

Anderson County Board of Commissioners
Meeting will be held electronically pursuant to Resolution 20-04-812

Regular Agenda
Monday June 15, 2020 @ 6:30 p.m.

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Committee Reports**
 - Purchasing Report - by Katherine Ajmeri, Deputy Purchasing Agent
 - Budget Report by Robby Holbrook, Interim Finance Director
- 6. Departments**
 - Public Works – by Geoff Trabalka
- 7. County Mayor**
 1. Re-appointment of Darinka Mileusnic-Polchan, MD, PhD as the Anderson County Medical Examiner.
 2. Appointment of Tim Isbel to the North East Tennessee Railroad Authority.
 3. 4th of July Fireworks
- 8. Law Director**
 - A. Contract Approvals
 - B. New Lawsuit
 1. Lisa Jones v. AC (Healthcare Liability Claim)
 2. Marlon T. Diggs v. ACSO Deputy Thompson
 - C. Promotional Exam Detention Corporal
 - D. Sheriff's Office Policy Review
 1. Use of Force
 2. Internal Investigation
 3. Employee Discipline
 4. Audio/Video Recording
 5. Vehicle Impoundment
 6. Sick Leave
 7. Social Media
 8. Opioid Antagonist
 - E. 205 Main Street Sale - Update
 - F. Oak Ridge MOU for General Sessions II Court – Update
 - G. Firearms Carry Law - Update

9. **Committees/Boards Reports**
 - Operations Committee Report – by Chairman Isbel
 - Intergovernmental Committee Report – by Commissioner Denenberg
10. **Old Business**
11. **New Business**
12. **Adjourn**

**Respectfully Submitted,
Tracy Wandell, Chairman**

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
June 8, 2020
5:30 p.m.**

Members: Tim Isbel (Committee Chair), Steve Mead, Phil Yager, Catherine Denenberg and Joshua Anderson.

Meeting Venue was held at the Courthouse and via a GoToMeeting pursuant to Resolution 20-04-812.

A. Contracts Approved by Law Director

B. Contracts Pending Law Director Approval

1. **BlueCross BlueShield, Human Resources, Contract #20-0120** – Three (3) year contract for employee medical insurance as recommended by the Board of Trustees.
This contract was removed from the agenda as requested by the HR Director. Contract not received in time for her thorough review.
2. **Southeastern Emergency Physicians, EMS, Contract #20-0130** – Three (3) year contract for a Medical Director. Cost is \$3,000 per quarter and has a 30-day cancellation clause.
3. **Insight Mobile Data, EMS, Contract #20-0133** – Three (3) year contract for fleet tracking services. Cost is \$699 per month.
4. **Digitech, EMS, Contract #20-0134** – Five (5) year contract for billing services. Piggy-backing off of Cole County, MO contract. Vendor rate is 4.5% of collections and has a 30-day cancellation clause.
5. **Canon, Sheriff, Contract #20-0135** – Five (5) year lease of copier for Detention Facility Medical Office. Pricing from State Wide Contract at \$36.12 per month plus copy charges.
6. **Canon, County Clerk, Contract #20-0136** – Five (5) year lease of copier for the Oak Ridge Office location. Pricing from State Wide Contract at \$25.15 per month plus copy charges.

7. **Canon, County Clerk, Contract #20-0137** – Five (5) year lease of copier for the Oak Ridge Office location. Pricing from State Wide Contract at \$25.15 per month plus copy charges.
8. **Canon, Sheriff, Contract #20-0138** – Five (5) year lease of copier for Detention Facility Booking Office. Pricing from State Wide Contract at \$36.12 per month plus copy charges.
9. **Canon, Finance Department, Contract #20-0143** – Five (5) year lease of copier for Accounting Office. Pricing from State Wide Contract at \$25.26 per month plus copy charges.
10. **Flock Group, Sheriff, Contract #20-0144** - Two (2) year contract for three license plate reader cameras. Cost is \$6,000 per year for 3 cameras. Can cancel for a fee of \$500 per camera.

Commissioner Yager made a motion to approve items 2 – 10 as a group and to forward to County Commission with a recommendation for approval, contingent on Law Director approval. Commissioner Denenberg seconded the motion. Motion passed unanimously by roll call vote.

C. Other Business

1. Request to surplus capital assets

DESCRIPTION	LOCATION	Condition	Starting Bid
2010 Ford Crown Vic	Sheriff	Working, 142k miles	300
2008 Ford Crown Vic	Sheriff	Working, 208k miles	300
48" Cub Cadet Mower	Sheriff	Inoperable	100
48" Cub Cadet Mower	Sheriff	Running, but not well	100
60" Cub Cadet Mower	Sheriff	Running but has issues	100

Commissioner Yager made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Denenberg seconded the motion. Motion passed unanimously by roll call vote.

2. Update on EMS Candidate Care Contract Performance

Commissioner Denenberg made a motion to approve the EMS Director's request that rather than continuing to provide monthly updates on this contract, that updates on staffing be provided when staffing reports are provided to the Mayor. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

3. RFP for Coal Ash Testing

Commissioner Denenberg made a motion to move forward with sending an RFP to reputable labs for testing needed of coal ash samples at the Bull Run Steam Plant. Commissioner Yager seconded the motion. Motion passed unanimously by roll call vote.

D. New Business

E. Old Business

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

June 4, 2020

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
1	0	Fund 101 - Law Director	\$ 1,000.00
1	1	Fund 101 - Finance	\$ 8,931.00
4	2	Fund 101 - Register of Deeds	\$ 1,800.00
4	3	Fund 101 - Building & Grounds	\$ 20,851.00
5	4	Fund 101 - Finance	\$ 1,700.00
5	5	Fund 101 - Property Assessor	\$ 2,000.00
6	6	Fund 101 - Trustee	\$ 6,757.00
6	7	Fund 101 - County Clerk	\$ 200.00
6	8	Fund 101 - Senior Center	\$ 1,850.00
7	9	Fund 101 - Senior Center	\$ 1,000.00
7	10	Fund 101 - Senior Center	\$ 3,200.00
7	11	Fund 101 - Clerk & Master	\$ 1,017.00
8	12	Fund 101 - Sheriff's Department	\$ 1,000.00
8	13	Fund 101 - Sheriff's Department	\$ 100.00
9	14	Fund 101 - Sheriff's Department	\$ 25.00
9	15	Fund 101 - Sheriff's Department	\$ 100.00
9	16	Fund 101 - Sheriff's Department	\$ 600.00
10	17	Fund 115 - Library	\$ 2,140.00
10	18	Fund 116 - Solid Waste	\$ 5,000.00
10	19	Fund 118 - EMS	\$ 2,100.00
11	20	Fund 122 - Sheriff's Department	\$ 1,000.00
11	21	Fund 151 - General Debt Service	\$ 3,000.00
12	22	Fund 156 - Education Debt Service	\$ 5,000.00
12	23	Fund 263 - Self-Insurance Fund	\$ 16,000.00
12	24	Fund 141 - Business Office	\$ 20,000.00
13	25	Fund 141 - Business Office	\$ 20,000.00
13	26	Fund 141 - Business Office	\$ 45,000.00
14	27	Fund 141 - Health Services	\$ 7,876.59
14	28A	Fund 141 - Business Office	\$ 4,465.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
15	28B	Fund 141 - Business Office	\$ 207,488.00
15	29	Fund 141 - Business Office	\$ 11,745.00
16	30	Fund 141 - Business Office	\$ 150,000.00
17	31	Fund 141 - Family Resource Center	\$ 1,200.00
Group 3 - Transfers - School (Commission Approval by Board Vote)			
17	32	Fund 141 - Business Office (major line item)	\$ 7,680.00
18	33	Fund 141 - Business Office (major line item/payroll)	\$ 139,680.00
18	34	Fund 141 - Business Office (major line item)	\$ 67,783.00
19	35	Fund 141 - Business Office (payroll)	\$ 17,780.00
19	36	Fund 141 - Business Office (major line item/payroll)	\$ 32,000.00
20	37	Fund 141 - Business Office (payroll)	\$ 9,500.00
20	38	Fund 141 - Business Office (major line item)	\$ 33,500.00
21	39	Fund 141 - Business Office (payroll)	\$ 24,000.00
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
21	40	Fund 101 - EMA	\$ 10,102.69
21	41	Fund 115 - Library	\$ 1,160.68
22	42	Fund 131 - Highway	\$ 3,500.00
22	43	Fund 101 - Parks	\$ 2,537.62
23	44	Fund 101 - Finance	\$ 25,000.00

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

June 4, 2020

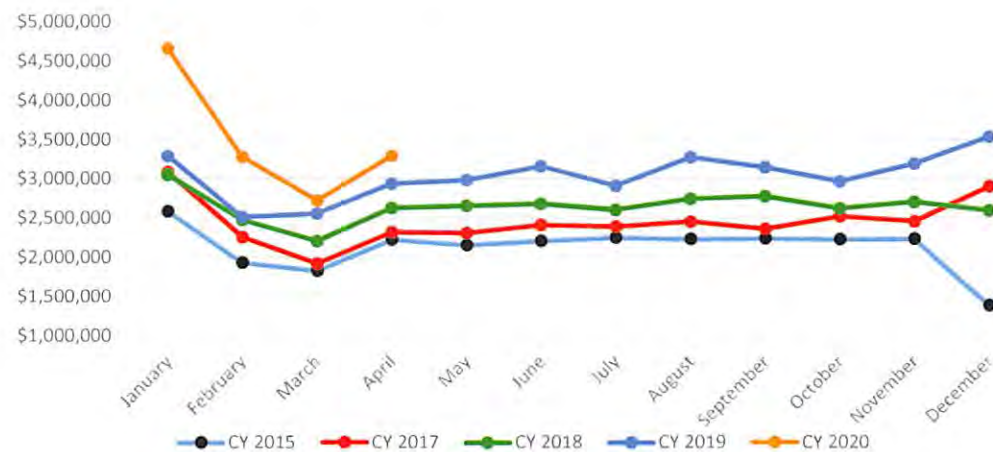
<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>		<u>AMOUNT</u>
23	45	Fund 101 - Finance	\$	132,500.00
24	46	Fund 101 - Finance	\$	1,060.00
24	47	Fund 101 - Sheriff's Department	\$	10,735.35
25	48	Fund 101 - Sheriff's Department	\$	20,827.20
25	49	Fund 101 - Sheriff's Department	\$	18,044.29
26	50	Fund 101 - Sheriff's Department	\$	28,976.25
35	71	Fund 127 - ACTV	\$	38,000.00
35	72	Fund 101 - Finance	\$	4,200.00
36	73	Fund 101 - Finance	\$	27,200.00
Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)				
26	51	Fund 101 - Sheriff's Department (payroll)	\$	350,000.00
27	52	Fund 101 - Sheriff's Department (payroll)	\$	24,000.00
27	53	Fund 101 - Sheriff's Department (payroll)	\$	200.00
27	54	Fund 101 - Sheriff's Department (major line item)	\$	20,000.00
28	55	Fund 101 - Sheriff's Department (payroll/major line item)	\$	620.00
28	56	Fund 101 - Sheriff's Department (payroll)	\$	375.00
29	57	Fund 101 - Sheriff's Department (major line item)	\$	13,000.00
29	58	Fund 101 - Sheriff's Department (payroll)	\$	1,000.00
29	59	Fund 101 - Fleet Services	\$	35,116.78
30	60	Fund 101 - Circuit Clerk (payroll)	\$	10,000.00
30	61	Fund 101 - County Clerk (payroll)	\$	8,900.00
31	62	Fund 115 - Library (payroll)	\$	4,219.00
31	63	Fund 118 - EMS (payroll)	\$	97,473.00
32	64	Fund 116 - Solid Waste (major line item)	\$	3,000.00
32	65	Fund 116 - Solid Waste (major line item)	\$	15,000.00
33	66	Fund 116 - Solid Waste (major line item)	\$	21,300.00
33	67	Fund 131 - Highway (major line item)	\$	3,480.72
34	68	Fund 101 - Finance (major line item)	\$	22,215.00
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)				
34	69	Fund 101 - Finance	\$	12,000.00
35	70	Fund 101 - Mayor	\$	11,658.00
Group 7 - Miscellaneous				
1	A	Toyota Tax Refund/Robby Holbrook		Information
1	B	IT/Brian Young		Removed
1	C	Assistant Law Director/Jay Yeager		Motion Passed
1	D	Compensation Plan Update/Kim Jeffers-Whitaker		Information
1	E	Tourism Enhancement Grant/Stephanie Wells		Motion passed

Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)

20/21 Proposed Budget Vote

	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Total	+/-
2019								
January	\$262,394.18	\$794,904.04	\$68,231.26	\$25,023.95	\$2,049,448.99	\$94,145.30	\$3,294,147.72	8%
February	\$198,705.33	\$565,750.82	\$56,778.41	\$17,002.09	\$1,596,959.08	\$81,196.98	\$2,516,392.71	1%
March	\$243,438.83	\$588,926.17	\$58,050.57	\$17,984.40	\$1,549,661.81	\$105,266.45	\$2,563,328.23	16%
April	\$289,531.59	\$659,344.90	\$75,479.83	\$25,112.88	\$1,771,163.16	\$120,236.58	\$2,940,868.94	12%
May	\$233,123.71	\$617,648.11	\$63,856.62	\$21,106.78	\$1,975,073.95	\$75,961.05	\$2,986,770.22	12%
June	\$277,858.48	\$689,704.80	\$68,482.77	\$25,116.23	\$2,010,843.70	\$86,403.53	\$3,158,409.51	18%
July	\$257,767.29	\$644,478.72	\$74,586.55	\$28,313.31	\$1,826,736.78	\$79,546.35	\$2,911,429.00	12%
August	\$350,270.73	\$673,246.39	\$82,380.45	\$27,270.76	\$2,053,312.40	\$87,663.95	\$3,274,144.68	19%
September	\$257,844.81	\$641,347.37	\$73,011.62	\$24,271.62	\$2,072,170.32	\$75,540.99	\$3,144,186.73	13%
October	\$246,816.97	\$628,342.37	\$74,380.93	\$24,661.51	\$1,913,786.32	\$80,268.79	\$2,968,256.89	13%
November	\$293,945.41	\$641,815.82	\$75,938.96	\$25,441.19	\$2,077,688.60	\$75,313.23	\$3,190,143.21	18%
December	\$538,855.81	\$619,814.44	\$70,019.01	\$42,238.35	\$2,176,975.36	\$88,178.66	\$3,536,081.63	36%
Totals:	\$3,450,553.14	\$7,765,323.95	\$841,196.98	\$303,543.07	\$23,073,820.47	\$1,049,721.86	\$36,484,159.47	
2020								
January	\$1,025,233.42	\$741,449.75	\$80,091.55	\$37,186.31	\$2,649,211.65	\$124,906.57	\$4,658,079.25	41%
February	\$320,847.16	\$571,428.74	\$64,011.97	\$24,721.03	\$2,216,955.53	\$79,765.86	\$3,277,730.29	30%
March	\$323,620.51	\$567,300.13	\$65,721.42	\$22,322.77	\$1,660,162.09	\$83,113.87	\$2,722,240.79	6%
April	\$361,720.82	\$657,617.38	\$92,047.62	\$30,073.46	\$2,045,496.33	\$106,392.24	\$3,293,347.85	12%
May							\$0.00	-100%
June							\$0.00	-100%

Local Option Sales Tax - Total Net Collections



**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
May 31, 2020**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 911,241	\$ 2,057,392	\$ 519,857	\$ 4,413,640 *	\$ 7,902,130	\$ 12,120,324
115	Library Fund	\$ -	\$ 254,999		\$ -	\$ -	\$ 254,999	\$ 341,241
116	Solid Waste/Sanitation Fund	\$ -	\$ 64,342		\$ -	\$ -	\$ 64,342	\$ 458,480
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 238,104	\$ 238,354	\$ 744,194
122	Drug Control Fund	\$ -	\$ 194,285	\$ 2,104	\$ -	\$ -	\$ 196,389	\$ 195,900
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 61,383	\$ -	\$ 61,383	\$ 108,672
128	Tourism Fund	\$ -	\$ 297,853	\$ -	\$ -	\$ -	\$ 297,853	\$ 402,579
131	Highway Fund	\$ 35,560	\$ 269,737	\$ 1,843,006	\$ -	\$ -	\$ 2,148,303	\$ 3,975,836
141	General Purpose School Fund	\$ -	\$ -	\$ 5,671,876	\$ -	\$ -	\$ 5,671,876	\$ 12,344,707
143	Central Cafeteria	\$ 81,580	\$ 1,216,363	\$ -	\$ -	\$ -	\$ 1,297,943	\$ 1,470,269
151	General Debt Service Fund	\$ -	\$ 1,600,217	\$ 306,894	\$ -	\$ -	\$ 1,907,111	\$ 2,101,288
152	Rural Debt Service Fund	\$ -	\$ 816,050	\$ -	\$ -	\$ -	\$ 816,050	\$ 414,703
156	Education Debt Service Fund	\$ -	\$ 172,403	\$ 118,995	\$ -	\$ -	\$ 291,398	\$ 330,349
171	Capital Projects Fund	\$ -	\$ 101,339	\$ -	\$ -	\$ -	\$ 101,339	\$ 6,506,894
177	Education Capital Projects Fund		\$ 491	\$ 5,996	\$ -	\$ -	\$ 6,487	\$ 572,942
263	Employee Benefit Fund	\$ 43,650	\$ -	\$ -	\$ 547,591	\$ -	\$ 591,241	\$ 1,030,411

* General Unassigned Fund Balance limit of \$4.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends
May**

Cash 15/16	10,190,335
Cash 16/17	9,259,603
Cash 17/18	11,161,456
Cash 18/19	12,487,368
Cash 19/20	12,120,324

General Fund Cash Trends



BUDGET COMMITTEE MINUTES

JUNE 4, 2020

Members Present:

Jerry White, Commissioner – Chairman
Bob Smallridge, Commissioner
Theresa Scott, Commissioner
Shain Vowell, Commissioner
Catherine Denenberg, Commissioner
Denver Waddell, Commissioner
Chuck Fritts, Commissioner
Rick Meredith, Commissioner

Robby Holbrook, Interim Finance Director

Members Absent:

Committee Chair Jerry White called the meeting to order.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, to add Budget Amendment request #0 to the Consent Agenda.

TRANSFERS (Approved through Consent Agenda)

ITEM 0, to be presented to the Anderson County Budget Committee, was a written request from Jay Yeager, Law Director, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51400-348	Postal	\$1,000.00
---------------	--------	------------

Increase Expenditure Code:

101-51400-435	Office Supplies	\$1,000.00
---------------	-----------------	------------

Justification:

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **TRANSFER** Across Multiple Funds be approved.

Increase Expenditure Codes:

101-51100-206	195.00
101-51240-206	116.00
101-51240-207	475.00
101-51300-206	62.00
101-51310-206	60.00
101-51400-206	28.00
101-51500-207	878.00
101-51600-206	144.00
101-51720-206	45.00
101-51910-206	10.00
101-52100-206	155.00
101-52300-206	130.00
101-52310-206	130.00
101-52500-206	408.00
101-52600-206	95.00
101-52600-207	1,500.00
101-53900-206	64.00
101-53500-206	208.00
101-53400-206	210.00
101-54410-204	100.00
101-53100-206	630.00
101-53310-206	76.00
101-53900-208	190.00
101-54410-206	21.00
101-55110-206	86.00
101-55120-206	81.00
101-55160-206	118.50
101-55190-206	263.50
101-56300-206	33.00
101-58900-210	42.00
115-56500-206-1000	33.00
115-56500-206-2000	99.00
115-56500-206-3000	55.00
115-56500-206-4000	66.00
116-55710-206	24.00
116-55739-206	26.00
116-55739-208	83.00
118-55130-206	1700.00
127-56900-206-9500	33.00
128-58110-206	66.00
128-58110-207	<u>192.00</u>
Total Increased Expenditures	\$8,931.00

Decrease Expenditure Codes:

101-51910-201	10.00
101-51400-201	28.00

101-51720-201	45.00
101-51310-201	60.00
101-51300-201	62.00
101-52300-201	130.00
101-52310-201	130.00
101-51600-201	144.00
101-52100-201	155.00
101-51100-201	195.00
101-51500-204	378.00
101-52500-201	408.00
101-51500-209	500.00
101-51240-201	591.00
101-52600-204	695.00
101-52600-208	900.00
101-58900-212	2.00
101-54410-212	21.00
101-56300-201	33.00
101-58900-201	40.00
101-53310-201	76.00
101-55120-201	81.00
101-55110-201	86.00
101-54410-201	100.00
101-55160-201	118.50
101-53500-201	208.00
101-53400-201	210.00
101-53900-201	254.00
101-55190-207	263.50
101-53100-201	630.00
115-56500-201-1000	33.00
115-56500-201-2000	99.00
115-56500-201-3000	55.00
115-56500-201-4000	66.00
116-55710-201	24.00
116-55739-207	109.00
118-55130-207	1700.00
127-56900-201-9500	33.00
128-58110-201	<u>258.00</u>
Total Decreased Expenditures	\$8,931.00

Justification: To make adjustments for year-end benefit codes. Code 206, life insurance, was not funded properly in the current budget. This transfer clears up any potential shortfalls with this code and other benefit codes.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-51600-355	Travel	\$600.00
101-51600-337	Maintenance & Repairs	<u>1,200.00</u>
	Total Decreased Expenditures	\$1,800.00

Increase Expenditure Codes:

101-51600-414	Duplicating Supplies	\$600.00
101-51600-709	Data Processing Equipment	<u>1,200.00</u>
	Total Increased Expenditures	\$1,800.00

Justification: To purchase paper and three bar code readers.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Building & Grounds, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51800-359	Disposal Fees	\$1,351.50
101-51800-410	Cleaning Supplies	2,000.00
101-51800-415	County Buildings Electricity	12,500.00
101-51800-415-1000	County Buildings Electricity	<u>5,000.00</u>
	Total Increased Expenditures	\$20,851.50

Decrease Expenditure Codes:

101-51800-302	Advertising	\$500.00
101-51800-307-0100	Communication	1,000.00
101-51800-328	Janitorial Services	3,351.50
101-51800-425	Gasoline	500.00
101-51800-434	County Buildings Natural Gas	8,000.00
101-51800-434-2000	County Buildings Natural Gas	1,000.00
101-51800-454	County Buildings Water & Sewer	4,000.00
101-51800-454-1000	County Buildings Water & Sewer	2,000.00
101-51800-454-2000	County Buildings Water & Sewer	<u>500.00</u>
	Total Decreased Expenditures	\$20,851.50

Justification: Increase disposal fees due to late billing of FY 18-19 fees resulting payment from current budget. Increase electricity 415 for the OR general sessions, EMA, soccer field, courthouse, jail radio tower, juvenile detention facility, Claxton traffic light, and Anderson County industrial park sign light usage. 415-1000 is 70% of Jolley Building electricity cost. Decrease natural gas 434 for courthouse, 70% of Jolley Building, DARC complex, OR general sessions. Water & Sewer 454 for the OR general sessions, soccer field, courthouse, and DARC complex. Decrease 454-1000 for Jolley Building. Decrease 454-2000 for DARC complex.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52100-709	Accounting & Budgeting- Office Supplies	\$1,200.00
101-52100-332	Accounting & Budgeting- Legal Notices	500.00
	Total Increased Expenditures	\$1,700.00

Decrease Expenditure Code:

101-52100-524	Accounting & Budgeting- Staff Development	\$1,700.00
---------------	---	------------

Justification: On our 5-year capital outlay plan for Finance, we have 3 employees that are designated to receive new computers. I spoke with Brian from IT and he has approved this purchase as he helped set the capital outlay plan.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John K. Alley, Jr., Property Assessor, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52300-524	Staff Development	\$2,000.00
---------------	-------------------	------------

Increase Expenditure Code:

101-52300-399	Other Contracted Services	\$2,000.00
---------------	---------------------------	------------

Justification:

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52400-435	Office Supplies	\$2,500.00
101-54200-499	Other Supplies & Materials	<u>4,257.00</u>
	Total Increased Expenditures	\$6,757.00

Decrease Expenditure Codes:

101-52400-317	Data Processing Services	\$130.00
101-52400-332	Legal Notices	269.00
101-52400-334	Maintenance Agreements	389.00
101-52400-355	Travel	3,000.00
101-52400-709	Data Processing Equipment	1,969.00
101-52400-348	Postal	<u>1,000.00</u>
	Total Decreased Codes	\$6,757.00

Justification: Signs for Oak Ridge + Norris Trustee offices. Toner for all Trustee locations. Two new printers.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-52500-332	Legal Notices	\$200.00
---------------	---------------	----------

Increase Expenditure Code:

101-52500-335	Maintenance and Repairs	\$200.00
---------------	-------------------------	----------

Justification: To pay one half of maintenance and tires for 2009 Ford Crown Victoria.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Cherie Phillips, Senior Center, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-499	Other Supplies & Materials	\$1,850.00
---------------	----------------------------	------------

Decrease Expenditure Codes:

101-56300-434	Natural Gas	\$500.00
101-56300-415	Electricity	1,200.00
101-56300-454	Water & Sewer	<u>150.00</u>
	Total Decreased Expenditures	\$1,850.00

Justification: Moving unused money to buy cooler for center.

