
BUDGET COMMITTEE MINUTES
MAY 5, 2022

Members Present:

Shain Vowell, Commissioner – Chairman
Denver Waddell, Commissioner
Catherine Denenberg, Commissioner
Jerry Creasey, Commissioner
Bob Smallridge, Commissioner
Robert Jameson, Commissioner

Members Absent:

Chuck Fritts, Commissioner
Jerry White, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Information Technology, that the following **TRANSFER** in ARP Fund 121 be approved.

Increase Expenditure Code:

121-91401-708-GA002	ARP-Communications Equipment	\$15,182.53
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Decrease Expenditure Code:

121-58836-790	ARP Funds	\$15,182.53
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Justification: This request is to appropriate funds to create a technology solution for Room 118A to enable audio & video recording, presentation systems, video conferencing, enterprise room control, video walls, and language transition connectivity. This quote was the lowest estimate among the various vendors contacted. Following completion, the room will enter next phase which will be installation of Assistive Listening System in coordination with the ADA committee. One time amendment, however, there is an annual \$350.00 license.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer requests.

Voting No: Commissioner Denver Waddell

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, AC Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-355-4000	Travel	\$170.00
115-56500-499-4000	Other Supplies/Miscellaneous	1.01
115-56500-524-4000	Staff Development	1.79
115-56500-320-4000	Dues & Membership	<u>30.00</u>
		202.80

Increase Expenditure Codes:

115-56500-307-4000	Communications	\$190.80
115-56500-432-4000	Book Purchases	<u>12.00</u>
		\$202.80

Justification: Funds to be transferred into Communications to cover shortfall of \$190.80. Remaining funds to be used for book purchases.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-708	Communication Equipment	\$14,885.00
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Increase Expenditure Codes:

118-55130-434	Natural Gas	\$3,750.00
118-55130-452	Utilities	1,000.00
118-55130-524	Staff Development	7,300.00
118-55130-709	Data Processing Equipment	2,500.00
118-55130-317	Data Processing Services	<u>335.00</u>
		\$14,885.00

Justification: Delaying purchase of new radios, offset by other expenses. Utilities and natural gas costs have increased. Purchasing new textbooks for upcoming EMT and AEMT classes. Have some iPads and computers that are outdated and need to be replaced. Balancing our data processing services to close the year out.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **TRANSFER** in Self Insurance Fund 263 be approved.

Increase Expenditure Codes:

263-51900-399-PRES	Other G & A-Other Contracted Svcs-Prescriptions	\$13,000.00
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263-51900-399-TELE	Other G & A-Other Contracted Svcs-Telehealth	<u>6,000.00</u>
		\$19,000.00

Decrease Expenditure Code:

263-51900-399-BCBS	Other G & A-Other Contracted Svcs-Bluecross Blueshield	\$19,000.00
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Justification: Due to higher than anticipated usage, administrative costs for Telehealth and Prescription Services have exceeded the original estimate. This transfer is necessary to ensure that there are enough funds in the appropriate cost centers to finish the FY.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Leon Jaquet, Veteran Service, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-58300-399	Veterans Service-Contracted Services	\$500.00
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Decrease Expenditure Code:

101-58300-348	Veterans Service-Postal Charges	\$500.00
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Justification: Transfer of funds due to potential shortage prior to end of FY.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Jeffers-Whitaker, Human Resource & Risk Management, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51310-435	Office Supplies	\$2,100.00
101-51310-348	Postal Charges	<u>50.00</u>
		2,150.00

Decrease Expenditure Codes:

101-51310-355	Travel	\$1,000.00
101-51310-320	Dues & Memberships	150.00
101-51310-524	Staff Development	<u>1,000.00</u>
		\$2,150.00

Justification: An increase in office supplies is requested to cover the cost of printer paper and ink as well as other needed office materials to meet the training needs as well as ACG employee orientations and insurance open enrollment. Postal charges have increased this year as well. Both of these needs have increased due to the high turnover rate. The HR budget does have funding in

another line item in which a transfer can be performed to cover the cost for the office supplies and postage required for the HR Office to function properly.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code

101-53100-310	Contracts w/Public Agencies	\$1,500.00
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Increase Expenditure Code:

101-53100-349	Printing	\$1,500.00
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Justification: To transfer money into printing code to purchase printed supplies (envelopes.etc.).

