
Anderson County Board of Commissioners

Courtesy Resolutions/Proclamations/Presentations @ 6:00 p.m.

**Resolution Honoring Jim Irons – requested by Commissioner Wandell
Presentation – Certificate to Commissioner Theresa Scott – by Mayor Frank
Presentation – Anderson County Community Action Commission – by Leyla Keinanen**

Consent Agenda Monday, July 19, 2021 @ 6:30 p.m.

- 1. Approval and corrections of June 2021 County Commission Minutes**
- 2. Approval of Notary and Bonds**
- 3. Courtesy Resolutions/Proclamations**
 - Resolution Honoring Jim Irons
- 4. Committee Reports**
 - ADA Oversight Committee Minutes (6/7/21)
 - Intergovernmental Committee Minutes (7/12/21)
 - Finance Committee Minutes (7/12/21)

**Respectfully Submitted,
Joshua Anderson, Chairman**

Anderson County ADA Oversight Committee
Minutes for June 7, 2021 meeting

Present: Anderson County ADA coordinator Roger Lloyd; County Commissioner Jerry Creasey; and Louise McKown, chair of the committee

Work at the Courthouse:

- 1) Roger said that the county's proposal to get workers doing the entrance to the Courthouse to stay on to do small ADA jobs in the Courthouse is not completely finalized yet, but he is pretty sure that it will happen.
- 2) Louise asked Roger to ask the people installing the push button doors at the entrance to the Courthouse to also go up to the third floor of the Courthouse to the General Sessions Court to give us an estimate to install push button doors on both that court room's doors.
- 3) Louise said that because the Budget office has moved furniture around, we do not need to install a push button to get out of that office, as our transition plan survey says we need to do.
- 4) Roger believes that a section of the counter top in the zoning office could easily be cut into to put in lower a section for it to be wheelchair friendly. Unlike most departments that need a lower countertop, the Zoning office countertop is not marble.
- 5) Roger has yet to hear from Tim Isbel about creating a pulldown counter top for at least nine departments in the Courthouse and the Oak Ridge General Sessions Court that have high counter tops. Those would be hard to cut into to lower one portion for wheelchair users. That sparked a discussion led by Roger that possibly having Commissioner Isbel do the work may be a conflict of interest. Jerry said it would be and Roger agreed. Louise is open to asking someone like Commissioner Meredith with the Chamber of Commerce to ask if he knew a business who could do this....saying. "If they can make 3-D cars, surely someone in this county can make a pulldown counter top for us who isn't tied politically to the county." She will let Commissioner Isbel know of our decision.

Polling sites. The ADA committee has asked all three school systems and the National Guard Armory to help us with ADA work at their buildings that let us Election Commission use them for voting. We believe we can't really go on their property to do the work. We have sent them the transition plan survey to them to let them know what needs to be done. However, because their buildings are on our transition plan, we have to report to TDOT when the work gets done. Louise has contacted each of the maintenance directors to let them know Roger's new email address, and asked that they report when even one small job has been done to these polling sites. This way Roger won't be spending valuable time tracking them down for TDOT's report due in December asking detailed information of when it was done and how much it cost to do the job. So far Roger has only heard from Allen Thacker, the maintenance director for Oak Ridge Schools. Roger has transferred that data to our transition plan done list. Our hope is that when schools are closed for summer break, they may have time and space to do some of what is on their lists then.

Senior Center. The parking lot needs more accessible parking in the front of the building. Roger says it will be done. Louise noted that there are two accessible parking spaces in the back of the building are on a slight hill, and need to be blackened out. Hopefully, that will happen. The back entrance door probably will not be open as an entrance because everyone must register at the front desk when they enter the building. The Area Agency on Aging requires this for the senior center to obtain some funding from them. If Cherie decides to have that door open when a lot of seniors come in for lunch at once and has someone at that entrance with a sign-in sheet, we will consider

putting in two accessible parking spots in the back where the land is flat. Louise asked if Roger is going to mow that area. The answer is he gave them a mower and a trim hedge cutter, but they have to find the person to do the mowing. So far it has been done.

