

**BUDGET COMMITTEE AGENDA**

**October 07, 2021 AT 4:00 PM, Room 312**



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda ..... Transfers, not requiring Commission approval (1)
3. AC Schools/Julie Minton ..... Appropriations (2)
4. Tourism/Stephanie Wells ..... Appropriation & Transfer (3-5)
5. Highway/Gary Long ..... Appropriations (6)
6. Library Board/Susan Miceli ..... Appropriations (7)
7. EMS/Nathan Sweet .....Appropriation (8-9)
8. Animal Control/Brian Porter ..... Appropriations (10)
9. Finance/Robby Holbrook ..... Appropriations (11-13)
10. Mayor/Terry Frank ..... Appropriations (14-15)

**SECTIONS:**

- Rocky Top & Norris Dispatch ..... (A)
- FY 21/22 Capital Outlay (Smaller Needs) ..... (B)
- Tennessee ARP Water Infrastructure Grants ..... (C)
- Child Advocacy Center ..... (D)
- New Business ..... (E)
- Old Business ..... (F)

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
September 30, 2021**

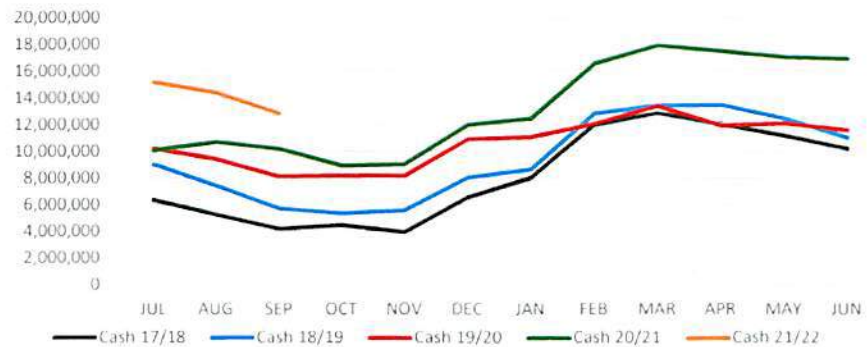
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 979,623	\$ 2,171,246	\$ 2,161,322	\$ 10,232,760 *	\$ 15,544,951	\$ 12,898,667
115	Library Fund	\$ -	\$ 304,064		\$ -	\$ -	\$ 304,064	\$ 246,155
116	Solid Waste/Sanitation Fund	\$ -	\$ 282,161	\$ -	\$ -	\$ -	\$ 282,161	\$ 48,809
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 1,343,250	\$ 1,343,500	\$ 824,058
122	Drug Control Fund	\$ -	\$ 150,936	\$ 8,459	\$ -	\$ -	\$ 159,395	\$ 176,806
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 67,862	\$ -	\$ 67,862	\$ 36,354
128	Tourism Fund	\$ -	\$ 433,989	\$ -	\$ 100,000	\$ -	\$ 533,989	\$ 550,408
131	Highway Fund	\$ 35,560	\$ 269,737	\$ 3,569,517	\$ -	\$ -	\$ 3,874,814	\$ 5,002,276
141	General Purpose School Fund	\$ -	\$ -	\$ 13,737,226	\$ -	\$ -	\$ 13,737,226	\$ 11,932,349
143	Central Cafeteria	\$ 126,069	\$ 1,786,700	\$ -	\$ -	\$ -	\$ 1,912,769	\$ 1,819,076
151	General Debt Service Fund	\$ -	\$ 515,512	\$ -	\$ -	\$ -	\$ 515,512	\$ 1,143,226
152	Rural Debt Service Fund	\$ -	\$ 337,093	\$ -	\$ -	\$ -	\$ 337,093	\$ 942,498
156	Education Debt Service Fund	\$ -	\$ 179,076	\$ 118,995	\$ -	\$ -	\$ 298,071	\$ 463,843
171	Capital Projects Fund	\$ -	\$ 212,491	\$ -	\$ -	\$ -	\$ 212,491	\$ 315,089
177	Education Capital Projects Fund		\$ 261,535	\$ 5,996	\$ -	\$ -	\$ 267,531	\$ 2,272,563
263	Employee Benefit Fund	\$ 38,412	\$ -	\$ -	\$ 1,151,893	\$ -	\$ 1,190,305	\$ 1,270,250

\* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends  
September**

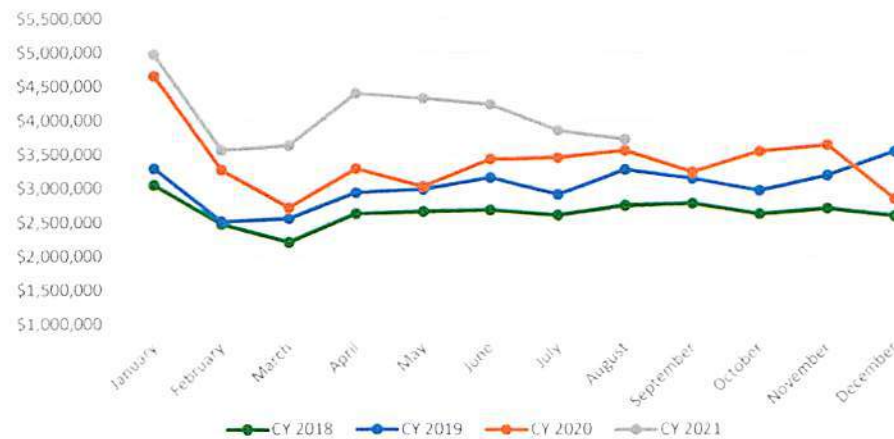
Cash 17/18	4,214,525
Cash 18/19	5,766,811
Cash 19/20	8,163,556
Cash 20/21	10,216,945
Cash 21/22	12,898,667