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-53100-337	Maintenance & Repair Services	\$4,000.00
101-53100-355	Travel	<u>1,000.00</u>
		\$5,000.00

Increase Expenditure Code:

101-53100-711	Furniture & Fixtures	\$5,000.00
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Justification: To transfer money to purchase outdated and broken office chairs and fixtures.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-425	Gasoline	\$1,500.00
101-54900-451	Uniforms	1,500.00
101-54900-307-0100	Cell Phones	200.00
101-54900-307-0200	Internet	<u>200.00</u>
		\$3,400.00

Decrease Expenditure Code:

101-54900-524	Staff Development	\$3,400.00
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Justification: Raising fuel cost to align line items for year-end 2022.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52100-206	Finance-Life Insurance	\$40.00
101-52100-207	Finance-Medical Insurance	2,000.00
101-52100-208	Finance-Dental Insurance	<u>300.00</u>
		\$2,340.00

Decrease Expenditure Codes:

101-52100-201	Finance-Social Security	\$2,000.00
101-52100-212	Finance-Medicare	<u>340.00</u>
		\$2,340.00

Justification: Transferring funds to balance benefit codes for remainder of year. With employee turnover sometimes our health, dental and life insurances will change with new employees.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Purchasing, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-52200-201	Purchasing-Social Security	\$375.00
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Increase Expenditure Codes:

101-52200-207	Purchasing-Medical Insurance	\$50.00
101-52200-208	Purchasing-Dental Insurance	300.00
101-52200-206	Purchasing-Life Insurance	<u>25.00</u>
		\$375.00

Justification: Transferring funds to balance benefit codes for this fiscal year.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 12th ITEM to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52100-709	Finance-Data Processing Equipment	\$4,800.00
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Decrease Expenditure Codes:

101-52100-320	Finance-Memberships & Dues	\$180.00
101-52100-332	Finance-Legal Notices	300.00
101-52100-355	Finance-Travel	2,500.00
101-52100-524	Finance-Staff Development	<u>1,820.00</u>
		\$4,800.00

Justification: Transferring funds to replace a failed switch in Finance and other possible emergency repairs. This failed switch is creating delay issues with our backups for IT. The additional funds in travel and staff development are due to State of Tennessee reimbursements for CCFO classes. IT Director Brian Young has approved this purchase.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51600-355	Travel	\$910.00
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Decrease Expenditure Codes:

101-51600-337	Maintenance and Repair	\$600.00
101-51600-524	Staff Development	<u>310.00</u>
		\$910.00

Justification: For Register's spring conference and CCFO graduation through the Controller's Office. Register's Conference is at Pickwick Landing Park and CCFO Graduation is in Nashville.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Senior Center, that the following **TRANSFER** in General Fund 101 be approved

Increase Expenditure Codes:

101-56300-204	Senior Center-Retirement	\$50.00
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101-56300-210	Senior Center-Unemployment	<u>50.00</u>
		\$100.00

Decrease Expenditure Code:

101-56300-201	Senior Center-Unemployment	\$100.00
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Justification: Transferring funds to clean up benefit codes for year end.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Laura Clark, Agricultural Extension, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-57100-399	Appropriation	\$967.35
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Decrease Expenditure Codes:

101-57100-435	Office Supplies	\$6.95
101-57100-499	Educ. & Demo Materials	56.00
101-57100-524	Staff Development	4.40
101-57100-709	Data Processing Equipment	<u>900.00</u>
		\$967.35

Justification: Money was transferred into data processing last month to cover the cost of purchasing a new computer for the new staff member starting July 1, 2022. I was able to secure funding from TSU for the computer instead of having the county pay for it. Moving to appropriation to cover salary adjustments made by UT this year.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Alley, Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-524	Staff Development	\$4,000.00
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Decrease Expenditure Codes:

101-52300-334	Maintenance Agreements	\$1,970.00
101-52300-349	Printing, Stationery, Forms	500.00
101-52300-425	Gas	750.00
101-52300-201	Social Security	<u>780.00</u>
		\$4,000.00

Justification: To move money for training of two new employees.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Janis Williford & Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52400-399	Other Contracted Services	\$200.00
101-52400-348	Postage	<u>1,000.00</u>
		\$1,200.00

Decrease Expenditure Code:

101-52400-307-0200	Internet Services	\$1,200.00
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Justification: Needing money for Postage. Removing of glass portion in front office.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kathryn Price, Health Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72120-355	Travel	\$3,000.00
141-72120-524	Staff Development	<u>1,200.00</u>
		\$4,200.00

Decrease Expenditure Codes:

