

**Anderson County Board of Commissioners**  
**Financial Management Committee**  
**Meeting Minutes**

July 11, 2022  
3:30 PM, Room 312

Members Present: Phil Yager (Committee Chair), Chuck Fritts, Gary Long, Terry Frank, Tim Isbel, Rick Meredith, and Dr. Tim Parrott.

Members Absent: None

Meeting Facilitator: Phil Yager (Committee Chair)

Call to Order: The meeting was called to order by Phil Yager (Committee Chair).

I. Travel Policy

Finance Director Robby Holbrook presented, for discussion, ideas for changing the County Travel Policy.

Motion by Dr. Tim Parrott, seconded by Road Superintendent Gary Long, to revise the County's per diem allowance for meals as follows:

Breakfast \$10.00; Lunch \$15.00; Dinner \$25.00. To claim breakfast, travel must begin before 6:00 a.m. To claim dinner, traveler must return after 7:00 p.m. This change will become effective August 1, 2022, and will be communicated to all County Departments, Offices, and Agencies via memorandum from the Finance Director.

Motion passed unanimously by voice vote.

II. Purchasing Policy/Bid Threshold

Finance Director Robby Holbrook presented a request to increase the bid threshold requiring competitive bids from \$20,000 to \$50,000.

Motion by Mayor Terry Frank, seconded by Road Superintendent Gary Long, and passed to increase the bid threshold requiring competitive bids from \$20,000 to \$50,000; and to increase the threshold requiring three (3) competitive quotes to \$10,000 thru \$49,999.

III. Capital Asset Policy

Removed from agenda.

IV. Surplus Equipment Donation

No action taken.

V. Old Business

Finance Director Robby Holbrook presented a request to change the County's Conflict of Interest Policy to be consistent with the current T.C.A 5-21-121. To be effective July 19, 2022.

Motion by Mayor Terry Frank, seconded by Dr. Tim Parrott, to approve the request.

Motion passed unanimously by voice vote.

VI. New Business

Motion by Dr. Tim Parrott, seconded by Commissioner Chuck Fritts, to increase the bid threshold requiring competitive bids for vehicles from \$20,000 to \$50,000. To be effective July 19, 2022.

Motion passed unanimously by voice vote.

VII. Adjourn