
Anderson County Board of Commissioners

Regular Agenda **Monday, November 21, 2022 @ 6:30 p.m.**

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
 - Presentation by Dave Clark, DA
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Public Hearing Report – by Vice-Chairman Vowell**
- 6. Departments**
 - Human Resources – by Kim Jeffers-Whitaker, Director
 - Tourism – by Stephanie Wells, Director
- 7. Committee Reports**
 - Purchasing Report – by Robby Holbrook, Finance Director
 - Budget Report – by Robby Holbrook, Finance Director
- 8. Director of Schools – Written Report including BOE Minutes (10/6/22)**
- 9. County Mayor**
 1. Request a motion to approve commitment of a delinquent tax property being held by Anderson County.
 2. Requesting motion to authorize the county mayor to enter into negotiations with Highland Communications regarding reduction in Anderson County ARP Matching funds in lieu of property commitment.
 3. Appointment of Anthony Allen to the Regional Solid Waste Board term ending 9/2026.
 4. Requesting motion to authorize the county mayor to submit application for Energy Communities Alliance (ECA) Government Education and Outreach Grant.
 5. Update only: Federal Lands Access Program Grant from the U.S. Department of Transportation Federal Highway Administration.
- 10. Law Director**
 - A. Contract Approvals
 - B. Anderson County Zoning Violations
 - C. Bankruptcies
 - D. Delinquent Taxes
 - E. Lawsuit Update
 - F. Holiday Bureau – Public Notice

11. Committees/Boards Reports

1. Operations Committee Report – by Chairman Isbel
2. Animal Care Advisory Committee Report – by Chairman Wandell
3. Nominating Committee Report – by Chairman Mayes

12. New Business

13. Old Business

14. Adjourn

Respectfully Submitted
Joshua Anderson, Chairman

Annette Prewitt

From: Kim Jeffers-Whitaker
Sent: Tuesday, November 1, 2022 11:47 AM
To: Annette Prewitt
Subject: HR Advisory Committee Minutes
Attachments: HR Adviosry Committee Minutes 10.26.2022.pdf

Hi Annette,

Can you please add me to November's regular agenda under Departments to discuss the 2022-2023 FY Compensation Plan?

I have attached the HR Advisory Committee Minutes notifying of their approval as well.

Thank you!
Kim

Sincerely,



Kim Jeffers-Whitaker, SCP
Director of Human Resource & Risk Management
Anderson County Government
100 N Main St., Room 102, Clinton TN 37716
Main Tel [865.264.6300](tel:865.264.6300) | Direct [865.264.6330](tel:865.264.6330) | Fax [865.264.6259](tel:865.264.6259)
kwhitaker@andersoncountyttn.gov | <https://andersoncountyttn.gov/humanresources/>

In every crisis, doubt or confusion, take the higher path - the path of compassion, courage ~ Amit Ray, Author

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**Anderson County
Human Resource Advisory Committee Minutes
Oct 26, 2022
10:00 a.m. in Room 118A, Courthouse**

Members Present

Catherine Denenberg, Robby Holbrook, Jay Yeager, Hal Cousins, Jeff Cole, Gary Long, and Rex Lynch.

Members Absent

Terry Frank, Regina Copeland, Tim Shelton, Russell Barker, and Johnny Alley.

Others Present

Kim Jeffers-Whitaker, Krystal Burkhardt, Andrew Stone, and Paul Richardson.

Call to Order

Catherine Denenberg called the meeting to order. Quorum present.

Approval of Prior Minutes

Approval of Minutes from the February 16th, and the July 28th Meetings.

Motion by Rex Lynch, seconded by Robby Holbrook. Motion passed by voice vote.

Approval of Agenda

Approval of current agenda for the Oct 26, 2022 meeting.

Motion by Rex Lynch, seconded by Gary Long. Motion passed by voice vote.

HR Director Report

HR Director Kim Jeffers-Whitaker presented the following items to the committee:

1. Presented the 2022-2023 FY Compensation Plan Update.
Approval of the Compensation Plan Update accounting for the 5% employee County Commission approved general increases for FY 22/23.
Motion by Robby Holbrook, seconded by Gary Long. Motion passed by voice vote.
2. Presented the Anderson County Government Intern Hiring Policy.
Approval of the Anderson County Government Intern Hiring Policy.
Motion by Gary Long, seconded by Robby Holbrook. Motion passed by voice vote.
3. Updated the HR Advisory Committee on the Employee Benefit Advisory Group
Discussed the Wellness Program and the Employee Survey.
4. Updated the HR Advisory Committee of new employee rights law giving veterans the right to take an unpaid day off work on Veterans Day. A policy is being prepared.

**Anderson County
Human Resource Advisory Committee Minutes
Oct 26, 2022
10:00 a.m. in Room 118A, Courthouse**

Old Business

1. HR Director, Kim Jeffers-Whitaker, presented the policy and resolution on background checks. The committee discussed the new laws and asked a new policy and resolution be prepared to align with these new laws and brought back to the next meeting.
2. HR Director, Kim Jeffers-Whitaker, presented Longevity Plan examples to the committee. The committee requested the HR Director to bring back the Longevity Program to the next meeting with updated recommendations. This update should include current employee statistical data, with annual longevity pay beginning at the employees 5th year of service.

Motion by Gary Long, seconded by Rex Lynch. Motion passed by voice vote.

3. HR Director, Kim Jeffers-Whitaker, opened the discussion up on the leave donation possibility. After some discussion, the committee made a decision to stop working on a leave donation policy.

Motion by Rex Lynch, seconded by Robby Holbrook. Motion passed by voice vote.

New Business

Robby Holbrook Motioned to remove secretarial roles for the HR Advisory Committee from the Finance Director to the HR Director and add a Vice Chairman to the Committee. Seconded by Gary Long. Motion passed by voice vote.

Next Meeting

January 11th 2022 @ 10 a.m. in Room 118A

Motion to Adjourn by Gary Long, Seconded by Rex Lynch.

Adjourned

Anderson County Board of Commissioners

Human Resources Advisory Committee Agenda

October 26, 2022

Room 118A at 10 a.m.

1. Call to Order
2. Roll Call
3. Approve Prior Meeting Minutes
 - February 16, 2022
 - July 28, 2022
4. Approval and Corrections of Agenda
5. HR Director Report
 - 2022.2023 FY Compensation Plan Update
 - Intern.Externship Program
 - Employee Benefit Advisory Group
 - Employee Wellness Advisory Group
 - Employee Survey
 - Other
6. Old Business:
 - Background Checks, HR and Law Director
 - Longevity Program, HR Director
 - Leave Donation Policy, HR Director
7. New Business
8. Next Meeting
 - January 11, 2023 @ 10 am in Room 118A
9. Adjourn

Members Present

Catherine Denenberg, Robby Holbrook, Regina Copeland, Jeff Cole, Tim Shelton, Gary Long, and Rex Lynch.

Members Absent

Terry Frank, Jay Yeager, Hal Cousins, Russell Barker, and Johnny Alley.

Others Present

Kim Jeffers-Whitaker, Krystal Burkhardt, Andrew Stone, and Paul Richardson.

Call to Order

Catherine Denenberg called the meeting to order. Quorum present.

Approval of Prior Minutes

No Vote to approve minutes from the February 16, 2022 meeting.

Approval of Agenda

No vote to approve current agenda for the July 28, 2022 meeting.

HR Director Report

HR Director Kim Jeffers-Whitaker presented the following items to the committee:

1. The 2022-2023 FY enrollment update
 - HR sent a notice to employees to check their check stubs with the new insurance elections to ensure accuracy and requested those present to remind to staff to do the same.
2. There is a dissimilarity between the HR department Resolution, County Policy, and Tennessee Ban-the-Box Law on pre-employment background checks. HR presented this for the Committee's knowledge. HR is seeking the Law Director's advice.
3. Presented examples of a possible longevity program for informational purposes. To bring back to Committee after receiving further recommendations.
4. Presented examples of possible flex scheduling scenarios for informational purposes.
5. Other information presented included TN OSHA inspection status, Andrew Stone's certifications and promotion to HR Specialist, and HR's Resolution Recognition.

Old Business

1. HR Director, Kim Jeffers-Whitaker, presented that there has been good feedback on the new employee portal.
2. HR Director, Kim Jeffers-Whitaker, updated the committee of the Air Med Care Insurance. With new legislation, there is no need for group coverage.
3. HR Director, Kim Jeffers-Whitaker, opened the discussion up on the leave donation possibility. The committee deferred to the next meeting.

New Business

The Committee brought up the topic of County provided ESL time.

Motion by Gary Long, and seconded by Rex Lynch to send a recommendation to the Operations Committee for reinstatement of the five-day ESL time upon employees positive COVID test. Motion passed by voice vote, voting No Robby Holbrook.

Next Meeting

October 12th 2022 @ 10 a.m.

Motion to Adjourn by Gary Long, Seconded by Jeff Cole.

Adjourned

Members Present

Chairman Catherine Denenberg, Robby Holbrook, Jay Yeager, Regina Copeland, Hal Cousins, Jeff Cole, Russell Barker, Tim Shelton, Johnny Alley, and Rex Lynch

Members Absent

Terry Frank and Gary Long.

Others Present

Kim Jeffers-Whitaker, Krystal Burkhardt, Andrew Stone, and Paul Richardson.

Call to Order

Paul Richardson did a roll call vote for attendance. Quorum present.

Approval of Prior Minutes

Minutes from the October 20, 2021 meeting approved, as presented.

Motion by Jeff Cole, and seconded by Regina Copeland. Member not voting, Russell Barker.

Approval of Agenda

Current Agenda for the February 16, 2022 meeting approved, as presented.

Motion by Tim Shelton, and seconded by Regina Copeland. Member not voting, Russell Barker.

HR Director Report

HR Director Kim Jeffers-Whitaker presented the following items to the committee:

- 1) The updated Compensation Plan Pay Grades
 - This updated plan includes the Commission approved fiscal year 21/22 4% countywide pay increase.
- 2) The results of the 2021 Anderson County Benefits Survey.
- 3) Presented a flier to present members of the new Title VI LEP services.
- 4) Andrew Stone presented the new Employee Secure Portal (My Benefits Channel) to the committee and explained the new process.
- 5) Krystal Burkhardt informed the committee of the room provided for New Mothers.

Old Business

1. HR Director, Kim Jeffers-Whitaker, presented a comparison of salaries between Anderson County Government, other local counties and municipalities.
2. HR Director, Kim Jeffers-Whitaker, updated the committee of the Air Med Care Insurance. It is out for bid.
3. Law Director, Jay Yeager, discussed the potential leave donation policy. Upon much discussion, Chairman Denenberg tabled the discussion for next meeting with direction to discuss questions and concerns with HR prior to next meeting.
4. Law Director, Jay Yeager, and Finance Director, Robby Holbrook, presented a proposed Vacation Policy draft. No action taken.

New Business

None.

Next Meeting

June 8, 2022 @ 10 a.m.

Motion to Adjourn by Rex Lynch, Seconded by Tim Shelton.

Adjourned



ANDERSON COUNTY GOVERNMENT
COMPENSATION PLAN
MIN. MID . MAX

2022.2023

Anderson County Government
Department of Human Resources and Risk Management
100 N. Main Street • Room 102
Clinton, TN 37716
Phone 865.264.6300 • Fax 865.264.6259

COMMISSION APPROVED
PAY GRADES

Position Title	Level	Minimum	Midpoint	Maximum
Part-Time Clerk Part-Time File Clerk Part-Time Support	1	\$17,022	\$21,866	\$27,581
Clerical File Clerk Janitor / Custodian Laborer Library Assistant I / PT and FT Switchboard Operator	2	\$22,007	\$28,367	\$35,872
Apprentice Field Appraiser Apprentice Maintenance Assets Clerk Clerk I Laborer II Library Assistant II / PT and FT Watchman	3	\$26,191	\$33,320	\$41,522
Accounting Clerk Animal Control Officer Clerk II Driver Field Appraiser I IT Coordinator Clerk / Tech Maintenance Assistant Supervisor Office Assistant	4	\$29,955	\$38,109	\$47,489
Assistant Supervisor (Includes Administrative) Clerk II (Supervisor) Equipment Operator Historian Human Resources Administrative Assistant Judicial Coordinator Library Assistant Paraprofessional Library Director I Litter Grant Resource Officer Mechanic Pre-Trial Officer	5	\$32,842	\$41,235	\$50,637

COMMISSION APPROVED
PAY GRADES

Position Title	Level	Minimum	Midpoint	Maximum
Accounts Payable / Receivable Clerk	6	\$37,604	\$46,711	\$57,065
Administrative Assistant				
Assistant Foreman				
Clerk III				
Environmental Enforcement Officer				
Field Appraiser II				
Foreman (Solid Waste Supervisor)				
GIS Coordinator				
Legal Secretary				
Library Director II				
Mapping Technician				
Payroll Clerk				
Purchasing Specialist				
Soil Conservation Technician				
Transportation Manager				
Bookkeeper	7	\$40,342	\$49,989	\$60,490
Building & Grounds Director				
Building Inspector				
Collection Specialist				
Executive Administrative Assistant				
Fleet Manager				
Foreman				
HR Benefits Administrator				
HR Specialist				
IT Specialist				
Library Director III				
Paralegal				
Park Director				
Planner				
Probation Officer				
Sr. Center / Office on Aging Director				
Youth Services Officer				
Chief Field Appraiser	8	\$44,267	\$54,854	\$66,376
Director of EMA				
Lead Youth Service Officer				
Library Director IV				
Office Manager				
Station Manager				
Tourism Director				
Veteran's Services Director				

**COMMISSION APPROVED
PAY GRADES**

Position Title	Level	Minimum	Midpoint	Maximum
Assistant to Finance Director Chief Deputy (Administrative) Deputy Purchasing Agent	9	\$48,584	\$59,414	\$70,842
Director Pre-Trial Release	10	\$50,959	\$62,318	\$74,306
Building Commissioner Director Buildings & Grants Finance Deputy Director	11	\$55,696	\$67,217	\$78,973
Human Resources & Risk Management Director IT Director	12	\$59,792	\$72,161	\$84,782
Environmental Coordinator	13	\$65,368	\$78,890	\$92,688
	14	\$71,475	\$86,259	\$101,346



Anderson County Government

Intern Hiring Policy

Purpose

Anderson County Government periodically employs student and career interns for periods when they are available. The purpose of this policy is to provide individuals with exposure to County government in action through public service. This exposure illustrates how Anderson County's system of government relates across various County departments and offices and into the Anderson County community at large.

Procedures

- **Facilitation.** The Human Resources and Risk Management Department (HR) will facilitate the offering of paid internship opportunities for individuals who have a minimum of three years high school academic credit. Any student on academic or disciplinary probation will not be permitted to apply for an internship.
- **Authorization.** Hiring managers who plan to add interns for specific assignments must complete a County intern request form. The following must be included on the requisition form: a) hours of work, b) duration of the expected work, and c) proposed rate of pay for the student worker.
Requisitions for these positions will be routed to HR after department head approval has been obtained.
- **Application.** All individuals will be required to complete a Anderson County Intern Application prior to the start date of the public service experience. The application is meant to gather individual-specific information with respects to interests, future goals, and availability in order to allow a meaningful match to be provided for both the County and the individual. The application will be kept on file with the County Human Resources and Risk Management Department.
- **Compensation.** Interns will be paid no less than the minimum hourly rate, not by stipend, for all hours worked. All hours must be tracked to ensure proper and timely payment of wages in accordance with the Fair Labor Standards Act.
- **Orientation.** An intern will be provided with an abbreviated orientation program that will highlight key aspects of the position the intern will be engaged in as well as all County policies with which he or she will be expected to conform to during the specific term of employment. This orientation will exclude any discussion of programs and policies, including many of the benefits plans, which do not apply to specific-term employees.
- **Department Orientation.** Each intern will be provided with an in-depth review of department functions and activities and the interaction of these activities with the work the intern will be performing. The department review will be conducted by the department manager and team leads during the first week of employment.
- **Progress Report.** Due to the short-term assignment of interns, and in accordance with any school/university reporting requirements for students, the department manager will be responsible for providing a narrative report of the intern's assignments and progress at the close of each month the intern is engaged. A copy of the monthly progress report will be forwarded to the HR department for record-keeping and reporting purposes.
- **Final Report and Out-processing.** In the week in which an intern's assignment ends, the department manager will provide a final progress report in addition to any report required by the educational institution a student attends. The HR department will schedule an out-processing interview to be conducted in the week preceding the intern's last day of work.