**General Fund Cash Trends**



	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	+/-
<b>2020</b>									
January	\$1,025,233.42	\$741,449.75	\$80,091.55	\$37,186.31	\$2,649,211.65	\$124,906.57	\$0.00	\$4,658,079.25	41%
February	\$320,847.16	\$571,428.74	\$64,011.97	\$24,721.03	\$2,216,955.53	\$79,765.86	\$0.00	\$3,277,730.29	30%
March	\$323,620.51	\$567,300.13	\$65,721.42	\$22,322.77	\$1,660,162.09	\$83,113.87	\$0.00	\$2,722,240.79	6%
April	\$361,720.82	\$657,617.38	\$92,047.62	\$30,073.46	\$2,045,496.33	\$106,392.24	\$0.00	\$3,293,347.85	12%
May	\$348,469.84	\$625,189.25	\$65,584.81	\$26,437.47	\$1,866,460.89	\$98,923.46	\$0.00	\$3,031,065.72	1%
June	\$390,186.68	\$722,700.70	\$82,338.60	\$30,362.69	\$2,089,054.73	\$115,875.68	\$0.00	\$3,430,519.08	9%
July	\$408,899.21	\$680,962.02	\$85,090.00	\$33,363.50	\$2,137,018.26	\$106,832.15	\$0.00	\$3,452,165.14	19%
August	\$411,366.06	\$703,176.67	\$86,626.66	\$37,144.32	\$2,225,945.94	\$94,435.44	\$0.00	\$3,558,695.09	9%
September	\$334,489.56	\$649,943.04	\$81,649.11	\$35,224.76	\$2,048,244.37	\$94,645.35	\$0.00	\$3,244,196.19	3%
October	\$538,286.44	\$689,377.48	\$78,537.83	\$33,852.18	\$2,116,032.28	\$90,242.52	\$0.00	\$3,546,328.73	19%
November	\$484,289.65	\$714,308.95	\$84,810.47	\$36,070.72	\$2,224,699.75	\$95,400.15	\$0.00	\$3,639,579.69	14%
December	\$443,904.59	\$689,081.64	\$80,308.27	\$32,853.87	\$1,499,868.63	\$102,459.19	\$0.00	\$2,848,476.19	-19%
<b>Totals:</b>	<b>\$5,391,313.94</b>	<b>\$8,012,535.75</b>	<b>\$946,818.31</b>	<b>\$379,613.08</b>	<b>\$24,779,150.45</b>	<b>\$1,192,992.48</b>	<b>\$0.00</b>	<b>\$40,702,424.01</b>	<b>12%</b>
	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Out of State	Total	
<b>2021</b>									
January	\$691,871.40	\$854,569.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$0.00	\$4,980,820.48	7%
February	\$413,424.62	\$676,048.10	\$92,017.51	\$35,736.38	\$2,257,224.79	\$98,481.85	\$0.00	\$3,572,933.25	9%
March	\$488,539.04	\$647,647.04	\$71,405.00	\$30,856.85	\$2,310,754.03	\$85,812.20	\$0.00	\$3,635,014.16	34%
April	\$624,772.56	\$812,005.66	\$97,027.21	\$40,761.43	\$2,716,162.53	\$112,327.65	\$0.00	\$4,403,057.04	34%
May	\$673,349.68	\$807,388.91	\$95,601.75	\$38,539.38	\$2,616,176.72	\$98,852.41	\$0.00	\$4,329,908.85	43%
June	\$615,785.15	\$796,440.98	\$93,263.38	\$41,701.20	\$2,591,565.86	\$99,347.49	\$0.00	\$4,238,104.06	24%
July	\$407,603.66	\$785,470.40	\$91,806.89	\$40,670.36	\$2,432,412.87	\$94,819.67	\$0.00	\$3,852,783.85	12%
August	\$456,077.54	\$802,749.42	\$97,586.84	\$43,571.75	\$2,182,189.29	\$97,660.79	\$44,262.69	\$3,724,098.00	5%
September							\$0.00	\$0.00	-100%
October							\$0.00	\$0.00	-100%
November							\$0.00	\$0.00	-100%
December							\$0.00	\$0.00	-100%

Local Option Sales Tax - Total Net Collections







GRANT BUDGET				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable				
Period: BEGIN: 11/15/2021 END: 04/30/2022				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	0.00	0.00	0.00
4, 15	Professional Fee, Grant & Award <sup>2</sup>	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	2,100.00	2,100.00	4,200.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest <sup>2</sup>	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation <sup>2</sup>	0.00	0.00	0.00
18	Other Non-Personnel <sup>2</sup>	0.00	0.00	0.00
20	Capital Purchase <sup>2</sup>	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	<b>GRAND TOTAL</b>	<b>2,100.00</b>	<b>2,100.00</b>	<b>4,200.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: <https://www.tn.gov/finance/looking-for/policies.html>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

## TYPE OF AMENDMENT

TRANSFER:   
 DEPARTMENT: Tourism

APPROPRIATION:  B6082100  
 FROM: Stephanie Wells  
 DATE: 9/7/2021

C

INCREASE	CODE DESCRIPTION	AMOUNT
128-58110-302	Advertising	\$96,100.00
TOTAL		\$96,100.00

D

DECREASE	CODE DESCRIPTION	AMOUNT
128-34535	Restricted Tourism Fund Balance	\$96,100.00
TOTAL		\$96.100.00

433,989

Motion

To Approve

To Refer

With  w/o

Seconded

Motion \_\_\_\_\_

**Detailed Justification:**

The funds will be used to conduct over-the-top television advertisements, additional digital advertisements, lease billboards and conduct a photo shoot.