Louise's report:

- 1) Louise has copied off her copy of the transition plan survey that was first given to us that has photos of each site. It also detailed descriptions of what needs to be done at each building we own, the four libraries in the county which we help fund, and polling sites. Now Mayor Frank and Roger have one of these copies. Louise finds them useful to help show quickly at ADA meetings what needs to be done, especially at polling sites and county libraries.
- 2) National Guard Armory as polling site. Louise contacted Lee Greever, maintenance director at the Armory, and sent him information about what is need there to be ADA compliant. Some of he work has to be approved and funded by the US National Guard. However, he said he would strip two of the four parking spaces needed now----before they get the parking lot paved. He had cash on hand to do that. Louise gave emailed him ADA regs for parking lots before he started the work. Louise drove by the Armory on her way to the ADA meeting. Unfortunately, the poles signs are not as low to the ground and will have to be replaced after the paving is done. Fortunately, we can give him higher poles to use from those that Roger removed when the new Oak Ridge General Sessions Court took over the Oak Ridge Senior Center, where more accessible parking was needed that required by the ADA regulations. Louise will send the ADA parking lot regs straight out of the ADA Guidelines book to Mr. Greever and thank him for the striping job, but ask that he use our poles when the parking lot is paved. She will do this also when working with the libraries.
- 3) Louise has created an excel sheet with all her contacts at polling sites and libraries with their email addresses and phone numbers. She has given this to Roger and Mayor Franks when it could be used to call or email them to get their report of ADA work done for TDOT's annual report.

Next meeting:

Because the Courthouse will be closed for the 4th of July holiday on July 5th, the ADA committee will meet July 12th at 3:00 PM in Roger's office---unless Room 118A is open for us to do it there.

Anderson County Board of Commissioners
Intergovernmental Committee
Minutes

July 12, 2021
Room 312

Members Present: Catherine Denenberg, Tim Isbel, Bob Smallridge, Tracy Wandell, Denver Waddell, Terry Frank and Jay Yeager

Members Absent: Shain Vowell

Others: Commissioner Fritts, John LeCroy from TDEC and Pat Flood, Senior Advisor in the Bureau of Environment, Robert Wilkenson

Call to Order: Chairman Denenberg called the meeting to order.

Commissioner Wandell made a motion to add Mayor Frank to the agenda. Commissioner Smallridge seconded the motion. Motion passed.

Mayor Frank

Discussion – No Action Taken

Power Point Presentation by Robert Wilkenson

No Action Taken

Commissioner Wandell requested timelines on TDEC Commissions orders.

New Business

None

Old Business

None

Adjournment

With no further business, the meeting was adjourned.

Anderson County Board of Commissioners
Financial Management Committee Minutes

July 12, 2021
3:30 PM, Room 312

Members Present: Phil Yager (Committee Chair), Chuck Fritts, Tim Parrott, Gary Long, Terry Frank, Tim Isbel, and Rick Meredith.

Members Absent: None

Meeting Facilitator: Phil Yager (Committee Chair)

Call to Order: The meeting was called to order by Phil Yager (Committee Chair).

I. Discussion About Dedicating Percentage of Rollover Money for Capital Needs

Interim Finance Director Robby Holbrook opened the discussion on this item. Item will be further discussed at the September Finance Committee meeting, after the FY20-21 books are closed and final rollover amount is determined.

No action taken.

II. ARP Act Update

Interim Finance Director Robby Holbrook opened the discussion on this item.

No action taken.

III. Debt Series 2006 Payoff Possibility

Interim Finance Director Robby Holbrook opened the discussion on this item. Item will be further discussed at the September Finance Committee meeting, after the FY20-21 books are closed and final rollover amount is determined.

No action taken.

IV. Finance Director Position

Committee Chair Phil Yager presented, for discussion, the options of hiring from within or starting a search to fill the role of Finance Director.

Motion by Gary Long, seconded by Tim Parrott, to hire Interim Finance Director Robby Holbrook as the Finance Director.

Motion passed via voice vote.

Voting Yes: Phil Yager, Tim Parrott, Gary Long, Terry Frank, Tim Isbel, and Rick Meredith.

Voting No: Chuck Fritts.

V. Old Business

None.

VI. New Business

None.

VII. Meeting Adjourned.