Motion by Commissioner Rick Meredith, seconded by Commissioner Chuck Fritts, and passed to approve the transfer request. Voting No: Theresa Scott

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Cherie Phillips, Senior Center, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-307-0200	Internet Services	\$1,000.00
--------------------	-------------------	------------

Decrease Expenditure Code:

101-56300-355	Travel	\$1,000.00
---------------	--------	------------

Justification: Needing to move money to finish out FY to pay for internet and phone services.

Motion by Commissioner Rick Meredith, seconded by Commissioner Chuck Fritts, and passed to approve the transfer request. Voting No: Theresa Scott

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Cherie Phillips, Senior Center, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-499	Other Supplies & Materials	\$3,200.00
---------------	----------------------------	------------

Decrease Expenditure Codes:

101-56300-349	Printing, Stationery, & Forms	\$100.00
101-56300-348	Postal Charges	100.00
101-56300-410	Custodial Supplies	<u>3,000.00</u>
	Total Decreased Expenditures	\$3,200.00

Justification: Needing to buy cooler or like item for center.

Motion by Commissioner Rick Meredith, seconded by Commissioner Chuck Fritts, and passed to approve the transfer request. Voting No: Theresa Scott

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Clerk & Master- Chancery Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53400-348	Chancery Court- Postal Charges	\$1,017.00
---------------	--------------------------------	------------

Decrease Expenditure Codes:

101-53400-337	Chancery Court- Maintenance & Repair	\$800.00
101-53400-349	Chancery Court- Printing, Stationery, Forms	58.00
101-53400-508	Security Bond	<u>159.00</u>
	Total Decreased Expenditures	\$1,017.00

Justification: Not enough in postage to end the year.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 12th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-206	Life Insurance	\$1,000.00
---------------	----------------	------------

Decrease Expenditure Code:

101-54210-201	Social Security	\$1,000.00
---------------	-----------------	------------

Justification: This transfer will ensure 206 Life Insurance stays in the black for FY 2020.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54230-204	State Retirement	\$100.00
---------------	------------------	----------

Decrease Expenditure Code:

101-54230-208	Dental Insurance	\$100.00
---------------	------------------	----------

Justification: This transfer covers the remaining state retirement contribution.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54230-212	Medicare	\$25.00
---------------	----------	---------

Decrease Expenditure Code:

101-54230-307	Communication	\$25.00
---------------	---------------	---------

Justification: This transfer will ensure 212 Medicare stays in the black for FY 2020.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54230-201	Social Security	\$100.00
---------------	-----------------	----------

Decrease Expenditure Code:

101-54230-307	Communication	\$100.00
---------------	---------------	----------

Justification: This transfer will ensure 201 Social Security stays in the black for FY 2020.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54260-499	Other Supplies and Materials	\$600.00
---------------	------------------------------	----------

Decrease Expenditure Code:

101-54260-599	Commissary Other Charges	\$600.00
---------------	--------------------------	----------

Justification: This transfer will go towards the purchase of a walk-behind mower. Currently, our inmate mowing crews mow the jail grounds, all soccer fields, ACSO gun range, convenience center property on Highway 441, and other property near Clayton Homes on Highway 441.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-320-4000	Dues and Memberships	\$65.00
115-56500-348-4000	Postal	130.00
115-56500-355-4000	Travel	750.00
115-56500-524-4000	Staff Development	195.00
115-56500-499-4001	Other Supplies and Materials	<u>1,000.00</u>
	Total Decreased Expenditures	\$2,140.00

Increase Expenditure Code:

115-56500-432-4000	Library Books	\$2,140.00
--------------------	---------------	------------

Justification: Due to the COVID-19 pandemic, we will have extra funds in certain accounts at the end of this year. I would like to transfer those funds into "Library Books" to be used to purchase e-books through TNReads.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **TRANSFER** in Solid Waste Fund 116 approved.

Increase Expenditure Code:

116-55710-510	Sanitation Management- Trustee's Commission	\$5,000.00
---------------	---	------------

Decrease Expenditure Code:

116-55710-207	Sanitation Management- Medical Insurance	\$5,000.00
---------------	--	------------

Justification: To transfer the correct amount of funds into the Trustee's Commission object code.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Ambulance Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Increase Expenditure Codes:

118-55130-317	Data Processing	\$800.00
118-55130-790	Other Equipment	<u>1,300.00</u>
	Total Increased Expenditures	\$2,100.00

Decrease Expenditure Code:

118-55130-334	Maintenance Agreements	\$2,100.00
---------------	------------------------	------------

Justification: Data processing is up due to several large print jobs done in house. Doing these jobs in house is still cheaper than having it done elsewhere. Looking to purchase a Honda Super quiet generator from Home Depot in Oak Ridge. We have had some experiences with loss of power at stations, this gives us an opportunity to have a small generator power for short periods of time to power items like a garage door at a substation.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in Drug Control Fund 122 be approved.

Increase Expenditure Code:

122-54150-307	Communication	\$1,000.00
---------------	---------------	------------

Decrease Expenditure Code:

122-54150-307-0100	Communication- Cell Phone	\$1,000.00
--------------------	---------------------------	------------

Justification: The 307 code will be short for year end and I working with accounting to ensure this does not go into the red.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **TRANSFER** in General Debt Service Fund 151 approved.

Increase Expenditure Code:

151-82310-510	General Government- Trustee's Commission	\$3,000.00
---------------	--	------------

Decrease Expenditure Code:

151-82310-325	General Government- Fiscal Agent Charges	\$3,000.00
---------------	--	------------

Justification: To transfer the correct amount of funds into the Trustee's Commission object code.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **TRANSFER** in Education Debt Service Fund 156 approved.

Increase Expenditure Code:

156-82330-510	Education- Trustee's Commission	\$5,000.00
---------------	---------------------------------	------------

Decrease Expenditure Code:

156-82330-301	Education- Accounting Services	\$5,000.00
---------------	--------------------------------	------------

Justification: To transfer the correct amount of funds into the Trustee's Commission object code.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **TRANSFER** in Employee Self Insurance Fund 263 be approved.

Increase Expenditure Codes:

263-51900-340-THR V	Other G & A- Medical & Dental Svcs- Thrive/Clinic	\$14,000.00
263-51900-399-MEDBN	Other G & A- Other Contracted Svcs- Medben	<u>2,000.00</u>
	Total Increased Expenditures	\$16,000.00

Decrease Expenditure Code:

263-51900-500	Other G & A- Excess Risk Insurance	\$16,000.00
---------------	------------------------------------	-------------

Justification: Adjusts budgeted expenses to reflect year-end expectations.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 to be approved.

Increase Expenditure Code:

141-72620-410	Maintenance Custodial Supplies	\$20,000.00
---------------	--------------------------------	-------------

Decrease Expenditure Codes:

141-72620-425	Maintenance Gasoline	\$13,000.00
141-72620-499	Maintenance Other Supplies & Materials	<u>7,000.00</u>
	Total Decreased Expenditures	\$20,000.00

Justification: To transfer funds to provide for custodial supplies for end of year needs.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 to be approved.

Increase Expenditure Codes:

141-72320-399	Other Contracted Services	\$400.00
141-72320-499	Other Materials and Supplies	<u>19,600.00</u>
	Total Increased Expenditures	\$20,000.00

Decrease Expenditure Code:

141-72320-599	Other Charges	\$20,000.00
---------------	---------------	-------------

Justification: To transfer funds for copier payments and supplies needed for remainder of year.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 to be approved.

Increase Expenditure Code:

141-72310-510	Trustee's Commission	\$45,000.00
---------------	----------------------	-------------

Decrease Expenditure Codes:

141-72310-210	Unemployment Compensation	\$4,778.00
141-72310-302	Advertising	1,500.00
141-72310-305	Audit Services	15,800.00
141-72310-320	Dues and Memberships	1,188.00
141-72310-331	Legal Services	3,000.00
141-72310-355	Travel	3,000.00
141-72310-399	Other Contracted Services	5,000.00
141-72310-499	Other Materials and Supplies	6,890.00
141-72310-506	Liability Insurance	2,534.00
141-72310-513	Worker's Compensation Insurance	<u>1,310.00</u>
	Total Decreased Expenditures	\$45,000.00

Justification: To transfer funds to provide adequate budget for Trustee's Commission.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kathryn Price, Health Services, that the following **TRANSFER** in General Purpose School Fund 141 to be approved.

Increase Expenditure Code:

141-72120-413	Drugs & Medical Supplies	\$7,876.59
---------------	--------------------------	------------

Decrease Expenditure Codes:

141-72120-790	Other Equipment	\$1,056.59
141-72120-524	Staff Development	220.00
141-72120-355	Travel	<u>6,600.00</u>
	Total Decreased Expenditures	\$7,876.59

Justification: To transfer funds to provide medical supplies in all 17 county schools during COVID-19.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

THE 28th ITEM A, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 to be approved.

Increase Expenditure Code:

141-72120-499-COSH	Other Materials and Supplies	\$4,465.00
--------------------	------------------------------	------------

Decrease Expenditure Code:

141-72120-524-COSH	Staff Development	\$4,465.00
--------------------	-------------------	------------

Justification: To transfer funds from unused portion of staff development budget into supplies for Coordinated School Health program.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Theresa Scott, and passed to approve the transfer request.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 28th ITEM B, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **APPROPRIATION** in General Purpose School Fund 141 to be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$207,488.00
-----------	-------------------------	--------------

(amendment will be from 141-34615 Committed for Finance and a JE will deplete the reserve for 39000)

Increase Expenditure Codes:

141-71100-116	Regular Instruction Teachers Salaries	\$27,000.00
141-71100-213	Regular Instruction Payment to Retirees	83,270.00
141-71100-201	Regular Instruction Social Security	5,165.00
141-71100-212	Regular Instruction Medicare	1,210.00
141-71200-213	Special Education Payment to Retirees	6,700.00
141-71200-201	Special Education Social Security	416.00
141-71200-212	Special Education Medicare	100.00
141-72130-213	Student Support Payment to Retirees	3,740.00
141-72130-201	Other Student Support Social Security	232.00
141-72130-212	Other Student Support Medicare	55.00
141-72410-213	Principal Payment to Retirees	9,550.00
141-72410-201	Principal Social Security	593.00
141-72410-212	Principal Medicare	140.00
141-72510-213	Fiscal Services Payments to Retirees	6,108.00
141-72510-201	Fiscal Services Social Security	380.00
141-72510-212	Fiscal Services Medicare	90.00
141-72610-213	Operations Payments to Retirees	58,264.00
141-72610-201	Operations Social Security	3,265.00
141-72610-212	Operations Medicare	<u>850.00</u>
	Total Increased Expenditures	\$207,488.00

Justification: To appropriate funds for the payment of an employee lawsuit settlement and payments of retirement incentives.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **APPROPRIATION** in General Purpose School Fund 141 to be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$11,745.00
-----------	-------------------------	-------------

(amendment will be from 141-34615 Committed for Finance and a JE will deplete the reserve for 39000)

Increase Expenditure Codes:

141-71200-116	Special Education Teacher Salaries	\$3,500.00
141-71200-163	Special Education Educational Assistants	2,800.00
141-71200-201	Special Education Social Security	400.00
141-71200-204	Special Education State Retirement	585.00
141-71200-212	Special Education Medicare	100.00
141-72220-189	Special Education Support- Other Salaries and Wages	3,675.00
141-72220-201	Special Education Support Social Security	230.00
141-72220-204	Special Education Support State Retirement	400.00
141-72220-212	Special Education Support Medicare	<u>55.00</u>
	Total Increased Expenditures	\$11,745.00

Justification: To appropriate funds for the operation of the summer program through the Special Education department.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **APPROPRIATION** in General Purpose School Fund 141 to be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$150,000.00
-----------	-------------------------	--------------

(amendment will be from 141-34615 Committed for Finance and a JE will deplete the reserve for 39000)

Increase Expenditure Codes:

141-72610-359	Operations Disposal Fees	\$40,000.00
141-72710-315	Transportation- Contracts with Vehicle Owners	<u>110,000.00</u>
	Total Increased Expenditures	\$150,000.00

Justification: To appropriate funds to cover miscalculations in transportation budget and increased costs in disposal fees system wide.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Paula Sellers, Family Resource Center, that the following **APPROPRIATION** in General Purpose School Fund 141 to be approved.

