
Anderson County Board of Commissioners
Meeting will be held electronically pursuant to Resolution 20-04-812

Regular Agenda
Monday May 18, 2020 @ 6:30 p.m.

1. **Call to Order / Roll Call**
2. **Prayer / Pledge of Allegiance**
3. **2020 Scholarship Recipients** – by Chairman Wandell
 - Taylor Davis – Anderson County High School
 - Alexa Carroll – Clinton High School
 - Jose Contreras-Padron – Oak Ridge High School
4. **Appearance of Citizens**
5. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
6. **Committee Reports**
 - Purchasing Report - by Katherine Ajmeri, Deputy Purchasing Agent
 - Budget Report by Robby Holbrook, Interim Finance Director
7. **Departments**
 - Road Superintendent
 1. Request to change speed limit on Old Jacksboro Pike to 25mph
8. **County Mayor**
 1. Bureau of Justice Coronavirus Emergency Supplemental Funding Program
 2. Glen Alpine Convenience Center
 3. Requesting appointment of the following to the Community Corrections Advisory Board:

Ratisha Crawford Collier	Term Expiring 9/2021
Dan Cox	Term Expiring 9/2021
9. **Law Director**
 - A. Contract Approvals
 - B. Lawsuit Update
 - Michelle Johnson v. AC and Oak Ridge (Slip and Fall)
 - Phillip Beets v. AC and Southern Health Partners (inmate medical and dental care)
 - C. Jackson Law Public Hearing Decision
 - D. Smith Road Airport
 - E. Ronnie Lloyd refund
 - F. Re-appraisal Program

- 10. Committees/Boards Reports**
 - Operations Committee Report – by Chairman Isbel
 1. East Wolfe Valley Convenience Center
- 11. Old Business**
- 12. New Business**
- 13. Adjourn**

**Respectfully Submitted,
Tracy Wandell, Chairman**

Scholarship

Be It Resolved, this 18th day of May, Two Thousand Twenty,

*The Anderson County Board of County Commissioners hereby
awards the 24th Annual County Commission Scholarship*

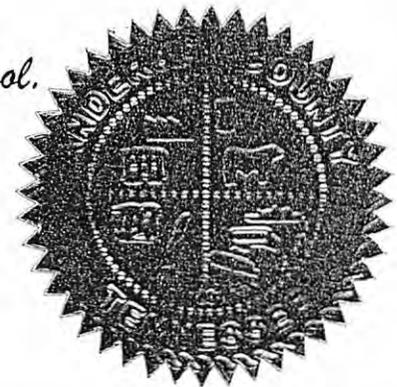
In the amount of Five Hundred Dollars to:

Taylor Davis

a senior representing Anderson County High School.



Tracy Wandell, Chairman



Scholarship

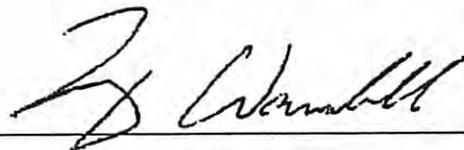
Be It Resolved, this 14th day of May, Two Thousand Twenty,

*The Anderson County Board of County Commissioners hereby
awards the 24th Annual County Commission Scholarship*

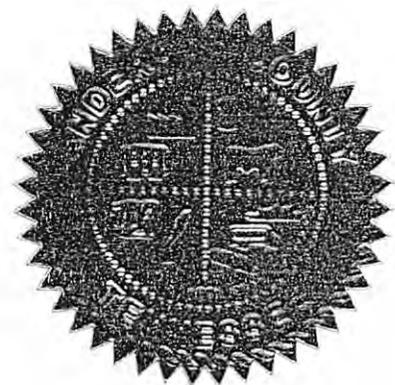
In the amount of Five Hundred Dollars to:

Alexa Carroll

a senior representing Clinton High School.



Tracy Wandell, Chairman



Scholarship

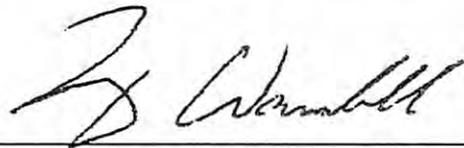
Be It Resolved, this 18th day of May, Two Thousand Twenty,

*The Anderson County Board of County Commissioners hereby
awards the 24th Annual County Commission Scholarship*

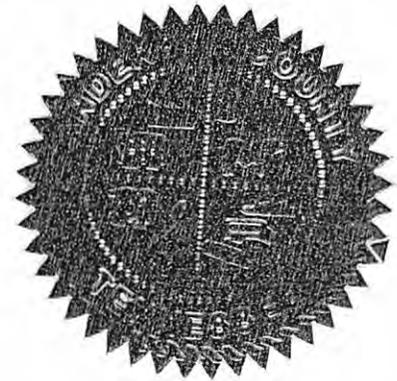
In the amount of Five Hundred Dollars to:

Jose Contreras-Padron

a senior representing Oak Ridge High School.



Tracy Wandell, Chairman



**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes**

**May 11, 2020
4:30 p.m.**

Members: Tim Isbel (Committee Chair), Steve Mead, Phil Yager, Catherine Denenberg and Joshua Anderson.

Meeting Venue was a GoToMeeting pursuant to Resolution 20-04-812.

A. Contracts Approved by Law Director

B. Contracts Pending Law Director Approval

1. **Canon, Mayor, Contract #20-0124** – Five (5) year lease of copier. Pricing from State Wide Contract.
2. **Canon, Archives, Contract #20-0125** – Five (5) year lease of copier. Pricing from State Wide Contract.

Commissioner Anderson made a motion to approve as a group and to forward to County Commission with a recommendation for approval, contingent on Law Director approval. Commissioner Denenberg seconded the motion. Motion passed unanimously by roll call vote.

C. Other Business

1. Request to surplus capital assets

DESCRIPTION	LOCATION	Condition	Starting Bid
2005 Ford Crown Vic	Sheriff	Inoperable, parts removed	100
2009 Ford Crown Vic	Sheriff	Inoperable, Wrecked, Totaled	100
2011 Ford Crown Victoria	Sheriff	Inoperable, Wrecked, Totaled	100
2007 Ford Crown Vic	Sheriff	Running	400
2008 Ford Crown Vic	Sheriff	Running	400
1999 Jeep Cherokee	Sheriff	Running, Damage to front bumper	200

Commissioner Yager made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously by roll call vote.

2. Review of bids submitted for the surplus sale of 205 South Main Street

Commissioner Yager made a motion to accept the high bid of \$400,100 and collect the 5% earnest money and to forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed by roll call vote with Commissioner Isbel voting no.

D. New Business

1. Request from the Sheriff to donate radios and some miscellaneous items to Scott County. The radios are 20+ years old and on a channel band that Anderson County no longer uses.

Commissioner Mead made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously by roll call vote.

E. Old Business

Annetta

Anderson County Board of Commissioners
Purchasing Committee Meeting Agenda

May 11, 2020

4:30 p.m.

Members: Tim Isbel (Committee Chair), Steve Mead, Phil Yager, Catherine Denenberg and Joshua Anderson.

Meeting Venue is a GoToMeeting. Please see instructions on the second page.

A. Contracts Approved by Law Director

B. Contracts Pending Law Director Approval

1. Canon, Mayor, Contract #20-0124 – Five (5) year lease of copier. Pricing from State Wide Contract.
2. Canon, Archives, Contract #20-0125 – Five (5) year lease of copier. Pricing from State Wide Contract.

C. Other Business

1. Request to surplus capital assets

DESCRIPTION	LOCATION	Condition	Starting Bid
2005 Ford Crown Vic	Sheriff	Inoperable, parts removed	100
2009 Ford Crown Vic	Sheriff	Inoperable, Wrecked, Totaled	100
2011 Ford Crown Victoria	Sheriff	Inoperable, Wrecked, Totaled	100
2007 Ford Crown Vic	Sheriff	Running	400
2008 Ford Crown Vic	Sheriff	Running	400
1999 Jeep Cherokee	Sheriff	Running, Damage to front bumper	200

2. Review of bids submitted for the surplus sale of 205 South Main Street

D. New Business

E. Old Business

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/485495605>

You can also dial in using your phone.

United States (Toll Free): **1 877 568 4106**

United States: **+1 (312) 757-3129**

Access Code: 485-495-605

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/485495605>

ANDERSON COUNTY GOVERNMENT PROPERTY DISPOSITION AND SURPLUS RECORD

- Property declared to be surplus may be transferred to another Anderson County office or be sold at internet auction.
- The IT Department will manage the disposition of hard drives.
- The Vehicle Inspection Form is to be used to sell vehicles. A police report must accompany this form if the property was stolen.
- Transferring property to an Entity outside of Anderson County requires Purchasing Committee and County Commission approval.
- This form should be emailed to Surplus@andersontn.org

Shear requests to surplus property as detailed below.
(Department)

Val B Signature of Department Head/Elected Official 05-01-2020
Date

Asset Tag Number (N/A if no Tag).	Property Description (Vehicles - list Year, Make, Model and Location)	Serial Number/ VIN Number (N/A if no Serial No.)	Property Condition (Working, inoperable, unknown)
1999	Jeep Grand Cherokee AWD	J4GWS8	NXNC622957

Attach additional sheet(s) if necessary.

Property Disposition Method (check applicable box)

<p>Internet Auction</p> <p>Fund #: _____ Fund Description: _____ (Attach photos of item(s) to record)</p>	<p>Purchasing Office Use Only</p> <p>Govdeals ID#: _____ Date: _____ Sale Amount: \$ _____ Date removed from Asset Listing: _____</p>
<p>Transfer Property</p> <p>To: _____ (Department)</p> <p>Signature of Receiving Department Head/Elected Official _____ Date _____</p>	
<p>Trade In</p> <p>Purchase Order Number of Trade in: _____</p>	
<p>Stolen or Lost (Attach copy of Police Report)</p>	
<p>Property Destroyed (Attach explanation)</p>	

Received by Purchasing Office: VC 5/16/20
(Date)

Deputy Purchasing Agent Signature: _____

GovDeals Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:																	
Short Description: Year <u>99</u> Make <u>Jeep</u> Model <u>GRAND Cherokee</u>																			
VIN: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>1</td><td>J</td><td>4</td><td>G</td><td>W</td><td>5</td><td>8</td><td>N</td><td>X</td><td>X</td><td>C</td><td>6</td><td>2</td><td>2</td><td>9</td><td>5</td><td>7</td> </tr> </table> Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N			1	J	4	G	W	5	8	N	X	X	C	6	2	2	9	5	7
1	J	4	G	W	5	8	N	X	X	C	6	2	2	9	5	7			
Odometer: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> <input checked="" type="checkbox"/> Miles <input type="checkbox"/> Kilometers Odometer Accurate <input checked="" type="checkbox"/> Y <input type="checkbox"/> N: _____																			
Long Description: This Vehicle: <input checked="" type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input checked="" type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only Engine- Type: <u>L, V</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition Repairs needed: _____ This vehicle was maintained every <u>5000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles Date Removed From Service: <u>4/27/2020</u> Maintenance Records: <input type="checkbox"/> Available <input checked="" type="checkbox"/> Not Available For Inspection Transmission: <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual <u> </u> Speed Condition: <input type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition Repairs Needed: <u>N/A</u> Drivetrain: <input type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: <u>AWD</u>																			
Exterior: Color: <u>White</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____ Minor: <input type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____ Major Damage to: _____ Additional Damage: <u>Damage to front bumper</u> Decals: <input type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions Emergency equip: <input type="checkbox"/> None <input type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes																			
Interior: Color <u>Gray</u> <input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: _____ Damage to Dash/Floor: _____ Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input checked="" type="checkbox"/> AC (Condition: <input checked="" type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual <input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control Power: <input type="checkbox"/> Steering <input type="checkbox"/> Windows <input type="checkbox"/> Door Locks <input type="checkbox"/> Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ <input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____																			
Location of Asset: <u>308 Public Safety Lane Clinton TN. 37716</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

DUI - SEIZURE

State 80% / County 20% split

ANDERSON COUNTY GOVERNMENT PROPERTY DISPOSITION AND SURPLUS RECORD

- Property declared to be surplus may be transferred to another Anderson County office or be sold at internet auction.
- The IT Department will manage the disposition of hard drives.
- The Vehicle Inspection Form is to be used to sell vehicles. A police report must accompany this form if the property was stolen.
- Transferring property to an Entity outside of Anderson County requires Purchasing Committee and County Commission approval.
- This form should be emailed to Surplus@andersontn.org.

Sheeiff requests to surplus property as detailed below.
(Department)

[Signature] 05-06-2020
Signature of Department Head/Elected Official Date

Asset Tag Number (N/A if no Tag)	Property Description (Vehicles - list Year, Make, Model and Location)	Serial Number/ VIN Number (N/A if no Serial No.)	Property Condition (Working, Inoperable, unknown)
2007	Ford Crown V:c	2FAFP71W77X139720	Working
2008	Ford Crown V:c	2FAHP71V1P169187	Working

Attach additional sheet(s) if necessary.

Property Disposition Method (check applicable box)

<p>Internet Auction</p> <p>Fund #: _____</p> <p>Fund Description: _____</p> <p>(Attach photos of item(s) to record)</p>	<p>Purchasing Office Use Only</p> <p>Govdeals ID#: _____</p> <p>Date: _____</p> <p>Sale Amount: \$ _____</p> <p>Date removed from Asset Listing: _____</p>
<p>Transfer Property</p> <p>To: _____ (Department)</p> <p>Signature of Receiving Department Head/Elected Official _____ Date _____</p>	
<p>Trade In</p> <p>Purchase Order Number of Trade in: _____</p>	
<p>Stolen or Lost (Attach copy of Police Report)</p>	
<p>Property Destroyed (Attach explanation)</p>	

Received by Purchasing Office: FC 5/6/20
(Date)

Deputy Purchasing Agent Signature: _____
A.C. GOV. PURCHASING

GovDeals Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:																	
Short Description: Year <u>2009</u> Make <u>Ford</u> Model <u>Crown Vic</u>																			
VIN: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>2</td><td>F</td><td>A</td><td>H</td><td>P</td><td>7</td><td>1</td><td>V</td><td>1</td><td>P</td><td>X</td><td>1</td><td>6</td><td>9</td><td>1</td><td>P</td><td>7</td> </tr> </table> Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N			2	F	A	H	P	7	1	V	1	P	X	1	6	9	1	P	7
2	F	A	H	P	7	1	V	1	P	X	1	6	9	1	P	7			
Odometer: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td> </td><td> </td><td> </td><td> </td><td> </td><td> </td> </tr> </table> <input checked="" type="checkbox"/> Miles <input type="checkbox"/> Kilometers Odometer Accurate <input type="checkbox"/> Y <input checked="" type="checkbox"/> N: <u>Has Been Changed</u>																			
Long Description: This Vehicle: <input checked="" type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only Engine- Type: <u>4.6 L V8</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition Repairs needed: <u>N/A</u> This vehicle was maintained every <u>5000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles Date Removed From Service: <u>3-1-2020</u> Maintenance Records: <input type="checkbox"/> Available <input checked="" type="checkbox"/> Not Available For Inspection Transmission: <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual Speed Condition: <input type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition Repairs Needed: <u>N/A</u> Drivetrain: <input type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>Blue</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked Minor: <input type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input type="checkbox"/> Dings Tire Condition: <u>Good</u> Tread: _____ #Flat _____ Hubcaps # <u>4</u> Major Damage to: <u>Normal wear</u> Additional Damage: _____ Decals: <input checked="" type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input checked="" type="checkbox"/> No Impressions Emergency equip: <input type="checkbox"/> None <input checked="" type="checkbox"/> Has been removed & <input checked="" type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes																			
Interior: Color <u>Grey</u> <input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: _____ Damage to Dash/Floor: _____ Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: <u>Inop</u> <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input checked="" type="checkbox"/> AC (Condition: <input type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual <input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input checked="" type="checkbox"/> Remote Mirrors <input checked="" type="checkbox"/> Climate Control Power: <input checked="" type="checkbox"/> Steering <input checked="" type="checkbox"/> Windows <input checked="" type="checkbox"/> Door Locks <input type="checkbox"/> Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ <input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____																			
Location of Asset: <u>308 Public Safety Ln Clinton TN</u> For more information contact: _____ Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

GovDeals Vehicle Inspection Form

Inventory ID:	Asset Number:	Fair Market Value:																	
Short Description: Year <u>2007</u> Make <u>Ford</u> Model <u>Crown Victoria</u>																			
VIN: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px; height: 20px;">2</td> <td style="width: 20px; height: 20px;">F</td> <td style="width: 20px; height: 20px;">A</td> <td style="width: 20px; height: 20px;">F</td> <td style="width: 20px; height: 20px;">P</td> <td style="width: 20px; height: 20px;">7</td> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">W</td> <td style="width: 20px; height: 20px;">7</td> <td style="width: 20px; height: 20px;">7</td> <td style="width: 20px; height: 20px;">X</td> <td style="width: 20px; height: 20px;">1</td> <td style="width: 20px; height: 20px;">3</td> <td style="width: 20px; height: 20px;">4</td> <td style="width: 20px; height: 20px;">7</td> <td style="width: 20px; height: 20px;">2</td> <td style="width: 20px; height: 20px;">0</td> </tr> </table> Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N			2	F	A	F	P	7	1	W	7	7	X	1	3	4	7	2	0
2	F	A	F	P	7	1	W	7	7	X	1	3	4	7	2	0			
Odometer: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td style="width: 20px; height: 20px;"></td> </tr> </table> <input checked="" type="checkbox"/> Miles <input type="checkbox"/> Kilometers Odometer Accurate <input checked="" type="checkbox"/> Y <input type="checkbox"/> N:																			
Long Description: This Vehicle: <input checked="" type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only Engine- Type: <u>4.6 L V8</u> <input type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid Engine Condition: <input checked="" type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition Repairs needed: <u>N/A</u> This vehicle was maintained every <u>5000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles Date Removed From Service: <u>3-1-2020</u> Maintenance Records: <input type="checkbox"/> Available <input checked="" type="checkbox"/> Not Available For Inspection Transmission: <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual Speed Condition: <input checked="" type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition Repairs Needed: <u>N/A</u> Drivetrain: <input checked="" type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>White</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____ Minor: <input type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings Tire Condition: <u>Good</u> Tread: _____ #Flat _____ Hubcaps # <u>4</u> Major Damage to: <u>Normal wear for Police car</u> Additional Damage: _____ Decals: <input type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input checked="" type="checkbox"/> Have been Removed & <input checked="" type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions Emergency equip: <input checked="" type="checkbox"/> None <input type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes																			
Interior: Color <u>TAN</u> <input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather Damage to Seats: <u>Normal wear</u> Damage to Dash/Floor: _____ Radio: <input checked="" type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input checked="" type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD <input checked="" type="checkbox"/> AC (Condition: <input checked="" type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual <input type="checkbox"/> Cruise Control <input checked="" type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input checked="" type="checkbox"/> Climate Control Power: <input checked="" type="checkbox"/> Steering <input checked="" type="checkbox"/> Windows <input type="checkbox"/> Door Locks <input type="checkbox"/> Seats																			
Additional Equipment: _____ Manufacturer _____ Model _____ Serial # _____ <input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____																			
Location of Asset: <u>308 Public Safety Ln Clinton TN.</u> For more information contact: _____																			
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

ANDERSON COUNTY GOVERNMENT PROPERTY DISPOSITION AND SURPLUS RECORD

- Property declared to be surplus may be transferred to another Anderson County office or be sold at internet auction.
- The IT Department will manage the disposition of hard drives.
- The Vehicle Inspection Form is to be used to sell vehicles. A police report must accompany this form if the property was stolen.
- Transferring property to an Entity outside of Anderson County requires Purchasing Committee and County Commission approval.
- This form should be emailed to Surplus@andersontn.org

Sheriff requests to surplus property as detailed below.
(Department)

Kull B
Signature of Department Head/Elected Official

05-01-2020
Date

Asset Tag Number (N/A if no Tag).	Property Description (Vehicles - list Year, Make, Model and Location)	Serial Number/ VIN Number (N/A if no Serial No.)	Property Condition (Working, inoperable, unknown)
2005	Ford Crown Vic	2FAHP71W65X130812	inoperable
2009	Ford Crown Vic	2FAHP71V69X139765	inoperable
2011	Ford Crown Vic	2FABP7BV88X138417	inoperable

Attach additional sheet(s) if necessary.