Impact on next year's budget : None

3



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

## TYPE OF AMENDMENT

TRANSFER:   
 DEPARTMENT: Tourism

APPROPRIATION:  \$9080 III  
 FROM: Stephanie Wells  
 DATE: 9/7/2021

C

INCREASE	CODE DESCRIPTION	AMOUNT
128-58110-302-3STAR	Advertising-Three Star Program	\$50,000.00
TOTAL		\$50,000.00

D

INCREASE	CODE DESCRIPTION	AMOUNT
128-48610-3STAR	Governments & Citizen Groups	\$50,000.00
TOTAL		\$50,000.00

Motion

To Approve

To Refer

With  w/o

Seconded

Motion \_\_\_\_\_

Detailed Justification:

The Tourism Council is working with the Anderson County Chamber of Commerce on implementing a Three Star Grant to market Anderson County as a great place to work and play.

Impact on next year's budget : None

4



**ANDERSON COUNTY BUDGET AMENDMENT REQUEST**

TYPE OF AMENDMENT

B4082112

TRANSFER:   
 DEPARTMENT: Tourism

APPROPRIATION:   
 FROM: Stephanie Wells  
 DATE: 9/7/2021

C

INCREASE	CODE DESCRIPTION	AMOUNT
128-58110-302-TDOT	Advertising-TDOT National Scenic Byway	\$10,000.00
	TOTAL	\$10,000.00

D

INCREASE	CODE DESCRIPTION	AMOUNT
128-46980-TDOT	State Grant-TDOT National Scenic Byway	\$10,000.00
	TOTAL	\$10,000.00

Motion	
<input type="checkbox"/>	To Approve
<input type="checkbox"/>	To Refer
<input type="checkbox"/>	With
<input type="checkbox"/>	w/o
Seconded	
Motion	

Detailed Justification:  
 The Tourism Council is constructing a website for the Norris Freeway National Scenic Byway. TDOT will reimburse the Tourism Council for the expenses.

Impact on next year's budget : None

5

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

B608213

DEPARTMENT:

Highway \_\_\_\_\_

Gary Long Road Superintendent

9/27/2021

Increase	CODE DESCRIPTION	AMOUNT
131-63100-336	Repairs & Maintenance	20,000 <sup>00</sup>
131-63100-418	Equipment & Machinery Parts	50,000 <sup>00</sup>
	TOTAL	70,000 <sup>00</sup>

Decrease	CODE DESCRIPTION	AMOUNT
131-34550	RESTRICTED FOR HIGHWAY	70,000 <sup>00</sup>
	TOTAL	70,000 <sup>00</sup>

Motion

To Approve

To Refer

With

W/O

Seconded \_\_\_\_\_

Motion

Detailed Justification / Explanation :

Needed to keep equipment running

6

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

BG082114

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: 9/15/2021

TRANSFER:

APPROPRIATION:

DEPARTMENT: **AC LIBRARY BOARD**

FROM: Briceville Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-34535-1001	Local Restricted Funds	500.00
		\$ 500.00

24,000

INCREASE	CODE DESCRIPTION	\$ -
115-56500-499-1000	Other Supplies	500.00
		\$ 500.00

Detailed Justification / Explanation :

This was grant money from the Oak Ridge Rotary Breckfast Club from last year that rolled into my restricted funds for the purchase of story time seating mats.

What Impact does this amendment/appropriation have on next year's budget?

(One time amendment or a permanent increase)

- ONE TIME INCREASE

Request Approved by the ACLB  
 Date: September 16, 2021  
 Submitted by: Susan Miceli, Treasurer

7



## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER: 10/1/2021 APPROPRIATION:    
 DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0082115

DECREASE	CODE DESCRIPTION	AMOUNT
118-34630.000	Fund Balance	\$ 273,898.00
		\$ 273,898.00

1.3M

INCREASE	CODE DESCRIPTION	AMOUNT
118-55130.790	Other Equipment	\$ 273,898.00
		\$ 273,898.00

**Detailed Justification / Explanation :**

Requesting to use EMS funds for the purchase of patient care equipment in order to achieve our Advancing patient care initiative: bringing in great patient care equipment and procedures, launching critical care program, and mobile integrated healthcare practices. See attached document with brief information on all of the equipment we are needing to purchase to improve our quality of patient care throughout all of Anderson County.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment, decreases future capital outlay request.

8

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

### TYPE OF AMENDMENT

TRANSFER: 10/1/2021 APPROPRIATION:    
 DEPARTMENT: Emergency Medical Services FROM: Nathan Sweet

0082116

D

1.3M

DECREASE	CODE DESCRIPTION	AMOUNT
118-34630.000	Fund Balance	\$ 47,000.00
		\$ 47,000.00

C

INCREASE	CODE DESCRIPTION	AMOUNT
118-55130.708	Communication Equipment	\$ 47,000.00
		\$ 47,000.00

Detailed Justification / Explanation :

Purchase of 20 UHF portables for ambulances, about \$900 each. We are replacing some outdated radios. In addition we are increasing from one portable per staffed ambulance to two. This allows for both staff to have a radio should they be separated and both need to contact other responders, or dispatch. Purchase of 6 Harris tri-band portables for switch to TACN at \$4,700 each, instead of Motorola portables that are about \$7,500 each.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment, decreases future capital outlay request.

