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## BUDGET COMMITTEE MINUTES

### MARCH 10, 2022

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#### Members Present:

Shain Vowell, Commissioner – Chairman  
Denver Waddell, Commissioner  
Catherine Denenberg, Commissioner  
Jerry Creasey, Commissioner  
Bob Smallridge, Commissioner  
Jerry White, Commissioner  
Robert Jameson, Commissioner

Members Absent: Chuck Fritts, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

## TRANSFERS (Approved through Consent Agenda)

**THE 1<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

#### Decrease Expenditure Codes:

118-55130-399	Other Contracted Services	\$6,600.00
118-55130-499	Other Supplies and Materials	500.00
118-55130-711	Furniture and Fixtures	<u>500.00</u>
		\$7,600.00

#### Increase Expenditure Codes:

118-55130-338	Repairs and Maintenance Vehicles	\$2,600.00
118-55130-388-1000	Repairs and Maintenance Vehicles	4,000.00
118-55130-453	Vehicle Parts	<u>1,000.00</u>
		\$7,600.00

Justification: Adding to vehicle maintenance codes, having an increase in work and parts for ambulances.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 2<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-708	Communication Equipment	\$27,500.00
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Increase Expenditure Code:

118-55130-425	Gasoline	\$27,500.00
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Justification: Price of gasoline has increased, call volume is also much higher than previous increasing our use of gasoline. Five year average for EMS was \$118,000, anticipate this year to be close to \$190,000, which we will be back for more transfers in the coming months. Delaying purchase of new radios for ambulances due to the rising cost of gasoline. Radio purchases are necessary, we will need to make that purchase in the future.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 3<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-307	Communication	\$4,500.00
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Increase Expenditure Codes:

118-55130-307-0100	Communication-Cellular	\$3,200.00
118-55130-307-0200	Communication-Internet	<u>1,300.00</u>
		\$4,500.00

Justification: Balancing out communication codes to hopefully get us through the end of the year.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 4<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in Drug Fund 122 be approved.

Increase Expenditure Code:

122-54150-451	Uniforms	\$500.00
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Decrease Expenditure Code:

122-54150-340	Medical Services	\$500.00
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Justification: To purchase provide uniform money for new ACSO Drug Task Force members.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 5<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-414	Duplicating Supplies	\$1,000.00
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Decrease Expenditure Code:

101-54110-435	Travel	\$1,000.00
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Justification: This amendment will cover the remainder of the year for our copy machines.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 6<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-340	Medical Services	\$2,000.00
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Decrease Expenditure Code:

101-54110-336	Radio Maintenance	\$2,000.00
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Justification: This amendment covers the required psychological and physical exams for new employees.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 7<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54490-414	Duplicating Supplies	\$500.00
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Decrease Expenditure Code:

101-54490-499	Other Supplies	\$500.00
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Justification: This amendment will cover copying costs for our dispatch center for the remainder of the year.



Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 8<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-335	Building Maintenance	\$2,000.00
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Decrease Expenditure Codes:

101-54210-349	Printing	\$1,000.00
101-54210-421	Food Prep Supplies	<u>1,000.00</u>
		\$2,000.00

Justification: This amendment covers building maintenance supplies at the Detention facility for the remainder of the year.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 9<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-307	Conservation Commission- Communication	\$1,100.00
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Decrease Expenditure Code:

101-51240-452	Conservation Commission- Utilities	\$1,100.00
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Justification: Cable and internet was purchased for VRBO rental and the cost increased.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 10<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Preservation of Records, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51910-355	Preservation of Records-Travel	\$500.00
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Decrease Expenditure Code:

101-51910-499-3002	Preservation of Records-Other Supplies & Materials	\$500.00
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*Justification:* This request is to cover travel expenses for the county archivist who was selected, by the TN State Library and Archives, to attend the spring 2022 session of the Tennessee Archives Institute, March 21-22, 2022, in Nashville, TN.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 11<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Wade Haney, Office of Technology, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72250-499	Other Supplies and Materials	\$25,000.00
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Increase Expenditure Code:

