
Anderson County Board of Commissioners

Regular Agenda Monday December 20, 2021 @ 6:30 p.m.

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Departments**
 - ACCB Minutes 12/13/21 – AC Parks rate increase
- 6. Committee Reports**
 - Purchasing Report – by Katherine Ajmeri, Deputy Purchasing agent
 - Budget Report – by Robby Holbrook, Finance Director
 - Finance Report – by Robby Holbrook, Finance Director
- 7. Director of Schools – Written report including BOE Minutes (11/11/21)**
- 8. County Mayor**
 1. Requesting motion to approve appointment of Patrick Berge to Aeron County Regional Solid Waste Board
 2. Request motion to extend EMS Monoclonal Antibody Treatment Program to January 31, 2022.
 3. Request motion to extend the program eligibility to Anderson County employees subject to the same medical requirements and policies.
- 9. Law Director**
 - A. Contract Approvals
 - B. Anderson County Zoning Violations
 - C. Fire Truck Resolution
- 10. Committees/Boards Reports**
 1. Operations Committee Report – by Chairman Isbel
- 11. Resolutions**
 1. Resolution No. 21-12-907 establishing County Commission meeting dates and times for 2022.
- 12. New Business**
- 13. Old Business**
- 14. Adjourn**

**Respectfully Submitted
Joshua Anderson, Chairman**

ANDERSON COUNTY CONSERVATION BOARD MINUTES

December 13th, 2021

Members Present:

Lewis Ridenour, Scott Burton, Tony Powers, Ben Taylor

Members Absent:

Chairman Josh Anderson, Earl Cagle

Others Present:

Jay Yeager – Law Director, Stephanie Wells – Tourism Director, Jason Hollenbaugh, Ron Cromwell, Andrew Stone

Lewis Ridenour called the Conservation Board meeting to order at 5:00pm on December 13th, 2021.

1st Item of Business:

Motion by Scott Burton, seconded by Tony Powers to approve the minutes from October 4th, 2021 ACCB Meeting.

Motion carried unanimously.

2nd Item of Business:

Discussion held regarding Gibbs Ferry Pier.

Motion made by Scott Burton, seconded by Tony Powers for the Anderson County Building Inspector to inspect Gibbs Ferry Pier to clarify project scale. Additionally, for Law Director Jay Yeager to assist Parks Director Ben Taylor with the clarification on the scope of the Gibbs Ferry Pier project to be rebid.

Motion carried unanimously.

3rd Item of Business:

Discussion held on raising campground rate within Anderson County Parks.

Motion made by Tony Powers, seconded by Scott Burton to implement a rate increase beginning January 1st, 2022 for Anderson County Parks as follows: RV Sites at \$30, Tent Sites at \$20, Long-Term Sites at \$350, and to charge applicable taxes and fees on top of these rates. Rates previously included taxes and fees; now rates will be set at the above plus applicable taxes and fees.

Motion carried unanimously.

4th Item of Business:

Presentation made by Ron Cromwell to hold fundraising event at the park on June 4th, 2022.

Mr. Cromwell will provide further clarification on logistics of event, including security information, at following meeting.

Item deferred to next meeting.

5th Item of Business:

Andrew Stone provided the Quarterly Financial Report, including potential for Sports Gambling Revenue to be earmarked for Parks projects pending County Commission approval.

No motion required.

6th Item of Business:

Discussion by Jay Yeager held on Soccer Fields located near Anderson County Detention Facility.

Tabled until Mayor Terry Frank can provide further information at next meeting.

Item deferred to next meeting.

7th Item of Business:

Discussion by Jay Yeager on potential planning for Blockhouse Valley.

Not motion made.

Motion to adjourn by Scott Burton, seconded by Tony Powers.

Next meeting scheduled: January 3rd, 2022

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
December 13, 2021 at 4:30 p.m.
Room 312 of the Courthouse**

Members Present: Tim Isbel (Committee Chair), Phil Yager and Catherine Denenberg.

Members Absent: Steve Mead and Denver Waddell.

A. Contracts Approved by Law Director

1. **State and Local Tax Advisors LLC, Property Assessor, Contract #22-0038** – Contract for audits and discovery of unreported and under-reported Business Personal Property and training of designated appraisal staff. Fee schedule is based on property values and are decreased from the previous fee amounts, which were in place since 2013.
2. **Anderson County Rescue Squad, Sheriff, Contract #22-0041** – Five year lease of 2011 Crown Victoria for \$10/year.
3. **Industrial Refrigeration Services, Anderson County School Nutrition Program, Contract #22-0042** – Thirty-month contract for refrigeration services. Prices are from a competitive bid and are the same as the last bid in 2018.

Commissioner Denenberg made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Yager seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

C. New Business

D. Other Business

E. Old Business

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

November 4, 2021

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
1	1	General Fund 101 - Sheriff	\$ 10,011.43
1	2	Fund 115 - Library	\$ 200.00
2	13	General Fund 101 - Fleet Services	\$ 15,000.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
2	3	Fund 141 - Fiscal Services	\$ 20,000.00
3	4	Fund 141 - Special Education	\$ 80,000.00
Group 3 - Transfer - School (Commission Approval by Board Vote)			
3	5	Fund 141 - Fiscal Services (payroll/major line item)	\$ 268,000.00
Group 4 - Transfers - NonSchool (Commission Approval by Board Vote)			
Group 5 - Appropriations - NonSchool (Commission Approval by Board Vote)			
4	6	Fund 118 - EMS	\$ 20,165.66
4	7	Fund 131 - Highway	\$ 525,000.00
5	8	Fund 131 - Highway	\$ 1,000.00
5	9	Fund 115 - Library	\$ 15,953.26
5	10	Fund 115 - Library	\$ 10,815.00
6	11	General Fund 101 - EMA	\$ 1,500.00
6	12	General Fund 101 - Courthouse Security	\$ 4,462.20
7	14	General Fund 101 - County Clerk	\$ 10,000.00
7	15	General Fund 101 - County Clerk	\$ 1,000.00
8	16	General Fund 101 - County Clerk	\$ 2,500.00
8	17	General Fund 101 - Conservation/Parks	\$ 2,200.00
8	18	General Fund 101 - Sheriff	\$ 20,018.90
9	19	General Fund 101 - Sheriff	\$ 5,000.00
9	20	General Fund 101 - Finance	\$ 5,063.00
10	21	Fund 121 - American Rescue Plan/Finance	\$ 7,341,037.00
11	23	General Fund 101 - Mayor	\$ 5,000.00
13	27	General Fund 101 - EMA	\$ 53,500.00
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
10	22	General Fund 101 - Finance	\$ 23,989.71
11	24	General Fund 101 - Mayor	\$ 1,250.00
12	25	General Fund 101 - Mayor	\$ 5,589.00
12	26	General Fund 101 - Mayor	\$ 750.00
Group 7 - Miscellaneous			
13	A	UT Extension Office Position Request	Passed
13	B	Sports Gaming Revenue/Conservation Projects	Passed
14	C	ARP Funds for Utilities	No Action
14	D	New Business/ EMA Budget Amendment	Passed
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

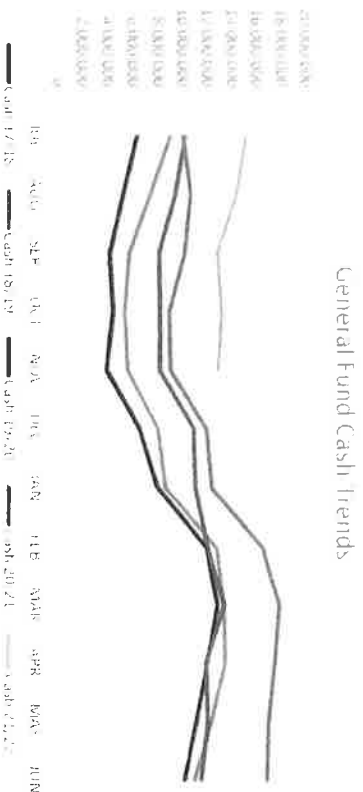
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
November 30, 2021**

FUND	DESCRIPTION	NON- SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,012,699	\$ 1,755,143	\$ 2,161,322	\$ 9,971,045	* \$ 14,900,209	\$ 12,975,594
115	Library Fund	\$ -	\$ 303,550	\$ -	\$ -	\$ -	\$ 303,550	\$ 243,319
116	Solid Waste/Sanitation Fund	\$ -	\$ 281,964	\$ -	\$ -	\$ -	\$ 281,964	\$ 229,456
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 647,965	\$ 648,215	\$ 1,168,196
121	American Rescue Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,476,067
122	Drug Control Fund	\$ -	\$ 150,936	\$ 8,459	\$ -	\$ -	\$ 159,395	\$ 174,316
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 68,290	\$ -	\$ 68,290	\$ 50,539
128	Tourism Fund	\$ -	\$ 237,796	\$ -	\$ 200,000	\$ -	\$ 437,796	\$ 589,181
131	Highway Fund	\$ 44,257	\$ 269,737	\$ 3,506,918	\$ -	\$ -	\$ 3,820,912	\$ 5,274,896
141	General Purpose School Fund	\$ -	\$ -	\$ 12,462,226	\$ -	\$ -	\$ 12,462,226	\$ 14,299,143
143	Central Cafeteria	\$ 126,069	\$ 1,786,700	\$ -	\$ -	\$ -	\$ 1,912,769	\$ 1,991,118
151	General Debt Service Fund	\$ -	\$ 515,512	\$ -	\$ -	\$ -	\$ 515,512	\$ 1,122,802
152	Rural Debt Service Fund	\$ -	\$ 337,093	\$ -	\$ -	\$ -	\$ 337,093	\$ 701,698
156	Education Debt Service Fund	\$ -	\$ 179,076	\$ 118,995	\$ -	\$ -	\$ 298,071	\$ 420,976
171	Capital Projects Fund	\$ -	\$ 135,905	\$ -	\$ -	\$ -	\$ 135,905	\$ 622,616
177	Education Capital Projects Fund	\$ -	\$ 261,535	\$ 5,996	\$ -	\$ -	\$ 267,531	\$ 99,138
263	Employee Benefit Fund	\$ 38,412	\$ -	\$ -	\$ 1,154,648	\$ -	\$ 1,193,060	\$ 1,484,088

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
November

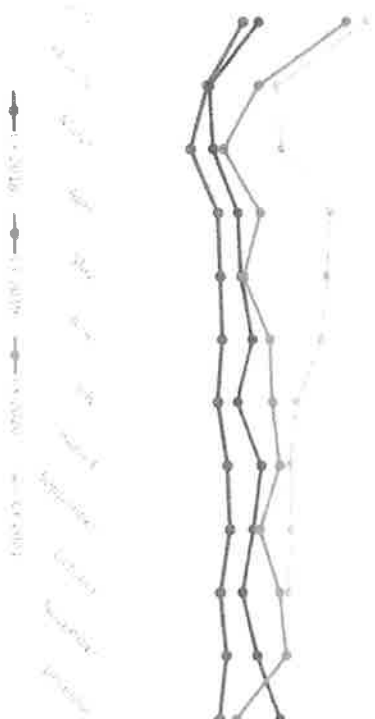
Cash 17/18	3,950,566
Cash 18/19	5,638,244
Cash 19/20	8,211,552
Cash 20/21	9,072,964
Cash 21/22	12,975,594