9





# Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

## Patient Care Advancement Initiative

10/01/2021

Members of Budget Committee,

Anderson County EMS has been steadily working on improving our clinical capabilities and increasing our skills and capabilities in the field. Assistant Director Scott Thomas has developed a Critical Care program that we are so very close to launching, and is in the process of defining a Mobile Integrated Healthcare program. Both of these advancements greatly improve our patient care capabilities, and will be a great service we can provide the citizens, and visitors, to Anderson County. We are asking for your consideration to approve EMS to use funds we have to make these purchases and move forward.

Below is a brief description of each item we are looking to purchase:

1. AirTraq Video Laryngoscopes and Blades – Total \$8200
  - a. Video Camera Attachment - 6 at \$775.00 - \$4650
  - b. Replacement Blades – 40 pg at \$80 each - \$3200 (10pg each size w/ 2 blades per pg)
  - c. Training Blades – 2 sizes at \$158 ea (\$316)

\*Improve success rates of first-time intubations for patients with small or damaged airways. Endotracheal intubation is gold standard for patients with respiratory failure, cardiac arrest, or significant trauma that needs surgical intervention.

2. Ventilator – to replace current aging one. Total \$30,000
  - a. Zoll EMV+ or Zoll Z - \$15000 each. Would like 2 to have ability to rotate or use if multiple SCT transports happen.

\*Replacing outdated ventilator with one that is easier to use, provides more capabilities, and up to date software will allow Critical Care Paramedics to transport vent dependent patients to other hospitals for further specialty care without having to wait on outside organizations or air-medical, which will result in decreased financial cost to insurance companies and patients.

3. EPOC Blood Analysis System – for the MIH Program, would like 2 systems.
  - a. EPOC Device - \$8000 ea
  - b. Wireless Printer - \$750 ea
  - c. Data Manager Software - \$750 (only need to purchase 1 time)
  - d. Test Cartridges - \$250 per box with 25 per box

\*Give Community Paramedics the ability to draw and test on site at a patient's home, providing the referring physician access to 23 different lab values. This will allow patients who have transportation issues or that need post discharge follow up to have blood work without having to travel or wait for lab/Dr appointments.

4. Auto-compression Devices – Total \$136,000
  - a. Lucas 3.1 device – 8 at \$17,000 each

\*Improved outcomes with device in all settings. Especially important in rural settings where additional first responders may be delayed or short staffed. Frees up the EMS crew to perform other vital tasks necessary for resuscitation efforts.

9



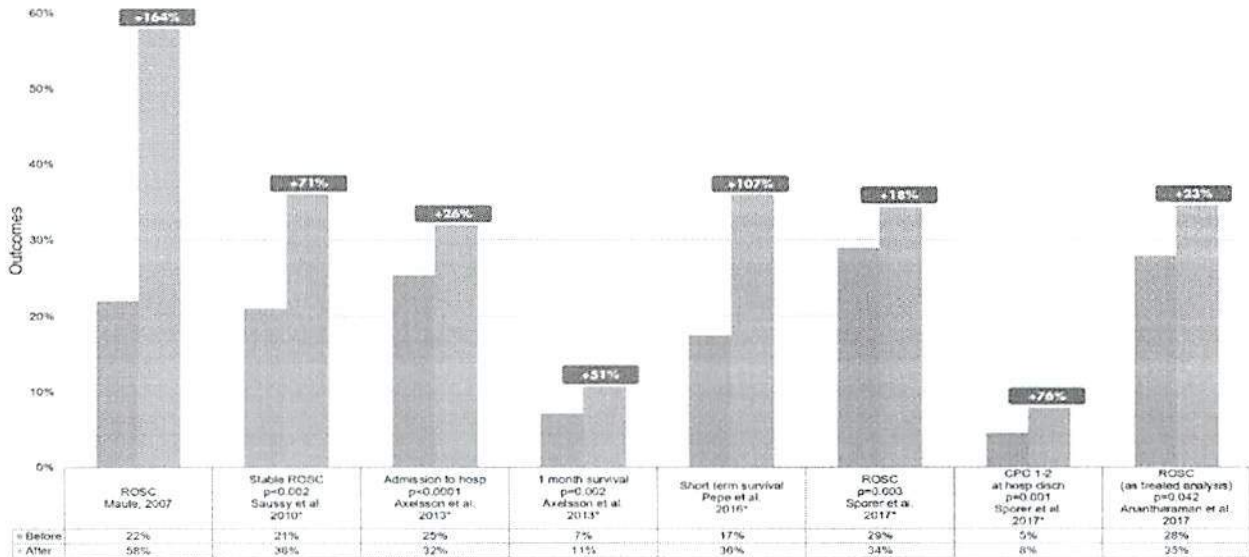


# Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

## Improved outcomes after implementation of LUCAS Pre-hospital sudden cardiac arrest patients

Some in combination with additional activities to improve the system of care\*



5. Autovents – Hands free BVM – Total \$66,400 not including tubing.

a. Parapac + - 8 at \$8300 each

\*Similar in concept to the Lucas, but used to free up EMS crew after PT is intubated so that ventilations given are equal, proper times, and consistent.

6. IV Pumps – increase ability to provide better medications to patients – Total \$6,300

a. Nimbus II EMS IV Pump – 7 at \$900 which includes startup of admin sets and IV pole clamp.

\*Allows EMS to provide better control of medications that need specific micro-doses or medications that need to be given over time. Also allows EMS to add new medications that require IV pumps, which have been shown to improve outcomes for patients.

7. Butterfly iQ+ Ultrasound Device – Total \$7998 for 2. Would be for the MIH Program.

\*Another Point of Care device to aid in the evaluation of homebound patients, or those with transportation issues, that need post-discharge follow up for the referring physician.

