

Anderson County EMS Operational & Financial Audit
Situation/Progress Report

Submitted By: Fitch & Associates, LLC
To: Mr. Randy Walters
Assistant to Finance Director
Date: October 26, 2017
Report Period: Two-week Period: October 13 to 26, 2017



Current Action Objective(s):

- Survey launched on Mon., 10/23 at 10 a.m. CST
 - Invitations to 78 employees were sent from generic Fitch e-mail
 - As of Thurs. 10/26, there were 21 completed responses and 5 incompletes (surveys can be stopped and then completed at a later time)
 - A reminder e-mail will be sent out on Mon., 11/6
 - The survey will close at midnight on Fri., 11/10
 - Upon closing, data points will be summarized and summaries of narratives will be developed
 - Survey results will be used in conjunction with other collected data, interviews, and site visits in development of project report. Results will be provided with the report.
- Seek input from County Finance Department regarding current status of Ambulance Fund
- Initiate claims review and analysis
- Schedule and prepare for on-site visit

Actions Taken:

- Claims data received and uploaded to Sharefile
- Conference call with County Finance Director N. Erb and Assistant to Finance Director R. Walters regarding preliminary status of Ambulance Fund, review of historical issues, and overall economic outlook for County
- Working on initial impressions and summaries of call data, response times and financial information
- Ongoing geo-analysis of station location, response coverage, and call coverage under various models of availability
- Consultant team conference calls re project progress and needs

Summary/Outcomes:

- Employee Survey launched to 78 employees
 - Closing date midnight, 11/10
- Transport claims review is progressing
- Financial review progressing
- Operational data will be merged with financial review to identify trends

Next Steps, Projected Objectives:

- Summarize survey outcomes after closing on 11/10
- Confirm up dates for on-site visit
 - Develop interview list for review by County
- Develop internal objectives for the on-site visit
- Continue billing claims review
- Begin to summarize and merge financial and operational data points

Outstanding Issues, Assistance Required

- None at this time