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	Anderson Co	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
2020									
January	\$1,025,233.42	\$741,449.75	\$80,091.55	\$37,186.31	\$2,649,211.65	\$124,906.57	\$0.00	\$4,658,079.25	41%
February	\$320,847.16	\$571,428.74	\$64,011.97	\$24,721.03	\$2,216,955.53	\$79,765.86	\$0.00	\$3,277,730.29	30%
March	\$323,620.51	\$567,300.13	\$65,721.42	\$22,322.77	\$1,660,162.09	\$83,113.87	\$0.00	\$2,722,240.79	6%
April	\$361,720.82	\$657,617.38	\$92,047.62	\$30,073.46	\$2,045,496.33	\$106,392.24	\$0.00	\$3,293,347.85	12%
May	\$348,469.84	\$625,189.25	\$65,584.81	\$26,437.47	\$1,866,460.89	\$98,923.46	\$0.00	\$3,031,065.72	1%
June	\$390,186.68	\$722,700.70	\$82,338.60	\$30,362.69	\$2,089,054.73	\$115,875.68	\$0.00	\$3,430,519.08	9%
July	\$408,899.21	\$680,962.02	\$85,090.00	\$33,363.50	\$2,137,018.26	\$106,832.15	\$0.00	\$3,452,165.14	19%
August	\$411,366.06	\$703,176.67	\$86,626.66	\$37,144.32	\$2,225,945.94	\$94,435.44	\$0.00	\$3,558,695.09	9%
September	\$334,489.56	\$649,943.04	\$81,649.11	\$35,224.76	\$2,048,244.37	\$94,645.35	\$0.00	\$3,244,196.19	3%
October	\$538,286.44	\$689,377.48	\$78,537.83	\$33,852.18	\$2,116,032.28	\$90,242.52	\$0.00	\$3,546,328.73	19%
November	\$484,289.65	\$714,308.95	\$84,810.47	\$36,070.72	\$2,224,699.75	\$95,400.15	\$0.00	\$3,639,579.69	14%
December	\$443,904.59	\$689,081.64	\$80,308.27	\$32,853.87	\$1,499,868.63	\$102,459.19	\$0.00	\$2,848,476.19	-19%
Totals:	\$5,391,313.94	\$8,012,535.75	\$946,818.31	\$379,613.08	\$24,779,150.45	\$1,192,992.48	\$0.00	\$40,702,424.01	12%
	Anderson Co	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
2021									
January	\$691,871.40	\$854,565.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$0.00	\$4,980,820.48	7%
February	\$413,424.62	\$676,048.10	\$92,017.51	\$35,736.38	\$2,257,224.79	\$98,481.85	\$0.00	\$3,572,933.25	9%
March	\$488,539.04	\$647,647.04	\$71,405.00	\$30,856.85	\$2,310,754.03	\$85,812.20	\$0.00	\$3,635,014.16	34%
April	\$624,772.56	\$812,005.66	\$97,027.21	\$40,761.43	\$2,716,162.53	\$112,327.65	\$0.00	\$4,403,057.04	34%
May	\$673,349.68	\$807,388.91	\$95,601.75	\$38,539.38	\$2,616,176.72	\$98,852.41	\$0.00	\$4,329,908.85	43%
June	\$615,785.15	\$796,440.98	\$93,263.38	\$41,701.20	\$2,591,565.86	\$99,347.49	\$0.00	\$4,238,104.06	24%
July	\$407,603.66	\$785,470.40	\$91,806.89	\$40,670.36	\$2,432,412.87	\$94,819.67	\$0.00	\$3,852,783.85	12%
August	\$456,077.54	\$802,749.42	\$97,586.84	\$43,571.75	\$2,182,189.29	\$97,660.79	\$44,262.69	\$3,724,098.00	5%
September	\$539,632.32	\$755,635.19	\$83,993.88	\$40,787.96	\$2,178,398.70	\$98,324.41	\$50,309.65	\$3,747,082.11	16%
October	\$470,538.70	\$752,477.64	\$85,136.07	\$39,407.18	\$2,206,948.54	\$93,698.08	\$47,405.21	\$3,695,611.42	4%
November								\$0.00	-100%
December								\$0.00	-100%

Local Option Sales Tax Total Net Collections



BUDGET COMMITTEE MINUTES

DECEMBER 9, 2021

Members Present:

Shain Vowell, Commissioner -- Chairman
Bob Smallridge, Commissioner
Robert Jameson, Commissioner
Catherine Denenberg, Commissioner
Chuck Fritts, Commissioner
Jerry Creasey, Commissioner

Meeting Facilitator: Robby Holbrook, Finance Director

Members Absent: Denver Waddell, Commissioner
Jerry White, Commissioner

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker and Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-317-CESF2	Data Processing Services	\$10,011.43
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Decrease Expenditure Code:

101-54210-333-CESF2	Licenses	7,918.20
101-54210-499-CESF2	Other Charges	2,083.83
101-54210-709-CESF2	Data Processing Equipment	9.40
		<u>\$10,011.43</u>

Justification: This transfer is putting the remaining money into data processing services to allow for the installation and configuration of the equipment. Once that is complete, we will submit to the state for 100% reimbursement.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Chuck Fritts, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, AC Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-335-3000	Building Maintenance & Repair	\$200.00
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Increase Expenditure Codes:

115-56500-355-3000	Travel	\$200.00
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Justification: Did not budget enough for travel for the year.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Chuck Fritts, and passed to approve the transfer request.

THE 13th ITEM. to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54900-338	Repair & Maintenance Vehicles	\$2,000.00
101-54900-424	Garage Supplies	5,000.00
101-54900-717	Maintenance Equipment	<u>8,000.00</u>
		\$15,000.00

Decrease Expenditure Code:

101-54900-453-1000	Other Department Maintenance	\$15,000.00
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Justification: 338- Repairs that were out of our scope or tooling abilities for Dodge vehicles.
424- Unexpected lift repairs and inspections. 717- This is so we can buy the AC1234-9 a/c recovery and charge unit. We knew this day was coming with EPA mandating a refrigerant change from R134A TO R1234YF. We did a small job a week ago that should of only took 1.5 hours but took us 3.0 hours as we had to find a way around not discharging the a/c system (which we could not just discharge it into air). We have been very fortunate not to need this unit, until we started seeing 2020 vehicles that no longer have the option of R134A refrigerant. This is an addition to our equipment as the R134A machine will still have to be used with 2019 and older vehicles. This will put us in compliance with OSHA and EPA standards.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Chuck Fritts, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 3rd ITEM. to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Funds Balance	\$20,000.00
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(Amendment will be from 141-34615 Committed for Finance and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

141-72510-399	Other Contracted Services	5,000.00
141-72520-399	Other Contracted Services	15,000.00
		<u>\$20,000.00</u>

Justification: To appropriate funds for HR Software and Affordable Care Act Reporting Software.

Motioned by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-43551-SEFFS	School Based Health Services- Special Education Fees for Service	\$80,000.00
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Increase Expenditure Codes:

141-71200-399-SEFFS	Other Contracted Services	\$40,000.00
141-71200-429-SEFFS	Instructional Supplies & Materials	30,000.00
141-71200-499-SEFFS	Other Supplies & Materials	5,000.00
141-72220-524-SEFFS	In-service/Staff Development	<u>5,000.00</u>
		\$80,000.00

Justification: To appropriate revenue from SEFFS to pay Access Medical for contracted service Fees for SEFFS billing for services provided by our Speech Pathologists, Occupational Therapists, and Physical Therapists. Also for supplies & materials and in-service/ staff development for the Special Education Department.

Motioned by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Fiscal Services, that the following **TRANSFER (Payroll/Major line item)** in General Purpose School Fund 141 be approved.

Decrease Expenditure Codes:

141-72220-189	Other Salaries & Wages	\$265,300.00
141-72220-201	Social Security	1,300.00
141-72220-204	Retirement	1,000.00
141-72220-212	Medicare	<u>400.00</u>
		\$268,000.00

Increase Expenditure Codes:

141-72220-131	Medical Personnel	\$245,300.00
141-72710-189-SPED	Other Salaries & Wages	20,000.00
141-72710-201-SPED	Social Security	1,300.00
141-72710-204-SPED	Retirement	1,000.00
141-72710-212-SPED	Medicare	<u>400.00</u>
		\$268,000.00

Justification: To satisfy the request from the Tennessee Department of Education to reclassify Special Education employee payroll costs.

Motioned by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Decrease Reserve Code:

118-34630	Fund Balance	\$20,165.66
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Increase Expenditure Code:

118-55130-399	Other Contracted Services	\$20,165.66
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Justification: Payment for headquarter repairs in FYE 21, insurance money was deposited before FY ended and rolled into our fund balance, moving those funds to an expenditure code to pay for repairs done.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-68000-714	Capital Outlay-Hwy Equipment	\$500,000.00
131-62000-399	Other Contracted Services	<u>25,000.00</u>
		\$525,000.00

Decrease Reserve Code:

131-34550	Restricted for Highway	\$525,000.00
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Justification: To pay for replacing old equipment and to pay for services such as striping county roads.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long Road Superintendent, Highway Department, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-61000-435	Office Supplies	\$1,000.00
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Decrease Reserve Code:

131-34550	Restricted for Highways	\$1,000.00
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Justification: For office supplies needed for the remainder of 21-22 budget.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from AC Library Board, Clinton Public Library, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-2001	Local Restricted Reserve	\$15,953.26
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Increase Expenditure Codes:

115-56500-432-2000	Books	8,000.00
115-56500-709-2001	Janitorial Supplies	<u>7,953.26</u>
		\$15,953.26

Justification: This is to cover an ARPA grant the library has received. It will cover 8000 dollars in electronic books and eBooks and almost 8000 dollars in technology equipment including upgrading computers in the public lab and staff machines, chrome boxes for catalog access in the library, print management software for the public lab and other necessary software for public use.

Motioned by Commissioner Robert Jameson, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, AC Library Board, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-4001	Local Restricted Funds	\$10,815.00
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Increase Expenditure Codes:

115-56500-432-4000	Book Purchases	1,000.00
115-56500-709-4001	Data Processing Equipment	9,815.00
		<u>\$10,815.00</u>

Justification: For use in purchasing for ARPA/LSTA, grant cycle 2021/2022. Funds will be reimbursed except for 5% match (\$540).

Motioned by Commissioner Robert Jameson, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Payne, Emergency Management Agency, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47235	Homeland Security Grants	\$1,500.00
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Increase Expenditure Codes:

101-54410-499-2019	Civil Defense-Other Supplies & Materials- Homeland Security Grant 2019	\$1,500.00
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Justification: Homeland security grant funds. There was already \$23,500 on the grant ledger, but the grant is for \$25,000.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from, Chancellor M. Nichole Cantrell, Courthouse Security, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-53920-317	Courthouse Security Data Processing Services	\$4,462.20
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,462.20
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(Amendment will be from 101-34520-CSJDG Restricted for Admin of Justice and a JE will replenish the reserve for 39000)

Justification: By unanimous approval of the Court Security Committee, laptop computers for bailiffs to use to complete the necessary arrest forms after taking someone into custody without leaving the courtroom.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$4,964.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	<u>\$5,036.00</u>
		\$10,000.00

(Amendment will be from 101-34515 Restricted-Co Clerk Data Processing and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-52500-709	Data Processing Equipment	\$10,000.00
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Justification: Up to \$10,000.00. To purchase a new server and cabinet for the County Clerk's Office from Central Technologies. To BIS to install and configure software, backup Edge for Linux, Cloud backup and build, load OS and configure.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43396	Data Processing Fee	\$1,000.00
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Increase Expenditure Code:

101-52500-399	Service Contracts	\$1,000.00
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Justification: To pay monthly lease on printers in Clerk's office thru June 30, 2022.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-45510-1000	Restricted for Postage	\$2,500.00
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Increase Expenditure Code:

101-52500-349	Printing, Stationery, Forms	\$2,500.00
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Justification: To purchase regular and window envelopes for Clerk's Office through June 30, 2022.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Park Manager Ben Taylor, Conservation/Parks and Recreation, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-499	Other Supplies & Materials	\$2,200.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$2,200.00
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(Amendment will be from 101-34610-PARKS Committed for General Government Parks & Recreation and a JE will replenish the reserve for 39000)

Justification: Request to move funds from restricted code to other supplies and materials code to fix immediate need for road repair/ new culverts.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker and Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-718	Motor Vehicle	\$20,018.90
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Increase Revenue Code:

101-49700	Insurance Recovery	\$20,018.90
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Justification: This appropriation is moving funds received from insurance recovery to our motor vehicle code. The insurance recovery funds received was a result of a totaled vehicle by a deputy.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker and Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$5,000.00
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(Amendment will be from 101-34725-LET Law Enforcement Training and a JE will replenish the reserve for 39000)

Increase Revenue Code:

101-48610	Donations	\$5,000.00
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Justification: This appropriation is placing a private donation we received for training into the training reserve code.