ANDERSON COUNTY INTERN APPLICATION

Human Resources & Risk Management Department

100 N. Main St, Suite 102

Clinton, TN 37716

PH: 865-264-6300 Fax: 865-264-6259

Email: kwhitaker@andersoncountyttn.gov

First Name _____	Last Name _____	OM OF
Home Address _____		City & Zip Code _____
Best phone number to reach you: _____		E-mail address _____
Do you currently attend a High School or Institution of Higher Education? If so, please name institution: _____		
How many hours of college level credits do you have from this institution? _____		How many credit hours are you currently attempting? _____
Major Area of Study _____		Are you on academic probation? <input type="radio"/> Yes <input type="radio"/> No
Honors, awards or certifications you received from this institution _____		
What kind of intern experience are you seeking: (check all that apply): <input type="radio"/> Any time <input type="radio"/> School Year <input type="radio"/> Summer Only		
Total hours Availability: _____ <input type="radio"/> AM only <input type="radio"/> PM only <input type="radio"/> AM & PM		Availability: <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> Th <input type="checkbox"/> F <input type="checkbox"/> Sa <input type="checkbox"/> Su
Languages spoken fluently: <input type="checkbox"/> English Others _____		
Please check all areas of civic, charitable or humanitarian interest: <input type="checkbox"/> Animal Control <input type="checkbox"/> Building and Grounds <input type="checkbox"/> County Board		
<input type="checkbox"/> Development <input type="checkbox"/> Environmental Management <input type="checkbox"/> Finance <input type="checkbox"/> Public Health <input type="checkbox"/> Human Resources <input type="checkbox"/> Information Technologies		
<input type="checkbox"/> Purchasing <input type="checkbox"/> Transportation		
<input type="checkbox"/> Other (please specify): _____		

Tell us what functions of County government are you most interested in learning about and why _____

List any paid or unpaid work experience (including volunteering and internships) that you have previously completed _____

Where did you hear about the Anderson County Volunteer/Internship Program? _____

Anderson County and the elected and appointed officials are Equal Opportunity Employers. Anderson County and the elected and appointed officials do not discriminate in the placement of individuals into internships. No question on this application is used for the purpose of limiting or excusing any applicant's consideration for placement into a internship on a basis prohibited by local, state or federal law.

****Please include resume, cover letters, and letter of interest as separate attachments.***

READ CAREFULLY BEFORE SIGNING

Certification of Application Information and Authorization to Obtain Information

I certify that the information provided on this application is true and correct, and that no attempt has been made to conceal pertinent information. I acknowledge that I may be required to provide verification of information provided on this application. I acknowledge that I will not be placed into an internship position until an educational and criminal history check has been completed and evaluated. I give County of Anderson and the relevant elected or appointed officials the right and authorization to investigate and secure additional information about me from federal, state and other agencies that maintain records concerning my criminal history. I authorize without reservation any party or agency contacted by County of Anderson or a relevant elected or appointed official to furnish the above-mentioned information. I further authorize on-going procurement of the above-mentioned information at any time, either during the time my application for an internship is being considered or throughout the duration of my internship in the event that I am placed. I hereby release and hold harmless County of Anderson, the relevant elected or appointed official and their respective representatives and agents from any and all liability for seeking such information and all other persons, corporations or organizations for furnishing such information.

Every intern who will drive a county vehicle or their own vehicle for county business during their volunteer opportunity or internship with County of Anderson is required to submit driver's license information and proof of insurance. County of Anderson will use this information to obtain an abstract of driving history from the Tennessee Secretary of State or division of motor vehicles from any other state. A poor driving history may affect my ability to drive a County of Anderson vehicle or my own personal vehicle on authorized County of Anderson business.

By completing and submitting this application, I understand and agree any misstatement or omission of fact contained in this application will result in the immediate withdrawal of this application for consideration for placement into an internship position, or, in the event of my placement with County of Anderson or an elected or appointed officials' office, shall be considered sufficient cause for immediate discharge. I further understand and agree that if I decline to complete the educational or criminal history record, including submission of an appropriate fingerprint sample if applicable, or to provide any required consent for a criminal history check, my application will be treated as immediately withdrawn, and I will not be further considered.

In consideration of my placement into an internship position, I agree to conform to the rules and regulations, as amended from time to time, of County of Anderson or of the elected or appointed official, as applicable.

I understand and acknowledge that my services are offered voluntarily, freely and without pressure or coercion by any authorized representative of Anderson County. I understand and acknowledge that I will not receive any compensation (wages or benefits) for the services I perform for Anderson County unless I am explicitly informed in writing that I will receive compensation.

Liability

I understand that the County of Anderson does not assume any responsibility or obligation to provide financial or other assistance, which is not covered by Anderson County's liability insurance policies. Such assistance includes but is not limited to, medical, health, or disability benefits resulting from injury, illness, death or property damage that may arise from my participation in the County of Anderson Internship Program and/or any project, activity, or event sponsored, managed, arranged or promoted by, or otherwise affiliated or associated with the County of Anderson.

Assumption of Risk

I understand that my participation with the County of Anderson and/or any project, activity, or event sponsored, managed, arranged or promoted by, or otherwise affiliated or associated with the County of Anderson may include activities that may be hazardous to me. I hereby expressly and specifically assume the risk of injury or harm in the activities and have voluntarily applied to participate and release the County of Anderson, its directors, officer, employees, agents, successors and assigns from all liability for injury, illness, death and/or property damage that may result. This risk of assumption is binding on my heirs and assigns.

I understand that this document shall be governed and interpreted in accordance with the laws of the State of Tennessee.

I acknowledge that I have read and understand all statements contained in this application as evidenced by my signature below.

Signature _____ Date _____

Background Checks

Employee Handbook

3.5 Employee Background Check

Prior to making an offer of employment, Anderson County may conduct a job-related background check and/or driver's license verification where needed. A comprehensive background check may consist of prior employment verification, professional reference checks, education confirmation, and credit check. When appropriate, a criminal record check is performed to protect Anderson County's interest and that of its employees and clients. All background checks will be conducted in compliance with applicable federal and state law.

HR Advisory Committee Resolution

28) **Disclosure of Criminal Record and Motor Vehicle Convictions.** Requires that all persons seeking employment with Anderson County Government be required to disclose, before employment is offered, all criminal and motor vehicle convictions.

Longevity Program/Retainage:**Longevity Annual Program (Years of Service (YOS) - \$130,350 est. cost of program**

The program below is based upon continuous years of service (YOS) with the County as of January 1 (rehires would reset upon rehire date).

\$50 each year beginning at year 4 with a cap at 24 years of continued service. The below guide reflects the County's Vacation Policy YOS.

Must be a regularly, active PT or FT employee to be eligible.

Continued Years of Service (YOS) Increments	Number of FT & PT ACG EE's	\$50	\$50 for for Each Continued Year of Service					
		1-3 YOS* \$50	4-7 YOS \$200-350	8-11 YOS \$400-550	12-15 YOS \$670-750	16-19 YOS \$800-950	20-23 YOS \$1,000-	24+ YOS* \$1,200
1-3 YOS*	132	\$ 6,600						
4-7 YOS	82		\$ 21,750					
8-11 YOS	44			\$ 20,150				
12-15 YOS	40				\$ 27,650			
16-19 YOS	15					\$ 12,950		
20-23 YOS	16						\$ 17,250	
24+ YOS*	20							\$ 24,000
	349	Total No. Of Employees						
	\$ 130,350	Total Projected Amount						

* 1-3 Years of Service Employees receive a flat \$50 annual amount until they complete year 4.

* This program caps at 24 years of service

** The above calculations do not include statute salaries, contractors, elected officials, etc.

***The above program emulates the City of Clinton's tenure program

Projected Continuance Cost for Longevity Salary Percentage Program Effective 1/1/2023

Continued Years of Service Increments	Number of FT & PT ACG EE's	Years of Continued Service and Annual Salary				
		5	10	15	20	25
		\$ 1,039,810	\$ 618,525	\$ 562,124	\$ 165,255	\$ 102,419
5	25	\$ 10,398				
10	16		\$ 6,185			
15	13			\$ 5,621		
20	3				\$ 1,653	
25	2					\$ 1,024
	59	\$ 24,881	Total No. Of Employees with Total Projected Amount			

* The above calculations do not include statute salaries, commissioners, temp/contract labor, etc

**This Program caps at 25 years of Service (YOS)

Projected Cost for Longevity Salary Percentage Program Implementation Year

Continued Years of Service Increments	Number of FT & PT ACG EE's	Years of Continued Service and Annual Salary				
		5	10	15	20	25+
		\$ 3,952,919	\$ 1,783,786	\$ 1,210,949	\$ 1,094,458	\$ 1,138,630
5-9 YOS	102	\$ 39,529				
10-14 YOS	41		\$ 35,676			
15-19 YOS	29			\$ 36,328		
20-24 YOS	18				\$ 43,778	
25+ YOS	18					\$ 56,931
	208	\$ 212,243	Total No. Of Employees w.Total Projected Amount for 1st Year Implementation			

* The above calculations do not include statute sett salaries, commissioners, temp/contract labor.

**This Program caps at 25 years of Service (YOS)

Prior Meeting Suggestion

Projected Cost for Longevity Recognition Program						
Continued Years of Service Increments	Number of FT & PT ACG EE's	Years of Continued Service \$50 per year				
		5	10	15	20	25+
		\$ 250	\$ 500	\$ 750	\$ 1,000	\$ 1,250
5	25	\$ 6,250				
10	16		\$ 8,000			
15	13			\$ 9,750		
20	3				\$ 3,000	
25+	2					\$ 2,500
	59	Total No. Of Employees				
	\$ 29,500	Total Projected Amount				

* This program caps at 25 years of service

** The above calculations do not include statute set salaries, commissioners, temp/contract labor.

***The above program emulates the City of Clinton's tenure program

Leave Donation Policy

Policy Statement

Anderson County recognizes that employees may have a family medical emergency or be affected by a major disaster, resulting in a need for additional time off in excess of their available sick, personal, and vacation time. To address this need, all eligible employees will be allowed to donate accrued paid leave hours from their unused balance to their co-workers in need of additional paid time off, in accordance with the program outlined below. **Participation of this program is strictly voluntary.**

Participant Eligibility

Leave Donors: Employees must be regularly active, full-time employees of Anderson County with a minimum of one year of service to be eligible to donate accrued leave hours.

Leave Recipient: Employees must be a full-time employee of Anderson County to be eligible to request donation of leave. Additionally, recipients must exhaust all other paid leave to receive donated accrued leave.

Guidelines

Employees who would like to make a request to receive donated leave from their co-workers must have a situation that meets the following criteria:

Medical emergency, defined as a medical condition of the employee or an immediate family member that will require the prolonged/extended absence of the employee from duty and will result in a substantial loss of income to the employee due to the exhaustion of all paid leave available. An immediate family member is defined as a spouse, child or parent.

Donation of Accrued Leave

1. The donation of accrued leave is strictly voluntary.
2. The Director of Human Resources and Risk Management (HR) and/or the Elected Official/Department Head may inform staff of a coworkers need. However, the recipient's identity will not be disclosed to ensure Federal guidelines are met.
3. The donation of accrued leave is on an hourly basis, without regard to the dollar value of the donated or used leave.
4. The maximum number of hours an eligible employee may donate is 40 hours, or no more than 50 percent of the donor's current balance.
5. Employees cannot borrow against future leave to donate.
6. Eligible donors must complete the Shared Leave Donation Form and submit to their immediate supervisor or HR.
7. Employees who are currently on an approved leave of absence cannot donate accrued leave.

Requesting Donated Leave

Employees who would like to request donated leave are required to complete a Donation of Leave Request Form and submit it to the Anderson County Human Resources and Risk

Management Department (HR) seven (7) days in advance of the need of the leave, when possible.

Requests for donations of accrued leave must be approved by HR, the employee's immediate supervisor and the designated senior leader of the department (Elected Official, Director, etc.). Once leave has been transferred, neither the donor or recipient of the donated leave may revoke the transaction.

If the recipient employee has available leave, this time will be used prior to any donated leave time being allotted. Donated leave will remain available in the recipient employee's sick leave for their use while employed with Anderson County. Receipt of donated leave will not be allowed once an employee is determined to be disabled or does not return to work. Donated leave time cannot be used for severance pay, or paid to an employee in the form of cash or payroll check.

Employees who receive donated accrued leave may receive no more than 480 hours (12 weeks) within a rolling 12-month period - Hours can be reduced/modified. Once the employee requesting leave returns to full duty or terms employment, the employee is no longer eligible to receive or use donations.

All documentation of this program shall be maintained by HR on a confidential basis in compliance with Federal guidelines. HR will also be responsible for tracking leave and informing payroll of the transfer of donated leave.

Nothing in this policy will be construed to limit or extend the maximum allowable absence under the Family and Medical Leave Act.



Purchase and Sale agreement

Date: 11/15/2022

1. John Davenport, or assigns (purchaser(s)) agree to purchase, and
Anderson County Government (seller (s)) agree to sell
110 Welcome Ln, Clinton, TN 37716, located in Anderson County.

2. Purchase price of \$ 693,000 (six hundred ninety-three thousand dollars) is to
be paid in cash. A deposit of \$ 63,000 (sixty-three thousand dollars)
evidenced by a check is part of the purchase price. The remaining balance of
\$ 630,000 (six hundred thirty thousand dollars) will be paid at closing.

3. Closing company is Buyer's Choice Title Company, Clinton. Hope Heath

4. Closing date is 01/06/2023.

5. If marketable and merchantable title cannot be given, if the title insurance cannot be
secured, or if the improvements are destroyed substantially damaged by fire or other
destructive force, purchaser shall have the option of enforcing this contract or canceling same
by written notice to the seller. If cancelled, the deposit of \$ 63,000 will be refunded to
the purchaser.

6. All taxes are to be prorated between the purchaser and seller as of the closing date.

7. All items attached to the property remain with the property.

8. Buyer(s) acknowledge this is an As-Is sale with no contingencies (financing, inspection,
appraisal).

Peter Medlyn
dotloop verified
11/15/22 12:44 PM EST
SYKK-ODUM-WARG-ZD73

(Purchaser)

(Seller)

(Purchaser)

(Seller)

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
November 14, 2022
4:30 p.m.
Room 312 of the Courthouse**

Members Present: Tim Isbel (Committee Chair), Phil Yager, Catherine Denenberg, Tyler Mayes and Denise Palmer

A. Contracts Approved by Law Director

1. **Life Assist, EMS, Contract #23-0041** – One-year contract with four one-year renewal options for medical supplies. Pricing from competitive bid.
2. **Bound Tree, EMS, Contract #23-0042** – One-year contract with four one-year renewal options for medical supplies. Pricing from competitive bid.
3. **Ever Dixie, EMS, Contract #23-0043** – One-year contract with four one-year renewal options for medical supplies. Pricing from competitive bid.
4. **Henry Schein, EMS, Contract #23-0044** – One-year contract with four one-year renewal options for medical supplies. Pricing from competitive bid.
Note: This bid had six categories and hundreds of line items. Awarding to multiple vendors will allow EMS to compare prices at the times of order and ensure product availability.

