

**BUDGET COMMITTEE AGENDA**  
**September 8, 2022 AT 4:00 PM, Room 312**



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda ..... Transfers, not requiring Commission approval (0-2)
3. AC Schools/Julie Minton ..... Appropriations & Transfer (3-7)
4. Highway/Gary Long ..... Appropriation (8)
5. Circuit Clerk/Rex Lynch ..... Appropriation (9)
6. Finance/Robby Holbrook .....Appropriations(10-16)
7. Mayor/Terry Frank .....Appropriations (17-19)

**SECTIONS:**

- TDEC ARP Funds/Mayor Frank ..... (A)
- Maintenance Personnel/Mayor Frank ..... (B)
- ARP Funding for Non-Profits/Mayor Frank ..... (C)
- New Business ..... (D)
- Old Business ..... (E)

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
August 31, 2022**

FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	-	\$ 1,146,713	\$ 1,700,709	\$ 2,105,364	\$ 12,075,197	* \$ 17,022,983	\$ 14,073,017
115	Library Fund	-	\$ 377,252	-	-	-	\$ 377,252	\$ 320,769
116	Solid Waste/Sanitation Fund	-	\$ 446,309	-	-	-	\$ 446,309	\$ 360,551
118	Ambulance Fund	-	-	-	-	\$ 253,278	\$ 253,278	\$ 740,244
121	American Rescue Plan	-	-	-	-	-	-	\$ 14,813,226
122	Drug Control Fund	-	\$ 161,599	\$ 8,754	-	-	\$ 170,353	\$ 184,654
127	Channel 95 Fund	-	-	-	\$ 115,498	-	\$ 115,498	\$ 51,209
128	Tourism Fund	-	\$ 237,796	-	\$ 200,000	-	\$ 437,796	\$ 567,749
131	Highway Fund	\$ 77,670	\$ 269,737	\$ 3,740,208	-	-	\$ 4,087,615	\$ 4,252,012
141	General Purpose School Fund	-	-	\$ 15,747,020	-	-	\$ 15,747,020	\$ 15,657,721
143	Central Cafeteria	\$ 144,351	\$ 2,835,709	-	-	-	\$ 2,980,060	\$ 3,450,423
151	General Debt Service Fund	-	\$ 730,140	-	-	-	\$ 730,140	\$ 589,279
152	Rural Debt Service Fund	-	\$ 290,884	-	-	-	\$ 290,884	\$ 374,587
156	Education Debt Service Fund	-	\$ 186,452	\$ 118,995	-	-	\$ 305,447	\$ 390,477
171	Capital Projects Fund	-	\$ 149,916	-	-	-	\$ 149,916	\$ 199,278
177	Education Capital Projects Fund	-	\$ 535,178	-	-	-	\$ 535,178	\$ 420,981
263	Employee Benefit Fund	\$ 35,793	-	-	\$ 1,277,245	-	\$ 1,313,038	\$ 1,852,576

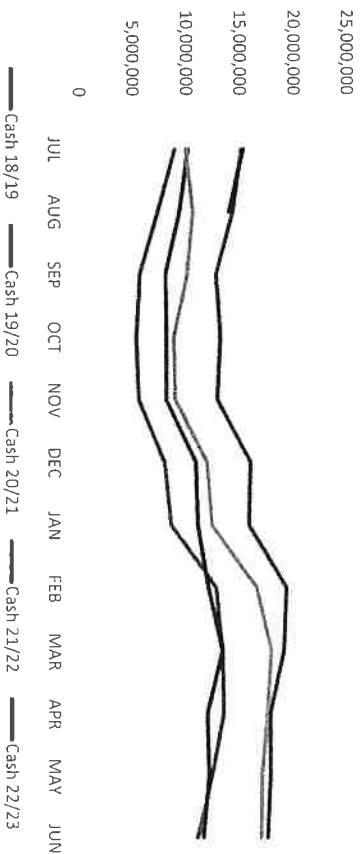
\* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends**

August

Cash 18/19 7,443,989  
 Cash 19/20 9,468,646  
 Cash 20/21 10,734,418  
 Cash 21/22 14,460,896  
 Cash 22/23 14,073,017

**General Fund Cash Trends**



2021					
Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs
					Out of State
					Total

2021	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$691,871.40	\$854,569.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$0.00	\$4,980,820.48	7%
February	\$413,424.62	\$676,048.10	\$92,017.51	\$35,736.38	\$2,257,224.79	\$98,481.85	\$0.00	\$3,572,933.25	9%
March	\$488,539.04	\$647,647.04	\$71,405.00	\$30,856.85	\$2,310,754.03	\$85,812.20	\$0.00	\$3,635,014.16	34%
April	\$624,772.56	\$812,005.66	\$97,027.21	\$40,761.43	\$2,716,162.53	\$112,327.65	\$0.00	\$4,403,057.04	34%
May	\$673,349.68	\$807,388.91	\$95,601.75	\$38,539.38	\$2,616,176.72	\$98,852.41	\$0.00	\$4,329,908.85	43%
June	\$615,785.15	\$796,440.98	\$93,263.38	\$41,701.20	\$2,591,565.86	\$99,347.49	\$0.00	\$4,238,104.06	24%
July	\$407,603.66	\$785,470.40	\$91,806.89	\$40,670.36	\$2,432,412.87	\$94,819.67	\$0.00	\$3,852,783.85	12%
August	\$456,077.54	\$802,749.42	\$97,586.84	\$43,571.75	\$2,182,189.29	\$97,660.79	\$44,262.69	\$3,724,098.00	5%
September	\$539,632.32	\$755,635.19	\$83,993.88	\$40,787.96	\$2,178,398.70	\$98,324.41	\$50,309.65	\$3,747,082.11	16%
October	\$470,538.70	\$752,477.64	\$85,136.07	\$39,407.18	\$2,206,948.54	\$93,698.08	\$47,405.21	\$3,695,611.42	4%
November	\$467,327.65	\$798,314.42	\$87,797.36	\$39,262.25	\$2,481,292.11	\$96,989.76	\$1,278.48	\$3,972,262.03	9%
December	\$483,069.51	\$810,960.52	\$91,963.07	\$41,383.87	\$2,371,212.97	\$101,528.62	\$58,556.19	\$3,958,674.75	39%
Totals:	\$6,331,991.83	\$9,299,707.71	\$1,073,048.22	\$483,425.80	\$29,533,457.00	\$1,186,907.54	\$201,812.22	\$48,110,350.00	18%