141-72120-413	Drugs & Other Medical Supplies	\$3,000.00
141-72120-499	Other Materials and Supplies	1,000.00
141-72120-790	Other Equipment	<u>200.00</u>
		\$4,200.00

Justification: To transfer funds for nursing staff travel for summer school and conference registrations for National Association of School Nurses and East Tennessee Children's Hospital School Nurse Conferences.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steven Payne, EMA, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54410-719 Office Equipment \$6,908.00

Increase Expenditure Code:

101-54410-708 Communications Equipment \$6,908.00

Justification: To purchase portable radios.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Revenue Code:

141-48990 Other Revenue \$14,000.00

Increase Expenditure Code:

141-71100-429 Instructional Materials and Supplies \$14,000.00

Justification: To appropriate the TN SySTEM (Science, Technology, Engineering and Math) grant awarded to Clinton High (\$5,000); ACCTC (\$2,500); Claxton Elementary (\$1500); and Norwood Elementary (\$5000). Battelle is the sponsor of this grant award.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs-Learning Camp-Summer, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71150-116 Teachers \$128,000.00
141-71150-131 Medical Personnel 3,600.00
141-71150-163 Educational Assistants 40,960.00
141-71150-165 Cafeteria Personnel 3,600.00
141-71150-201 Social Security 10,921.92

141-71150-204	State Retirement	15,832.47
141-71150-212	Medicare	2,554.32
141-71150-355	Travel	315.52
141-71150-422	Food Supplies	121.22
141-71150-429	Instructional Supplies & Materials	<u>152,316.50</u>
		\$358,221.95

Increase Revenue Codes:

141-46590	Learning Program-Summer	\$247,173.15
141-47590	Learning Program-Summer	<u>111,048.80</u>
		\$358,221.95

Justification: To appropriate the Summer Learning Camp grant serving elementary at risk students, grades 1 through 5. Subject areas to be addressed include reading, mathematics and English language arts.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Katrina Oakley, Federal Programs-Learning Camp-Stream, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71150-116	Teachers	\$32,000.00
141-71150-189	Other Salaries & Wages	4,224.00
141-71150-201	Social Security	2,245.89
141-71150-204	State Retirement	3,720.20
141-71150-212	Medicare	525.25
141-71150-422	Food Supplies	5,000.00
141-71150-429	Instructional Supplies & Materials	<u>54,633.79</u>
		\$102,349.13

Increase Revenue Codes:

141-46590	Learning Program-Stream	\$70,620.90
141-47590	Learning Program-Stream	<u>31,728.23</u>
		\$102,349.13

Justification: To appropriate the Stream Summer Learning Program grant serving elementary at risk students, grades 1 through 5. Subject areas to be addressed include reading mathematics and English language arts.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Suzi Schmidt, Federal Programs-Learning Camp-Bridge, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71150-116	Teachers	\$48,000.00
141-71150-131	Medical Personnel	7,200.00
141-71150-163	Education Assistants	8,960.00
141-71150-165	Cafeteria Personnel	3,600.00
141-71150-201	Social Security	4,201.12
141-71150-204	State Retirement	6,321.99
141-71150-212	Medicare	982.52
141-71150-429	Instructional Supplies & Materials	<u>86,764.74</u>
		\$166,030.37

Increase Revenue Code:

141-46590	Learning Camp-Bridge	\$114,560.96
141-47590	Learning Camp-Bridge	<u>51,469.41</u>
		\$166,030.37

Justification: To appropriate the Bridge Summer Learning Camp grant serving middle school at risk students, grades 6 through 8. Subject areas to be addressed include reading, mathematics and English language arts.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$100,000.00
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(Amendment will be from 141-34615 Committed for Finance and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

141-99100-590	Operating Transfers to Other Funds	\$100,000.00
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Justification: To appropriate funds for operating transfer from General Purpose School fund to Employee Child Care fund. This transfer will provide funds for an additional ECC classroom and operating costs. The ECC classroom will be located at Andersonville Elementary for convenience to staff members living or working in that area.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (MAJOR LINE ITEM)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71100-207	Regular Instruction Medical Insurance	\$105,000.00
141-72110-207	Attendance Medical Insurance	3,000.00
141-72210-207	Regular Instruction Support Medical Insurance	25,000.00
141-72250-207	Technology Medical Insurance	<u>20,000.00</u>
		\$153,000.00

Decrease Expenditure Code:

141-71100-211	Local Retirement	\$153,000.00
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Justification: To transfer funds to balance health insurance costs within the General Purpose School Fund.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (PAYROLL)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72120-355-COSH	Coordinated School Health Travel	\$780.51
141-72120-499-COSH	Coordinated School Health Materials & Supplies	<u>2,510.00</u>
		\$3,290.51

Decrease Expenditure Codes:

141-72120-189-COSH	Coordinated School Health Other Salaries And Wages	\$2,510.00
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141-72120-348-COSH	Coordinated School Health Postage	100.00
141-72120-349-COSH	Coordinated School Health Printing	500.00
141-72120-524-COSH	Coordinated School Health Staff	<u>180.51</u>
	Development	\$3,290.51

Justification: To transfer funds to provide travel reimbursements for local travel and required State Coordinated School Health meetings. Unused salary funds will be used for needed materials and supplies for Coordinated School Health projects to address action plan items.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 26th ITEM to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (PAYROLL MAJOR LINE ITEM)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71100-214	Termination Benefits	\$13,500.00
141-71100-217	Retirement-Hybrid Stabilization	62,000.00
141-72310-510	Trustee's Commission	65,000.00
141-72410-204	State Retirement	220,000.00
141-72610-434	Natural Gas	40,000.00
141-72610-454	Water and Sewer	34,000.00
141-72620-425	Gasoline	<u>60,000.00</u>
		\$494,500.00

Decrease Expenditure Codes:

141-71100-211	Local Retirement	\$75,500.00
141-72120-131-9099	Nurses Salaries	220,000.00
141-72310-513	Worker's Compensation	65,000.00
141-72220-207	Special Education Support Medical Insurance	20,000.00
141-72410-207	Principal Medical Insurance	20,000.00
141-72610-207	Operations Medical Insurance	20,000.00
141-72620-207	Maintenance Medical Insurance	<u>74,000.00</u>
		\$494,500.00

Justification: To transfer funds for retirement and health insurance benefits, anticipated trustee's commissions, gasoline, and increased utility needs for natural gas and water/sewer costs for remainder of year.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting No: Commissioner Denver Waddell

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, AC Library Board, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-2000	Local Restricted Reserve	\$1,200.00
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Increase Expenditure Code:

115-56500-499-2001	Other Supplies	\$1,200.00
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Justification: This is to purchase new library cards. We're coming to the end of our current run of them.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-63100-499	Other Operating Supplies	\$15,000.00
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Decrease Reserve Code:

131-34550	Restricted For Hwy	\$15,000.00
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Justification: To maintain county roads through next budget.

Motion by Commissioner Robert Jameson, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-62000-443	Road Signs	\$10,000.00
131-63100-336	Maintenance & Repairs	20,000.00
131-65000-510	Trustee Commission	<u>20,000.00</u>
		\$50,000.00

Decrease Reserve Code:

131-34550 Restricted For Hwy \$50,000.00

Justification: To maintain county roads through next budget.

Motion by Commissioner Robert Jameson, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **APPROPRIATION** in Solid Waste Fund 116 be approved.

Decrease Reserve Code:

116-34530	Restricted For Public Health & Welfare	\$34,500.00
171-34575	Restricted For Capital Outlay	<u>2,500.00</u>
		\$37,000.00

Increase Expenditure Codes:

171-91190-791-WVCC	Wolf Valley CC Project	\$2,500.00
116-55759-312	Other Waste Disposal-Contracts With Private Agencies	19,500.00
116-55754-312	Landfill Operation & Maintenance	<u>15,000.00</u>
	Contracts with Private Agencies	\$37,000.00

Justification:

171-91190-791-WVCC-Funds are to cover unanticipated cost for electrical components (3 Phase Breaker Panel) and extra installation work due to production delays that would have delayed shipment until July of 2022. Replacement parts were more expensive and required work adjustment for installation.

116-55759-312- Funds are to cover continued increase of Waste Tires at COVID year levels, the current year budget had anticipated a drop to Pre-COVID levels of Waste Tires that has not occurred. This issue has been addressed in the 2022-2023 Budget.