Motioned by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-49700	Insurance Recovery	\$5,063.00
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Increase Expenditure Codes:

101-52100-709	Accounting & Budgeting-Data Processing	500.00
	Equipment	
101-52100-790	Accounting & Budgeting- Other Capital	2,000.00
	Outlay	

Increase Reserve Code:

101-39000	Unassigned Fund Balance	<u>\$2,563.00</u>
		\$5,063.00

(Amendment will be from 101-34615 Committed-Gov Deals and a JE will replenish the reserve for 39000)

Justification: Insurance refund for server in Finance room when the boiler failed. Money for new server was already taken from 101-34615, Committed for Gov Deals, so this amendment will replace that as well as reimburse Finance department for new switch.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in American Rescue Plan Act Grant Fund 121 be approved.

Increase Revenue Code:

121-47901	American Rescue Plan Act Grant #6	\$7,326,037.00
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Decrease Expenditure Code:

121-58836-716-SD001	American Rescue Plan Act Grant #6	\$15,000.00
	Law Enforcement Equipment-Sheriff's Dept.	\$7,341,037.00
	ARP Grant # 6	

Increase Expenditure Code:

121-58836-790	American Rescue Plan Act Grant # 6	\$7,341,037.00
	Other Capital Outlay	

Justification: This amendment will place the \$7,326,037 from the American Rescue Plan on the general ledger. The \$15,000 decrease was leftover from the amendment for the purchase of the Sheriff's body scanner. Purchasing, through the bid process found a lower price and saved the county \$15,000. Total ARP Grant \$7,476,037, \$130,000 spent in September on BA 82102 for body scanner leaving a balance of \$7,341,037.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51400-331	County Attorney-Legal Services	\$23,989.71
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Decrease Reserve Code:

101-39000	Committed for Other Purposes- State Direct Appropriation Grant	\$23,989.71
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Justification: Legal fees for C. Smith case.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46141-TCAD Revenue	Senior Center TCAD Grant	\$5,000.00
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Increase Expenditure Code:

101-56300-499-TCAD	Senior Center-Other Supplies & Materials	\$5,000.00
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Justification: Anderson County applied for and was awarded a \$5,000 grant through TCAD for hand railing throughout the senior center as well as materials for programming and activities, as well as exercise-related equipment. This amendment recognizes the revenue, and then places it in the appropriate code for expenditures aligning with the grant request.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Chairman Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Property Assessor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52300-106	Pay Supplement-Redistricting Designee	\$1,250.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$1,250.00
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Justification: Commission designated Mr. Bill Brown, Anderson County GIS, as the coordinator for redistricting. Mr. Brown does not seek compensation for his additional work in this role, but in light of the time he stayed after work and setting up the technology and attending redistricting meetings after work hours; and for the excellent work he did for the Redistricting Committee and Board of Commissioners. I suggest Commission authorize a one-time supplement as compensation for the additional time and duties.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Chairman Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, General Administration, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$5,589.00
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Increase Expenditure Code:

101-51900-399-LOGO	General Administration-Other Contracted Services- County Logo	\$5,589.00
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Justification: Ops Committee authorized a committee to look at the creation of the county logo and update of the county seal. Committee recommended we utilize purchasing and pursue RFP (request for proposals). Committee received and scored bids, and selected three best-scored proposals for interviews. Following interviews, bid scoring was finalized. This budget amendment is to allow award of best score (also low bidder). Committee make-up: Commissioner Phil Yager, Rick Meredith (Chamber), Stephanie Wells (Tourism), Zach Foster (Archives), and Mayor Frank. Scope of work includes on-site meetings, design options, governance/use/instruction document.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Chairman Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Frank, Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-709	Data Processing Equipment	\$750.00
---------------	---------------------------	----------

Decrease Reserve Code:

101-39000	Unassigned Funds Balance	\$750.00
-----------	--------------------------	----------

Justification: I failed to properly budget for our copier. It was toward the end of the prior budget year when we got the copier, so I failed to properly submit the annual cost to Budget Committee as a permanent budget change. This is an annual lease agreement and went through the proper purchasing and approval process.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Chairman Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steve Payne, Emergency Management Agency, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-54410-499-EMPG	Other Supplies & Materials	\$3,567.00
101-54410-399-9998	Other Contracted Services	15,000.00
101-54410-711	Furniture & Fixtures	5,000.00
101-54410-103	Civil Defense- Assistants	16,000.00

Increase Revenue Code:

101-47220	Emergency Manage Assist Grant	13,933.00
		\$53,500.00

Increase Expenditure Code:

101-54410-799-APAK	Self Contained Breathing Apparatus (SCBA)	\$53,500.00
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Justification: To replace SCBA bottles on hazmat truck which services Anderson County, DOE and Homeland Security District 2.

Motioned by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, UT Extension Office Position Request

Laura Clark, Director of the UT Extension for Anderson County, presented a request for permission to begin the process that would allow for the possibility of hiring an additional agent through the Tennessee State University program.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer the request to the County Commission with a recommendation for approval.

Motion passed unanimously via voice vote.

SECTION B, Sports Gaming Privilege Tax

Finance Director Robby Holbrook presented a request on behalf of Commissioner Tracy Wandell, which would allow for the revenue from the State Shared Sports Gaming Privilege Tax to be utilized by the Conservation Board for the funding of Anderson County parks. The funds must be used for infrastructure projects, including transportation and road projects and public buildings. The county legislative body will determine the county's infrastructure priorities.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer the request to the County Commission with a recommendation for approval.

Motion passed unanimously via voice vote.

SECTION C, American Rescue Plan Funds for Utilities

Mayor Terry Frank presented, for information only, an update on the additional funding that will be available from the State for utilities related projects.

No action taken.

SECTION D, New Business

Finance Director Robby Holbrook presented an appropriation request on behalf of EMA. This is reflected as "THE 27th ITEM" above.

SECTION E, Old Business

None.

Meeting Adjourned.

A handwritten signature in dark ink, appearing to read "Robby Holbrook", is written over a horizontal line.

Robert J. Holbrook, Finance Director

Anderson County Board of Commissioners
Financial Management Committee
Meeting Agenda

December 13, 2021
3:30 PM, Room 312

Purpose of Meeting: Regularly scheduled meetings to discuss topics as they relate to the County Financial Management System of 1981

Meeting Facilitator: Phil Yager (Committee Chair)

Invitees: Phil Yager, Rick Meredith, Chuck Fritts, Terry Frank, Tim Isbel, Gary Long, and Tim Parrott

- I. Charitable Donation Policy forwarded from Non-Profit Committee
- II. Surplus Items, Section 10.6 of the Finance Department Policies and Procedures Manual
- III. Dedicating Percentage of Rollover Money for Capital Needs from July meeting
- IV. Possible Grant Coordinator Position
- V. ARP Update
- VI. Old Business
- VII. New Business
- VIII. Adjourn

ANDERSON COUNTY, TENNESSEE

CHARITABLE DONATION POLICY



Originally Adopted by County Commission: December 20, 2021
Approved by Finance Committee: December 13, 2021
Approved by Nonprofit Committee: November 9, 2021

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Anderson County, Tennessee Charitable Donation Policy

INTRODUCTION

Pursuant to Tenn. Code Ann. § 5-9-109, the County Legislative Body may appropriate funds for the financial aid of any nonprofit charitable organization, any chamber of commerce, exempt from taxation pursuant to the Internal Revenue Code of 1954, § 501(c)(6) (26 U.S.C. § 501(c) (6)), or any nonprofit civic organization exempt from taxation pursuant to § 501 (c) (4) of the Internal Revenue Service Code (26 U.S.C. § 501 (c) (4)), that operates primarily in the county for the purpose of bringing about civic betterments and social improvements through efforts to maintain and increase employment opportunities in the county by promoting industry, trade, commerce, tourism and recreation by inducing manufacturing, industrial, governmental, educational, financial, service, commercial, recreational and agricultural enterprises to locate in or remain in the county.

This Charitable Donation Policy document is a written guideline with parameters that affect how donations are appropriated. The purpose of the Donation and Policy document is to improve the quality of management and legislative decisions when appropriating donations, to provide justification for the donations, and ensure furtherance of benefitting the general welfare of the residents of Anderson County. In addition, the Charitable Donation Policy assists Anderson County in ensuring that appropriations are made in accordance with Tenn. Code Ann. §5-9-109 and Chapter 0380-2-7 of the Rules of the Comptroller of the Treasury.

Anderson County may, from time to time, review the Charitable Donation Policy and make revisions and updates, if warranted.

Relevant Tenn. Code Ann. is attached to this policy as Exhibit A.

PROCEDURES FOR APPROPRIATION TO NON-PROFIT

1. Authority
 - a. Anderson County will only appropriate funds by utilizing the statutory authority provided by Tennessee Code Annotated.
2. Qualifying Agencies:
 - a. Nonprofit charitable organizations, any chamber of commerce, exempt from taxation pursuant to the Internal Revenue Code of 1954, § 501(c)(6) (26 U.S.C. § 501(c) (6))
 - b. or any nonprofit civic organization exempt from taxation pursuant to § 501 (c) (4) of the Internal Revenue Service Code (26 U.S.C. § 501 (c) (4)), that operates primarily in the county for the purpose of bringing about civic betterments and social improvements through efforts to maintain and increase employment opportunities in the county by promoting industry, trade, commerce, tourism and recreation by inducing manufacturing, industrial, governmental, educational, financial, service, commercial, recreational and agricultural enterprises to locate in or remain in the county
 - c. No part of net earnings inures to the benefit of any individual
 - d. Must provide year-round services
3. Further Qualifications for Funding Consideration:
 - a. Must have a physical presence in Anderson County
4. Application Time Period:
 - a. Application period: Applications may be considered any time during the year, but must be submitted 90 days in advance of expected final hearing/vote.
5. Application Submittal Process:
 - a. Each applicant must fully complete a charitable donation application form. Exhibit B.
 - b. Applicant must provide proof of nonprofit registration.
 - c. Applicant must provide copy of the most recent annual audit (must be within 2 years of current).
 - d. Applicant must provide description of program that serves residents of Anderson County and the proposed use of county assistance.
 - e. Applicant must provide the amount requested.
6. Review of Requests:
 - a. Applications will be received by the Finance Director, 100 N. Main Street, Room 212, Clinton, Tennessee, 37716.
 - b. The Finance Director shall review the applications for completeness and compliance with policy.
 - c. Following review by the Finance Director, applications deemed eligible for consideration will be forwarded to the County Nonprofit Committee for consideration. The Nonprofit Committee serves as a subcommittee of Anderson County Commission.

- d. At a meeting of the Nonprofit Committee, members will review applications and requests and, at the same meeting, make recommendations to the Budget Committee.
 - e. Applicants will be allowed seven (7) minutes for an oral presentation to the Nonprofit Committee, and five (5) minutes for Questions and Answers.
 - f. Following the Nonprofit Committee meeting, recommendations will be forwarded to the Budget Committee and may include:
 - i. Recommendation for approval
 - ii. Recommendation for alternate funding level
 - iii. Recommendation for more information
 - iv. Recommendation for applicant to return at a later date (e.g. capital project request, matching contribution where county may wish to see more progress on nonprofit's fundraising)
 - v. No recommendation
 - g. The Nonprofit Committee shall meet quarterly for purposes of review.
7. Funding of Requests:
- a. Budget Committee will review application requests and recommendations from the Nonprofit Committee.
 - b. Appropriations to nonprofit organizations other than charitable organizations will be published in a newspaper of general circulation in the county of the intent to make an appropriation to a nonprofit but not charitable organization, specifying the intended amount of the appropriation and the purposes for which the appropriation will be spent.
 - c. Approved requests will be forwarded to full commission for approval.
 - d. Commission will make final decision to approve funding recommended by Budget Committee.
 - e. All proposed requests will be approved by resolution. Sample resolution attached as Exhibit C.

8. Appropriation Agreement

9. Report on use of funds

- a. At each quarterly meeting the Finance Committee will present a year-to-date itemization of contributions.
- b. In compliance with the Appropriation Agreement, the nonprofit will submit a report to the Finance Director by June 30th on the expenditure of the funds appropriated by Anderson County.
- c. The Finance Director will review all expenditures for compliance and submit an annual report to the Nonprofit Committee by June 30th.

PROCEDURES FOR APPROVING IN-KIND DONATIONS

- 1. In-Kind Donations shall follow the same application process as Procedures for Appropriation to Nonprofits. In-Kind Donations include but are not limited to below

market value lease of land, below market value lease of space, utilities, lease/use of equipment.

