested, making sure we find the best curriculum for our students. This professional development session was the first segment of training for the math implementation grant we received from the state of Tennessee. This grant is allowing us the opportunity to learn more about the new standards, how to best implement them, what to look for in choosing a new curriculum, and professional development on how to use the curriculum once it has been selected. Our math teachers are very excited for what's to come and it was a great first day back from winter break.



ELEMENTARY

Free reading resources will be provided to all Tennessee families of K-2 students. Grade level kits can be ordered at this [link](#).

Claxton Elementary

Mrs. Fields used her remaining ORAU Technology grant funds to purchase 8 sets of virtual reality goggles to enhance learning at Claxton. This week, at the end of the 3rd grade space unit, students got to experience a walk on the moon and travel through the solar system. It was AWESOME! 🌕🌑🌒🌓🌔🌕



5th grade students presented a wax museum as a culminating project for figurative language this week. They studied idioms, hyperboles, homophones and puns. Students composed an explanation of their figurative language and then created a costume to support the explanation.



Congratulations to our Aurora for winning a \$100 UTrust G-Force check.

All G-Force students who met the requirements had their names put into a random drawing for a chance to win \$100. Aurora was one of six students from all over Tennessee that won.



STUDENT SERVICES

Student Services is collaborating with other Departments such as Nursing, Pre-School, and Special Education to plan our 2023-2024 Kindergarten Round-up dates. Dates will be released soon for our newest students to register. Stay tuned!

Family Resource Center (FRC's) and Social



Workers

participated in lots of gift giving over the holidays! Laker Boutique served over 248 students. They were allowed to shop for themselves, family, and/ or friends. Students at the Norwood FRC received gifts and clothing while Social Workers delivered gifts and handed out goodies at all locations!



ANDERSON COUNTY BOARD OF EDUCATION
101 S. Main Street
Clinton, TN 37716
Board of Education Meeting
December 8, 2022
6:00 PM

Board Members	Present	Absent
John Burrell	√	
Don Bell		√
Dail Cantrell		√
Scott Gillenwaters, Chairman	√	
Glenda Langenberg	√	
Andy McKamey	√	
Teresa Portwood, Vice Chairman	√	
Jo Williams	√	
Dr. Tim Parrott, Director	√	
Student Board Members		
Korey Horton – ACHS		√
Reagan Wilson - CHS		√

OTHERS PRESENT

I. CALL TO ORDER

Chairman Scott Gillenwaters called the meeting to order at 6:02 PM as a regular monthly meeting of the Board of Education. Jo Williams led the pledge of allegiance.

II. RECOGNITION OF GUESTS - none

III. PERSONS TO BE HEARD - none

IV. APPROVAL OF AGENDA

Motion by Andy McKamey and seconded by Dr. Burrell to move the resolution to approve the purchase of property under action items and approve the agenda. **Motion carried.**

V. APPROVAL OF CONSENT AGENDA

A. Regular Meeting Minutes – November 7, 2022

- B. Human Resources report
- C. Student Services report
- D. Field Trips
- E. Sport Schedules:
 - a. CHS Basketball, Swim, Wrestling
 - b. ACHS Basketball, Wrestling, Swim
- F. Policies for second reading - none

Motion by Jo Williams and seconded by Teresa Portwood to approve the consent agenda. **Motion carried.**

VI. EXECUTIVE APPROVAL - none

VII. COMMENTS FROM THE CHAIR

- A. Scott Gillenwaters provided information on TSBA's legislative agenda.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS - none

IX. DIRECTOR'S REPORT

- A. Dr. Parrott presented a plaque from UTrust awarding Anderson County Schools' the *Best Appreciation Program in East Tennessee* for the fifth year; he congratulated ACHS Football on their state tournament win; he indicated there may be an increase in teacher supply funds next year; and stated the board retreat is tentatively scheduled in February with the option of two dates – February 17-18 or February 24-25.