Property Disposition Method: (check applicable box)

<p>Internet Auction</p> <p>Fund #: _____ Fund Description: _____ (Attach photos of item(s) to record)</p>	<p>Purchasing Office Use Only</p> <p>Govdeals ID#: _____ Date: _____ Sale Amount: \$ _____ Date removed from Asset Listing: _____</p>
<p>Transfer Property</p> <p>To: _____ (Department)</p> <p>Signature of Receiving Department Head/Elected Official _____ Date _____</p>	
<p>Trade In</p> <p>Purchase Order Number of Trade in: _____</p>	
<p>Stolen or Lost (Attach copy of Police Report)</p>	
<p>Property Destroyed (Attach explanation)</p>	

Received by Purchasing Office: KC 5/6/20
(Date)

Deputy Purchasing Agent Signature: _____

GovDeals Vehicle Inspection Form

Start Bid at \$ ~~20000~~ 10000

Inventory ID:	Asset Number:	Fair Market Value:																	
Short Description:																			
Year <u>2005</u>	Make <u>Ford</u>	Model <u>Crown Vic</u>																	
VIN: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>2</td><td>F</td><td>A</td><td>H</td><td>P</td><td>7</td><td>1</td><td>W</td><td>6</td><td>5</td><td>X</td><td>1</td><td>3</td><td>0</td><td>8</td><td>1</td><td>2</td> </tr> </table> Title Restriction: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N			2	F	A	H	P	7	1	W	6	5	X	1	3	0	8	1	2
2	F	A	H	P	7	1	W	6	5	X	1	3	0	8	1	2			
Odometer: <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center;"> <tr> <td>2</td><td>1</td><td>9</td><td>8</td><td>0</td><td>0</td> </tr> </table> <input checked="" type="checkbox"/> Miles <input type="checkbox"/> Kilometers Odometer Accurate <input type="checkbox"/> Y <input type="checkbox"/> N:			2	1	9	8	0	0											
2	1	9	8	0	0														
Long Description:																			
This Vehicle: <input type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only																			
Engine- Type: <u>4.6L V8</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid																			
Engine Condition: <input type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition																			
Repairs needed: <u>None Known</u>																			
This vehicle was maintained every <u>5000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles																			
Date Removed From Service: <u>1-10-2020</u> Maintenance Records: <input type="checkbox"/> Available <input checked="" type="checkbox"/> Not Available For Inspection																			
Transmission: <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual Speed Condition: <input type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition																			
Repairs Needed: <u>None Known</u>																			
Drivetrain: <input type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: _____																			
Exterior: Color: <u>White</u> Windows: <input checked="" type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked																			
Minor: <input checked="" type="checkbox"/> Dents <input checked="" type="checkbox"/> Scratches <input checked="" type="checkbox"/> Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____																			
Major Damage to: <u>Some parts Removed, Please view photo's</u>																			
Additional Damage: _____																			
Decals: <input type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions																			
Emergency equip: <input type="checkbox"/> None <input checked="" type="checkbox"/> Has been removed & <input checked="" type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes																			
Interior: Color <u>Grey</u> <input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather																			
Damage to Seats: _____																			
Damage to Dash/Floor: _____																			
Radio: <input type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD																			
<input type="checkbox"/> AC (Condition: <input type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual																			
<input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control																			
Power: <input type="checkbox"/> Steering <input type="checkbox"/> Windows <input type="checkbox"/> Door Locks <input type="checkbox"/> Seats																			
Additional Equipment: _____																			
Manufacturer _____ Model _____ Serial # _____																			
<input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____																			
Location of Asset: <u>308 Public Safety Ln Clinton TN</u>																			
For more information contact: _____																			
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.																			

Sell without Title

GovDeals Vehicle Inspection Form

Wrecked

Start B: d At

700.00
\$50.00

Inventory ID:	Asset Number:	Fair Market Value:
Short Description: Year <u>2009</u> Make <u>Ford</u> Model <u>CROWN Vic.</u>		
VIN: <u>2FAHP71V69X139765</u>		Title Restriction: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Odometer: <input type="checkbox"/> Miles <input type="checkbox"/> Kilometers		Odometer Accurate <input type="checkbox"/> Y <input type="checkbox"/> N:
Long Description:		
This Vehicle: <input type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input type="checkbox"/> Does Not Run <input checked="" type="checkbox"/> For Parts Only		
Engine- Type: <u>L, V</u> <input type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid		
Engine Condition: <input type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition		
Repairs needed: _____		
This vehicle was maintained every _____ <input type="checkbox"/> Days <input type="checkbox"/> Hours <input type="checkbox"/> Miles		
Date Removed From Service: <u>1-15-2020</u> Maintenance Records: <input type="checkbox"/> Available <input type="checkbox"/> Not Available For Inspection		
Transmission: <input type="checkbox"/> Automatic <input type="checkbox"/> Manual <u>Speed</u> Condition: <input type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition		
Repairs Needed: _____		
Drivetrain: <input type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: _____		
Exterior: Color: <u>Gray</u> Windows: <input type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked _____		
Minor: <input type="checkbox"/> Dents <input type="checkbox"/> Scratches <input type="checkbox"/> Dings Tire Condition: _____ Tread: _____ #Flat _____ Hubcaps # _____		
Major Damage to: _____		
Additional Damage: _____		
Decals: <input type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions		
Emergency equip: <input type="checkbox"/> None <input type="checkbox"/> Has been removed & <input type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes		
Interior: Color <u>Gray</u> <input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather		
Damage to Seats: _____		
Damage to Dash/Floor: _____		
Radio: <input type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: _____ <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD		
<input type="checkbox"/> AC (Condition: <input type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual		
<input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control		
Power: <input type="checkbox"/> Steering <input type="checkbox"/> Windows <input type="checkbox"/> Door Locks <input type="checkbox"/> Seats		
Additional Equipment: _____		
Manufacturer _____ Model _____ Serial # _____		
<input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand _____ <input type="checkbox"/> Hitch: Type _____		
Location of Asset: <u>308 Public Safety Lane Clinton TN. 37716</u>		
For more information contact: _____		
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

Parts only

Sell with
No title

GovDeals Vehicle Inspection Form

Wrecked

Start 13:2
100%

Inventory ID:	Asset Number:	Fair Market Value:
Short Description: Year <u>2011</u> Make <u>Ford</u> Model <u>Crew Vic</u>		
VIN: <u>2FABP7BV8BX138417</u>		Title Restriction: <input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Odometer: <u> </u>	<input type="checkbox"/> Miles <input type="checkbox"/> Kilometers	Odometer Accurate <input type="checkbox"/> Y <input type="checkbox"/> N:
Long Description:		
This Vehicle: <input type="checkbox"/> Starts <input type="checkbox"/> Starts with a Boost & <input type="checkbox"/> Runs/Driveable <input type="checkbox"/> Engine Runs <input checked="" type="checkbox"/> Does Not Run <input type="checkbox"/> For Parts Only		
Engine- Type: <u>4.6 L V8</u> <input checked="" type="checkbox"/> Gas <input type="checkbox"/> Diesel Engine <input type="checkbox"/> Propane/Natural Gas <input type="checkbox"/> Gas/Electric Hybrid		
Engine Condition: <input type="checkbox"/> Runs <input type="checkbox"/> Needs repair <input type="checkbox"/> is in unknown condition		
Repairs needed: <u>Running Prior to CRASH</u>		
This vehicle was maintained every <u>5000</u> <input type="checkbox"/> Days <input type="checkbox"/> Hours <input checked="" type="checkbox"/> Miles		
Date Removed From Service: <u>8-26-19</u> Maintenance Records: <input type="checkbox"/> Available <input checked="" type="checkbox"/> Not Available For Inspection		
Transmission: <input checked="" type="checkbox"/> Automatic <input type="checkbox"/> Manual Speed Condition: <input checked="" type="checkbox"/> Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Is Unknown Condition		
Repairs Needed: <u> </u>		
Drivetrain: <input checked="" type="checkbox"/> 2 Wheel Drive <input type="checkbox"/> 4 Wheel Drive Condition: <u> </u>		
Exterior: Color: <u>White</u> Windows: <input type="checkbox"/> No Cracked Glass <input type="checkbox"/> Cracked		
Minor: <input type="checkbox"/> Dents <input type="checkbox"/> Scratches <input type="checkbox"/> Dings Tire Condition: <u> </u> Tread: <u> </u> #Flat <u> </u> Hubcaps # <u> </u>		
Major Damage to: <u>Vehicle holed</u>		
Additional Damage: <u> </u>		
Decals: <input type="checkbox"/> None <input type="checkbox"/> Have Been Sprayed or <input type="checkbox"/> Have been Removed & <input type="checkbox"/> Impressions Remain <input type="checkbox"/> No Impressions		
Emergency equip: <input type="checkbox"/> None <input checked="" type="checkbox"/> Has been removed & <input checked="" type="checkbox"/> There are holes in the exterior <input type="checkbox"/> There are no holes		
Interior: Color <u>Grey</u> <input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather		
Damage to Seats: <u> </u>		
Damage to Dash/Floor: <u>See Pics</u>		
Radio: <input type="checkbox"/> Stock or <input type="checkbox"/> Brand & Model: <u> </u> <input type="checkbox"/> AM <input type="checkbox"/> AM/FM <input type="checkbox"/> AM/FM Cassette <input type="checkbox"/> AM/FM CD		
<input type="checkbox"/> AC (Condition: <input type="checkbox"/> Cold <input type="checkbox"/> Unknown) <input type="checkbox"/> No AC Air Bags: <input type="checkbox"/> Driver's Side <input type="checkbox"/> Dual		
<input type="checkbox"/> Cruise Control <input type="checkbox"/> Tilt Steering <input type="checkbox"/> Remote Mirrors <input type="checkbox"/> Climate Control		
Power: <input type="checkbox"/> Steering <input type="checkbox"/> Windows <input type="checkbox"/> Door Locks <input type="checkbox"/> Seats		
Additional Equipment: <u> </u>		
Manufacturer <u> </u> Model <u> </u> Serial # <u> </u>		
<input type="checkbox"/> Tool Box <input type="checkbox"/> Light Bar <input type="checkbox"/> Ladder Rack <input type="checkbox"/> Utility Body: Brand <u> </u> <input type="checkbox"/> Hitch: Type <u> </u>		
Location of Asset: <u>308 Public Safety Ln. Clinton TN.</u>		
For more information contact: <u> </u>		
Reminder: Do not close items on or surrounding a Holiday, on Friday nights, or Weekends. Stagger closing times by 10 minutes.		

PARTS

Attachment 1

Bid #2018

Surplus Property

Price Sheet

Vendor Name: Huffaker Wallace Trout

Price: \$ 300,000⁰⁰

Authorized Signature: 

Broker Commission Fee Percentage (If Applicable): _____

Description of Intended Use of Property:

Maintain and service vehicles in
conjunction with the service department
already in use at Rusty Wallace
Chevrolet.

Attachment 1

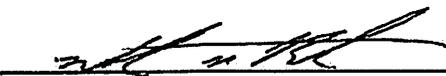
Bid #2018

Surplus Property

Price Sheet

Vendor Name: Nicholas D. Burton

Price: \$400,100.00

Authorized Signature: 

Broker Commission Fee Percentage (If Applicable): N/A

Description of Intended Use of Property:

1. I intend to start a mechanic shop, specializing on Diesel light and heavy duty trucks and road tractors, but not limited to trailer repair.

2. Lease out some of the parking lot for parking

3. lease out the office space.

4. Re-sell parts/automotive lights, etc to needing customers for their repair needs.



OFFICE OF THE SHERIFF
RUSSELL BARKER, SHERIFF
ANDERSON COUNTY, TN

To: Sheriff Russell Barker

From: Captain Kenny Sharp 

Ref: Surplus Items

Date: May 11, 2020

I am requesting approval to donate the items listed on the following pages to the Scott County Sheriff's Office. I realize the final approval rests on the shoulders of the purchasing committee and County Commission. The Motorola Radios are obsolete and no longer serviceable. Most of the radios were purchased in the late 90's and early 2000's. The radios are also on a channel band that is no longer used by the Sheriff's Office. The other vehicles items on the last page were removed from Crown Victoria's and will not fit other vehicles. These items were purchased prior to the Crown Victoria's last being manufactured in 2011.

CC: File

101 SOUTH MAIN STREET, SUITE 400
CLINTON, TENNESSEE 37716

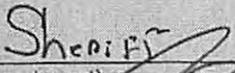
ADMINISTRATIVE/RECORDS DIVISION
PHONE: 865-457-6258, FAX: 865-264-6286

COMMUNICATIONS
PHONE: 865-457-2414, FAX: 865-457-5395

DETENTION FACILITY
PHONE: 865-457-7100, FAX: 865-457-5009

ANDERSON COUNTY GOVERNMENT PROPERTY DISPOSITION AND SURPLUS RECORD

- > Property declared to be surplus may be transferred to another Anderson County office or be sold at internet auction.
- > The IT Department will manage the disposition of hard drives.
- > The Vehicle Inspection Form is to be used to sell vehicles. A police report must accompany this form if the property was stolen.
- > Transferring property to an Entity outside of Anderson County requires Purchasing Committee and County Commission approval.
- > This form should be emailed to Surplus@andersontn.org


 _____ requests to surplus property as detailed below.
 (Department)

_____ 05-11-2020
 Signature of Department Head/Elected Official Date

Asset Tag Number (N/A if no Tag).	Property Description (Vehicles - list Year, Make, Model and Location)	Serial Number/ VIN Number (N/A if no Serial No.)	Property Condition (Working, inoperable, unknown)
Sec.	Attached List		

Attach additional sheet(s) if necessary.

Property Disposition Method (check applicable box)

Internet Auction Fund #: _____ Fund Description: _____ _____ (Attach photos of item(s) to record)	Purchasing Office Use Only Govdeals ID#: _____ Date: _____ Sale Amount: \$ _____ Date removed from Asset Listing: _____
Transfer Property To: _____ (Department) _____ Signature of Receiving Department Head/Elected Official Date	
Trade In Purchase Order Number of Trade in: _____	
Stolen or Lost (Attach copy of Police Report)	
Property Destroyed (Attach explanation)	

Received by Purchasing Office: _____
(Date)

Deputy Purchasing Agent Signature: _____

Manufacture	Model	S#
Motorola	D44MJA7JA5AK	428TUY2357
Motorola	D44MJA7JA5AK	428AUJ0290
Motorola	D44MJA7JA5AK	428TWW0869
Motorola	D44MJA7JA5AK	428TUY2362
Motorola	D44MJA7JA5AK	428TX82163
Motorola	D44MJA7JA5AK	428ASE0060
Motorola	D44MJA7JA5AK	42TXN5374
Motorola	D44MJA7JA5AK	428TWW0868
Motorola	D44MJA7JA5AK	428TUU5474
Motorola	D44MJA7JA5AK	428TUY4209
Motorola	D44MJA7JA5AK	428TYG2398
Motorola	D44MJA7JA5AK	428TWW086
Motorola	D44MJA7JA5AK	428TYG2400
Motorola	D44MJA7JA5AK	428TYG2396
Motorola	D44MJA7JA5AK	428TYG2401
Motorola	D44MJA7JA5AK	428ASL0394
Motorola	D44MJA7JA5AK	428TUU5509
Motorola	D44MJA7JA5AK	428TUU5508
Motorola	D44MJA7JA5AK	428ASE0058
Motorola	D44MJA7JA5AK	428TUU5425
Motorola	D44MJA7JA5AK	428TUU5511
Motorola	D44MJA7JA5AK	428TVY2356
Motorola	D44MJA7JA5AK	428TYG1415
Motorola	D44MJA7JA5AK	428TWW0864
Motorola	D44MJA7JA5AK	428TVY2397
Motorola	D44MJA7JA5AK	428TVY2359

Motorola	D44MJA7JA5AK	428TWW0867
Motorola	D51MJA9JA5AK	356TYS0719
Motorola	D51MJA9JA5AK	356TUN0077
Motorola	D44MJA7JA5AK	428TUU5506
Motorola	D51MJA9JA5AK	356TWA0647
Motorola	D51MJA9JA5AK	356TYS0716
Motorola	D51MJA9JA5AK	356TWA0646
Motorola	D44MJA7JA5AK	428TUU5507
Motorola	D51MJA9JA5AK	356TUN0096
Motorola	D51MJA9JA5AK	356TWJ0628
Motorola	D51MJA9JA5AK	356TWA0638
Motorola	D51MJA9JA5AK	356TWA0629
Motorola	D51MJA9JA5AK	356TXQ0584
Motorola	D51MJA9JA5AK	356TXQ0594
Motorola	D51MJA9JA5AK	356TUN0075
Motorola	D51MJA9JA5AK	356TWL0986
Motorola	D51MJA9JA5AK	356TWA0601
Motorola	D51MJA9JA5AK	356TWJ0625
Motorola	D51MJA9JA5AK	356TWA0984
Motorola	D51MJA9JA5AK	356TWL0983
Motorola	D51MJA9JA5AK	356YXQ0593
Motorola	D51MJA9JA5AK	356TWA0634
Motorola	D51MJA9JA5AK	356TYS0720
Motorola	D51MJA9JA5AK	356TUN0085
Motorola	D51MJA9JA5AK	356TXQ0595
Motorola	D51MJA9JA5AK	356TYS0721
Motorola	D51MJA9JA5AK	356YUN0084