116-55754-312- Funds are to cover anticipated levels of Landfill Disposal for remaining three months of current fiscal year. Current budget had anticipated a 2% CPI increase (Budgeting in January 2021) CPI increase was at 3.8%. There have been several months of lower than expected disposal and these funds are a precaution to insure end of year costs are met. There is a good chance that all of these funds may not be needed, and any remaining funds will be returned to the Solid Waste Reserve Fund balance at the end of the FY.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51240-167	Conservation Commission-Maintenance Personnel	\$1,200.00
101-51240-206	Conservation Commission-Life Insurance	15.00
101-51240-207	Conservation Commission-Medical Insurance	1,300.00
101-51240-208	Conservation Commission-Dental Insurance	275.00
101-51240-210	Conservation Commission-Unemployment	30.00
101-51240-307	Conservation Commission-Communication	400.00
101-51240-338	Conservation Commission-Maint. & Repair Service-Vehicle	1,750.00
101-51240-351	Conservation Commission-Rentals	750.00
101-51240-425	Conservation Commission-Gas	5,000.00
101-51240-434	Conservation Commission-Natural Gas	350.00
101-51240-454	Conservation Commission-Water & Sewer	800.00
101-51240-499	Conservation Commission-Other Supplies & Materials	<u>3,130.00</u> \$15,000.00

Increase Revenue Code:

101-43340	Recreation Fees	\$15,000.00
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Justification: Increasing revenue to fund additional cost at the Parks. Revenue collections are currently at \$100,000 and expecting a \$50,000 for May & June with a budget of only \$130,000.00. Several budget items have increased this fiscal year that are due to the increase in the cost of fuel. 338- To pay for charges from Motor Pool for maintenance of older truck. 167- An accrual was not included in the budget. 499-To pay for smaller items at the Parks that were stolen in robbery and not included in insurance recovery.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Jerry Creasey, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Johnny Alley, Property Assessor, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-331	Legal Services	\$10,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$10,000.00
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(Amendment will be from 141-34615-1000 Committed-Property Assessor-Audit and a JE will replenish the reserve for 39000)

Justification: Need more money in legal services for ongoing appeals.

Motion by Commissioner Jerry Creasey, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Johnny Alley, Property Assessor, that the following **TRANSFER (PAYROLL)** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-711	Property Assessor-Furniture & Fixtures	\$43,719.69
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Decrease Expenditure Codes:

101-52300-106	Property Assessor-Deputy Assessors	\$30,000.00
101-52300-169	Property Assessor-Part Time	10,000.00
101-52300-719	Property Assessor-Office Equipment	<u>3,719.69</u>
		\$43,719.69

Justification: Property Assessor is restructuring and reorganizing their office to better meet both employee and citizen needs, which was first realized during COVID. Purchasing flooring and new office furniture. I have received 3 quotes with the lowest around \$28,000 and the highest a little over \$32,000.00. The money is available in this year's salary codes. We are also receiving an additional \$45,000 of revenue each year from the cities for reappraisal cost, and that money has been earmarked to be used by the Assessor's office.

Motion by Commissioner Jerry Creasey, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Buildings & Grounds, that the following **TRANSFER (PAYROLL)** in General Fund 101 be approved.

Increase Expenditures Codes:

101-51800-167	Maintenance Personnel	\$9,405.00
101-51800-204	State Retirement	50.00
101-51800-206	Life Insurance	30.00
101-51800-207	Medical Insurance	2,917.32
101-51800-208	Dental Insurance	121.09
101-51800-415-2000	Electricity	300.00
101-51800-434-2000	Natural Gas	<u>200.00</u>

		\$13,023.41
<u>Decrease Expenditure Codes:</u>		
101-51800-169	Part-Time Help	\$12,523.41
101-51800-434	Natural Gas	<u>500.00</u>
		\$13,023.41

Justification: Hired full time position, mid-year didn't use PT Funds. Finish FY out with balanced utility codes. Budgeted correctly in FY 2023.

Motion by Commissioner Robert Jameson, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Office of Aging & Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

<u>Increase Revenue Code:</u>		
101-46980-SENR	Other State Grants-Sr. Citizens Assistance	\$17,045.00

<u>Increase Expenditure Codes:</u>		
101-56300-348	Postal Charges	\$1,100.00
101-56300-349	Printing, Stationery & Forms	1,500.00
101-56300-399	Other Contracted Services	2,500.00
101-56300-499	Other Supplies & Materials	1,850.00
101-56300-169	Part-Time Help	<u>10,095.00</u>
		\$17,045.00

Justification: The Senior Center recently received a grant contract amendment from the East TN Office on Aging & Disability for additional funds. This appropriation request will allow the AC Senior Center & Office on Aging to print (\$1,500) newsletters and program applications/forms, (\$1,100) for postage, as well as setting up a system for text alerts, and other contracted services (if needed) to create online forms and applications for service (\$2,500). Remaining funds will be used to pay staff who set up and attend information booths at local events.

