

Anderson County EMS Operational & Financial Audit
Situation/Progress Report

Submitted By: Fitch & Associates, LLC
To: Mr. Randy Walters
Assistant to Finance Director
Date: December 7, 2017
Report Period: Two-week Period: Nov. 23 to Dec. 7, 2017



Current Action Objective(s):

- Claims review completion anticipated within the next two weeks
- Dates finalized for on-site visit and interview list for on-site visit
- Analyze survey data and determine summary format
- Determine final project timeline based on approval of Work Plan

Actions Taken:

- Final Work Plan delivered to County
 - Anticipate review by Advisory Committee on or about 12/14
- On-site visit dates confirmed: Jan. 15 (ambulance rides), 16, 17, and 18
 - List of potential interviewees by role provided to County
 - County will coordinate and schedule
- Claims review processes are ongoing and nearing completion
- Continuous work on impressions and summaries of call data, response times and financial information
- Consultant team conference calls re project progress and needs

Summary/Outcomes:

- Survey data is providing topics and areas for focus during on-site interviews
 - Outdated fleet and other equipment was the most frequently noted issue
- Financial review completed pending additional conversations with County Finance and review of month end reports as the fiscal year progresses
- Operational data will be merged with financial review to identify trends

Next Steps, Projected Objectives:

- Confirm final dates for on-site visit
- Schedule times for interviews onsite
- Complete and summarize billing claims review
- Summarize findings from on-site visit/interviews
- Summarize and merge financial and operational data points
- Begin initial development of findings and recommendations after site-visit

Outstanding Issues, Assistance Required

- None at this time