
Anderson County Board of Commissioners

Regular Agenda **Monday May 17, 2021 @ 6:30 p.m.**

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
 - Bill Pruitt – requests to speak
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Committee Reports**
 - Purchasing Report - by Katherine Ajmeri, Deputy Purchasing Agent
 - Budget Report – by Robby Holbrook, Interim Finance Director
- 6. Director of Schools – Written Report including BOE Minutes (4/8/21)**
- 7. County Mayor**
 1. Resolution No. 21-05-868 Recognizing May 16-22 as National EMS Week
 2. Information only: 2020 Annual Report of the Knox County Regional Forensic Report
 3. Information only: EPA FY 21 \$600,000 Brownfields Assessment Grant Award for Campbell County in partnership with Anderson and Scott County to provide Phase 1 Environmental Assessments for the RJ Corman Railroad Line
- 8. Law Director**
 - A. Contract Approvals
 - B. Lawsuit Update
 - C. Charter Commission Vacancy
- 9. Committees/Boards Reports**
 - Operations Committee Report – by Chairman Isbel
 - Resolution No. 21-05-866 To allow the Anderson County Dental Health Program to accept credit cards as a payment option.
 - Lease Agreement for the Barker property.
 - Resolution No. 21-05-867 To Allow the Anderson County Emergency Medical Services to accept credit cards as a payment option.
- 10. New Business**
- 11. Old Business**

Covid-19 Update

Discuss the progress on the witness rooms and shelving for storing old files in the DARC building.
- 12. Adjourn**

Respectfully Submitted

Joshua Anderson, Chairman

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes
May 10, 2021
4:30 p.m. in Room 312 of the Courthouse**

Members Present: Tim Isbel (Committee Chair), Steve Mead, Phil Yager, Catherine Denenberg and Denver Waddell.

A. Contracts Approved by Law Director

1. **Comcast, Senior Center, Contract #21-0166, Amendment #1** – Amendment to add two Business TV select lines. Twenty-four month contract. Increases monthly cost from \$208.90 to \$248.25.
2. **Mayfield Dairy, School Nutrition, Contract #21-0115** – Five-year contract for ice cream. Pricing from competitive bid.
3. **Institutional Wholesale Company, School Nutrition, Contract #21-0118** - Five-year contract for food, non-food and smallwares. Pricing from competitive bid.
4. **Johnson Controls, Senior Center, Contract #21-0119** – Five-year contract for fire alarm monitoring. Installation cost is \$509.91 and yearly cost is \$2026.00.
5. **Johnson Controls, Senior Center, Contract #21-0120** – Five-year contract for burglar alarm monitoring. Installation cost is \$385.31 and yearly cost is \$1377.01.

Commissioner Denenberg made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Mead seconded the motion. Motion passed unanimously.

B. Contracts Pending Law Director Approval

1. **Trust Company of Tennessee, EMS, Contract #21-0121** – Two-year contract to lease building for EMS Station 5 on Arcadia Lane in Oak Ridge. Cost is \$2,200 per month.

Commissioner Denenberg made a motion to defer the contract until next month in order to seek more favorable terms. Commissioner Yager seconded the motion. Motion passed unanimously.

C. Other Business

- 1. Winning Bid Amounts from the previous month's capital asset surplus sales. No action needed.**

DESCRIPTION	DEPARTMENT	Condition	Starting Bid	Winning Bid
Mosler Vault Door	Mayor	Working	\$1750	\$2198.37
1989 Ford Ranger	Board of Education (Clinton High School)	Not working	\$100	\$333.25
2008 Boston Whaler	Sheriff	Working	\$20,000	\$28,150 (through Powell Auction)

D. New Business

E. Old Business

**ANDERSON COUNTY GOVERNMENT
SUMMARY OF BUDGET AMENDMENTS**

May 6, 2021

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 - Consent Agenda - Transfers (No Commission Action Necessary)			
1	1	General Fund 101 - County Commission	\$ 250.00
1	2	General Fund 101 - HR	\$ 400.00
2	3	General Fund 101 - Planning	\$ 1,308.00
2	4	General Fund 101 - Buildings	\$ 500.00
2	5	General Fund 101 - Finance	\$ 107.00
3	6	General Fund 101 - Finance	\$ 1,905.00
3	7	General Fund 101 - Finance	\$ 900.00
4	8	General Fund 101 - Drug Court	\$ 2,400.00
4	9	General Fund 101 - Clerk & Master	\$ 1,100.00
4	10	General Fund 101 - Clerk & Master	\$ 2,125.00
5	11	General Fund 101 - Chancery Court	\$ 1,000.00
5	12	General Fund 101 - Sheriff's Department	\$ 8,000.00
5	13	Fund 115 - Library	\$ 692.16
6	14	Fund 115 - Library	\$ 1,921.00
6	15	Fund 115 - Library	\$ 441.00
7	16	Fund 118 - EMS	\$ 18,800.00
7	17	Fund 127 - Channel 95	\$ 10,000.00
8	18	Fund 177 - Educational Capital Projects	\$ 157,000.00
8	19	Fund 141 - Business Office	\$ 10,000.00
8	20	Fund 141 - Business Office	\$ 5,000.00
9	21	Fund 141 - Business Office	\$ 5,600.00
9	22	Fund 143 - School Nutrition	\$ 25,500.00
10	37	General Fund 101 - Conservation	\$ 800.00
10	39	General Fund 101 - Law Director	\$ 2,800.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
11	23	Fund 141 - Business Office	\$ 1,000,000.00
11	24	Fund 141 - Business Office	\$ 28,500.00
Group 3 - Transfer - School (Commission Approval by Board Vote)			
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
12	25	Fund 131 - Highway	\$ 80,000.00
12	26	Fund 177 - Educational Capital Projects	\$ 3,500.00
12	27	General Fund 101 - Conservation	\$ 11,000.00
13	28	General Fund 101 - Senior Center	\$ 1,000.00
13	29	General Fund 101 - ACEDA	\$ 30,668.00
14	30	General Fund 101 - Mayor	\$ 3,500.00
14	31	General Fund 101 - Mayor	\$ 200,000.00
17	38	Fund 116 - Solid Waste	\$ 15,000.00
Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)			
15	32	Fund 127 - Channel 95 (payroll)	\$ 6,475.00
15	33	General Fund 101 - Sheriff's Department (major line item)	\$ 17,100.00
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
16	34	General Fund - Law Director	\$ 10,417.65
16	35	General Fund - Grants	\$ 18,488.00
17	36	General Fund - IT	\$ 3,200.00
17	40	General Fund - IT	\$ 1,000.00
Group 7 - Miscellaneous			
18	Section A	FY 21/22 Proposed Budget	Motions passed
19	Section B	Law Director/Jay Yeager	Motion passed
19	Section C	McNabb Center/Rick Meredith	Motion passed
20	Section D	IT/Brian Young	Motion passed
20	Section E	New Business/Budget Amendments	Motion passed
18	Section F	Old Business	None
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

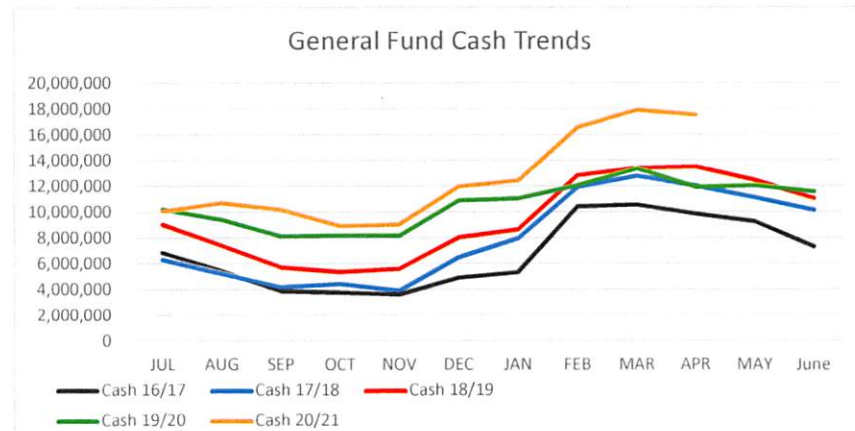
**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
April 30, 2021**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 748,291	\$ 2,065,498	\$ 2,029,147	\$ 5,991,858 *	\$ 10,834,794	\$ 17,583,282
115	Library Fund	\$ -	\$ 252,803		\$ -	\$ -	\$ 252,803	\$ 448,507
116	Solid Waste/Sanitation Fund	\$ -	\$ 266,113	\$ -	\$ -	\$ -	\$ 266,113	\$ 725,302
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 710,562	\$ 710,812	\$ 1,483,396
122	Drug Control Fund	\$ -	\$ 188,542	\$ 6,249	\$ -	\$ -	\$ 194,791	\$ 189,764
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 6,974	\$ -	\$ 6,974	\$ 71,910
128	Tourism Fund	\$ -	\$ 251,400	\$ -	\$ 100,000	\$ -	\$ 351,400	\$ 476,724
131	Highway Fund	\$ 35,560	\$ 269,737	\$ 2,377,827	\$ -	\$ -	\$ 2,683,124	\$ 5,385,673
141	General Purpose School Fund	\$ -	\$ -	\$ 7,040,504	\$ -	\$ -	\$ 7,040,504	\$ 20,822,932
143	Central Cafeteria	\$ 130,733	\$ 1,088,938	\$ -	\$ -	\$ -	\$ 1,219,671	\$ 1,250,226
151	General Debt Service Fund	\$ -	\$ 1,532,368	\$ 306,894	\$ -	\$ -	\$ 1,839,262	\$ 2,241,725
152	Rural Debt Service Fund	\$ -	\$ 274,737	\$ -	\$ -	\$ -	\$ 274,737	\$ 288,574
156	Education Debt Service Fund	\$ -	\$ 5,951	\$ 117,195	\$ -	\$ -	\$ 123,146	\$ 124,171
171	Capital Projects Fund	\$ -	\$ 179,348	\$ -	\$ -	\$ -	\$ 179,348	\$ 611,481
177	Education Capital Projects Fund		\$ 31,258	\$ 5,996	\$ -	\$ -	\$ 37,254	\$ 643,974
263	Employee Benefit Fund	\$ 41,031	\$ -	\$ -	\$ 609,893	\$ -	\$ 650,924	\$ 1,077,140