STICKER TORN NOT SURE ABOUT THE LAST 4 I

Motorola	CDM1250	103TFS2285
Motorola	CDM1250	103TKE3457
Motorola	CDM1250	103TCQ9892
Motorola	CDM1250	103TMS6564
Motorola	CDM1250	103TJSN105
Motorola	CDM1250	103TES0012
Motorola	CDM1250	103TKL7644
Motorola	CDM1250	103TKL7595
Motorola	CDM1250	103TKL7643
Motorola	CDM1250	103TGEC958
Motorola	CDM1250	103TJSE126
Motorola	CDM1250	103TJQ8145
Motorola	CDM1250	103TMU0020
Motorola	CDM1250	103YTKE3473
Motorola	CDM1250	103TBEA456
Motorola	CDM1250	103TKE3475
Motorola	CDM1250	103TLSC459
Motorola	CDM1250	428TYG1431
Motorola	CDM1550	103TAW7454
Motorola	CDM1550	103TAW7595
Motorola	CDM1550	103TGCK693
Motorola	CDM1550	103THE7775
Motorola	CDM1550	103TAW7591
Motorola	CDM1550	103TAW7445
Motorola	CDM1550	103TCUB357
Motorola	CDM1550	103TKE3515
Motorola	CDM1550	001TES1110

Motorola	CDM1550	103TCUB509
Motorola	CDM1550	001TEC0291
Motorola	CDM1550	103TCA1386
Motorola	CDM1550	001TGL2175
Motorola	CDM1550	001TKJ0133
Motorola	CDM1550	103TDL5252
Motorola	CDM1550	103TGEC905
Motorola	CDM1550	103TJDE118
Motorola	CDM1550	103TKE3452
Motorola	MT2000	355AYA0781
Motorola	MT2000	355ABA2596
Motorola	MT2000	355AYY1651
Motorola	MT2000	355CDU0293
Motorola	MT2000	355CDU0331
Motorola	MT2000	355AYA0782
Motorola	MT2000	355AZG0893
Motorola	MT2000	402ATU3024
Motorola	MT2000	355CDU0333
Motorola	MT2000	355AUJ0849
Motorola	MT2000	402AXJ0673
Motorola	MT2000	355AZG0892
Motorola	MT2000	355CEW0987
Motorola	MT2000	355ABA2606
Motorola	MT2000	355CDU0297
Motorola	MT2000	511ATL0020
Motorola	MT2000	355CDU0294
Motorola	MT2000	355ABA2601

Havis Console and Parts QTY 16
Setina Push Bumper QTY 9
Federal signal Traffic Advisor QTY 1
Window Barrier Crown Vic QTY 2
Aluminum Bumper Escape QTY 1
Partition Recessed Panel Crown Vic QTY 4
Big Sky Racks Gun Locks Qty 12

**ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS**

May 7, 2020

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
1	0	Fund 118 - EMS	\$ 40,000.00
1	1	Fund 101 - Human Resources	\$ 950.00
2	2	Fund 101 - Clerk & Master	\$ 1,000.00
2	3	Fund 101 - Clerk & Master	\$ 2,500.00
3	4	Fund 101 - Courtroom Security/Sheriff's Department	\$ 3,000.00
3	5	Fund 101 - Mayor	\$ 100.00
4	6	Fund 101 - Drug Court	\$ 2,100.00
4	7	Fund 101 - County Commission	\$ 450.00
4	8	Fund 101 - County Clerk	\$ 500.00
5	9	Fund 101 - Sheriff's Department	\$ 2,000.00
5	10	Fund 101 - Sheriff's Department	\$ 2,000.00
5	11	Fund 101 - Sheriff's Department	\$ 60,000.00
6	12	Fund 101 - Sheriff's Department	\$ 2,000.00
6	13	Fund 101 - Sheriff's Department	\$ 33.00
7	14	Fund 122 - Sheriff's Department	\$ 550.00
7	15	Fund 263 - Self-Insurance Fund	\$ 13,000.00
7	16	Fund 131 - Highway	\$ 75,101.21
8	17	Fund 141 - Specail Education	\$ 20,000.00
8	18	Fund 141 - Intstruction	\$ 60,000.00
8	19	Fund 143 - School Nutrition Program	\$ 49,000.00
9	19A	Fund 101 - Planning & Development	\$ 6,391.88
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
10	20	Fund 141 - Business Office	\$ 10,000.00
10	21	Fund 143 - School Nutrition Program	\$ 62,100.00
10	22	Fund 141 - Technology	\$ 300,000.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
11	23	Fund 141 - Student Services	\$ 3,739.00
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
11	24	Fund 101 - County Clerk	\$ 4,000.00
12	25	Fund 115 - Library	\$ 426.00
12	26	Fund 131 - Highway	\$ 30,000.00
13	27	Fund 131 - Highway	\$ 3,000.00
13	28	Fund 131 - Highway	\$ 9,000.00
13	29	Fund 131 - Highway	\$ 26,000.00
14	30	Fund 131 - Highway	\$ 23,222.00
14	31	Fund 101 - Sheriff's Department	\$ 1,500.00
15	33	Fund 101 - Veterans Service	\$ 30.00
17	37	Fund 101 - Mayor/Preservation of Records	\$ 400.00
Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)			
15	32	Fund 101 - Sheriff's Department (payroll)	\$ 14,000.00
15	34	Fund 101 - Veterans Service (payroll)	\$ 4,000.00
16	35	Fund 101 - Election Commission (payroll)	\$ 10,000.00
16	36	Fund 101 - Animal Control (payroll)	\$ 5,500.00
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
17	38	Fund 101 - Mayor/Preservation of Records	\$ 75.00
17	39	Fund 101 - Mayor	\$ 2,500.00
Group 7 - Miscellaneous			
1	A	FY 2020/21 Proposed Budgets Funds 118,141,143,151,152,156,171,177 & 263	Passed
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
April 30, 2020**

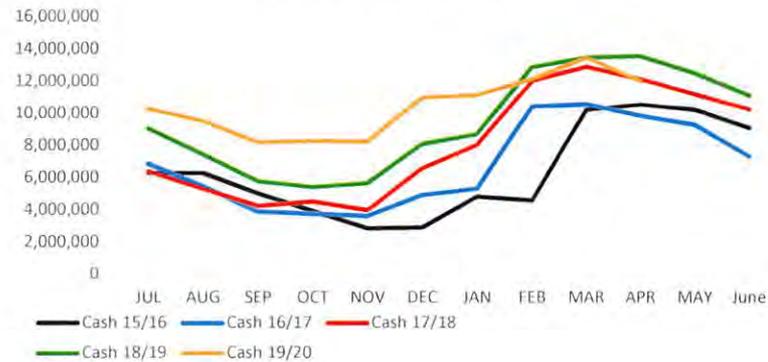
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 891,192	\$ 2,057,392	\$ 519,857	\$ 3,487,311 *	\$ 6,955,752	\$ 11,973,749
115	Library Fund	\$ -	\$ 255,341		\$ -	\$ -	\$ 255,341	\$ 379,883
116	Solid Waste/Sanitation Fund	\$ -	\$ 64,342		\$ -	\$ -	\$ -	\$ 676,658
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 238,104	\$ 238,354	\$ 701,933
122	Drug Control Fund	\$ -	\$ 194,285	\$ 2,104	\$ -	\$ -	\$ 196,389	\$ 275,219
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 61,383	\$ -	\$ 61,383	\$ 114,202
128	Tourism Fund	\$ -	\$ 297,853	\$ -	\$ -	\$ -	\$ 297,853	\$ 412,210
131	Highway Fund	\$ 35,560	\$ 269,737	\$ 2,491,006	\$ -	\$ -	\$ 2,796,303	\$ 4,379,185
141	General Purpose School Fund	\$ -	\$ -	\$ 5,671,876	\$ -	\$ -	\$ 5,671,876	\$ 16,146,859
143	Central Cafeteria	\$ 81,580	\$ 1,216,363	\$ -	\$ -	\$ -	\$ 1,297,943	\$ 1,344,394
151	General Debt Service Fund	\$ -	\$ 1,600,217	\$ 306,894	\$ -	\$ -	\$ 1,907,111	\$ 2,501,305
152	Rural Debt Service Fund	\$ -	\$ 816,050	\$ -	\$ -	\$ -	\$ 816,050	\$ 86,910
156	Education Debt Service Fund	\$ -	\$ 172,403	\$ 118,995	\$ -	\$ -	\$ 291,398	\$ 338,278
171	Capital Projects Fund	\$ -	\$ 101,339	\$ -	\$ -	\$ -	\$ 101,339	\$ 1,516,649
177	Education Capital Projects Fund	\$ -	\$ 491	\$ 5,996	\$ -	\$ -	\$ 6,487	\$ 681,770
263	Employee Benefit Fund	\$ 43,650	\$ -	\$ -	\$ 547,591	\$ -	\$ 591,241	\$ 1,042,487

* General Unassigned Fund Balance limit of \$4.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends
April**

Cash 15/16	10,514,079
Cash 16/17	9,819,577
Cash 17/18	12,077,774
Cash 18/19	13,548,527
Cash 19/20	11,973,749

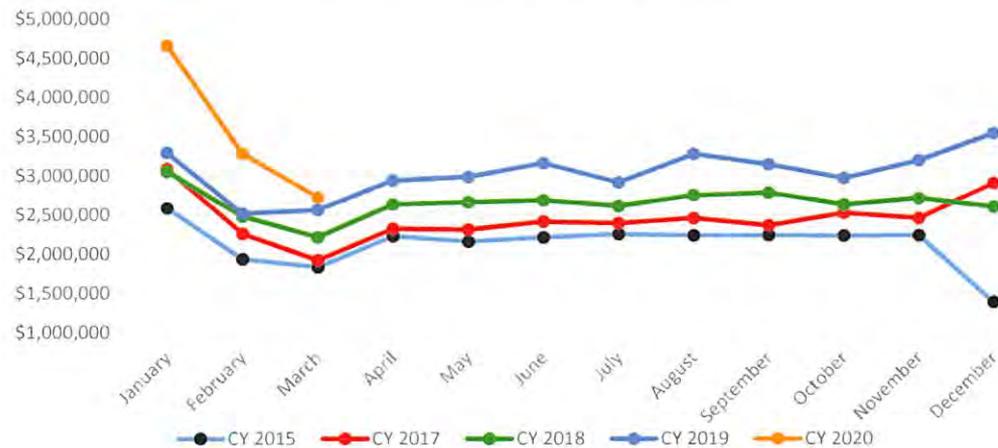
General Fund Cash Trends



* Unassigned will be reimbursed \$950,854.68

	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Total	+/-
2019								
January	\$262,394.18	\$794,904.04	\$68,231.26	\$25,023.95	\$2,049,448.99	\$94,145.30	\$3,294,147.72	8%
February	\$198,705.33	\$565,750.82	\$56,778.41	\$17,002.09	\$1,596,959.08	\$81,196.98	\$2,516,392.71	1%
March	\$243,438.83	\$588,926.17	\$58,050.57	\$17,984.40	\$1,549,661.81	\$105,266.45	\$2,563,328.23	16%
April	\$289,531.59	\$659,344.90	\$75,479.83	\$25,112.88	\$1,771,163.16	\$120,236.58	\$2,940,868.94	12%
May	\$233,123.71	\$617,648.11	\$63,856.62	\$21,106.78	\$1,975,073.95	\$75,961.05	\$2,986,770.22	12%
June	\$277,858.48	\$689,704.80	\$68,482.77	\$25,116.23	\$2,010,843.70	\$86,403.53	\$3,158,409.51	18%
July	\$257,767.29	\$644,478.72	\$74,586.55	\$28,313.31	\$1,826,736.78	\$79,546.35	\$2,911,429.00	12%
August	\$350,270.73	\$673,246.39	\$82,380.45	\$27,270.76	\$2,053,312.40	\$87,663.95	\$3,274,144.68	19%
September	\$257,844.81	\$641,347.37	\$73,011.62	\$24,271.62	\$2,072,170.32	\$75,540.99	\$3,144,186.73	13%
October	\$246,816.97	\$628,342.37	\$74,380.93	\$24,661.51	\$1,913,786.32	\$80,268.79	\$2,968,256.89	13%
November	\$293,945.41	\$641,815.82	\$75,938.96	\$25,441.19	\$2,077,688.60	\$75,313.23	\$3,190,143.21	18%
December	\$538,855.81	\$619,814.44	\$70,019.01	\$42,238.35	\$2,176,975.36	\$88,178.66	\$3,536,081.63	36%
Totals:	\$3,450,553.14	\$7,765,323.95	\$841,196.98	\$303,543.07	\$23,073,820.47	\$1,049,721.86	\$36,484,159.47	
2020								
January	\$1,025,233.42	\$741,449.75	\$80,091.55	\$37,186.31	\$2,649,211.65	\$124,906.57	\$4,658,079.25	41%
February	\$320,847.16	\$571,428.74	\$64,011.97	\$24,721.03	\$2,216,955.53	\$79,765.86	\$3,277,730.29	30%
March	\$323,620.51	\$567,300.13	\$65,721.42	\$22,322.77	\$1,660,162.09	\$83,113.87	\$2,722,240.79	6%
April							\$0.00	-100%
May							\$0.00	-100%

Local Option Sales Tax - Total Net Collections



118 Ambulance Service		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenue							
40110	Current Property Taxes	247,331.00	(238,142.87)	96.29 %	20,610.92	1,243.14	-6.03 %
40120	Trustee's Collection-Prior Yr	0.00	(13,971.53)	0.00 %	0.00	(88.59)	0.00 %
40125	Trustee's Collections - Bankruptcy	0.00	(56.68)	0.00 %	0.00	(10.91)	0.00 %
40140	Interest & Penalty	0.00	(1,783.88)	0.00 %	0.00	(44.14)	0.00 %
43120	Patient Charges	4,900,000.00	(4,088,364.13)	83.44 %	408,333.33	(404,992.80)	99.18 %
43190	Other General Service Charges	150,000.00	(213,842.74)	142.56 %	12,500.00	(133,607.64)	1,068.86 %
43350	Copy Fees	1,200.00	(474.00)	39.50 %	100.00	(115.00)	115.00 %
43517	Tuition-Other	1,500.00	(5,559.50)	370.63 %	125.00	0.00	0.00 %
44120	Lease/Rentals	0.00	(3,925.00)	0.00 %	0.00	0.00	0.00 %
44170	Miscellaneous Refunds	0.00	(1,357.69)	0.00 %	0.00	0.00	0.00 %
47240	Medicaid	400,000.00	(407,266.86)	101.82 %	33,333.33	0.00	0.00 %
48610	Donations	0.00	(3,645.00)	0.00 %	0.00	(3,645.00)	0.00 %
49600	Proceeds From Sale Of Capital Assets	0.00	(2,360.00)	0.00 %	0.00	0.00	0.00 %
49700	Insurance Recovery	951.00	(3,033.78)	319.01 %	79.25	0.00	0.00 %
49800	Transfers In	65,925.00	(65,925.00)	100.00 %	5,493.75	0.00	0.00 %
	Total Revenue	5,766,907.00	(5,049,708.66)	87.56 %	480,575.58	(541,260.94)	112.63 %
Expenditures							
55130	Ambulance/Emergency Medical	(5,972,947.70)	4,793,683.64	80.26 %	(497,745.64)	559,147.99	112.34 %
82310	General Government	(35,250.00)	1,125.00	3.19 %	(2,937.50)	0.00	0.00 %
	Total Expenditures	(6,008,197.70)	4,794,808.64	79.80 %	(500,683.14)	559,147.99	111.68 %
Total	118 Ambulance Service	(241,290.70)	(254,900.02)	-105.64 %	(20,107.56)	17,887.05	88.96 %

BUDGET COMMITTEE MINUTES
MAY 7, 2020

Members Present: (Role call taken for verification.)

Jerry White, Commissioner – Chairman
Shain Vowell, Commissioner
Rick Meredith, Commissioner
Chuck Fritts, Commissioner
Theresa Scott, Commissioner
Catherine Denenberg, Commissioner
Bob Smallridge, Commissioner
Denver Waddell, Commissioner

Members Absent:

Meeting Facilitator: Robby Holbrook, Interim Finance Director

Committee Chair Jerry White called the meeting to order.

TRANSFERS (Approved through Consent Agenda)

ITEM 0, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Services Director, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-55130-207	Medical Insurance	\$40,000.00
---------------	-------------------	-------------

Increase Expenditure Code:

118-55130-413	Medical Supplies	\$40,000.00
---------------	------------------	-------------

Justification: Increased expenses for medical supplies, in response to COVID-19. Medical Insurance was over budgeted for the year. More than just PPE is harder to get and more expensive now. Costs have been going up on just about everything.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Jeffers-Whitaker, Human Resource & Risk Management, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-51310-524	Staff Development	\$250.00
---------------	-------------------	----------

101-51310-332	Legal Notice	200.00
101-51310-317	Data Processing Services	<u>500.00</u>
	Total Decreased Expenditures	\$950.00

Increase Expenditure Codes:

101-51310-435	Office Supplies	\$650.00
101-51310-399	Other Contracted Services	<u>300.00</u>
	Total Increased Expenditures	\$950.00

Justification: To assist the HR Team in facilitating Social Distancing, healthy workplace and Safer in Place and other Executive Orders, the HR Office has been given the opportunity to purchase hospital thermal thermometers by our worker’s compensation vender for “at cost: pricing of \$130. Additionally, the HR Team is preparing for the upcoming FY closing. Office supplies are needed for proper filing and securing documents (items such as large binders, banker boxes, files, labels). As the open records coordinator, we are required to redact information on a regular basis. We need redaction tools to complete the process to ensure PII and PHI are protected and Federal guidelines are met. Additional funding is needed in line item 435 to cover the cost of the above items. To ensure the safety of the HR Office, request is for the funding in the line item 399 to cover the cost of having keys made. To cover the cost of bother line items, a transfer request associated with line items 524 (cost savings due to the pandemic), 332 (cost savings due to posting decrease) and 317 (cost savings due to badges not being purchased this year.)

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold. Cousins, Jr., Chancery Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53800-435	Probate Court- Office Supplies	\$1,000.00
---------------	--------------------------------	------------

Decrease Expenditure Code:

101-53800-348	Probate Court- Postal Charges	\$1,000.00
---------------	-------------------------------	------------

Justification: To order acid free storage boxes for files that need archived and shelving for open probate files.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold. Cousins, Jr., Chancery Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53400-435	Chancery Court- Office Supplies	\$2,500.00
---------------	---------------------------------	------------

Decrease Expenditure Codes:

101-53400-332	Chancery Court- Legal Notice	\$500.00
101-53400-355	Chancery Court- Travel	1,000.00
101-53400-499	Chancery Court- Bound Books	<u>1,000.00</u>
	Total Decreased Expenditures	\$2,500.00

Justification: To finish fiscal year with general office supplies.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steven Owens, Courtroom Security, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53920-791	Courtroom Security- Other Construction	\$3,000.00
---------------	--	------------

Increase Expenditure Code:

101-53920-431	Courtroom Security- Law Enforcement Supplies	\$3,000.00
---------------	---	------------

Justification: Computers for Security Internet Technicians with Sheriff's Department in Jolley Building.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Terry Frank, Anderson County Mayor, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51300-709	Data Processing Equipment	\$100.00
---------------	---------------------------	----------

Decrease Expenditure Code:

101-51300-435	Office Supplies	\$100.00
---------------	-----------------	----------

Justification: To allow for rental of a more cost-effective Canon Copier for the Mayor's office. This will replace a unit that uses multiple ink cartridges and is expensive to maintain. This request covers the last two months of the current FY. We will submit a

budget amendment for the new FY once budget is approved. (monthly fee, plus potential copy overage costs.)