X. COMMITTEE REPORTS

- A. Andy McKamey presented the Budget Committee report.
- B. Jo Williams provided the Policy Committee report. Policy 1.404 Appeals to and Appearances before the Board as presented by Glenda Langenberg was put on hold. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve policy 5.107 Orientation presented by Teresa Portwood on first reading. **Motion carried.**

XI. ACTION ITEMS

- A. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve the 2022 Tenure list. **Motion carried.**

B. **Motion** by Andy McKamey and seconded by Dr. Burrell to approve a resolution for the purchase of property at 1937 Mountain Road, Andersonville, Tennessee. **Motion carried.**

XII. APPROPRIATIONS

Financial Report

Motion by Teresa Portwood and seconded by Andy McKamey to approve budget appropriations 1 a – d. **Motion carried.**

Roll Call Vote

Don Bell	Absent
John Burrell	Yea
Dail Cantrell	Absent
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

XIII. TRANSFERS

Motion by Teresa Portwood and seconded by Jo Williams to approve budget appropriations 2 a – c. **Motion carried.**

Adjourned at 6:30 PM.

Scott Gillenwaters, Chairman

Dr. Tim Parrott, Director of Schools

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission
CC: County Commission
FROM: N. Jay Yeager
DATE: January 11, 2023
RE: Law Director's Report – January 17, 2023 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. LexisNexis- Law Director's Office
2. Municipal Energy- EMA
3. High Tech Rescue- EMA
4. American Test Center- EMA
5. Safe Industries- EMA
6. Blankenship and Partners- Mayor's Office
7. Taylor, Jake- Schools
8. Dixie Roofing- Schools
9. State of TN Grant- EMA
10. TASC (Renewal)- HR
11. B&B Roofing- Schools
12. Community Action Lease- AC Government
13. High Tech Rescue- AC Government
14. Mayfield Dairy (Amendment) -Schools

B. Anderson County Zoning Violations:

Newly Opened:

1. 1039 Briceville Highway, Catrina Smith
2. 115 Springhouse Road, Tilda Taylor

3. 115 Whitaker Hollow Road, Jackie Bean
4. 122 Wormsley Lane, Sammie W. Miles Etux L/E Teresa A Hammons REM

Contempt Granted:

1. 669 Old Lake City Highway, Jerry and Charlotte Hicks

C. Bankruptcies:

1. Magnan, M.- Chapter 7 Bankruptcy. Anderson County General Sessions Court received notice in connection with a civil suit filed regarding a collection company. No assets discovered in Chapter 7 case at this time, no fees owed to Anderson County General Sessions Court, therefore no claim necessary.
2. Whitlow, R.- Chapter 7 Bankruptcy Order of Discharge received. No action necessary.
3. Pryor, K.- Chapter 13 Bankruptcy. Notice received by Anderson County General Sessions Court in connection with judgment rendered to First Heritage against Ms. Pryor in 2021. No court fees owed therefore no claim necessary.
4. Martin, J.- Chapter 13 Bankruptcy. Order for Dismissal received, case is being dismissed therefore no action necessary.
5. Martin, B & A.- Chapter 13 Bankruptcy. Received notice due to property taxes owed to Anderson County. Mortgage Company pays the property taxes, none are delinquent, therefore no claim necessary.

D. Other

1. Animal Shelter EAP Memorandum of Understanding for Emergency Locations- 1 year term with option to renew with Little Lake Pet Lodge and Anderson County Fair Association Barn location
2. Resolution Opposing the TDOT salt storage facility in Rocky Top- Requested by Operations Committee

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
January 9, 2023
6:00 PM Room 312

Members Present: Tim Isbel, Denise Palmer, Anthony Allen, Tyler Mayes, Joshua Anderson, Robert McKamey and Phil Yager

Members Absent: Stephen Verran

Call to Order: Chairman Isbel called the meeting to order.

Pack 73 Norris Cub Scouts Parker Zaruda said the Prayer and Jude Q-ins led the Pledge of Allegiance.