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
April

Cash 16/17	9,819,577
Cash 17/18	12,077,774
Cash 18/19	13,548,527
Cash 19/20	11,973,749
Cash 20/21	17,583,281



BUDGET COMMITTEE MINUTES

MAY 6, 2021

Members Present:

Shain Vowell, Commissioner – Chairman
Bob Smallridge, Commissioner
Denver Waddell, Commissioner
Catherine Denenberg, Commissioner
Robert Jameson, Commissioner
Chuck Fritts, Commissioner
Jerry Creasey, Commissioner
Jerry White, Commissioner

Meeting Facilitator: Robby Holbrook, Interim Finance Director

Members Absent:

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Annette Prewitt, County Commission, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51100-337	Maintenance- Office Equipment	\$250.00
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Increase Expenditure Code:

101-51100-332	Legal Notices	\$250.00
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Justification: To cover shortage in fees for Legal Notices due to publishing electronic notices due to Covid 19 and fees estimated through June 30,2021.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Jeffers- Whitaker, Human Resources & Risk Management, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51310-435	Office Supplies	\$400.00
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Increase Expenditure Code:

101-51310-399	Other Contracted Services	\$400.00
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Justification: Due to Cannon's inability to reconcile statement in a timely manner, we are requesting funds be moved to 399 from 435 to cover the estimated cost to ensure the line item has enough funding for year end.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Planning & Development, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51720-709	Data Processing Equipment	\$1,308.00
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Increase Expenditure Code:

101-51720-317	Data Processing Services	\$1,308.00
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Justification: This amendment is requesting transfer of funds to pay annual software processing fee. We failed to budget in the correct code for Fy 20/21.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Roger Lloyd, Buildings & Grounds, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51800-791-3000	ADA Construction	\$500.00
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Increase Expenditure Code:

101-51800-302-ADA	Advertising (ADA Notices)	\$500.00
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Justification: To correctly expense legal notices for ADA compliancy in the ADA Construction code.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51900-305	Audit Services	\$52.00
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101-51900-332	Legal Notices Rec. & C Cost	<u>55.00</u>
	Total Increased Expenditures	\$107.00

Decrease Expenditure Code:

101-51900-331-1000	Legal Services- Interpreters	\$107.00
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Justification: Audit fees increased \$52, see attached letter. Placing money in legal notices code to finish the fiscal year for electronic meetings.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52100-709	Data Processing Equipment	\$1,750.00
101-52100-208	Dental Insurance	<u>155.00</u>
	Total Increased Expenditures	\$1,905.00

Decrease Expenditure Codes:

101-52100-355	Travel	\$1,750.00
101-52100-201	Social Security	<u>155.00</u>
	Total Decreased Expenditures	\$1,905.00

Justification: Increase in data processing equipment due to new color copier lease. There was a small increase in dental insurance this year that was not covered in budget.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52200-302	Advertising for Bids	\$900.00
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Increase Expenditure Code:

101-52200-348	Postal Charges	\$900.00
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Justification: Postage increase due to Covid. Increase in mailing PO's.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Drug Court/Finance, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53330-207	Medical Insurance \	\$882.00
101-53330-499	Other Supplies & Materials	<u>1,518.00</u>
	Total Increased Expenditures	\$2,400.00

Decrease Expenditure Code:

101-53330-355	Travel	\$2,400.00
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Justification: This amendment reallocates budgeted travel expenses to allow for the purchase of more drug screens and corrects a previous allocation error.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Jr., Chancery Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53400-334	Maintenance Agreements	\$1,000.00
101-53400-320	Dues & Memberships	<u>100.00</u>
	Total Increased Expenditures	\$1,100.00

Decrease Expenditure Codes:

101-53400-337	Maintenance & Service Repairs	\$1,000.00
101-53400-349	Printing, Stationery, and Forms	<u>100.00</u>
	Total Decreased Expenditures	\$1,100.00

Justification: Not enough in funds to cover yearly state court clerk dues and the quarterly invoice on printers.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Jr., Chancery Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53400-317	Data Processing Services	\$2,125.00
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Decrease Expenditure Code:

101-53400-348	Postal Charges	\$2,125.00
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Justification: Not enough in funds to purchase Cisco Catalyst C9200I-24P Ethernet Switch, see attached.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Chancellor M. Nichole Cantrell, Chancery Court, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53700-435	Office Supplies	\$1,000.00
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Decrease Expenditure Code:

101-53700-414	Duplicating Supplies	\$1,000.00
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Justification: Not enough in funds to cover end year office supplies.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 12th ITEM to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-450	Tires	\$8,000.00
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Decrease Expenditure Code:

101-54110-718	Motor Vehicle	\$8,000.00
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Justification: The motor pool has requested \$8,000 to finish the year for our department.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-355-1000	Travel	\$100.00
115-56500-435-1000	Office Supplies	286.04

115-56500-437-1000	Magazines	106.12
115-56500-524-1000	Staff Development	50.00
115-56500-711-1000	Furniture & Fixtures	<u>150.00</u>
	Total Decreased Expenditures:	\$692.16

Increase Expenditure Codes:

115-56500-452-1000	Utilities	\$346.08
115-56500-307-1000	Communications	<u>346.08</u>
	Total Increased Expenditures	\$692.16

Justification: This is a one-time transfer of funds to cover projected shortages in two accounts.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Codes:

115-56500-307-3000	Communication	\$120.00
115-56500-355-3000	Travel	701.00
115-56500-452-3000	Utilities	700.00
115-56500-524-3000	Staff Development	100.00
115-56500-790-3000	Office Equipment	<u>300.00</u>
	Total Decreased Expenditures	\$1,921.00

Increase Expenditure Codes:

115-56500-711-3000	Furniture Fixtures	\$1,420.00
115-56500-435-3000	Office Supplies	<u>501.00</u>
	Total Increased Expenditures	\$1,921.00

Justification: Transfer to purchase book trucks, sneeze shields, and adjustments for year end.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 15th ITEM to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Increase Expenditure Code:

115-56500-307-4000	Communications	\$441.00
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Decrease Expenditure Code:

115-56500-499-4000	Other Supplies/ Miscellaneous	\$441.00
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Justification: Money was placed in the 709 code for technology purchases for CARES grant including hotspots. However, Hotspots should come from the 307 communication line item.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Codes:

118-55130-524	Staff Development	\$7,400.00
118-55130-452	Utilities	1,500.00
118-55130-413	Medical Supplies	6,000.00
118-55130-335	Maintenance & Repairs Buildings	1,900.00
118-55130-499	Other Supplies	<u>2,000.00</u>
	Total Decreased Expenditures	\$18,800.00

Increase Expenditure Codes:

118-55130-410	Custodial	\$1,000.00
118-55130-329	Laundry	10,000.00
118-55130-317	Data Processing	600.00
118-55130-450	Tires	4,000.00
118-55130-434	Natural Gas	3,000.00
118-55130-355	Travel	<u>200.00</u>
	Total Increased Expenditures	\$18,800.00

Justification: Adjustments to finish year out. Staff Development down due to teaching less classes due to Covid and other factors. Increase cost in stretcher linens and natural gas was higher than historical, have had some HVAC inefficiencies drive it up as well, which those are being corrected.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, Channel 95, that the following **TRANSFER** in Channel 95 Fund 127 be approved.

Increase Expenditure Code:

127-56900-499	Other Supplies & Materials	\$10,000.00
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Decrease Expenditure Code:

127-56900-399	Other Contracted Services	\$10,000.00
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Justification: Transfer funds to purchase supplies for increased end of the year broadcast schedule.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in Educational Capital Projects Fund 177 be approved.

Increase Expenditure Code:

177-76100-799	Other Capital Outlay	\$157,000.00
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Decrease Expenditure Code:

177-76100-707	Building Improvements	\$157,000.00
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Justification: All of capital improvement fund is budgeted in code 707, and moving some funds to 799, other capital outlay allows more flexibility with purchases.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-71100-217	Termination Benefits	\$10,000.00
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Decrease Expenditure Code:

141-71100-722	Regular Instruction Equipment	\$10,000.00
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Justification: To transfer funds from equipment into retired employee insurance benefits. This amount is hard to estimate a budget for as this is the first year we had this benefit.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72510-499	Other Supplies & Materials	\$5,000.00
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Decrease Expenditure Code:

141-72510-701	Administrative Equipment	\$5,000.00
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Justification: To transfer unused funds from equipment into other materials and supplies for business office personnel.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72610-434	Natural Gas	\$5,600.00
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Decrease Expenditure Code:

141-72610-718	Motor Vehicle	\$5,600.00
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Justification: To transfer funds from motor vehicle into natural gas, which supplies payments for utilities and propane gas purchases also.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Margaret Burrell, School Nutrition, that the following **TRANSFER** in Cafeteria Fund 143 be approved.

Increase Expenditure Codes:

143-73100-213	Payments to Retirees	\$9,000.00
143-73100-711	Furnitures and Fixtures	5,000.00
143-73100-435	Office Supplies	1,500.00
143-73100-718	Motor Vehicle	<u>10,000.00</u>
	Total Increased Expenditures	\$25,500.00

Decrease Expenditure Codes:

143-73100-307	Communication	\$6,000.00
143-73100-399-1000	Contracted Services	2,000.00
143-73100-499	Other Supplies	<u>\$17,500.00</u>
	Total Decreased Expenditures	\$25,500.00

Justification: A. An additional 30 year staff person is retiring, after initial budget submitted. B. Tables and chairs for training room in STE 470. C. Office supplies, printer

cartridges have increased in price. D. Price of motor vehicles increased since budget 15 months ago. Need a van for commodity agreement. E. Communication costs decreased since transition from AT&T to ENA. F. Our on line payment surcharges for student accounts have decreased due to free meals and loss account loads. G. Over budgeted for supplies, more items have been available from TEMA than we anticipated.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-399	Other Contracted Services	\$800.00
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Decrease Expenditure Code:

101-51240-425	Gasoline	\$800.00
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Justification: Funds needed to finish year in contracted services for mowing. We budgeted correctly, but had to use money to repair the deck at the Park's VRBO rental and repair a bathroom at the Park that was vandalized.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer requests.