EXHIBIT A

Tenn. Code Ann. § 5-9-109

Current through the 2021 First Extraordinary and the 2021 Regular Sessions.

- **TN - Tennessee Code Annotated**
- **Title 5 Counties**
- **Chapter 9 Appropriation and Disbursement of Funds**
- **Part 1 Authorized Appropriations Generally**

5-9-109. Charitable and civic organizations.

(a)

(1) The county legislative body or governing body of each county may appropriate funds for the financial aid of any nonprofit charitable organization, any chamber of commerce, exempt from taxation pursuant to the Internal Revenue Code of 1954, § 501(c)(6) (26 U.S.C. § 501(c)(6)), or any nonprofit civic organization in accordance with the guidelines required by subsection (b).

(2) For the purposes of this section:

(A) A nonprofit charitable organization is one in which no part of the net earnings inures or may lawfully inure to the benefit of any private shareholder or individual and that provides services benefiting the general welfare of the residents of the county; and

(B) A nonprofit civic organization means a civic organization exempt from taxation pursuant to § 501(c)(4) of the Internal Revenue Code (26 U.S.C. § 501(c)(4)), that operates primarily in the county for the purpose of bringing about civic betterments and social improvements through efforts to maintain and increase employment opportunities in the county by promoting industry, trade, commerce, tourism and recreation by inducing manufacturing, industrial, governmental, educational, financial, service, commercial, recreational and agricultural enterprises to locate in or remain in the county.

(3) The statement of public policy set forth in Acts 1955, chapter 209, § 3 is hereby incorporated into and made a part of this section, and it is hereby determined and declared that appropriations authorized by this section are needed to relieve the emergency created by the continuing migration from Tennessee and its counties of a large number of its citizens in order to find employment elsewhere, and to enable the counties of the state to assist nonprofit organizations in furthering the economic development, social welfare and common good of its residents.

(b) Each county legislative body shall devise guidelines directing for what purposes the appropriated money may be spent. These guidelines shall provide generally that any funds appropriated shall be used to promote the general welfare

of the residents of the county. Any funds appropriated under this section shall be used and expended under the direction and control of the county legislative bodies.

(c)

(1) Any nonprofit organization that desires financial assistance from the county legislative body or the governing body of the county shall file with the county clerk a copy of an annual report of its business affairs and transactions, which includes, but is not limited to, a copy of an annual audit, a description of the program that serves the residents of the county, and the proposed use of the county assistance.

(2) Such report will be open for public inspection during the regular business hours of the county clerk's office.

(3) Any nonprofit organization that desires such financial assistance may file, in lieu of the annual audit, an annual report detailing all receipts and expenditures in a form prescribed by the comptroller of the treasury.

(4) Such report shall be prepared and certified by the chief financial officer of such nonprofit organization.

(5) Financial reports shall be available to fiscal officers of the county and shall be subject to audit under § 4-3-304.

(d) Appropriations to nonprofit organizations other than charitable organizations may be made only when notices have been published in a newspaper of general circulation in the county of the intent to make an appropriation to a nonprofit but not charitable organization, specifying the intended amount of the appropriation and the purposes for which the appropriation will be spent.

History

Acts 1976, ch. 696, § 1; 1977, ch. 120, § 1; impl. am. Acts 1978, ch. 934, §§ 7, 22, 36; Acts 1979, ch. 132, § 1; T.C.A., § 5-932; Acts 1984, ch. 820, §§ 1, 3; 1989, ch. 62, § 1; 1992, ch. 545, §§ 1, 2; 1995, ch. 106, § 1; 1999, ch. 38, § 1; 2010, ch. 740, § 1; 2017, ch. 123, § 1.

TENNESSEE CODE ANNOTATED

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EXHIBIT B



ANDERSON COUNTY GOVERNMENT
CHARITABLE DONATION APPLICATION FORM

Name of Organization: _____

Mailing Address: _____

Contact Person: _____

Phone: _____ E-mail: _____

Type of Agency (Please mark one):

☐

Non-Profit Charitable Organization

- * No part of net earnings inures to the benefit of any individual
- * Must provide year-round services

☐

Non-Profit Civic Organization (26 U.S.C.A. § 501(c)(4) or (c)(6))

- * Operates primarily for civic betterments and social improvements through efforts to maintain and increase employment opportunities by promoting industry, trade, commerce, tourism, and recreation

If NOT a non-profit charitable or civic organization – STOP. You are not eligible for funding.

Do you have proof of nonprofit registration? YES NO

If NO STOP. You are not eligible for funding.

Are you based in, or are your activities closely aligned with Anderson County? Explain.

If NOT - STOP. You are not eligible for funding.

Questionnaire

1. Is your organization a recipient of United Way funding? If so, how much? How often?

2. What group of citizens benefits from this organization's service (e.g. all residents, age group, particular community)?

3. Is Anderson County's portion of the money being matched from elsewhere? If yes, from where and what is the matching ratio?

4. If a previous appropriation has been received from Anderson County, for how much and how long?

5. Does your organization support an existing countywide function of government (e.g. health, legal education, public safety, court mediation services)? If yes, describe.

6. Is this an operational request, special project, infrastructure?

7. Is your organization receiving funds from another county or municipality? If yes, how much and from which other entities?

8. Is your organization a recipient of taxes, fees, or in-kind services or support authorized by Anderson County for the benefit of your organization (e.g. court fees for providing mediation for the courts, leased space, utilities)?

Submittal Requirements

Eligible agencies **MUST** attach the following materials to this application:

- ☐ Proof of Non-Profit Registration
- ☐ A copy of the most recent annual audit (must be within 2 years of current)
- ☐ A description of the program that serves the residents of Anderson County and the proposed use of county assistance
- ☐ The amount requested
- ☐ Proof of physical location in Anderson County

If ALL of the items required are not submitted – STOP. You will not be eligible for funding.

Signature of Person Applying: _____

Title: _____

Applications, with all accompanying attachments, should be sent to the following address:

Anderson County Government
Office of the Finance Director
100 North Main Street, Suite 212
Clinton, Tennessee 37716

I

EXHIBIT C

SAMPLE RESOLUTION

A RESOLUTION MAKING APPROPRIATIONS TO NONPROFIT CHARITABLE ORGANIZATIONS OF ANDERSON COUNTY, TENNESSEE

WHEREAS, Section 5-0-109, Tennessee Code Annotated, authorizes the Anderson County Legislative Body to make appropriations to various nonprofit charitable organizations; and

WHEREAS, the Anderson County Legislative Body recognizes the various nonprofit charitable organizations providing services in Anderson County have great need of funds to carry on their nonprofit charitable work.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Anderson County, Tennessee, on this _____ day of _____, 2021.

SECTION 1. That _____ dollars be appropriated to nonprofit organizations in Anderson County as reflected below.

Nonprofit Charitable Organization "ABC"	\$0000.00
---	-----------

BE IT FURTHER RESOLVED that all appropriations enumerated in Section 1 above are subject to the following conditions:

1. That the nonprofit charitable organization to which funds are appropriated shall file with the County Clerk and the disbursing official a copy of an annual report of its business affairs and transactions and the proposed use of the County's funds in accordance with rules promulgated by the Comptroller of the Treasury, Chapter 0380-2-7. Such annual report shall be prepared and certified by the Chief Financial Officer of such nonprofit organization in accordance with Section 5-9-109(c), Tennessee Code Annotated.
2. That said funds must only be used by the named nonprofit charitable organization in furtherance of their nonprofit charitable purpose benefitting the general welfare of the residents of Anderson County.
3. That it is the expressed interest of the County Commission of Anderson County providing these funds to the above name nonprofit charitable organization to be fully in compliance with Chapter 0380-2-7 of the Rules of the Comptroller of the Treasury, and Section 5-9-109 of Tennessee Code Annotated and any and all other laws which may apply to county appropriations to nonprofit organizations and so this appropriation is made subject to compliance with any and all of these laws and regulations.

BE IT FURTHER RESOLVED that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2022. This resolution shall be spread upon the minutes of the Board of County Commissioners for Anderson County, Tennessee.

PASSED this _____ day of _____, 2021.

APPROVED:

Josh Anderson, Commission Chairman

Ferry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

NON- PROFIT COMMITTEE MINUTES

NOVEMBER 11, 2021

Members Present:

Phil Yager, Commissioner – Chairman
Denver Waddell, Commissioner
Tracy Wandell, Commissioner
Shain Vowell, Commissioner

Members Absent:

Jerry White, Commissioner
Catherine Deneberg, Commissioner
Jerry Creasy, Commissioner
Rick Meredith, Commissioner

Others Present:

Terry Frank, Mayor
Robby Holbrook, Finance Director
Randy Walters, Deputy Finance Director
Lydia Beckwith, Finance Staff

Motion made by Denver Waddell to make Phil Yager Chairman, seconded by Shain Vowell. Motion passed by voice vote.

After much discussion about the Chairtable Donation Policy, Tracy Wandell made a motion to submit the policy for approval with amended changes and to forward to the Finance Committee. Motion was seconded by Shain Vowell. Passed by voice vote, voting no, Denver Waddell.

Meeting adjourned.

From: Katherine Ajmeri <kajmeri@andersoncountyttn.gov>
Sent: Monday, October 25, 2021 10:13 AM
To: Robby Holbrook <rholbrook@andersoncountyttn.gov>
Subject: Surplus ?

Robby,

A few years ago we started to post all surplus items on our website for a week before auctioning them off in case another Department is interested in them. We added this policy to section 10.6 of the FMPP manual. It sounded like a good idea at the time but we never get any interest in surplus items this way. All it does is add a week to the process.

Can we request removing this step from the surplus property process to the Finance Committee? Or maybe we should first remind Department Heads that this is happening and see if anyone starts looking?

I think a better process would be for folks to let us know of any items they want for so we can be on the lookout. But in reality I think it is just rare that a Department happens to be getting rid of something another Department happens to be needing.

Thanks, Katherine

Section 10.5 Accountability Policy: Assets with an original cost of \$1,500 and greater, and all computers, shall be assigned asset identification numbers for tracking and control purposes.

The Finance Department shall periodically review inventory lists with departments, offices and agencies for assets with a value of \$5,000 and greater. Any discrepancies shall be investigated and appropriate actions taken.

Section 10.6 County Personal Property Disposition Policy:

County Personal Property is any county-owned property other than Real Property. Surplus

County Personal Property is property no longer needed or useful for the efficient or safe operation of county business.

When a Department Head or Elected Official identifies departmental property as no longer needed or useful for the efficient or safe operation of departmental business, they must request disposition of that property by the Purchasing Office utilizing the Property Disposition and Surplus Record form.

If the Department Head or Elected Official does not arrange for transfer to another department or office, the Deputy Purchasing Agent will list the property as "Property Available for Transfer" on the Purchasing Office's webpage for one week in order to provide other county departments and offices the opportunity to claim the property for transfer.

If no county departments or offices claim the property for transfer, and the property is a Capitalized Asset, the Deputy Purchasing Agent shall make recommendations to Purchasing Committee and County Commission for declaration of the property as available for disposition and approval regarding the appropriate Disposition Method.

If no county departments or offices claim the property for transfer, and the property is not a Capitalized Asset, the Deputy Purchasing Agent shall determine the appropriate Disposition Method.