Commissioner Mayes made a motion to add under new business the State of Tennessee wanting to construct a salt bin off an exit in Rocky Top. Seconded by Commissioner Yager. Motion passed to approve the amended agenda.

No citizens addressed the Committee.

Sale of the Welcome Center Building – Update by the Mayor.
Discussion. No Action Taken.

Over-site Committee for Tourism

Commissioner Palmer made a motion to create a Sub-Committee of Commissioners that will work workshop style for accessing Tourism, addressing questions and things that have been brought to light and try to come to a good solution for Anderson County. Seconded by Commissioner Mayes. Motion passed unanimous.

New Jail Accreditation

Discussion. No Action Taken.

Rules Workshop Discussion

No Action Taken.

East Wolf Valley Convenience Center

Commissioner Wandell requested to put this item back on next month's agenda.

Ben's Mobile Home Park

Discussion. No Action Taken.

American Nuclear / TDEC / EPA Update

No action taken.

New Business:

Commissioner Anderson made a motion to approve the Law Director to draft a resolution or a letter to TDOT regarding the State of Tennessee's intent to construct a salt bin at an exit off the interstate in Rocky Top. Seconded by Commissioner McKamey. Motion passed unanimously to forward to full commission for approval.

EMS Director, Nathan Sweet discussed the study that was made for property locations for a new station.

No Action Taken.

Old Business:

None

Commissioner Palmer made a motion to have the Tourism Sub-committee meeting on January 26, 2023 at 4:30 pm in room 118A. Seconded by Commissioner Mayes. Motion passed.

Meeting Adjourned

Anderson County Board of Commissioners
ANIMAL CARE ADVISORY COMMITTEE
MINUTES

January 4, 2023
6:30 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Joe Hall, Marybeth Skeans, Lauren Biloski, Vada Oberlin, Robert McKamey, Jeannie Parker and Catherine Denenberg

Absent: None

Others Present: Jay Yeager, Katrina Hall, Barb Burton and Millie Burke

Chairman Wandell called the meeting to order.

Commissioner Denenberg made a motion to approve the November 1, 2022 Animal Care Advisory Committee Minutes. Seconded by Jeanne Parker. Motion carries.

Steven Newby made a motion to email the rescue intake questionnaire to the Committee for review and feedback. Seconded by Lauren Biloski. Motion carries.

Commissioner McKamey made a motion to have the meetings quarterly with the option to call special called meetings when a member so chooses and the Chairman calls the meeting. Seconded by Commissioner Denenberg. Motion failed.

Steven Newby made a motion to have the meetings every other month beginning February with special meetings when needed. Seconded by Lauren Biloski. Motion carries.

Old Business:

Joe Hall made a motion to review all previous motions from prior meetings. Seconded by Vada Oberlin. Motion carries.

New Business:

Lauren Biloski made a motion to add the Mayor, Director and Veterinarian to the agenda for all future meetings with monthly updates and written reports. Seconded by Commissioner McKamey. Motion carries.

Lauren Biloski made a motion to have an update from Rob Gray and include the Sheriff's Office if necessary. Seconded by Steven Newby. Motion carries.

Next Meeting will be February 7, 2023 at 6:00 p.m. room 118A.

Meeting adjourned.

Anderson County Board of Commissioners
NOMINATING COMMITTEE
Minutes

January 3, 2023

Members Present: Tyler Mayes, Denise Palmer, Tim Isbel, Jerry White, Sabra Beauchamp, and Phil Yager

Members Absent: Catherine Denenberg and Joshua Anderson

Call to Order: Chairman Mayes called the meeting to order.

Commissioner Isbel made a motion to appoint Archie Burress as a member of the Board of Zoning Appeals expiring 9/2027. Seconded by Commissioner Beauchamp. Motion passed to forward to full commission for approval.

Old Business

None.

Adjournment

Motion to adjourn made by Commissioner White. Second by Commissioner Yager.