THE 39th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jay Yeager, Law Director, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51400-399	Other Contracted Services	\$1,100.00
101-51400-435	Office Supplies	1,400.00
101-51400-320	Dues & Memberships	<u>300.00</u>
	Total Increased Expenditures	\$2,800.00

Decrease Expenditure Codes:

101-51400-332	Legal Notices	\$600.00
101-51400-337	Maintenance Office Supplies	500.00
101-51400-432	Library Books	900.00
101-51400-499	Other Supplies	500.00
101-51400-317	Data Processing Services	<u>300.00</u>
	Total Decreased Expenditures	\$2,800.00

Justification:

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$1,000,000.00
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(amendment will be from 141-34680 Committed for Debt Service and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

141-82230-620	Contributions to Primary Government	\$1,000,000.00
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Justification: To appropriate funds for debt service payments to Anderson County Government. This payment will provide support for both education debt service funds into the 2021-2022 budget year.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item & payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72110-189	Other Salaries & Wages	\$25,000.00
141-72210-201	Social Security	1,800.00
141-72210-204	State Retirement	1,300.00
141-72210-212	Medicare	<u>400.00</u>
	Total Increased Expenditures	\$28,500.00

Decrease Expenditure Codes:

141-72310-513	Workers Compensation	\$17,000.00
141-72810-309	Contracts with Governmental Agencies	<u>11,500.00</u>
	Total Decreased Expenditures	\$28,500.00

Justification: To transfer funds for retirement benefits payouts and to meet salary needs in Attendance.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, , to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Decrease Reserve Code:

131-34550	Restricted for Highways	\$80,000.00
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Increase Expenditure Codes:

131-62000-409	Stone	\$20,000.00
131-63100-418	Equipment Parts	20,000.00
131-62000-440	Metal Pipe	<u>40,000.00</u>
	Total Increased Expenditures	\$80,000.00

Justification: Materials needed for ACHD roads.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Educational Capital Projects Fund 177 be approved.

Increase Revenue Code:

177-40140	Interest & Penalty	\$3,500.00
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Increase Expenditure Code:

177-76100-510	Trustee's Commission	\$3,500.00
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Justification: Due to increased property tax, trustee commission increased.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-790	Other Equipment	\$11,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$11,000.00
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(amendment will be from 101-34610-PARKS Restricted for General Gov/ Parks and Recreation and a JE will replenish the reserve for 39000)

Justification: New mower is needed as current mowers are 10+ years old and being maintained with scrap parts. Three bids have been obtained and this purchase has been approved by the Conservation Board.

Motion by Commissioner Jerry Creasey, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-48610-SENR	Donations- Senior Center	\$1,000.00
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Increase Expenditure Code:

101-56300-709	Data Processing Equipment	\$1,000.00
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Justification: A donation was received by the Anderson County Senior Center for the purchase of a desktop computer to handle data entry needs. This amendment appropriates the donation into an expenditure code for Data Processing Equipment. IT will make equipment recommendation based on data needs.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, ACEDA, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-58120-316-2000	Industrial Development Contributions	\$30,668.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$30,668.00
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(amendment will be from 101-34690-1000 Committed for Industrial Land and Recreation and a JE will replenish the reserve for 39000)

Justification: ACEDA is submitting an InvestPrep Application for property owned by Anderson County in the David Jones Industrial Park. Purpose: complete environmental

studies and site due diligence to include Phase I Environmental Assessment, Archaeological/ Cultural Resources Survey; Threatened & Endangered Species Survey; Wetland/ Stream determination; ERT; Limited Geotechnical Survey; Grading Plan and Conceptual Site Plan; ATLA Survey. Amendment is to authorize up to a full match of \$9,201 + 21,467= \$30,668. However, ACEDA may be able to secure a secondary match that would not require \$21,647 match.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, County Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46190-SDAG	State Direct Appropriation Grant	\$3,500.00
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Increase Expenditure Codes:

101-51900-399-VETFL	Other Contracted Services- Veterans Bridge Flag Project	\$3,500.00
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Justification: This amendment is for planning services for flagpoles on the Veterans Bridge. TDOT's application process requires site-specific proposal; dimensions and offsets (ROW lines, edge of pavement, center line, recovery zone); and concept design to include discussion of materials, etc; Final TDOT requirements (if pre-application based on concept design is approved) may require stamped engineering plans. Final submittal requirements include, but are not limited to, material data sheets, cost estimate, construction schedule, maintenance plan and schedule, elevations and details illustrating and dimensioning the proposal, proposed access for maintenance, scaled drawings.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Buildings & Grounds, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-40210	Sales Tax	\$200,000.00
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Increase Expenditure Code:

101-51900-399-ACJC	Other Contracted Services- Anderson County Justice Center	\$200,000.00
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Justification: This request is to set aside funds for programming for a Justice Center. Architectural programming looks at the space needs of the courts and departments such as Sheriff's Department, Clerks of Courts, etc. Programming interviews and reviews departments for room-by-room technical needs/requirements; looks at all functional issues; looks at engineering criteria. Programming would result in a comprehensive summary of space and technical needs that would be presented to the Legislative Body for next steps. Once full programming summary is complete, Commission could choose to take the next steps of 1. Reviewing summary and authorizing location of departments they choose to locate in a Justice Center. 2. Authorize/ Adjust the space/needs of each department; 3. Move to schematic design process that would produce design concept. The Justice Center can maximize efficiency, consolidate operations for safety and security, and streamline services for taxpayers, with the goal to reduce operational/ maintenance costs. Funding request is "not to exceed" but may not require full expenditure.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Marcus Bullock, ACTV, that the following **TRANSFER (payroll)** in Channel 95 Fund 127 be approved.

Increase Expenditure Codes:

127-56900-169-9500	Part Time Help	\$6,000.00
127-56900-201-9500	Social Security	380.00
127-56900-212-9500	Medicare	<u>95.00</u>
	Total Increased Expenditures	\$6,475.00

Decrease Expenditure Code:

127-56900-207-9500	Medical Insurance	\$6,475.00
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Justification: Transfer funds to cover the expected personnel costs to broadcast events that have limited attendance requirements due to covid.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER (major line item)** in General Fund 101 be approved.

Increase Expenditure Code:

101-54110-312	Private Contracted Services	\$17,100.00
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Decrease Expenditure Code:

101-54230-399	Other Contracted Services	\$17,100.00
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Justification: This transfer will cover the annual maintenance cost for the in-car camera system.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jay Yeager, Law Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51400-332	Legal Services	\$10,417.65
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$10,417.65
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Justification: Invoice for Smith v Anderson County.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval. Voting No: Denver Waddell

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Grants, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47590-FJCAS	Other Fed Thru State-FJC Access to Services	\$14,790.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$3,698.00
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Increase Expenditure Codes:

101-53600-399-FJCAS	Other Contracted Services	\$5,520.00
101-53600-499-FJCAS	Other Supplies & Materials	9,270.00
101-53600-339-FJCAS	Matching Share	<u>3,698.00</u>
	Total Increased Expenditures	\$18,488.00

Justification: This establishes the budget for 5/18/21-9/30/21 OCJP/VOCA Access to Service Grant (ADA) for the Family Justice Center. Deaf communication and language translation services, signage, accessibility aids, etc.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, Information Technology, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52600-399	Other Contracted Services	\$3,200.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$3,200.00
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Justification: To pay for the Sheriff's Department switch to Microsoft 365 email server. Cloud based.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **APPROPRIATION** in Solid Waste Fund 116 be approved.

Increase Expenditure Code:

116-55759-312	Contracts with Private Agencies	\$15,000.00
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Decrease Reserve Code:

116-34530	Restricted for Public Health & Welfare	\$15,000.00
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Justification: 116-55759-312 Appropriation is to transfer funds to pay increased Waste Tire Disposal due to Covid 19 stimulus funds spent on tires (\$15000).

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 40th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, Information Technology, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-58900-709	Communication Equipment	\$1,000.00
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Decrease Reserve Code:

101-39000

Unassigned Fund Balance

\$1,000.00

Justification: To purchase communications equipment from BCTI.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, 21/22 Proposed Budgets

Interim Finance Director Robby Holbrook presented, for discussion and approval, the FY21-22 Proposed Budgets for Funds 141 (General Purpose School), 143 (Central Cafeteria), 151 (General Debt Service), 152 (Rural School Debt Service), 156 (High School Debt Service), and 263 (Employee Benefits/Self-Insurance).

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Chuck Fritts, to approve the budget for Fund 141 (General Purpose School).

Motion Passed unanimously via voice vote.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Chuck Fritts, to approve the budgets for Funds 143 (Central Cafeteria), 151 (General Debt Service), 152 (Rural School Debt Service), 156 (High School Debt Service), and 263 (Benefits/Self-Insurance)

Motion Passed unanimously via voice vote.

Interim Finance Director Robby Holbrook presented, for discussion, selection, and approval, scenarios for various percentages for employee compensation increases.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry Creasey, to approve a 3.0% (three-percent) employee compensation increase for Funds 101(General), 115 (Library), 116 (Solid Waste), 118 (Ambulance/EMS), 127 (Channel 95), 128 (Tourism), and 131 (Highway).

Motion Passed via voice vote.

Abstaining for Cause: Commissioners Denver Waddell and Shain Vowell.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, to amend the previous motion to include a 4.0% (4-percent) employee compensation increase and move $\frac{3}{4}$ of \$0.01 (\$0.0075) of the Fund 101 (General) tax levy to Fund 118 (Ambulance/EMS).

Motion Passed via voice vote.

Abstaining for Cause: Commissioners Denver Waddell and Shain Vowell.

Interim Finance Director Robby Holbrook requested approval for inclusion of \$31,739.00 in the Fund 101 (General) budget for payment to Arcadis for services related to the Blockhouse Valley Landfill.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, to approve the request.

Motion Passed unanimously via voice vote.

EMS Director Nathan Sweet and Sheriff's Department Captain Kenny Sharp presented for discussion the concern regarding the potential increase in lead-time required for the purchase of Ambulances and Sheriff's Department vehicles. Interim Finance Director Robby Holbrook presented, for discussion, the suggestion of shifting \$0.025 (two and one-half cents) of the Fund 101 (General) tax levy to Fund 171 (General Capital Projects).

Motion by Commissioner Chuck Fritts to include the purchase of vehicles in the operating budget.

Motion failed for lack of a second.

Motion by Commissioner Catherine Denenberg to approve \$450,000.00 of funding for the purchase of Sheriff's vehicles, if funding was available.

Motion failed for lack of a second.