+30%



2022	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
January	\$615,812.45	\$892,295.96	\$93,316.61	\$49,900.80	\$2,843,125.00	\$115,470.14	\$75,812.88	\$4,685,733.84	-6%
February	\$429,817.27	\$717,851.17	\$74,136.05	\$35,394.82	\$2,050,119.71	\$95,164.41	\$67,621.40	\$3,470,104.83	-3%
March	\$454,447.30	\$737,632.32	\$75,731.20	\$36,509.28	\$2,015,353.91	\$99,798.51	\$61,122.57	\$3,480,595.09	-4%
April	\$516,120.20	\$864,568.13	\$89,467.15	\$41,931.81	\$2,363,098.83	\$131,877.27	\$48,259.23	\$4,055,322.62	-8%
May	\$512,950.86	\$870,049.07	\$89,986.89	\$44,955.50	\$2,368,033.04	\$111,782.29	\$32,120.00	\$4,029,877.65	-7%
June	\$536,246.75	\$875,800.86	\$89,968.58	\$44,156.55	\$2,234,073.90	\$128,706.59	\$96,826.52	\$4,005,779.75	-5%
July	\$532,923.44	\$914,841.33	\$96,253.63	\$43,577.47	\$2,036,216.62	\$110,323.96	\$47,738.24	\$3,781,874.69	-2%
August								\$0.00	-100%
September								\$0.00	-100%
October									-100%
November									-100%
December									-100%
Totals:									-100%

Local Option Sales Tax - Total Net Collections

Year	January	February	March	April	May	June	July	August	September	October	November	December
CY 2019	\$4,500,000	\$3,500,000	\$2,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000
CY 2020	\$4,500,000	\$3,500,000	\$2,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000
CY 2021	\$4,500,000	\$3,500,000	\$2,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000
CY 2022	\$4,500,000	\$3,500,000	\$2,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000	\$3,500,000	\$3,000,000

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday  
before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒ 9/6/2022 APPROPRIATION: 0082545  
DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

DECREASE	CODE DESCRIPTION	AMOUNT
118-55130-399	Other Contracted Services	\$ 1,500.00
		\$ 1,500.00

409,000

INCREASE	CODE DESCRIPTION	
118-55130-355	Travel	\$ 1,500.00
		\$ 1,500.00

## Detailed Justification / Explanation :

Increased travel expenses due to EMS staff attending National Fire Academy training. This training is an excellent opportunity for all EMS staff to attend, the cost is between \$300-700 per employee per class. Classes are held at the National Fire Academy in Emmitsburg, MD. Have seen an increase in staff attending classes.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment.

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

4:18 FINANCE

## TYPE OF AMENDMENT

TRANSFER: ☒APPROPRIATION: ☐

0082546

DEPARTMENT:

FROM:

CIRCUIT COURT

REX LYNCH

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	AMOUNT
101-53100-399	Other contracted services	\$14,500.00
		\$ 14,500.00

1456735

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	
101-53100-194	Jury & Witness Expenses	\$14,500.00
		\$ 14,500.00

Detailed Justification / Expl:

This is a transfer from one code fund to another per the request of the Finance Dept.

Audit requested this change.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None. Just a code transfer.

Please attach additional sheet if more information is needed

①

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON  
Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒APPROPRIATION: ☐

SEP 6 '22 AM 10:54 FINANCE

DEPARTMENT:

FROM:

CIRCUIT COURTREX LYNCH

Rix \$2547

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	AMOUNT
101-53100-337	Maintenance & Repair Services	\$1,000.00
		\$ 1,000.00

5,000

INCREASE / <u>DECREASE</u>	CODE DESCRIPTION	
101-53100-711	Furniture & Fixtures	\$ 1,000.00
		\$ 1,000.00

Detailed Justification / Expl

**To replace office furniture for an employee**

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

**None. Just a code transfer.**

Please attach additional sheet if more information is needed

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0082548

DEPARTMENT: Fiscal Services

FROM: Julie Minton

JE: Credit 39000 D-code

DATE: 8/29/2022

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-34690 Committed for Other Purposes	\$ 300,000.00
		<b>39000</b>	
			Total \$ 300,000.00

15.7m

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-76100-715	Land	\$ 300,000.00
	Total	\$ 300,000.00

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate funds for purchase of property needed for school improvements.

3

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0082549

DEPARTMENT: Fiscal Services

FROM: Julie Minton

*JE credit 39000 Debit code*

DATE: 8/29/2022

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34555	Restricted for Education	\$ 4,800.00
<i>39000</i>		
Total		\$ 4,800.00

*157m*

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-355-COSH	Travel	\$ 2,800.00
141-72120-524-COSH	Staff Development	\$ 2,000.00
Total		\$ 4,800.00

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate Coordinated School Health funds remaining from the previous fiscal year for support of Elementary School Guidance Counselors. Several of these counselors will be attending the Tennessee School Counselor and Administrator Leadership Institute held in Murfreesboro on September 25 through 27.

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0082550

DEPARTMENT: Fiscal Services

FROM: Julie Minton

*JE credit 39000 Debit code*

DATE: 8/29/2022

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34675	Committed for Capital Outlay	\$ 800,000.00
<i>39000</i>		
Total		\$ 800,000.00

*15.7m*

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-76100-707	Building Improvements	\$ 800,000.00
Total		\$ 800,000.00

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate funds for partial roof replacements at Clinton High School and Lake City Elementary School. Appropriation will also provide funds for Maintenance building replacement at Blowing Springs.