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters/ Winnie Gadd, Finance Department/ Drug Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53330-499	Other Supplies and Materials	\$2,100.00
---------------	------------------------------	------------

Decrease Expenditure Code:

101-53330-355	Travel	\$2,100.00
---------------	--------	------------

Justification: Due to Covid-19 travel disruption, moves grant funds originally budgeted for travel to supplies to allow for the purchase of additional drug screens. Approved by DMHSAS April 22,2020.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51100-499	Other Supplies & Materials	\$450.00
---------------	----------------------------	----------

Decrease Expenditure Code:

101-51100-355	Travel	\$450.00
---------------	--------	----------

Justification: Emergency purchase for an iPad due to Commissioner Anderson's iPad not working.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52500-411	Data Processing Supplies	\$500.00
---------------	--------------------------	----------

Decrease Expenditure Code:

101-52500-355 Travel \$500.00

Justification: To pay for installation of one 120VAC/20-amp duplex receptacle and relocate one wall mount monitor bracket and monitor.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-450 Tires \$2,000.00

Decrease Expenditure Code:

101-54110-356 Tuition & Fees \$2,000.00

Justification: This transfer will give the tire code a sufficient rainy day fund to cover any unexpected issues for remainder of fiscal year.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-359 Disposal Fees \$2,000.00

Decrease Expenditure Codes:

101-54210-356 Tuition & Fees 1,000.00

101-54210-349 Printing, Stationery, & Forms 1,000.00

Total Decreased Expenditures \$2,000.00

Justification: This transfer will cover the remaining disposal fees at the detention facility.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-507	Jail Medical	\$60,000.00
---------------	--------------	-------------

Decrease Expenditure Code:

101-54210-207	Jail Medical Insurance	\$60,000.00
---------------	------------------------	-------------

Justification: This transfer is to bring this code out of the red and to have a little money left. We are monitoring this code and anticipate an additional transfer in June.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54490-207	Medical Insurance	\$2,000.00
---------------	-------------------	------------

Decrease Expenditure Codes:

101-54490-499	Other Supplies & Charges	\$1,500.00
101-54490-524	Staff Development	<u>500.00</u>
	Total Decreased Expenditures	\$2,000.00

Justification: This transfer will balance the 207 medical insurance code for remaining of fiscal year.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54230-206	Life Insurance	\$33.00
---------------	----------------	---------

Decrease Expenditure Code:

101-54230-208	Dental Insurance	\$33.00
---------------	------------------	---------

Justification: This transfer will balance the 206 Life Insurance code for reaming of fiscal year.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in Drug Control Fund 122 be approved.

Increase Expenditure Code:

122-54150-401	Animal Food	\$550.00
---------------	-------------	----------

Decrease Expenditure Code:

122-54150-451	Uniforms	\$550.00
---------------	----------	----------

Justification: This transfer will cover the dog food needs for the remainder of FY 20.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance Department, that the following **TRANSFER** in Employee Benefit Fund 263 be approved.

Increase Expenditure Codes:

263-51900-307-THR	Other G & A- Communication- Thrive/Clinic	\$300.00
263-51900-340-THR	Other G & A- Medical & Dental Svcs- Thrive/Clinic	12,000.00
263-51900-512	Other G & A- Affordable Health Care Tax	<u>700.00</u>
	Total Increased Expenditures	\$13,000.00

Decrease Expenditure Code:

263-51900-503	Other G & A- Excess Risk Insurance	\$13,000.00
---------------	------------------------------------	-------------

Justification: Adjusts budgeted expenses to reflect year-end expectations.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **TRANSFER** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-63100-418	Equipment & Machinery Parts	\$30,000.00
131-63100-599	Other Charges- Operation & Maintenance	4,000.00
131-63100-499	Other Operating Expenses	30,000.00
131-63100-399	Other Contracted Services	<u>11,101.21</u>
	Total Increased Expenditures	\$75,101.21

Decrease Expenditure Code:

131-63100-425	Fuel	\$75,101.21
---------------	------	-------------

Justification: Due to Covid 19, fuel purchase was down, and money was needed in other codes.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Towe, Special Education, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71200-399	Other Contracted Services	\$20,000.00
---------------	---------------------------	-------------

Decrease Expenditure Code:

141-71200-429	Instructional Supplies & Materials	\$20,000.00
---------------	------------------------------------	-------------

Justification: To transfer funds for contracted services to pay for students in residential facilities and consulting services.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Eric Snider/ Suzi Schmidt, Instruction, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71100-449	Regular Instruction Textbooks	\$60,000.00
---------------	-------------------------------	-------------

Decrease Expenditure Code:

141-71100-429	Regular Instruction Materials & Supplies	\$60,000.00
---------------	--	-------------

Justification: To transfer to provide for purchase of textbooks for upcoming school year.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition Program, that the following **TRANSFER** in Cafeteria Fund 143 be approved.

Increase Expenditure Codes:

143-73100-348	Food Service Postage	\$1,000.00
---------------	----------------------	------------

143-73100-435	Food Service Office Supplies	1,000.00
143-73100-524	Food Service Staff Development	12,000.00
143-73100-718	Food Service Vehicle	<u>35,000.00</u>
	Total Increased Expenditures	\$49,000.00

Decrease Expenditure Codes:

143-73100-422	Food Service Food Supplies	\$17,000.00
143-73100-710	Food Service Equipment	32,000.00

Justification: A. Reaching out to parents of Community Eligibility Schools (CEP) who have 5th and 8th graders that will continue into in CEP schools next year. We hope they will complete a meal application which we will mail to them and have them bring it on registration day, or turn it in the first week of school if not sooner. This initiative should decrease charges and help transition the students into new schools. B. We have incurred additional printing and office supply costs since beginning emergency feeding. We have purchased things we normally don't buy like sanitation supplies and grocery bags from office supply and we need this to complete purchases of normal supplies for rest of year. C. We hope to bring trainers from the USDA into our district between now and the beginning of school to do sanitation training and also pandemic training for our staff. D. We have had to transition our van to be used for CRCS as a catering vehicle (to move food from ACHS to CRCS each day). We need another large capacity vehicle to move food and shift commodity items from school to school, sometimes daily. AA and BB. Funding for these two areas can be decreased due to decrease in food usages and also an increase in other funding (a grant from USDA) for equipment thus decreasing the budgeted amount for equipment.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 19th ITEM A, to be presented to the Anderson County Budget Committee, was a written request from Danny Phillips, Planning and Development, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51720-399	Other Contracted Services	\$6,391.88
---------------	---------------------------	------------

Decrease Expenditure Codes:

101-51720-499	Other Supplies & Materials	\$1,391.88
101-51720-317	Data Processing	3,000.00
101-51720-524	Staff Development	<u>2,000.00</u>
	Total Decreased Expenditures	\$6,391.88

Justification: This amendment is to pay for new website.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ryan Sutton, Business Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

141-44990	Other Local Revenue	\$10,000.00
-----------	---------------------	-------------

Increase Expenditure Code:

141-71100-499	Regular Instruction- Other Materials and Supplies	\$10,000.00
---------------	--	-------------

Justification: To appropriate the Y12 Federal Credit Union Gives Foundation Grant for purchase of food boxes to supply meals for students during weeks that food distribution is not occurring due to the cafeteria year end procedures.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition Program, that the following **APPROPRIATION** in Central Cafeteria Fund 143 be approved.

Increase Revenue Code:

143-47590	Food Service- Other Federal Through State	\$62,100.00
-----------	---	-------------

Increase Expenditure Code:

143-73100-710	Food Service Equipment	\$62,100.00
---------------	------------------------	-------------

Justification: The school nutrition program recently received a grant for a serving line for Lake City Elementary School.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Wade Haney, Technology, that the following **TRANSFER (major line item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71100-722	Regular Instruction Equipment	\$300,000.00
---------------	-------------------------------	--------------

Decrease Expenditure Codes:

141-71100-429	Regular Instruction Material & Supplies	\$100,000.00
141-72710-315	Transportation Contract with Vehicle Owners	<u>\$200,000.00</u>
	Total Decreased Expenditures	\$300,000.00

Justification: To transfer funds to provide for purchase of Chromebooks to enhance distance learning capabilities as part of the One to One 3-year rotation plan. The total project for the High Schools for 2021 academic year is \$750,000.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Paula Sellers, Student Services, that the following **TRANSFER (major line item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72110-499	Other Supplies	\$3,739.00
---------------	----------------	------------

Decrease Expenditure Codes:

141-72130-524	Other Support Staff Development	\$2,239.00
141-72130-355	Other Support Travel	<u>1,500.00</u>
	Total Decreased Expenditures	\$3,739.00

Justification: To transfer funds to provide supplies for COVID-19 needs.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52500-411	Data Processing Supplies	\$3,720.00
101-52500-399	Service Contracts	<u>280.00</u>
	Total Increased Expenditures	\$4,000.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$4,000.00
-----------	-------------------------	------------

(amendment will be from 101-34515 County Clerk Data Processing- Restricted and a JE will replenish the reserve for 39000)

Justification: To purchase paper and toner for the Clerk's offices through June 2020. To pay for monthly website fees through June 2020.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-1001	Local Restricted Funds	\$341.00
----------------	------------------------	----------

Decrease Expenditure Code:

115-56500-524-1000	Staff Development	\$85.00
--------------------	-------------------	---------

Increase Expenditure Codes:

115-56500-367-1000	Maintenance & Repair	\$341.00
115-56500-435-1000	Office Supplies	<u>85.00</u>
	Total Increased Expenditures	\$426.00

Justification: This is a one-time transfer of funds. The funds are for HVAC maintenance and office supplies.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$30,000.00
---------------	---------	-------------

Decrease Reserve Code:

131-34550	Restricted for Highway	\$30,000.00
-----------	------------------------	-------------

Justification: To cover projected/ potential shortfalls for budget year ending June 30,2020.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-62000-410	Custodial Supplies	\$3,000.00
---------------	--------------------	------------

Decrease Reserve Code:

131-34550	Restricted for Highway	\$3,000.00
-----------	------------------------	------------

Justification: To cover projected/ potential shortfalls for budget year ending June 30,2020.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-65000-434	Powell Clinch Natural Gas	\$3,000.00
131-65000-510	Trustee Commission	<u>6,000.00</u>
	Total Increased Expenditures	\$9,000.00

Decrease Reserve Code:

131-34550	Restricted for Highway	\$9,000.00
-----------	------------------------	------------

Justification: To cover projected/ potential shortfalls for budget year ending June 30,2020.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-61000-435	Office Supplies	\$1,000.00
---------------	-----------------	------------

131-62000-99	Other Contracted Services	25,000.00
	Total Increased Expenditures	\$26,000.00

Decrease Reserve Code:

131-34550	Restricted for Highway	\$26,000.00
-----------	------------------------	-------------

Justification: Possible engineering fees.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **TRANSFER (payroll)** in Highway Fund 131 be approved.

Increase Expenditure Codes:

131-63100-187	Overtime-Operations	\$8,000.00
131-62000-206	Life Insurance	222.00
131-62000-187	Overtime- Highway & Bridge	<u>15,000.00</u>
	Total Increased Expenditures	\$23,220.00

Decrease Expenditure Code:

131-63100-150	Watchman Salary Code	\$23,222.00
---------------	----------------------	-------------

Justification: Corrected and moved employee's into proper work codes in 2019/2020. Employees change jobs after first coming to work.

Motion by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43395	Sexual Offender Fees	\$1,500.00
-----------	----------------------	------------

Increase Expenditure Code:

101-54210-599-5700	Sex Offender Other Charges	\$1,500.00
--------------------	----------------------------	------------

Justification: Purchase an iPad for our detective that maintains the sex offender registry. IPad is the only mobile tablet that works, per State of TN.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-187	Overtime	\$14,000.00
---------------	----------	-------------

Decrease Expenditure Code:

101-54210-160	Jailer Wages	\$14,000.00
---------------	--------------	-------------

Justification: This transfer is aimed to cover the overtime needed for year end.

Motion by Commissioner Shain Vowell, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Leon Jaquet, Veteran Service Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-58300-435	Veteran Service- Office Supplies	\$30.00
---------------	----------------------------------	---------

Increase Revenue Code:

101-44570-VTRN	Gifts- Contributions	\$30.00
----------------	----------------------	---------

Justification: Transfer needed to cover office expenses through end of fiscal year. Monies that were received to the Veterans Office as a donation being transferred for use.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Leon Jaquet, Veteran Service Office, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-58300-103	Veteran Service- Assistant	\$4,000.00
---------------	----------------------------	------------

Decrease Expenditure Code:

101-58300-169	Veteran Service- Part Time	\$4,000.00
---------------	----------------------------	------------

Justification: Transfer of salary funds due to change in part time assistant to full time assistant. Commission Meeting Minutes attached.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mark Stephens, Election Commission, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51500-169	Part Time Help	\$8,600.00
101-51500-201	Social Security	1,000.00
101-51500-206	Life Insurance	150.00
101-51500-212	Medicare	<u>250.00</u>
	Total Increased Expenditures	\$10,000.00

Decrease Expenditure Code:

101-51500-193	Election Workers	\$10,000.00
---------------	------------------	-------------

Justification: Transfer needed to reconcile deficient fund code balances, and fund our part time expenditures.

Motion by Commissioner Shain Vowell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval. Voting No: Theresa Scott, Denver Waddell.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brian Porter/ Mayor Frank, Animal Care & Control, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-55120-189	Other Salaries & Wages	\$5,500.00
---------------	------------------------	------------

Increase Expenditure Code:

101-55120-169	Part-Time Help	\$5,500.00
---------------	----------------	------------

Justification: Increased need for part time help with full time employee out on medical leave.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from County Mayor Terry Frank, Preservation of Records, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51910-499	Vault Supplies	\$400.00
---------------	----------------	----------

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$400.00
-----------	-------------------------	----------

(amendment will be from 101-34510-ARCHV Restricted for General Government-Archives and Records and a JE will replenish the reserve for 39000)

Justification: To allow for purchase, from the State Library & Archives, of digital versions of microfilmed Anderson County birth, death, and marriage records from 1838-1920. The department's budget does not have enough funds allocated for such expenses.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from County Mayor Terry Frank, Preservation of Records, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51910-709	Data Processing Equipment	\$75.00
---------------	---------------------------	---------

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$75.00
-----------	-------------------------	---------

Justification: To allow for rental of a Canon Copier for the Archives Department. This will help to properly reflect expenses within the department for copying of records. This request covers the last two months of the current FY. We will submit a budget amendment for the new FY once budget is approved. (monthly fee, plus potential copy overage costs). Currently, the Archives Department does not have a copier.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from County Mayor Terry Frank, County Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-58400-399	Other Contracted Services	\$2,500.00
---------------	---------------------------	------------

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$2,500.00
-----------	-------------------------	------------

Justification: In FY 2014-15, a budget code was established to track spending on repairs to the Claxton traffic light; \$2,500.00 is estimated each year. Again this year, repairs have exceeded that amount, and we have \$209.00 remaining on an open PO. We need \$1062.50 to pay for repairs on 4/24/2020. Also requesting funds in case other repairs are necessary before June 30,2020, so that authorized expenditures are not exceeded.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A:

BUDGET COMMITTEE – Vote on FY20/21 Proposed Budgets

Fund 141-General Purpose School Fund, Interim Finance Director Robby Holbrook, and Director of Schools Dr. Tim Parrott, presented the fund budget proposal for discussion and approval.

Motion made by Commissioner Rick Meredith to approve, seconded by Commissioner Catherine Denenberg. Motion passed unanimously by roll call vote.

Fund 143-Central Cafeteria Fund, Interim Finance Director Robby Holbrook, and Director of Schools Dr. Tim Parrott, presented the fund budget proposal for discussion and approval.

Motion made by Commissioner Rick Meredith to approve, seconded by Commissioner Chuck Fritts. Motion passed unanimously by roll call vote.

Fund 118-Ambulance Fund (EMS), Interim Finance Director Robby Holbrook, and Director of Emergency Medical Services Nathan Sweet, presented two budget proposal options for discussion.

Motion made by Commissioner Shain Vowell to approve budget proposal option #2 without the requested \$65,925 Transfer-In, seconded by Commissioner Denver Waddell.

Motion made by Commissioner Chuck Fritts to amend previous motion to add the Assistant Director position from option #1 and revisit other components of option #1 in November 2021. Motion passed 5 to 3 by roll call vote. Voting

No: Commissioner Theresa Scott, Commissioner Denver Waddell, and Commissioner Shain Vowell.

Motion as amended passed 5 to 3 by roll call vote. Voting No: Commissioner Theresa Scott, Commissioner Denver Waddell, and Commissioner Shain Vowell.

Proposed Budgets of Other Funds, Interim Finance Director Robby Holbrook requested a motion to approve the proposed budgets for Fund 151-General Debt Service, Fund 152 -Rural School Debt Service, Fund 156-High School Debt Service, Fund 171-Capital Projects, Fund 177-Educational Capital Projects, and Fund 263-Self-Insurance.

Motion made by Commissioner Rick Meredith to approve, seconded by Commissioner Chuck Fritts. Motion passed unanimously by roll call vote.

Interim Finance Director Robby Holbrook requested a motion to approve moving Department 58300-Veteran's Services part-time employee to full-time status and adding \$1,156 to the budget for employee benefits.

Motion made by Commissioner Theresa Scott to approve, seconded by Commissioner Denver Waddell. Motion passed unanimously by roll call vote.

Interim Finance Director Robby Holbrook requested a motion authorizing the Interim Finance Director to identify and correct any errors to the budget, provided that they do not result in any significant increases to the budget.

Motion made by Commissioner Rick Meredith to approve, seconded by Commissioner Denver Waddell. Motion passed unanimously by roll call vote.

SECTION B, NEW BUSINESS

NONE.

SECTION C, OLD BUSINESS

NONE.

Meeting Adjourned.