Motion by Commissioner Shain Vowell, seconded by Commissioner Catherine Denenberg to approve shifting \$0.025 (two and one-half cents) of the Fund 101 (General) tax levy to Fund 171 (General Capital Projects).

Motion Passed unanimously via voice vote.

SECTION B, Jay Yeager/Law Director

Law Director Jay Yeager presented a request for budget approval of a staffing plan and an office space management plan.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Chuck Fritts, to approve the budgets for the plans as presented.

Motion Passed unanimously via voice vote.

Not present for vote: Commissioner Denver Waddell.

SECTION C, Rick Meredith/McNabb Center

Commissioner Rick Meredith requested that the county set aside \$50,000.00 as seed money for the initial funding of a pilot work force develop program with the McNabb Center for Anderson County residents.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Motion Passed via voice vote.

Voting Yes: Commissioners Catherine Denenberg, Jerry Creasey, Bob Smallridge, Shain Vowell, and Robert Jameson.

Voting No: Commissioner Chuck Fritts and Commissioner Denver Waddell.

Not present for vote: Commissioner Jerry White.

SECTION D, Brian Young/Email & BCTI

IT Director Brian Young presented a budget amendment request to move the Sheriff's Department email server to the IT budget.

Motion Passed unanimously via voice vote.

Not present for vote: Commissioner Denver Waddell.

This is reflected as "THE 36th ITEM" above.

IT Director Brian Young presented a request to include \$1,000.00 in the IT (101-52600) budget for the purchase of phones to have on reserve in the event of equipment failure.

Motion by Commissioner Shain Vowell, seconded by Commissioner Jerry Creasey, to approve.

Motion Passed unanimously via voice vote.

Not present for vote: Commissioner Denver Waddell.

This is reflected as "THE 40th ITEM" above.

SECTION E, New Business

Interim Finance Director Robby Holbrook presented, for discussion and approval, a budget amendment request to increase the Conservation Commission expense code 101-51240-399 –Other Contracted Services by \$800.00.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg to approve.

Motion Passed unanimously via voice vote.

Not present for vote: Commissioner Denver Waddell.

This is reflected as “THE 37th ITEM” above.

Interim Finance Director Robby Holbrook presented, for discussion and approval, a budget amendment request for Fund 116 (Solid Waste) to increase expense code 116-55759-312 -Other Waste Disposal.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg to approve.

Motion Passed unanimously via voice vote.
Not present for vote: Commissioner Denver Waddell.

This is reflected as “THE 38th ITEM” above.

Interim Finance Director Robby Holbrook presented, for discussion and approval, a budget amendment request for the Law Director’s office.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson to approve.

Motion Passed unanimously via voice vote.
Not present for vote: Commissioner Denver Waddell.

This is reflected as “THE 39th ITEM” above.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, to look into the repair and replacement of county owned equipment used by the court system; and to see if Room 312 is cleaned after each court session.

Motion Passed unanimously via voice vote.
Not present for vote: Commissioner Denver Waddell.

SECTION F, Old Business
None.

Meeting Adjourned.



Robby Holbrook, Interim Finance Director

Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools 

DATE: May 2021

RE: Report to County Commission

I am excited to announce new leadership staff within Anderson County Schools. Anne Ford has accepted the Director of Head Start position following Shelby Haun's retirement; Dr. Rob Cummings has accepted a permanent position as principal at Norris Middle School and Candace Eubanks has accepted a permanent position as principal at Lake City Elementary School following the death of Henry Baggett.

The Board of Education recently approved a 2021-2022 school budget that is balanced with a 4 percent raise for all employees.

ATTENDANCE

There are currently 5970 students attending class in Anderson County Schools including 580 students taking online classes at home.

GEAR UP TN



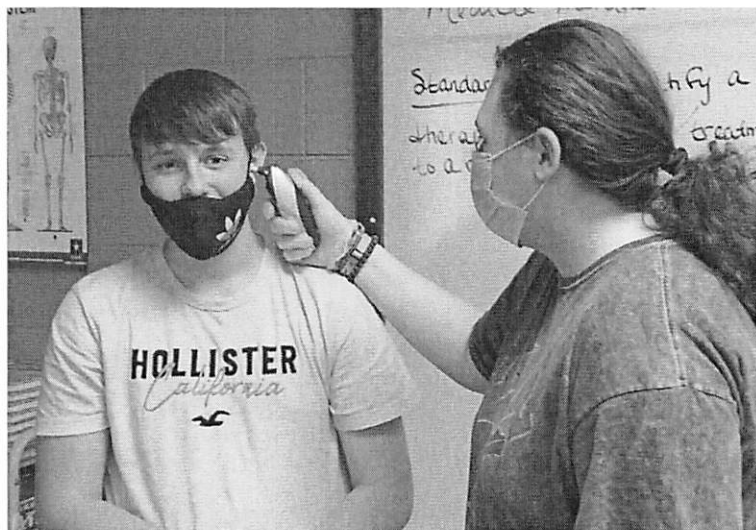
Thirteen CHS students participated in an afterschool Practice ACT with Karen Campbell on April 7th and enjoyed a pizza party celebration sponsored by GEAR UP in honor of their dedication. Scores showed tutoring and practice is having a positive impact!

Clinton High School

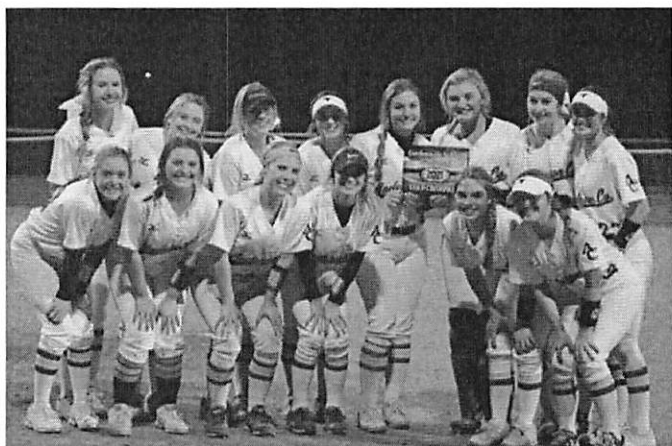
Dr. James Armstrong from William Carey University in Mississippi is shown helping to prepare the Advanced Choir virtually for the ACDA Virtual Choir Festival on April 29.



Health Science students practiced taking patient's vital signs. They had the opportunity to practice with various types of thermometers.



Anderson County High School

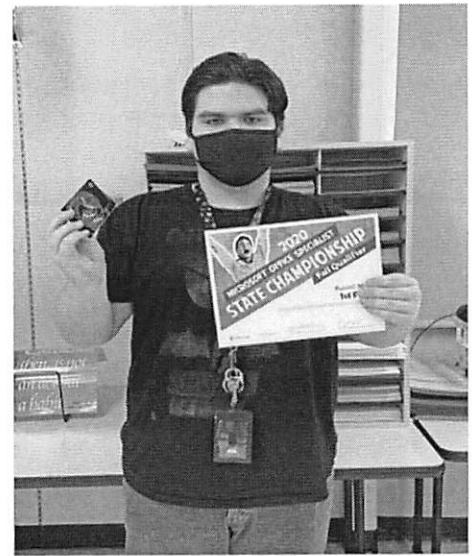


Anderson County Lady Mavericks are having a fantastic year despite not having a season last year! The Lady Mavs are currently 23-10, sit in second place in District 3AAA, and are currently ranked 8th in East TN by PrepXtra. The Lady Mavs have three seniors this year who are all already committed to softball programs at the college level. Coach Allen Russell surpassed the century mark earlier this month getting his 100th career victory over Morristown West in just four seasons as head coach. He currently holds a record of 103 wins and 48 losses. The Lady Mavs are looking to finish the season strong so come out to Gary Houck Field and watch these young ladies play!

ACCTC



Russell Miller, a student in Mrs. Smith's Advanced Digital Business capstone course, was recently named the Microsoft Office first place State Champion for Word in the fall of 2020. Nationals were to be held in Orlando, Florida in June to



compete for scholarships and prizes, but due to Covid restrictions the event was canceled. ACCTC has traveled to Microsoft Nationals with two previous students and the experience was amazing. Meeting Microsoft Executives, practicing public speaking to a large conference, and engaging in real-world business skills with elite business students enhances the perspective and career goals of our students. We are very excited to announce Russell Miller as the fourth student earning this distinguished certification.

Innovation Academy

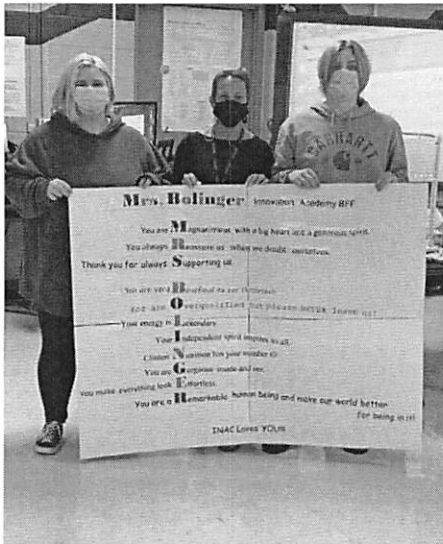


April has been a good month for Innovation Academy. On April 1 we celebrated 120 credits earned with Easter candy for students and staff. Students already have earned 14 more credits!

April 7 was ACCTC's UTrust recognition of support staff. We are so blessed to have Mrs. Bolinger as our secretary. She cares about each student and goes above and

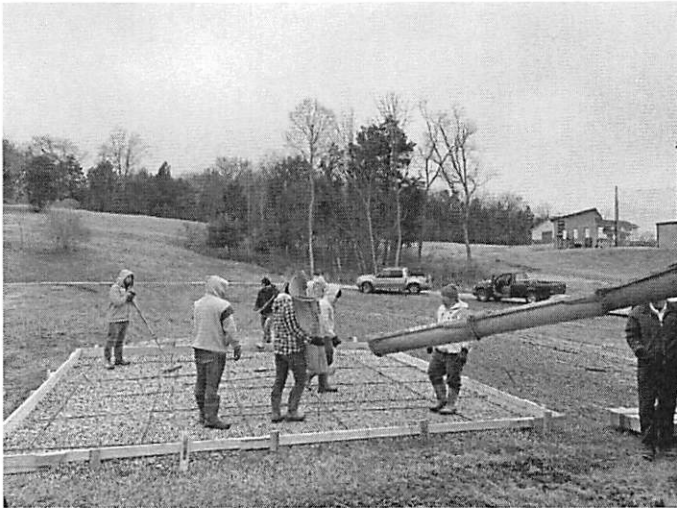


beyond all the time. The theme was Scrabble, and her name is spelled out with Scrabble letters. JTG students also made her a very creative, large acrostic card.