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0082551

DEPARTMENT: Fiscal Services

FROM: Julie Minton

JE credit 39000 debit code

DATE: 8/29/2022

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
		141-34690 Committed for Other Purposes	\$ 45,000.00
		<b>39000</b>	
		Total	\$ 45,000.00

15.7m

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>		CODE DESCRIPTION	AMOUNT
141-72810-718		Motor Vehicle	\$ 45,000.00
		Total	\$ 45,000.00

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate funds for purchase of replacement vehicles as needed within Anderson County Schools.

6

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒

*Payroll*

APPROPRIATION: ☐

0082552

DEPARTMENT: Fiscal Services

FROM: Julie Minton

DATE: 8/29/2022

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-162		Clerical Personnel	\$ 23,043.00
Total			\$ 23,043.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-131		Medical Personnel	\$ 23,043.00
Total			\$ 23,043.00

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To transfer funds for clerical assistance for nursing program. This position was previously paid through the Epidemiology and Laboratory Capacity (ELC) grant.

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT:

82553  
*For September*

Highway

*8/25/2022*

Gary Long Road Superintendent

Increase	CODE DESCRIPTION	AMOUNT
131-68000-321	Engineering Services Capital Outlay	\$ 61,490.00
131-68000-705	Bridge Construction- Capital Outlay	\$ 559,000.00
TOTAL		\$ 620,490.00

Decrease	CODE DESCRIPTION	
131-34550	Restricted for Hwy	\$ 620,490.00
TOTAL		\$ 620,490.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion _____		

Detailed Justification / Explanation :

Beech Grove Bridge

Please attach additional sheet if more information is needed

8

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

0082554

DEPARTMENT:

FROM:

CIRCUIT COURT

REX LYNCH

AUG 23 '22 PM 4:16 FINANCE

JE credit 39000 debit code

INCREASE / DECREASE	CODE DESCRIPTION	AMOUNT
101- <del>34520-6000</del>	Data Processing Reserve	\$ 10,000.00
39000		
		\$ 10,000.00

32429

INCREASE / DECREASE	CODE DESCRIPTION	
101-53100-709	Data Processing Equipment	\$ 10,000.00
		\$ 10,000.00

Detailed Justification / Explain:

To replace outdated computers and monitors for the Circuit Court Clerk's offices.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None. Just a code transfer.

Please attach additional sheet if more information is needed

(9)

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0082555

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-51240-791- <del>600</del> <b>GFMP</b>	Other Boards & Committees - Other Construction - Gibbs Ferry Park	\$ 14,725.00
	Total	\$ 14,725.00
DECREASE <b>JE credit 39000 Debit code</b>		
101-34610-PARKS	Committed For General Government - Parks & Rec	\$ 14,725.00
	TOTAL	\$ 14,725.00

Motion

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded \_\_\_\_\_

Motion \_\_\_\_\_

Detailed Justification / Explanation :

Commission approved this project last October, but the funds were not encumbered in a PO, so the money rolled back to the committed code 101-34610-PARKS. The project has been re-bid and finally awarded at a cheaper price of \$14,725

The project is for a new fishing pier at Gibbs Ferry Park as the old one is becoming unsafe.

Impact on 22/23 Budget - NO

10

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0082556

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-55110-499-MICRO	Local Health Center - Other Supplies & Material	\$ 1,674.97
	Total	\$ 1,674.97
DECREASE	JE credit 39000 debit code	
101-34530-MICRO	Restricted For Public Health & Welfare - Microclinic	\$ 1,674.97
39000		
	TOTAL	\$ 1,674.97

1674.97

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

Moving grant funds from a restricted code to an expenditure code.

Impact on 22/23 Budget - NO

11

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

0082557

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-55110-599-TAB	Local Health Center - Other Charges - Tobacco Grant	\$ 6,986.71
	<b>Total</b>	<b>\$ 1,674.97</b>
<b>DECREASE</b>	<b>Credit 39,000 debit code</b>	
101-34530-2000	Restricted - Health Department - Tobacco Grant	\$ 6,986.71
	<b>TOTAL</b>	<b>\$ 6,986.71</b>

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

Moving grant funds from a restricted code to an expenditure code.

Impact on 22/23 Budget - NO

12

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0082558

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-55110-499-PPI	Local Health Center - Other Supplies & Materials -	\$ 1,517.00
	Primary Prevention Initiatives	
	<b>Total</b>	<b>\$ 1,517.00</b>
<b>DECREASE</b>	<i>JE credit 39000 debit code</i>	
101-34530- PPI	Restricted - Health Department - Primary Prevention Initiatives	\$ 1,517.00
	<b>TOTAL</b>	<b>\$ 1,517.00</b>

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

Moving grant funds from a restricted code to an expenditure code.

Impact on 22/23 Budget - NO

517

13

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

82559

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-58120-316-SDG	Industrial Development - Contributions - Site Development Grant	\$ 402,711.00
	<b>Total</b>	<b>\$ 402,711.00</b>
DECREASE		
101-39000	Unassigned Fund Balance	\$ 402,711.00
	<b>TOTAL</b>	<b>\$ 402,711.00</b>

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

Commission approved this project last October, but the funds were not encumbered in a PO, so the money rolled back to Unassigned Fund Balance. These funds are matching funds for a larger grant request for Anderson County property in David Jones Industrial Park that would develop the site to a pad ready state. Anderson County would be eligible for \$1 million in SDG funds. Originally these funds were taken from the restricted code 101-34685-1000, Committed for Industrial Land and 101-34685-1000, Committed Industrial/Land Purchase.