Robby Holbrook, Interim Finance Director

BUDGET COMMITTEE AGENDA
May 07, 2020 AT 4:00 PM, Room 312



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda Transfers, not requiring Commission approval (1-19)
3. AC Schools/Julie MintonTransfers/Appropriations (20-23)
4. County Clerk/Jeff Cole Appropriations (24)
5. AC Library Board/Susan MiceliAppropriations (25)
6. Highway/Gary Long Appropriations & Transfer (26-30)
7. Sheriff/Russell BarkerAppropriation & Transfer (31-32)
8. Veterans' Service/Leon JaquetAppropriation & Transfer (33-34)
9. Election Commission/Mark Stephens Transfer (35)
10. Animal Control/Terry Frank Transfer (36)
11. Preservation of Records/Terry FrankAppropriation & Transfer (37-38)
12. Mayor/Terry Frank Appropriation (39)

SECTIONS:

- Vote on FY 20/21 Proposed Budgets/Robby Holbrook..... (A)
- New Business..... (B)
- Old Business..... (C)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: X 5/2/2020 APPROPRIATION:

DEPARTMENT: Emergency Services FROM: Nathan Sweet

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
118-55130.207	Medical Insurance	\$ 40,000.00
		\$ 40,000.00

224,422

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
118-55130-413	Medical Supplies	\$ 40,000.00
		\$ 40,000.00

Detailed Justification / Explanation :

Increased expenses for medical supplies, in response to COVID-19. Medical Insurance was over budgeted for the year. More than just PPE is harder to get and more expensive now. Costs have been going up on just about everything.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Hoping no change for next year and is only impacting this years budget.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081357

DEPARTMENT:

FROM:

Human Resources & Risk Management

Kim Jeffers-Whitaker

5/1/2020

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	AMOUNT
101-51310-524	Staff Development	\$ 250 <i>251</i>
101-51310-332	Legal Notice	\$ 200 <i>340</i>
101-51310-317	Data Processing Services	\$ 500 <i>455</i>
TOTAL		\$ 950.00

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	AMOUNT
101-51310-435	Office Supplies	\$ 650
101-51310-399	Other Contracted Services	\$ 300
TOTAL		\$ 950.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="padding-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
--	--

Detailed Justification / Explanation :

To assist the HR Team in facilitating Social Distancing, healthy workplace and Safer in Place and other Executive Orders, the HR Office has been given the opportunity to purchase hospital thermal thermometer by our worker's compensation vendor for "at cost" pricing of \$130.

Additionally, the HR Team is preparing for the upcoming FY closing. Additional office supplies are needed for proper filing and securing documents (items such as large binders, banker boxes, files, labels).

Lastly, as the open records coordinator, we are required to redact information on a regular basis.

We currently need redaction tools to complete the process to ensure PII and PHI are protected and Federal guidelines are met.

Additional funding is needed in line item 435 to cover the cost of the above items.

To ensure the safety of the HR Office, request is for additional funding in line item 399 to cover the cost of having keys made.

To cover the cost of both line items, a transfer request associated with line items 524 (cost savings due to pandemic), 332 (cost savings due to posting decrease) and 317 (cost savings due to badges not being purchased this year).

NOTE: This transfer does not impact next year's budget.

①

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081358

TRANSFER:
 DEPARTMENT: Chancery Clerk & Master

APPROPRIATION:
 FROM: Harold P. Cousins, Jr.
 4/30/2020 *[Signature]*

INCREASE / DECREASE	53920	CODE DESCRIPTION	AMOUNT
101	53800	435 Probate Court - Office Supplies	\$ 1,000.00
TOTAL			\$ 1,000.00

INCREASE / DECREASE	(circle one)	CODE DESCRIPTION	AMOUNT
101	53800	348 Probate Court - Postal Charges	\$ 1,000.00

1000

Motion		TOTAL	\$ 1,000.00
<input type="checkbox"/>	To Approve		
<input type="checkbox"/>	To Refer		
<input type="checkbox"/>	With	<input type="checkbox"/>	W/O
Seconded			
Motion			

Detailed Justification / Explanation :

To order acid free storage boxes for files that need archived and shelving for open probate files.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One Time Amendment

2

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

0681359

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:
 DEPARTMENT: Chancery Clerk & Master

APPROPRIATION:
 FROM: Harold P. Cousins, Jr.
 4/30/2020 *[Signature]*

INCREASE / DECREASE	53920	CODE DESCRIPTION	AMOUNT
101	53400	435 Chancery Court - Office Supplies	\$ 2,500.00
TOTAL			\$ 2,500.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101 53400 332	Chancery Court - Legal Notices	\$ 500.00
101 53400 355	Chancery Court - Travel	\$ 1,000.00
101 53400 499	Chancery Court - Bound Books	\$ 1,000.00

500
1000
1000

Motion		TOTAL	\$ 2,500.00
<input type="checkbox"/>	To Approve		
<input type="checkbox"/>	To Refer		
<input type="checkbox"/>	With	<input type="checkbox"/>	W/O
Seconded			
Motion			

Detailed Justification / Explanation :

To finish fiscal year with general office supplies.

What impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)
 One Time Amendment

3

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

3

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081360

DEPARTMENT:
Courtroom Security

FROM:
Sgt. Seven Owens/ACSO

4/30/2020 *Steve Owens / by permission*

INCREASE / 53920	CODE DESCRIPTION		AMOUNT
101 53920 431	Courtroom Security - Law Enforcement Supplies		\$ 3,000.00
	TOTAL		\$ 3,000.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION		AMOUNT
101 53920 791	Courtroom Security -Other Construction		\$ 3,000.00
	TOTAL		\$ 3,000.00

10,000

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	TOTAL	\$ 3,000.00
Seconded _____		
Motion _____		

Detailed Justification / Explanation :
 Computers for Security Internet Technicians with Sheriff's Department in Jolley Building.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)
 One Time Amendment

4

*** QUOTE ***

Quoted To:

Anderson County Purchasing
100 North Main Street
Room 214
Clinton, TN 37716

Phone: 865-457-5400

Cust PO:

Reference:

Terms: Due On Receipt

Ship Via: Best Way

Salesperson: LDC

Valid Through: 7/19/2020

Stock Code	Description	Quantity	Price	Extended
SYSLEN30CF002MUS	Lenovo ThinkStation P330 i7 i7-9700T 16GB RAM 256GB SSD NVIDIA Quadro P620	1.00	1,234.05	1,234.05
SYSLEN4XF0N03161	LENOVO TINY VESA MOUNT II - SYSTEM MOUNTING BRACKET 4XF0N03161	1.00	10.00	10.00
CABSTAMP2HDMI	StarTech.com Mini DisplayPort to HDMI Video Adapter Converter MDP2HDMI	1.00	16.00	16.00

IMPORTANT NOTES:

659 7567
Lt. Owens
→
times two?

④

SubTotal: 1,260.05
Tax: 0.00
Shipping: 0.00
Total: 1,260.05

TN Alarm Systems Contractor License Number- 2138 TN Contractor License Number - 67550

ALL PRODUCTS CARRY A MFR. DIRECT WARRANTY - RETURN OF NON-DEFECTIVE, UNOPENED ITEMS ACCEPTED 10 DAYS FROM SHIP DATE AND WILL REQUIRE PRODUCT MFR. APPROVAL PRIOR TO RETURN - A 15% RESTOCK FEE WILL APPLY - DAMAGED OR MISSING ITEMS MUST BE REPORTED WITHIN 48 HOURS - A FINANCE CHARGE OF 1.5% PER MONTH WILL BE APPLIED TO OVERDUE BALANCES - SPECIAL

Kathy Patterson

From: Steve Owens <sowens@tnacso.net>
Sent: Thursday, April 30, 2020 1:40 PM
To: Kathy Patterson
Subject: Re: Computers

Yes on signature and send the equipment to Justin Massengill at our address: 101 S. Main Street, Suite 400.

On 4/30/2020 11:13 AM, Kathy Patterson wrote:

Steve,

I will need to transfer funds before I can submit the Purchase Requisition. I also need to know who will be receiving the equipment and do I have your permission to sign your name to the transfer that I will submit to Accounting.

Thanks,
Kathy

Kathy Patterson
Deputy Clerk & Bookkeeper
Anderson County Clerk & Master
Chancery Court
100 N. Main Street, Room 308
Clinton, TN 37716
865-463-6824
Fax: 865-264-6267

--
Lt. Steve Owens
Admin. Lt./Training Coordinator
Anderson County Sheriff's Department
865-457-6255 Ext. 2

Confidentiality Notice:

The information contained in this email message and any attachment(s) is the property of Anderson County and may be protected by federal laws governing disclosure of private information. It is intended solely for the use of the entity to whom this email is addressed. If you are not the intended recipient, you are hereby notified that reading, copying or distribution of this transmission is **STRICTLY PROHIBITED**. The sender has not waived any applicable privilege by sending the accompanying transmission. If you have received this transmission in error, please notify the sender by returning and deleting the message and attachment(s) from your system.

4

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0086361

DEPARTMENT: _____
County Mayor's office

FROM: _____
County Mayor Terry Frank

DATE 4.30.2020

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
INCREASE	101-51300-709 Data Processing Equipment	\$100.00
		\$100.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
INCREASE	101-51300-435 Office Supplies	\$100.00

660

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	<p align="right">\$ 100.00</p>
---	---------------------------------------

Detailed Justification / Explanation :

To allow for rental of a more cost-effective Canon copier for the Mayor's office. This will replace a unit that uses multiple ink cartridges and is expensive to maintain. This request covers the expense for the last two months of the current FY. We will submit a budget amendment for the new FY once the budget is approved. (monthly fee, plus potential copy overage costs)

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) permanent increase

5

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:
 DEPARTMENT:
 DRUG COURT/FINANCE _____

APPROPRIATION: **0081362**
 FROM:
 Winnie Gadd/Randy Walters _____

INCREASE	CODE DESCRIPTION	AMOUNT
101-53330-499	Other Supplies & Materials	\$ 2,100.00
	TOTAL	\$ 2,100.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-53330-355	Travel	\$ 2,100.00
	TOTAL	\$ 2,100.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O Seconded _____ Motion	
--	--

Detailed Justification / Explanation : APR 27 '20 AM 11:37 FINANCE
 Due to Covid-19 travel disruption, moves grant funds originally budgeted for travel to supplies to allow for the purchase of additional drug screens. Approved by DMHSAS April 22, 2020.

Impact on 20/21 budget - No impact Please attach additional sheet if more information is needed

6

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0084363

TRANSFER:

APPROPRIATION:

DEPARTMENT:

FROM:

County Commission

Annette Prewitt

Decrease	CODE DESCRIPTION	AMOUNT
101-51100-355	Travel	\$ 450.00
	TOTAL	\$ 450.00

10412

Increase	CODE DESCRIPTION	AMOUNT
101-51100-499	Other Supplies and Materials	\$ 450.00
	TOTAL	\$ 450.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="padding-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
--	--

Detailed Justification / Explanation :

Emergency purchase for an iPad due to Commissioner Anderson's Ipad not working.

APR 29 '20 PM 3:13 FINANCE

Impact on 19/20 budget One Time Increase

7

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081364

TRANSFER:

APPROPRIATION:

DEPARTMENT: _____
County Clerk

FROM: Jeff Cole

Decrease	CODE DESCRIPTION	AMOUNT
101-52500-355	Travel	\$ 500.00
	TOTAL	\$ 500.00

1084

Increase	CODE DESCRIPTION	AMOUNT
101-52500-411	Data Processing Supplies	\$ 500.00
	TOTAL	\$ 500.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="padding-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
--	--

Detailed Justification / Explanation :

To pay for Installation of one 120VAC/20 amp duplex receptacle and relocate one wall mount monitor bracket and monitor.

APR 29 '20 PM 3:14 FINANCE

Impact on 19/20 budget -

One Time Increase

8

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0681365

TRANSFER:

APPROPRIATION:

DEPARTMENT: Sheriff's Department

FROM: Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-54110-450	TIRES	\$ 2,000.00
	TOTAL	\$ 2,000.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-54110-356	TUITION AND FEES	\$ 2,000.00 ³⁰⁰⁰
	TOTAL	\$ 2,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O Seconded _____ Motion _____		

Detailed Justification / Explanation :
 THIS TRANSFER WILL GIVE THE TIRE CODE A SUFFICIENT "RAINY DAY" FUND TO COVER ANY UNEXPECTED ISSUES FOR REMAINDER OF FISCAL YEAR.

MAY 4 '20 PM 12:31 FINANCE

Impact on 19/20 budget - No impact.

9

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: APPROPRIATION: **0081366**
 DEPARTMENT: Sheriff's Department FROM: Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-54210-359	DISPOSAL FEES	\$ 2,000.00
	TOTAL	\$ 2,000.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-54210-356	TUITION AND FEES	\$ 1,000.00
101-54210-349	PRINTING, STATIONERY, AND FORMS	\$ 1,000.00
	TOTAL	\$ 2,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O Seconded _____ Motion		

Detailed Justification / Explanation :
 THIS TRANSFER WILL COVER THE REMAINING DISPOSAL FEES AT THE MAY 4 '20 PM 12:31 FINANCE
 DETENTION FACILITY

Impact on 19/20 budget - No impact.

10

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0083367

DEPARTMENT: Sheriff's Department

FROM: Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-54210-507	JAIL MEDICAL	\$ 60,000.00
	TOTAL	\$ 60,000.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-54210-207	JAIL MEDICAL INSURANCE	\$ 60,000.00
	TOTAL	\$ 60,000.00

335p11

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Secoded _____ Motion _____	

Detailed Justification / Explanation :

THIS TRANSFER IS TO BRING THIS CODE OUT OF THE RED AND TO HAVE A LITTLE MONEY LEFT. WE ARE MONITORING THIS CODE AND ANTICIPATE AN ADDITIONAL TRANSFER IN JUNE.

~~MAY 4 20 PM 12:31 FINANCE~~

Impact on 19/20 budget - No impact.

11

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: APPROPRIATION: **0081368**
 DEPARTMENT: Sheriff's Department FROM: Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-54490-207	MEDICAL INSURANCE	\$ 2,000.00
	TOTAL	\$ 2,000.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-54490-499	OTHER SUPPLIES AND CHARGES	\$ 1,500.00 ¹⁵⁰⁰
101-54490-524	STAFF DEVELOPMENT	\$ 500.00 ⁵⁰⁰
	TOTAL	\$ 2,000.00

Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		

Detailed Justification / Explanation :
 THIS TRANSFER WILL BALANCE THE 207 MEDICAL INSURANCE CODE FOR REMAINING OF
 FISCAL YEAR

MAY 4 '20 PM 12:31 FINANCE

12

Impact on 19/20 budget - No impact.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081369

DEPARTMENT: Sheriff's Department

FROM: Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-54230-206	LIFE INSURANCE	\$ 33.00
	TOTAL	\$ 33.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-54230-208	DENTAL INSURANCE	\$ 33.00
	TOTAL	\$ 33.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Secoded _____ Motion _____	

Detailed Justification / Explanation :
 THIS TRANSFER WILL BALANCE THE 206 LIFE INSURANCE CODE FOR REMAINING OF
 FISCAL YEAR _____

MAY 4 '20 PM12:31 FINANCE

Impact on 19/20 budget - No impact.

13

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081371

DEPARTMENT:

FROM:

FINANCE _____

Randy Walters _____

INCREASE	CODE DESCRIPTION	AMOUNT
263-51900-307-THRV	Other G&A -Communication - Thrive/Clinic	\$ 300.00
263-51900-340-THRV	Other G&A -Medical & Dental Svcs -Thrive/Clinic	\$ 12,000.00
263-51900-512	Other G&A - Affordable Health Care Tax	\$ 700.00
	TOTAL	\$ 13,000.00

DECREASE	CODE DESCRIPTION	AMOUNT
263-51900-503	Other G&A - Excess Risk Insurance	\$ 13,000.00
	TOTAL	\$ 13,000.00

218,526

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____ Motion _____	

Detailed Justification / Explanation :

Adjusts budgeted expenses to reflect year-end expectations.

15

Impact on 20/21 budget - No impact.

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0088372

DEPARTMENT:

5-4-2020

Highway _____

Gary Long Road Superintendent

Increase	CODE DESCRIPTION	AMOUNT
131-63100-418	Equip + Machinery parts	30,000 ⁰⁰
131-63100-599	Other charges, operation + Maintenance	4,000 ⁰⁰
131-63100-499	Other operating Expenses	30,000 ⁰⁰
131-63100-399	Other Contracted Services	7,101.21
	TOTAL	

Decrease	CODE DESCRIPTION	AMOUNT
131-63100-425	Fuel	75,101.21
	TOTAL	

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion _____		

Detailed Justification / Explanation :

Due to Covid 19 Fuel purchase was down
 Needed money in other codes.

(16)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081373

DEPARTMENT: Special Education

FROM: Kim Towe

DATE 4/27/2020

INCREASE	CODE DESCRIPTION	AMOUNT
141-71200-399	Other Contracted Services	\$ 20,000.00
	TOTAL	\$ 20,000.00
DECREASE	CODE DESCRIPTION	AMOUNT
141-71200-429	Instructional Supplies & Materials	\$ 20,000.00
	TOTAL	\$ 20,000.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

22,220

Detailed Justification / Explanation :

To transfer funds for contracted services to pay for students in residential facilities and consulting services.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

This transfer has no impact on next years budget.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

0081374

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT: Instruction

FROM: Eric Snider/Suzi Schmidt/JAM

DATE 4/29/2020

INCREASE	CODE DESCRIPTION	AMOUNT
141-71100-449	Regular Instruction Textbooks	\$ 60,000.00
TOTAL		\$ 60,000.00
DECREASE		
141-71100-429	Regular Instruction Materials and Supplies	\$ 60,000.00
TOTAL		\$ 60,000.00

172,958

Detailed Justification / Explanation

To transfer funds to provide for purchase of textbooks for the upcoming school year.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

DEPARTMENT: Planning & Development

FROM: Danny Phillips
David Crowley

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
<u>101-51720-399</u>	<u>Other Contracted services</u>	<u>6,391.88</u>
	TOTAL	<u>\$6,391.88</u>

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT	
<u>101-51720-499</u>	<u>Other supplies & materials</u>	<u>1,391.88</u>	<u>3175</u>
<u>101-51720-317</u>	<u>Data processing</u>	<u>3,000</u>	<u>500</u>
<u>101-51720-524</u>	<u>Staff Development</u>	<u>2,000</u>	<u>4025</u>
	TOTAL	<u>\$6,391.88</u>	

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

This amendment is to pay for new web-site.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time. No impact

PA

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081375

DEPARTMENT: School Nutrition Program

FROM: Margaret Burrell

DATE 4/27/2020

INCREASE / DECREASE (circle one)				CODE DESCRIPTION	AMOUNT	Explanation
143	73100	348		Food Service Postage	\$ 1,000.00	A
143	73100	435		Food Service Office Supplies	\$ 1,000.00	B
143	73100	524		Food Service Staff Development	\$ 12,000.00	C
143	73100	718		Food Service Vehicle	\$ 35,000.00	D
Total					\$ 49,000.00	

Decrease				CODE DESCRIPTION	AMOUNT	Explanation
143	73100	422		Food Service Food Supplies	\$ 17,000.00	AA <i>19,160</i>
143	73100	710		Food Service Equipment	\$ 32,000.00	AB <i>158,455</i>
Total					\$ 49,000.00	

Motion _____

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explana

- A Reaching out to parents of Community Eligibility Schools (CEP) who have 5th and 8th graders that will continue into non CEP schools next year. We hope they will complete a meal application which we will mail to them and have them bring it on registration day, or turn it in the first week of school if not sooner. This initiative should decrease charges and help transition the students into new schools.
- B We have incurred additional printing and office supply costs since beginning the emergency feeding. We have purchased things we normally don't buy like sanitation supplies and grocery bags from office supply and will need this to complete purchases of normal supplies for rest of year.
- C We hope to bring trainers from the USDA into our district between now and the beginning of school to do sanitation training and also pandemic training for our staff.
- D We have had to transition our van to be used for CRCS as a catering vehicle (to move food from ACHS to CRCS each day). We need another large capacity vehicle to move food and shift commodity items from school to school, sometimes daily.
- AA and BB Funding for these two areas can be decreased due to decrease in food usage and also an increase in other funding (a grant from USDA) for equipment thus decreasing the budgeted amount for equipment.