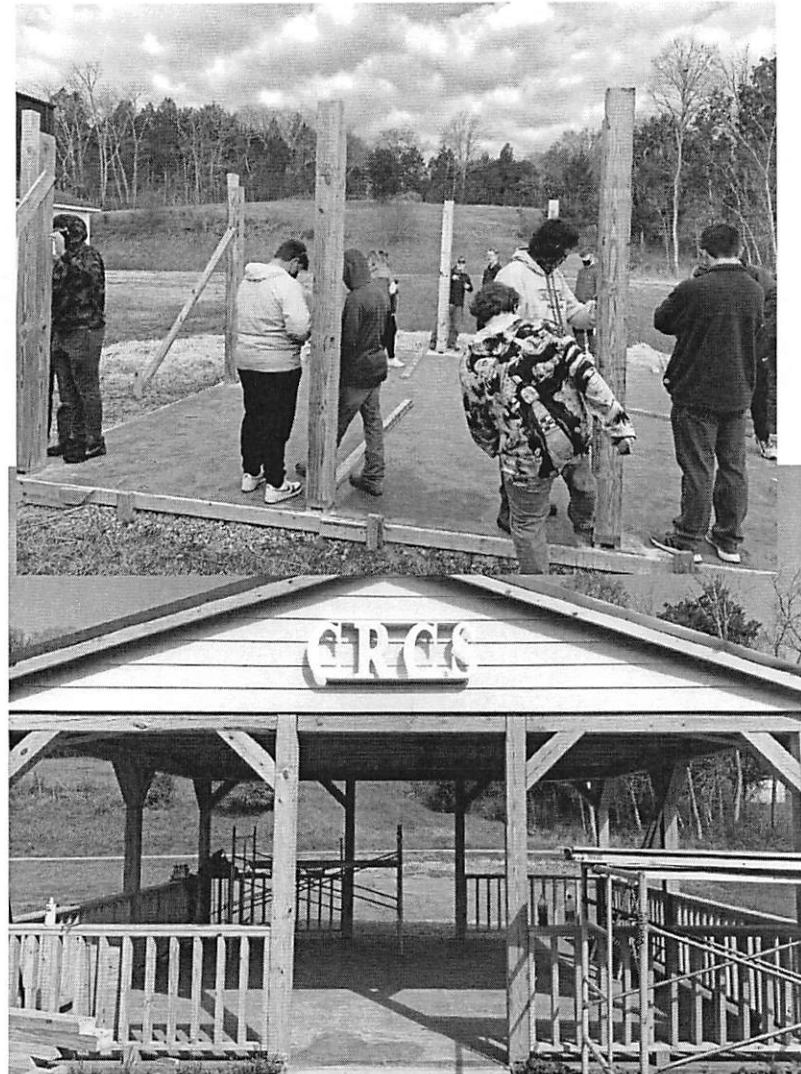


We have had two more graduates, for a total of 14 for this year so far. We hope to have a total of 27 graduates in May!

CRCS



The students and staff of Clinch River Community School have joined forces with several local community partners to design and construct a solar powered outdoor pavilion on campus. The project has been a yearlong labor of love for the students. As we draw to the close of the school year, the finishing touches are being completed this week. Through the kindness, generosity, and support of Home Depot, Irwin Construction, Clinton Home Center, Anderson County Career and Technology Center, Clinch River Gutter, Anderson County Highway Department and Solar Alliance, the structure is scheduled for a Grand Opening on Friday, May 7 at 11:00 A.M.



MIDDLE SCHOOLS

Clinton

Mr. Graham Richardson's Visual Arts classes took to the nice weather earlier this month for a fun art project each student could make their own. It is called hydro dipping, a process in which paint is added to water in order to create a tie-dye effect. Students were able to design their own color patterns and then "dip" a personal item (things like smartphone cases or hydro flasks) into the mixture, pulling the paint pattern around it a hands-on, outdoor project that kids can carry with them wherever they may go.



Norris



Under the enthusiastic direction of Jill Williams and Marleah Thurman, teachers volunteered last Saturday to beautify the Norris Middle School campus. They shared they are proud to work at NMS and wanted to express it through landscaping. Jill, the school's financial specialist, stated that Norris is a historic building with a lot to offer and she wanted to give it the care it deserved. Even some of their spouses got in on the fun! We are so grateful to Kelly Rainer, Ben Weaver, Elizabeth Curington and husband David, along with Jill's husband Chris, who took time out of their weekend to spread mulch, plant flowers, and trim the grass to create a beautiful space for our students.

6th-grade ELA teacher Rachel Rush was chosen out of dozens of applicants to be a seasonal associate for *Wit & Wisdom*. She stated she is excited for the opportunity and found the preparation for the position to be enlightening. Ms. Rush is always striving to become a stronger teacher by deepening her understanding of the curriculum, and this position will allow her to perfect her craft. We are very proud of all her hard work!

Lake City

Lake City Middle School 6th grade student Riley Mozingo was recognized this month by Mayor Terry Frank for completing 75 hours of community service. Riley spent the last year volunteering her time assembling food bags for Second Harvest, collecting coloring supplies for Children's Hospital, assembling and distributing food baskets, and collecting aluminum pull tabs. Mayor Frank awarded Riley with the Presidential Volunteer Award on April 21. The Laker Family is incredibly proud of Riley!



Lake City Middle School and JA Biztown have teamed up to do a project with our 8th graders to teach them entrepreneurship skills. The classes have devised business plans to promote and sell products, and are actively incorporating these small businesses within the school. The class whose business makes the most money wins not only bragging rights, but also gets to decide what

to do with the money (they are hoping to pay for a DJ for their 8th grade formal). Students are learning valuable leadership skills, and are really enjoying the engagement with JA Biztown professionals.

Norwood

Norwood Middle School Student Government Association kicked off the month of April by raising funds for The Education Foundation in memory of Mr. Joe Forgety. It was an honor to see



students understanding the importance of recognizing and giving back to the community. Students were able to buy concessions, turn in spare change, and wear a hat for \$1 to help donate to this wonderful cause. Norwood students raised over \$200 to donate to the Joe Forgety Memorial Scholarship Fund.



Norwood Middle School teachers received three instructional support grants this month from the Education Foundation to enrich student learning. Mrs. Sherry Broadbush received a grant to build the Little Library outside of the school building. This grant will allow Mrs. Sherry to purchase middle-school appropriate books and students will be able to come by and get books to read over the summer months.

Mrs. Brittney Stacy received a grant to purchase new calculators for the students to use on classroom activities and assessments, and the social studies department received a grant for new primary sources.



Spring sports are wrapping up their season with the district tournaments for both softball and baseball. We are very proud of our student-athletes and how they represent Norwood. We were able to celebrate several 8th graders and look forward to seeing them on the field as Dragons next year!

ELEMENTARY SCHOOLS

Briceville

Briceville 1st Graders loved their modules about animals this year, so as a review and a special treat for being so good during testing, they revisited what they had learned earlier this year and are recording 30 second infomercials to play for kindergarten during breakfast or lunch. This student's infomercial was titled "What should you do if you see a rattlesnake" and follows his partner's infomercial which is titled "Rattlesnakes." This little cutie MIGHT have gotten a little carried away and went over the 30 second limit, but his teacher thought all the snake haters out there might enjoy his advice so we are sharing the first rough cut with you. Enjoy!



Rattlesnake Infomercial

Claxton

Our second grade assistant, Mrs. Hazuda, selects a Star Student every day in second grade. Her Star Student is someone that has worked hard, gone above and beyond, overcome a challenge, or has shown a little extra kindness to others. One day recently, she had no choice but to have 12 Stars for their manners and being kind. We are proud of these kids!



Congratulations to Mrs. Phillips and Coach



Ward who were recently awarded a Health and Wellness grant from The Education Foundation! Mrs. Phillips has used the grant to purchase The Stop and Think SEL program. It teaches interpersonal, problem solving, emotional control, coping skills, and conflict resolution. Coach Ward has used this award to fund a



brand new GaGa Ball Pit. Our students are already loving this addition in Gym!

Claxton would like to thank Food City in Clinton for their sweet donation of treats for our staff and Salsarita's Fresh Mexican Grill in Powell for catering and delivering a



delicious taco bar for our school last month. With U-Trust support, we were also able to provide a gift card to each of our support staff. Thank you for your part in helping us show extra appreciation to all of our educational assistants, office staff, nurse, and SRO.

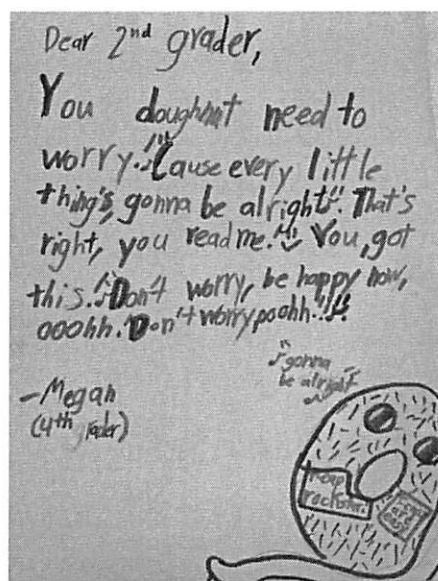
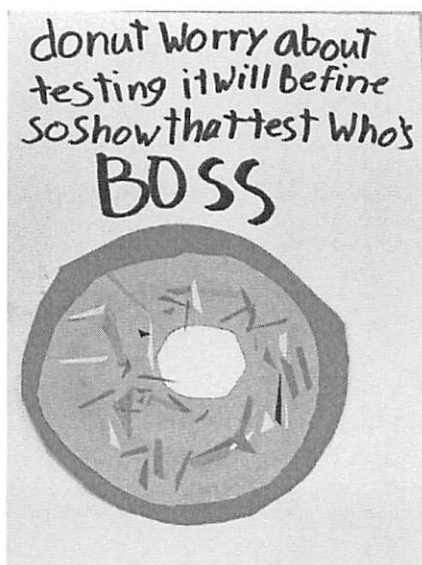


Check out what's going on in one of our Pre-K classes! Ms. Hays's students made bird feeders to celebrate Earth Day!