Impact on 22/23 Budget - NO

14

14

- [illegible]

# BUDGET TEMPLATE FOR SITE DEVELOPMENT GRANT (SDG) APPLICATION

Grantee: Anderson County Economic Development Association

County: Anderson

FY 2021 Tier 2

Type of Grant Application: Site Development-High Impact Grant

Site Development Grant (SDG) Criteria:	
Maximum SDG Grant Funds Amount	\$1,000,000.00
Maximum Non-Administration Amount	\$960,000.00
Maximum Administration Amount (4% of maximum grant)	\$40,000.00

## SDG Grant Administration Criteria:

Maximum % of Site Development Grant Funds for Administration	4%
Maximum allowable grant administration with SDG funds	\$40,000

## Grantee Ability to Pay / Grant and Match Rates

Local Match Rate Required for SDG Funds (for each line item)	30%
Maximum Eligible Grant Rate	70%

## Grant Budget Summary:

Total Project Amount	\$1,660,118.75
SDG Grant Funds	\$1,000,000.00
SDG % of Total Project Amount	60.24%
% Grantee Administration	1.80%
Minimum Grantee Match Funds	\$428,671.00

## Total Line-item Calculator Tool (Minimum Match):

Line Item	Line Item Total	SDG Funds \$0.00	Minimum Match Required \$0.00
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Budget Line-item	Total Project Budget	SDG Grant Funds	Grantee Participation		Total Grantee Funds	% SDG Funds + Local Match	Grantee Participation		Line-item % of Total Project
			Required Minimum Match	Grantee Match Funds			% Local Match Funds	% Total Project Funds	
Construction	\$1,312,700.00	\$788,026.75	\$524,673.25	\$524,673.25	\$524,673.25	60.03%	60.03%	39.97%	79.07%
Construction Inspection	\$25,000.00	\$17,500.00	\$7,500.00	\$17,500.00	\$17,500.00	70.00%	70.00%	30.00%	1.51%
Engineering Design	\$83,606.25	\$59,624.50	\$25,081.75	\$25,081.75	\$25,081.75	70.00%	70.00%	30.00%	5.04%
Engineering (other than design)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	0.00%	0.00%
Local Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	0.00%	0.00%
Acquisition of Real Property/Capital Purchase (Detail attached)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	0.00%	0.00%
Grantee/Project Administration (Detail attached)	\$25,000.00	\$17,500.00	\$7,500.00	\$17,500.00	\$17,500.00	70.00%	70.00%	30.00%	1.51%
Other Non-Personnel Expenses (Detail attached)	\$46,600.00	\$1,400.00	\$600.00	\$44,800.00	\$44,800.00	70.00%	3.00%	30.00%	2.81%
Project Contingency	\$167,212.50	\$117,048.75	\$50,164.00	\$50,163.75	\$50,163.75	70.00%	70.00%	30.00%	10.07%
Total	\$1,660,118.75	\$1,000,000.00	\$616,519.25	\$659,518.75	\$659,518.75	61.90%	60.24%	39.73%	100.00%

Warning (see below):

At least one line item does not contain the correct total match amount. Refer to the red cell(s) above.

Running Status of Maximum Grant Application Balances	
\$0.00	<< Total balance of maximum \$1,000,000 grant amount
\$0.00	<< Non-administration amount of the total balance
\$0.00	<< Administration amount of the total balance

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

Mayor

Terry Frank

0082122

INCREASE	CODE DESCRIPTION	AMOUNT
101. -58120-316- SDG	Industrial Development - Contributions - Site Development Grant	\$ 397,903.00
	TOTAL	\$ 397,903.00
DECREASE	CODE DESCRIPTION	
101-34685-1000	Committed - Future Land Purch - Industrial/Land Purchase	\$ 397,903.00
	TOTAL	\$ 397,903.00
Motion		
<input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		
Detailed Justification / Explanation :		
Funds are being restricted to match a larger grant request for Anderson County property in David Jones Industrial Park that would develop the site to a pad ready state. (See attached grant budget summary) Anderson County would be eligible for up to \$1 million is SDG funds Impact on 21/22 Budget - NO		

SEPT Budget Amendment

14

7. Commissioner McKamey made a motion to approve the construction of additional classrooms at Norris Middle School. Seconded by Commissioner Isabel. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isabel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: None. Absent: None. Motion passed.

Budget

8. Commissioner meredith made a motion to approve the following school appropriations. Seconded by Commissioner Scott. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isabel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: None. Absent: None. Motion passed.

Increase Expenditure Codes:

141-76100-399	Capital Outlay Other Contracted Services	\$15,000.00
141-76100-707	Capital Outlay Building Improvements	655,000.00
141-76100-790	Capital Outlay Other Equipment	<u>80,000.00</u>
		\$750,000.00

Decrease Reserve Code:

141-39000	Committed for Capital Outlay	\$750,000.00
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(Amendment will be from 141-34675 Committed for Capital Outlay and a JE will replenish the reserve for 39000)

9. Commissioner Denenberg made a motion to approve the following non-school appropriations. Seconded by Commissioner Smallridge. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isabel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: None. Absent: None. Motion passed.

Increase Expenditure Code:

128-58110-302	Advertising	\$96,100.00
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Decrease Reserve Code:

128-34535	Restricted Tourism Fund Balance	\$96,100.00
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Increase Expenditure Code:

128-58110-302-3STAR	Advertising-Three Star Program	\$50,000.00
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Increase Expenditure Code:

128-48610-3STAR	Governments & Citizen Groups	\$50,000.00
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Increase Expenditure Code:

128-58110-302-TDOT	Advertising-TOOT National Scenic Byway	\$10,000.00
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Increase Expenditure Code:

128-46980-TDOT	State Grant-TOOT National Scenic Byway	\$10,000.00
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Increase Expenditure Codes:

131-63100-33 3	Repair & Maintenance	\$20,000.00
131-63100-418	Equipment & Machinery Parts	<u>50,000.00</u>
		\$70,000.00

Decrease Expenditure Codes:

131-34550	Restricted for Highway	\$70,000.00
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Decrease Reserve Codes:

115-34535-100 I	Local Restricted Funds	\$500.00
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Increase Expenditure Codes:

115-56500-499-1000	Other Supplies & Materials	\$500.00
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Increase Expenditure Code:

118-55130-790	Asphalt	\$273,898.00
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Decrease Reserve Code:

118-34630	Fund Balance	\$273,898.00
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Increase Expenditure Code:

118-55130- 708	Communication Equipment	\$47,000.00
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Decrease Reserve Code:

118-34630	Fund Balance	\$47,000.00
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1000

Regular Session

October 18, 2021

Increase Expenditure Codes:

101-55120-401	Animal Food & Supplies	\$1,944.00
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Increase Reserve Code:

101-43194-ANML	Service Charges-Animal Holding	\$1,944.00
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Increase Expenditure Code:

171-91110-707-ESG	General Admin Projects- Bldg. Improvement Energy Systems Group	\$17,708.35
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Decrease Reserve Code:

171-34585	Restricted for Capital Projects	\$17,708.35
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Increase Expenditure Code:

101-51240-791-GFMP	Other Boards & Committees- Other Construction Gibbs Ferry Memorial Park	\$20,000.00
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Decrease Reserve Code:

101-34610-PARKS	Committed for General Gov. - Restricted for Parks & Recreation	\$20,000.00
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Increase Expenditure Code:

101-58120-316-SDG	Industrial Development-Contributions Site Development Grant	\$397,903.00
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Decrease Reserve Code:

101-34685-1000	Committed- Future Land Purchase- Industrial/Land Purchase	\$397,903.00
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Increase Expenditure Code:

101-54210-709-CESF2	Jail- Data Processing Equipment	\$6,897.00
101-54210-499-CESF2	Jail- Other Supplies & Materials	45,095.00

1001

Regular Session

October 18, 2021

## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

APPROPRIATION: ☒

**FROM:**

Mayor Terry Frank

JUN 8 2002

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-34690-1000	Committed for Industrial Land	\$18,800.00

Motion ☐ To Approve  
☐ To Refer  
                 ☐ With                      ☐ W/O

Seconded \_\_\_\_\_

Motion \$ 18,800.00

What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?

One-time Amendment

14

11. Commissioner Scott made a motion to approve a contract with On-Call Industrial Hygiene Services for the Board of Education. Seconded by Commissioner Denenberg. Voting aye: Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: Fritts. Motion passed.

#### Budget

12. Commissioner Denenberg made a motion to approve the following Non-School appropriations. Seconded by Commissioner Jameson. Voting aye: McKamey, Wandell, Jameson, Meredith, Anderson, Vowell, Isbel, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: Waddell. Absent: Fritts. Motion passed.

#### Increase Expenditure Code:

101-53100-709	Data Processing Equipment	\$30,000.00
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#### Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$30,000.00
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(Amendment will be from 101-34520-6000 Data Processing Reserve and a JE will replenish the reserve for 39000)

#### Increase Expenditure Codes

101-52100-334	Maintenance Agreements	\$26 000.00
101-52100-709	Data Processing Equipment	<u>8,000.00</u>
	Total Increased Expenditures	\$34,000.00

#### Decrease Reserve

##### Code:

101-39000	Unassigned Fund Balance	\$34,000.00
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(Amendment will be from 101-34615 Committed for Gov Deals and a JE will replenish the reserve for 39000)

#### Decrease Reserve Code:

115-34535-2000	Dedicated Reserve	\$2,414.05
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#### Increase Expenditure Code:

115-56500-335-2000	Building Maintenance	\$2,414.05
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#### Decrease Reserve Code:

115-34535-3001	Local Committed Funds	\$20,000.00
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#### Increase Expenditure Code:

115-56500-711-3001	Furniture Fixtures	\$20,000.00
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Increase Expenditure Code:

116-55732-321	Engineering Services	\$3,800.00
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Decrease Reserve Code:

116-34530	Restricted for Public Health & Welfare	\$3,800.00
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Increase Expenditure Codes:

101-53600-399-FJCAS	Other Contracted Services- FJC Access to Services	\$3,000.00
101-53600-499-FJCAS	Other Supplies and Materials FJC Access to Services	\$12,051.60
	Total Increased Expenditures	\$15,051.60

Increase Revenue Code:

101-47590-FJCAS	Other Federal Thru State- FJC Access to Services	\$12,041.28
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$3,010.32
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Increase Expenditure Code:

101-51400-133	Paraprofessionals	\$2,960.00
101-51400-161	Secretary	5,055.00
101-51400-201	Social Security	495.00
101-51400-204	Retirement	753.00
101-51400-207	Medical Insurance	20,904.00
101-51400-208	Dental Insurance	250.00
101-51400-212	Employer Medicare	116.00
	Total Increased Expenditures	\$30,533.00

Decrease Reserve

<u>Code:</u> 101-39000	Unassigned Fund Balance	\$30,533.00
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Increase Expenditure Code:

101-51720-399	Other Contracted Services	\$8,500.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$8,500.00
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Increase Expenditure Code:

101-58120-316-2000 Industrial Development Contribution \$18,800.00

Decrease Reserve Code:

101-39000 Unassigned Fund Balance \$18,800.00

(Amendment will be from 101-34690-1000 Committed for Industrial Land and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-51900-399-WTNR Other Contracted Services- Witness Rooms \$8,500.00

Decrease Reserve Code:

101-39000 Unassigned Fund Balance \$8,500.00

(Amendment will be from 101-34690-SDAG State Direct Allocation Grant and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

131-62000-402 Asphalt \$500,000.00

Decrease Reserve Code:

131-34550 Restricted for Highway \$500,000.00

Increase Expenditure Code:

101-51240-791-TRGR TnECD- Tourism Enhancement Grant \$144,500.00

Increase Revenue Code:

101-49980-TRGR TnECD- Tourism Enhancement Grant \$72,250.00

Decrease Reserve Code:

101-39000 Unassigned Fund Balance \$72,250.00

13. Commissioner Wandell made a motion to send the Sports Gaming Privilege Tax back to Finance and reevaluate for the funds to be used for infrastructure specifically for the Volunteer Fire Departments in Anderson County. Seconded by Commissioner Mead. Motion passed by voice vote.