Motion by Commissioner Jerry Creasey, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Conservation/Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

<u>Increase Expenditure Code:</u>		
101-51240-455	Conservation Commission-Wood Products	\$4,500.00

Decrease Reserve Code:

101-39000 Unassigned Fund Balance \$4,500.00

Justification: Additional cost of mulch for Claxton playground. Conservation only has \$1,500 in their budget for this product.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52100-119 Finance-Accounting Personnel \$10,000.00

Decrease Reserve Code:

101-39000 Unassigned Fund Balance \$10,000.00

Justification: Finance Committee made a motion to approve the job description and recommend a new Grant Coordinator position for Anderson County. Several surrounding counties already have this position and to compete with the growing number of requirements for Grants it is necessary to move forward with this position. This position will also search and apply for new grants for Anderson County, essentially paying for the position itself. Finance budget already has \$40,000 available due to an unfilled position.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, Volunteer Fire Depts. Stipend

Finance Director Robby Holbrook presented a referral from the Operations Committee to give a one-time stipend of \$5,000.00 to each of the five Volunteer Fire Departments for their assistance with the Andersonville fires. Funding in the amount of \$25,000.00 will come from Fund 101-39000 -Unassigned Fund Balance.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to County Commission with a recommendation for approval.

Motion Passed unanimously via voice vote.

Commissioner Shain Vowell presented a request from the Fire Commission for one-time funding in the amount \$7,500.00 to each of the five Volunteer Fire Departments to assist with the rising cost of fuel. Funding in the amount of \$37,500.00 will come from Fund 101-39000 -Unassigned Fund Balance.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Jerry Creasey, and passed to refer to County Commission with a recommendation for approval.

Motion Passed unanimously via voice vote.

SECTION B, Norris Water & Sewer System

Mayor Terry Frank presented, for discussion, a request on behalf of the Mayor of Norris for \$200,000.00 in funding to help address sewer system deficiencies. If approved this amount would be deducted from any future distribution of American Rescue Plan Water and Sewer Funds from the county to Norris. No action taken.

SECTION C, Senior Center Construction Project

Mayor Terry Frank presented a request for \$115,628.00 in funding to complete the kitchen at the Senior Center. Funding would come from American Rescue Plan funds.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry Creasey, and passed to refer to County Commission with a recommendation for approval.

Motion Passed via voice vote. Voting Yes: Commissioners Catherine Denenberg, Shain Vowell, Bob Smallridge, Robert Jameson, and Jerry Creasey. Voting No: Commissioner Denver Waddell.

SECTION D, 22/23 Proposed Budgets

Finance Director Robby Holbrook presented the remaining proposed departmental budget requests; and Director of Schools Dr. Tim Parrott presented the proposed School Budget request.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to accept the proposed School budget for Fund 141 –General Purpose School.

Motion Passed unanimously via voice vote.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to accept the proposed budgets for Funds 116-Solid Waste, 131-Highway, 143-Cafeteria, 151-General Debt Service, 152-Rural Debt Service, 156-Education Debt Service, 171-General Capital Projects, 177-Educational Capital Projects & 263-Self-Insurance Fund.

Motion Passed unanimously via voice vote.

Finance Director Robby Holbrook presented options to address the budget deficit in Fund 116-Solid Waste.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Jerry Creasey, and passed to move \$0.01 (one penny) of the tax levy from Fund 171-General Capital Projects to Fund 116-Solid Waste.

Motion Passed via voice vote. Voting No: Commissioner Bob Smallridge.

Finance Director Robby Holbrook presented an option to address the budget deficit in Fund 118-EMS.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to absorb the budget deficit with the EMS fund balance and use American Rescue Plan funds for EMS capital needs.

Motion Passed unanimously via voice vote.

Finance Director Robby Holbrook presented options for employee compensation rate increases.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to approve a 5% (five-percent) FY22-23 compensation rate increase for all current, permanent full-time county employees that have not already received an increase in the previously approved budgets.

Motion Passed via voice vote. Voting Yes: Commissioners Catherine Denenberg, Bob Smallridge, Robert Jameson, and Jerry Creasey.
Abstaining for Cause: Commissioners Denver Waddell and Shain Vowell.

SECTION E, New Business

Finance Director Robby Holbrook presented a budget amendment on behalf of EMA Director Steven Payne for the purchase of portable radios.

This is reflected as the 38th item above

SECTION E, Old Business

None.

Meeting Adjourned.

Robby Holbrook, Finance Director