Commissioner Mayes made a motion to approve as a group and forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

Katherine Ajmeri informed the Committee that the Law Director has since approved these contracts since the agenda was created.

1. **McKesson Medical, EMS, Contract #23-0040** – One-year contract with four one-year renewal options for medical supplies. Pricing from competitive bid.
2. **Canon, Clerk & Master, Copier Rental, Contract #23-0046** – Five-year copier lease at \$66.39 per month plus copy charges. Pricing from State Wide Contract.

3. **Canon, Clerk & Master, Copier Rental, Contract #23-0047** – Five-year copier lease at \$38.40 per month plus copy charges. Pricing from State Wide Contract.
4. **Tennessee Emergency Management Agency, EMA, Contract #23-0007 Amendment** – Grant for off-site emergency planning and response. Pass through funding from the Department of Energy. Originally approved by County Commission in August 2022. This amendment extends the end date from 11/30/2022 to 7/31/2023.

Commissioner Mayes made a motion to approve as a group and forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously.

C. Other Business

1. Request to Surplus the following:

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
Land at 135 Iroquois Lane in Clinton	Board of Education	.64 Acre Vacant Lot in India Hills Subdivision. Purchased when the ACCTC students had all-day classes to build houses.	\$15,000
2008 Ford F250 with Service Body	Fleet Services	Working, has frame damage from a wreck	\$250
2011 Ford Crown Victoria, BX132053	Sheriff	Working, some dents and dings	\$250
2011 Ford Crown Victoria, BX108478	Sheriff	Working, some dents and dings	\$250
2011 Ford Crown Victoria, BX109407	Sheriff	Not Working, will not start, some dents and dings	\$250
2012 Dodge Charger, CH172575	Sheriff	Not working, has electrical problems, no driver seat	\$250
2011 Ford Crown Victoria, BX156078	Sheriff	Starts with a boost, missing window, dents	\$250
2012 Dodge Charger, CH236974	Sheriff	Not working, will not start	\$250
2016 Dodge Charger, GH165607	Sheriff	Not working, involved in accident, no title	\$250
2007 Chevy Impala, 79213468	Sheriff	Not working, starter is removed	\$250
2005 Ford Crown Victoria, 5X113813	Sheriff	Working, cosmetic damage, park safety switch inoperable	\$250

The Committee elected to vote on the surplus request of 135 Iroquois Lane separately and the rest of the items as a group.

Commissioner Yager made a motion to approve the surplus sale of 135 Iroquois Lane. After discussion, Commissioner Yager withdrew his original motion and made a motion to defer this decision until next month to allow time for Commissioner Denenberg to evaluate the starting and reserve amounts. Commissioner Denenberg seconded the motion. Motion passed unanimously.

Commissioner Denenberg made a motion to approve the surplus sales of all the vehicles as a group and forward to County Commission with a recommendation for approval. Commissioner Mayes seconded the motion. Motion passed unanimously.

2. Request to donate food trays from the Detention Center to Scott County.

Commissioner Yager made a motion to approve and forward to County Commission with a recommendation for approval. Commissioner Palmer seconded the motion. Motion passed unanimously.

D. New Business

E. Old Business

Informational Only – Update on the Laundry Equipment Bid for the Detention Facility:

Last month County Commission voted to put the five washers and six dryers out for bid instead of allowing for an emergency purchase. The initial quote was for a total of \$138,645 with a delivery time of 12 – 16 weeks. Another vendor won the bid for \$111,701 and installed the machines last week.

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

November 10, 2022

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
1	1	General Fund 101 -Register of Deeds	\$ 950.00
1	2	Fund 118 - EMS	\$ 1,050.00
2	3	Fund 115 - Library Board	\$ 49.79
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
2	4	Fund 141 - Fiscal Services	\$ 300,000.00
3	5	Fund 141 - Fiscal Services	\$ 207,000.00
3	6	Fund 141 - Fiscal Services	\$ 300,000.00
3	7	Fund 141 - Fiscal Services	\$ 323,000.00
4	8	Fund 143 - Central Cafeteria	\$ 594,569.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
5	9	Fund 131 - Highway	\$ 3,145.00
5	10	Fund 131 - Highway	\$ 51,000.00
5	11	Fund 131 - Highway	\$ 805,000.00
6	12	General Fund 101 - County Clerk	\$ 1,500.00
6	13	General Fund 101 - Sheriff	\$ 3,000.00
7	14	General Fund 101 - Fleet Services	\$ 10,785.73
7	15	Fund 115 - Library Board	\$ 6,290.00
7	16	Fund 115 - Library Board	\$ 400.00
8	17	Fund 127 - ACTV	\$ 12,450.00
8	18	Fund 121 - ARPA Funds/Stormwater	\$ 103,060.00
9	19	General Fund 101 - Mayor/Animal Control	\$ 3,500.00
12	26	General Fund 101 - County Clerk	\$ 2,100.00
13	27	Fund 121 - ARPA Funds/EMS	\$ 398,409.00
Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)			
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
9	20	General Fund 101 - Mayor/Senior Center	\$ 849.10
10	21	General Fund 101 - Mayor/Animal Control	\$ 13,884.30
10	22	General Fund 101 - Commission	\$ 1,750.00
11	23	General Fund 101 - Law Director	\$ 5,032.00
11	24	General Fund 101 - Finance/Charter Commission	\$ 12,540.00
12	25	General Fund 101 - Finance	\$ 580,868.00
Group 7 - Miscellaneous			
13	A	IT Multi-Factor Plan/Brian Young	Motion Passed
13	B	EMS Replacement Equipment/Nathan Sweet	Motion Passed
13	C	Fire Truck Resolution/Shane Vowell	No Action
14	D1	New Business/Grant Opportunity/DA General Clark	Motion Passed
14	D2	New Business/County Clerk Budget Amendment #26	Motion Passed
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			
15	28	Fund 131 Highway/Appropriation	\$ 149,402.00

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
October 31, 2022**

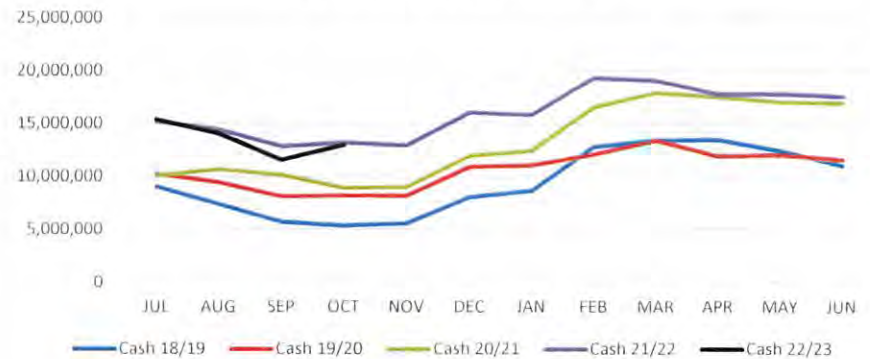
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,126,534	\$ 1,685,984	\$ 3,131,424	\$ 10,130,913 *	\$ 16,074,855	\$ 12,971,391
115	Library Fund	\$ -	\$ 377,252		\$ -	\$ -	\$ 377,252	\$ 292,270
116	Solid Waste/Sanitation Fund	\$ -	\$ 383,657	\$ -	\$ -	\$ -	\$ 383,657	\$ 349,725
118	Ambulance Fund	\$ -		\$ -	\$ -	\$ 669,478	\$ 669,478	\$ 502,006
121	American Rescue Plan							\$ 13,427,373
122	Drug Control Fund	\$ -	\$ 161,599	\$ 8,754	\$ -	\$ -	\$ 170,353	\$ 182,471
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 77,722	\$ -	\$ 77,722	\$ 58,498
128	Tourism Fund	\$ -	\$ 406,120	\$ -	\$ 200,000	\$ -	\$ 606,120	\$ 691,281
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 3,102,275	\$ -	\$ -	\$ 3,449,682	\$ 4,288,935
141	General Purpose School Fund	\$ -	\$ -	\$ 14,150,786	\$ -	\$ -	\$ 14,150,786	\$ 15,592,102
143	Central Cafeteria	\$ 144,351	\$ 2,835,709	\$ -	\$ -	\$ -	\$ 2,980,060	\$ 3,135,304
151	General Debt Service Fund	\$ -	\$ 730,140	\$ -	\$ -	\$ -	\$ 730,140	\$ 491,416
152	Rural Debt Service Fund	\$ -	\$ 290,884	\$ -	\$ -	\$ -	\$ 290,884	\$ 158,582
156	Education Debt Service Fund	\$ -	\$ 186,452	\$ 118,995	\$ -	\$ -	\$ 305,447	\$ 274,320
171	Capital Projects Fund	\$ -	\$ 149,916	\$ -	\$ -	\$ -	\$ 149,916	\$ 237,233
177	Education Capital Projects Fund		\$ 535,178	\$ -	\$ -	\$ -	\$ 535,178	\$ 387,125
263	Employee Benefit Fund	\$ 35,793	\$ -	\$ -	\$ 1,277,245	\$ -	\$ 1,313,038	\$ 1,580,530
		\$ 257,814	\$ 7,453,178	\$ 19,066,794	\$ 4,686,391	\$ 10,800,391	\$ 42,264,568	\$ 54,620,562

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
October

Cash 18/19	5,405,936
Cash 19/20	8,246,543
Cash 20/21	8,960,764
Cash 21/22	13,265,398
Cash 22/23	12,971,391

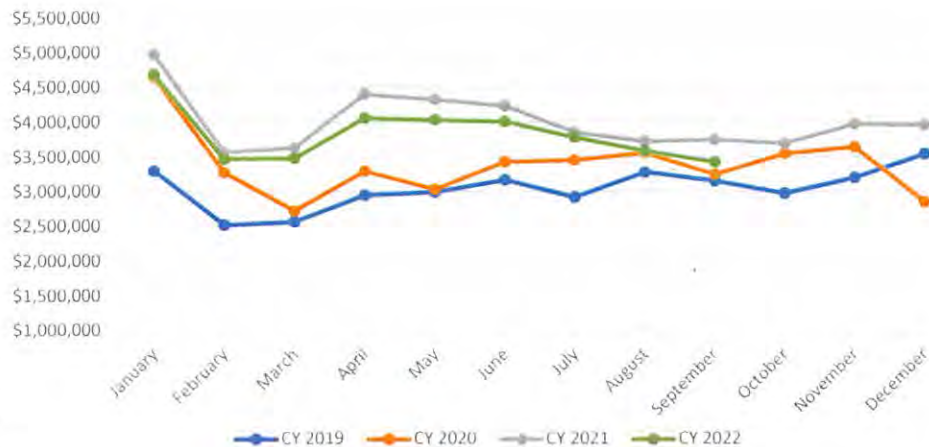
General Fund Cash Trends



2021	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$691,871.40	\$854,569.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$0.00	\$4,980,820.48	7%
February	\$413,424.62	\$676,048.10	\$92,017.51	\$35,736.38	\$2,257,224.79	\$98,481.85	\$0.00	\$3,572,933.25	9%
March	\$488,539.04	\$647,647.04	\$71,405.00	\$30,856.85	\$2,310,754.03	\$85,812.20	\$0.00	\$3,635,014.16	34%
April	\$624,772.56	\$812,005.66	\$97,027.21	\$40,761.43	\$2,716,162.53	\$112,327.65	\$0.00	\$4,403,057.04	34%
May	\$673,349.68	\$807,388.91	\$95,601.75	\$38,539.38	\$2,616,176.72	\$98,852.41	\$0.00	\$4,329,908.85	43%
June	\$615,785.15	\$796,440.98	\$93,263.38	\$41,701.20	\$2,591,565.86	\$99,347.49	\$0.00	\$4,238,104.06	24%
July	\$407,603.66	\$785,470.40	\$91,806.89	\$40,670.36	\$2,432,412.87	\$94,819.67	\$0.00	\$3,852,783.85	12%
August	\$456,077.54	\$802,749.42	\$97,586.84	\$43,571.75	\$2,182,189.29	\$97,660.79	\$44,262.69	\$3,724,098.00	5%
September	\$539,632.32	\$755,635.19	\$83,993.88	\$40,787.96	\$2,178,398.70	\$98,324.41	\$50,309.65	\$3,747,082.11	16%
October	\$470,538.70	\$752,477.64	\$85,136.07	\$39,407.18	\$2,206,948.54	\$93,698.08	\$47,405.21	\$3,695,611.42	4%
November	\$467,327.65	\$798,314.42	\$87,797.36	\$39,262.25	\$2,481,292.11	\$96,989.76	\$1,278.48	\$3,972,262.03	9%
December	\$483,069.51	\$810,960.52	\$91,963.07	\$41,383.87	\$2,371,212.97	\$101,528.62	\$58,556.19	\$3,958,674.75	39%
Totals:	\$6,331,991.83	\$9,299,707.71	\$1,073,048.22	\$483,425.80	\$29,533,457.00	\$1,186,907.54	\$201,812.22	\$48,110,350.00	18%
2022	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$615,812.45	\$892,295.96	\$93,316.61	\$49,900.80	\$2,843,125.00	\$115,470.14	\$75,812.88	\$4,685,733.84	-6%
February	\$429,817.27	\$717,851.17	\$74,136.05	\$35,394.82	\$2,050,119.71	\$95,164.41	\$67,621.40	\$3,470,104.83	-3%
March	\$454,447.30	\$737,632.32	\$75,731.20	\$36,509.28	\$2,015,353.91	\$99,798.51	\$61,122.57	\$3,480,595.09	-4%
April	\$516,120.20	\$864,568.13	\$89,467.15	\$41,931.81	\$2,363,098.83	\$131,877.27	\$48,259.23	\$4,055,322.62	-8%
May	\$512,950.86	\$870,049.07	\$89,986.89	\$44,955.50	\$2,368,033.04	\$111,782.29	\$32,120.00	\$4,029,877.65	-7%
June	\$536,246.75	\$875,800.86	\$89,968.58	\$44,156.55	\$2,234,073.90	\$128,706.59	\$96,826.52	\$4,005,779.75	-5%
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August	\$496,008.63	\$881,402.52	\$93,638.47	\$45,773.92	\$1,932,708.18	\$105,733.03	\$31,347.95	\$3,586,612.70	-4%
September	\$477,157.45	\$856,091.74	\$90,408.78	\$43,562.31	\$1,804,819.40	\$98,786.60	\$52,878.85	\$3,423,705.13	-9%
October									-100%
November									-100%
December									-100%
Totals:									-100%

- 11%

Local Option Sales Tax - Total Net Collections



BUDGET COMMITTEE MINUTES

NOVEMBER 10, 2022

Members Present:

Shain Vowell, Commissioner – Chairman
Bob Smallridge, Commissioner
Jerry White, Commissioner
Michael Foster, Commissioner
Sabra Beauchamp, Commissioner
Shelly Vandagriff, Commissioner
Tracy Wandell, Commissioner

Members Absent: Catherine Denenberg, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51600-355	Travel	\$950.00
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Decrease Expenditure Codes:

101-51600-320	Membership & Dues	\$150.00
101-51600-337	Maintenance & Repair	300.00
101-51600-411	Data Processing Supplies	250.00
101-51600-414	Duplicating Supplies	<u>250.00</u>
		\$950.00

Justification: To cover increases made in the new travel policy and to cover the additional training for the CCFO program and the COCTP program.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry White, and passed to approve the transfer requests.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-356	Tuition	\$1,050.00
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Increase Expenditure Code:

118-55130-355	Travel	\$1,050.00
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Justification: Increase to pay for staff meals during hurricane deployment, this expense is reported and should be reimbursed.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry White, and passed to approve the transfer requests.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Norris Community Library, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Code:

115-56500-317-4000	Data Processing Services	\$49.79
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Increase Expenditure Code:

115-56500-524-4000	Staff Development	\$49.79
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Justification: To pay for sending a staff member to the annual Summer Reading Conference.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry White, and passed to approve the transfer requests.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$300,000.00
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Increase Expenditure Code:

141-72610-410	Custodial Supplies	\$300,000.00
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Justification: To appropriate funds for increased needs in custodial supplies.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$207,000.00
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Increase Expenditure Code:

141-76100-715	Land	\$207,000.00
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Justification: To appropriate funds for purchase of property located on Mountain Road needed to improve parking and provide additional safety for transportation of students at Andersonville Elementary.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-34685	Committed for Capital Projects	\$300,000.00
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Increase Expenditure Code:

141-76100-707	Building Improvements	\$300,000.00
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Justification: To appropriate funds for provisional needs as various school improvement capital projects currently underway.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-34690	Committed for Other Purposes	\$323,000.00
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Increase Expenditure Codes:

141-71100-720	Regular Education Instructional Equipment	\$300,000.00
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141-72310-331	Legal Services	20,000.00
141-72620-350	Maintenance Internet Services	<u>3,000.00</u>
		\$323,000.00

Justification: To appropriate funds for replacement of instructional equipment, anticipated increase in legal fees, and increased internet costs.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition, that the following **APPROPRIATION** in Cafeteria Fund 143 be approved.