Increase Revenue Code:

141-46590	Other State	\$1,200.00
-----------	-------------	------------

Increase Expenditure Code:

141-73300-499	Other Materials and Supplies	\$1,200.00
---------------	------------------------------	------------

Justification: To appropriate the additional allocation from the State for the Family Resource Grant for supplies needed.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item)** in General Purpose School Fund 141 to be approved.

Increase Expenditure Codes:

141-71100-206	Regular Instruction Life Insurance	\$4,000.00
141-71200-206	Special Education Life Insurance	1,100.00
141-71300-206	Vocational Education Life Insurance	175.00
141-71400-206	Student Body Life Insurance	10.00
141-72110-206	Attendance Life Insurance	25.00
141-72120-206	Nurses Life Insurance	210.00
141-72210-206	Regular Instruction Support Life Ins.	125.00
141-72250-206	Technology Life Insurance	150.00
141-72310-206	Board of Education Life Insurance	65.00
141-72320-206	Director of Schools Life Insurance	25.00
141-72410-206	Principals Life Insurance	1,550.00
141-72510-206	Fiscal Services Life Insurance	70.00
141-72520-206	Human Resources Life Insurance	10.00
141-72610-206	Operation of Plant Life Insurance	155.00
141-73300-206	Family Resource Center Life Insurance	<u>10.00</u>
	Total Increased Expenditures	\$7,680.00

Decrease Expenditure Code:

141-71100-207	Regular Instruction Medical Insurance	\$7,680.00
---------------	---------------------------------------	------------

Justification: To transfer funds to provide adequate budget for life insurance needs within General Purpose School Fund

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item/ payroll)** in General Purpose School Fund 141 to be approved.

Increase Expenditure Codes:

141-71100-117	Regular Instruction Career Ladder	\$10,180.00
141-71100-217	Regular Instruction- Hybrid Stabilization Retirement	127,000.00
141-71200-117	Special Education Career Ladder	1,500.00
141-72230-117	Vocational Education Support- Career Ladder	<u>1,000.00</u>
	Total Increased Expenditures	\$139,680.00

Decrease Expenditure Codes:

141-71100-399	Regular Instruction- Other Contracted Services	\$127,000.00
141-71100-207	Regular Instruction Medical Insurance	<u>12,680.00</u>
	Total Decreased Expenditures	\$139,680.00

Justification: To transfer funds to balance Career Ladder budget and reflect the state required Hybrid Stabilization Retirement costs.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item)** in General Purpose School Fund 141 to be approved.

Increase Expenditure Codes:

141-71200-207	Special Education Medical Insurance	\$27,510.00
141-72110-207	Attendance Medical Insurance	3,387.00
141-72120-207	Nurses Medical Insurance	1,990.00
141-72210-207	Regular Instruction Support Medical Insurance	18,086.00
141-72220-207	Special Education Support Medical Insurance	2,812.00
141-72410-207	Principals Medical Insurance	12,607.00
141-72620-207	Maintenance Medical Insurance	<u>1,391.00</u>
	Total Increased Expenditure Codes	\$67,783.00

Decrease Expenditure Codes:

141-71300-207	Vocational Medical Insurance	\$6,571.00
---------------	------------------------------	------------

141-72130-207	Other Student Support Medical Insurance	21,359.00
141-72230-207	Vocational Support Medical Insurance	9,477.00
141-72250-207	Technology Medical Insurance	10,952.00
141-72320-207	Director of Schools Medical Insurance	7,458.00
141-72610-207	Operations Medical Insurance	<u>11,966.00</u>
	Total Decreased Expenditures	\$67,783.00

Justification: To transfer funds to provide adequate budget for Medical Insurance needs within General Purpose School fund.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (payroll)** in General Purpose School Fund 141 to be approved.

Increase Expenditure Code:

141-72230-189	Vocational Support Other Salaries & Wages	\$15,420.00
141-72230-201	Vocational Support Social Security	1,000.00
141-72230-204	Vocational Support State Retirement	1,135.00
141-72230-212	Vocational Support Medicare	<u>225.00</u>
	Total Increased Expenditures	\$17,780.00

Decrease Expenditure Code:

141-72230-355	Vocational Support Travel	\$17,780.00
---------------	---------------------------	-------------

Justification: To transfer funds for salaries and benefits of Custodial staff at ACCTC.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item/ payroll)** in General Purpose School Fund 141 to be approved.

Increase Expenditure Codes:

141-72250-105	Technology Supervisor	\$100.00
141-72250-189	Technology Other Salaries & Wages	27,000.00
141-72250-201	Technology Social Security	1,700.00
141-72250-204	Technology State Retirement	2,800.00
141-72250-212	Technology Medicare	<u>400.00</u>
	Total Increased Expenditures	\$32,000.00

Decrease Expenditure Codes:

141-71100-207	Regular Instruction Medical Insurance	\$25,921.00
141-72610-207	Operations Medical Insurance	3,875.00
141-72610-502	Operations Building & Contents Ins.	<u>2,204.00</u>
	Total Decreased Expenditures	\$32,000.00

Justification: To transfer funds for salaries and benefits of technology staff.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (payroll)** in General Purpose School Fund 141 to be approved.

Increase Expenditure Code:

141-72610-105	Operations Supervisor	\$9,500.00
---------------	-----------------------	------------

Decrease Expenditure Code:

141-72610-166	Operation Custodial Personnel	\$9,500.00
---------------	-------------------------------	------------

Justification: To transfer funds for salary of Operations Director.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72620-307	Maintenance Communication	\$33,500.00
---------------	---------------------------	-------------

Decrease Expenditure Codes:

141-72320-307	Director of Schools Communication	\$12,500.00
141-72410-307	Principals Communication	20,000.00
141-72620-355	Maintenance Travel	1,000.00
	Total Decreased Expenditures	\$33,500.00

Justification: To transfer funds to provide communication costs system wide.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72510-105	Fiscal Services Supervisor	\$24,000.00
---------------	----------------------------	-------------

Decrease Expenditure Code:

141-72510-119	Fiscal Service Accountants	\$24,000.00
---------------	----------------------------	-------------

Justification: To transfer funds to provide adequate budgetary needs for the salary of the Chief Financial Officer within the Business Office. This adjustment is due to the retirement of Jim Woodward and the assuming of the role by Julie Minton, whose salary was included in Accountants.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 40th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Steven Payne, Emergency Management Agency, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48130-3001	Oak Ridge Reservation Community Alliance- Revenue	\$10,102.69
----------------	--	-------------

Increase Expenditure Code:

101-54410-599-ORRCA	Civil Defense- Other Charges- ORRCA	\$10,102.69
---------------------	-------------------------------------	-------------

Justification: Reoccurring revenue from ORRCA to be used to purchase EMA supplies/ equipment/ material for response with DOE.

Motion by Commissioner Rick Meredith, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 41st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34535-1001	Local Restricted Funds	\$800.00
----------------	------------------------	----------

Decrease Expenditure Codes:

115-56500-399-1000	Admin Cost	\$198.00
115-56500-355-1000	Travel	100.00

115-56500-437-1000	Periodicals	9.34
115-56500-317-1000	Data Processing	36.34
115-56500-711-1000	Furniture & Fixtures	<u>17.00</u>
	Total Decreased Expenditures	1,160.68

Increase Expenditure Codes:

115-56500-452-1000	Utilities	\$760.68
115-56500-307-1000	Communications	<u>400.00</u>
	Total Increased Expenditures	\$1,160.68

Justification: This is a one-time appropriation of funds to cover projected shortages in two accounts.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 42nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:

131-68000-714	Highway Equipment	\$3,500.00
---------------	-------------------	------------

Increase Revenue Code:

131-49700	Insurance Recovery	\$3,500.00
-----------	--------------------	------------

Justification: Insurance recovery on 1998 Ford F150 moving to highway equipment to be used later.

Motion by Commissioner Denver Waddell, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 43rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Parks Department, that the following **APPROPRIATION** in General Fund 101 to be approved.

Increase Expenditure Codes:

101-51240-351	Rentals	\$450.00
101-51240-434	Natural Gas	163.07
101-51240-452	Utilities	1,474.04
101-51240-359	Disposal Fees	<u>450.51</u>
	Total Increased Expenditures	\$2,537.62

Decrease Expenditure Code:

101-43340-1200

Storage Fees

\$2,537.62

Justification: To cover the cost of FY 19/20 East TN Portables porta potty rentals. To cover the cost of disposal fees. To cover the cost of utilities based on the 12-month actual.

Motion by Commissioner Rick Meredith, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 44th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000 Unassigned Fund Balance \$25,000.00
(amendment will be from 101-34625-MEVFD Committed for Public Safety-
Medford Volunteer Fire Department and a JE will deplete the reserve for 39000)

Decrease Expenditure Code:

101-51900-316 Other General Administration- Contributions \$25,000.00

Justification: Budget Committee approved funding to help purchase new air packs for Medford Volunteer Fire Department. This amendment is setting up a reserve for those funds.

Motion by Commissioner Shain Vowell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 45th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000 Unassigned Fund Balance \$132,500.00
(amendment will be from 101-34625-5000 Committed- Fire Truck Contribution and
a JE will deplete the reserve for 39000)

Decrease Expenditure Code:

101-54110-316 Civil Defense- Contributions \$132,500.00

Justification: This amendment is moving the EMA Fire Truck contribution the county made into the appropriate reserve code.

Motion by Commissioner Shain Vowell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 46th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$1,060.00
-----------	-------------------------	------------

(amendment will be from 101-34710-3000 Assigned- ADA and a JE will deplete the reserve for 39000)

Decrease Expenditure Code:

101-51800-791-3000	County Buildings- Ada Construction	\$1,060.00
--------------------	------------------------------------	------------

Justification: Requesting to reserve funds not previously expended, so the funding can “roll over” to be used in future fiscal years. This amount may be decreased to the balance of available funding in June.