\*\*If enough devices are obtained for 911 system trucks, this has proven application pre-hospital to determine extent of soft tissue trauma to the abdomen for better routing of patients at the hospital. Also been shown to aid in the finding of hemorrhagic vs occlusive strokes, and can aid in the placement of difficult IVs. All of this is to provide better care for patients in the pre-hospital setting.

Nathan Sweet, B.S., EMTP  
Director, Anderson County EMS



**ANDERSON COUNTY BUDGET AMENDMENT REQUEST**

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER: \_\_\_\_\_ APPROPRIATION: X  
 DEPARTMENT: \_\_\_\_\_ FROM: \_\_\_\_\_  
 Finance \_\_\_\_\_ Robby Holbrook

**0082118**

INCREASE	CODE DESCRIPTION	AMOUNT
171-91110-707-ESG	General Administration Projects - Building Improvements -	\$ 17,708.35
	Energy Systems Group	
	TOTAL	\$ 17,708.35

C

DECREASE	CODE DESCRIPTION	AMOUNT
171-34585	Restricted For Capital Project	\$ 17,708.35
		\$ -
	TOTAL	\$ 17,708.35

148,844

D

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion _____	

Detailed Justification / Explanation :

Last February Commission approved a change order through Purchasing of \$28,708.35. A PO was obtained for \$11,000 but not for the full amount of \$17,708.35. This amount is need to make the final payment to complete the ESG project.

Impact on 21/22 Budget - NO

11



**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

Finance

Robby Holbrook

**0082119**

C

INCREASE	CODE DESCRIPTION	AMOUNT
101-51900-331-ETHIC	Other General Administration - Legal Fees	\$ 2,000.00
	Ethics Commission	
	TOTAL	\$ 2,000.00

D

DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned	\$ 2,000.00
		\$ -
	TOTAL	\$ 2,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion _____	

Detailed Justification / Explanation :

Commission approved outside counsel for members of the Ethics Commission, Dr. Parrott and Mia Bounds that needed legal assistance in the Wigler public records request. As of now I have received one invoice, but anticipate atleast one more. If the money is not spent it will retrun to unassigned fund balance.

Impact on 21/22 Budget - NO

12

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

Finance/Conservation Board

Robby Holbrook

82120

INCREASE	CODE DESCRIPTION	AMOUNT
101-51240-791-GFMP	Other Boards & Committees - Other Construction	\$ 20,000.00
	Gibbs Ferry Memorial Park	
	TOTAL	\$ 20,000.00
DECREASE	CODE DESCRIPTION	
101-34610-PARKS	Committed For General Government -	\$ 20,000.00
	Restricted for General Gov/Parks & Rec	\$ -
	TOTAL	\$ 20,000.00

45,779

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____ Motion	

Detailed Justification / Explanation :

Conservation Board approved spending up to \$20,000 for the construction of a new fishing pier at Gibbs Ferry Memorial Park.

Impact on 21/22 Budget - NO

13





**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

**TYPE OF AMENDMENT**

TRANSFER:

APPROPRIATION: X

DEPARTMENT:

FROM:

Mayor

Terry Frank

0082122

INCREASE	CODE DESCRIPTION	AMOUNT
101. -58120-316- SDG	Industrial Development - Contributions - Site Development Grant	\$ 397,903.00
	TOTAL	\$ 397,903.00
DECREASE	CODE DESCRIPTION	
101-34685-1000	Committed - Future Land Purch - Industrial/Land Purchase	\$ 397,903.00
	TOTAL	\$ 397,903.00
<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With                      <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>		
<p>Detailed Justification / Explanation :</p> <p>Funds are being restricted to match a larger grant request for Anderson County property in David Jones Industrial Park that would develop the site to a pad ready state. (See attached grant budget summary)</p> <p>Anderson County would be eligible for up to \$1 million is SDG funds</p> <p>Impact on 21/22 Budget - NO</p>		

15

**BUDGET TEMPLATE FOR SITE DEVELOPMENT GRANT (SDG) APPLICATION**

Grantee: **Anderson County Economic Development Association**

County: **Anderson** FY 2021 Tier  
2

**Type of Grant Application:**  
**Site Development-High Impact Grant**

**Site Development Grant (SDG) Criteria:**

Maximum SDG Grant Funds Amount	\$1,000,000.00
Maximum Non-Administration Amount	\$960,000.00
Maximum Administration Amount (4% of maximum grant)	\$40,000.00

**Running Status of Maximum Grant Application Balances**

\$0.00	<< Total balance of maximum \$1,000,000 grant amount
\$0.00	<< Non-administration amount of the total balance
\$0.00	<< Administration amount of the total balance

**SDG Grant Administration Criteria:**

Maximum % of Site Development Grant Funds for Administration	4%
Maximum allowable grant administration with SDG funds	\$40,000

**Grantee Ability to Pay / Grant and Match Rates**

Local Match Rate Required for SDG Funds (for each line item)	30%
Maximum Eligible Grant Rate	70%

**Grant Budget Summary:**

Total Project Amount	\$1,660,118.75
SDG Grant Funds	\$1,000,000.00
SDG % of Total Project Amount	60.24%
% Grantee Administration	1.80%
Minimum Grantee Match Funds	\$428,571.00