14. Commissioner Denenberg made a motion to approve the \$7,500.00 donation to the American Legion for the roof project. Seconded by Commissioner McKamey. Voting Aye:

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: X

0082560

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-51900-799-NWDSP	Other General Administration - Other Capital Outlay -	\$ 275,000.00
	Norwood Safety Project	
	<b>Total</b>	<b>\$ 275,000.00</b>
<b>DECREASE</b>		
101-39000	Unassigned Fund Balance	\$ 275,000.00
	<b>TOTAL</b>	<b>\$ 275,000.00</b>
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion _____		

Detailed Justification / Explanation :

Commission approved this project last November, but the funds were not encumbered in a PO, so the money rolled back to Unassigned Fund Balance. The request was to set aside matching funds for a Transportation Alternative Program Grant Award for pedestrain safety improvements in the Norwood Middle and Elementary school area. Grant award letter is attached as an exhibit and federal funding awarded is \$711,396.00

Impact on 22/23 Budget - NO

15



**STATE OF TENNESSEE**  
**DEPARTMENT OF TRANSPORTATION**  
**PROGRAM DEVELOPMENT & ADMINISTRATION DIVISION**  
**LOCAL PROGRAMS DEVELOPMENT OFFICE**  
SUITE 600, JAMES K. POLK BUILDING  
505 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1402  
(615) 741-5314

**CLAY BRIGHT**  
COMMISSIONER

**BILL LEE**  
GOVERNOR

November 1, 2021

**Via e-mail: tfrank@andersontn.org**

RE: 130925.00  
**TAP Award Recipient: Anderson County (Region 1)**  
**Project Title: Norwood Tri-County Boulevard Pedestrian Safety Project**  
**Federal Construction Funding Awarded: \$711,396.00**

Congratulations on the award of your 2021 Transportation Alternatives Program (TAP) application. Please note the steps listed below to initiate your project in TDOT's eGrants system. If you have any questions regarding this process, please contact the Program Monitor assigned to your specific project:

TDOT Program Monitor: Erin Rakus  
Email contact: [erin.rakus@tn.gov](mailto:erin.rakus@tn.gov)  
Phone number: (615) 532-1191

To submit your project initiation packet, log into <https://tdot.intelligrants.com> and navigate to the "My Project Initiations" header. Within this header, search by "Document Template – Transportation Alternatives Program", to access and submit your initiation packet. Once the initiation packet is completed in full and submitted, you will receive a contract outlining the terms of the grant agreement.

Additionally, please keep in mind that after the contract is fully executed, you will still receive official 'Notices to Proceed' from your Program Monitor for each phase of the project, whether that phase is federally funded or not. Do not begin any work on your project until you receive the appropriate 'Notice to Proceed'.

If you would like to begin familiarizing yourself with the procedures required throughout the development of your project, please visit TDOT's Local Programs' Documents and Forms page found on our website, which will link to the **Local Government Guidelines Manual** and other relevant documents and forms:

<https://www.tn.gov/tdot/program-development-and-administration-home/local-programs.html>

Thank you, and congratulations again on the selection of your worthy project.

Neil Hansen  
Transportation Manager 1

cc: Erin Rakus  
Taylor Lee  
Kimery Grant

Chasity Bell

15

## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

APPROPRIATION: ☒

FROM:

Mayor Frank

11/1/21

10.14

[illegible]

Grant award letter is attached as an exhibit. Federal funding awarded is \$711,396.00

NOV 1 21 PM 2 19 FIVE

Prior Year BA

**What impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?** One-time amendment *Please attach additional sheet if more information is needed*

Please attach additional sheet if more information is needed

15


Increase Revenue Code:  
101-44990 Other Local Revenues \$3,770.00

Increase Expenditure Code:  
101-54110-170 Salaries/Wages- SRO Officers \$3,770.

Increase Expenditure Code:  
101-52100-709 Finance-Other Capital Outlay \$3,000.00

Decrease Reserve Code:  
101-39000 Unassigned Fund Balance \$3,000.00

(Amendment will be from 101-34615 Committed- Gov Deals and a JE will replenish the reserve for 39000)

 13. Commissioner Denenberg made a motion to approve the following general fund appropriation:  
Seconded by Commissioner Mead. Voting aye: Fritts, Wandell, Jameson, Meredith, Anderson, Vowell, Isbel, White, Denenberg, Mead, Creasey and Smallridge. Voting no: Waddell, Scott and Yager. Absent: McKamey. Motion passed.

Decrease Reserve Code:  
101-39000 Unassigned Fund Balance \$275,000.00

Increase Expenditure Code:  
101-51900-799-NWDSP General Administration-Norwood Safety Project \$275,000.00

#### Director of Schools

No Action Taken.

#### Mayor

14. Commissioner Isbel made a motion to approve the Railroad Agreement contingent upon the Law Director and Road Superintendent's review. Commissioner Jameson seconded the motion. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: None. Absent: McKamey. Motion passed.

15. Commissioner Isbel made a motion to approve the appointment of Mr. Ernie Gonzales to the Anderson County Regional Planning Commission to fill a vacancy with the term ending 1/2022. Seconded by Commissioner Yager. Motion passed by voice vote.

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

0082561

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

Finance

Robby Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-55110-707-SPNMG	Local Health Center - Building Improvements -	\$ 116,400.00
	Special Needs Matching Grant	
	<b>Total</b>	<b>\$ 116,400.00</b>
DECREASE		
101-39000	Unassigned Fund Balance	\$ 116,400.00
	<b>TOTAL</b>	<b>\$ 116,400.00</b>

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

Commission approved this project last February, but the funds were not encumbered in a PO, so the money rolled back to Unassigned Fund Balance. The request was for a 25% required match in order to be awarded 75% cost of renovations from the TN Department of Health. See attached BA that was from last Feb.

Impact on 22/23 Budget - NO

## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

APPROPRIATION: ☒

FROM:

Mayor Temy Frank

2/2/22

7.3a) .