Dutch Valley

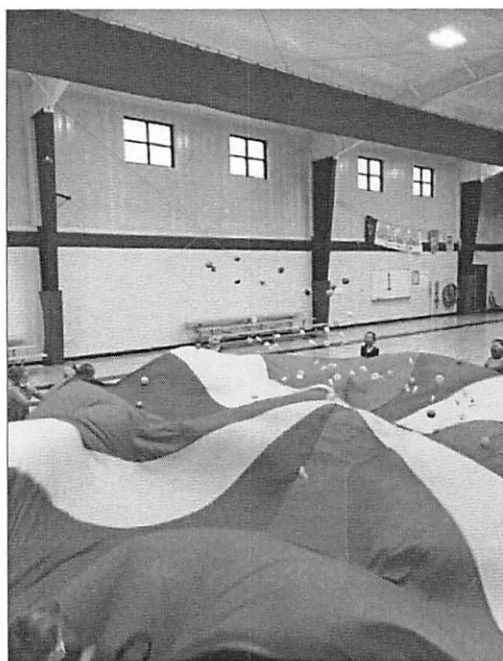
Fourth graders wrote encouraging notes to first time TCAP testers in 2nd grade.





Eleven fifth graders are participating in the DVES Garden Club. They are growing garden plants like tomatoes and peppers from seed. They planned and planted an outdoor garden, collected juice containers and recycled them into pots for their garden plants, and plan to offer their extra plants to anyone in the community that might need them. Best of all they had fun and learned at the same time! Click the hyperlink below for a video slideshow.

Garden Club



Kindergarten has worked so hard in gym class with Mr. Neal this year. They had fun using the parachute this week!

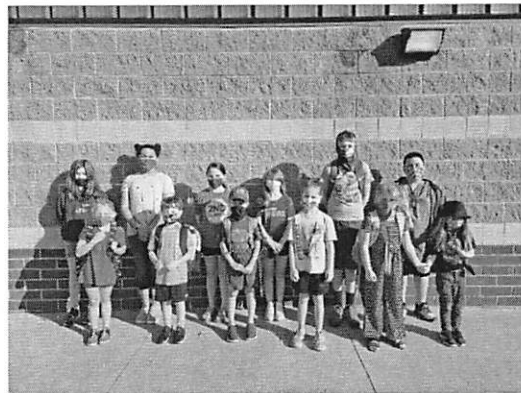


Fairview



We're celebrating Teacher Appreciation week at Fairview. Our PTO has generously provided us with a treat for each day. Our theme is "We can't mask our gratitude." During this week of testing, we're so glad to have some fun.

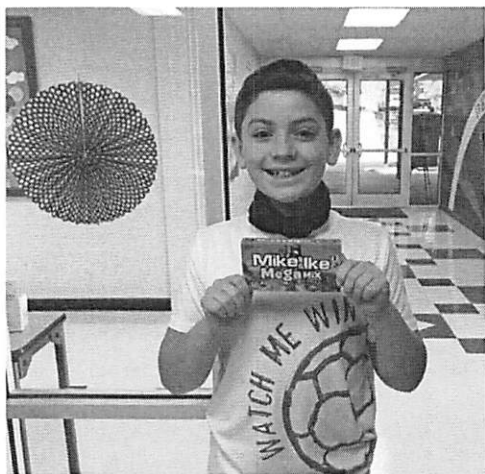
Our April student of the month winners were highlighted and appreciated for their kindness and showing responsibility.



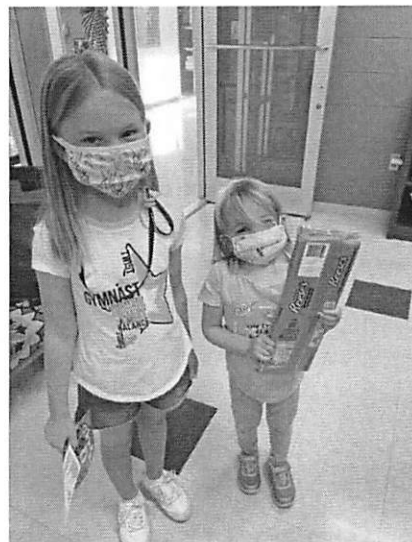
Our Kindergarten students are thinking about their future careers and celebrated by dressing the part.

Norris

Norris Elementary School met their goal of collecting 250 pounds of plastic lids to be converted into a park bench. They not only met their goal, but exceeded it by collecting 315 pounds of plastic lids. The new park bench will be placed on campus once the recycling project is complete.



Related arts teachers are encouraging good behavior in their classrooms by having a GOLDEN TICKET drawing. Students are able to enter their names when they are recognized for exemplary behavior during their special classes.





Kim Zachman came virtually to Norris Elementary to meet with the 4th and 5th grades. She went to Norris Elementary School as a child, and has many family members still here today. She wrote the book, *There's No Ham in Hamburger*. Kim told us the reason behind her writing this awesome book taught the students about how revision is so important in the writing process and even donated a signed copy for us.



PRESCHOOL/ HEADSTART



The Clinton Preschool building has a new electronic sign for folks driving by to see our announcements. We also have a new awning covering the Early Head Start classroom doors. These additions to the Clinton building are from VERY generous grants from The Office of Head Start. The awning has already proven its worth the first week of May with heavy rains at both arrival and dismissal times. Parents were excited to be able to quickly get under the shelter and keep their little ones safe and dry.



OFFICE OF TECHNOLOGY

We have completed the WIFI upgrades at all of our elementary and middle schools. This was made possible by Federal Erate grant money for a total of over \$500,000.00. Internet connection upgrades are complete for our main Headstart building that now provides a significant bandwidth improvement for students and staff. Every school's security camera recording units have been upgraded providing our principals with 24x7 web viewing capabilities. Service technicians are averaging 400+ service requests per month.

MAINTENANCE

The following projects were completed in April 2021:

- Removed carpet in office area; tiled in commons and hallways and epoxied floors at ACCTC
- Repaired multiple parking lot lights; added card reader to building at ACHS
- Removed metal barn on the band practice field (soon to be softball field) at CHS
- Installed new lighting in staff bathroom; completed bathroom upgrades at Andersonville Elementary
- Removed tree blocking façade; painted façade; painted outside of building at Norris Elementary
- Installed 400 backpack/ coat hooks outside classrooms at Norwood Elementary

ANDERSON COUNTY BOARD OF EDUCATION

101 S. Main Street

Clinton, TN 37716

Board of Education Meeting

April 8, 2021

6:00 PM

Board Members

Present

Absent

John Burrell, Chairman

√

Don Bell

√

Dail Cantrell

√

Scott Gillenwaters

√

Glenda Langenberg

√

Andy McKamey

√

Teresa Portwood

√

Jo Williams

√

Dr. Tim Parrott, Director

√

Student Board Members

Kate Boundy

√

Preston Martin

√

OTHERS PRESENT

I. CALL TO ORDER

Dr. Burrell, Chairman, called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Don Bell led the pledge of allegiance.

RESOLUTIONS

Motion by Scott Gillenwaters and seconded by Jo Williams to approve the resolution in recognition of the system's support staff. **Motion carried.**

II. RECOGNITION OF GUESTS

- A. *Above and Beyond Award winners* for the month of April 2021 were announced by the Board of Education. Each winner will receive a check for \$25 and a certificate of recognition. Additionally, ACS nurses received the *Above and Beyond Award* for their work during the COVID-19 vaccination events held in March 2021.

III. PERSONS TO BE HEARD

None.

IV. APPROVAL OF AGENDA

- A. Jo Williams asked to amend the agenda and add approval for a no cost extension request to the supplemental grant for Head Start to be submitted by May 31, 2021. **Motion** by Scott Gillenwaters and seconded by Glenda Langenberg to approve the amended agenda. **Motion carried.**

V. APPROVAL OF CONSENT AGENDA

- A. Regular Meeting Minutes – March 11, 2021
- B. Human Resources report
- C. Field Trip report - none
- D. Professional Leave report - none
- E. Student Services report
- F. In school softball game at ACHS
- G. Contracts: None
- H. Policies (second reading): None

Motion by Jo Williams and seconded by Teresa Portwood to approve the consent agenda. **Motion carried.**

VI. EXECUTIVE APPROVAL

None.

VII. COMMENTS FROM THE CHAIR

A. None.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS

A. CHS representative Kate Boundy said EOC testing is ongoing; getting word that scholarship and acceptance letters are coming in for our seniors; JROTC held a student presentation on ACT grades and their importance; 12 students took a practice ACT test – most were sophomores; Angela Merryman met with students from the 21st century class; CHS is offering several AP classes next year.

B. ACHS representative Preston Martin said EOC testing has flown by this year; prom will be held April 30 at Hunter Valley Farms; the jumbotron has been installed on the football field; May 7 is academic signing day; spring sports are ongoing.

IX. DIRECTOR'S REPORT

A. Dr. Parrott said the school calendar has been approved by the state. We are working with the city to get the CHS football field renovation scheduled. Graduation for CHS seniors will be held on the practice football field on campus. ACHS will hold graduation on the football field on campus. CRCS and the Innovation Academy will graduate May 13; CHS will graduate May 14 and ACHS will graduate May 21 with rain dates scheduled as well. Grand Oaks Elementary teacher Elizabeth Evans was named East Core Teacher of the Year for 2021. She will go on to represent Anderson County and East Tennessee in the state Teacher of the Year competition. Nurse Manager Kathryn Price ordered AED's to replace those in our schools that are out of date. Camera systems have been updated - principals and directors can view school video on their phone in case of an emergency. Principal evaluations are almost complete. We are excited to submit a balanced budget with a 4% raise to county commission. We are currently in the interview process for the Connect Academy at CHS next year. We are working with Michael Brady on projects throughout the next few months. COVID money will be strategically used.