**Total Line-item Calculator Tool (Minimum Match):**

Line Item	Line Item Total	SDG Funds	Minimum Match Required
		\$0.00	\$0.00

Budget Line-Item	Total Project Budget	SDG Grant Funds	Grantee Participation			SDG Funds		Grantee Participation		Line-Item % of Total Project	
			Required Minimum Match	Grantee Match Funds	Additional Funds	Total Grantee Funds	% SDG + Local Match	% Total Project Funds	% Local Match Funds		% Total Project Funds
Construction	\$1,312,700.00	\$788,026.75	\$524,673.25	\$524,673.25		\$524,673.25	60.03%	60.03%	39.97%	39.97%	79.07%
Construction Inspection	\$25,000.00	\$17,500.00	\$7,500.00	\$7,500.00		\$7,500.00	70.00%	70.00%	30.00%	30.00%	1.51%
Engineering Design	\$83,606.25	\$58,524.50	\$25,082.00	\$25,081.75		\$25,081.75	70.00%	70.00%	30.00%	30.00%	5.04%
Engineering (other than design)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	0.00%	0.00%	0.00%	0.00%
Legal Services	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	0.00%	0.00%	0.00%	0.00%
Appraisals	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	0.00%	0.00%	0.00%	0.00%
Acquisition of Real Property/Capital Purchase (Detail attached)	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	0.00%	0.00%	0.00%	0.00%	0.00%
Grantee/Project Administration (Detail attached)	\$25,000.00	\$17,500.00	\$7,500.00	\$7,500.00		\$7,500.00	70.00%	70.00%	30.00%	30.00%	1.51%
Other Non-Personnel Expenses (Detail attached)	\$46,600.00	\$1,400.00	\$600.00	\$44,600.00		\$44,600.00	70.00%	3.00%	30.00%	95.71%	2.81%
Project Contingency	\$167,212.50	\$117,048.75	\$50,164.00	\$50,163.75		\$50,163.75	70.00%	70.00%	30.00%	30.00%	10.07%
<b>Total</b>	<b>\$1,660,118.75</b>	<b>\$1,000,000.00</b>	<b>\$615,519.25</b>	<b>\$659,518.75</b>	<b>\$0.00</b>	<b>\$659,518.75</b>	<b>61.90%</b>	<b>60.24%</b>	<b>38.10%</b>	<b>39.73%</b>	<b>100.00%</b>

**Warnings (see below):**

**At least one line item does not contain the correct total match amount. Refer to the red cell(s) above.**

**GRANT BUDGET DETAIL**

LINE-ITEM DETAIL FOR: <b>GRANTEE/PROJECT ADMINISTRATION</b>	AMOUNT
Keeping files in accordance to State guidelines; bidding, monitoring, closeout.	\$25,000.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
<b>TOTAL</b>	<b>\$25,000.00</b>

<< Note: The line-item detail section is filled in automatically from information you've entered on the budget template.

LINE-ITEM DETAIL FOR: <b>OTHER NON-PERSONNEL EXPENSES</b>	AMOUNT	SDG AMOUNT	MIN MATCH	ADDED MATCH	TOTAL MATCH
Newspaper Notifications	\$2,000.00	\$1,400.00	\$600.00		\$600.00
ERT Study (Electrical Resistivity Tomography)	\$15,800.00	\$0.00	\$0.00	\$15,800.00	\$15,800.00
FDEM Study (Frequency Domain Electromagnetics)	\$3,800.00	\$0.00	\$0.00	\$3,800.00	\$3,800.00
Limited Geotechnical	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00
		\$0.00	\$0.00		\$0.00
		\$0.00	\$0.00		\$0.00
<b>TOTAL</b>	<b>\$46,600.00</b>	<b>\$1,400.00</b>	<b>\$600.00</b>	<b>\$44,600.00</b>	<b>\$45,200.00</b>

LINE-ITEM DETAIL FOR: <b>ACQUISITION OF PROPERTY/CAPITAL PURCHASE</b>	AMOUNT	SDG AMOUNT	MIN MATCH	ADDED MATCH	TOTAL MATCH
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

LINE-ITEM DETAIL FOR: <b>ENGINEERING (other than design)</b>	TOTAL AMOUNT	SDG AMOUNT	MIN MATCH	ADDED MATCH	TOTAL MATCH
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
	\$0.00	\$0.00	\$0.00		\$0.00
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>



General Fund

ESTIMATED COSTS BY FISCAL YEAR 21/22

ASSET DESCRIPTION	2020-2021	PRIORITY	JUSTIFICATION	DEPARTMENT
VOTING MACHINES	\$350,000	IMPERATIVE to ESSENTIAL	New voting machines. Grant for \$300K; county will need to fund the additional costs of the system.	51500 Election
PATROL CARS AND EQUIPMENT	\$450,000	IMPERATIVE	Replace worn down/damaged vehicles and equipment	54110 Sheriff
SERVICE TRUCK	\$36,679	IMPERATIVE	Current service truck was a totaled animal control truck with 230,000 miles which we rebuilt	54900 - Fleet Services
Service Truck Bed	W/CRANE \$22,000 W/O CRANE \$12,000	IMPERATIVE	Crane is needed for lifting engines, transmission, & rear ends	54900 - Fleet Services
HVAC Units Larry Dickens Bldg	\$6,000	IMPERATIVE	Replace due to age	51730 - Buildings & Grounds
TOTAL:	\$864,679			

B



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

October 4, 2021

Commissioner Shain Vowell  
Chairman, Anderson County Budget Committee

RE: Tennessee American Rescue Plan Water Infrastructure Non-Competitive Grants

Dear Chairman Vowell and Honorable Members of Budget Committee,

I have attached a couple of important pages from a new release from TDEC regarding additional funding opportunities for water, wastewater, stormwater infrastructure.

Randy Walters has attended one briefing, and I will be meeting with fellow mayors and TDEC later in October to learn more about this program and can report back in November.

Each county will receive a base allocation. In addition, TDEC will be opening up a competitive granting program for remaining funds. TDEC and the Tennessee Association of Utility Districts are collaborating to support completion of TN Infrastructure Scorecards for each water, wastewater, and stormwater system across the state. These scorecards will be invaluable to County Commission in determining which projects you might choose to financially match from Anderson County's own American Rescue Plan fund allocation.