Motion by Commissioner Shain Vowell, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 47th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54110-187-9007	THSO Overtime	\$9,200.00
101-54110-201-9007	THSO Social Security	670.00
101-54110-204-9007	THSO State Retirement	690.00
101-54110-210-9007	THSO Unemployment	15.35
101-54110-212-9007	THSO Medicare	<u>160.00</u>
	Total Increased Expenditures	\$10,735.35

Increase Revenue Codes:

101-47590-9005	THSO Overtime	\$4,800.99
101-47590-9007	THSO Overtime	<u>5,135.25</u>
	Total Increased Revenues	\$9,936.24

Decrease Expenditure Code:

101-54110-187	Deputy Overtime	\$799.11
---------------	-----------------	----------

Justification: FY 19/20 THSO Grant Closeout.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 48th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54110-187-1500	Meth Overtime Pay	\$12,280.23
101-54110-201-1500	Meth Social Security	761.40
101-54110-204-1500	Meth State Retirement	974.91
101-54110-210-1500	Meth Unemployment	2.09
101-54110-212-1500	Meth Medicare	178.09
101-54110-187-HERIN	Heroin Overtime Pay	5,766.78
101-54110-201-HERIN	Heroin Social Security	357.54
101-54110-204-HERIN	Heroin State Retirement	422.56
101-54110-212-HERIN	Heroin Medicare	<u>83.60</u>
	Total Increased Expenditures	\$20,827.20

Increase Revenue Code:

101-47590-2000	Meth Overtime Reimbursement	\$17,567.08
----------------	-----------------------------	-------------

Decrease Expenditure Code:

101-54110-106	Deputy Wages	\$3,260.12
---------------	--------------	------------

Justification: Meth and Heroin overtime reimbursement closeout FY 2019/2020.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 49th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54110-187-5500	USMS Overtime Pay	\$15,500.00
101-54110-201-5500	USMS Social Security	1,000.00
101-54110-204-5500	USMS State Retirement	1,300.00
101-54110-210-5500	USMS Unemployment	14.29
101-54110-212-5500	USMS Medicare	<u>230.00</u>
	Total Increased Expenditures	\$18,044.29

Increase Revenue Code:

101-47990-5500	US Marshall Overtime Reimbursement	\$12,073.08
----------------	------------------------------------	-------------

Decrease Expenditure Code:

101-54110-187	Deputy Overtime	\$5,971.21
---------------	-----------------	------------

Justification: USMS overtime reimbursement closeout for FY 2019/2020.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 50th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54110-187-4500	HIDTA Overtime Pay	\$24,350.00
101-54110-201-4500	HIDTA Social Security	2,000.00
101-54110-204-4500	HIDTA State Retirement	2,000.00
101-54110-210-4500	HIDTA Unemployment	26.24
101-54110-212-4500	HIDTA Medicare	<u>600.00</u>
	Total Increased Expenditures	\$28,976.25

Increase Revenue Codes:

101-47990-3500	HIDTA Overtime	\$12,459.86
----------------	----------------	-------------

Decrease Expenditure Code:

10-54110-187	Deputy Overtime	\$16,516.39
--------------	-----------------	-------------

Justification: HIDTA overtime reimbursement closeout for FY 2019/2020. Federal Government will send more for reimbursement for May and June.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 51st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-507	Medical Claims	\$350,000.00
---------------	----------------	--------------

Decrease Expenditure Codes:

101-54210-160	Jailer Wages	\$300,000.00
101-54210-207	Medical Insurance	<u>50,000.00</u>
	Total Decreased Expenditures	\$350,000.00

Justification: Please see attached letter.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 52nd ITEM to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-107	SRO Officer Wages	\$24,000.00
---------------	-------------------	-------------

Decrease Expenditure Code:

101-54110-189	Court Officer Wages	\$24,000.00
---------------	---------------------	-------------

Justification: This money covers the salary of a newly transferred officer to the school resource officer unit. She was previously assigned to Court Security.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 53rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-101	Elected Official Salary	\$200.00
---------------	-------------------------	----------

Decrease Expenditure Code:

101-54110-106	Deputy Salary Wages	\$200.00
---------------	---------------------	----------

Justification: The state of Tennessee increased in-service pay to \$800.00 Which put the 101 salary cod over \$200.00.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 54th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (major line item)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54210-399	Other Contracted Services	\$20,000.00
---------------	---------------------------	-------------

Decrease Expenditure Codes:

101-54210-421	Food Supplies	\$6,665.00
101-54230-499	Other Charges and Supplies	<u>13,335.00</u>
	Total Decreased Expenditures	\$20,000.00

Justification: The 399 code pays for in-house medical services, dental coverages, and covers our food contract. \$20,000 should supply this code with more than enough funds to pay for June food cost for inmates. We budget 425 adp for our food contract. There were a lot of weeks this year that were above 425 prior to march.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 55th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (payroll/major line item)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54230-105	Supervisor/ Director Salary	\$620.00
---------------	-----------------------------	----------

Decrease Expenditure Code:

101-54210-160	Jailer Wages	\$620.00
---------------	--------------	----------

Justification: This transfer covers the in-service stipend received by Director Young. This was an error on my part as I did not realize she received one.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 56th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54490-206	Life Insurance	\$375.00
---------------	----------------	----------

Decrease Expenditure Code:

101-54990-148	Dispatcher Wages	\$375.00
---------------	------------------	----------

Justification: This transfer will ensure 206 Life Insurance stays in the black for FY 2020.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 57th ITEM to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (major line item)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-716	Law Enforcement Equipment	\$13,000.00
---------------	---------------------------	-------------

Decrease Expenditure Codes:

101-54230-524	Staff Development	\$2,000.00
101-54230-355	Travel	1,000.00
101-54230-399	Other Contracted Services	<u>10,000.00</u>
	Total Decreased Expenditures	\$13,000.00

Justification: This transfer will allow our department to purchase a mobile license plate reader. Please see the attached license plate reader specifics. This will alert deputies when they pass a stolen vehicle that has been entered into the system.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 58th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54490-187	Overtime	\$1,000.00
---------------	----------	------------

Decrease Expenditure Code:

101-54490-148	Wages	\$1,000.00
---------------	-------	------------

Justification: This transfer is to ensure the overtime code has more than enough in the case of emergency between now and end of fiscal year. I do not anticipate needing this money but want to be certain we are covered.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 59th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Anderson County Fleet Services, that the following **TRANSFER (payroll)** in General Fund 101 to be approved.

Increase Expenditure Codes:

101-54900-142	Mechanics Salary	\$28,192.22
101-54900-162	Clerical Personnel	12.26

101-54900-189	Other Salaries & Wages	2,997.00
101-54900-201	Social Security	1,160.00
101-54900-204	State Retirement	2,300.00
101-54900-206	Life Insurance	178.89
101-54900-212	Employer Medicare	<u>270.41</u>
	Total Increased Expenditures	\$35,116.78

Decrease Expenditure Code:

101-54900-453-1000	Vehicle Maintenance Parts- Other Departments	\$35,116.78
--------------------	---	-------------

Justification: Transfer from Other Departments Maintenance contributions for full time mechanics approved by AC Budget Committee 11/09/2017. This transfer is necessary yearly to maintain transparency of contributions into fleet services. EMS contribution is \$60,000 yearly for fleet.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 60th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER (payroll)** in General Fund 101 to be approved.

Decrease Expenditure Code:

101-52500-162	Full Time Employee Payroll	\$10,000.00
---------------	----------------------------	-------------

Increase Expenditure Code:

101-52500-169	Part-Time Employee Payroll	\$10,000.00
---------------	----------------------------	-------------

Justification: To cover part-time payroll thru June 2020.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 61st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER (payroll)** in General Fund 101 to be approved.

Decrease Expenditure Code:

101-53100-169	Part-Time Help	\$8,900.00
---------------	----------------	------------

Increase Expenditure Code:

101-53100-187	Overtime Pay	\$8,900.00
---------------	--------------	------------

Justification: To cover expenses for employees scanning old records to be archived.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 62nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER (payroll)** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-129-3000	Librarians	\$1,500.00
115-56500-307-3000	Communications	140.00
115-56500-334-3000	Maintenance Agreements	1,260.00
115-56500-355-3000	Travel	390.00
115-56500-452-3000	Utilities	800.00
115-56500-524-3000	Staff Development	<u>129.00</u>
	Total Decreased Expenditures	\$4,219.00

Increase Expenditure Codes:

115-56500-169-3000	Part Time	\$1,500.00
115-56500-432-3000	Library Books	800.00
115-56500-437-3000	Periodicals	119.00
115-56500-711-3000	Furniture & Fixtures	<u>1,800.00</u>
	Total Increased Expenditures	\$4,219.00

Justification: Transfers to be used to finish fiscal year and purchase computer chairs.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 63rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Services, that the following **TRANSFER (payroll)** in Ambulance Fund 118 to be approved.

Increase Expenditure Codes:

118-55130-105	Supervisor/Director	\$1,773.00
118-55130-131	Medical Personnel	6,000.00
118-55130-187	Overtime	63,000.00
118-55130-206	Life Insurance	1,700.00
118-55130-169	Part Time	<u>25,000.00</u>
	Total Increased Expenditures	\$97,473.00

Decrease Expenditure Code:

118-55130-207

Medical Insurance

\$97,473.00

Justification: See attached document.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 64th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **TRANSFER (major line item)** in Solid Waste Fund 116 to be approved.

Decrease Expenditure Code:

116-55732-399-GLALP Other Contracted Services- Glen Alpine \$3,000.00

Increase Expenditure Code:

116-55751-312 Contracts with Private Agencies \$3,000.00

Justification: 116-55751-312- The transfer is to cover the increase in Electronics that have come in during the COVID-19 pandemic, and has doubled the amount normal sent at this time of the year for recycling, and will exceed the original budgeted funds.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 65th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **TRANSFER (major line item)** in Solid Waste Fund 116 to be approved.

Decrease Expenditure Code:

116-55732-399-GLALP Other Contracted Services- Glen Alpine \$15,000.00

Increase Expenditure Code:

116-55754-312 Landfill Operations & Maintenance \$15,000.00

Justification: 116-55754-312- The transfer is to cover the increased tonnages for garbage that have occurred during the COVID-19 pandemic, and caused an average \$8000/month increase from mid-March & April and likely will continue through June. Several lower than expected tonnage months have allowed much of the increase to be covered by the original budget.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 66th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **TRANSFER (major line items)** in Solid Waste Fund 116 to be approved.

Decrease Expenditure Codes:

116-55732-733	Solid Waste Equipment	\$5,500.00
116-55732-426	General Construction Materials	3,000.00
116-55732-409	Crushed Stone	3,000.00
116-55732-408	Concrete	5,000.00
116-55732-351	Rentals	500.00
116-55732-467	Fencing	2,000.00
116-55732-499	Other Supplies & Materials	500.00
116-55710-450	Tubes & Tires	1,000.00
116-55710-302	Advertising	<u>800.00</u>
	Total Decreased Expenditures	\$21,300.00

Decrease Expenditure Code:

116-55732-399	Other Contracted Services	\$21,300.00
---------------	---------------------------	-------------

Justification: 116-55732-399- The transfer is to cover the increased hauls for garbage that have occurred during the COVID-19 pandemic, and caused an average \$5000/month increase from mid-march to May and likely will continue through June.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 67th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **TRANSFER (major line item)** in Highway Fund to be approved.

Increase Expenditure Code:

131-62000-402	Asphalt	\$3,480.72
---------------	---------	------------

Decrease Expenditure Code:

131-68000-713	Highway Construction	\$3,480.72
---------------	----------------------	------------

Justification: Move from capital outlay remaining amount not needed for State Aid Project.

Motion by Commissioner Rick Meredith, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 68th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **TRANSFER (major line item)** in General Fund 101 to be approved.

Increase Expenditure Codes:

101-51800-206	188.00
101-51800-207	6,550.00
101-52200-206	90.00
101-52200-207	11,463.00
101-53600-206	90.00
101-53600-210	54.00
101-53600-207	3,722.00
101-53600-208	<u>58.00</u>
Total Increased Expenditures	\$22,215.00

Decrease Expenditure Codes:

101-51400-207	3,206.00
101-51800-201	1,671.00
101-51800-212	1,861.00
101-52200-201	90.00
101-52100-207	11,463.00
101-53600-201	148.00
101-53600-204	54.00
101-51400-207	<u>3,722.00</u>
Total Decreased Expenditures	\$22,215.00

Justification: To make adjustments for year-end benefit codes. Code 206, life insurance, was not funded properly in the current budget. This transfer clears up any potential shortfalls with this code and other benefit codes. The reason for major line item transfer is to cover shortfall in code 207, health insurance. These transfers are taking money from codes that have excess 207 monies.

Motion by Commissioner Rick Meredith, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 69th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **APPROPRIATION** in General Fund 101 to be approved.

Increase Expenditure Code:

101-58400-510	Other Charges- Trustee's Commission	\$12,000.00
---------------	-------------------------------------	-------------

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$12,000.00
-----------	-------------------------	-------------

Justification: To appropriate the correct amount in the Trustee's Commission object code.

Motion by Commissioner Rick Meredith, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 70th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, County Mayor's Office, that the following **APPROPRIATION** in General Fund 101 to be approved.

Increase Expenditure Code:

101-51900-399	Other General Admin- Other Contracted Services	\$11,658.00
---------------	--	-------------

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$11,658.00
-----------	-------------------------	-------------

(amendment will be from 101-34520-CSCOM and a JE will replenish the reserve for 39000)

Justification: Architectural fees for single secure entrance and renovation of meeting room 118A. See attached memo of timeline summary of past actions and anticipated next steps.

Motion by Commissioner Rick Meredith, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 71st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ryan Sutton, ACTV, that the following **APPROPRIATION** in Channel 95 Fund 127 be approved.