141-72250-718	Motor Vehicles	\$25,000.00
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*Justification:* To transfer funds for purchase of vehicle to replace 20 year old van in day to day to support technology within Anderson County Schools.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 12<sup>th</sup> ITEM** to be presented to the Anderson County Budget Committee, was a written request from Wade Haney, Office of Technology, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Decrease Expenditure Code:

141-72250-399	Other Contracted Services	\$4,350.00
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Increase Expenditure Codes:

141-72250-355	Travel	\$2,000.00
141-72250-524	Professional Development	<u>2,350.00</u>
		\$4,350.00

*Justification:* To transfer funds for travel to attend Gabbart Communications Conference and funds for memberships in Tennessee Educational Technology Association. Gabbart Communications Conference will be held June 12-14 in Durant, Oklahoma. This organization hosts the Anderson County Schools website and provides communication training which benefits not only the ACS website users but also Channel 95 users. Memberships in TETA for our technology staff allow attendance to state conferences at a reduced conference rate.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 13<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72310-399	Other Contracted Services	\$10,000.00
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Decrease Expenditure Code:

141-72310-513	Workers Compensation Insurance	\$10,000.00
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*Justification:* To transfer funds as needed for contracted services such as copier contracts and TSBA online policy maintenance.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

**THE 34<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **TRANSFER** in General Fund 101 be approved

Decrease Expenditure Code:

101-53500-355-1000	Juvenile Court-Travel	\$1,000.00
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Increase Expenditure Code:

101-53500-351-1000	Juvenile Court-Rentals	\$1,000.00
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*Justification:* Due to COVID we are out of our monies to pay Canon for the copiers. We have had to reset a significant amount of cases, which has increased our use of our copies made.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer requests.

## **APPROPRIATIONS      REQUIRING      FULL      COMMISSION APPROVAL**

**THE 14<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **TRANSFER (PAYROLL/ MAJOR LINE ITEM)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71200-163	Special Education-Educational Assistants	\$60,000.00
141-71200-171	Special Education-Speech Pathologists	128,509.00



141-72110-105	Attendance Director	300.00
141-72120-105-COSH	Health Services Director- Coordinated School Health	4,000.00
141-72130-130	Other Student Support Social Workers	58,000.00
141-72210-189	Regular Instructional Support Other Salaries and Wages	48,000.00
141-72220-124	Special Education Support School Psychologists	46,000.00
141-72220-162	Special Education Support Clerical Support	13,000.00
141-72230-105	Vocational Education Director	1,800.00
141-72410-104	Principal Salary	115,000.00
141-72410-139	Assistant Principal Salary	416,000.00
141-72410-161	School Secretary Salary	108,000.00
141-72610-189	Operations Other Salaries and Wages	25,000.00
141-72620-105	Maintenance Director	2,200.00
141-72620-161	Maintenance Secretary Salary	21,000.00
141-72710-162	Transportation Clerical Support	<u>21,000.00</u>
		\$1,067,809.00
<u>Decrease Expenditure Code:</u>		
141-71100-116	Regular Instruction Teacher Salary	\$662,000.00
141-71100-128	Regular Instruction Homebound Teacher Salary	64,509.00
141-71100-163	Regular Instruction Educational Assistants	30,000.00
141-71200-116	Special Education Teacher Salary	48,000.00
141-71200-128	Special Education Homebound Teacher Salary	12,000.00
141-72110-162	Attendance Clerical Support	300.00
141-72120-131	Health Services Medical Personnel	106,000.00
141-72210-162	Regular Instruction Support Clerical Support	25,000.00
141-72220-105	Special Education Support Director	14,000.00
141-72220-131	Special Education Support Medical Personnel	22,000.00
141-72220-189	Special Education Support and Other Salaries	13,000.00
141-72230-189	Vocational Education Support Other Salaries and Wages	1,800.00
141-72610-166	Operations Custodial Personnel	<u>69,200.00</u>
		\$1,067,809.00