Decrease Reserve Code:

143-34570 Restricted-Food Service (fund balance) \$594,569.00

Increase Expenditure Codes:

143-73100-710	Food Service Equipment	\$577,969.00
143-73100-524	Food Service-Staff Development	9,500.00
143-73100-355	Food Service-Travel	<u>7,100.00</u>
		\$594,569.00

Justification: Five year plan was contracted for equipment needs and we have a plan in place.

- A. Serving lines for CHS, NMS, DVES \$375,000
Tables and chairs CMS, FES, NES \$111,000
Walk in freezer NMS or greatest need \$40,469
Heated food cabinets \$32,000
Ice machines \$19,500
We generally spend about \$200k for equipment and capital expenditures each year, but have not been able to do so since March 2020. This will allow us to get back on track and keep up with current needs. We did not know the extent of our fund balance until after the budget was submitted. Equipment will take about twice as long for plan and delivery as previously anticipated due to continued supply chain issues.
- B. We are slated for a federal review this year, and we will use these for expanded training and recertification of staff for our program.
- C. This will allow for travel expenses day to day for on boarding new director as well as leadership travel expenses for managers to attend extra training.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-399	Other Contracted Services	\$3,145.00
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Decrease Revenue Code:

131-49700	Insurance Recovery	\$3,145.00
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Justification: Guardrail replacement from Progressive Insurance. Citizen destroyed it.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-63100-418	Equipment & Machine Parts	\$50,000.00
131-61000-399	Other Contracted Services	<u>1,000.00</u>
		\$51,000.00

Decrease Reserve Code:

131-34550	Restricted for Hwy	\$51,000.00
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Justification: Need for parts and American Fidelity Services.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-62000-399	Contracted Services	\$100,000.00
131-62000-443	Road Signs	5,000.00
131-62000-402	Asphalt	500,000.00
131-68000-714	Hwy Equipment	<u>200,000.00</u>
		\$805,000.00

Decrease Reserve Code:

131-34550	Restricted For Hwy	\$805,000.00
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Justification: Road striping/ Guard Rail/ Road Signs/ Asphalt and other services, truck and a chipper.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46990-6000	Bus Tax Process Fee	\$1,500.00
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Increase Expenditure Code:

101-52500-349	Printing/Stationary	\$1,500.00
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Justification: Purchase of bound books for County Commission Minutes and Marriage License.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48610	Donations	\$3,000.00
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Increase Expenditure Code:

101-54210-791	Jail-Other Construction	\$3,000.00
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Justification: Donation from the Hollingsworth Companies for an employee break facility at the Detention Facility.

Motion by Commissioner Michael Foster, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-435	Office Supplies	\$852.51
101-54900-424	Garage Supplies	294.83
101-54900-453	Vehicle Parts	425.39
101-54900-711	Furniture & Fixtures	<u>9,213.00</u>
		\$10,785.73

Increase Revenue Code:

101-49700	Insurance Recovery	\$10,785.73
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Justification: This is to move insurance money (from the flood damage in July 2022) into the line items above for replacement of the items that were lost in the flood.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Norris Community Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-4001	Local Restricted Funds	\$6,290.00
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Increase Expenditure Code:

115-56500-709-4001	Data Processing Equipment	\$6,290.00
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Justification: Money to be spent on the 22/23 LSTA grant, 50% match, on technology items for the library.

Motion by Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Briceville Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-1001	Restricted For Libraries	\$400.00
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Increase Expenditure Code:

115-56500-335-1000	Building Maintenance & Repair	\$400.00
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Justification: One time transfer for installation of security camera on outside of building.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ryan Sutton, ACTV/Channel 95, that the following **APPROPRIATION** in Fund 127 be approved.

Increase Expenditures Codes:

127-56900-169-9500	Other Social, Cultural & Recreational- Part Time Help	\$10,000.00
127-56900-307-0100	Other Social, Cultural & Recreational- Communication-Cellular/Pager	50.00
127-56900-425-9500	Other Social, Cultural, & Recreational- Gasoline	400.00
127-56900-511-9500	Insurance	<u>2,000.00</u>
		\$12,450.00

Decrease Reserve Code:

127-34635	Committed for Social, Cultural, & Recreational Services-Undesignated Fund Balance	\$12,450.00
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Justification: We are moving funds to cover expenses for the 22-23 fiscal year that have gone up over budget as well as moving more into our part-time code to help pay for various events that ACTV covers now. Such as ACS graduations. We are also moving funds into an insurance code to pay for the insurance premiums for the two ACTV vehicles.

Motion by Commissioner Michael Foster, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Danny Phillips & Mayor Terry Frank, Stormwater, that the following **APPROPRIATION** in Fund 121 be approved.

Decrease Liability Code:

121-47901	ARPA Grant Revenue	\$103,060.00
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Increase Expenditure Code:

121-58836-399-GA013	Special Purpose-American Rescue Plan Act Restricted for General Government	\$103,060.00
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Justification: To comply with our Phase II Small MS4 Permit, the County is supposed to keep a digitized stormwater infrastructure map with all streams and outfalls identified throughout the jurisdiction. Following an audit, we attempted to piece together historic maps, along with other historic information. ARP funds present an important and timely opportunity to bring the county into compliance with TDEC-DWR and MS4 permit by developing a digitized, GIS-based storm sewer map that will also help us understand infrastructure priorities and flood prone areas. Current MS4 Phase II permits must meet minimum requirements of mapping MS4 outfalls; inputs into the storm sewer collection system (inlets, catch basins, drop structures, flow(s) from adjacent MS4s, or other defined contributing points; direction of storm water flow through the system; receiving streams.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna & Mayor Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-425	Rabies and Animal Control-Gasoline	\$3,500.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$3,500.00
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(Amendment will be from 101-34530-ANML Restricted for Public Health & Welfare-Animal Holding and a JE will replenish the reserve for 39000)

Justification: Needing increase in gas code for the remainder of the year.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank & Cherie Phillips, Office on Aging & Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$849.10
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Increase Expenditure Code:

101-56300-307	Senior Citizens Assistance-Communication	\$849.10
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Justification: Senior Center installed new SMARTNET phone system last year with Commission's approval. We failed to budget 2022/2023 contract and licensing and will properly budget for 23/24. With long delay in transfer of lines in order to achieve full implementation, we did reach out to the vendor and request partial credit, and were granted that credit.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Damon McKenna & Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-790	Other Equipment	\$13,884.30
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$13,884.30
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Justification: \$1,429 amber white lighting only for animal control vehicles are to address non-compliance. \$5,508.16 for outdoor/night Light Catcher camera, equipment, and installation of badge/door swipe system (like Courthouse) is to enhance security at the Animal Shelter facility, as well as allow new partnership with Sheriff's Department to facilitate after-hours calls. (This equipment can be moved to the new Shelter) \$6,947.14 for equipping Animal Control officers with radios, antennas, and related equipment to advance communication with dispatch, as well as safety in field in remote areas. We are working to advance real-time record keeping like EMS and Sheriff's Departments.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51100-399	Other Contracted Services	\$1,750.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$1,750.00
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Justification: To pay Open Meeting subscription fees for the voting system for 1/1/23 through 6/30/23.

Motion by Commissioner Jerry White, seconded by Commissioner Michael Foster, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jay Yeager, Law Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51400-331-RECOV	County Attorney-Legal Services	\$5,032.00
	Recovery Lawsuits	

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,279.15
101-39000	Unassigned Fund Balance	<u>752.85</u>
		\$5,032.00

(Amendment will be from 101-34710-ATTNY Assigned for General Government-County Attorney and a JE will replenish the reserve for 39000)

Justification: Funding for legal bills from Miller Legal Partners for recovery cases.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Sabra Beauchamp

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51100-349-CHTR	County Commission-Printing-Charter Commission	\$12,523.00
101-51100-351-CHTR	County Commission-Rentals-Charter Commission	<u>17.00</u>
		\$12,540.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$8,540.00
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Decrease Expenditure Code:

101-51100-331-CHTR	County Commission-Legal Services-Charter Commission	<u>4,000.00</u>
		\$12,540.00

Justification: Funding for printing and mail out of the Charter for Anderson County \$17.00 for City of Oak Ridge room rental for Charter Public Hearing.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Tracy Wandell

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$580,868.00
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(Amendment will be from 101-34785 Assigned for Capital Projects and a JE will replenish the reserve for 39000)

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$580,868.00
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Justification: Commission made a motion last year to designate 20% of the 101 General Fund rollover funds at the end of the year for capital needs.

Motion by Commissioner Michael Foster, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$2,100.00
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(Amendment will be from 101-34510-ARCHV Archives & Records and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-52500-349	Printing/Stationary	\$2,100.00
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Justification: Purchase of bound books to replace old marriage records indexing that are falling apart in archives.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, EMS, that the following **APPROPRIATION** in Fund 121 be approved.

Increase Expenditure Code:

121-91401-790-11803 ARP Grant-Other Equipment-EMS \$398,409.00

Increase Revenue Code:

121-47901 ARP Grant #6 \$398,409.00

Justification: Funding for the purchase of twelve stretchers for EMS. These funds also cover maintenance and unlimited repairs, including parts, labor and travel with SEM and battery coverage.

SECTION A, IT/Multi-Factor Plan

IT Director Brian Young presented information on the plan for implementing Multi-Factor Authentication (MFA) for county operations. He also presented a request for acknowledgement from the Committee that a portion of the \$150,000.00 in ARPA funds allocated to this project would be used for recurring payroll and benefit costs, to include a salary increase for a current employee and the addition of a part-time employee.

Motion by Commissioner Jerry White, seconded by Commissioner Tracy Wandell, to approve up to \$40,000.00 of the existing \$150,000.00 project allocation to fund the requested salary increase for the employee and the addition of a part-time employee. Motion Passed.

SECTION B, EMS Capital Needs/Nathan Sweet

EMS Director Nathan Sweet presented a request for appropriation of \$398,409.00 in ARP funding for the replacement of 12 stretchers.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

Voting Yes: Commissioners Jerry White, Michael Foster, Bob Smallridge, Shain Vowell, Tracy Wandell, and Shelly Vandagriff. Voting No: Commissioner Sabra Beauchamp.

This is reflected as the “27th item” above.

SECTION C, Fire Truck Resolution/Chairman Vowell

Chairman Shain Vowell presented a Fire Truck resolution, on behalf of the Fire Commission, for consideration.

Motion by Commissioner Michael Foster, seconded by Commissioner Tracy Wandell to form a committee to develop a Fire Truck resolution. Motion Withdrawn.

SECTION D, New Business

1. District Attorney General Dave Clark presented information related to recently announced collaborative law enforcement grant opportunities available to the county.

General Clark presented a request for a letter of support or MOU stating the County's support and commitment for grant projects that qualify in some or all of the three eligible grant concept categories, and for a contingent commitment of funding up to \$150,000.00 each month in reimbursable expenses.

Motion by Commissioner Sabra Beauchamp, seconded by Commissioner Shelly Vandagriff, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

2. Finance Director Robby Holbrook presented a transfer request on behalf of County Clerk Jeff Cole.

This is reflected as the "26th item" above.

Meeting Adjourned.



Robby Holbrook, Finance Director

Service

\$ 149,402.00

2023

2022 F-450 Chassis 4x4 SD Super Cab 192" WB DRW XL (X4H)

Price Level: 280



Client Proposal

Prepared by:
STEVEN BLACKSTOCK
Office: 731-989-2121
Date: 11/11/2022

15



Prepared by: STEVEN BLACKSTOCK
11/11/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2022 F-450 Chassis 4x4 SD Super Cab 192" WB DRW XL (X4H)

Price Level: 280

Warranty

Standard Warranty

Basic Warranty

Basic warranty

36 months/36,000 miles

Powertrain Warranty

Powertrain warranty

60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty

60 months/unlimited

Roadside Assistance Warranty

Roadside warranty

60 months/60,000 miles

Additional Warranty

Diesel Engine Warranty

Diesel engine warranty

60 months/100,000 miles

Special Instructions:

15'



Prepared by: STEVEN BLACKSTOCK

11/11/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2022 F-450 Chassis 4x4 SD Super Cab 192" WB DRW XL (X4H)

Price Level: 280

As Configured Vehicle

Code	Description	MSRP
X4H	Base Vehicle Price (X4H)	\$51,970.00
650A	Order Code 650A <i>Includes:</i> - Transmission: TorqShift 10-Speed Automatic 10R140 with neutral idle and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery. - GVWR: 16,500 lb Payload Package - Tires: 225/70Rx19.5G BSW A/P - Wheels: 19.5" x 6" Argent Painted Steel Hub covers/center ornaments not included. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar - Radio: AM/FM Stereo w/MP3 Player Includes 6 speakers. - SYNC Communications & Entertainment System Includes enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls.	N/C
99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 <i>Includes Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking.</i> <i>Includes:</i> - Dual 78-AH 750 CCA Batteries - Transmission Power Take-Off Provision Includes mobile and stationary PTO modes.	\$9,325.00
44G	Transmission: TorqShift 10-Speed Automatic <i>10R140 with neutral idle and selectable drive modes: normal, tow/haul, eco, deep sand/snow and slippery</i>	Included
X4N	Limited Slip w/4.10 Axle Ratio	\$395.00
STDGV	GVWR: 16,500 lb Payload Package	Included
TGJ	Tires: 225/70Rx19.5G BSW A/P	Included
64Z	Wheels: 19.5" x 6" Argent Painted Steel <i>Hub covers/center ornaments not included.</i>	Included
512	Spare Tire, Wheel & Jack Required in Rhode Island. <i>Excludes carrier.</i>	\$350.00
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar</i>	Included

Special Instructions:

15



Prepared by: STEVEN BLACKSTOCK

11/11/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2022 F-450 Chassis 4x4 SD Super Cab 192" WB DRW XL (X4H)

Price Level: 280

As Configured Vehicle (cont'd)