### One-time Amendment

FEB 2 '22 AM 9:05 FINANCE

Please attach additional sheet if more information is needed

16

\$85,000.00

Decrease Reserve Code:

131-34550                      Restricted For Highway                      \$85,000.00

Increase Revenue Code:

128-44170                      Other Income                      \$300.00

Increase Expenditure Code:


128-58110-335                      Building Maintenance                      \$300.00

Increase Revenue Code:

101-43396                      Data Processing Fee                      \$700.00

Increase Expenditure Code:

101-52500-709                      Data Processing Equipment                      \$700.00

 10. Commissioner Meredith made a motion to approve the following general fund unassigned fund balance appropriations. Second by Commissioner Isbel. Voting AYE: Fritts, Wandell, Jameson, Meredith, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Yager. Creasey and Scott. Voting NO: Waddell. ABSENT: Smallridge. Motion passed.

Increase Expenditure Code:

101-51240-791-TRGR                      Tourism Enhancement Grant                      \$203,824.00

Decrease Reserve Code:

101-39000                      Unassigned Fund Balance                      \$203,824.00

Increase Expenditure Codes:

101-51720-105	Planning-Supervisor/Director	\$4,020.00
101-51720-201	Planning-Social Security	249.00
101-51720-204	Planning- State Retirement	161.00
101-51720-209	Planning-Short Term	19.00
101-51720-212	Planning-Employee Medicare	58.00
		<u>\$4,507.00</u>

Decrease Reserve Code:

101-39000                      Unassigned Fund Balance                      \$4,507.00

1038



 Increase Expenditure Code:  
101-55110-707-SPNMG AC Health Dept.-Special Needs Matching Grant \$116,400.00

Decrease Reserve Code:  
101-39000 Unassigned Fund Balance \$116,400.00

**HUMAN RESOURCES**

No Action

**DIRECTOR OF SCHOOLS**

No Action

**COUNTY MAYOR**

11. Motion was made by Commissioner McKamey to approve Resolution No. 20-02-912 to allow a limited veteran and youth turkey hunt on the blockhouse valley former landfill site and to adopt restrictions and procedures for permits related thereto (EXHIBIT D). Second by Commissioner Wandell. Voting AYE: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Yager, Creasey and Scott. Voting NO: None. ABSENT: Smallridge. Motion passed.

12. Motion was made by Commissioner Yager to approve Resolution No. 22-02-913 approving the adoption of the Tennessee Department of Transportation local version of TDOT consultant selection policy (Form 1-2), relative to the consultant selection policy for projects funded in whole or part with funds provided by the Federal Highway Administration or the Tennessee Department of Transportation (EXHIBIT E). Seconded by Commissioner Isbel. Voting AYE: Fritts, Wandell, Jameson, Meredith, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Yager, Creasey and Scott. Voting NO: Waddell. ABSENT: Smallridge. Motion passed.

13. Motion expressing Anderson County Government recognition of the importance of critical broadband infrastructure in facilitating telemedicine, distance learning and telecommuting; And recognition that reliable, affordable broadband service is necessary; and therefore, resolving that Anderson County supports Highland Communications Broadband Grant application to the State of Tennessee in order to serve our citizens and lay a foundation for recovery. Motion to approve by Commissioner McKamey. Second by Commissioner Wandell. Voting AYE: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Yager, Creasey and Scott. Voting NO: None. ABSENT: Smallridge. Motion passed.

14. Motion to authorize a \$250,000 match to any provider awarded a grant in Anderson County from the Tennessee Emergency Broadband Fund-American Rescue Plan program contingent upon Law Director and Finance Department approval for compliance. Motion by Commissioner Isbel. Second by Commissioner Vowell. Voting AYE: Fritts, Wandell, Jameson, Meredith, Anderson, Vowell, Isbel,

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

0082562

DEPARTMENT:

FROM:

Office of Planning & DevelopmentMarjorie Pressley & Mayor Terry FrankDATE 9/6/22

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51720-189	Other Salaries and Wages	\$5,000.00
101-51720-201	Social Security	\$310.00
101-51720-204	Retirement	\$260.00
101-51720-209	S/T Disability	\$34.00
101-51720-210	Unemployment	\$50.00
101-51720-212	Medicare	\$73.00
		<b>\$5,727.00</b>

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-39000	Unassigned Fund Balance	\$5,727.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		<b>\$5,727.00</b>

**Detailed Justification / Explanation:** With increase in new homes & development in Anderson County, we have need for additional building inspection capabilities. Mr. Phillips has achieved certification for residential building inspector and we are requesting a salary adjustment. Certification attached.

17

**What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?** One-time amendment

Please attach additional sheet if more information is needed

**ANDERSON COUNTY GOVERNMENT  
EMPLOYEE PAYROLL TAX & FRINGE BENEFIT CALCULATIONS  
BUDGET YEAR 2022/2023**

(17)

DEPARTMENT: Planning & Development

PREPARED BY: L. Tupper

**Calculations:**

201 Social Security - Multiply Gross Salary by 6.2% (.062)

204 Retirement - Multiply Gross Salary by 5.20% (.0520) for full-time employees

206 Life Insurance - Single coverage \$33.00/year - Family coverage \$45.00/year for full-time employees

207 Medical GOLD - Single \$5,268. Single+1 \$13,368. Family \$15,720 per year for full-time employees

208 Medical SILVER - Single \$5,268. Single+1 \$13,872. Family \$14,712 per year for full-time employees

208 Dental Ins. - Single coverage \$302/year. Family coverage \$589/year for full-time employees

209 Short-term Disability Ins - Salary by 0.49% (.0049) for full time employees

210 Unemployment - First \$7,000 per person by .6% (.006) or \$42 per person per year for full-time employees

212 Medicare - Gross Annual Salary by 1.45% (.0145).

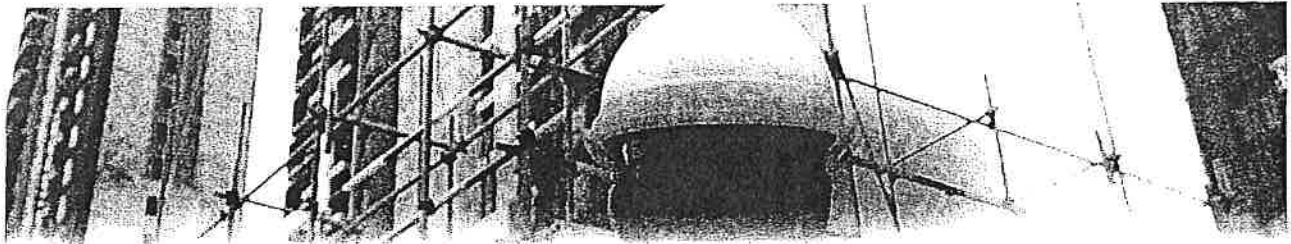
Finance Department will complete codes 206, 207 & 208

Please list employees separately by budget code.