Justification: To transfer funds to balance payroll codes within the General Purpose School Fund. Several positions have been transferred within budget to accommodate new programs while others have been budgeted in an incorrect category. We are currently working to align with state guidelines required by Department of Education and Comptroller's Office. Benefits will be reconciled with a later amendment.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 15<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$12,000.00
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**(Amendment will be from 141-34660 Committed for Instruction and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

141-72210-355	Regular Instructional Support-Travel	\$12,000.00
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Justification: To appropriate funds to reimburse expenses for meals for Anderson County Employees attending the Professional Learning Communities at Work Institute in Charlotte, North Carolina in June. Several programs are contributing to the cost of this conference which will benefit our instructional program.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 16<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition, that the following **APPROPRIATION** in Central Cafeteria Fund 143 be approved.

Increase Revenue Code:

143-47114	Food Service-USDA	\$350,000.00
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Increase Expenditure Codes:

143-73100-422	Food Service-Food Supplies	\$100,000.00
143-73100-524	Food Service-Staff Development	4,000.00
143-73100-709	Food Service-Data Processing Equipment	51,000.00



143-73100-710	Food Service-Food Supplies	<u>195,000.00</u>
		\$350,000.00

Justification: A. Higher reimbursement rates went in to effect in January 2022.  
 B. Food cost increase for the year are at 7-10% and this reflects that estimate.  
 C. Additional Planned Training.  
 D. New equipment and software for Point of Sale and Back of House.  
 E. Food Service Equipment can be bought if it becomes available, but in the next amendment this will be adjusted back down \$100k.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 17<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition, that the following **APPROPRIATION** in Central Cafeteria Fund 143 be approved.

Decrease Revenue Code:

143-43525	Food Service A La Carte	\$100,000.00
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Decrease Expenditure Codes:

143-73100-422	Food Service-Food Service Equipment	\$100,000.00
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Justification: A. With all students eating at no charge this year, the a la carte sales are significantly less also. B. The food service equipment purchases will be decreased, but still a healthy balance if purchases are needed. This will leave around \$300k in the code for use.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 18<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, AC Library Board, that the following **APPROPRIATION** in Library FUND 115 be approved.

Decrease Reserve Code:

115-34535-2000	Local Restricted Reserve	\$619.40
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Increase Expenditure Codes:

115-56500-437-2000	Periodicals	\$245.00
115-56500-709-2001	Data Processing	299.40
115-56500-320-2001	Memberships	<u>75.00</u>
		\$619.40

Justification: This is to cover a shortfall in three line items. The periodicals are to cover our news bank subscription. Some of our other periodicals were more expensive this year leaving not quite enough in the line item. The second is for software maintenance on our self-check station. The third is to cover a membership for TLA, so that conference attendance will be at the member rate this year.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry Creasey, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 19<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52400-162	County Trustee's Office- Clerical Personnel	\$11,598.00
101-52400-201	County Trustee's Office- Social Security	26.00
101-52400-206	County Trustee's Office- Life Insurance	10,756.00
101-52400-207	County Trustee's Office- Medical Insurance	99.00
101-52400-208	County Trustee's Office- Dental Insurance	131.00
101-52400-212	County Trustee's Office- Employer Medicare	<u>168.00</u> \$22,778.00

Increase Revenue Code:

101-45610	In Lieu Of Salary- Trustee	\$22,778.00
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Justification: I am needing to add a full time person at our Oak Ridge location. The tax parcels have increased significantly county wide causing us to be busier with Trustee tax payments. My Oak Ridge office also runs the drive thru for not only Trustee but we also do express services for the Clerk's office. We take Oak Ridge city tax payments there for city and county tax relief and freeze.