Code	Description	MSRP
PAINT	Monotone Paint Application	STD
192WB	192" Wheelbase	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 6 speakers.</i>	Included
	<i>Includes:</i> - SYNC Communications & Entertainment System <i>Includes enhanced voice recognition, 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls.</i>	
96V	XL Value Package <i>Includes:</i> - XL Decor Group - Chrome Front Bumper - Steering Wheel-Mounted Cruise Control	\$395.00
90L	Power Equipment Group <i>Deletes passenger side lock cylinder. Includes upgraded door-trim panel.</i> <i>Includes:</i> - Accessory Delay - Advanced Security Pack <i>Includes SecurLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors.</i> - Folding Trailer Tow Mirrors w/Power Heated Glass <i>Includes manual telescoping, heated convex spotter mirror and integrated clearance lamps/turn signals.</i> - MyKey <i>Includes owner controls feature.</i> - Power Front & Rear Side Windows <i>Includes 1-touch up/down driver/passenger window.</i> - Power Locks - Remote Keyless Entry	\$1,100.00
86S	Low Deflection Package <i>Includes 2-inch spacer blocks. Recommended for rear-biased loading, such as wrecker/retriever applications.</i>	\$110.00
41H	Engine Block Heater	\$100.00
41P	Transfer Case Skid Plates	\$100.00
01J	0-Ton Hydraulic Jack	Included
62R	Transmission Power Take-Off Provision <i>Includes mobile and stationary PTO modes.</i>	Included
98R	Operator Commanded Regeneration	\$250.00
67B	397 Amp Alternators	\$115.00

15



Prepared by: STEVEN BLACKSTOCK

11/11/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2022 F-450 Chassis 4x4 SD Super Cab 192" WB DRW XL (X4H)

Price Level: 280

As Configured Vehicle (cont'd)

Code	Description	MSRP
63A	Utility Lighting System <i>Includes LED side-mirror spotlights.</i>	\$160.00
52B	Trailer Brake Controller <i>Includes smart trailer tow connector. Verified to be compatible with electronic actuated drum brakes only.</i>	\$300.00
872	Rear View Camera & Prep Kit <i>Pre-installed content includes cab wiring and frame wiring to the rear most cross member. Upfitters kit includes camera with mounting bracket, 20' jumper wire and camera mounting/aiming instructions.</i>	\$415.00
43C	110V/400W Outlet <i>Includes 1 in-dash mounted outlet.</i>	\$175.00
525_	Steering Wheel-Mounted Cruise Control	Included
WARANT	Fleet Customer Powertrain Limited Warranty <i>Requires valid FIN code.</i> <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
425	50-State Emissions System	STD
PQ_01	Race Red	N/C
AS_01	Medium Earth Gray w/HD Vinyl 40/20/40 Split Bench Seat	N/C
crane body	crane body with welder and compressor, generator <i>Red</i>	\$89,995.00
SUBTOTAL		\$155,255.00
Destination Charge		\$1,795.00
TOTAL		\$157,050.00



Prepared by: STEVEN BLACKSTOCK

11/11/2022

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2022 F-450 Chassis 4x4 SD Super Cab 192" WB DRW XL (X4H)

Price Level: 280

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$51,970.00
Options	\$13,290.00
Colors	\$0.00
Upfitting	\$89,995.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,795.00
Subtotal	\$157,050.00

Pre-Tax Adjustments

Code	Description	MSRP
fleet discount	fleet discount	-\$7,648.00
Total		\$149,402.00

Customer Signature

Acceptance Date

15

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

DEPARTMENT:

FROM:

County Clerk _____

Jeff Cole _____

10/3/2022

<u>Decrease</u>	CODE DESCRIPTION	AMOUNT
101-34510-ARCHV	Archives and Records	\$ 2,100.00
	TOTAL	\$ 2,100.00

47000

<u>Increase</u>	CODE DESCRIPTION	
101-52500-349	Printing/Stationary	\$ 2,100.00
	TOTAL	\$ 2,100.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		

Detail Justification / Explanation

Purchase of bound books to

replace old marriage records indexing

that are falling apart in archives.

Impact on 22/23 budget

One Time Increase

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

EMS

Nathan Sweet

INCREASE	CODE DESCRIPTION	AMOUNT
121-91401-790-11803	ARP Grant - Other Equipment - EMS	\$ 398,409.00
	Total	\$ 398,409.00
DECREASE		
121--47901	ARP Grant #6	\$ 398,409.00
	Total	\$ 398,409.00

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded _____

Motion

Detailed Justification / Explanation :

Twelve stretchers for EMS. These funds also cover maintenance and unlimited repairs, including parts, labor and travel with SEM and battery coverage.

Impact on 22/23 Budget - No

27



Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. Tim Parrott*

DATE: November 2022

RE: Report to County Commission

Attendance

Student enrollment currently is at 5977 students.

HIGH SCHOOLS

GEAR UP TN

ACS Post-Secondary access staff returned from fall break with a 5 visit tour week! MTSU, UTK, TCAT Harriman, Pellissippi State Strawberry Plains, and Carson NEWMAN all hosted ACS students, parents and staff using GEAR UP and Education Foundation funding.



Anderson County High School

AC Girls Soccer wraps up an incredible season!

The soccer team, after putting in the work all summer, had a great season. They bonded and truly



began to play like the passing team they are. AC went undefeated in districts in the regular and post-season,

leading to district champions and going all the way to sub-state.



Clinton High School

The Clinton High School Band competed on Saturday at the 27th Annual Foothills Classic Competition held at Seymour High School. The band placed 1st in Band, Color Guard, and Percussion!





Anatomy and physiology class dissected a sheep eye to examine the structures of a mammal eye. This lab allows the students to observe a mammal eye that is structurally similar to a human eye.

ACCTC

The Culinary Arts program has had a busy fall schedule. Our students have been excellent community and school partners. The culinary arts students have been actively involved putting to work their food production and preparation skills learned in class to celebrate custodians, teachers, teaching assistants, office staff, and principals through our UTrust recognition grant. These students have also helped the Anderson County Football Program by partnering with their booster club to provide a weekly dessert for the team.



Anderson County Career and Technical Center (ACCTC) is often visited by other counties and districts to explore our programs and tour our facilities. During these visits, while showing off all our exceptional teachers and students, the culinary arts department supplies guests with snacks, lunch, and hospitality. This department received a thank you note from one district talking about the “fantastic meal” and thanking them “from the bottom of our bellies.” One major standard in culinary arts



education is to teach students teamwork and how to work together for a common goal. The picture to the left shows students using these skills to prepare a breakfast biscuit for staff members. During the upcoming months, students will cater an East Tennessee Director's luncheon and host monthly “Meet the Professionals” luncheons. Students develop not only cooking skills, but also professional service skills, communication skills, and etiquette.

Innovation Academy

Harry Carlson Completes Sails Stats Module 10

Anderson County Innovation Academy student and Senior Harry Carlson has completed modules 1-10 of the new SAILS Math Statistics Course. SAILS math, which



stands for Seamless Alignment and Integrated Learning Support, is a course for seniors who need a 4th math class and are planning to attend community college or TCAT. By completing the course the student not only earns their 4th high school math credit but they also get required credit from Roane State or TCAT in math. Congratulations to Harry for being the first ACIA to reach this mile mark in SAILS Stats.

MIDDLE SCHOOLS

Clinton

Hawks explore mind games

A new Explore to Soar club that meets each Thursday morning before school has become a huge hit so far this year at Clinton Middle. It's called Mind Games, and it uses classic games, like chess, to get students thinking strategically. Club sponsor, Stephanie Pridemore, a 6th grade ELA teacher, believes that using games like chess helps students with "problem solving skills that transfer to classroom learning." Every seat is full each time Mind Games meets with 25-30 students either playing or watching the games. According to Pridemore, the success of the club is evident as there are "a lot of returning members and requests to open the club up for a second day." It is clear that our Hawks are enjoying this experience.

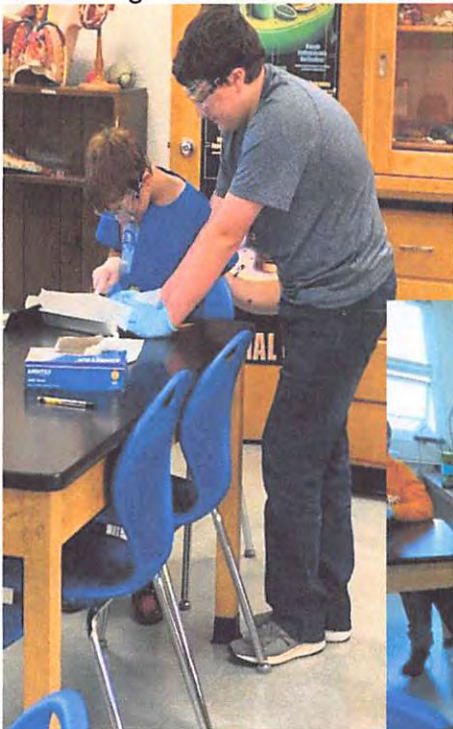


Lake City

Students learned about other cultures through art lessons in conjunction with our social studies classes. We explored aspects of Diwali by crafting and creating in 6, 7, and 8th grade.



Lake City Middle School 7th grade science students were given the opportunity to explore anatomy standards through the dissection of frogs with Ms. Carroll. This memorable lesson will be something these students will never forget!



Norris

NMS Students Celebrate King Tut

As part of the ACS Social Studies' initiative to "travel the world," 6th-graders at NMS dove into ancient Egypt last week. Since it was the 100th anniversary of the discovery of King Tut's tomb, they had Egyptian day! Students could dress up as ancient Egyptians, and every class that day had an Egyptian-focused assignment. They had a blast delving into some of their favorite standards!



Norris Teacher Chosen for College Panel

8th-grade ELA teacher, Mrs. Madison Carden, was asked by Dr. Tipton to participate in a panel for undergraduate students in education. The focus was on the value and use of data within a classroom. As an educator who uses backward design, assessment

results, and PLCs to strengthen instruction, Mrs. Carden did an excellent job communicating the practical side of being an effective educator!

Norwood

To continue our school-wide literacy initiative, students completed a Book Blast where they were able to receive FREE books! Contributions from family and friends helped build students' home libraries and add new books to our school library. Students also received great prizes, including cash, for participating in the Book Blast! A big thank you to Mrs. Sherry for always encouraging our students to read and giving them the opportunity to receive new books!



On Thursday, November 10th, Norwood Middle students worked in conjunction with Norwood Elementary School to host a Veterans Day program for the veterans in our community. Students have been working hard, rehearsing songs for months and practicing daily to ensure a wonderful ceremony for our veterans. Norwood Middle also received a brand new flag that we were able to display for Veterans Day on our flag pole.



ELEMENTARY SCHOOLS

Andersonville

Our Tiger's basketball team keeps the fun going on the court!

Mrs. Jessica Bales continues to train our county with Wit and Wisdom training.



We recognized our students of the month in our morning assembly. Hard work deserves congratulations!



Briceville

Briceville has been working hard to collect cans for their community. In less than a week almost 100 cans/non-perishable items have been collected. Our food drive continues through next Friday, so we have seven more days to collect. Let's help Heimlich the caterpillar grow even more!!



Our students were honored to have Trooper Grant Gouldie as a guest speaker today. He instilled in the students "what you want out of life you can have." While telling the students his journey to becoming THP, he let them know they could work hard and become anything they want when they're older.

In October, we celebrated our custodians! We can't thank our three wonderful custodians enough for everything they do every day. It takes a full crew to keep BES running smoothly. We're so thankful for them!

Claxton

Our Cougar basketball team is continuing in their season. They are a great team of students who love the sport and represent our school well.



CES is taking huge steps to improve student attendance. Starting last month, students and classes began earning rewards based on attendance. Each month, we will select one class in each grade level that has the best/ most improved attendance. They will enjoy an extra recess or other fun activity if weather does not allow. Additionally, we will have a monthly drawing for individual prizes. Students

may earn up to three (3) tickets for each monthly drawing by:

- 1) Attend school each day = 1 ticket
- 2) Have no tardies or check-out** = 1 ticket
- 3) Any absence must be excused, and all missed assignments must be made up within 3 days of return (per ACS Attendance Policy) = 1 ticket.

We are excited to see how this initiative improves student attendance and performance in class.

Third grade students at Claxton Elementary School received a special visit from WVLT Chief Meteorologist Heather Haley. "It was a joy to share with them how we put together a forecast every day," she said



The annual *Boo at the School* was held on Thursday, October 27. We appreciate the Claxton community for a fun, successful event. Special thanks to the Clinton High school cheerleaders and dance team for making our carnival area a success. Thank you CJs Taco Truck and Kona Ice for your service. Thank you to all the staff members who set up for trunk or treat and who volunteered their time to make this event a success for our families and students.





Dutch Valley

Dutch Valley celebrated a huge successful PTO fundraiser. Students and families worked super hard to fill out a donation calendar to raise funds for the DVES PTO. It was so successful that students earned a school-wide celebration on the Friday before fall break.

DVES staff returned from fall break to a huge surprise! Over the break, our PTO totally redid our teacher's workroom/ lounge area and turned it into an environment that is beautiful, relaxing and inviting to all. To say that they did a phenomenal job is an understatement. We are all so very grateful for this transformation. Special thank you to Melanie Hahn and Becca Seiber for being the lead on this project. Enjoy a before and after photo of their incredible work! (See more on the DVES Facebook page)



The DVES Pioneer Men are back in action this year under the leadership of Mr. Frank. They helped out Ms. Brooks in 3rd grade and learned how to put together a bookshelf. Real life skills being put into action!



Students and staff alike enjoyed learning about the importance of being drug free. Enjoy some fun pictures and reminders to be drug free!



5th grade had a BLAST learning all about Force and Motion with Mrs. Kris Light. Mrs. Light works for the Science and Energy Museum and received a grant through Delta Kappa Gamma sorority to teach classes in Anderson County Schools. She and her husband did a fantastic job at covering force and motion. Not only did they teach a lesson - but they had 5 hands-on stations! Each station focused around force, motion and energy!



Fairview



Fairview students have had a busy October. Our basketball team is doing very well and enjoy competing against our other Anderson County elementary schools.

Mrs. Poston's class, Kindergarten, 4th and 5th graders had some Halloween fun!
-Sensory fun time searching for items



-Kindergarten - dress like a book character day
-4th grade had a glow day with academic curriculum stations where students had to read and answer question or solve math problems using glow lights and flashlights
-5th had academic curriculum stations with a "Trick or Treat" twist with bags filled with items to feel for "tricks" and candy/snacks for treats



On October 27th we had Spooktacular P.E. day at [Fairview Elementary School](#)! Parents joined their student in an extra spooky P.E. class that incorporated both ELA and math tasks before each exercise station. Students were challenged by an ELA or math task before they were able to compete in the 8 challenges set forth by Mr. Jim. Students and parents both had a blast while learning and exercising. Check out the amazing Halloween themed exercise station!

Grand Oaks

Grand Oaks students are leaving drugs in the past! Red Ribbon week was a big hit among students and especially our staff.



A HUGE shout out to Phil Pyke and the students at ACCTC for the new reading bench in the GOES library! They worked so hard and did an amazing job! We are so grateful for their willingness to help our smallest eagles have a fun place to read!

Kindergarten went on a field trip to Narramore Farms Pumpkin Patch & Corn Maze. They learned how pumpkins and corn grow, and they got to explore life on the farm. Each child got to pick and bring home their very own pumpkin!



Way to go GOES Eagles! We are so proud of Coach Crownover and our basketball team for their hard work so far this season. Our team is 4-0!



Lake City



Our LCES Laker basketball team has kept up their hard work on their basketball skills. They are learning teamwork, perseverance, and grit along the way as well. We are so proud of this team!



One of our educational assistants is sharing one of his passions, science, with all of our students, kindergarten through fifth grade. In October, our kindergarten students learned about solids, liquids, and gasses by making apple volcanoes with Mr. Gorman. Kids will be getting additional science lessons, read-alouds, and experiments each week with him. We could not do it without our educational assistants!