Increase Expenditure Code:

127-56900-399	Other Contracted Services	\$38,000.00
---------------	---------------------------	-------------

Decrease Reserve Code:

127-34635	Committed for Social Cultural	\$38,000.00
-----------	-------------------------------	-------------

Justification: A contract to renovate ACTV studio has been awarded to Holston Construction Services. This amendment is to cover the cost of the renovation. The contract requires completion by July 1st.

Motion by Commissioner Shain Vowell, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 72nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$4,200.00
-----------	-------------------------	------------

(amendment will be from 101-34535-LOST Restricted for Social, Cultural, Recreation, Lost Bottom Park and a JE will deplete the reserve for 39000)

Decrease Expenditure Code:

101-51720-399-LOST	Planning-Other Contracted Services- Lost Bottom Park	\$4,200.00
--------------------	---	------------

Justification: Requesting to reserve funds not previously expended, so the funding can “roll over” to be used in future fiscal years. This amount may be decreased to the balance of available funding in June.

Motion by Commissioner Rick Meredith, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 73rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$27,200.00
-----------	-------------------------	-------------

(amendment will be from 101-34635-SENR Committed for Social, Cultural, Rec - Office on Aging and a JE will deplete the reserve for 39000)

Decrease Expenditure Codes:

101-56300-399	Senior Citizens Assistance- Other Contracted Services	\$16,500.00
101-56300-399-SRBLD	Senior Citizens Assistance- Other Contracted Services- Building Donations	700.00
101-56300-499	Senior Citizens Assistance- Other Supplies & Materials	<u>10,000.00</u>
	Total Decreased Expenditures	\$27,200.00

Justification: Requesting to reserve funds not previously expended from codes that were increased with Senior Center Donations, so the funding can “roll over” to be used in future fiscal years. This amount may be decreased to the balance of available funding in June.

Motion by Commissioner Rick Meredith, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Interim Finance Director Robby Holbrook presented an update on the status of the Toyota Tax Refund dispute. No action taken.

SECTION B. Brian Young/IT Employee

Item removed from agenda.

SECTION C. Assistant Law Director Position/Committee

County Law Director Jay Yeager presented his staffing plan for hiring a replacement for a retiring staff member. Law Director Yeager made a request to allow rollover of remaining salary code funds in the current fiscal year (approx. \$6,000.00) to help offset the increased salary of the new employee in FY2020-2021, and a request to revisit the issue of compensation at the March 2021 Budget Committee meeting.

Motion made by Commissioner Theresa Scott, seconded by Commissioner Catherine Denenberg, for approval of both requests and passed to refer to the Anderson County Board of Commissions with a recommendation for approval of the rollover request. Motion passed unanimously by roll call vote.

SECTION D. Compensation Plan Update/Kim Jeffers-Whitaker

Director of Human Resources and Risk Management, Kim Jeffers-Whitaker, presented an update of the progress of work on the Compensation Plan and compensation pay audit. No action taken.

SECTION E, NEW BUSINESS

Interim Finance Director Robby Holbrook presented a request for pre-application approval of a Tourism Enhancement grant on behalf of the Tourism Council and Conservation Board.

Motion made by Commissioner Rick Meredith, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of Commissions with a recommendation for approval. Motion passed unanimously by roll call vote.

SECTION F, OLD BUSINESS

NONE.

Meeting Adjourned.



Robby Holbrook, Interim Finance Director

ANDERSON COUNTY GOVERNMENT
(BASED ON DEPARTMENT PROPOSED BUDGETS - MARCH 5TH)
ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2021

Fund Description		Estimated ¹ Unrestricted Fund Equity July 1, 2020	Budgeted Revenues	Budgeted Expenditures	Budgeted Excess (Deficiency)	Estimated ¹ Unrestricted Fund Equity June 30, 2021	Comments	
101	County General Fund	*	\$4,519,541	\$28,891,378	\$28,754,899	\$136,479	\$4,656,020	Balanced; Healthy Reserve
115	Library Fund		\$255,440	\$633,136	\$688,438	(\$55,302)	\$200,138	Deficit; Healthy Reserve
116	Solid Waste Fund		\$61,342	\$1,877,982	\$1,802,759	\$75,223	\$136,565	Balanced; Reserve
118	EMS		\$238,104	\$6,083,031	\$5,982,685	\$100,346	\$338,450	Balanced; Reserve
122	Drug Control Fund		\$194,285	\$60,000	\$60,000	\$0	\$194,285	Balanced; Healthy Reserve
127	Channel 95 Fund		\$61,383	\$180,000	\$179,367	\$633	\$62,016	Balanced; Reserve
128	Tourism Fund		\$297,853	\$415,000	\$412,741	\$2,259	\$300,112	Balanced; Reserve
131	Highway / Public Works Fund		\$2,796,302	\$4,350,289	\$4,748,402	(\$398,113)	\$2,398,189	Deficit, Healthy Reserve
141	General Purpose School Fund		\$5,671,876	\$61,348,541	\$61,348,541	\$0	\$5,671,876	Balanced, Healthy Reserve
143	Central Cafeteria Fund		\$1,216,363	\$3,700,454	\$4,011,938	(\$311,484)	\$904,879	Deficit, Healthy Reserve
145	Other Education				\$0		\$0	
151	General Debt Service Fund		\$1,600,217	\$1,900,053	\$2,053,053	(\$153,000)	\$1,447,217	Deficit., Healthy reserve
152	Rural School Debt Service Fund		\$816,050	\$1,700,042	\$1,832,612	(\$132,570)	\$683,480	Deficit, Healthy reserve
156	High School Debt Service Fund		\$291,398	\$1,710,510	\$1,904,452	(\$193,942)	\$97,456	Deficit, Healthy reserve
171	General Capital Project Fund		\$231,339	\$114,872	\$114,872	\$0	\$231,339	Reserves
177	Education Capital Project Fund		\$360,468	\$826,437	\$826,437	\$0	\$360,468	Reserves
263	Anderson County Benefit Plan Fu		\$947,591	\$4,556,396	\$4,556,396	\$0	\$947,591	Health reserve
TOTAL FOR ALL FUNDS			\$8,763,692	\$50,278,490	\$49,700,586	\$577,904	\$9,341,596	

Group 8

101 General Fund

Revenues increased over the 19/20 original budget by \$264,719.

Expenditures decreased compared to the 19/20 budget by \$372,986. One of the biggest factors in that reduction was the County's retirement matching cost, which went from 7.33% to 5.2%, saving \$151,610. Additionally, each Department was asked to cut their budget by a minimum of 1/2 of 1%.

There are not many changes in the General Fund budget this year, but one notable change is the combination of the Property Assessor budget and Reappraisal budget. This combination will give a more accurate picture of the total cost for reappraisal. This is a move recommended by CTAS for each County, so Counties can begin to bill each City for half the costs of their reappraisal. The Property Assessor budget increased \$49,165 this year; revenue was also increased by that amount in anticipation of those collections from the Cities in Anderson County.

I believe the biggest factor to watch for in the General Fund budget is what impact Covid-19 will have on revenue. Due to this, we have been very conservative with budget projections. We should know early in July and August how revenue is going to play out, especially sales tax, which was set to get a large bump due to internet sales tax collections.

118 EMS

EMS presented 2 budget options, with the Committee voting for Option #2 as it was the safer choice due to having a surplus of over \$100,000. Option #1 was much riskier with a deficit budget of \$240,000.

The Committee did approve adding the Assistant Director's position to Option #2 at a cost of \$91,596, and to revisit other components of Option #1 in November 2020. Again, Option #2 does give EMS a balanced budget with a surplus of more than \$100,000.

151, 152 & 156 Debt Service

All 3 Debt Service funds have a deficit budget, but all 3 have fund balances to offset that deficit. Debt service expenditures were cut in 152 & 156 by \$185,248 with the refunding bonds we did this year. We also saved in the 151 General Debt Service, but added new expense with the ESG Project. Overall, the 151 budget has a \$153,000 deficit, but we have a \$1.6 million fund balance as of April, 2020.

263 Anderson County Benefit Plan

Fund 263 has a balanced budget with no employee or employer increases. There were several changes made with benefits that have helped manage costs. Blue Cross will be the health care provider this year and USABLE is taking over for American Fidelity, which should reduce employee cost for voluntary health deductions. Fund 263 continues to maintain a healthy fund balance of \$591,241, and that is projected to grow at year end.

Grap 8

<u>Anderson County, Tennessee</u>		FY 2020	FY 2021	
<u>General Fund</u>		Amended	Proposed	
		Budgeted	Revenues &	
Dept			Expenses	Comments
<u>Revenues</u>				
40000	Local Taxes	\$18,934,106	\$19,026,902	
41000	Licenses and Permits	\$361,000	\$346,000	
42000	Fines, Forfeitures, and Penalties	\$293,550	\$352,250	
43000	Charges for Current Services	\$615,795	\$570,000	
44000	Other Local Revenues	\$454,842	\$475,494	
45000	Fees Received From County Officials	\$3,895,050	\$4,120,050	
46000	State of Tennessee	\$3,617,611	\$3,518,682	
47000	Federal Government	\$581,823	\$397,000	
48000	Other Governments and Citizens Groups	\$98,502	\$85,000	
49000	Other Sources	\$177,861	\$0	
	Total Revenues	\$29,030,140	\$28,891,378	Total Revenues
<u>Expenditures</u>				
<u>General Government</u>				
51100	County Commission	\$298,707	\$298,281	CTAS \$
51210	Board of Equalization	\$7,448	\$14,488	Reappraisal year
51240	Conservation/Parks & Recreation	\$367,962	\$295,710	
51300	County Mayor/Executive	\$234,211	\$225,860	CTAS \$.
51310	Personnel Office	\$279,233	\$215,889	Salary increases. Reduced expenses.
51400	County Attorney	\$365,009	\$332,750	CTAS
51500	Election Commission	\$439,769	\$484,120	CTAS \$. Pollworkers
51600	Register of Deeds	\$422,710	\$381,534	CTAS \$
51720	Planning	\$270,889	\$254,690	
51730	Building	\$43,000	\$43,000	
51800	County Buildings	\$955,571	\$955,421	Increase in Utilities
51900	Other General Administration	\$541,768	\$363,250	
51910	Preservation of Records	\$55,363	\$52,492	
<u>Finance</u>				
52100	Accounting	\$651,265	\$620,003	CTAS \$
52200	Purchasing	\$230,245	\$235,839	Insurance increase of \$15,000
52300	Property Assessor's Office	\$394,353	\$705,992	CTAS \$
52310	Reappraisal Program	\$274,214	\$0	Moved budget to Prop Assessor
52400	County Trustee's Office	\$693,066	\$624,020	CTAS \$. Tax attorney position eliminate

<u>Anderson County, Tennessee</u>		FY 2020	FY 2021	
<u>General Fund</u>		Amended	Proposed	
		Budgeted	Revenues &	
Dept			Expenses	Comments
52500	County Clerk's Office	\$895,147	\$824,743	CTAS \$.
	<u>Administration of Justice</u>			
52600	Data Processing	\$307,709	\$314,838	Increased expenses
53100	Circuit Court	\$1,279,179	\$1,212,300	CTAS \$;
53200	Criminal Court	\$2,058	\$1,550	
53310	General Sessions Judge	\$587,079	\$571,181	CPI \$
53330	Drug Court	\$78,801	\$78,750	\$70K Grant Revenue.
53400	Chancery Court	\$524,104	\$516,827	CTAS \$;
53500	Juvenile Court	\$576,883	\$573,572	CPI \$
53600	District Attorney General	\$169,438	\$179,331	VOCA Grant \$130,000, Insurance increa
53610	Office of Public Defender	\$40,979	\$40,979	
53700	Judicial Commissioners	\$2,154	\$2,154	
53800	Probate Court	\$3,500	\$3,500	
53900	Pre-Trial/Other Administration of Justice	\$125,073	\$123,391	
53920	Courtroom Security	\$30,400	\$30,400	
53930	Victim Assistance Programs	\$26,750	\$26,750	Pass through assessment.
	<u>Public Safety</u>			
54110	Sheriff's Department	\$5,994,021	\$5,928,816	CTAS \$, SRO offset by extra revenue
54210	Jail	\$7,151,654	\$6,864,377	
54230	Correctional Incentive Prog Improvements	\$114,463	\$100,449	
54260	Commissary	\$120,000	\$35,000	
54410	Civil Defense	\$721,128	\$697,655	
54420	Rescue Squad	\$27,500	\$27,500	
54490	Dispatch/Other Emergency Management	\$857,442	\$843,623	
54610	County Coroner/Medical Examiner	\$400,000	\$400,000	
54900	Other Public Safety/Fleet Services	\$440,514	\$437,768	
	<u>Public Health and Welfare</u>			
55110	Local Health Center	\$278,305	\$253,745	
55120	Rabies and Animal Control	\$247,552	\$206,255	Salary increases approved.
55160	Dental Health Program	\$399,030	\$375,146	
55170	Alcohol and Drug Programs	\$0	\$0	
55190	Other Local Health Services	\$540,700	\$440,400	
55390	Appropriation to State	\$123,486	\$123,486	