A

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081376

DEPARTMENT: Business Office

FROM: Ryan Sutton/JAM

4/29/2020

	CODE DESCRIPTION	AMOUNT
INCREASE		
141-44990	Other Local Revenue	\$ 10,000.00
	TOTAL	\$ 10,000.00

INCREASE		
141-71100-499	Regular Instruction Other Materials and Supplies	\$ 10,000.00
	TOTAL	\$ 10,000.00

Detailed Justification / Explanation :

To appropriate the Y12 Federal Credit Union Gives Foundation Grant for purchase of food boxes to supply meals for students during weeks that food distribution is not occurring due to cafeteria year end procedures.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) None

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081377

DEPARTMENT: School Nutrition Program

FROM: Margaret Burrell

DATE 4/27/2020

<u>INCREASE /</u> DECREASE (circle one)		CODE DESCRIPTION	AMOUNT
143	47590	Food Service Other Federal Through State	\$ 62,100.00
Total			\$ 62,100.00

<u>INCREASE /</u>		CODE DESCRIPTION	AMOUNT
143	73100	710 Food Service Equipment	\$ 62,100.00
Total			\$ 62,100.00

Motion _____

To Approve

To Refer

With

W/O

Seconded _____

Motion _____

Detailed Justification / Explana

The school nutrition program recently received a grant for a serving line for Lake City Elementary School.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081378

TRANSFER: *Major line item*

APPROPRIATION:

DEPARTMENT: Technology

FROM: Wade Haney/JAM

DATE 4/29/2020

INCREASE	CODE DESCRIPTION	AMOUNT
141-71100-722	Regular Instruction Equipment	\$ 300,000.00
TOTAL		\$ 300,000.00
DECREASE		
141-71100-429	Regular Instruction Materials and Supplies	\$ 100,000.00
141-72710-315	Transportation Contracts with Vehicle Owners	\$ 200,000.00
TOTAL		\$ 300,000.00

172,958
240,948

Detailed Justification / Explanation :

To transfer funds to provide for purchase of Chromebooks to enhance distance learning capabilities as part of

One to One 3 year rotation plan. The total project for High schools for 20-21 academic year is \$750,000.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081379

TRANSFER: *major line item*

APPROPRIATION:

DEPARTMENT Student Services

FROM: Paula Sellers

DATE 4/27/2020

INCREASE	CODE DESCRIPTION	AMOUNT
141-72110-499	Other Supplies	\$ 3,739.00
TOTAL		\$ 3,739.00
DECREASE		
141-72130-524	Other Support Staff Development	\$ 2,239.00
141-72130-355	Other Support Travel	\$ 1,500.00
TOTAL		\$ 3,739.00

2239
3576

Detailed Justification / Explanation :

To transfer funds to provide supplies for COVID-19 needs.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) One time amendment

23

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081380

TRANSFER:

APPROPRIATION:

DEPARTMENT: _____
County Clerk

FROM: _____
Jeff Cole

Decrease	CODE DESCRIPTION	AMOUNT
101-34515	County Clerk Data Processing - Restricted	\$ 4,000.00
	TOTAL	\$ 4,000.00

45,332

Increase	CODE DESCRIPTION	AMOUNT
101-52500-411	Data Processing Supplies	\$ 3,720.00
101-52500-399	Service Contracts	\$ 280.00
	TOTAL	\$ 4,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion	

Detailed Justification / Explanation :

To purchase paper and toner for the Clerk's offices through June 2020

To pay for monthly website fees through June 2020

APR 29 '20 PM 3:13 FINANCE

Impact on 19/20 budget

One Time Increase

24

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 4/6/2020

0081381

TRANSFER:

APPROPRIATION:

DEPARTMENT: **AC LIBRARY BOARD**

FROM: Briceville Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-34535-1001	Local Restricted Funds	341.00
115-56500-524-1000	Staff Development	85.00
		426.00

32927
85

INCREASE	CODE DESCRIPTION	AMOUNT
		-
115-56500-367-1000	Maintenance & Repair	341.00
155-56500-435-1000	Office Supplies	85.00
		426.00

Detailed Justification / Explanation :

This is a one time transfer of funds. The funds will be for HVAC maintenance and office supplies.

What Impact does this amendment/appropriation have on next year's budget? (One time or a permanent increase) **One time increase.**

Request Approved by the ACLB
 Date: April 16, 2020
 Submitted by: Susan Miceli, Treasurer

25

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:
 DEPARTMENT:
 Highway _____

APPROPRIATION:
 5-11-2020
 2/27/2020

0081382

Gary Long Road Superintendent

Increase	CODE DESCRIPTION	AMOUNT
131-62000-402	asphalt	\$ 30,000.00
TOTAL		\$ 30,000.00

Decrease	CODE DESCRIPTION	AMOUNT
131-34550	RESTRICTED FOR HIGHWAY	\$ 30,000.00
TOTAL		\$ 30,000.00

37
Mills

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

To cover projected / potential shortfalls for budget year ending June 30, 2020

20

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

MAY

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081333

TRANSFER:

APPROPRIATION:

DEPARTMENT: _____

Highway _____

Gary Long Road Superintendent

Increase	CODE DESCRIPTION	AMOUNT
131-62000-410	Custodial Supplies	\$ 3,000.00
TOTAL		\$ 3,000.00

Decrease	CODE DESCRIPTION	AMOUNT
131-34550	RESTRICTED FOR HIGHWAY	\$ 3,000.00
TOTAL		\$ 3,000.00

3.7
Mills

<p>Motion <input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
---	--

Detailed Justification / Explanation :

To cover projected / potential shortfalls for budget year ending June 30, 2020

27

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

0081384

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: 5-4-20

DEPARTMENT:

Highway _____

Gary Long Road Superintendent

Increase	CODE DESCRIPTION	AMOUNT
131-65000-434	Powell Clinch Not GAS	3,000 ⁰⁰
131-65000-510	Trustee Commission	6,000 ⁰⁰
	TOTAL	\$ 9,000 ⁰⁰

Decrease	CODE DESCRIPTION	AMOUNT
131-34550	Restricted for Highways	
	TOTAL	\$ 9,000 ⁰⁰

Motion

To Approve

To Refer

W

Seconded _____

Motion

Detailed Justification / Explanation :

To cover projected / potential shortfalls to plan budget for year ending .

Has potential to be permanent increase

28

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page of

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081385

TRANSFER:
DEPARTMENT: _____

APPROPRIATION:
FROM: GARY LONG
DATE: 5/4/2020

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
<u>131-61000-435</u>	<u>Office Supplies</u>	<u>1000⁰⁰</u>
<u>131-62000-399</u>	<u>other Contracted Services</u>	<u>25,000⁰⁰</u>
		\$.

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
<u>131-34550</u>	<u>Restricted Fu Hwy</u>	<u>26,000⁰⁰</u>
		\$.

Motion

To Approve

To Refer

With W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

possible Engineering Fees

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Please attach additional sheet if more information is needed

29

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: Payroll

APPROPRIATION:

0081386

DEPARTMENT:

514 / 2020

Highway _____

Gary Long Road Superintendent

Increase	CODE DESCRIPTION	AMOUNT
131-63100-187	Over Time operations	8,000 ⁰⁰
131-62000-206	Life Insurance	222 ⁰⁰
131-62000-187	Over time, Highway Bridge	15,000 ⁰⁰
	TOTAL	\$.

Decrease	CODE DESCRIPTION	AMOUNT
131-63100-150	NIGHT watchman Salary Code	23,222 ⁰⁰
	TOTAL	\$.

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
---	--

Detailed Justification / Explanation :

Corrected + made Employee's into proper work codes in 2019 / 2020. Employees change jobs After first coming to work.

30

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081387

TRANSFER:

APPROPRIATION: ██████████

DEPARTMENT:
Sheriff's Department

FROM:
Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-43395	SEX OFFENDER FEES	\$ 1,500.00
	TOTAL	\$ 1,500.00

INCREASE	CODE DESCRIPTION	AMOUNT
101-54210-599-5700	SEX OFFENDER OTHER CHARGES	\$ 1,500.00
	TOTAL	\$ 1,500.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____ Motion	

Detailed Justification / Explanation :

PURCHASE AN IPAD FOR OUR DETECTIVE THAT MAINTAINS THE SEX OFFENDER REGISTRY. IPAD IS THE ONLY MOBILE TABLET THAT WORKS, PER STATE OF TN.

31

Impact on 19/20 budget - No impact.

MAY 4 '20 PM 12:31 FINANCE

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: *Payroll*
 DEPARTMENT: Sheriff's Department

APPROPRIATION: **0081388**
 FROM: Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-54210-187	OVERTIME	\$ 14,000.00
	TOTAL	\$ 14,000.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-54210-160	JAILER WAGES	\$ 14,000.00
	TOTAL	\$ 14,000.00

93148

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O Secoded _____ Motion _____		

Detailed Justification / Explanation :
 THIS TRANSFER IS AIMED TO COVER THE OVERTIME NEEDED FOR YEAR END

MAY 4 '20 PM 12:31 FINANCE

Impact on 19/20 budget - No impact.

32

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0081389

DEPARTMENT:

FROM:

VETERANS SERVICE OFFICE

LEON JAQUET 04/24/20

<u>INCREASE</u>	CODE DESCRIPTION	AMOUNT
101.58300-435	Veteran Service - Office Supplies	\$ 30.00
		\$ 30.00

<u>INCREASE</u>	CODE DESCRIPTION	AMOUNT
101.44570-VTRN	Gifts - Contributions	\$ (30.00)
		\$ (30.00)

Detailed Justification / Explanation:

Transfer needed to cover office expenses through end of Fiscal Year.

Monies that were received to the Veterans Office as a donation being transferred for use

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

None - One time Receipt/Transfer

**Anderson County
Miscellaneous Receipt**

Misc. Receipt No: 2672
POS Receipt No: 99734
Receipt Date: 10/29/2019

Received By: Peyton Webb
Received On: 10/28/2019 10:27 AM

Customer ID: 487
Name: Milestone Church
Description: Donations

Miscellaneous Receipt Total
\$30.00

GL Account Number	GL Account Description	Debit	Credit
101. -44570- -VTRN	Contributions & Gifts - Veterans Donations	\$0.00	\$30.00
Miscellaneous Receipt Totals:		\$0.00	\$30.00

Thank You!

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081390

TRANSFER: *payroll*

APPROPRIATION:

DEPARTMENT:

FROM:

VETERANS SERVICE OFFICE

LEON JAQUET 04/24/20

<u>INCREASE</u>	CODE DESCRIPTION	AMOUNT
101.58300-103	Veteran Service - Assistant	\$ 4,000.00
		\$ 4,000.00

<u>DECREASE</u>	CODE DESCRIPTION	AMOUNT
101.58300-169	Veteran Service - Part Time	\$ (4,000.00) <i>4772</i>
		\$ (4,000.00)

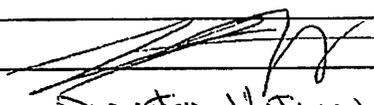
Detailed Justification / Explanation:

Transfer of Salary Funds due to change in Part Time Assistant to Full Time Assistant.

Commission Meeting Minutes attached

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Aligns Salary code with funding going into new Fiscal Year.


 Director, Veterans Services 34

- Re-appointment of Bill Riggs (nominated and ratified by Clinton City Council) term expiring 9/25
- Re-appointment of Shira McWaters (nominated and ratified by Oak Ridge City Council) term expiring 9/25

14. Commissioner Fritts made a motion to approve an extension of a Built Environment Grant to 12/31/2020. Seconded by Commissioner Denenberg. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Law Director

15. Commissioner Mead made a motion to approve a cancellation of a contract with Pitney and Bowes for the School Department due to budget constraints. Seconded by Commissioner Scott. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

16. Commissioner Fritts made a motion to approve a MOU for the Sheriffs Office with State of Tennessee Department of Health which will allow access to ongoing data base for COVID-19 positive test results. Seconded by Commissioner Scott. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

17. Commissioner Scott made a motion to approve that the parking lot in front of ASAP be paved utilizing no county funds. Seconded by Commissioner Meredith. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Road Committee

18. Commissioner Mead made a motion to add the Road Committee Minutes to the minutes. Seconded by Commissioner Yager. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Veterans Committee

19. Commissioner McKamey made a motion to approve to adjust the part-time assistant in the Veterans office hours from 25 to 30 hours per week thus changing status to full-time assistant working from 9-3 daily verses 9-2. Seconded by Commissioner Anderson. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Operations

20. Commissioner Mead made a motion to put the Blockhouse Valley Farm lease back out for bids and open up to anyone who wants to bid on it. Seconded by Commissioner Denenberg. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

34

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: Payroll
 DEPARTMENT: 51500 Election Commission

APPROPRIATION: 0081391
 FROM: M. Stephens

	INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51500	169	Part Time Help	\$ 8,600.00
	201	Social Security	\$ 1,000.00
	206	Life Insurance	\$ 150.00
	212	Medicare	\$ 250.00
		TOTAL	\$ 10,000.00

	INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51500	193	Election Workers	\$ 10,000.00
		TOTAL	\$10,000

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> w/o	
Seconded _____	
Motion _____	

Detailed Justification / Explanation :

Transfer necessary to reconcile deficient fund code balances, and fund future Part Time expenditures.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

0181393

DEPARTMENT:

FROM:

Preservation of Records

County Mayor Terry Frank

DATE 4.16.2020

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
INCREASE	101-51910-499 Vault Supplies	\$400.00
		\$400.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
DECREASE	101-34510-ARCH Restricted for General Government-Archives & Records	\$400.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		\$ 400.00

Detailed Justification / Explanation :

To allow for purchase, from the State Library & Archives, of digital versions of microfilmed Anderson County birth, death and marriage records from 1838-1920. The department's budget does not have enough funds allocated for such expenses. APR 16 '20 PM 1:55 FINANCE

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) one-time amendment

37

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081395

TRANSFER:

APPROPRIATION:

DEPARTMENT:

FROM:

County Mayor's office

County Mayor Terry Frank

DATE 5.4.2020

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
INCREASE	101-58400-399 Other Contracted Services	\$2,500.00
\$2,500.00		

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
DECREASE	101-39000 Unassigned Fund Balance	\$2,500.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	<p>\$ 2,500.00</p>
---	---------------------------

Detailed Justification / Explanation :

In FY 2014-15, a budget code was established to track spending on repairs to the Claxton traffic light. \$2,500.00 is estimated each year.

Again this year, repairs have exceeded that amount, and we have \$209.00 remaining on an open PO. We need \$1,062.50 to pay for repairs on 4/24/2020. Also requesting funds in case other repairs are necessary before June 30, 2020, so that authorized expenditures are not exceeded.

What impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) one-time amendment

MAY 4 '20 PM 12:47 FINANCE

39



INVOICE

INVOICE NUMBER: 14443

Progression Electric, LLC
2823 Thorngrove Pike
Knoxville, TN 37914
(865) 971-5432



CUST Anderson County
100 N. Main Street
Room 208
Clinton, TN 37716-3617

SITE Clinton Hwy & Edgemoor Road
Clinton Hwy & Edgemoor Road
Clinton, TN 37716-3617

ACCOUNT NO	INVOICE DATE	WORK ORDER	PO#	TERMS
ANDE01	4/29/2020	735		Due Upon Receipt

DESCRIPTION Red Light hit & is hanging down
SR#9461
(4/24/2020)

RESOLUTION Installed new Yellow & Green LEDs. Replaced bottom section and visor. Installed new flash load switch with 2 anchors and 1 new down guy in to raise span to minimum height.

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	8.5	Bucket Truck with Technician	125.00	1,062.50*

TOTAL AMOUNT 1,062.50

Thank You!
We appreciate your continued business.

39

ANDERSON COUNTY GOVERNMENT
(BASED ON DEPARTMENT PROPOSED BUDGETS - MARCH 5TH)
ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2021

<u>Fund Description</u>		<u>Estimated¹ Unrestricted Fund Equity July 1, 2020</u>	<u>Budgeted Revenues</u>	<u>Budgeted Expenditures</u>	<u>Budgeted Excess (Deficiency)</u>	<u>Estimated¹ Unrestricted Fund Equity June 30, 2021</u>	<u>Comments</u>	
101	County General Fund	*	\$4,519,541	\$28,891,378	\$28,753,718	\$137,660	\$4,657,201	Structurally Balanced; Healthy Reserve
115	Library Fund		\$255,440	\$633,136	\$688,438	(\$55,302)	\$200,138	Deficit; Healthy Reserve
116	Solid Waste Fund		\$61,342	\$1,877,982	\$1,802,759	\$75,223	\$136,565	Structurally Balanced; Reserve
118	EMS #1		\$238,104	\$6,313,956	\$6,472,426	(\$158,470)	\$79,634	Deficit; Reserve
118	EMS #2		\$238,104	\$6,148,456	\$5,891,089	\$257,367	\$495,471	Structurally Balanced; Reserve
122	Drug Control Fund		\$194,285	\$60,000	\$60,000	\$0	\$194,285	Structurally Balanced; Healthy Reserve
127	Channel 95 Fund		\$61,383	\$180,000	\$179,367	\$633	\$62,016	Structurally Balanced; Reserve
128	Tourism Fund		\$297,853	\$415,000	\$412,741	\$2,259	\$300,112	Structurally Balanced; Reserve
131	Highway / Public Works Fund		\$2,796,302	\$4,350,289	\$4,748,402	(\$398,113)	\$2,398,189	Deficit, Healthy Reserve
141	General Purpose School Fund		\$5,671,876	\$61,348,541	\$61,348,541	\$0	\$5,671,876	Balanced, Healthy Reserve
143	Central Cafeteria Fund		\$1,216,363	\$3,700,454	\$4,011,938	(\$311,484)	\$904,879	Deficit, Healthy Reserve
145	Other Education					\$0	\$0	
151	General Debt Service Fund		\$1,600,217	\$1,900,053	\$2,053,053	(\$153,000)	\$1,447,217	Deficit, Healthy reserve
152	Rural School Debt Service Fund		\$816,050	\$1,700,042	\$1,832,612	(\$132,570)	\$683,480	Deficit; Healthy reserve
156	High School Debt Service Fund		\$291,398	\$1,710,510	\$1,904,452	(\$193,942)	\$97,456	Deficit, Healthy reserve
171	General Capital Project Fund		\$231,339	\$114,872	\$114,872	\$0	\$231,339	Reserves
177	Education Capital Project Fund		\$360,468	\$826,437	\$826,437	\$0	\$360,468	Reserves
263	Anderson County Benefit Plan Ft		\$947,591	\$4,556,396	\$4,556,396	\$0	\$947,591	Health reserve
TOTAL FOR ALL FUNDS			\$8,763,692	\$50,278,490	\$49,700,586	\$577,904	\$9,341,596	

A

AI Budget Overview

Budget Overview for the 2019-2020 School Year

The original 2019-2020 budget approved by the School Board and County Commission was out of balance \$821,175. County Commission approve 5 cents to be set aside for capital projects going forward from the recommendation for the County Budget Committee. This fund has generated \$824,350.00 this year. The committed funds in the Unassigned Fund balance total \$5,671,876.00. We will need to appropriate \$300,000.00 for Chromebooks at the May School Board meeting from this fund. Cash on hand at the end of March for the school system was \$18,125,157.00. This amount will decrease due to payroll for staff through the summer months.