Lake City Elementary has the BEST families. Staff and students have been excited to welcome parents and families back into the building for lunch with their child one time each month. Mrs. Autumn and the rest of our cafeteria staff go above and beyond for this event to make it extra special for them.





Students had a fun day of Walk-A-Thon activities in October. They raised almost \$8,000, which will be designated for our special areas classes: art, music, technology, library, PE, and guidance! Thank you to our families and community for supporting our special area classes!



LCES joined Anderson County Schools' acknowledgement of Red Ribbon Week to teach the importance of remaining drug free. Students enjoyed a variety of dress up days throughout the week and raised money that will go toward the new playground at Anderson County's new Isaiah 117 House. We greatly appreciate our special guest speaker, Mr. Paul Sweat, coming to speak to our 4th and 5th grade students about his personal struggle with drug addiction. He shared some great advice about being a good student, making good choices, and living a positive, healthy life! We pledge to Celebrate Life! Live Drug Free! A huge Laker thank you to Mr. Sweat!



The Rocky Top community hosted another fantastic event, and Lake City Elementary got to be a part of it all! The Rocky Top Trunk or Treat was such a wonderful opportunity to see our kids all dressed up. LCES staff sold concessions for this fun evening.



October's character trait for the month was responsibility. Congratulations to these students who were nominated for student of the month!



We got to have some Halloween fun with our students on the 31st! The kids' costumes were amazing, funny, scary (but not TOO scary), and creative. We aren't sure who had more fun, the kids or the staff!



Norris

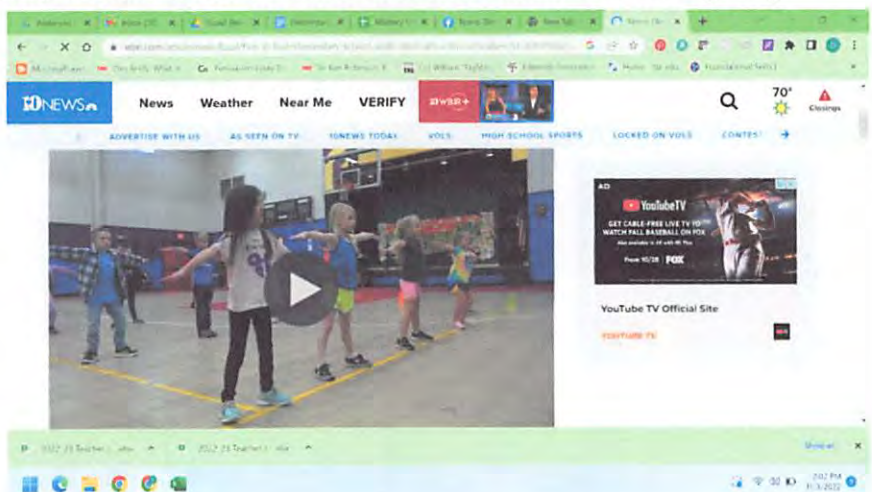
The Barretts, parents of fourth graders, recently completed building a cabinet for the teacher workroom. The cabinet will hold construction paper for teachers to use and has a pull-out shelf. The workroom has come under a redesign to assist teachers with their arts integration lessons. Parents like the Barretts have been an important part of Norris's school family.



Second grade finished up their first Wit and Wisdom module on seasonal changes with a hike to observation point. The best part about teaching in Norris is being in Norris.



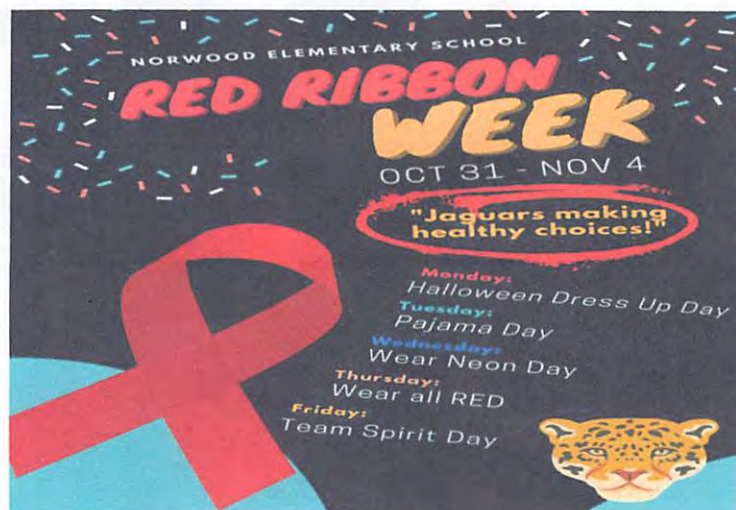
Norris was recently featured in a spot on WBIR about the integrated arts dance program. Olivia Bartley-Hill, owner and lead instructor at Dream Dance Studios in Clinton, teaches dance at school every other week to all classes. Arts integration is an approach to teaching and learning when students are engaged in a creative process alongside one of their core academics. During the dance class, the students are introduced to different styles and genres of movement. The teacher knows how important this form of exercise and expression is for elementary students. "Dance as a performing art is just something so special that we are getting to share with every student, every class, and teach them," Bartley-Hill said. It's a chance to introduce students to something they might otherwise never have access to. The staff is also hoping it will spark a new interest in kids, too. It's all made possible through a three-year arts integration grant, awarded by the Tennessee Arts Commission



Norwood

NWES celebrated red ribbon week Oct 31st - Nov 4th. NWES had different themes for each day. On Wednesday November 2nd our Jaguars wore neon today to remind them that their futures are BRIGHT!

Our 3rd-5th graders had a very special guest who was all decked out in Neon and Purdue! Mrs. Bonczek stopped by to get everyone excited for SPELLING BEE PRACTICE! Spelling bee practice began the week of October 31.



We have an exciting opportunity to serve our community in honor of the Director of Anderson County Schools, Dr. Parrott, for UTrust Superintendent Appreciation Day. Dr. Parrott does so much for EVERY STUDENT, EVERY DAY! He loves to give back to our schools and community so in his honor we will partner with the American Legion to do a Thanksgiving and Christmas food basket drive. Our goal is 1,000 items and we will be working towards a school-wide reward! We will accept any canned food item or boxed item. Needed non-perishable food items include canned or boxed food.

When we have a need, our community shows up! Thank you parents, staff, and community members for your candy donation. Halloween at NWES will be amazing for all of our students! A special thank you to Hibachi Pizza in Oliver Springs, Powell Clinch Utility and Andy McKamey for your support.



Teachers from all across the county gathered together on October 26 to collaborate and share ideas. Here are a few pictures from our 4th grade math teachers.

Thank you Anderson County School teachers for your dedication to our students. Every Student Every Day.



Kindergarten students in Ms. Maison's class worked very hard in phonics today. They are pictured differentiating between the letter v and the letter f. Great job kindergarten!



🍁🍁 Our Kindergarten students had loads of fun on their FIRST EVER field trip to Deep Well Farm today! They each got a pumpkin to bring home and had a great time! 🍁🍁

Ms. Staff and Mr. Brian represented Norwood Elementary in the Clinton 5K. This event is run by the Education Foundation and

raises money for Anderson County and Clinton City Schools. Both did an amazing job. Ms. Staff received 2nd place in her age division.



STUDENT SERVICES



The Family Resource Center (FRC) will be holding their FRC Community Partners meeting on Monday, November 14 to discuss the role of the FRC and to collaborate on ways to help the school system combat chronic absenteeism.

Student Services has been attending Community Events and handing out some much needed items to our students and families in need. The first of these events for the holiday season was on November 5 in Briceville at Indian Bluff Baptist Church. The church fed a traditional Thanksgiving meal for free and supplies were available for those in need.





The Family Resource Center Director and School Social Workers participated in Professional Development on November 22 with Paula Sellers. Participants worked on chronic absenteeism, goals, progressive truancy plan and Campus Court referrals.



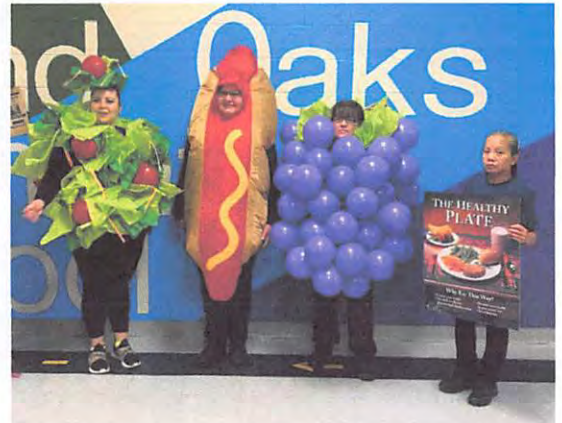
SCHOOL NUTRITION

Halloween had a food theme this year at Grand Oaks Elementary.

Participation for lunch and breakfast has held steady for this year over last year. Staffing is at the best level in five years, with only two current positions unfilled.

Just some price information for this year over last for the same period:

- Milk expenditures for first 3 months—40.3% higher
- Grocery and paper goods 3 months--- 33.86% higher
- Other supplies--24.94% higher



Current projects include new dining room furniture for Fairview, Norris Elementary, and Clinton Middle. Serving lines for Dutch Valley and Norris Middle are close to bid solicitation.

CAREER AND TECHNICAL EDUCATION

Aristotle — “Where your talents and the needs of the world cross, there lies your vocation.”

The word vocation embodies more than just what you do for a living, but encompasses the application of the talents and gifts you possess. This application brings value to those around you and self-satisfaction in fulfilling a role for which you are innately prepared. In short, the true result of a vocation is not earnings, but contentment.

The partnership between Anderson County Schools (ACS) and the Anderson County Higher Education Center (ACHEC) works cooperatively to hone the talents of our students to fulfill the needs found within Anderson County. While there are many reasons for education, one of its primary roles is in preparing the next generation for work. Some work requires generalized training and some require specialized training. Whether this training takes place over a matter of months or years, the end result is a person well equipped to serve in their chosen profession.

The effort to accomplish this begins in primary schools. In an attempt to build a sure foundation, ACS and AHEC work jointly to provide exploratory opportunities beginning in as early as sixth grade. Last year, the two joined forces in developing summer “Tommy & Tammy TCAT Camps”. These camps were offered to the general public, but an extra effort was made to include students that were taking advantage of summer education. Two field trips were taken in which every middle school within ACS explored both the AHEC campus as well as TCAT Knoxville. This event helped to shore up the need for a strong academic foundation by demonstrating its impact on post-secondary education and on career requirements. Both students and attending staff were able to add to their repertoire of answers when the question was asked “why do I need to learn this”? The work between ACS and AHEC merely begins at this point.

At the secondary level, the bond grows even stronger. This year the state of Tennessee state school board approved that as early as 9th grade students could use dual enrollment grant funds to pay for classes that specifically continue at TCAT schools across the state. In comparison, fall of 2023 dual enrollment class rosters are up nearly 95% over last year. Students are taking advantage of this earlier start in classes such as Cosmetology, Industrial Maintenance, Machine Tool, and Welding. Additionally, this connection is proctoring the continuation of learning and talent development after graduation. Currently at AHEC, ACS graduates are taking advantage of nearly all program offerings, with more students showing interest and enrolling for summer and fall 2023 class starts every day.

Our current achievements, while satisfying, do not prevent us from looking to the future. More dual enrollment opportunities are on the horizon. The immediate work is with ACCTC’s automotive department and developing a meaningful connection with both the light vehicle and heavy vehicle (diesel) programs at AHEC. This dual enrollment opportunity will help provide a clearly defined path for students wanting to enter the Transportation sector. Additionally, a partnership is being discussed between ACCTC and the HVAC program at AHEC. This connection could allow students enrolled in the Architecture and Construction program of study to get a head start in the refrigeration technology field. One central theme for these discussions is that of industry recognized certification.

Industry certification has value both educationally as well as vocationally. As this school year began, Dr. Tim Parrott challenged ACCTC to pursue opportunities for each program of study to offer students a path towards ready graduate status. While there are several options to gain this status, the partnership between ACS and AHEC is poised to greatly impact this. The chief way is in the further development of dual enrollment connections and implementing certifications that are recognized three fold. First, the certifications are recognized among industry partners. Secondly,

Tennessee accepts those industry certs for ready graduate status. Lastly, certifications that ACHEC acknowledges for which students would receive post-secondary credit.

In preparing to bring Dr. Parrott's challenge to fruition, three separate teachers, representing diverse programs of study, attended a three day train-the-trainer program. This training allows instructors to be able to certify students in the use of precision measurement instruments. This industry certification was assembled in conjunction with Snap-On Tools, Starrett Tools and the Nation Coalition of Certification Centers (NC3). This certification is recognized at many post-secondary institutions and industries nationwide.

Even with ever changing dynamics in education, the economy and the workforce, the basic alliance between ACS and AHEC stands ready to work on the challenges ahead. Exposing students across the grade levels to a wide range of opportunities, developing dual enrollment classes and challenging students to compete within industry with career specific certifications all work together to set Anderson County apart. A world in which the citizens and youth of Anderson County can find contentment as they hone and implement the skills the world around them need.

ANDERSON COUNTY BOARD OF EDUCATION
101 S. Main Street
Clinton, TN 37716
Board of Education Meeting
October 6, 2022
6:30 PM

Board Members	Present	Absent
John Burrell	√	
Don Bell	√	
Dail Cantrell		√
Scott Gillenwaters, Chairman	√	
Glenda Langenberg	√	
Andy McKamey	√	
Teresa Portwood, Vice Chairman	√	
Jo Williams	√	
Dr. Tim Parrott, Director	√	
Student Board Members		
Korey Horton – ACHS		√
Reagan Wilson - CHS	√	

OTHERS PRESENT

Kelly Meyers, Lindsay Harber, Rhonda Phillips, Eric Snider

I. CALL TO ORDER

Chairman Scott Gillenwaters called the meeting to order at 6:34 PM as a regular monthly meeting of the Board of Education. Glenda Langenberg led the pledge of allegiance.

Don Bell read a Resolution in support of Custodians. **Motion** by Teresa Portwood and seconded by Andy McKamey to approve the resolution. **Motion carried.**

II. RECOGNITION OF GUESTS - None

III. PERSONS TO BE HEARD - none

IV. APPROVAL OF AGENDA

Motion by Teresa Portwood and seconded by Jo Williams to approve the agenda. **Motion carried.**

V. APPROVAL OF CONSENT AGENDA

A. Regular Meeting Minutes – September 8, 2022

B. Human Resources report

C. Student Services period 2 report, report,

D. Field Trips

E. Fall Sport Schedules

a. Norris Middle Basketball

F. Policies for second reading:

a. 2.806 Bids and Quotes

Approved by consensus.

VI. EXECUTIVE APPROVAL

A. **Motion** by Glenda Langenberg and seconded by Jo Williams to approve funding allocated to purchase a van with mobility works (wheelchair) conversion for the Special Education Department. **Motion carried.**

VII. COMMENTS FROM THE CHAIR

A. Scott Gillenwaters congratulated Teresa Portwood on achieving Level 3 Boardsmanship and said five board members attended TSBA's annual Fall District Meeting; he attended the TSBA board of director's meeting and said third grade retention will be a topic of discussion statewide this year; Teresa Portwood congratulated Mr. Gillenwaters on his election to TSBA's board of directors as an At-Large Director.

B. Above and Beyond Award winners were recognized.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS

A. Reagan Wilson – CHS: Volleyball plays Oak Ridge and this game will determine if Clinton goes on to regionals; soccer plays in district competition; golf and cross country have had excellent seasons; ACT/ pre-ACT scheduled on Tuesday of this week; 100 students participated in ACT boot camp; spirit week/ homecoming is next week.

