


Anderson County EMS Operational & Financial Audit
Situation/Progress Report

<p>Submitted By: Fitch & Associates, LLC</p> <p>To: Mr. Randy Walters Assistant to Finance Director</p> <p>Date: December 21, 2017</p> <p>Report Period: Two-week Period: Dec. 8 to Dec. 21, 2017 <i>Note: There will be no report for the two-week holiday period; next report will cover Jan. 5 through Jan. 18, 2018.</i></p>	
<p>Current Action Objective(s):</p> <ul style="list-style-type: none">• Finalize schedules, interview locations, and station visits for on-site visit Jan. 15 through 18• Draft e-mail invitations to ACEMS personnel inviting feedback in person, via e-mail or phone• Send communications to Public Safety stakeholders for feedback on the project• Finalize survey data and summary format• Complete review of claims charts and develop findings	
<p>Actions Taken:</p> <ul style="list-style-type: none">• Received Advisory Committee confirmation of Final Work Plan and Timeline• Confirmed on-site visit dates as Jan. 15, 16, 17, and 18• Call with R. Walters and P. Richardson to finalize schedules, locations, and communications• Sent e-mail communication on Dec. 19 to Anderson County Sheriff, Police Chiefs and Fire Chief seeking feedback regarding their interactions with ACEMS• Determined that Fitch will review for appropriateness, 12 months of ACEMS P-Card expenses and all information in support of the purchases• Conferred with County Finance Director regarding lease versus purchase concepts for ambulance and fire truck replacements• Continued consultant team conference calls re project progress and needs• Received current fiscal year monthly revenue and expenditure reports for ongoing review	
<p>Summary/Outcomes:</p> <ul style="list-style-type: none">• Site visit schedules, locations and communications with stakeholders near final completion• Claims review nearing completion to determine findings• Added to project scope an appropriateness review of 12 months of P-card expenditure data	
<p>Next Steps, Projected Objectives:</p> <ul style="list-style-type: none">• Complete and summarize billing claims review• Summarize findings from on-site visit/interviews• Summarize and merge financial and operational data points• Begin initial development of findings and recommendations after site-visit	
<p>Outstanding Issues, Assistance Required</p> <ul style="list-style-type: none">• None at this time	