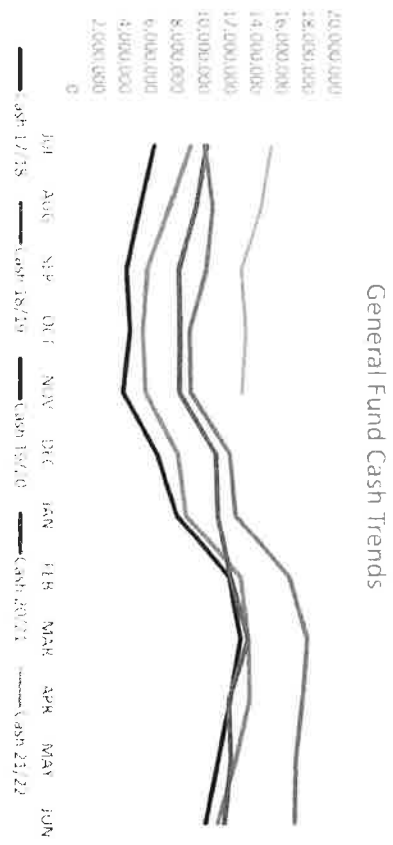
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
November 30, 2021**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,012,699	\$ 1,755,143	\$ 2,161,322	\$ 9,971,045	\$ 14,900,209	\$ 12,975,594	\$ 243,319
115	Library Fund	\$ -	\$ 303,550	\$ -	\$ -	\$ -	\$ 303,550	\$ 281,964	\$ 229,456
116	Solid Waste/Sanitation Fund	\$ -	\$ 281,964	\$ -	\$ -	\$ -	\$ 281,964	\$ 648,215	\$ 1,168,196
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 647,965	\$ 648,215	\$ 7,476,067	\$ 174,316
121	American Rescue Plan	\$ -	\$ 150,936	\$ 8,459	\$ -	\$ -	\$ 159,395	\$ 68,290	\$ 50,539
122	Drug Control Fund	\$ -	\$ -	\$ -	\$ 68,290	\$ -	\$ 68,290	\$ 437,796	\$ 589,181
127	Channel 95 Fund	\$ -	\$ 237,796	\$ -	\$ 200,000	\$ -	\$ 3,820,912	\$ 12,462,226	\$ 14,299,143
128	Tourism Fund	\$ -	\$ 269,737	\$ 3,506,918	\$ -	\$ -	\$ 1,912,769	\$ 515,512	\$ 1,122,802
131	Highway Fund	\$ 44,257	\$ -	\$ 12,462,226	\$ -	\$ -	\$ 515,512	\$ 337,093	\$ 701,698
141	General Purpose School Fund	\$ -	\$ 1,786,700	\$ -	\$ -	\$ -	\$ 337,093	\$ 298,071	\$ 420,976
143	General Cafeteria	\$ 126,069	\$ 515,512	\$ -	\$ -	\$ -	\$ 298,071	\$ 135,905	\$ 622,616
151	General Debt Service Fund	\$ -	\$ 337,093	\$ 118,995	\$ -	\$ -	\$ 267,531	\$ 99,138	\$ 1,484,088
152	Rural Debt Service Fund	\$ -	\$ 179,076	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
156	Education Debt Service Fund	\$ -	\$ 135,905	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171	Capital Projects Fund	\$ -	\$ 261,535	\$ 5,996	\$ -	\$ -	\$ 1,154,648	\$ -	\$ -
177	Education Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
263	Employee Benefit Fund	\$ 38,412	\$ -	\$ -	\$ 1,154,648	\$ -	\$ 1,193,060	\$ -	\$ -

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
November

Cash 17/18	3,950,566
Cash 18/19	5,638,244
Cash 19/20	8,211,552
Cash 20/21	9,072,964
Cash 21/22	12,975,594



ANDERSON COUNTY BOARD OF EDUCATION**101 S. Main Street****Clinton, TN 37716****Board of Education Meeting****November 11, 2021****6:00 PM**

Board Members	Present	Absent
John Burrell, Chairman		√
Don Bell	√	
Dail Cantrell		√
Scott Gillenwaters	√	
Glenda Langenberg	√	
Andy McKamey	√	
Teresa Portwood	√	
Jo Williams	√	
Dr. Tim Parrott, Director	√	
Student Board Members		
Scarlett Ayers	√	
Sully Sullivan	√	

OTHERS PRESENT

Teri Vincent, Alyssa Vincent, Kaylen Hillard, Ryan Sutton, Anne Ford, Kelly Myers

I. CALL TO ORDER

Andy McKamey called the meeting to order at 6:01 PM as a regular monthly meeting of the Board of Education. Don Bell led the pledge of allegiance.

II. RECOGNITION OF GUESTS

A. Andy McKamey recognized Laura McLean of the Oak Ridge City Board of Education on hand to critique the meeting for the board's *Board of Distinction* award.

B. Lake City Middle School Volleyball team - resolution

C. Clinton Middle School Volleyball team - resolution

Motion by Don Bell and seconded by Teresa Portwood to approve both resolutions as read. **Motion carried.**

III. PERSONS TO BE HEARD

- a. None.

IV. APPROVAL OF AGENDA

- A. **Motion** by Scott Gillenwaters and seconded by Don Bell to approve the agenda.
Motion carried.

V. APPROVAL OF CONSENT AGENDA

- A. Regular Meeting Minutes – October 7, 2021
- B. Human Resources report
- C. Field Trip report – none
- D. Professional Leave report - none
- E. Student Services report
- F. Contracts: None
- G. Resolution – Scott Gillenwaters red the resolution in honor of Dr. Parrott, Director of Schools, and his staff
- H. Sport schedules:
 - a. ACHS Swimming, Wrestling, Basketball
 - b. CHS Wrestling, Basketball, Swimming
- I. Policies for second reading:
 - a. 1.8011.3 *Employee Assignments During Emergency Closure*
 - b. 5.303 *Personal and Professional Leave*
 - c. 5.701 *Substitute Teachers*
 - d. 6.500 *Special Education Students*
 - e. 6.600 *Student Records*

Motion by Teresa Portwood and seconded by Glenda Langenberg to approve the consent agenda. **Motion carried.**

VI. EXECUTIVE APPROVAL

None.

VII. COMMENTS FROM THE CHAIR

- A. Itineraries for the TSBA annual convention were distributed.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS

- A. ACHS – Sully Sexton began his report with a sports recap. ACHS Lady Mavs Volleyball reached the final four in the state tournament and Coach Jaime Smith was named coach of the year; cross country participated in the state championship, coming in 8th overall; the football team plays Elizabethton on November 12 in the second round playoffs of the state tournament; boys and girls soccer are headed to sub-state; student athletes have committed and signed with colleges and universities; senior Ben Yearwood made a perfect 36 on the ACT; the 30+ club added five new members and juniors are participating in the ACT program.
- B. CHS – Scarlett Ayers said Gear UP is offering college visits almost daily; 106 FAFSA forms are complete – about half the senior class; college acceptance and merit based scholarship letters are coming in continuously; 9 seniors were added to the 30+ club along with 3 juniors and 1 sophomore; 543 students have a 3.0 GPA or higher; congratulations to football Coach Keith and the Dragons for winning their last game over Karns and holding the number one running back in the nation to 86 yards; FCA has met twice this year; two students made All East Choir and the band was awarded 1st Place Color Guard, 1st Place Percussion, 1st Place Visual, 1st Place Effect, 1st Place Band, 2nd Place Music, 3rd Place Drum Major and Overall Grand Champion in Class A/AA out of 17 bands at the *Music in the Castle* band competition in Bristol, Tennessee.

IX. DIRECTOR'S REPORT

- A. Board members read a list of Above and Beyond award winners. Each individual was awarded a \$25 check for the work they do as custodians in our schools. Our custodians always keep our school clean and nice. They also build relationships with our staff and students. The November edition of the report to County Commission includes a lot of great things going on. Veteran's Day programs are being held in most of our schools. We are so glad we get a chance to recognize and honor our veterans.

X. COMMITTEE REPORTS

- A. Scott Gillenwaters presented the Budget Committee report.
- B. Don Bell provided the Building & Grounds Committee report. Motion by Don Bell and seconded by Glenda Langenberg to approve phase III of the ESG project. **Motion carried.** Motion by Don Bell and seconded by Glenda Langenberg to approve matching a \$16,000 donation for an inclusive playground at Norris Elementary School. **Motion carried.** Motion by Don Bell and seconded by Glenda Langenberg to terminate the soccer field lease with the county since the schools can use the high school turf football

fields for soccer. **Motion carried.**

C. There were no actions taken at the Transportation Committee meeting.

XI. ACTION ITEMS

A. **Motion** by Scott Gillenwaters and seconded by Don Bell to approve the 2022-2023 Calendar; approve an ACT Test day for juniors on Tuesday, March 1, 2022 and approve an early out day on Friday, November 19, 2021 for COVID booster vaccines for staff. **Motion carried.**

XII. APPROPRIATIONS

Financial Report

Motion by Scott Gillenwaters and seconded by Teresa Portwood to approve budget appropriations 1 a – b. **Motion carried.**

Roll Call Vote

Don Bell	Yea
John Burrell	Absent
Dail Cantrell	Absent
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

XIII. TRANSFERS

Motion by Scott Gillenwaters and seconded by Jo Williams to approve transfers 2 a - c. **Motion carried.**

Adjourned at 6:31 PM.

Dr. John Burrell, Chairman

Dr. Tim Parrott, Director of Schools



Anderson County Schools

Every Student, Every Day

Office of the Director of Schools
101 South Main Street, Suite 501
Clinton, Tennessee 37716
Office: (865) 463-2800
Fax: (865) 457-9157

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *T. Parrott*

DATE: December 2021

RE: Report to County Commission

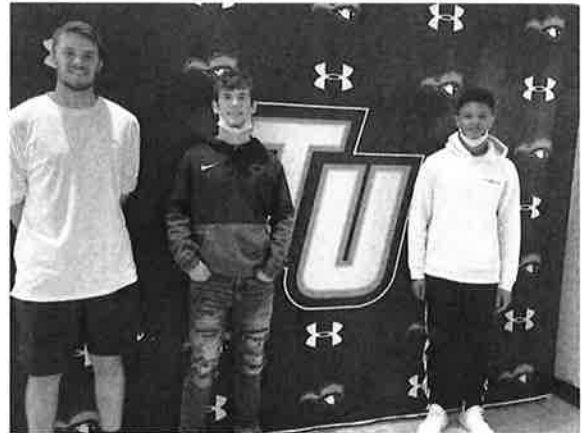
ATTENDANCE

Student enrollment stands at 6084 students.

GEAR UP TN



Several students visited ETSU open house and had the opportunity to speak with department heads regarding majors and scholarships.



Three student athletes traveled with GEAR UP for a special visit for high performers. They were treated to a visit of athletic facilities, science labs, and to a personal welcome from the president.



CHS Gear Up students toured ETSU and visited DB EXCEL, a Kingsport STEM certified school.

Clinton High School



CHS JROTC partnered with GEAR UP to visit the UTK ROTC battalion. Scholarship opportunities and career options were presented along with a campus tour.

Anderson County High School



Area Manager's Inspection (AMI)
November 2021

Anderson County High School Navy Junior Reserve Officers Training Corps (NJROTC) conducted their annual Area Manager's Inspection on Thursday, November 18. Commander Merv Dial was the inspecting officer for the personnel inspection, pass-in-review parade and the cadet brief.

Each cadet was personally inspected by Commander Dial and the unit received "outstanding" grades for personal appearance. The pass-in-review parade was conducted on the back parking lot and the entire

company (staff, color guard and three platoons) marched in review of the inspecting officer.

After the outside activities were complete, Commander Dial was briefed on the state of ACHS NJROTC. Commander Dial reported that the program continues to do very well and is excited about the future of the program under the leadership of the Naval Science Instructors and cadets.

The AMI was extremely successful, and all cadets involved were briefed about their accomplishments.

ESSER FUNDING

The list below includes items recently obtained from ESSER funds:

- Secondary Science Curriculum Specialist
- Replacing sound systems in the gymnasium at both ACHS and CHS (waiting on arrival of products for instillation)
- Box lights for the vast majority of teachers in high schools
- Professional development for teacher and leaders



ACCTC

Norris Lion's Club donated \$2,000 to our new *Teaching as a Profession* Program. With these funds the TAP Program was able to purchase items to create a Teacher lounge in our classroom. With



the donation we were able to purchase a laminator, Cricut machine, a couch, money towards our box light TV, a class set of digital notebooks, and classroom supplies. The addition of these items has helped create a more professional learning environment for our Teen Teachers at ACCTC.



Innovation Academy



Our first IA Class of 2022 graduate is Lexie York. Lexie started at CHS in 9th grade and became part of ACOLA in 11th grade. She transitioned into BRAC and finished early. Lexie is a leader among her peers and worked hard to meet her goals. We are so proud of her.



Our IA "Gratitude Tree." Juanita Melton's JTG class spearheaded "30 Days of an Attitude of Gratitude." JTG students prepared blank strips of paper and passed them out daily for students and staff to record things for which we were thankful. Then, the gratitude ornaments were hung on the tree for all to enjoy.