<u>Anderson County, Tennessee</u>		FY 2020	FY 2021	
<u>General Fund</u>		Amended	Proposed	
		Budgeted	Revenues &	
Dept			Expenses	Comments
	<u>Social, Cultural, and Recreational Services</u>			
56300	Senior Citizens Assistance	\$135,881	\$89,919	
56700	Parks and Fair Boards	\$3,000	\$3,000	
	<u>Agriculture and Natural Resources</u>			
57100	Agricultural Extension Service	\$175,087	\$181,497	Increase in salary for 1 position
57500	Soil Conservation	\$57,928	\$56,401	
57800	Storm Water Management	\$35,260	\$35,110	
	<u>Other Operations</u>			
58120	Industrial Development	\$162,000	\$162,000	
58190	Other Economic & Comm Development	\$0	\$0	
58300	Veterans' Services	\$94,237	\$93,721	
58400	Other Charges	\$471,600	\$466,500	
58500	Contributions to Other Agencies	\$125,000	\$100,000	
58900	Miscellaneous	\$241,674	\$210,926	
	<u>General Government</u>			
82210	Debt Service Contribution	\$0	\$18,000	
	<u>Capital Projects</u>			
90000	Capital Projects	\$0	\$0	
91130	Public Safety Projects	\$199,995	\$0	
91170	Public Utility Projects	\$0	\$0	
99100	Transfers Out	\$3,035,159	\$0	
	Total Expenditures	\$33,326,653	\$28,754,899	
	Excess (Deficiency) of Revenues			
	Over Expenditures	(\$4,296,513)	\$136,479	

GP 8

<u>Anderson County, Tennessee</u>		FY 2020	FY 2021	
<u>Other Funds</u>		Amended	Revenues &	
Fund		Budgeted	Expenditures	Comments
		Amounts		
Libraries (<i>Financially Healthy Fund</i>)				
115	Revenues	\$648,892	\$633,136	Tax Levy \$0.0282
	Expenditures	\$736,727	\$688,438	
	Excess (Deficiency) of Revenues			Reserves 3.10.2020 of \$255,442
	Over Expenditures	<u>(\$87,835)</u>	<u>(\$55,302)</u>	
Solid Waste/Sanitation (<i>Breakeven Budget, but Financially Healthy Fund</i>)				
116	Revenues	\$1,807,035	\$1,877,982	Tax Levy 0.0667
	Expenditures	\$2,499,334	\$1,802,759	
	Excess (Deficiency) of Revenues			Reserves 3.10.20 of \$64,342
	Over Expenditures	<u>(\$692,299)</u>	<u>\$75,223</u>	
EMS/Ambulance				
118	Revenues	\$5,766,907	\$6,083,031	No Tax Levy 0.015
	Expenditures	\$6,008,198	\$5,982,685	
	Excess (Deficiency) of Revenues			
	Over Expenditures	<u>(\$241,291)</u>	<u>\$100,346</u>	Reserves 4.30.20 of \$238,104
Drug Control (<i>Financially Healthy Fund</i>)				
122	Revenues	\$60,000	\$60,000	Grants
	Expenditures	\$150,000	\$60,000	
	Excess (Deficiency) of Revenues			
	Over Expenditures	<u>(\$90,000)</u>	<u>\$0</u>	Reserves 4.30.20 of \$196,389
Channel 95 (<i>Financially Healthy Fund</i>)				
127	Revenues	\$185,157	\$180,000	Special Revenue
	Expenditures	\$184,449	\$179,367	
	Excess (Deficiency) of Revenues			Reserves 4.30.20 of \$61,383
	Over Expenditures	<u>\$708</u>	<u>\$633</u>	
Tourism (<i>Financially Healthy Fund</i>)				
128	Revenues	\$417,313	\$415,000	Hotel/Motel Tax
	Expenditures	\$487,885	\$412,741	
	Excess (Deficiency) of Revenues			Reserves 4.30.20 of \$297,583
	Over Expenditures	<u>(\$70,572)</u>	<u>\$2,259</u>	
Highways (<i>Financially Healthy Fund</i>)				
131	Revenues	\$5,332,072	\$4,350,289	Tax Levy \$0.0291
	Expenditures	\$6,584,470	\$4,748,402	
	Excess (Deficiency) of Revenues			Reserves 4.30.20 of \$2,760,743
	Over Expenditures	<u>(\$1,252,398)</u>	<u>(\$398,113)</u>	

Q08

<u>Anderson County, Tennessee</u>		FY 2020	FY 2021	Comments
<u>Other Funds</u>		Amended	Revenues &	
Fund		Budgeted	Expenditures	
		Amounts		
General Debt Service				
151	Revenues	\$1,882,053	\$1,900,053	
	Expenditures	\$1,715,563	\$2,053,053	
	Excess (Deficiency) of Revenues			
	Over Expenditures	\$166,490	(\$153,000)	Reserves 4.30.20 of \$1.6 million
Rural School Debt Service				
152	Revenues	\$2,148,231	\$1,700,042	
	Expenditures	\$1,866,576	\$1,832,612	
	Excess (Deficiency) of Revenues			
	Over Expenditures	\$281,655	(\$132,570)	Reserves 4.30.20 of \$816,050
High School Debt Service				
156	Revenues	\$2,092,385	\$1,710,510	
	Expenditures	\$2,055,700	\$1,904,452	
	Excess (Deficiency) of Revenues			
	Over Expenditures	\$36,685	(\$193,942)	Reserves 4.30.20 of \$291,398
General Capital Projects				
171	Revenues	\$2,203,766	\$114,872	
	Expenditures	\$2,031,457	\$114,872	
	Excess (Deficiency) of Revenues			
	Over Expenditures	\$172,309	\$0	Reserves 4.30.20 of \$101,339
Educational Capital Projects				
177	Revenues	\$824,437	\$826,437	
	Expenditures	\$824,437	\$826,437	
	Excess (Deficiency) of Revenues			
	Over Expenditures	\$0	\$0	Reserves 4.30.20 of \$6,487
Anderson County Benefit Plan				
263	Revenues	\$4,788,034	\$4,556,396	
	Expenditures	\$5,109,529	\$4,556,396	
	Excess (Deficiency) of Revenues			
	Over Expenditures	(\$321,495)	\$0	Reserves 4.30.20 of \$591,241
General Purpose Schools				
141	Revenues	\$25,777,638	\$61,348,541	
	Expenditures	\$62,967,278	\$61,348,541	
	Excess (Deficiency) of Revenues			
	Over Expenditures	(\$37,189,640)	\$0	Reserves 4.30.20 of \$5.6 million
Central Cafeteria Plan				
143	Revenues	\$3,563,987	\$3,700,454	
	Expenditures	\$3,773,263	\$4,011,938	
	Excess (Deficiency) of Revenues			
	Over Expenditures	(\$209,276)	(\$311,484)	Reserves 4.30.20 of \$1.2 million

GPB

41

General Purpose School

<u>Anderson County, Tennessee</u>		FY 2020	FY 2021
<u>General Fund</u>		Amended	Proposed
Dept		Budgeted	Revenues & Expenses
<u>Revenues</u>			
40000	Local Taxes	\$24,824,859	\$25,677,203
41000	Licenses and Permits	\$3,178	\$2,500
43000	Charges for Current Services	\$142,039	\$75,000
44000	Other Local Revenues	\$105,000	\$80,600
46000	State of Tennessee	\$35,198,402	\$35,133,238
47000	Federal Government	\$130,226	\$130,000
48000	Other Governments and Citizens Groups	\$5,900	\$0
49000	Other Sources	\$223,656	\$250,000
Total Revenues		\$60,633,260	\$61,348,541
<u>Expenditures</u>			
<u>General Purpose Fund</u>			
71100	Regular Instruction	\$25,777,638	\$26,380,746
71200	Special Education Program	\$5,645,823	\$5,711,877
71300	Voc Education Program	\$3,333,038	\$3,268,045
71400	Student Body Education Program	\$100,000	\$99,156
72110	Attendance	\$435,088	\$260,378
72120	Health Services	\$914,229	\$974,310
72130	Other Student Support	\$1,391,275	\$1,625,721
72210	Regular Instruction Program	\$1,248,682	\$1,103,356
72220	Special Education Program	\$2,138,054	\$1,709,374
72230	Vocational Education Program	\$262,809	\$178,893
72250	Technology	\$1,363,207	\$1,391,803
72290	Other Programs	\$300,000	\$0
72310	Board of Education	\$1,194,607	\$1,213,782
72320	Director of Schools	\$577,032	\$579,179
72410	Office of Principal	\$3,916,694	\$4,091,375
72510	Fiscal Services	\$549,355	\$541,376
72520	Human Services/Personnel	\$106,424	\$93,957
72610	Operation of Plant	\$5,106,990	\$4,985,816
72620	Maintenance of Plant	\$1,677,531	\$1,353,985
72710	Transportation	\$3,222,182	\$3,310,650
72810	Central & Other	\$865,622	\$863,217
73300	Community Services	\$131,821	\$111,545
76100	Regular Capital Outlay	\$1,000,000	\$0
82230	Education	\$1,514,977	\$1,500,000
82330	Education	\$1,700	\$0
99100	Transfer Out	\$192,500	\$0
Total Expenditures		\$62,967,278	\$61,348,541
Excess (Deficiency) of Revenues			
Over Expenditures		(\$2,334,018)	\$0

GPB

Budget Overview for the 2019-2020 School Year

The original 2019-2020 budget approved by the School Board and County Commission was out of balance \$821,175. County Commission approve 5 cents to be set aside for capital projects going forward from the recommendation for the County Budget Committee. This fund has generated \$824,350.00 this year. The committed funds in the Unassigned Fund balance total \$5,671,876.00. We will need to appropriate \$300,000.00 for Chromebooks at the May School Board meeting from this fund. Cash on hand at the end of March for the school system was \$18,125,157.00. This amount will decrease due to payroll for staff through the summer months.

Budget Overview for the 2020-2021 School Year

The 2020-2021 budget is balanced and is \$105,894.00 less than the 2019-2020 approved budget. This is a very conservative budget; however, to meet the state mandate to move the starting pay for teachers to \$40,000.00 by the start of the 2021-22, the budget does include a 1.5% pay raise for all employees. With this raise the starting salary for teachers will be \$39,091.00 for the 2020-21 school year. Adjustments in revenues and appropriations were done to offset needs and balance the budget. In line with the recommendations from the County Budget committee and the County budget director to move capital project funds outside the operational budget we were able to decrease the 177 Capital Outlay fund by \$600,000.00. We will need to appropriate \$450,000.00 to meet the 2020-21 capital needs. The budget has been reviewed the School District budget committee and approved by the School Board on April 23rd at a special called School Board meeting. Below is an overview of changes to the 2020-2021 budget:

New Funding

- | | |
|-----------------------------------|--------------|
| • BEP Salary increase | \$270,000.00 |
| • BEP projected inflationary cost | \$00 |
| • Local option sales tax | \$739,234.00 |
| • All other local taxes | \$113,110.00 |

(Local option sales tax revenues for 2018-19 was \$9,430,270.00, making the increases for this year only \$196,783.00 over actual collections.)