Motion by Commissioner Jerry Creasey, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 20<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$10,000.00
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(Amendment will be from 101-34530-ANML Restricted for Animal Control and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

101-55120-425	Gasoline	\$4,000.00
101-55120-399-ANML	Other Contracted Services	<u>6,000.00</u>
		\$10,000.00

Justification: With increased fuel costs, this amendment is required to get us through the end of the current fiscal year. Also, more funds are needed for spay/neuter and other medical expenses through the end of the FY.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 21<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48610-ANML	Donations	\$1,000.00
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Increase Expenditure Code:

101-55120-399-ANML	Other Contracted Services	\$1,000.00
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Justification: Appropriating donations received for medical bills.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 22<sup>nd</sup> ITEM** to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48610-PRGFE	Program Fees	\$1,500.00
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Increase Expenditure Code:

101-56300-499-PRGFE	Program Fee Materials	\$1,500.00
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Justification: Setting up revenue code and expenditure code for program fees (e.g. Painting classes, pottery) to offset the cost of materials.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 23<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$12,000.00
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**(Amendment will be from 101-34635-SENR Committed for Senior Center and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-56300-399	Other Contracted Services	\$12,000.00
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Justification: Appropriating design fees to: 1) Re-engage Studio Four Design for completion of kitchen, and demo/conversion of galley kitchen to useable space- \$2,500; 2) creation of Site Master Plan (\$9,500) by Lose Design for 96 Mariner Point Drive to include data collection; on-site meetings; alternative concept plans for exterior open spaces; image boards for concept visualization; feedback meeting; creation of final Site Master Plan based on feedback meetings.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 24<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-99100-590-SDAG	Transfer Out to Other Funds	\$6,499.90
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$6,499.90
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**(Amendment will be from 101-34690-SDAG Committed for Other Purpose and a JE will replenish the reserve for 39000)**

Justification: The attendant building at the Briceville convenience center is deteriorating and in need of replacement for both the personnel and beautification of the community. Costs have

escalated on prefabricated buildings, so we propose to build for cost savings. This amendment covers cost of materials.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 25<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Solid Waste, that the following **APPROPRIATION** in Solid Waste Fund 116 be approved.

Increase Revenue Code:

116-49800	Transfers in	\$6,499.90
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Increase Expenditure Code:

116-55732-499-SDAG	Other Supplies & Materials-Convenience Centers	\$6,499.90
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*Justification:* The attendant building at the Briceville convenience center is deteriorating and in need of replacement for both the personnel and beautification of the community. Costs have escalated on prefabricated buildings, so we propose to build for cost savings. This amendment covers cost of materials.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 26<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Terry Frank, Mayor, that the following **TRANSFER** in American Rescue Plan Act Fund 121 be approved.

Increase Expenditure Code:

121-91401-399-GA001	American Rescue Plan Act Grant #1	\$92,000.00
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Decrease Expenditure Code:

121-91401-799-GA001	American Rescue Plan Act Grant #1	\$92,000.00
	Other Capital Outlay	

*Justification:* Requesting funding for professional engineering services for performance of a Comprehensive Water Sewer Utility Master Plan, in order to 1.) Prioritize expenditures for water and sewer with current county ARPA funding. 2.) Capitalize on additional funding that will become available through TDEC for collaborative local planning and implementation. Initial phase goals: to identify list of water and sewer projects by data collection and evaluation; reviewing existing wastewater systems files and data; performing initial investigation of the existing water infrastructure; reviewing water system and files; creating a combined system map of Anderson County. This project would better position Anderson County for capturing additional funding from TDEC.



Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 27<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **APPROPRIATION** in Solid Waste Fund 116 be approved.

Decrease Reserve Code:

116-34530	Restricted For Public Health & Welfare	\$33,000.00
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Increase Expenditure Codes:

116-55732-409	Crushed Stone	\$10,000.00
116-55732-467	Fencing	3,500.00
116-55732-399	Other Contracted Services	6,000.00
116-55751-312	Recycling Centers- Contracted	10,500.00
	With Private Agencies	
116-55732-499	Other Supplies and Materials	<u>3,000.00</u>
		\$33,000.00

Justification:

116-55732-409- Appropriation is for gravel at Blockhouse Valley Center, Brown Flats, and Cagis Creek. This code began the FY at \$1500.00 and was all but depleted after one load of gravel was delivered to the Blockhouse Valley Center (1 load- 21 tons @ \$65/ton=\$1365) 5 more loads are needed to maintain the yard due to wash out from excessive rains- approx. \$6825, 1 load at Brown Flats- approx.. \$1365, and 1 load at Cagis Creek-approx. \$1365. Total Approx. \$9,555.