IX. DIRECTOR'S REPORT

- A. Dr. Parrott made a statement regarding rumors of a potential student walk-out at Clinton High School. A meeting is scheduled at 5:00 PM on October 18 at CHS for parents having questions of Dr. Parrot and CHS staff.

X. COMMITTEE REPORTS

- A. Andy McKamey presented the Budget Committee report.
- B. Jo Williams provided the Policy Committee report. **Motion** by Jo Williams and seconded by Teresa Portwood to approve policy 5.310 Vacations and Holidays on first reading. **Motion carried.**

XI. ACTION ITEMS

- A. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve the Annual Agenda (revised) for 2022-2023. **Motion carried.**
- B. **Motion** by Jo Williams and seconded by Andy McKamey to approve ACS Preschool Policy Council Bylaws; ACS Preschool Delegate Agency Policy Committee Bylaws; ACS Preschool Annual Self-Assessment, ACS Preschool Delegate Agency Annual Self-Assessment and ACS Preschool Carryover Request & Equipment Purchase Request as presented. **Motion carried.**

XII. APPROPRIATIONS

Financial Report

Motion by Andy McKamey and seconded by Don Bell to approve budget appropriations 1 a – m and addendum 1a. **Motion carried.**

Roll Call Vote

Don Bell	Yea
John Burrell	Yea
Dail Cantrell	Absent
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

XIII. TRANSFERS

Motion by Andy McKamey and seconded by Dr. Burrell to approve budget appropriations 2 a – d. **Motion carried.**

Adjourned at 6:36 PM.

Scott Gillenwaters, Chairman

Dr. Tim Parrott, Director of Schools



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

November 16, 2022

Mr. Josh Anderson
Chairman, Anderson County Board of Commissioners

RE: Agenda

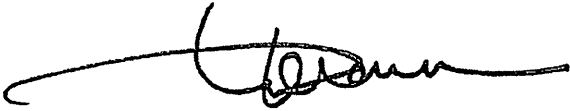
Dear Chairman Anderson and Honorable Members of Commission,

I wish to add the following items to the Agenda:

1. Requesting motion to approve commitment of a delinquent tax property being held by Anderson County (303 Hill Street, Rocky Top) for use in the Tennessee Emergency Broadband Fund-American Rescue Plan (TEBF-ARP) Broadband Infrastructure Grant by Highland Communications and Anderson County. Pending legal opinion/determination, commitment will either occur as a transfer, or long-term lease. (Grant award was \$15,481,719.33 for a broadband project to address broadband adoption, and digital literacy efforts in parts of Campbell, Anderson, Claiborne and Union Counties.)
2. Requesting motion to authorize the county mayor to enter into negotiations with Highland Communications regarding reduction in Anderson County ARP matching funds in lieu of property commitment for above Broadband package.
3. Appointment of Anthony Allen to the Regional Solid Waste Board term ending 9/2026.
4. Requesting motion to authorize the county mayor to submit application for Energy Communities Alliance (ECA) Government Education and Outreach Grant on behalf of Anderson County, for benefit of outreach for Anderson County, and Oak Ridge Reservation Communities Alliance (ORRCA) and its membership. (Submission deadline Nov. 30, 2022—see attached guidance)
5. Update Only: Anderson County was awarded a Federal Lands Access Program (FLAP) Grant from the U.S. Department of Transportation Federal Highway Administration in the amount of \$1,851,400 for Gibbs Ferry Park. The Gibbs Ferry Park Project will serve as the Trail Head for both Green Way and Blue Way improvements which will provide both recreational and multi-modal transportation opportunities, as well as future greenway from Elza Gate Park. Scope involves asphalt pavement milling, asphalt

pavement overlay, shoulder reconditioning, drainage improvement, etc. Plans are to add lighting, restrooms, boat docks, additional parking, improved boat parking, enhanced picnic areas including ADA compliant pads, improvements for adaptive ADA compliant kayak/canoe launch, etc. to this 4+ acre park. The park has approximately 1,8000 linear feet of water and road frontage of approximately 1,300 feet. With traffic engineering, the project proposes possible turn-lane modifications, and relocation of entrance to alleviate traffic danger around park ingress, egress to/from State Route 61/Oak Ridge Highway.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terry Frank', with a long horizontal flourish extending to the left.

Terry Frank



1625 Eye Street, N.W.
Suite 800
Washington, D.C. 20006-4374
P (202) 828-2317 | F (202) 828-2488
www.energyca.org

ECA Local Government Education and Outreach Funding Opportunity for Frontline Communities

The Energy Communities Alliance, Inc. (ECA) is soliciting grants of up to \$50,000 for local governments, local government entities, councils of government, or Department of Energy (DOE) recognized community reuse organizations at sites impacted by DOE cleanup activities to increase education and outreach campaigns, and local government participation in DOE's environmental cleanup mission.

Grants will support the following activities:

- Increase education of local communities at EM sites regarding EM cleanup decisions, processes, and activities.
- Provide support to stakeholder groups to analyze plans/proposals and comment on models used, data relied upon, and choices between engineered alternatives or alternatives in National Environmental Policy Act processes.
- Increase public awareness of impacts of contaminant releases or potential releases and choices/priorities for cleanup and safety, with the specific objective of increasing public participation in decision-making.
- Provide resources for technical assistance for independent review of DOE and other environmental data from sites.
- Assist in building local government capacity to respond to DOE issues.

The deadline for grant application submission is **November 30, 2022**.

Grants will be awarded based on determination by a selection committee composed of five to seven individuals which may include ECA members. ECA staff will have final approval for each member of the selection committee. None of the selection committee members' communities will be eligible for grant receipt. The selection committee will have no more than 45 days after the grant application submission deadline to select grant recipients.

The grant period of performance is twelve (12) months.

ELIGIBILITY

The ECA Government Education and Outreach grants (up to \$50,000) are available to local governments, local government entities, (state created) councils of local governments, or DOE-recognized community reuse organizations ("Eligible Grant Recipients") at sites impacted by DOE cleanup activities.

Eligible grant uses include: supporting cleanup education, supporting the development of staff to work on EM cleanup issues, meetings, consultants, technical assistance, and other similar activities that focus on cleanup efforts at the Eligible Grant Recipients' respective sites. Grants may not be used for legislative advocacy efforts.

For more information, please contact Sarah Templeton at saraht@energyca.org.

APPLICATION REQUIREMENTS

Please submit these documents for your application:

- Local Government Education and Outreach Funding Application form.
- If a community reuse organization, current organization financial statements.
- If a community reuse organization, copy of most recent audit (if available).
- If a community reuse organization, list of Board of Directors with contact information.

All eligible grant recipients are considered sub-awardees of the ECA federal grant (see Appendix A), and thus required to follow the same financial assistance standards as ECA. Recipients are required to follow 2 CFR 200: Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. ECA is responsible to ensure all sub-awardees meet these standards.

Within thirty (30) days after the end of the grant period of performance, grant recipients must submit to ECA an "Actions and Accomplishments" report, as well as accounting of how grant funding was allocated.

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290
FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: November 16, 2022

RE: Law Director's Report – November 21, 2022 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Canon Solutions- County Clerk
2. State of TN- Emory Valley Dental Clinic
3. Comcast- EDI for Courthouse
4. Comcast- EDI for Jolly Building
5. Health Services Grant Amendment- Health Department
6. Morristown Sprinkler- Health Department
7. TCI FY23 Training Equipment Grant- Mayor's Office
8. LMU CVM- Mayor's Office
9. Sanorbix- Schools
10. Life Assist- EMS
11. Ever Dixie- EMS
12. Bound Tree- EMS
13. Henry Schein- EMS
14. McKesson Medical- EMS
15. Carter Express- ACEDA
16. EMA- Grant Amendment
17. Allpaid- Animal Shelter
18. Canon- Clerk & Master
19. Clinton Dental Clinic- Health Dept.
20. Security Services- Life Development Center
21. Twin K Construction- Highway Dept.

22. School Kit- Schools

B. Anderson County Zoning Violations:

Resolved Violations:

1. Carl and June Hashbarger, 1404 Lake City Highway
2. Nathan and Heather Cooper, 2913 Hinds Creek Road
3. David Moberg (Zane Fair/TJM Property LLC), 149 Duke Street

Newly Opened:

1. Donna and Phillip Mendoza, 126 Johnny Smith Lane
2. JoAnn Nelson, 311 Strong Hollow Lane
3. Estate of Early Seeber, 303 Frost Bottom Road
4. Michael Grimaldi, Sr., 113 Duchess Lane
5. George Byrge, 2416 Lake City Highway

C. Bankruptcies:

1. P. Braden- Chapter 13 Bankruptcy. Received notice for property tax purposes only. No delinquent taxes are owed on this property, no claim necessary.
2. R. Pettit, Jr. and A. Pettit- Chapter 7 Bankruptcy. Received notice for property taxes owed from 2018-2020 to Anderson County that Debtors no longer own. No assets in case, no claim necessary. If assets are found, a claim will be filed at that time.
3. N. Lundy- Chapter 7 Bankruptcy. Received notice for court fees that may be associated with a judgment that was obtained by ORNL Federal Credit Union in 2020. No assets in case, no claim necessary. If assets are found, a claim will be filed at that time.

D. Delinquent Taxes

Change Orders

1. Appalachia Family Dentistry- 2021 Norris Delinquent Taxes
2. Hensley Holdings, LLC- 2021 Norris Delinquent Taxes
3. Chimera REO 2018-NR1, LLC- 2020 Oak Ridge Delinquent Taxes
4. Agnes Jackson/Glenn Lively- 2019 and 2020 Oak Ridge Delinquent Taxes
5. Ronald Flippen- 2018 Oak Ridge Delinquent Taxes

Delinquent Tax Sale- Set for December 10, 2022 at 10:30 am

1. 2018 City of Oak Ridge Delinquent Taxes, 20CH2099
2. 2019 City of Oak Ridge Delinquent Taxes, 21CH3014

Page 3 of 3
Annette Pruitt
Nov. 16, 2022

3. 2019 City of Norris Delinquent Taxes, 20CH2101

4. 2020 City of Norris Delinquent Taxes, 21CH3018

NOTE: This will be an online auction and all bidders must pre-register and pre-qualify before the sale at www.govease.com.

E. Oak Ridge Fire Training Tower – Interlocal agreement revisions. (Operations)

F. Vehicle Donation to Norris (Operations)

G. TCAT video. Authorization to produce and broadcast educational material on TCAT programs. (Operations)

H. Lawsuit Update:

1) Ayers, et al v. Hargett, et al. – Motion to Dismiss

2) Tallent v. AC – Dismissed – no liability to AC.

I. Holiday Bureau – Public Notice

Case No. 22-5126

**UNITED STATES COURT OF APPEALS
FOR THE SIXTH CIRCUIT**

ORDER

NANCY ABBIE TALLENT

Plaintiff - Appellant

v.

PHILLIP KNIGHT, Police Officer; OAK RIDGE, TN POLICE DEPARTMENT; OAK RIDGE, TN; RICHARD PARKER, Jail Administrator; SHERIFF RUSSELL BARKER; ANDERSON COUNTY, TN

Defendants - Appellees

Appellant having previously been advised that failure to satisfy certain specified obligations would result in dismissal of the case for want of prosecution and it appearing that the appellant has failed to satisfy the following obligation(s):

The proper fee was not paid by October 7, 2022.

It is therefore **ORDERED** that this cause be, and it hereby is, dismissed for want of prosecution.

**ENTERED PURSUANT TO RULE 45(a),
RULES OF THE SIXTH CIRCUIT**
Deborah S. Hunt, Clerk



Issued: November 10, 2022

No. _____

IN THE

SUPREME COURT OF THE UNITED STATES

In re

BETTY JANE AYERS, et al, pro se Demandants and

LARRY EUGENE CLARK, pro se Demandant

vs.

**TRE HARGETT, et al, Respondents and
MERRICK GARLAND et al, Respondents**

**ON PETITION FOR ISSUE OF EMERGENCY ORDER
TODAY FOR TEMPORARY/PERMANENT INJUNCTION
AGAINST USE OF ALL ELECTRONIC VOTING
MACHINES, AND FOR ISSUE OF WRIT OF MANDAMUS
TO THE SUPREME COURT FOR THE EASTERN
DISTRICT OF TENNESSEE AND TO THE UNITED STATES
COURT OF APPEALS FOR THE DISTRICT OF COLUMBIA**

**BETTY JANE AYERS, et al, pro se and
LARRY EUGENE CLARK, pro se
162 Wade Lane Oak Ridge, TN 37716 865-456-7711**

Relief Demanded:

- 1) Immediate issue today of Order by this Court to Secretary of State Blinken to issue an immediate order to every chief election official in each State and Territory of the United States of America, ordering them to immediately order all election officials in their State or Territory to cease the use of all electronic voting machines and move to supervised paper ballot elections only, using the method as described in affidavit of Tore Maras as mentioned below, and order a forensic audit of the 2020 election machines and records.¹ This will delay elections, but we demand this, nonetheless, as our electronic voting machines are compromised and able to be infiltrated and votes flipped. Demandants are injured voters and give law and precedent for standing as injured voters as presented below, and precedent is also given below to allow for delay of elections to fix the fraud as also described below.

¹ Demandant Clark related in his Writ of Mandamus details on how he contacted Secretary of State Blinken and U.S. Dept of State with written and voicemail Demand for preservation of all 2020 election records

2) Issue forth a Writ of Mandamus for The Supreme Court of the State of Tennessee, Eastern District, Case No. E2022-1551-SC-WRM-CV to Order Judge Ryan Spitzer² to do his job and immediately issue forth orders as in Demands beginning page 25 of Petitioners' Complaint of Writ of Quo Warranto, Case No C2LA0108, filed September 20, 2021, in Anderson County Circuit Court, Anderson, Tennessee, as the Court has failed to hold a hearing in this matter despite multiple demands for a hearing in that Court. A Summons and copy of the Complaint of Writ of Quo Warranto were issued upon all Respondents and proof of receipt of service of such was filed with the Court September 27, 2022. None of the Respondents resigned, and despite many subsequent motions for a hearing of this matter before the Court, Judge Ryan Spitzer failed to hold a hearing for Respondents to dispute the evidence presented. Default judgment was motioned for in Anderson County Circuit Court, Anderson,

² Demandant Ayers filed an emergency petition in the United States Supreme Court of Tennessee, Eastern District on Friday November 4, 2022 for an immediate issue of order on that day, but as of Sunday at 12:30 pm, Demandant is unable to find such order and had to send this to print. Please disregard number 2 in relief demanded if the US Supreme Court for the State of Tennessee, Eastern District has already Ordered Judge Spitzer to do his job and issue forth all demands as in Demandants' Writ of Quo Warranto.

Tennessee on 11/01/2022, but Judge Spitzer has refused to rule on that motion, as well as all other prior motions filed in this matter.

- 3) Issue forth Writ of Mandamus to the judges hearing the brief in the case of Demandant Clark's Appeal, No. 22-5237 at the United States Court of Appeals, District of Columbia Circuit to A) issue forth an order (as none has yet been issued in this vitally urgent national matter) to Judge Carl J Nichols, (as well as judges Amy Berman Jackson, and Christopher R Cooper who denied Clark's daughter's original Writ and corrected Writ) to overturn their respective Orders of Denial which failed to protect the rights of injured voters in this matter at the United States District Court, District of Columbia, and 2)for Judge Carl J Nichols to joinder Clark's case with his daughter's prior cases in the same Court, and issue forth Orders and actions as demanded in the Writ filed by Demandant Clark, including, URGENTLY, the immediate Order of all elected Respondents in that matter to immediately provide Election Assistance Commission

certification certificates for every machine they were elected with in 2020, to prove that they were elected with machines certified according to federal HAVA law, or resign and we will hold new elections. These Judges have now delayed this vital national issue almost 2 years.