X. COMMITTEE REPORTS

A. Scott Gillenwaters presented the Budget Committee report. **Motion** by Scott Gillenwaters and seconded by Andy McKamey to approve the revised 2021-2022 (141) and Central Cafeteria (143) budgets as presented. **Motion carried.**

B. Jo Williams provided the Policy Committee report. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve policy 1.700 School District Goals as presented. **Motion carried.** **Motion** by Jo Williams and seconded by Don Bell to approve policy 5.100 Personnel Goals as presented. **Motion carried.** **Motion** by Jo Williams and seconded by Teresa Portwood to approve policy 6.303 Interrogations

and Searches as presented. **Motion carried.** **Motion** by Jo Williams and seconded by Scott Gillenwaters to approve policy 6.405 Medicines as presented. **Motion carried.**

- C. The Curriculum Committee report was presented by Andy McKamey. **Motion** by Andy McKamey and seconded by Scott Gillenwaters to approve the proposed scholarship criteria/ points as presented. **Motion carried.**

XI. ACTION ITEMS

- A. **Motion** by Jo Williams and seconded by Scott Gillenwaters to approve the 2021-2022 Grantee and Delegate COLA Adjustment Funding Application (Head Start). **Motion carried.**
- B. **Motion** by Teresa Portwood and seconded by Glenda Langenberg to change the board of education meeting date as follows: May 2021 (move from Wednesday, May 12 to Thursday, May 6; Committee meetings on Monday, May 3 due to graduation). **Motion carried.**
- C. **Motion** by Dail Cantrell and seconded by Scott Gillenwaters to add MLK day to the 2021-2022 Holiday calendar. **Motion carried.**
- D. **Motion** by Jo Williams and seconded by Andy McKamey to approve a no cost extension to the COVID-19 supplemental Head Start GRANT for approximately \$112,375.33 that was slated to end on May 31, 2021 but now will extend to June 29, 2021. **Motion carried.**

XII. APPROPRIATIONS

Financial Report

Motion by Scott Gillenwaters and seconded by Andy McKamey to approve budget appropriations 1 a - e. **Motion carried.**

Roll Call Vote

Don Bell	Yea
John Burrell	Yea
Dail Cantrell	Yea
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

TRANSFERS

Motion by Scott Gillenwaters and seconded by Jo Williams to approve transfers

2 a - r. Motion carried.

Adjourned at 6:42 PM.

Dr. John Burrell, Chairman

Dr. Tim Parrott, Director of Schools



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

May 12, 2021

Commissioner Josh Anderson
Chairman, Anderson County Board of Commissioners

RE: Agenda

Dear Chairman Anderson and Honorable Members of Commission,

I wish to add the following items to the Agenda:

1. Resolution No. 21-05-868: A Resolution recognizing May 16-22 as National EMS Week and thanking the ACEMS team for their perseverance and commitment to the citizens of Anderson County.
2. Information Only: 2020 Annual Report of the Knox County Regional Forensic Report. (Drug Related Death Report is still being finalized.)
3. Information Only: EPA FY 21 \$600,000 Brownfields Assessment Grant Award for Campbell County in partnership with Anderson and Scott County to provide Phase I Environmental Assessments for the RJ Corman Railroad line. (see attached)

Sincerely,

Terry Frank

Anderson County, Tennessee
Board of Commissioners

RESOLUTION NO. 21-05-868

**A RESOLUTION RECOGNIZING MAY 16-22, 2021, AS NATIONAL EMS WEEK AND THANKING THE
ANDERSON COUNTY EMERGENCY MEDICAL SERVICES TEAM FOR THEIR PERSEVERANCE AND
COMMITMENT TO THE CITIZENS OF ANDERSON COUNTY**

WHEREAS, emergency medical services have been a vital part of every community across the United States and around the world for hundreds of years – going back as far as the time of Napoleon in order to aid injured soldiers in battle; and

WHEREAS, EMS team members stand ready, 24 hours a day and 365 days a year, to provide life-saving emergency care; and

WHEREAS, access to quality emergency medical care dramatically improves survival and recovery rates of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses and physicians, trained members of the public, and other out-of-hospital medical care providers; and

WHEREAS, the field of emergency medical services provides important, out-of-hospital care, including preventive medicine, follow-up care, and access to telemedicine; and

WHEREAS, EMS team members, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and

WHEREAS, emergency medical teams continue to be on the front lines in fighting the ongoing public health battle of the coronavirus, COVID-19, and team members still stand strong and steadfast; and

WHEREAS, founded in 1970, the team members of Anderson County Emergency Medical Services are celebrating 51 years of uninterrupted response to pleas for help from thousands of local citizens.

NOW, THEREFORE, BE IT RESOLVED that the Anderson County Board of Commissioners and the Anderson County Mayor show our deepest appreciation for the Anderson County EMS team members, who dedicate countless hours to study, training, and service to community. In recognition, we join the American College of Emergency Physicians and the National Association of Emergency Medical Technicians in recognizing May 16-22, 2021 as National EMS Week and we sincerely thank the entire Anderson County EMS team, and all our local first responders, for standing steady and strong in times of need.

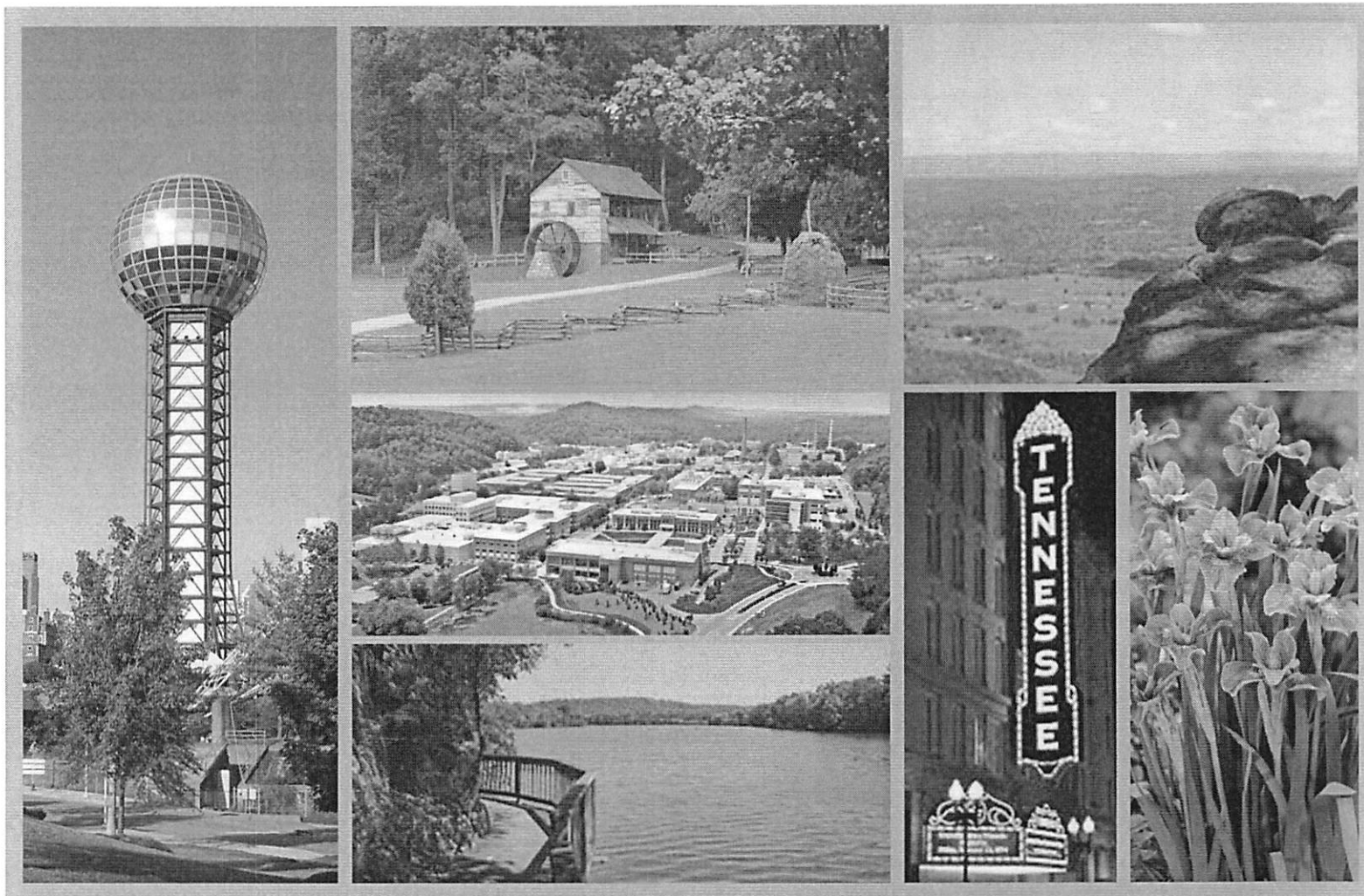
ADOPTED this 17th day of May, 2021.

APPROVED: _____
Josh Anderson, Commission Chairman

Mrs. Terry Frank, Anderson County Mayor

ATTEST: _____
Jeff Cole, County Clerk

2020 Annual Report



Darinka Mileusnic-Polchan, MD, PhD
Chief Medical Examiner
Knox and Anderson Counties

Chris Thomas
Chief Administrative Officer
Knox County Regional Forensic Center

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Mission Statement

The Knox County Regional Forensic Center seeks to:

- Provide accurate, timely, compassionate, and professional death investigative services for the citizens of Knox County and other counties it serves;
- Identify and develop an understanding of sudden, unexpected, and unnatural deaths and educate the public about those deaths;
- Assist law enforcement agencies in their investigations;
- Offer consults to medical professionals and attorneys;
- Render unbiased opinions and testimony in court; and
- Extend research support for local and national medical, legal, academic, and law enforcement organizations.



Knox County Regional Forensic Center

History

The Knox County Medical Examiner's Office has been in existence since the early 1950s when it operated out of a small, one-room morgue in the basement of the former University of Tennessee Hospital. In 1998, the Regional Forensic Center (RFC) moved to a new ground floor facility of the expanding University of Tennessee Medical Center. In 2014, Knox County, with financial support from the State of Tennessee, built an 18,000-square-foot facility located on Sullins Street in Knoxville, Tennessee, and officially began service as the Regional Forensic Center.

Overview

The Knox County Regional Forensic Center is a department under the purview of the Knox County Mayor's Office. It serves as the Office for the Chief Medical Examiner for Knox and Anderson counties and provides autopsy and consultative services for 21 other counties in Middle and East Tennessee. The facility operates 24 hours a day, seven days a week, all year long. There is always at least one autopsy technician at the facility. There is also always a Medical Examiner/Forensic Pathologist on-call or on duty and a Medico-Legal Death Investigator available to respond to death scene investigations.