116-55732-467- Appropriation is for Fencing work Glen Alpine to replace one section of gate and attach wheel to prevent dragging and constant wind damage- \$1000, and to add a higher "back-stop" at the rear of the facility (upon approval from Norris Beautification Committee/Commissioners Waddell and Anderson) to prevent high winds from carrying items outside the perimeter of existing fence- \$2500. This code began the FY at \$2000 and has been all but depleted working on fences at Cagis Creek and Glen Alpine.

116-55732-399- Appropriation is to add funds for Electrical work to wire in new Attendant building at Briceville Convenience Center-\$3000, and to replace funds used in the last month for Electrical work at the Marlow and Briceville Convenience Centers to rewire and replace breakers that shut the compactors down for 2 and 3 days respectively while parts were shipped- \$3000. Both centers breaker issues happened within days of each other (identical issues due to wiring and breaker age), and other centers may begin to see similar issues as age of wiring and breakers is similar.

116-55751-312- Appropriation is for additional funds to get through the end of FY 2022/2023 for Recycling processing- \$4000 (WestRock) due to increased recycling post COVID. E-Waste Disposal- \$5000 (E-Cyclers/Scott Recycling) due to increased recycling post COVID, avg. 2 small loads per year, but have already sent out a tractor trailer load this year and nearly have another



load ready to ship. Used oil disposal at Convenience Centers- \$1500 (Universal Environmental Services) due to increased disposal.

116-55732-499- Appropriation is to add funds for additional tools and supplies (garbage bags- \$300, shrink wrap- \$400, baling wire- \$300) due to additional garbage pickup, E-waste disposal, and paper and cardboard baling for recycle. Additional funds for materials for Attendant Building at Briceville Convenience Center- \$2000 (paint, drywall, lights, and fixtures).

Motion by Commissioner Jerry Creasey, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 28<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **APPROPRIATION** in Solid Waste Fund 116 be approved.

Decrease Reserve Code:

116-34530	Restricted for Public Health & Welfare	\$26,442.00
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Increase Expenditure Code:

116-55732-399	Other Contracted Services	\$26,442.00
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*Justification:* 116-55732-399- Appropriation is to transfer funds to pay for increase of cost of attendants at Convenience Centers per request of Waste Connections. Waste Conn. Raised wages to retain and also hire new employees in the current escalating wage labor market to meet the obligations for the AC Waste Hauling & Conv. Ctr. Contract. Additionally, due to federal regulations requiring insurance, centers will reduce operating hours from 11 hrs. /day to 10 hrs. /day or cost of health insurance will be passed onto AC as an increased Operational Cost for Conv. Ctrs. The Solid Waste Board will meet to discuss potential long term changes; either funding increases permanently, or further adjusting operations of convenience centers to reduce contract payments.

Motion by Commissioner Jerry Creasey, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 29<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52100-790	Accounting & Budgeting- Other Equipment	\$3,666.00
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Decrease Reserve Code:

101-39000                      Unassigned Fund Balance                      \$3,666.00

**(Amendment will be from 101-34615 Committed- Gov Deals and a JE will replenish the reserve for 39000)**

Justification: Lost server room battery with latest power outage. Insurance recovery will be used to replace cost of battery. See attached quote. Quote is for 2 batteries as one was lost in Circuit Clerk.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 30<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-63100-418	Machinery & Equipment Parts	\$75,000.00
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Decrease Reserve Code:

131-34550	Restricted For Highway	\$75,000.00
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Justification: To maintain county roads through next budget.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 31<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **TRANSFER (Major Line Item)** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$451,042.00
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Decrease Expenditure Code:

131-68000-713	Capital Outlay Hwy Construction	\$451,042.00
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Justification: To maintain county roads through next budget.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.