In addition, I would recommend supporting investment in planning documents that could not only serve to benefit the future operation and development of systems within Anderson County, but also serve as decision-making tools in your hands as the Legislative Body charged with recommendation and approval of expenditure of these funds.

Sincerely,

Terry Frank

Attachment: 2 pages, TDEC







# Tennessee American Rescue Plan Water Infrastructure Non-Competitive Grants

## Program Summary (DRAFT)

Addressing Tennessee's drinking water, wastewater, and stormwater infrastructure is a critical need.<sup>1</sup> Reports produced by various sources cite necessary investment in Tennessee water infrastructure ranging from \$5 to 15 billion dollars between now and 2040.<sup>2</sup>

Tennessee's communities and economy rely on access to clean, reliable, and abundant water resources and services. Water makes Tennessee thrive and supports many significant activities, such as:

- Drinking water and sewer services for residents and businesses,
- Agriculture,
- Major industrial operations,
- Transportation of goods on navigable waters, and
- Recreational activities on lakes, rivers, and streams.

A massive level of investment is critical to reliably supply our state with water resources amidst rapid economic and population growth.

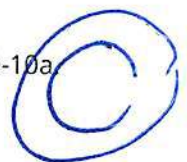
***The following summary is in draft form and will be adjusted upon release of the US Department of Treasury's Final Rule to ensure compliance. In mid-September TDEC will also release an investment plan for review and public comment.***

### Overview

- In August 2021, Tennessee's Financial Stimulus Accountability Group (FSAG) dedicated \$1.35 billion of Tennessee's Fiscal Recovery Funds from the American Rescue Plan (ARP) to water, wastewater, and stormwater infrastructure projects. In September 2021, the US Treasury will release the Final Rule on eligible uses of the funds.
- The Tennessee Department of Environment and Conservation (TDEC) will award approximately \$1 billion in the form of non-competitive grants to communities for eligible water, wastewater, and stormwater infrastructure projects as part of the Tennessee ARP Water Infrastructure Investment Program. This summary pertains to these grants only. Roughly \$350 million will be allocated towards state-initiated priority projects. During a later phase of this program, TDEC will launch a competitive granting program using any remaining funds.

<sup>1</sup> Throughout this document the phrases "water infrastructure" and "drinking water, wastewater, and stormwater infrastructure" are used interchangeably.

<sup>2</sup> One such report is the Tennessee Advisory Commission on Intergovernmental Relations report, *Building Tennessee's Tomorrow: Anticipating the State's Infrastructure Needs – July 2018 through June 2023*. See Table D-10a Water and Wastewater Needs by County, July 2018 – June 2023 for a 5-year listing of self-reported needs.





- TDEC and the Tennessee Association of Utility Districts (TAUD) are collaborating to support completion of TN Infrastructure Scorecards for each water, wastewater, and stormwater system across the state.<sup>3</sup> This effort, expected to commence in November 2021, is a foundational step in understanding the environmental, operational, and financial health of each system and identifying opportunities for deploying ARP dollars towards system enhancement through eligible water, wastewater, and stormwater projects.

### Eligible Sub-Recipients & Allocations

- With these non-competitive grants, TDEC is targeting enhancements among **community public drinking water systems, wastewater systems with a component of municipal or domestic wastewater (e.g., wastewater treatment plants, collection systems, and decentralized treatment systems), and stormwater management systems serving the public.**<sup>4</sup>
- TDEC will use a non-competitive and formula-based approach to identify allocations and has determined that it will offer funds directly to county governments. As a non-competitive granting program, application is by invitation only.
  - TDEC will provide county governments the opportunity to accept their grant allocation, with the expectation that counties will coordinate with water and wastewater utilities and stormwater systems serving customers in their county to identify potential projects for proposed use of funding. More details regarding requirements associated with this funding are provided in subsequent sections.
  - Any declined and remaining monies will be re-programmed to support innovative water infrastructure projects through state strategic priorities and/or a competitive granting program at a later date.
  - TDEC and its partners strongly encourage counties and water and wastewater utilities and stormwater systems to take advantage of this significant opportunity.
- Each county will be eligible to receive a base allocation plus a portion of monies determined based on county population. The formula that will be used follows.

$$\text{County Allocation} = \$2,105,263 + [\$800,000,015 * (\text{County Population} / \text{Tennessee Population})]$$

TDEC will publish proposed allocations for each county in mid-September as part of its draft investment plan. In summary, this approach sets aside \$200 million for equal distribution among each of Tennessee's 95 counties, providing each county a base allocation of \$2,105,263. The remaining funds set aside for non-competitive grants, approximately \$800 million, will be distributed to each county proportional to their population in addition to their base allocation.

<sup>3</sup> The TN Infrastructure Scorecard is distinct from the ASCE Infrastructure Scorecard. TDEC and TAUD are currently developing a version 2.0, which will be available in November 2021.

<sup>4</sup> TDEC is not targeting systems operating for the primary purpose of supporting commercial/ industrial operations with this offering.



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

October 4, 2021

Commissioner Shain Vowell  
Chairman, Anderson County Budget Committee

RE: Budget Request

Dear Chairman Vowell and Honorable Members of Budget Committee,

Attached is a request from Margaret Durgin of the Child Advocacy Center of Anderson County if you would like to take up the request. I did make Ms. Durgin aware of your workshop and also your pending nonprofit policy, but I wanted to make sure to present it as requested.

Many thanks,

Terry

Attached emails.