Here is a sampling of gratitude from our students:

- From an 18 year old student that Dr. Parrott took a chance on and allowed him to come to BRAC after he moved to Clinton to live with friends: "I am grateful to be able to eat every night and have a roof over my head and a bed to sleep in, and I'm grateful to have people that care about me." Dr. Parrott, thank you for giving this guy a chance. He has made good on his promise to succeed!
- "I am thankful for my family because they have pushed me for so long to be the best version of myself that I can be and that's brought me a long way."
- "I'm very thankful for the ACOLA program. I've met so many wonderful friends, including the teachers. I love you all so much, thank you for the care and kindness you show me every single day!"
- "I'm thankful for the people who are still helping me throughout the school year."

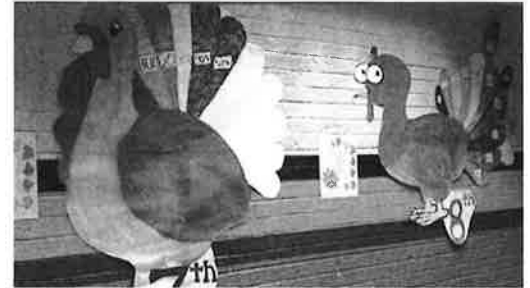
MIDDLE SCHOOLS

Clinton

Students and teachers at Clinton Middle are thankful for the support of the community!



This year, 8th grade math teacher Ms. Grill decided to turn our Thanksgiving Food Drive into a math project. With the help of many CMS students, Ms. Grill collected, sorted, and packaged Thanksgiving dinners for several of our CMS families. A competition for the highest percentage



of food brought in by grade level earned feathers in our larger than life turkeys that were also created by our art students. Sixth grade brought in the most for our pop-up challenge, and their reward was watching our very own Assistant Principal Reid participate in the ice bucket challenge. Eighth grade students ultimately brought in the highest percentage of food and will be receiving an ice cream party later this month. The real winners were our students and staff who were able to witness the kindness of our community.



Lake City

Lake City Middle School 8th graders were entrepreneurs this week. Thanks to a program sponsored by Junior

Achievement, students were shown the ins and outs of running a business (marketing, supply chains, etc.).

They then chose and

created their own business, drew flyers, made commercials, and ultimately sold a variety of candy, drinks, movie tickets, and

trinkets to the entire student body out of an airstream provided by JA. This was a competition between Mr. Bass's classes and the money will go toward Angel Tree gifts and the 8th grade formal. The 8th graders loved the opportunity and were excited to try to be the most successful business.



Lakers experienced a miniature *Fantasy of Trees* through Mrs. Batchelor's classes before the Thanksgiving break. Students participated in a fundraiser that included face painting, cookie decorating, ornament making, picture taking, and good old fashioned Christmas spirit camaraderie. Money raised will go to the needs of our local Lake City community and Angel Tree gifts. Students and staff alike enjoyed the festivities and were able to raise a significant amount of money that will make a difference.



Norwood

Norwood Middle School hosted its Open House on November 18, welcoming students and their families for a chili dinner. Different organizations and clubs were in attendance giving out information including Boy Scouts, Explore to Soar, ESS and our Student Government Association.



Our Family Resource Center also opened up the washer and dryer facilities so families could come do their laundry for free, if needed. It was a great turnout and we enjoyed seeing so many families at this event.



On November 30, the entire student body and staff traveled to Clarence Brown Theater on University of Tennessee's campus to watch a production of *A Christmas Carol*. Mr. Stephan, our art and theater teacher, organized this trip for

us and it was enjoyed by all!



Coming soon to NMWS, 8th grade students will be given the opportunity to take personal finance as a related arts class. This class will allow students to complete a high school credit before they even leave middle school. Ms. Morgan will be teaching this class and students are so excited to get a head start on their high school career.

ELEMENTARY SCHOOLS

Andersonville

Fifth graders from across the district were invited to tour Anderson County Career and Technical Center. They are excited to learn about new jobs and opportunities in Anderson County.



Over 100 Andersonville students participated in virtual art night. There were over 400 families that enjoyed art night between AES, NES, and FES. Art Teachers Alison Greenhouse and Macy Martinez led students and their families through step by step decoration directions to paint a snowman for the winter season.



The Anderson County Schools elementary co-ed basketball team continues to be a big draw for school participation and support. Our basketball team is having great success and improving each practice and game.



Briceville



Our 5th graders enjoyed a field trip to ACCTC to see the wonderful opportunities that await them once they reach high school. Students were also excited to be taking field trips again.



In addition to cross county basketball competition, our students got to enjoy an in-school basketball game and watch our very own Briceville Hornets play against each other.

Claxton

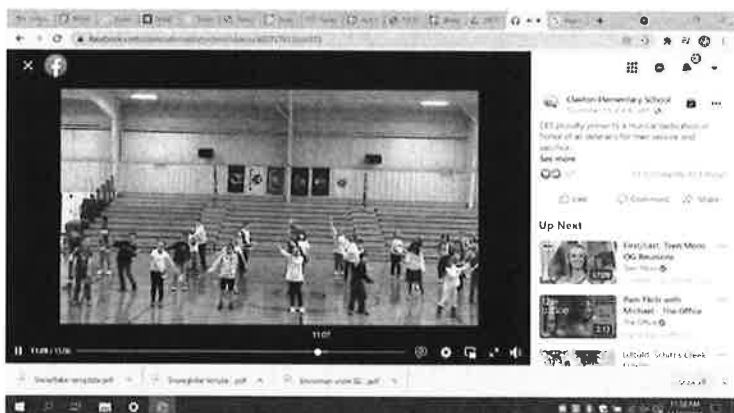
Claxton Elementary has had so many things to be thankful for during the month of November. Our 4th and 5th grade basketball teams are having a great season. They are having fun competing against other schools in the district.



Our fantastic "Mr. Dan" was honored as our Above and Beyond staff member. Mr. Dan not only helps to keep our school clean but he goes out of his way to make the students laugh and brighten everyone's day. He's been known to bring a favorite drink or treat to staff members when he knew they needed it and he ALWAYS has jokes for the kids. Mr. Dan is also always willing to lend a hand whenever and wherever needed. We appreciate his hard work! Thank you and congratulations Mr. Dan!

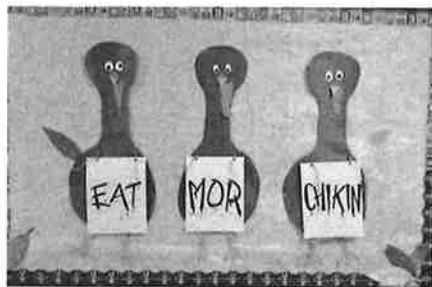


Our incredible music teacher, Precia Beebe, helped our students honor our veterans on Veterans Day with special recorded student performances.



We also had fourth graders who completed their 4-H speeches this month.

Congratulations to Karis and Jackson, the winners in Mrs. Ashley's class, who are moving on to the county competition.



Finally, we were so grateful to be able to invite families back into our school to enjoy a wonderful Thanksgiving lunch. Over 200 family members joined us!



Dutch Valley



Dutch Valley held a community event November 17. Over 100 people stopped by to participate.

Members of Meadow Baptist Church from Georgia made their annual trip to bring goodies to our students. It was so nice to get to have them back at our school this year. The students appreciated the gifts and created thank you cards to show appreciation.



Fairview

We are participating in the annual *Good Neighbors Food Drive*. The Good Neighbors program initiative is for Norris Community Churches to provide Christmas food baskets, children's Christmas gifts and other forms of financial aid to families in need in the Fairview, Andersonville and Norris school districts. Students will bring in canned food items to fill the baskets for families in need.

We had spirit week from November 15-19. We ended the week with our Fall Carnival where students were rewarded for good behavior and effort on their classwork.

Monday-"Merica day"

Tuesday-Tie Dye

Wednesday-Western

Thursday-throwback

Fairview Friday



Family art night was held this month on Facebook live with Mrs. Greenhouse and Mrs. Martinez. It was a huge success with hundreds of students and families participating.



Our basketball team has been working hard and winning games this month. We are so proud of their accomplishments and perseverance.



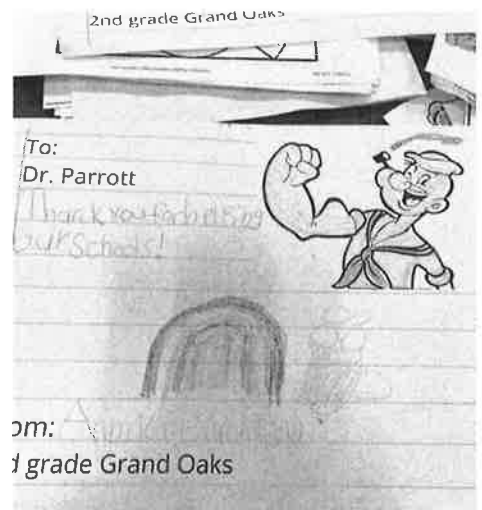
Grand Oaks

Did you catch us in The Clinton Courier News? We love having such an amazing cheering section at our basketball games. The extra encouragement really helps our team.

Kindergarten and first grade went on a fun field trip. They headed to the theater for a showing of the new Clifford movie. For many of our students, this was their first trip to the movie theater, and it was so exciting. The teachers were so proud of their great behavior, and everyone had a wonderful time.



We honor the man, the myth, the legend, our Director of Schools, Dr. Parrott. Our fearless leader is "strong to the finish 'cause he eats his spinach (and the occasional donut)!" Per his request, we had a school wide competition to collect items for our homeless blessing bags. We also treated him to donuts and sweet notes of thanks. Thank you Dr. Parrott for showing compassion and courage in navigating our school system in this new era!



Sharks, seahorses, and sting rays - oh my! Third grade had such a fun time during their field trip to Riley's Aquarium. The sting rays were a huge hit!



Our 4th graders visited The University of Tennessee Gardens and learned a lot of great information about how plants get what they need to survive and how they even help us survive. We then had the special opportunity to see Neyland Stadium firsthand

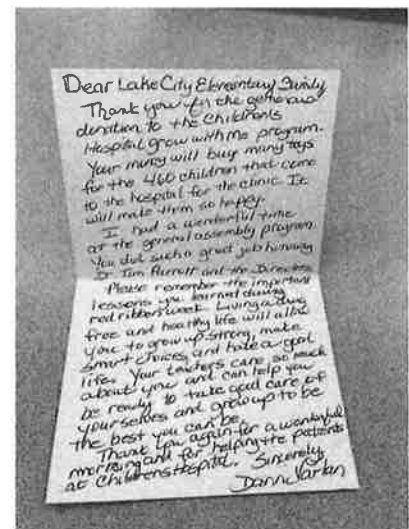
Lake City

LCES Gives Back

LCES had some special visitors recently! Ms. Varlan from East Tennessee Children's Hospital came to a recent assembly to accept



a donation from our students toward the *Grow with Me* Program. The focus of the *Grow with Me* program is to address the medical, developmental and emotional needs of a child during the first five years of life. *Grow with Me* provides a care coordinator to serve as the child's advocate or as a healthcare coach to the child's parent or caregiver.





The money was raised by LCES families to honor Dr. Parrott and all of our ACS directors. Our students also presented Dr. Parrott with cold weather and hygiene items they donated for blessing boxes for families around Anderson County. Our students also created special cards and drawings to celebrate our directors.



Fifth Graders at ACCTC



Our fifth graders recently had the opportunity to tour ACCTC to see some wonderful options for their future paths. Thank you to ACCTC for hosting us.



So Much to Be Thankful For

Ms. Autumn and all our fantastic cafeteria staff prepared the most delicious Thanksgiving feast for our staff and students. We had turkey, dressing, and all the fixings, and of course, pumpkin pie. We appreciate our cafeteria staff so much and are incredibly thankful for them.

Book Blast!



Our students and families raised enough money for our Book Blast so every single student in the school received at least one free book to



take home. These books are high-interest books that our students are absolutely loving. LCES wants to thank our families and the community for their support.



Above and Beyond



LCES had the pleasure of presenting Mr. Marshall Violet with the November ACS *Above and Beyond* Award. Marshall takes great pride in making our school a clean and safe place that we can all be proud of. He truly goes above and beyond for our school and we are all so thankful for him!