Budget code distinguishes between department head/official, full-time and part-time staff.

Employee Name	Position	Budget Code	Hourly Rate	Gross Annual Salary	Social Security 201	Retirement 204	Life Insurance 206	Medical Insurance 207	Dental Insurance 208	S/T Disability 209	Unemployment 210	Medicare 212
D. Phillips	Building Inspector	101-71720-189	19.16	\$5,000	\$310	\$260				\$34	\$50	\$73
					\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
Total by object code				\$5,000	\$310	\$260	\$0	\$0	\$0	\$34	\$50	\$73

TOTAL \$5,726



Verify

## Verified Candidate



Search Again

Customer Name:

Danny Phillips

Account Number:

10172647

## Certifications:

Initial Certification

08/11/2022

Current Expiration

08/11/2025

Certificate Name

Residential Building Inspector



## Page \_\_\_\_ of \_\_\_\_

### TYPE OF AMENDMENT

0082563

FROM:

Mayor Frank

9/6/22

DC

**What Impact does this amendment/appropriation have on next year's budget (one-time amendment or permanent increase)?** One-time amendment *Please attach additional sheet if more information is needed*

(B)



**STATE OF TENNESSEE  
COMMISSION ON AGING AND DISABILITY**

Andrew Jackson State Office Building  
502 Deaderick Street, 9<sup>th</sup> Floor  
Nashville, Tennessee 37243

James Dunn  
Executive Director

Phone (615) 741-2056  
Fax (615) 741-3309

August 10, 2022

Dear Senior Center Director:

I am pleased to inform you that a grant has been approved in the amount of \$8,000 for your senior center as part of the Tennessee Commission on Aging and Disability's (TCAD) FY22-23 competitive grant process.

As part of this year's state budget, the Tennessee General Assembly allocated \$1,000,000 for senior centers across the state and tasked TCAD with developing a competitive process to distribute the funds.


Senior centers are paramount to the quality of life and independence of our aging Tennesseans, so we established criteria to ensure these dollars impact each area of the state – rural and urban.

Following the Commission's application deadline on August 5, 2022, we received a total of 135 applications representing 89 of Tennessee's 95 counties. After reviewing your application and comparing it with the grant process criteria, your center was selected as one of the 125 centers who met the competitive benchmarks.

If you have questions about the award, please contact Sidney Schuttrow at 615-741-1585 or [Sidney.Schuttrow@tn.gov](mailto:Sidney.Schuttrow@tn.gov).

Congratulations on this monetary award, and I look forward to hearing about what you and your center are able to accomplish with these funds to support Tennessee's aging population.

Sincerely,

  
James Dunn  
Executive Director

## Page \_\_\_\_ of \_\_\_\_

### TYPE OF AMENDMENT

0082564

DATE 9/6/22

DC

19

Please attach additional sheet if more information is needed



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

September 6, 2022

Commissioner Shain Vowell  
Chairman, Anderson County Budget Committee

RE: Items for Discussion

Dear Chairman Vowell and Honorable Members of Budget Committee:

I wish to add the following items under the discussion section.

- SEC A** 1. **TDEC ARP funds.** Anderson County is eligible for a little over \$5 million in ARP funds through TDEC. Each of the cities within Anderson County receive their own direct allocation of wastewater/water/stormwater funds via TDEC. Anderson County Water Authority does not receive its own direct allocation, but is only eligible through Anderson County. Anderson County can:
- Utilize all \$5+ million plus for ACWA for county services only.
  - Utilize a combination of \$5+ million for ACWA and also stormwater for various county stormwater needs/projects, e.g. culverts.
  - Utilize a portion of \$5+ million for ACWA and transfer a portion of funds to all municipalities that operate or systems, or select systems based on need.

If Anderson County does choose to transfer some funds to municipalities, it can choose the amount, and would need to be authorized by resolution. This must be accomplished by the October meeting, at the latest.

- SEC B** 2. **Maintenance personnel** for ancillary facilities. I would like to discuss the concept of a sharing agreement for a carpenter/maintenance position for the County Health Department, Dental Clinic, Animal Shelter, EMS Stations, and Senior Center.

- SEC C** 3. **Requests from Non-Profits from ARP funding.** We currently have two requests for funds for infrastructure from our ARP funds. 1. For Windows for the Child Advocacy Center 2. For a contribution towards trail construction by the Cumberland Trail Conference. How would you like these requests addressed? The Child Advocacy Center

is requesting \$14,000 for estimated cost of replacement. The Cumberland Trails Conference is requesting any contribution towards trail construction.

- a. Do you want to approve the requests directly at budget committee?
- b. Do you want to approve these two requests today?
- c. Do you want to refer to the non-profit committee for recommendation for approval?
- d. Do you want utilize the non-profit committee, but streamline and expedite the process by authorizing an amount for non-profit infrastructure projects that the committee could then distribute. (As an example: for Anderson County's spend plan, \$100,000 will go to non-profit infrastructure projects. The non-profit committee would then accept the applications, meet, and make awards with the knowledge that they can fund various misc. projects with their bank of \$100,0000.)

Best regards,

A handwritten signature in dark ink, appearing to be 'Terry', with a long horizontal flourish extending to the left.

Terry