- | | |
|-------------------------|------|
| • Property tax increase | \$00 |
|-------------------------|------|

Total New Funding	\$ 1,122,344.00
--------------------------	------------------------

Request

- Technology increase to sustain 1-1 (71100-722)
- Textbooks/Curriculum (71100-449)

Recurring Cost

\$100,000.00
\$100,000.00

- Year 3 plan: move 3 principals from 240 to 260 \$18,000.00
- CPI growth for 2020-21, 2.3% \$70,430.00

Total Recurring Cost \$288,430.00

Employee Benefits	Recurring Cost
• Step raises for all employees	\$300,000.00
• \$0.50 per hour raise for all classified employees	\$386,000.00
• 1.5% pay raise for all certified employees	\$500,000.00
Total Employee Benefits	\$1,186,000.00

Budget Cuts	Cost
• 2- Elementary School positions	- \$100,000.00
• 1- Middle School position	-\$50,000.00
• 1- ½ time Safety position at C. O.	-\$50,000.00
• 1- ½ time position at Maintenance	-\$45,000.00
• Cuts to Supplies and Materials	-\$60,000.00
• Travel	-\$25,000.00
Total Budget Cuts	-\$330,000.00

Budget Comparison 2019-2020/ 2020-2021

• 2019-20 budgeted revenues	\$60,633,260.00
• 2019-20 budgeted expenditures	\$61,454,435.00
• 2019-20 budgeted deficit	\$821,175.00
• 2020-21 budgeted revenues	\$61,348,541.00
• 2020-21 budgeted expenditures	\$61,348,541.00
• 2020-21 budgeted deficit	.00
• Difference in budgets, 2019-20 to 2020-21	\$105,894.00

Budget Needs for Capital Projects for the 2020-2021 School Year

Request	Non-Recurring Cost
• Maintenance School Roofs	\$450,000.00
• Textbooks/ Curriculum	\$200,000.00
Total Non-Recurring Costs	\$650,000.00

ANDERSON COUNTY, TENNESSEE
Department of Zoning and Public Works

BUILDING CODE ENFORCEMENT – STORMWATER – PLANNING – SOLID WASTE MANAGEMENT
ZONING ENFORCEMENT – ANIMAL CONTROL - GIS

100 N. Main Street
Courthouse, Suite 127
Clinton, TN 37716
Phone: (865) 457-6845
Fax: (865) 457-6245

June 10, 2020

Chairman Wandell,

The Solid Waste Department would like to request that the previous request to take ownership of the equipment associated with the Waste Hauling and Convenience Center Operation contract be removed from consideration. The Contract extension for the Waste Hauling and Convenience Center was previously approved at the December 2019 County Commission meeting. The Solid Waste Department was to review the condition of the equipment and return to Commission with a decision on ownership for a Commission vote in 60 days. The review of equipment was delayed because of the Annual Progress Report to the State, and two subsequent extensions of the due date of the Report and other issues associated with the COVID-19 pandemic.

After further discussion with the Mayor, and the Solid Waste Board, the Department has changed its position and feels that the ownership and responsibility for maintenance of the equipment will not produce the expected savings (estimated approx. \$10,000) to the County.

With rates provided by John's Mobile Repairs, a company specializing in work on compactors and maintenance of Convenience Center equipment, and contracted by Knox County for maintenance at its Centers, the estimated cost of annual maintenance would be \$14,820 at 10 hrs. of travel at \$65/hr and 9 hrs. of maintenance at \$65/hr per month. Subtracting that amount plus \$1600.00 for the cost of a back-up compactor motor to have on hand if needed, from the \$33893.76 annual cost for equipment rental leaves approximately \$17,473.76 for any repairs or welding of holes in boxes, replacement of wheels, or netting. At an average travel time of 3 hrs. per trip at \$65/hr (\$195.00) and estimated work time of 2 hrs. per trip at \$65/hr for repair or \$70/hr for welding (\$130-140.00) approx. \$325-335.00/repair trip. That would allow for 52-53 repairs per year, not including cost of parts or any major repair. Considering the fact that the Convenience Centers are open an average of 310 days per year and there are six (6) Centers the 52-53 avg. repairs may not be adequate. With the age of the equipment and several known needed repairs (welding of holes in dumpster boxes) at Marlow, Frost Bottom, Green Valley, and Wolf Valley, and two hydraulic hose leak repairs that have been done in the last two months at the Green Valley and Marlow Centers; it is apparent to the Department that the ownership of the equipment will not actually save the County

money in the long run. Additionally, the Department had not considered the timeliness with which a small, third party contractor may be able to respond to repair needs that could potentially shut a compactor down and cause early closure of a Center due to lack of capacity. Waste Connections has greater resources at its disposal to respond in a more timely manner, and the financial motivation to keep equipment up and running, as they do not make money when equipment is down and the Centers are not taking garbage. And a final consideration, if there are TDEC citations at any of the Centers due to equipment failure the owner of the equipment is obligated to make the repairs before the Center is re-inspected, again this could be an issue if a third party contractor was not able to make repairs in a timely manner.

Considering all of these factors, the Solid Waste Department recommends that Anderson County not take ownership of the equipment at the Convenience Centers.

A handwritten signature in black ink, appearing to read "Geoff Trabalka", written in a cursive style.

Geoff Trabalka, Supervisor
Anderson County Solid Waste Management
(865) 463-6845 office
(865) 256-1906 cell
gtrabalka@andersontn.org

Anderson County Solid Waste Board Meeting Notes

April 28, 2020 – Go To Meeting

Attendance– Geoff Trabalka, Buzz Buffington, Richard McKamy, Shira McWaters

Meeting called to order by Chairman McKamy.

Meeting is to approve the Annual Solid Waste Report.

Geoff reviewed the different sections and totals in the report.

Noted that funding may be needed for backyard composting. City of Oak Ridge can work with Anderson Co. to purchase when available.

Noted in report that the diversion rate with DOE's numbers included is approximately 47% and without including DOE's numbers the diversion rate increases to 53%.

A motion was made to approve the annual report. Vote was unanimous to approve report.

Wolf Valley parcel for new convenience center is no longer for sale.

Current available funds are approximately \$90,000 in solid waste.

Funding may be required by the County Commission to purchase a new site for recycling and trash disposal.

Current operational/maintenance issues discussed by Geoff at different sites.

East Wolf Valley – Temporarily suspend recycling due to increase in trash. It was suggested that different county centers can be used for recycling.

Run three (3) compactors on Saturday to move traffic along to prevent back-ups in traffic. Geoff to speak with operations to make this change.

Marlow Site – Suggested by Buzz Buffington to replace the glass recycling bin with something that could generate revenue.

Noted that pans under the containers at this site are not cleaned properly. Geoff to call Waste Connection to resolve this problem.

Motion was made with regards to accept the Waste Connection Contract extension without taking ownership of the equipment and with the inclusion that the rental cost of the equipment not subject to the annual CIP increase for the rest of the contract items, and rental costs do not go up through the extension period.

Meeting was adjourned at approximately 5:00 PM.



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

June 10, 2020

Commissioner Tracy Wandell
Chairman, Anderson County Board of Commissioners

RE: Agenda

Dear Chairman Wandell and Honorable Members of Commission,

I wish to add the following to the agenda for June's meeting:

1. Re-appointment of Darinka Mileusnic-Polchan, MD, PhD as the Anderson County Medical Examiner pursuant to T.C.A. § 38-7-104.
2. Appointment of Tim Isbel to the North East Tennessee Railroad Authority.
3. 4th of July Fireworks in Anderson County.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", is written over a horizontal line.

Terry Frank

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER

TELEPHONE: (865) 457-6290

FACSIMILE: (865) 457-3775

Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: June 10, 2020

RE: Law Director's Report – June 15, 2020 – County Commission Meeting

A. Contract Approvals:

1. Department of Treasury- Sheriff's Department
2. Canon- Mayor's Office
3. Canon- Archives Department
4. Tammy Rounds- Schools
5. State of TN- EMA
6. Local Health Services Grant- Mayor's Office
7. Trigreen Equipment- Highway Department
8. CMI Equipment Sales- Highway Department
9. Digitech- EMS
10. InSight Mobile Data- EMS
11. Canon- Sheriff's Department
12. Flock Group- Sheriff's Department
13. Canon- County Clerk
14. Canon- Finance Department
15. Emory Valley Dental Clinic- Grant Amendment
16. Anderson County Dental Clinic- Grant Amendment
17. Boxcast- ACTV
18. Taylor Enterprises- Fleet Services
19. The Great TN Pizza Company- Schools

20. Southern Health Partners (Inmate Health)- Sheriff's Department
Page 2 of 2
Annette Prewitt
June 10, 2020

Contract Approval Continued:

- 21. Southern Health Partners (Bill Scrubbing/Claims) Sheriff's Department
- 22. Icon Software- Court Clerk

B. New Lawsuit

- 1. Lisa Jones v. AC (Healthcare Liability Claim)
- 2. Marlon T. Diggs v. ACSO Deputy Thompson

C. Promotional Exam Detention Corporal

D. Sheriff's Office Policy Review

- 1. Use of Force
- 2. Internal Investigation
- 3. Employee Discipline
- 4. Audio/Video Recording
- 5. Vehicle Impoundment
- 6. Sick Leave
- 7. Social Media
- 8. Opioid Antagonist

E. 205 Main Street Sale – Update

F. Oak Ridge MOU for General Sessions II Court – Update

G. Firearms Carry Law - Update

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES

June 8, 2020

Meeting held electronically pursuant to Resolution 20-04-812

Members Present: Tim Isbel, Steve Mead, Phil Yager, Jerry Creasey, Robert Jameson, Robert McKamey and Josh Anderson
Members Absent: Tracy Wandell

Call to Order: Chairman Isbel called the meeting to order.

Chairman Isbel said the prayer.

Commissioner Mead led the pledge of allegiance.

No citizens addressed the Committee.

Commissioner Yager made a motion to approve the agenda. Commissioner Jameson seconded the motion. Motion passed by roll call vote.

> Commissioner McKamey made a motion to approve closing the Courthouse to the general public and employees come on in to work or take a vacation day on election days, August 6, and November 3, 2020. Commissioner Creasey seconded the motion. Motion passed by roll call vote to forward to full commission for approval.

Commissioner Mead made a motion to re-visit moving the Election Commission's voting machines. Commissioner Jameson seconded the motion. Motion failed by roll call vote.

> Commissioner Yager made a motion to reaffirm to move election storage from rooms 15 & 16 to the vault, room 17. Commissioner Creasey seconded the motion. Motion passed by roll call vote to forward to full commission for approval.

> Commissioner Yager made a motion to move the IT department currently occupying rooms 12, 13, & 14 to the back of the Planning and Development Department rooms 24, 25, 26, and 27 with additional space. Seconded by Commissioner McKamey. Motion passed by roll call vote to forward to full commission for approval.

Commissioner Yager made a motion for the Mayor to discuss with Knoxville Teachers Federal Credit Union the possibility of relocating within or outside of the Courthouse and possibly discuss relocating 4H storage which is area 55 back into their office on the second floor and relocate the Credit Union there. Mayor report back to the Operations Committee in July for further space assignment changes in order to address long term solutions for archives. Commissioner Jameson seconded the motion. Motion passed by roll call vote.

> Commissioner Creasey made a motion to approve the preferred single entrance option and proceed with the next step for the project. Commissioner Yager seconded the motion. Motion passed unanimous by voice vote to forward to full commission for approval.

Commissioner McKamey made a motion to refer to the Legislative Committee to repeal the Private Act as related to fireworks. Commissioner Mead seconded the motion. Motion passed Unanimous by roll call vote.

New Business

None

Old Business

None.

Adjournment - With no further business meeting adjourned

Anderson County Board of Commissioners
Intergovernmental Committee
Minutes

June 8, 2020
Electronically

Members Present: Catherine Denenberg, Tim Isbel, Shain Vowell, Bob Smallridge and Mayor Terry Frank

Members Absent: Tracy Wandell, Denver Waddell and Jay Yeager

Others: None

Call to Order: Chairman Denenberg called the meeting to order.

Appearance of Citizens: No citizens addressed the Committee

Commissioner Isbel made a motion to direct our Purchasing Director to send out RFP's to qualified labs/facilities for testing of any required samples to be obtained from the Bull Run Fossil Facility. Commissioner Vowell seconded the motion. Motion passed by roll call vote to forward to full commission for approval.

Commissioner Vowell made a motion to direct our Law Director to send a formal request to Jeffrey Lyash, President and CEO of TVA, to request permission for our chosen representatives to enter the Bull Run Fossil Facility for the purpose of obtaining required samples of soil, water, air and coal ash at the times of our choosing. Commissioner Isbel seconded the motion. Motion passed by roll call vote to forward to full commission for approval.

Unfinished Business

None

New Business

None

Adjournment

With no further business meeting adjourned.