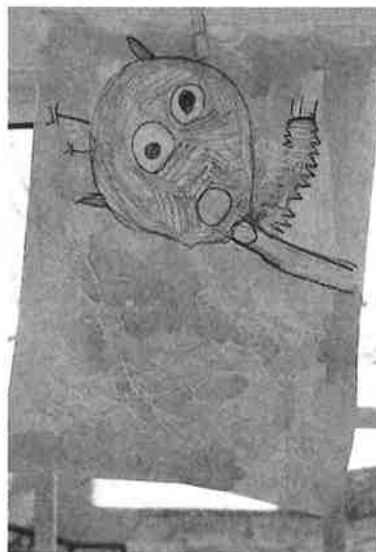
Character Counts

In November, our character trait of the month was "gratitude." Congratulations to the LCES students of the month, chosen because they exhibit this important character trait.



Norris

The Norris Post Office Art Gallery has a new installation. This month Mrs. Floyd's kindergarten students are sharing holiday cheer with reindeer art. These precious watercolor paintings bring a special joy to the members of the Norris community.





The Norris Owls basketball team continues its winning streak to 6-0. Coach Barton, one of our parents, is extremely proud of the effort this team.

Norris Elementary's second annual virtual family art night was a great success as many families participated and posted pictures of their creations.



Norwood



Eric Matson, along with patrons at Windrock Shooting Range, donated \$500 towards the Norwood Elementary clothing pantry. They made this donation in honor of Mrs. Betty, a beloved member of the Norsemen Team. Norwood was able to make many clothing purchases and restock the coat closet.



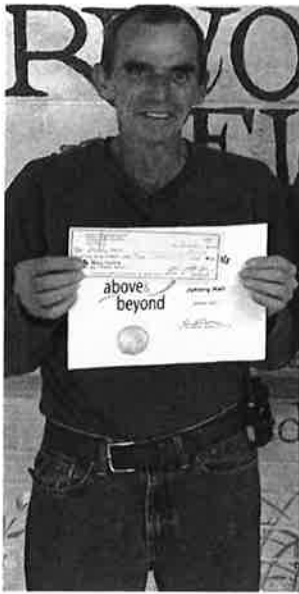
Thanks to an amazing cafeteria staff, Norwood Elementary School staff, students, and families had a fabulous Thanksgiving Day lunch. Our amazing assistants set up tables, food, and beautiful décor so families could enjoy a nice lunch with their children.



Windrock Shooting Range and Training Center made a very generous donation of \$2,000 to Norwood Elementary School. Proceeds were generated from an annual BUG Math that takes place at the range. We appreciate their community partnership and are excited to use this money for our students!

The Oak Ridge Rotary Club donated student dictionaries for every third grade student at Norwood Elementary School. Students are learning to use this tool in class and will get to keep it at the end of the school year. Thank you Oak Ridge Rotary Club for this generous donation.





Norwood Elementary is blessed to have several dedicated and hardworking custodians. Thankfully, this month we were able to recognize Mr. Johnny Hall for his hard work and dedication to our school. Mr. Johnny received the *Above and Beyond* award and it could not have gone to anyone more deserving.

Student Services, Social Workers, FRC Centers



Student Services and our Social Workers will be participating in the Oak Ridge Children's Museum *Gala Fund a Project* on December 3. This year, the Gala suggests that guests donate for a special project or cause. Our Social Workers will be speaking about the importance of field trips for students and how important it is for the Museum to raise money to cover 10 field trip mini-grants of up

to \$300 each to a Title 1 school. The mini-grants would be available on a first-come, first served basis. The grant would be to off-set ticket fees, not a bus or food.



Schools and students have been celebrating Dr. Parrott and Directors by collecting "Blessing Bags" for Student Services to distribute to our students in need. These bags are filled with toiletries and self-care items. The support was amazing and we rally around Every Student, Every Day!

Social Workers have been attending Parent-Teacher nights around the district to offer assistance to our families (school supplies, attendance questions, food bags, toiletries, clothing, filling out school forms, individual/group counseling services).



NURSING

Our nursing department continues to offer COVID-19 testing to students and employees exhibiting symptoms and/or those individuals that have been exposed to COVID-19 with the help of the Epidemiology and Laboratory Capacity Grant. We have begun using onsite rapid PCR tests where we can receive the results within the same day. We have administered over 1,600 tests since the beginning of school.

This fall we partnered with Walgreens to administer Flu vaccines in each school for students and staff. We administered almost 700 flu shots after Fall Break. On November 19th we partnered with Walgreens once again and offered a COVID-19 booster clinic at Clinch River Community School. We vaccinated our school employees, substitute teachers and bus drivers. We administered over 350 vaccines.



ADA Transition Corrections 2021-2022

Anderson County High

- Provided additional temporary accessible parking signage for voting
- Handicap door hardware installed at voter entrance

Andersonville Elementary

- Provided additional temporary accessible parking signage for voting

Briceville Elementary

- Regrade surface and repave parking
- Provided additional temporary accessible parking signage for voting

Clinton High

- Preparing for installation of truncated dome panels at both the main entrance and at voter entrance

Dutch Valley Elementary

- Verified ramp handrail at proper height
- Removed non-compliant accessible parking

Norwood Middle

- Relocated accessibility signs with new sign
- Added van accessible parking

Norris Middle

- Preparing doorway for additional accessible entrance

Fairview Elementary

- Preparing for accessible sidewalk to new pavilion

Norris Elementary

- Actively seeking bids for all-inclusive accessible playground 2

Mayor's Report

1. **Appointment:** Oak Ridge City Council appointed OR Public Works Direct Patrick Berge to fill an unexpired term on the AC Regional Solid Waste Board. Term expiring 12/2023. Requesting motion to approve.
2. **EMS Monoclonal Antibody Treatment for COVID-19:** Requesting Motion to extend the Anderson County EMS Monoclonal Program to January 31, 2022. (Director Sweet will be available at the meeting to provide an update/answer questions.)
3. **EMS Monoclonal Antibody Treatment for COVID-19:** Requesting Motion to extend eligibility to Anderson County employees subject to the same Monoclonal medical requirements and policies currently in place.
4. **Update** on Anderson County EMS Training Classes and first class of graduates.

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

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FACSIMILE: (865) 457-3775
Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: December 15, 2021

RE: Law Director's Report – December 20, 2021 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Save On Sp.- Human Resources
2. TDOT (Railroad) –Mayor's Office
3. State and Local Tax Advisors- Property Assessor
4. NAPA Tracs- Fleet Services
5. State and Local Tax Advisors (Amendment)- Property Assessor
6. Energy Systems- Schools
7. Deerfield Vacations- Parks & Recreation
8. Pioneer Credit Recovery- Circuit Court
9. State of TN Dept. of Health- Dental Clinic
10. Industrial Refrigeration- Schools
11. State of TN- Criminal Justice (Grant Amendment)
12. Learning A-Z –Schools
13. Design Innovations- Schools
14. WASP- I.T Department

B. Anderson County Zoning Violations:

Resolved Violations:

1. 125 Queen Street, Eugene Taylor
2. 118 Duke Street, Stephanie Connaster
3. 531 W. Broad Street, William Pruitt
4. 126 Bennett Lane, Joanne Russell
5. 3927 Andersonville Highway, Wayne Bridges
6. 677 Old Lake City Highway, David Atchley
7. 573 Briceville Highway, Charles Borruff,

Newly Opened:

1. 2913 Hinds Creek Road, Nathan and Heather Cooper
2. 1101 Cove Lane, Jimmy Taylor
3. 856 Lake City Highway, Livia Forte
4. 135 King Street, Robert and Beverly Ballard
5. 148 Duke Street, Candy Raines
6. 116 Webster, Wayne Dotson
7. 309 Strader Road, Ross and Brandi Klassy

C. Firetruck Resolution

DRAFT

Anderson County, Tennessee Board of Commissioners

RESOLUTION No: 21-11-901

RESOLUTION TO AUTHORIZE THE BULK PURCHASE OF ELEVEN (11) FIRE TRUCKS, OR OTHER APPROVED VEHICLES, FOR THE USE AND BENEFIT OF ALL COUNTY FIRE DEPARTMENTS, IN A CONSOLIDATED AND MUTUAL EFFORT TO PROTECT THE HEALTH, SAFETY AND WELFARE OF COUNTY CITIZENS.

WHEREAS, in April of 2006, the Anderson County Board of Commissioners adopted a Resolution providing funding on a rotating basis for the purchase of one (1) firetruck each year to a different county fire department on an eleven (11) year cycle; and

WHEREAS, with the final partial payment due to the Andersonville Volunteer Fire Department this year, all fire departments have been provided a firetruck or other approved vehicle to fully satisfy the County's obligation under the previous Resolution; and

WHEREAS, the Board of Commissioners realizes the continued support of fire departments in our County is a matter of critical importance to health, safety and welfare of our citizens, and now wishes to authorize a one-time bulk purchase of eleven (11) firetrucks to be allocated individually to provide one firetruck to each of the County's eleven (11) fire departments.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this 15th day of November 2021 that to continue with our support of the County's fire departments and our ongoing efforts to protect the health, safety and welfare of our citizens, we hereby authorize the bulk purchase of eleven (11) firetrucks, or other approved vehicles, to be individually allocated to each of the eleven (11) County fire departments, one to each department including the County Rescue Squad, with the required funding coming through any authorized manner under Tennessee law, including combinations thereof, under the following conditions:

SECTION 1: ELIGIBLE FIRE DEPARTMENTS AND ORGANIZATIONS

The following departments will be provided one (1) firetruck, or other approved vehicle:

- A) Anderson County Rescue Squad
- B) Andersonville Volunteer Fire Department
- C) Briceville Volunteer Fire Department
- D) Claxton Volunteer Fire Department
- E) Clinton City Fire Department
- F) Lake City Fire Department
- G) Marlow Volunteer Fire Department
- H) Medford Volunteer Fire Department
- I) Norris City Fire Department
- J) Oak Ridge City Fire Department
- K) Oliver Springs Town Fire Department

SECTION 2: QUALIFYING FIRETRUCKS OR VEHICLES

Each department or organization will be provided one qualifying vehicle per department meeting National Fire Protection Association (NFPA) standards and Insurance Services Office (ISO) requirements.

SECTION 3: VEHICLE MAINTENANCE

Each department or organization will be individually responsible for all repairs, damages, fuels, fluids, and maintenance charges.

SECTION 4: VEHICLE OWNERSHIP

All purchased vehicles will be titled under the name of Anderson County Government and subject to immediate repossession, without further legal proceedings, by the County if the terms and conditions of this Resolution are not met. Acceptance of the firetruck or other approved vehicle, will conclusively indicate the fire department's acceptance and consent to the terms of this Resolution,

SECTION 5: INSURANCE

Each department or organization receiving a vehicle under this Resolution will be responsible for obtaining insurance coverage on the vehicle listing Anderson County Government as an additional insured party. Insurance policies shall cover without limitation: liability, property loss, injury, death, dismemberment comprehensive, collision, uninsured motorist, medical payments or other recognized forms of damages existing under Tennessee law in the minimal amounts of Three Hundred Thousand (\$300,000.00) Dollars per person and One Million (\$1,000,000.00) Dollars per occurrence.

SECTION 6: FIRE COMMISSION PARTICIPATION

Each department or organization receiving a firetruck or other approved vehicle under the terms of this Resolution shall be required to attend and participate in monthly meetings of the Anderson County Fire Commission with no more than three (3) absences per calendar year.

SECTION 7: RESPONSE TO EMERGENCIES

Each fire department or organization receiving a firetruck or other approved vehicle under this Resolution shall respond immediately, without delay to all emergency medical calls when requested by the Anderson County Emergency Medical Services.

SECTION 8: MUTUAL AID RESPONSES

Each fire department or organization shall be required to fulfill its duties at all times under all standing mutual aid agreements and in compliance with all State Mutual Aid Guidelines.

SECTION 9: REQUIRED TRAINING PARTICIPATION

Each fire department and organization receiving a firetruck or other approved vehicle under the terms of this Resolution shall require all members to attend First Responder Training hosted by the Anderson County Emergency Medical Services or any other required training requested by the Office of Emergency Management or authorized state entity.