Budget Overview for the 2020-2021 School Year

The 2020-2021 budget is balanced and is \$105,894.00 less than the 2019-2020 approved budget. This is a very conservative budget; however, to meet the state mandate to move the starting pay for teachers to \$40,000.00 by the start of the 2021-22, the budget does include a 1.5% pay raise for all employees. With this raise the starting salary for teachers will be \$39,091.00 for the 2020-21 school year. Adjustments in revenues and appropriations were done to offset needs and balance the budget. In line with the recommendations from the County Budget committee and the County budget director to move capital project funds outside the operational budget we were able to decrease the 177 Capital Outlay fund by \$600,000.00. We will need to appropriate \$450,000.00 to meet the 2020-21 capital needs. The budget has been reviewed the School District budget committee and approved by the School Board on April 23rd at a special called School Board meeting. Below is an overview of changes to the 2020-2021 budget:

New Funding

- BEP Salary increase \$270,000.00
- BEP projected inflationary cost \$00
- Local option sales tax \$739,234.00
- All other local taxes \$113,110.00

(Local option sales tax revenues for 2018-19 was \$9,430,270.00, making the increases for this year only \$196,783.00 over actual collections.)

- Property tax increase \$00

Total New Funding \$ 1,122,344.00

Request

- Technology increase to sustain 1-1 (71100-722) \$100,000.00
- Textbooks/Curriculum (71100-449) \$100,000.00

A

141 Budget Review

• Year 3 plan: move 3 principals from 240 to 260	\$18,000.00
• CPI growth for 2020-21, 2.3%	\$70,430.00
Total Recurring Cost	\$288,430.00

Employee Benefits	Recurring Cost
• Step raises for all employees	\$300,000.00
• \$.50 per hour raise for all classified employees	\$386,000.00
• 1.5% pay raise for all certified employees	\$500,000.00
Total Employee Benefits	\$1,186,000.00

Budget Cuts	Cost
• 2- Elementary School positions	-\$100,000.00
• 1- Middle School position	-\$50,000.00
• 1- ½ time Safety position at C. O.	-\$50,000.00
• 1- ½ time position at Maintenance	-\$45,000.00
• Cuts to Supplies and Materials	-\$60,000.00
• Travel	-\$25,000.00
Total Budget Cuts	-\$330,000.00

Budget Comparison 2019-2020/ 2020-2021	
• 2019-20 budgeted revenues	\$60,633,260.00
• 2019-20 budgeted expenditures	\$61,454,435.00
• 2019-20 budgeted deficit	\$821,175.00
• 2020-21 budgeted revenues	\$61,348,541.00
• 2020-21 budgeted expenditures	\$61,348,541.00
• 2020-21 budgeted deficit	.00
• Difference in budgets, 2019-20 to 2020-21	\$105,894.00

Budget Needs for Capital Projects for the 2020-2021 School Year

Request	Non-Recurring Cost
• Maintenance School Roofs	\$450,000.00
• Textbooks/ Curriculum	\$200,000.00
Total Non-Recurring Costs	\$650,000.00

(A)

General Purpose School

Anderson County, Tennessee
Fund 141

		FY 2020	FY 2021
		Amended	Proposed
Dept		Budgeted	Revenues & Expenses
<u>Revenues</u>			
40000	Local Taxes	\$24,824,859	\$25,677,203
41000	Licenses and Permits	\$3,178	\$2,500
43000	Charges for Current Services	\$142,039	\$75,000
44000	Other Local Revenues	\$105,000	\$80,600
46000	State of Tennessee	\$35,198,402	\$35,133,238
47000	Federal Government	\$130,226	\$130,000
48000	Other Governments and Citizens Groups	\$5,900	\$0
49000	Other Sources	\$223,656	\$250,000
	Total Revenues	\$60,633,260	\$61,348,541
<u>Expenditures</u>			
<u>General Purpose Fund</u>			
71100	Regular Instruction	\$25,777,638	\$26,380,746
71200	Special Education Program	\$5,645,823	\$5,711,877
71300	Voc Education Program	\$3,333,038	\$3,268,045
71400	Student Body Education Program	\$100,000	\$99,156
72110	Attendance	\$435,088	\$260,378
72120	Health Services	\$914,229	\$974,310
72130	Other Student Support	\$1,391,275	\$1,625,721
72210	Regular Instruction Program	\$1,248,682	\$1,103,356
72220	Special Education Program	\$2,138,054	\$1,709,374
72230	Vocational Education Program	\$262,809	\$178,893
72250	Technology	\$1,363,207	\$1,391,803
72290	Other Programs	\$300,000	\$0
72310	Board of Education	\$1,194,607	\$1,213,782
72320	Director of Schools	\$577,032	\$579,179
72410	Office of Principal	\$3,916,694	\$4,091,375
72510	Fiscal Services	\$549,355	\$541,376
72520	Human Services/Personnel	\$106,424	\$93,957
72610	Operation of Plant	\$5,106,990	\$4,985,816
72620	Maintenance of Plant	\$1,677,531	\$1,353,985
72710	Transportation	\$3,222,182	\$3,310,650
72810	Central & Other	\$865,622	\$863,217
73300	Community Services	\$131,821	\$111,545
76100	Regular Capital Outlay	\$1,000,000	\$0
82230	Education	\$1,514,977	\$1,500,000
82330	Education	\$1,700	\$0
99100	Transfer Out	\$192,500	\$0
	Total Expenditures	\$62,967,278	\$61,348,541
	Excess (Deficiency) of Revenues Over Expenditures	(\$2,334,018)	\$0

(A)

<u>Anderson County, Tennessee</u>		FY 2020	FY 2021	
<u>Other Funds</u>		Amended	Revenues &	
Fund		Budgeted	Expenditures	Comments
		Amounts		
EMS/Ambulance <i>Option 1</i>				
118	Revenues	\$5,766,907	\$6,303,456	No Tax Levy 0.015
	Expenditures	\$6,008,198	\$6,472,668	
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$241,291)</u>	<u>(\$169,212)</u>	Reserves 4.30.20 of \$238,104
General Debt Service				
151	Revenues	\$1,882,053	\$1,900,053	
	Expenditures	\$1,715,563	\$2,053,053	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$166,490</u>	<u>(\$153,000)</u>	Reserves 4.30.20 of \$1.6 million
Rural School Debt Service				
152	Revenues	\$2,148,231	\$1,700,042	
	Expenditures	\$1,866,576	\$1,832,612	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$281,655</u>	<u>(\$132,570)</u>	Reserves 4.30.20 of \$816,050
High School Debt Service				
156	Revenues	\$2,092,385	\$1,710,510	
	Expenditures	\$2,055,700	\$1,904,452	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$36,685</u>	<u>(\$193,942)</u>	Reserves 4.30.20 of \$291,398
General Capital Projects				
171	Revenues	\$2,203,766	\$114,872	
	Expenditures	\$2,031,457	\$114,872	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$172,309</u>	<u>\$0</u>	Reserves 4.30.20 of \$101,339
Educational Capital Projects				
177	Revenues	\$824,437	\$826,737	
	Expenditures	\$824,437	\$826,737	
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$0</u>	<u>\$0</u>	Reserves 4.30.20 of \$6,487
Anderson County Benefit Plan				
263	Revenues	\$4,788,034	\$4,556,396	
	Expenditures	\$5,109,529	\$4,556,396	
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$321,495)</u>	<u>\$0</u>	Reserves 4.30.20 of \$591,241
General Purpose Schools				
141	Revenues	\$25,777,638	\$61,348,541	
	Expenditures	\$62,967,278	\$61,348,541	
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$37,189,640)</u>	<u>\$0</u>	Reserves 4.30.20 of \$5.6 million
Central Cafeteria Plan				
143	Revenues	\$3,563,987	\$3,700,454	
	Expenditures	\$3,773,263	\$4,011,938	
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$209,276)</u>	<u>(\$311,484)</u>	Reserves 4.30.20 of \$1.2 million

A



Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

Budget request items FYE 2021:

- Fund second in command (Assistant Director) position
 - Increase budget by \$86,000 - \$92,000 for pay and benefits
- Shift schedule change from 24 on / 48 off, to Modified 24 on / 72 off (start Jan 1, 2021)
 - Increase budget by \$313,000 for pay and benefits (FYE 21 is partial year)
- Add ALS Monday through Friday ambulance
 - Aid in convalescent calls, and 911 calls. Some convalescents require ALS care which BLS staffed units are not able to do. Decrease the number of times we run out of ambulances for 911 responses
 - Will increase revenue by projected \$165,000
 - Increase budget by \$140,000 for one (1) AEMT and one (1) paramedic benefits included

Capital outlay request FYE 2021:

- Ambulances
 - Ambulances (2), with equipment needed (radios, cradlepoint, bariatric equipment, no stretchers or cardiac monitors)
 - Projected cost \$325,850
- In need of a new shift supervisor vehicle. Currently using a surplus 2006 Expedition from ACSO with over 160,000 miles on it. In need of a 4x4 vehicle appropriately equipped to safely transport equipment for emergency responses and emergency restock of ambulances.
 - Projected cost of \$80,000 for vehicle, radio, lights, decals, and installed equipment
- Radio Equipment
 - Nine (9) new tri-band portable radios for ambulances and supervisor
 - Tri-band portable radio projected total cost is \$65,000
- Generators
 - No station has generator support, stations are manned for 24 hours, need continuous power for 24 hours, power loss can lead to loss of supplies and delayed response to emergencies
 - Projected cost for main garage and one station is \$65,000
- Body Armor
 - Continue to face violent situations, ambulance staff need body armor for safety and security of staff, much like local law enforcement and fire department are wearing
 - Projected cost for all staff (100 vests) is \$50,000
- Total projected capital outlay: \$592,350



Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

Assistant Director Position

- One of the greatest needs our organization currently has
- Better oversight for operations
- Increased direct involvement with shift supervisors, providing increased continuity
- Provides one individual to take on the leadership role in the absence of the Director
- Allows Director to focus on primary responsibilities
- Currently experiencing setbacks and issues due to inability of Director to give full attention with expanded responsibilities

Better Schedule (Modified 24 / 72)

- Provides a better schedule for crew wellness directly impacting patient care
- Improve crew morale, more attractive to applicants, better recruitment and retention
 - Over past 4 years our average turnover is 25% per year
- In Tennessee in 2019 there were less people entering EMS than there were those leaving EMS (per TN State EMS office), this is an alarming statistic
- Lowers weekly average working hours from 56 to 45 for 39 current employees
- Expect a decrease in mandatory overtime (happening about 20-30 times a month right now)
- Significantly decrease overtime budget (~\$700,000 in a full year)
- January 1, 2021 start, decreases the amount needed FYE 21 (\$313,000 needed for FYE 21)
- Eliminate different pay scales, ambulance staff would be on same pay scale
- Need 9 additional people to implement
- This is a transition schedule to eventual 12-hour shifts, will move units to 12-hour shift when they begin to reach a high level of utilization on a consistent basis. Requires same number of people
- If unable to find the staff to work this schedule will continue with current schedule and return the funds to the General Fund

Increase of staffed ambulances

- Lower Code Yellow and Code White events
- Improve capabilities to meet requests for service demand
- Increase capabilities for convalescent demand
- Further decrease use of 911 ambulances on convalescent calls
- Based on feedback from facilities the revenues is there to pay for this ambulance (projected additional revenue of \$165,000)
- Self-funding with increased call volume



Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

Budget Impact:

Budget #1

- Implements new schedule, Modified 24 hr on / 72 hr off
- Improve retention, recruitment, crew wellness, and morale. Decrease mandatory overtime
- Implements Assistant Director position and one (1) additional Monday – Friday ALS ambulance
- Improve 911 response, decrease low level issues
- Improve convalescent response, increases revenue by projected \$165,000
- \$480,000 increased funding needed for FYE 21 (increases FYE 22 due to partial year of new schedule)

Budget #2

- Continue with low level issues and mandatory overtime
- No change in convalescent capabilities
- Will face continued problems in achieving staffing levels
- \$54,000 increased funding needed for FYE 21

Nathaniel D. Sweet
Director, Anderson County EMS

Fund 118 Ambulance Service

Statement of Proposed Operations
Fiscal Year Ending June 30, 2021

Account Number	Actual 2019	Original Budget 2020	Amended Budget Thru June 2021	Est & Bgt Thru June 2021	Current Yr Remain	3 Year Average	Department Request
Estimated/Appropriated/Actual							
Revenue							
40110	268,776	247,331	247,331	239,386	7,945	268,776	247,331
40120		0	0	13,883	(13,883)	0	10,000
40125	3	0	0	46	(46)	3	0
40140	302	0	0	1,740	(1,740)	302	500
43120	878,613	850,000	850,000	743,682	106,318	866,564	875,000
43120- - 1000	0	0	0	251	(251)	0	0
43120- - 2000	3,695,553	4,050,000	4,050,000	3,372,399	677,601	4,026,074	4,549,000
43120- - 3000	(32,954)	0	0	(27,968)	27,968	(32,079)	0
43190	299,067	150,000	150,000	213,843	(63,843)	164,284	150,000
43350	0	0	0	0	0	0	1,200
43350- - 2000	906	1,200	1,200	474	726	1,113	1,500
43517	1,719	1,500	1,500	5,560	(4,060)	2,590	0
44110	2,265	0	0	0	0	2,000	0
44120	1,375	0	0	2,550	(2,550)	1,375	3,500
44170	1,836	0	0	1,358	(1,358)	1,836	0
46290- - ETNF	0	0	0	0	0	3,380	0
47230- - FLO	6,105	0	0	0	0	6,105	0
47230- - IRMA	0	0	0	0	0	49,672	0
47240- - KICK	199,764	400,000	400,000	407,267	(7,267)	341,301	410,000
48610- - HART	0	0	0	0	0	125	0
49600	866	0	0	2,360	(2,360)	433	0
49700	80,014	0	951	3,034	(2,083)	52,674	0
49800	1,026,787	65,925	65,925	65,925	0	649,652	65,925
Total	6,430,997	5,765,956	5,766,907	5,045,790	721,117	6,406,180	6,313,956
Total	6,430,997	5,765,956	5,766,907	5,045,790	721,117	6,406,180	6,313,956
Total	6,430,997	5,765,956	5,766,907	5,045,790	721,117	6,406,180	6,313,956
Total	6,430,997	5,765,956	5,766,907	5,045,790	721,117	6,406,180	6,313,956

(A)

Fund	118	Ambulance Service									
Statement of Proposed Operations											
Fiscal Year Ending June 30, 2021											
Account Number	Actual	Original Budget	Amended Budget	Est & Bgt Thru	Current Yr	3 Year Average	Department				
	2019	2020	Thru	June 2021	June 2021	Remain	Request				

(D)

Fund 118 Ambulance Service

Statement of Proposed Operations
Fiscal Year Ending June 30, 2021

Account Number	Actual 2019	Original Budget 2020	Amended Budget Thru June 2021	Est & Bgt Thru June 2021	Current Yr Remain	3 Year Average	Department Request	
Estimated/Appropriated/Actual Expenditures								
55130 Ambulance/Emergency Medical Services								
55130-105	Supervisor/ Director	71,053	72,610	72,610	56,814	15,796	71,192	72,610
55130-119	Accountants/Bookkeepers	123,262	182,788	182,788	108,874	73,914	123,243	182,937
55130-131	Medical Personnel	1,637,597	1,837,140	1,837,140	1,418,088	419,052	1,696,112	2,598,154
55130-169	Part-Time Help	99,545	90,000	90,000	88,164	1,836	92,071	110,000
55130-187	Overtime Pay	899,487	1,002,825	1,002,825	824,915	177,910	904,296	698,786
55130-201	Social Security	165,892	196,501	196,501	149,770	46,731	169,342	227,736
55130-204	State Retirement	175,804	232,315	232,315	143,761	88,554	183,470	185,024
55130-206	Life Insurance	2,239	2,496	2,496	3,074	(578)	2,380	5,346
55130-207	Medical Insurance	396,598	539,880	539,880	284,881	254,999	440,645	519,810
55130-208	Dental Insurance	22,544	24,918	24,918	15,763	9,155	24,004	27,431
55130-209	S/T Disability Insurance	9,713	21,503	21,503	5,278	16,225	10,510	15,456
55130-210	Unemployment Compensation	4,507	4,200	4,200	3,088	1,112	4,944	3,108
55130-212	Employer Medicare	38,742	45,956	45,956	34,996	10,960	39,504	53,261
55130-307	Communication	9,795	14,000	14,000	8,485	5,515	11,413	11,000
55130-307- 0100	Communication Cellular/Pager Servi	10,890	20,000	20,000	6,431	13,569	12,826	11,000
55130-307- 0200	Communication Internet Service	10,052	8,500	8,500	8,500	0	9,169	11,000
55130-309- KICK	Contracts With Governmental Agen	146,567	138,622	138,622	64,262	74,360	151,385	138,622
55130-317	Data Processing Services	2,773	3,500	3,500	3,392	108	2,600	3,350
55130-320	Dues And Memberships	865	1,500	1,500	765	735	1,053	1,500
55130-329	Laundry Service	46,381	41,000	41,000	39,033	1,967	40,683	44,500
55130-334	Maintenance Agreements	0	23,000	23,000	20,714	2,286	0	20,714
55130-335	Maint & Repair -- Building	14,929	15,000	15,000	14,475	525	12,438	20,000
55130-336	Maint & Repair Equipment	8,156	7,500	7,500	5,500	2,000	9,451	9,000
55130-338	Repairs And Maintenance Vehicles	85,164	75,000	75,951	65,440	10,511	66,883	75,000
55130-338- 1000	Repairs And Maintenance Vehicles 1	20,247	29,000	29,000	18,390	10,610	24,364	24,000

(A)

