
BUDGET COMMITTEE MINUTES
JULY 7, 2022

Members Present:

Shain Vowell, Commissioner – Chairman
Denver Waddell, Commissioner
Bob Smallridge, Commissioner
Robert Jameson, Commissioner
Chuck Fritts, Commissioner
Jerry White, Commissioner

Members Absent:

Catherine Denenberg, Commissioner
Jerry Creasey, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

APPROPRIATIONS REQUIRING FULL COMMISSION
APPROVAL

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$595,597.86
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Decrease Reserve Code:

131-34550	Restricted for Hwy	\$595,597.86
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Justification: To maintain county roads through next budget. This money came from a State Aid reimbursement from June 2022.

Motion by Commissioner Denver Waddell, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Tourism Fund 128 be approved.

Increase Revenue Code:

128-46980	Three Star Grant	\$22,000.00
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Increase Expenditure Codes:

128-58110-302-3STAR	Advertising-Three Star Grant	\$4,500.00
128-58110-799-3STAR	Three Star Grant-Wayfinding Signage	<u>17,500.00</u>
		\$22,000.00

Justification: Increasing revenue and expenses for Three Star Grant projects that include digital advertising and wayfinding signage.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Office on Aging & Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46980-SENR	Other State Grants-Senior Citizens Assistance	\$16,424.49
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Increase Expenditure Codes:

101-56300-348	Postal Charges	\$1,100.00
101-56300-349	Printing, Stationary & Forms	1,500.00
101-56300-399	Other Contracted Services	2,500.00
101-56300-499	Other Supplies & Materials	1,229.49
101-56300-169	Part-Time Help	<u>10,095.00</u>
		\$16,424.49

Justification: The Senior Center recently received a grant contract amendment from the East TN Office on Aging & Disability for additional funds. This appropriation request will allow the AC Senior Center & Office on Aging to print (\$1,500) newsletters and program applications/forms, (\$1,100) for postage, as well as setting up a system for text alerts, and other contracted services (if needed) to create online forms and applications for service (\$2,500). Remaining funds will be used to pay staff who set-up and attend information booths at local events.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, General Administration, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-58500-316	General Capital Projects-Contributions To other Agencies	\$104,204.04
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Increase Expenditure Code:

101-51720-399-PARKS	Other Contracted Services- Comprehensive Parks Plan	\$3,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$3,000.00
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Justification: Anderson County is working on finalizing our Comprehensive Park Plan with Lose Design. I failed to budget for costs such as mileage and printing that we are required to reimburse. This request is to add funding for those costs to the Parks Plan code. Any mileage or materials are itemized via invoicing from Lose Design.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, General Administration, that the following **TRANSFER (major line item)** in Fund 121 be approved.

Increase Expenditure Code:

121-91401-707-GA004	New Witness Rooms/Archives Reconfiguration	\$989,900.00
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Decrease Expenditure Code:

121-58836-790	American Rescue Plan Act Grant #6 ARP Funds	\$989,900.00
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Justification: We received four bids for the construction and completion of the court requested witness rooms, Archives relocation to 1st floor/concrete foundation. Commission has authorized various phases of this project, from room assignment changes to tenant relocations, to architectural fees, to design and ADA. Construction involves reduction of County Clerk space and shift to accommodate archives. All three spaces will be modernized to eliminate existing ADA deficiencies; security will be enhanced for Archives; privacy component added for the County Clerk dealing with confidential information. This request is to award bid.

Motion by Commissioner Robert Jameson, seconded by Commissioner Shain Vowell, to refer to the Anderson County Board of Commissioners with a recommendation for approval.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Chuck Fritts, and passed to amend the motion to defer the item until after the ARP Workshop.

Motion as amended failed. Voting No: Commissioners Robert Jameson and Jerry White

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, to approve original motion. Motion failed.

Voting No: Commissioners Chuck Fritts and Denver Waddell.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, on behalf of District Attorney General-VOCA Grant, that the following **TRANSFER (Payroll Major Line Item)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53600-189-VOCA	Other Salaries & Wages	\$4,714.00
101-53600-201-VOCA	Social Security	291.00
101-53600-204-VOCA	Retirement	282.00
101-53600-207-VOCA	Medical Insurance	4,460.00
101-53600-209-VOCA	S/T Disability	22.00
101-53600-212-VOCA	Employer Medicare	<u>68.00</u>
		\$9,837.00

Decrease Expenditure Codes:

101-53600-349-VOCA	Printing, Stationary & Forms	\$200.00
101-53600-355-VOCA	Travel	1,000.00
101-53600-435-VOCA	Office Supplies	4,896.00
101-53600-499-VOCA	Other Supplies & Materials	2,091.00
101-53600-524-VOCA	Staff Development	1,150.00
101-53600-599-VOCA	Other Chgs (Specific Assistance)	<u>500.00</u>
		\$9,837.00

Justification: Adjust VOCA Victim Witness Coordinators Grant Budget to reflect increases in salary and benefit codes for the final year of the 4-year grant.

Motion by Commissioner Denver Waddell, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Payne, EMA Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54410-799-EMPG	Civil Defense-Other Capital Outlay- Emergency Management Performance Grant	\$100,000.00
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Increase Revenue Code:

101-47401-EMPG	American Rescue Plan Act Grant #1 – Emergency Management Performance Grant	\$50,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	<u>\$50,000.00</u>
		\$100,000.00

Justification: EMA has opportunity for an EMPG ARPA Grant for \$100,000. It would be a 50/50 match for the County. EMA will purchase air packs with the grant.

Motion by Commissioner Robert Jameson, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** General Fund 101 be approved.

Increase Expenditure Code:

101-54420-316-VFDS	Rescue Squad-Contributions-Stipends	\$12,500.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$12,500.00
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Justification: Stipends for gas and contributions for those that worked the fires in Andersonville and Marlow.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of Commissioners with a recommendation for approval.

SECTION A, EMA Grant Opportunity

EMA Director Steve Payne presented a request for \$50,000.00 in County matching funds that will allow EMA to apply for an additional \$50,000.00 through TEMA's 2021 EMPG ARPA Award. These funds will be used to purchase new air packs.

This is reflected as the "9th item" above.

SECTION B, New Business

None

SECTION C, Old Business

Finance Director Robby Holbrook presented a request for providing a gas stipend and donation to the Anderson County Rescue Squad.

This is reflected as the "10th item" above.

Chairman Shane Vowell presented a request on behalf of the Drug Court for \$15,000.00 from the General Fund Unassigned Fund Balance (101-39000) to fund a temporary Licensed Alcohol and Drug Abuse Counselor position.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, to refer to the Anderson County Board of Commissioners with a recommendation for approval.

Motion failed Voting No: Commissioners Chuck Fritts and Denver Waddell.

Meeting Adjourned.

Robby Holbrook, Finance Director