**THE 32<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from M. Stephens, 51500 Election Commission, that the following **TRANSFER (Payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51500-169	Part Time Help	\$8,000.00
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Decrease Expenditure Code:

101-51500-106	Deputy Registrars	\$8,000.00
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*Justification:* The transfer is necessary to cover the additional part time help needed by the office. The Election Commission has currently been missing one full time Deputy since October, and has been utilizing part time help to offset the shortage.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 33<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from District Attorney General Clark, Family Justice Center/DA's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	General Fund	\$13,928.00
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Increase Expenditure Codes:

101-53600-105	Salary	\$10,333.33
101-53600-201	Social Security	640.67
101-53600-204	Retirement	413.33
101-53600-206	Life Insurance	13.00
101-53600-207	Medical Insurance	2,229.17
101-53600-208	Dental Insurance	95.33
101-53600-209	S/T Disability	48.67
101-53600-210	Unemployment	4.67
101-53600-212	Medicare	<u>149.83</u>
		\$13,928.00

*Justification:* This request is to appropriate funds for Family Justice Center Director's salary and benefits, for the months of May 2022 and June 2022, onto the County's payroll for the District Attorney's office continuing the promising domestic, elder and child abuse work of the FJC by employing the Executive Director of the Family Justice Center as an Anderson County position for the months of May and June, 2022 and continuing thereafter following the expiration of the initial three year grant.



Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 35<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Increase Revenue Code:

118-46980-TRMT1	TNRMT Grant	\$19,114.00
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Increase Expenditure Code:

118-55130-790-TRMT1	Other Equipment TNRMT	\$19,114.00
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*Justification:* Awarded safety grant from TN Risk Management for the purchase of powered stair chairs. Is a nonmatching grant.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 36<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Russell Barker/Steve Owens, Sheriff's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47590-9007	Other Federal through State	\$2,772.00
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Increase Expenditure Code:

101-54110-716-9007	Law Enforcement Equipment	\$2,772.00
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*Justification:* To allocate funds for the purchase of four hand held radar units.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 37<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Data Processing Reserve	\$4,105.52
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**(Amendment will be from 101-34520-6000 Data Processing Reserve and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-53100-709	Data Processing Equipment	\$4,105.52
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Justification: To replace the server batteries. This is covered under the County's insurance and will be reimbursed in full as a claim has been filed. This amount covers Circuit Court Clerk's half.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**SECTION A, 2022/23 Proposed Budgets**

Finance Director Robby Holbrook presented the proposed departmental budgets that met the Budget Guidelines, including submission of a "no increase budget".

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve all departmental budgets in Fund 101 General Fund that met the Budget Guidelines.

Motion passed unanimously via voice vote.

Motion by Commissioner Robert Jameson, seconded by Commissioner Bob Smallridge, and passed to approve the budgets for Fund 115-Public Library, Fund 118-Ambulance Service, Fund 122-Drug Control, and Fund 127-Other General Government Special Revenue.

Motion passed unanimously via voice vote.

**SECTION B, New Business**

Finance Director Robby Holbrook presented a transfer request on behalf of the Juvenile Court/Tracy Spitzer. This is reflected as "THE 34th ITEM" above.

Finance Director Robby Holbrook presented an appropriation request on behalf of EMS Director Nathan Sweet. This is reflected as "THE 35th ITEM" above.

Finance Director Robby Holbrook presented an appropriation request on behalf of Sheriff Russel Barker and Lieutenant Steve Owens. This is reflected as "THE 36th ITEM" above.

Finance Director Robby Holbrook presented an appropriation request on behalf of Circuit Court Clerk Rex Lynch. This is reflected as "THE 37th ITEM" above.

**SECTION D, Old Business**

None.

Meeting Adjourned.



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Robby Holbrook, Finance Director