Fund 118 Ambulance Service		Statement of Proposed Operations						
Fiscal Year Ending June 30, 2021		Actual	Original Budget	Amended Budget	Est & Bgt Thru	Current Yr	3 Year Average	Department
Account Number		2019	2020	Thru	June 2021	Remain		Request
				June 2021	June 2021			
55130-347	Pest Control	1,260	1,260	1,260	0	1,260	1,260	1,260
55130-348	Postal Charges	352	500	500	142	358	335	500
55130-349	Printing, Stationary & Forms	800	800	800	698	102	526	800
55130-351	Rentals	18,000	24,000	24,000	24,000	0	18,000	24,000
55130-355	Travel	8,778	7,000	7,000	4,040	2,960	8,271	7,000
55130-356	Tuition	0	17,000	0	0	0	8,246	20,000
55130-359	Disposal Fees	1,351	2,000	2,000	1,351	649	1,542	2,000
55130-399	Other Contracted Services	378,291	410,000	410,000	368,793	41,207	396,660	415,000
55130-410	Custodial Supplies	9,423	9,000	11,800	10,697	1,103	9,693	9,500
55130-413	Drugs & Medical Supplies	210,544	240,000	251,000	238,910	12,090	213,427	240,000
55130-413- 1000	Drugs & Medical Supplies 1000	2,101	1,500	1,500	1,500	0	2,050	1,500
55130-414	Duplicating Supplies	515	500	500	500	0	416	500
55130-425	Gasoline	124,347	130,000	130,000	122,874	7,126	123,933	135,000
55130-434	Natural Gas	5,830	7,000	7,000	3,964	3,036	6,719	6,500
55130-435	Office Supplies	2,449	2,500	2,500	1,932	568	2,711	2,500
55130-450	Tires And Tubes	17,725	20,000	20,000	15,915	4,085	20,667	19,000
55130-451	Uniforms	29,999	30,000	30,000	29,951	49	28,333	40,000
55130-452	Utilities	32,263	34,000	34,000	25,434	8,566	31,076	32,000
55130-453	Vehicle Parts	9,728	10,000	10,000	7,628	2,372	12,054	10,000
55130-453- 1000	Vehicle Parts 1000	24,271	32,000	32,000	22,611	9,389	33,684	28,000
55130-499	Other Supplies & Materials	11,121	12,000	12,000	10,656	1,344	13,120	12,000
55130-502	Building & Contents Insurance	5,000	5,000	5,000	5,000	0	5,000	5,000
55130-506	Liability Insurance	22,612	22,612	22,612	22,612	0	22,612	22,612
55130-510	Trustee's Commission	56,192	63,893	63,893	45,765	18,128	53,766	62,759
55130-511	Vehicle & Equipment Insurance	13,396	11,500	11,500	11,500	0	18,532	11,500
55130-513	Workman's Comp Ins	180,000	180,000	180,000	180,000	0	131,023	180,000
55130-524	Staff Development	12,457	28,000	31,200	30,243	957	18,413	35,000
55130-708	Communication Equipment	4,925	5,000	17,178	12,178	5,000	10,844	12,500
55130-709	Data Processing Equipment	3,938	10,000	10,000	6,784	3,216	8,728	12,500

A

Fund 118 Ambulance Service

Statement of Proposed Operations
Fiscal Year Ending June 30, 2021

Account Number		Actual 2019	Original Budget 2020	Amended Budget Thru June 2021	Est & Bgt Thru June 2021	Current Yr Remain	3 Year Average	Department Request
55130-711	Furniture And Fixtures	5,647	6,000	6,000	3,300	2,700	6,155	7,500
55130-712	Heating & Air Conditioning Equipme	0	0	0	0	0	3,906	0
55130-718	Motor Vehicle	24,600	0	0	0	0	108,200	0
55130-790	Other Equipment	82,674	7,000	7,000	5,889	1,111	88,127	11,400
55130-790- ETNF	Other Equipment East TN Foundatic	0	0	0	0	0	3,355	0
Total	Ambulance/Emergency Medical Services	5,303,391	5,959,819	5,972,948	4,607,720	1,365,228	5,515,362	6,437,176
82310 General Government								
82310-602	Principal On Notes	32,000	33,000	33,000	0	33,000	31,500	33,000
82310-604	Interest On Notes	2,970	2,250	2,250	1,125	1,125	3,319	2,250
Total	General Government	34,970	35,250	35,250	1,125	34,125	34,819	35,250
99100 Transfers Out								
99100-590	Transfers To Other Funds	0	0	0	0	0	225,320	0
Total	Transfers Out	0	0	0	0	0	225,320	0
Total		5,338,361	5,995,069	6,008,198	4,608,845	1,399,353	5,775,501	6,472,426
Total		5,338,361	5,995,069	6,008,198	4,608,845	1,399,353	5,775,501	6,472,426
Total		5,338,361	5,995,069	6,008,198	4,608,845	1,399,353	5,775,501	6,472,426
Total		5,338,361	5,995,069	6,008,198	4,608,845	1,399,353	5,775,501	6,472,426

(A)

Anderson County, Tennessee
General Fund

Dept		FY 2020 Amended Budgeted	FY 2021 Proposed Revenues & Expenses	FY 2021 Proposed Revenues & Expenses #2
58300	Veterans' Services	\$94,237	\$92,565	\$93,721

-1 Motion to move \$19,000 from part time to full time code of 103
This will add an additional \$1,156 to Veterans budget in
retirement benefits, life insurance and short term.

-2 Motion to authorize Finance Director to correct any errors identified provided
it's not a significant increase

(A)

- Re-appointment of Bill Riggs (nominated and ratified by Clinton City Council) term expiring 9/25
 - Re-appointment of Shira McWaters (nominated and ratified by Oak Ridge City Council) term expiring 9/25
14. Commissioner Fritts made a motion to approve an extension of a Built Environment Grant to 12/31/2020. Seconded by Commissioner Denenberg. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Law Director

15. Commissioner Mead made a motion to approve a cancellation of a contract with Pitney and Bowes for the School Department due to budget constraints. Seconded by Commissioner Scott. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

16. Commissioner Fritts made a motion to approve a MOU for the Sheriffs Office with State of Tennessee Department of Health which will allow access to ongoing data base for COVID-19 positive test results. Seconded by Commissioner Scott. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

17. Commissioner Scott made a motion to approve that the parking lot in front of ASAP be paved utilizing no county funds. Seconded by Commissioner Meredith. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Road Committee

18. Commissioner Mead made a motion to add the Road Committee Minutes to the minutes. Seconded by Commissioner Yager. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Veterans Committee

19. Commissioner McKamey made a motion to approve to adjust the part-time assistant in the Veterans office hours from 25 to 30 hours per week thus changing status to full-time assistant working from 9-3 daily verses 9-2. Seconded by Commissioner Anderson. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

Operations

20. Commissioner Mead made a motion to put the Blockhouse Valley Farm lease back out for bids and open up to anyone who wants to bid on it. Seconded by Commissioner Denenberg. Voting aye: Fritts, Wandell, Jameson, Meredith, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: none. Motion passed.

(A)



OFFICE OF THE SHERIFF
RUSSELL BARKER, SHERIFF
ANDERSON COUNTY, TN

To: Gary Long, Road Superintendent

From: Capt. Kenny Sharp

Date: April 30, 2020

Ref: Request for Speed Limit

After receiving calls from the residents in the community for the speed limit to be checked and possibly changed the Sheriff's Department has patrolled the below listed road and recommends that the speed limit be set as follows:

Old Jacksboro Pike 25 mph

Thank you for your assistance in this matter.

101 SOUTH MAIN STREET, SUITE 400
CLINTON, TENNESSEE 37716

ADMINISTRATIVE/RECORDS DIVISION
PHONE: 865-457-6256, FAX: 865-264-6286

COMMUNICATIONS
PHONE: 865-457-2414, FAX: 865-457-5395

DETENTION FACILITY
PHONE: 865-457-7100, FAX: 865-457-5009



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

May 13, 2020

Commissioner Tracy Wandell
Chairman, Anderson County Board of Commissioners

RE: Agenda

Dear Chairman Wandell and Honorable Members of Commission,

I wish to request the following items be added to the Agenda:

1. Motion to authorize application for Bureau of Justice Coronavirus Emergency Supplemental Funding Program. Anderson County allocation is \$58,008.
2. Motion to approve sale price of former site Glen Alpine Convenience Center per agreement with the City of Clinton. Auction will occur on May 16, 2020 so final sales price is not available for purposes of this agenda. Property was declared surplus at February 18, 2020 meeting. Agreement attached. The agreement with the City of Clinton implies absolute auction, but in the interest of caution and since it is not explicitly stated, I am requesting final approval of sales price.
3. Per T.C.A. §40-36-201, requesting appointment of the following:
Ratisha Crawford Collier Term Expiring 9/2021
Dan Cox Term Expiring 9/2021

See attached recommendation letter from TDOC Commissioner Tony Parker.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", written over a horizontal line.

Terry Frank

AGREEMENT

This agreement made and entered as of the date written below by and between Anderson County, Tennessee (hereafter "the County") and The City of Clinton, a municipal corporation existing pursuant to Tennessee law (hereafter "the City").

RECITALS:

A. The parties had a long-running dispute regarding the Glen Alpine Convenience Center (hereafter "GACC"), which generally involved the County's desire to expand the facility at its current location and the City's desire to relocate the facility to a new and improved site.

B. The parties also had a dispute, unrelated to the GACC, regarding certain local option sales tax revenue in the amount of \$105,657.49 that was mistakenly paid to the County by the City from sales tax revenue generated from businesses located on parcels contained within the area covered by the Master Settlement Agreement, which sales tax revenue was due to the City.

C. The dispute about the GACC resulted in a legal action between the parties in the Chancery Court for Anderson County, Tennessee, styled *Anderson County v. City of Clinton, Tennessee, Board of Zoning Appeals*, No. 10CH1967.

D. The parties reached a compromise agreement whereby the GACC would be relocated and the City would not pursue any action or efforts to collect the sales tax revenue due the City from the County, which compromise was approved by both the City Council of the City at its called meeting held on Tuesday, January 10, 2012, and by the County Commission of the County at its regular meeting on Tuesday, January 17, 2012.

E. As a result of the compromise approved by the legislative bodies of both parties, the legal action, referenced above, was dismissed by the Agreed Order of Dismissal entered on January 23, 2012.

F. The parties now desire to memorialize the terms of their agreement.

NOW THEREFORE, in consideration of the premises and mutual promises contained herein, the sufficiency and adequacy of which is hereby agreed to by the parties, the parties agree that:

1. The County shall relocate the GACC from its present site, which is located on that part of Anderson County Tax Parcel No. 043-043-118.02 lying between Sinking Springs Road (old State Route 61) and North Charles G. Seivers Boulevard (current State Route 61) (hereafter "the present site"). The relocated site shall be outside the existing Clinton City limits and outside Clinton's existing Urban Growth Boundary.

2. All costs of relocating the GACC from the present site to a new site shall be paid by

the County, subject to Section 3 of this Agreement.

3. The City shall assist the County with the costs associated with relocating the GACC as provided below:

(a) Both parties had the present site appraised and have agreed to accept the sum of \$184,000, which is the mean appraised value of the site, as constituting its fair market value for the purposes of this agreement.

(b) The City shall apply the local option sales tax revenue due it from the County in the amount of \$105,657.49 toward the fair market value of the present site of \$184,000, which leaves a balance of \$78,342.51.

(c) The County shall sell the present site by a well advertised public auction conducted by a reputable auction company or by sealed bid process conducted by the County's purchasing department, with any sealed bid sale being first advertised in three newspapers of general circulation, cable television, radio station WYSH and on the County website.

(d) If the auction sale of the present site shall produce a contract sale price that equals or exceeds the sum of \$78,342.51, then the City shall not have any further financial obligation to the County, beyond that provided in sub-paragraph (b), above. However, if the auction sale of the present site shall produce a contract sale price that is less than the sum of \$78,342.51, then the City shall pay the County an amount equal to the difference between \$78,342.51 and the contract sale price as provided in sub-paragraph (e), below.

(e) Any amount due the County under sub-paragraph (d) shall be paid by the City to the County in 24 consecutive equal monthly payments at no interest beginning 30 days after the County closes the sale of the present site and delivers a deed for the site to its new owner.

4. The County shall proceed with reasonable promptness to relocate the GACC within 18 months from the effective date of this agreement. Upon completion of the relocation, the County shall sell the present site as provided in paragraph 3(c), above. The sale shall occur not later than 90 days from the completion of the relocation. However, the time limits specified may be extended upon the mutual written agreement of both parties if reasonable progress is being made toward the relocation of the GACC.

5. The County shall retain title to and ownership of the present site until its sale as contemplated herein. Nothing contained in this agreement shall ever be construed to vest any ownership interest in the present site in the City.

6. The parties upon mutual agreement have caused the action in the Chancery Court for Anderson County, Tennessee, styled *Anderson County v. City of Clinton, Tennessee, Board of Zoning Appeals*, No. 10CH1967, to be dismissed and shall not further prosecute same. Provided the County fully performs this agreement, the City shall not further demand or prosecute a claim

against the County for the payment of the local option sales tax revenue up to the amount of \$105,657.49 that was mistakenly paid to the County by the City from certain businesses located on parcels contained within the area covered by the annexation approved in the Master Settlement Agreement.

7. The parties each acknowledge that there has been no representation of fact or opinion made by any party or other person to induce the execution of this agreement, except as stated herein.

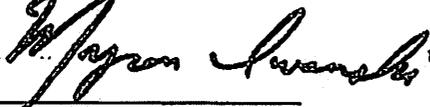
8. If either party shall fail to perform the terms of this agreement, then the other party may enforce this agreement by all remedies available to it in law or equity. If it becomes necessary for either party to enforce this agreement, then in addition to all other legal or equitable remedies available to it, the prevailing party shall recover all costs and expenses incurred by it to enforce this agreement, including its reasonable attorney fees.

9. This document contains the entire agreement of the parties and all prior discussions, negotiations and agreements shall be merged into this agreement. This agreement may be modified only by a written document signed by all parties. This agreement inures to the benefit of and shall be binding upon the parties and their legal successors and assigns. No rule of strict construction shall be employed against either party, regardless of which party drafted this agreement.

10. The Agreed Order entered by the parties in Chancery Court case No. 10CH1967 shall not be impaired or modified by this agreement.

IN WITNESS WHEREOF the parties have executed this agreement on the dates written below, but to be effective as of January 17, 2012.

ANDERSON COUNTY

By: 
Myron Iwanski, Mayor

Date: 8/20/12

CITY OF CLINTON

By: 
Scott Burton, Mayor

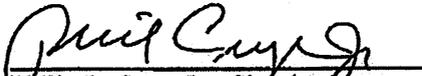
Date: 8/27/12

APPROVED AS TO FORM AND LEGALITY:



N. Jay Yeager, County Law Director

Date: 08/20/12

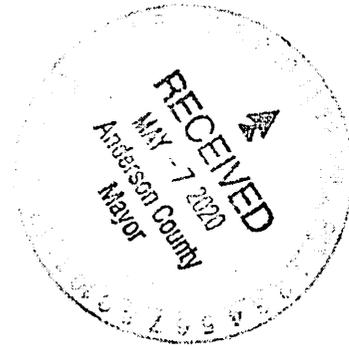


Philip R. Crye, Jr., City Attorney

Date: 8/24/12

April 30, 2020

The Honorable Terry Frank
Anderson County Mayor
100 North Main Street, Suite 208
Clinton, TN 37716



Dear Mayor Frank:

I am pleased to nominate Probation/Parole Officer Ratisha Crawford Collier and Probation/Parole Officer Dan Cox to serve on the local community corrections advisory board in Anderson County. Both officers are assigned to the district office in Clinton and work in the 7th Judicial District Criminal Court. Officers Collier and Cox understand the public safety mission that is inherent in the supervision of probationers in the community and are committed professionals who are diligent in meeting their responsibilities.

Officer Collier attended Alabama State University in Montgomery, Alabama, and graduated with a bachelor's degree in Criminal Justice. She joined TDOC as a Probation/Parole Officer after serving as a dispatcher for the local sheriff's department in Huntsville, Alabama.

Officer Cox is a graduate of the University of Tennessee with a bachelor's degree in Political Science. He is community oriented, having previously completed an internship in the Mayor's office in Knoxville and continues to participate in volunteer activities with the Knoxville youth hockey program.

I recommend both officers to you and the Anderson County Commission for appointment to the local community corrections advisory board in fulfillment of the statutory requirement outlined in T.C.A. §40-36-201.

Sincerely,

A handwritten signature in black ink, appearing to read "Tony Parker".

Tony Parker

TP:LH

pc: Lisa Helton, Assistant Commissioner
Wade Adcock, District 21 Director

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER

TELEPHONE: (865) 457-6290

FACSIMILE: (865) 457-3775

Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission
CC: County Commission
FROM: N. Jay Yeager
DATE: May 13, 2020
RE: Law Director's Report – May 18, 2020 – County Commission Meeting

A. Contract Approvals:

1. Norris Lake Vacation Rentals & Property Management- Conservation
2. State of TN Dept. of Health- Health Department
3. MBI- Parks
4. State of TN Dept. of Mental Health and Substance Abuse- Drug Court
5. Huette Roberson- Convenience Center
6. Cellebrite- Sheriff's Department
7. BIS- Courts
8. State of TN Dept. of Military- EMA
9. ETDD- Mayor
10. Bond Approval – General Obligation \$13,850,000.
11. Bond Approval – Rural Elementary \$1,525,000.
12. Bond Approval – Rural High School \$5,725,500.

B. Lawsuit Update

- 1) Michelle Johnson v. AC and Oak Ridge (Slip and Fall)
- 2) Phillip Beets v. AC and Southern Health Partners (inmate medical and dental care)

C. Jackson Law Public Hearing Decision

D. Smith Road Airport

E. Ronnie Lloyd refund

F. Re-appraisal Program

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES

May 11, 2020

Meeting held electronically pursuant to Resolution 20-04-812

Members Present: Tim Isbel, Steve Mead, Tracy Wandell, Phil Yager, Jerry Creasey, Robert Jameson, Robert McKamey and Josh Anderson

Members Absent: None

Call to Order: Chairman Isbel called the meeting to order.

Chairman Isbel said the prayer.

Commissioner Yager led the pledge of allegiance.

Motion was made by Commissioner Yager to approve the agenda. Seconded by Commissioner Jameson. Commissioner Yager made a motion to add Little Ponderosa Zoo to the agenda under appearance of citizens. Seconded by Commissioner Wandell. Motion passed.

Motion was made by Commissioner Mead to refer to the Law Director and the Sheriff to review options. Seconded by Commissioner Creasey. Motion passed, unanimous.

Mayor Frank

Motion was made by Commissioner Wandell to forward the work from the architect, Bill Blankenship, to the security committee for their review and recommendations and bring back to Operations or straight to full Commission. Seconded by Commissioner Mead.

Commissioner Creasey amended the motion to include sending to the ADA Committee for review.

Motion passed unanimous.

Status Update on Oak Ridge General Sessions Court MOU

Motion was made by Commissioner McKamey to refer to the Law Director to contact the City Manager and the City Attorney to get a formal update and a copy of their minutes to see where we are at on this and see if they plan to present our MOU to City Council. Seconded by Commissioner Mead. Motion passed.

East Wolfe Valley Convenience Center

Motion was made by Commissioner Wandell to replace recycling container with a normal garbage container and in addition notify with signage where to take their recyclables as a secondary measure at this time. Seconded by Commissioner Anderson. Motion passed to forward to full commission for approval.

Discussion on the Wants and Needs of the American Public

Motion was made by Commissioner Mead to bring back to Operations next month. Seconded by Commissioner Anderson. Motion passed.

New Business

None

Old Business

None.

Adjournment

With no further business meeting adjourned.