SECTION 10: PURCHASE OF ADDITIONAL ON-BOARD EQUIPMENT

If borrowed funds are utilized by a receiving department or organization to further equip the firetruck or other approved vehicle with additional on-board equipment, Anderson County Government must be listed as an additional lien holder.

RESOLVED, DULY PASSED AND EFFECTIVE this ____ day of _____, 2021.

Joshua N. Anderson, Chair

Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk

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FIRE COMMISSION

DRAFT

Anderson County, Tennessee

Board of Commissioners

RESOLUTION No: 21-12-901

RESOLUTION TO AUTHORIZE THE BULK PURCHASE OF ELEVEN (11) FIRE TRUCKS, OR OTHER APPROVED VEHICLES, FOR THE USE AND BENEFIT OF ALL COUNTY FIRE DEPARTMENTS, IN A CONSOLIDATED AND MUTUAL EFFORT TO PROTECT THE HEALTH, SAFETY AND WELFARE OF COUNTY CITIZENS.

WHEREAS, in April of 2006, the Anderson County Board of Commissioners adopted a Resolution providing funding on a rotating basis for the purchase of one (1) firetruck each year to a different county fire department on an eleven (11) year cycle; and

WHEREAS, with the final partial payment due to the Andersonville Volunteer Fire Department in the 2022/23 Fiscal Year Budget, all fire departments have been provided a firetruck or other approved vehicle to fully satisfy the County's obligation under the previous Resolution; and

WHEREAS, the Board of Commissioners realizes the continued support of fire departments in our County is a matter of critical importance to health, safety and welfare of our citizens, and now wishes to authorize a one-time bulk purchase of eleven (11) firetrucks to be allocated individually to provide one firetruck to each of the County's eleven (11) fire departments.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this 15th day of November 2021 that to continue with our support of the County's fire departments and our ongoing efforts to protect the health, safety and welfare of our citizens, we hereby authorize the bulk purchase of eleven (11) firetrucks, or other approved vehicles, to be individually allocated to each of the eleven (11) County fire departments, one to each department including the County Rescue Squad, with the required funding coming through any authorized manner under Tennessee law, including combinations thereof, under the following conditions:

SECTION 1: ELIGIBLE FIRE DEPARTMENTS AND ORGANIZATIONS

The following departments will be provided one (1) firetruck, or other approved vehicle as available in this specific order:

- A) Briceville Volunteer Fire Department
- B) Oliver Springs Town Fire Department
- C) Clinton City Fire Department
- D) Rocky Top Fire Department
- E) Norris City Fire Department
- F) Claxton Volunteer Fire Department
- G) Marlow Volunteer Fire Department
- H) Oak Ridge City Fire Department
- I) Medford Volunteer Fire Department
- J) Anderson County Rescue Squad
- K) Andersonville Volunteer Fire Department

SECTION 2: QUALIFYING FIRETRUCKS OR VEHICLES

Each department or organization will be provided one qualifying vehicle per department meeting National Fire Protection Association (NFPA) standards and Insurance Services Office (ISO) requirements.

SECTION 3: VEHICLE MAINTENANCE

Each department or organization will be individually responsible for all repairs, damages, fuels, fluids, and maintenance charges.

SECTION 4: VEHICLE OWNERSHIP

All purchased vehicles will be titled under the department's name and subject to immediate repossession, without further legal proceedings, by the County if the terms and conditions of this Resolution are not met. Acceptance of the firetruck or other approved vehicle, will conclusively indicate the fire department's acceptance and consent to the terms of this Resolution,

SECTION 5: INSURANCE

Each department or organization receiving a vehicle under this Resolution will be responsible for obtaining insurance coverage on the vehicle. Insurance policies shall cover without limitation: liability, property loss, injury, death, dismemberment comprehensive, collision, uninsured motorist, medical payments or other recognized forms of damages existing under Tennessee law in the minimal amounts of Three Hundred Thousand (\$300,000.00) Dollars per person and One Million (\$1,000,000.00) Dollars per occurrence.

SECTION 6: FIRE COMMISSION PARTICIPATION

Each department or organization receiving a firetruck or other approved vehicle under the terms of this Resolution shall be required to attend and participate in monthly meetings of the Anderson County Fire Commission with no more than three (3) absences per calendar year.

SECTION 7: RESPONSE TO EMERGENCIES

Each fire department or organization receiving a firetruck or other approved vehicle shall be required to respond to emergency medical calls as outlined by the Tennessee state guidelines.

SECTION 8: MUTUAL AID RESPONSES

Each fire department or organization shall be required to fulfill its duties at all times under all standing mutual aid agreements and in compliance with all State Mutual Aid Guidelines if available.

SECTION 9: REQUIRED TRAINING PARTICIPATION

Each fire department and organization receiving a firetruck or other approved vehicle under the terms of this Resolution shall require all firefighter to adhere to Tennessee Code Annotated § 4-24-112 minimum training requirements.

SECTION 10: Fire departments receiving an annual donation under the terms of this Resolution shall not charge for their services other than governmental taxing authority approved by the local county or municipal legislative body or Tennessee General Assembly. Fire departments who privately charge Anderson County citizens for emergency service responses are unable to receive a county donation for the purchase of a new fire truck, rescue vehicle or other vehicle apparatus; however, departments may charge for standby services for athletic events, highly dangerous or special needs requests unrelated to typical emergency calls, first responder and mutual aid responses when requested and compensation agreed to in advance.

RESOLVED, DULY PASSED AND EFFECTIVE this ____ day of _____, 2021.

Joshua N. Anderson, Chair

Terry Frank, Mayor

ATTEST:

Jeff Cole, County Clerk

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<meadsteven1@pm.me>; Catherine Deneberg <cdeneberg@anderson.tn.org>; Theresa Scott <scottacc7@gmail.com>; Jerry A. Creasey <jacreasey@bellsouth.net>; Robert Smalridge <rsmla@yahoo.com>; Phil Yager <philyageracc8@gmail.com>
Cc: Terry Frank <tfrank@andersoncountyt.n.gov>; Annette Prewitt <aprewitt@andersoncountyt.n.gov>; Nathan Sweet (nsweet@andersonems.com) <nsweet@andersonems.com>; Robby Holbrook <rholbrook@andersoncountyt.n.gov>
Subject: Re: Fire Commission Draft Firetruck Resolution

Absolutely Thank You

Tim Isbel

Anderson County Commissioner

District 4

Rocky Top, TN

On Wed, Dec 8, 2021 at 9:58 AM, Jay Yeager <jyeager@aclawdirector.com> wrote:

Dear Commissioners:

Attached is the Draft Firetruck Resolution proposed by the Fire Commission members last night. (Annette please add this item to the Operations Committee agenda for discussion, if approved by the Chair)

Below is the changes they requested:

- Page 1 third paragraph - WHEREAS, with the final partial payment due to the Andersonville Volunteer Fire Department the **2022-2023 budget** year,
- Section 1 - change the department order to:
 - o Briceville Volunteer Fire Department
 - o Oliver Springs Town Fire Department
 - o Clinton City Fire Department
 - o Rocky Top Fire Department
 - o Norris City Fire Department
 - o Claxton Volunteer Fire Department
 - o Marlow Volunteer Fire Department
 - o Oak Ridge City Fire Department
 - o Medford Volunteer Fire Department
 - o Anderson County Rescue Squad

o Andersonville Volunteer Fire Department

- Section 4 - All purchased vehicles will be titled under the **department's name and subject...** Removed name of Anderson County Government.
- Section 5 - Each department or organization receiving a vehicle under this Resolution will be responsible for obtaining insurance coverage on the vehicle. **Removed listing Anderson County Government as an additional insured party.**
- Section 7 - Rewrote the entire section to read Each fire department or organization receiving a fire truck shall be required to respond to emergency medical calls as outlined by the Tennessee state guidelines.
- Section 8 -all State Mutual Aid Guidelines if available.
- Section 9 -under the terms of this Resolution shall require all **firefighters to adhere to Tennessee Codes Annotated 4-24-112 minimum training requirements.**
- Section 10 - remove the entire section.
- Add an additional section - Fire departments receiving an annual donation under the terms of this Resolution shall not charge for their services other than governmental taxing authority approved by the local county or municipal legislative body or Tennessee General Assembly. Fire departments who privately charge Anderson County citizens for emergency service responses are unable to receive a county donation for the purchase of a new fire truck, rescue vehicle or other vehicle apparatus; however, departments may charge for standby services for athletic events, highly dangerous or special needs requests unrelated to typical emergency calls, first responder and mutual aid responses when requested and compensation agreed to in advance. (This wording was taken directly from the first paragraph at the top of page 2 on the resolution no. 15-7-545.)

Let me know if you have questions.

Thanks,

Jay

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Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
December 13, 2021
6:00 PM Room 312

Members Present: Tim Isbel, Phil Yager, Tracy Wandell, Theresa Scott

Members Absent: Robert McKamey, Steve Mead, Josh Anderson and Rick Meredith,

Call to Order: Chairman Isbel called the meeting to order.

Chairman Isbel said the prayer.

Commissioner Scott led the Pledge of Allegiance.

Commissioner Scott made a motion to approve the agenda as presented. Motion was seconded by Commissioner Yager. Motion passed.

No citizens addressed the Committee.

Presentation by Garrett Schoop – Discussion. No Action Taken.

Commissioner Yager made a motion to grandfather in sitting commissioners, Mayor, Sheriff. Commissioner Wandell seconded the motion. Motion passed to forward to full Commission for further discussion.

Commissioner Wandell withdrew his second on the original motion. Motion failed for lack of second.

Commissioner Wandell made a motion to appoint Commissioner Yager and the Mayor to represent Anderson County in the TN School Funding Meetings/Discussions. Commissioner Scott seconded motion. Motion passed to forward to full commission for approval.

Animal Control – Discussion. No Action Taken.

Status Updates – Discussions. No Action Taken.

Commissioner Wandell made a motion to move forward with the Fire Truck Resolution once the Law Director and the Mayor have approved the changes. Commissioner Wandell made a motion for purchasing to put out RFP. Commissioner Yager seconded the motion. Motion passed to forward to full commission for approval.

Inclusion of Dispatch – Moved to January

Upkeep of County Cemeteries – Moved to January Operations

Commissioner Wandell made a motion for the Sea Cadets to relocate to DARC building. Commissioner Yager seconded the motion. Motion passed to forward to full commission for approval.

Claxton School Zone Update – No action Taken.

Pine Meadows – Taken up under the Mayor's Report.

New Business:

None.

Old Business:

Convenience Center

Meeting adjourned.

Anderson County, Tennessee
Board of Commissioners
RESOLUTION No: 21-12- 987

**RESOLUTION ESTABLISHING MEETING DATES AND TIMES FOR
THE ANDERSON COUNTY BOARD OF COMMISSIONERS.**

WHEREAS, notice is hereby given to all County Commissioners and residents of Anderson County, and to all other interested persons, that open, public and regular meetings of the Anderson County Board of Commissioners will be held on the third Monday of each month for the 2022 calendar year excluding January and February which will be held on the third Tuesday each month due to the holidays, schedule is as follows:

January 18, 2022 at 6:30 P.M. (Tuesday)
February 22, 2022 at 6:30 P.M. (Tuesday)
March 21, 2022 at 6:30 P.M.
April 18, 2022 at 6:30 P.M.
May 16, 2022 at 6:30 P.M.
June 20, 2022 at 6:30 P.M.
July 18, 2022 at 6:30 P.M.
August 15, 2022 at 6:30 P.M.
September 19, 2022 at 6:30 P.M.
October 17, 2022 at 6:30 P.M.
November 21, 2022 at 6:30 P.M.
December 19, 2022 at 6:30 P.M.

WHEREAS, meetings will be conducted in Room 312 of the Anderson County Courthouse located at 100 North Main Street, Clinton, TN, 37716.

WHEREAS, the Commission Chairman and County Clerk reserve the right to call for Special Called Sessions of the Board of Commissioners as needed with due public notice.

NOW THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 20th day of December, 2021, that we hereby approve and establish the above-recited meeting dates and times as the official calendar for the 2022 year.

RESOLVED, DULY PASSED, APPROVED AND EFFECTIVE this 20th day of December 2021.

Joshua Anderson, County Commission Chairman

Terry Frank, County Mayor

ATTEST:

Jeff Cole, County Clerk