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**From:** Margaret Durgin, CACACT <cacactinc@comcast.net>

**Sent:** Tuesday, August 24, 2021 12:49 PM

**To:** Terry Frank <tfrank@andersoncountyttn.gov>; cf3533@msn.com <cf3533@msn.com>; tlwandell@msn.com <tlwandell@msn.com>; Commissioner Robert Jameson <rjameson@andersoncountyttn.gov>; rmeredith@andersontn.org <rmeredith@andersontn.org>; joshandersondistrict3@gmail.com <joshandersondistrict3@gmail.com>; denverwaddell@gmail.com <denverwaddell@gmail.com>; jsvowell1@gmail.com <jsvowell1@gmail.com>; robertmckamey@comcast.net <robertmckamey@comcast.net>; jwhiteac@me.com <jwhiteac@me.com>; meadsteven@att.net <meadsteven@att.net>; Commissioner Catherine Denenberg <cdenenberg@andersoncountyttn.gov>; jacreasey@bellsouth.net <jacreasey@bellsouth.net>; scottacc7@gmail.com <scottacc7@gmail.com>; philyageracc8@gmail.com <philyageracc8@gmail.com>; rjsmal@yahoo.com <rjsmal@yahoo.com>; isbelt@ymail.com <isbelt@ymail.com>; aprewitt@acs.ac <aprewitt@acs.ac>

**Cc:** Frances Pisano <fppmd2@gmail.com>; Stephen McNally <stephentmcnally@gmail.com>; Brewer, Sid <sidbrewer207@gmail.com>

**Subject:** ARP Fund Request

Dear Mayor Frank and Anderson County Commissioners,

As you know, the Child Advocacy Center of Anderson County Tennessee, Inc. provides unique trauma informed forensic services for our county's abused and neglected children. These services, bringing "healing and justice for abused children" (our mission), have been ongoing throughout the Covid-19 pandemic.

As a 501 c 3 non-profit organization, we request funds from the **American Rescue Plan** to improve the Child Advocacy Center's ability to provide a healthy childhood environment for the children we serve as Covid-19 continues and beyond.

The current Covid-19 pandemic has challenged our capacity to provide ongoing services as safely as possible for the children referred. We lack sufficient natural ventilation due to the current aging and inefficient aluminum windows. Difficult to use, the windows have ill-fitting (or missing) screens and need replacement.

New, properly fitted windows will allow us to open windows to increase the delivery of clean outdoor air. This will increase clean interior air while diluting potential contaminants, such as the COVID-19 virus. Window replacement will provide a healthier childhood environment for the children.

At this time, we are getting estimates on window replacement, and expect the project to cost approximately \$14,000. This one-time expense will not need ongoing maintenance. We believe this to be an allowable use of the ARP funds.

If more information is needed to make a determination, please contact me, or one of the CAC Board of Directors I have copied.

On behalf of the children we serve, thank you for your time and consideration of this request,





Margaret

Margaret Durgin  
Executive Director  
Child Advocacy Center of Anderson County Tennessee, Inc.  
Clinch Valley Children's Center  
752 N. Main Street  
Clinton, TN 37716  
(865) 463-2740 #1  
fax:(865) 463-2744  
cacactinc@comcast.net  
www.childadvocacycenter.net

D

## Re: ARP Fund Request

Terry Frank <tfrank@andersoncountyttn.gov>

Mon 10/4/2021 11:12 AM

To: Margaret Durgin, CACACT <cacactinc@comcast.net>; cf3533@msn.com <cf3533@msn.com>; tlwandell@msn.com <tlwandell@msn.com>; Commissioner Robert Jameson <rjameson@andersoncountyttn.gov>; rmeredith@andersontn.org <rmeredith@andersontn.org>; joshandersondistrict3@gmail.com <joshandersondistrict3@gmail.com>; denverwaddell@gmail.com <denverwaddell@gmail.com>; jsvowell1@gmail.com <jsvowell1@gmail.com>; robertmckamey@comcast.net <robertmckamey@comcast.net>; jwhiteac@me.com <jwhiteac@me.com>; meadsteven@att.net <meadsteven@att.net>; Commissioner Catherine Denenberg <cdenenberg@andersoncountyttn.gov>; jacreasey@bellsouth.net <jacreasey@bellsouth.net>; scottacc7@gmail.com <scottacc7@gmail.com>; philyageracc8@gmail.com <philyageracc8@gmail.com>; rjsmal@yahoo.com <rjsmal@yahoo.com>; isbelt@ymail.com <isbelt@ymail.com>; aprewitt@acs.ac <aprewitt@acs.ac>

Cc: Frances Pisano <fppmd2@gmail.com>; Stephen McNally <stephentmcnally@gmail.com>; Brewer, Sid <sidbrewer207@gmail.com>

Good Morning, Margaret!

I hope you are doing well. I don't know if anyone has responded or not, but I will place this item on the Budget Agenda for discussion. However, please know at this time that County Commission has not formulated a plan for expenditure of funds. They have held a workshop on goals and priorities, but the county has been awaiting final guidance from Treasury. We still are awaiting that final guidance that was originally anticipated for a September release.

Members of our Finance Department, as well as Finance Committee, County Commission and myself have been attending various briefing opportunities as well as online webinars regarding allocation of these funds.

In addition, County Commission passed a motion to begin working on guidelines and a policy for donations to non-profits and that has not been finalized yet.

I say all that to let you know that this request may be premature, however, I certainly want you to know that your request has been received.

Best regards,

Terry

**Terry Frank**

Anderson County Mayor  
100 North Main Street, Suite 208  
Clinton, TN 37716  
865.457.6200

Note: My email has changed to **tfrank@andersoncountyttn.gov**