Chief Justice John Roberts will need to recuse himself from this matter, as he is named as a Respondent in Mr. Clark's writ as well as named in Mr. Clark's daughter's two prior denied writs.

In his order of denial, Judge Nichols joindered Mr. Clark's case with his daughter's two prior denied Writs, explaining as they were "nearly identical," Mr. Clark's Writ must be dismissed for the same reason(s) as his daughter's original Writ and later corrected Writ. Demandant Ayers and her father, Demandant Clark, hold that none of their Writs should have been denied for

"lack of standing and failure to state an injury" as both individuals have/had standing under common law not only as citizens and taxpayers, but also as an injured voter, with precedent for standing for an injured voter just set by two State

Supreme Courts as related below.

ISSUES PRESENTED:

Petitioners presented multiple sworn affidavits in their original Complaint(s) of Writ of Quo Warranto from many computer programmers who swore that most all United States voting machines are able to be infiltrated at will and votes flipped at will. Sworn affidavit #1, was from Tore Maras, who was formerly sub-contracted by CIA Director John Brennan, and who flipped 47 foreign elections while under his direction, using this method of “rigged,” vote-flipping with voting machines, but she protested when this scheme was implemented here in the United States, and her affidavit explicitly explains how the voting machines are accessed, and maps out the entire network of foreign intrusion into our voting machines and outlines a safe paper-ballot method for voting. Additionally, Petitioners presented a sworn *admission* from the foreign country of Italy admitting they flipped our 2020 election for President, naming names of who did it. Evidence was presented that our voting machines had been hacked by foreign entities in the 2020 elections and that they had flipped the vote tally for our Presidential election, that, the U.S.A. has seated a man as our U.S. President who did not get the most votes, and judges have either not held a hearing and made no ruling, or have

denied a Writ “because it was nearly identical to a prior[errant] Writ,” thus taking away our right to vote for the candidate of our choice.

Issue 1: Failure of Judge(s) to issue Demand for Temporary/Permanent Restraining Order against the use of all compromised electronic voting machines and to order the use of paper ballots for elections using method described, and Order a full forensic audit of 2020 election machines and records, despite evidence presented that our voting machines are able to be infiltrated.

Issue 2: Failure of Judges to restore to Demandants their right to have their vote counted as cast

Issue 3: Failure of Judges to protect the United States of America by neither enforcing resignation, nor holding a hearing so the highest of our elected government officials could be made to present certification that they were legally elected with machines certified according to United States federal HAVA law

FACTS NECESSARY TO UNDERSTAND THE ISSUE

Demandants Ayers and Clark have filed their original cases in the Anderson County Circuit Court, Anderson County, Tennessee,

and the United States District Court, District of Columbia, respectively, with their respective Appeals and Writ of Mandamus filed in the U.S. Supreme Court for the State of Tennessee, Eastern District and the U.S. Court of Appeals, District of Columbia, with no Order issued yet in either of their respective Writ of Mandamus/Appeal cases. Both their cases share the common issue that sworn evidence was presented that our United States electronic voting machines have been infiltrated, votes flipped, were uncertified according to United States Federal HAVA Law for the 2020 elections, and likely remain uncertified and vulnerable to infiltration and still have the ability to allow for infiltration and the flipping of votes for the elections on Tuesday, November 8, 2022, again stealing the right of each citizen in every State and Territory of the United States to have their vote counted as cast, and Judges in both cases have refused to address this issue and protect Demandants' respective rights to vote and have their vote counted as cast. Because of above evidence presented that votes were flipped in the 2020 federal election for President and Vice President, Demandant Ayers and fellow

Demandants in their Writ in the Anderson County Case have Demanded a Temporary/Permanent Restraining Order against the use of all electronic voting machines and have demanded a full forensic audit of the 2020 elections, and Demandant Clark has Demanded in his Writ (among other things) that all 2020 elected Respondents resign or come to a hearing and (among other things) provide valid 2020 Election Assistance Commission-issued Certification certificates for the machines with which they were elected to prove they were elected with machines certified according to federal HAVA law in all States that took HAVA funding. Both cases have presented evidence to the Court that our United States electronic voting machines were compromised, and votes flipped, and likely remain in that same condition; uncertified, able to be easily infiltrated and votes flipped by anyone--including foreign enemies. As Ayers, et al are not only Tennessee residents, but U.S. Citizens and as this issue affects not only Tennessee's voting machines, but all of the United States' voting machines, and all U.S. citizens are affected by the flipping of federal elections in any State, we extend our demand for a

Temporary Restraining Order against the use of all voting machines to all States and Territories in the United States, not only Tennessee's machines. Demandants Ayers, et al and Clark presented the following evidence proving that our U.S. electronic voting machines *were* infiltrated and votes flipped for the 2020 elections, yet the Order and lack of Order from their respective cases show that Judges in both cases have refused to protect these injured voters and rule according to the law: Demandants presented this General Affidavit from a foreign country admitting our 2020 presidential election was flipped:

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
November 14, 2022
6:00 PM Room 312

Members Present: Tim Isbel, Denise Palmer, Anthony Allen, Stephen Verran, Tyler Mayes, Joshua Anderson and Phil Yager

Members Absent: Robert McKamey

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Allen said the prayer.

Commissioner Palmer led the Pledge of Allegiance.

Commissioner Anderson added donation of the surplus sheriff's vehicle to the City of Norris to the agenda. In addition, added the authority of Anderson County TV to produce and broadcast information on TCAT under the Law Director's Report

Law Director requested to move items 1 & 2 from his report to December agenda.

Motion made by Commissioner Anderson to approve the agenda as amended. Seconded by Commissioner Mayes. Motion passed.

EMS Mission Statement Presentation

No Action Taken.

Mayor

Commissioner Yager moved to approve the Anderson County Tennessee Brand Guide Official Logo. Seconded by Commissioner Mayes. Motion passed unanimously to forward to full commission for approval.

Status Update on the Glen Alpine surplus property.

No Action Taken.

Moving the Blockhouse Valley recycling center.

No Action Taken.

Law Director

Commissioner Anderson made a motion to approve Resolution No. 22-11-970 Authorizing the Donation of a Surplus Anderson County Sheriff's Vehicle to the City of Norris. Seconded by Commissioner Mayes. Motion passed unanimously to forward to full commission for approval.

Commissioner Allen made a motion to approve Anderson County TV to promote and broadcast Information for TCAT. Seconded by Commissioner Verran. Motion passed to forward to full commission for approval.

Commissioner Verran made a motion to approve the revised Fire Fighter Training Facility Agreement. Seconded by Commissioner Allen. Motion passed to forward to full commission for approval.

New Business:

Request to recognize 911 dispatchers as first responders.

Old Business:

None.

Meeting Adjourned



ANDERSON
COUNTY
TENNESSEE

BRAND GUIDE

ANDERSON COUNTY TENNESSEE
OFFICIAL LOGO

CONTENTS

01. Overview

02. Brand Logo

03. File Types

04. Typography

05. Colors

06. Misuse

OVERVIEW

The purpose of this guide is to acknowledge the importance of consistent usage of the components including color, type, shape and usage to build a brand & to allow your audience to learn it and commit to memory. Any change these elements go against this idea.

BRAND LOGO

There is a vertical and horizontal version of the logo mark. Some applications lend themselves to one or the other.

Vertical



Horizontal





FILE TYPES

Different applications take different file types. Included in your new dropbox is a file for each application, digital or print.

VECTOR FILES



AI

ADOBE ILLUSTRATOR

AI is a proprietary vector-based file format by Adobe Systems. It is the standard source file for your logo. Some print shops will request this file when prepping a project for print.



EPS

ENCAPSULATED POST SCRIPT

Like a PDF, an EPS can be edited with any vector graphics program. Although it's becoming outdated, some print shops with older software will still request these files so they're good to have on hand.



PDF

PORTABLE DOCUMENT FORMAT

Another editable vector-based file format. Its universal file format makes it extremely versatile. It's typically used for printing and easily sharing documents online.



SVG

SCALABLE VECTOR GRAPHIC

SVGs are great for websites or apps to keep logos and icons sharp and are infinitely scalable without pixelation.



IMAGE FILES



JPEG

JOINT PHOTOGRAPHIC EXPERTS GROUP

A popular image format that is commonly used for photographs and web graphics. Its lossy compression allows for smaller file sizes than PNG, but does not support transparent backgrounds.



PNG

PORTABLE GRAPHICS NETWORK

Another image file format that is great for web graphics and digital displays. Supporting transparent backgrounds is a key advantage over JPEG, but file sizes are typically larger.





There is only one font used in your new Anderson County Logo. It is important to your brand that you not change the typeface.

TYPE
FACE

CONNECT

<https://creativemarket.com/TortugaStudios/369316-Desiderata>

23.00



COLOR MATCH

COLOR SPACES



RGB

DIGITAL (RED, GREEN, BLUE)

The colour space for digital displays. These files are used for the digital purposes such as web graphics or photographs. Printing RGB files can result in blurry images with inaccurate colours. Use CMYK or Pantone files for printing purposes

RGB PMS 2768

Red 0
Green 35
Blue 78

RGB PMS 485

Red 237
Green 28
Blue 36



CMYK

PRINT (CYAN, MAGENTA, YELLOW, BLACK)

CMYK stands for Cyan, Magenta, Yellow, and Black. These are the four basic colours used for printing. CMYK files are for any project that will be physically printed such as business cards or brochures. They are not for screen use.

CMYK PMS 2768

Cyan 90
Yellow 60
Magenta 0
Black 71

CMYK
Cyan 0
Yellow 100
Magenta 100
Black 0



PANTONE/SPOT

OFFSET PRINT

Pantone is a standardize system for colour. Unlike CMYK, A Pantone or spot colour is a single colour created from a precise mixture of inks. Their colour accuracy is superior to CMYK, but can become costly using more than three colours.



Pantone
2768 C



PANTONE®
485 C



X Do not stretch the logo to make it fit into the space



X Do not use different color other than the one's specified for the brand

MIS-
USE



ANDERSON
COUNTY
TENNESSEE



ANDERSON
COUNTY
TENNESSEE



ANDERSON

COUNTY

TENNESSEE





ANDERSON
COUNTY
TENNESSEE







Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 22-11-970

**RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS
ANDERSON COUNTY SHERIFF'S VEHICLE TO THE CITY OF NORRIS.**

WHEREAS, Anderson County is in possession of 2011 Ford Crown Victoria, VIN: 2FABP7BV5BX108484 that has been declared surplus and no longer needed by the Sheriff's Office, and the City of Norris has indicated they are willing to accept this vehicle with a full release of liability as legal consideration for the donation; and

WHEREAS, *Tenn. Code Ann. § 12-2-420* provides legal authority for the donation of county property to municipalities. That statute reads in its entirety as follows:

12-2-420. Transfers of surplus personal property among governmental entities.

(a) Notwithstanding any other provisions of law, counties, municipalities and metropolitan governments may purchase, trade or receive as a gift, upon approval of the governing bodies involved in the transaction, any used or surplus personal property from another county, municipality, metropolitan government, state government, federal government or any instrumentality of the foregoing, without regard to any laws regarding public advertisement and competitive bidding. A transfer of surplus personal property from the state of Tennessee must satisfy the requirements of § 12-2-407. Also notwithstanding any other provision of law, any county, municipality, or metropolitan government may by resolution or ordinance of its governing body establish a procedure for the disposition of its surplus personal property to other governmental entities, including, but not limited to, counties, municipalities, metropolitan governments, the state of Tennessee, the federal government, other states or their political subdivisions and the instrumentalities of any of the foregoing, by sale, gift, trade, or barter upon such terms as the governing body may authorize, without regard to any other provisions of law regarding the sale or disposition of used or surplus personal property.

(b) This section shall be construed as supplemental authority for counties, municipalities and metropolitan governments

NOW THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 21st day of November 2022 that we hereby donate and exchange a 2011 Ford Crown Victoria, VIN: 2FABP7BV5BX108484 to the City of Norris subject to acceptance and provided that the City of Norris agrees to a full release of liability as follows:

The City of Norris agrees to defend, release, indemnify and hold harmless Anderson County from and against any and all claims or damage to property, or injury, or death of person or persons resulting from or arising out of the use, exchange, donation, operation or possession of the described vehicle by the City of Norris, including authorized and unauthorized uses. The City of Norris agrees to provide adequate insurance coverage on vehicle sufficient to cover any and all claims arising from property damage, injuries, illness, death related to use of vehicles; including, but not limited to, claims, charges, payments or judgments attributed to compensatory, general, incidental, consequential and punitive damages, and all attorneys' fees associated therewith.

RESOLVED, DULY PASSED AND EFFECTIVE UPON ACCEPTANCE BY THE CITY OF NORRIS AS EVIDENCED BY ITS AUTHORIZED SIGNATURE AFFIXED HERETO.

Joshua N. Anderson, Chair

ACCEPTANCE BY NORRIS:

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk

Anderson County Board of Commissioners
ANIMAL CARE ADVISORY COMMITTEE
MINUTES

November 1, 2022
6:00 P.M. Room 118A

Members Present: Tracy Wandell, Steven Newby, Joe Hall, Marybeth Skeans, Lauren Biloski, Jeannie Parker and Catherine Denenberg

Absent: Robert McKamey, Vada Oberlin

Others Present: Terry Frank, Damon McKenna, Mark Garrett, Stephen Verran, Debra Wynn, Summer Henry, Pamela Goldberg-Lane, Kevin Lindsay, Katrina Hall and LuAnn Keller

Chairman Wandell called the meeting to order.

Commissioner Denenberg made a motion to approve the October 4, 2022 Animal Care Advisory Committee Minutes. Seconded by Steven Newby. Motion carries.

Steven Newby made a motion to approve Mayor Frank's Status Memo, a brief update of work, planning, progress on our Animal Care and Control Operations. Seconded by Commissioner Denenberg. Motion carries.

Steven Newby made a motion to continue with list of rescues and nominations to the Mayor's office and with that, a recommendation on how we want the communication process to take place on rescues on criticality for all divisions of lost & found, emergencies, etc. Seconded by Commissioner Denenberg. Motion carries.

Steven Newby made a motion for the committee doing the rescues to also establish a communication process for the Mayor on criticality on how we want to use a code system within the rescues and vet hospitals locally to assist with any intake or output areas that they feel necessary. Commissioner Denenberg seconded the motion. Motion carries.

Steven Newby made a motion to form a sub-committee to meet the needs of this for the Mayor's office. Committee members are Steven, Marybeth, Lauren,

Jennifer, Katrina and Jeannie. Seconded by Commissioner Denenberg. Motion carries.

Steven Newby made a motion that we support the Mayor's request for temporary closure as the department needs set forward for training and necessary work within the animal control system. Seconded by Marybeth Skeans. Motion carries.

New Business

None

Old Business

None

Next Meeting will be December 6, 2022 at 6:00 p.m. room 118A.

Meeting adjourned.

Anderson County Board of Commissioners
NOMINATING COMMITTEE
Minutes

November 15, 2022

Members Present: Joshua Anderson, Denise Palmer, Tim Isbel, Sabra Beauchamp, Tyler Mayes and Phil Yager

Members Absent: Jerry White and Catherine Denenberg

Call to Order: Chairman Mayes called the meeting to order.

Commissioner Yager made a motion to appoint Robert S. Matthews and Marc A. Brooks as members of the Veterans Service Advisory Board and Commissioner Verran as a volunteer. Seconded by Commissioner Beauchamp. Motion passed.

Old Business

None.

Adjournment

Motion to adjourn made by Commissioner Beauchamp.