

Anderson County Board of Commissioners
EMS Audit Advisory Committee
MINUTES
September 14, 2017

Members Present: Myron Iwanski (Chair), Phil Warfield (Vice Chair) Rickey Rose, Jerry White, Shain Vowell, Steve Newby, Theresa Scott, Jodie Turner, Dale Isabell, Stephanie Fox, and Randy Walters (Project Manager)

Members Absent: Dave Anderson, Sr. (Secretary), Chief Darryl Kerley

Fitch Project Team Members Present: Anthony Minge (Project Manager), Dianne Wright, Skip Kirkwood, and Melissa Coons via conference call.

Call to Order by Chair, Myron Iwanski.

Upon motion made by Jerry White, seconded by Phil Warfield to approve minutes of August 24, 2017 EMS Audit Advisory Committee meeting for discussion. Motion passed via voice vote.

Upon motion made by Steve Newby, seconded by Phil Warfield to approve minutes of August 24, 2017 EMS Audit Advisory Committee meeting with the following two amendments:

1)“Also Present: Fitch Consultants, via audio sound system (ineffective, no two-way communication between consultants and committee members)”

Shall be amended to: “Also Present: Fitch Consultants, via audio sound system (audio issues, County Project Manager needed to repeat committee members’ questions to the consultants).”;

and

2)“EMS should be able to survive on its billing”

Shall be amended to: “Very few EMS providers are self-sustaining and able to survive on their billings. They tend to be in affluent areas. Most are subsidized with tax money.”

Motion to approve two amendments passed via voice vote.

Upon motion made by Phil Warfield, seconded by Theresa Scott to accept meeting agenda, motion passed via voice vote.

Randy Walters introduced committee members in attendance and other audience attendees. Anthony Minge (Fitch Project Manager) introduced Fitch protect team members participating on conference call.

Item #1 – Purpose of Meeting

Fitch project teams' presentation of their process and Initial Work Plan to complete the scope of work. Opportunity for committee members to ask questions about Work Plan Details and provide input.

Item #2 – Review of Each Phase of Initial Work Plan

Based on their areas of responsibility and expertise, Consulting Team members described the activities in each component of the Initial Work Plan.

Item #3 – Collection of Data

County response to Initial Data Request document (IDR) is complete. Requests for additional information and clarifications are part of the process and will be ongoing.

On-site interviews, an anonymous survey, confidential open-invitation input sessions, phone interviews, and on-site observation will be utilized to maximize stakeholder input and ensure data collection is comprehensive. The consulting team is open to any other data collection suggestions that committee members may have. On-site interviews will not likely take place until December-January.

Item #4 – Benchmarking

Consultants have identified Bradley, Maury, Montgomery, Robertson, Sevier, and Sumner counties as good comparison points for EMS operations. Additionally, select counties in North Carolina and others nationally will be used.

Item #5 – On-Going Communication

In addition to routine phone calls and emails, consultants will provide written bi-weekly reports (Sit-Reps) to Randy Walters beginning the first week of October. Reports will contain consultant activities for prior two weeks; objectives for next two weeks; any issues, concerns or questions; and any other project related needs that may arise. Reports will be thoroughly reviewed for clarity, then distributed to committee members.

Any committee member questions, suggestions, and input for the consultants should be funneled through Randy Walters.

Other Business

Randy Walters distributed instructions for locating project web page.

Adjournment – Chairman Iwanski motioned to adjourn; all agreed.