Legal Jurisdiction

There are three areas of the Tennessee Code that dictate how deaths and death status are reported in the State of Tennessee.

Tennessee Code Annotated §38-7-104 – County Medical Examiner

A county medical examiner shall be appointed by the county mayor, subject to confirmation by the county legislative body, based on a recommendation from a convention of physicians resident in the county. A county medical examiner shall be a physician who is either a graduate of an accredited medical school authorized to confer upon graduates the degree of doctor of medicine (M.D.) and who is duly licensed in Tennessee, or is a graduate of a recognized osteopathic college authorized to confer the degree of doctor of osteopathy (D.O.) and who is licensed to practice osteopathic medicine in Tennessee, and shall be elected from a list of a maximum of two (2) doctors of medicine or osteopathy nominated by convention of the physicians, medical or osteopathic, resident in the county, the convention to be called for this purpose by the county mayor.

Tennessee Code Annotated §38-7-104 – Medico-Legal Death Investigators

A medical investigator shall be a licensed emergency medical technician (EMT), paramedic, registered nurse, physician's assistant or a person registered by or a diplomat of the American Board of Medicolegal Death Investigators and approved by the county medical examiner as qualified to serve as medical investigator...The county medical investigator may conduct investigations when a death is reported, as provided in §38-7-108, under the supervision of the county medical examiner. The county medical investigator may make pronouncements of death and may recommend to the county medical examiner that an autopsy be ordered. However, the county medical investigator shall not be empowered to sign a death certificate. The county medical examiner may delegate to the county medical investigator the authority to order an autopsy.

Tennessee Code Annotated §38-7-108 – Death under suspicious, unusual or unnatural circumstances

Any physician, undertaker, law enforcement officer, or other person having knowledge of the death of any person from violence or trauma of any type, suddenly when in apparent health, sudden unexpected death of infants and children, deaths of prisoners or persons in state custody, deaths on the job or related to employment, deaths believed to represent a threat to public health, deaths where neglect or abuse of extended care residents are suspected or confirmed, deaths where the identity of the person is unknown or unclear, deaths in any suspicious/unusual/unnatural manner, found dead, or where the body is to be cremated, shall immediately notify the county medical examiner or the district attorney general, the local police or the county sheriff, who in turn shall notify the county medical examiner.

Function

The Knox County Regional Forensic Center serves citizens by investigating deaths that are unnatural and/or unexpected and determining the cause and manner of death; recognizing and collecting evidence needed for adjudication; defining public health and product safety risks; and providing compassionate services to families.

These investigations begin with the careful review of the scene of death and are supplemented, when appropriate, by physical examination, autopsy, toxicologic testing, and other studies.

The Center is responsible for the investigation and certification of cause and manner of death of all sudden, unexpected, violent, suspicious and/or unnatural deaths or deaths without medical attendance that occur in its jurisdictional counties.

The Knox County RFC also provides autopsy and consultative services for similar deaths occurring in 23 Middle and East Tennessee counties—Knox and Anderson are jurisdictional; the 21 others are not—at the written request of local authorities.

Cause of death refers to a disease, injury, drug toxicity or combination of factors that causes a physiological derangement severe enough to result in death.

Manner of death refers to the circumstances surrounding how a death came about and has five possible classifications including natural, accidental, suicide, homicide or undetermined.

National Missing and Unidentified Persons System (NamUs)

As part of *Tennessee Code Annotated §38-6-1*, Regional Forensic Centers are also charged with taking control of an unidentified body and coordinating efforts with law enforcement and NamUs to identify the decedent. The RFC serves as a regional resource for East Tennessee counties with a need to identify a decedent or assist in finding a missing person and partners with NamUs to work cases to identify missing and unidentified persons.

Opiate Information

Knox County Drug Related Death Task Force

The RFC partners with the Office of the District Attorney in the Sixth Judicial District, Knox County government, Knoxville Police Department, Knox County Sheriff's Office, Drug Enforcement TBI and the Appalachia High-Intensity Drug Trafficking Area as part of the Knox County Drug Overdose Task Force.

The force was formed out of a desire to address the growing drug issues and increasing drug deaths in Knox County. The goals of the Task Force are:

- Identifying drug categories of interest, prosecutable street-level sources of illegal opiates and other drugs, and strategies to lower drug-related deaths, overdoses, and arrests;
- Developing best practices and a uniform data collection tool for local and regional use and a drug-related death data reference resource for medical and service professionals; and
- Creating a confidential and secure system (behind the DRDTF firewall) to collect law enforcement and medically sensitive information for quantification in order to analyze the information and data for use in redacted reports in collaboration with community partner agencies.

The RFC has also partnered with the Drug Enforcement Agency (DEA) and participates in its DEA360 program which focuses on coordinating education and community action for drug issues in Knox County.

Drug Related Death Report

The RFC produces an annual Drug Related Death Report for Knox and Anderson counties, where Dr. Darinka Mileusnic-Polchan serves as Chief Medical Examiner. This report is inclusive of only jurisdictional counties because the RFC feels more able to ensure a thorough investigation of these possible drug related deaths which ensures a greater confidence that they were properly evaluated.

The Drug Related Death Report provides data on the number of drug deaths, demographic details about decedents, the location of injury and/or death and the drugs involved therein. It also provides an overview of emerging drug trends.

For a copy of the most recent report, visit the Knox County Regional Forensic Center website at <https://www.knoxcounty.org/rfc/reports.php>.

Community Involvement and Educational Activities

The RFC prides itself in regular interaction with the local community and tries to assure staff is well integrated into its service communities.

In 2020, the RFC completed the following community or service activities:

- Hosted pathology residents from the University of Tennessee Graduate School of Medicine, forensic dentistry fellows from the Department of General Dentistry's Forensic Odontology program, and graduate students and PhD candidates from the University of Tennessee's Forensic Anthropology program.
- Held numerous Zoom calls with high school and college students interested in the field of forensic pathology.
- Spoke to Criminal Justice Classes at Anderson County High School.

- Presented on Medico-Legal death investigation at educational conferences for regional medical examiners, Medico-Legal death investigators, law enforcement, emergency response personnel, and others involved in death investigation
- Hosted conferences in conjunction with the National Forensics Academy that focus on providing training to law enforcement on death scene investigation, autopsy techniques and fingerprinting decedents
- Hosted new Knoxville Police Department recruits giving them a tour of the facility and providing lectures on Medico-Legal Death Investigation and forensic pathology topics
- Served on the Knox County Child/Infant Fatality Death Review Team, the Anderson County Child/Infant Fatality Death Review Team, the Elder Abuse Coordinated Community Response Committee, the Metro Drug Coalition, the Overdose Fatality Review Team, and consulting for the East Tennessee District's Child/Infant Fatality Death Review Teams and the State of Tennessee Medical Examiner Advisory Council
- Shared lectures about RFC operations and death investigation processes with groups that include Knox County Emergency Management Agency and funeral home director groups, among others;
- Participated on committees with multiple state and regional government and non-government agencies focused on emergency preparedness and community development
- Served with the 17 county Knox/East Tennessee Healthcare Coalition that includes hospitals, emergency management agencies, public health agencies, and healthcare organizations to address emergency medical management and healthcare planning within the region by holding tabletop and full-scale emergency preparedness exercises and training opportunities as well as working to seek grant opportunities for funding of regional and organizational needs.

Community Care

One of the most important interactions in which the RFC staff participates is when Medical Examiners/Pathologists meet with family members to review autopsy findings. This is often a sensitive part of the family's grieving process. Staff is also available to consult with local physicians and hospitals, as needed, to discuss autopsy findings.

Coverage

In 2020, RFC staff provided services—including personally requested private autopsies—to its two jurisdictional counties (Knox and Anderson) and 21 non-jurisdictional counties that include: Blount, Bradley, Campbell, Claiborne, Cocke, Cumberland, Fentress, Grainger, Hamblen, Jefferson, Loudon, McMinn, Meigs, Monroe, Morgan, Polk, Rhea, Roane, Scott, Sevier, and Union.

Jurisdictional counties (green on the map below) are those where Dr. Darinka Mileusnic-Polchan is the Chief Medical Examiner, and the RFC is the primary Medico-Legal death investigator. Non-jurisdictional counties (blue on the map below) are those where there is an appointed Medical Examiner—not Dr. Mileusnic-Polchan or one of the other RFC Deputy/Assistant Medical Examiners—who is a Tennessee-licensed physician responsible for conducting Medico-Legal investigative activities. These Medical Examiners may or may not also have Medico-Legal Death Investigators working for them in their counties.



It is important to note that many cases come to Knox County from non-jurisdictional counties because of the Level 1 and 2 Trauma Center and referral hospitals located in the community. When this happens, the Knox County RFC coordinates activities with the Medical Examiner from the county in which the incident occurred.

Staffing

There are 32 full-time staff at the Regional Forensic Center including the Chief Medical Examiner, the Deputy Chief Medical Examiner, three Assistant Medical Examiners/Forensic Pathologists, the Chief Administrative Officer, two Forensic Clerks, a manager for the eight Medico-Legal Death Investigators, a manager for the 10 Autopsy Technicians, two night morgue attendants, a Physicians Administrative Assistant, and an Administrative Assistant. A part-time Forensic Anthropologist is also contracted.

Medical Examiners/Forensic Pathologist

All five Medical Examiners/Forensic Pathologists are board-certified by the American Board of Pathology in Anatomic, Clinical, and Forensic Pathology. They hold appointments as either Clinical Associate or Assistant Professors with the University of Tennessee and an affiliation with the board-certified Forensic Odontology group. They also assist with the University of Tennessee's Department of Pathology Resident Graduate Medical Education.

These staff members are responsible for the professional, medico-legal death investigation, and determination of the cause and manner of death for cases handled at the RFC. They are experts in the evaluation of sudden unexpected natural deaths and unnatural deaths such as those caused by firearms, sharp and blunt force trauma, among others. They are frequently called to testify on cause of death and share their medical findings and interpretations, particularly in homicide cases. These individuals consult in forensic pathology, neuropathology, odontology, anthropology, toxicology, and other disciplines to assist in their evaluations of cases.

Forensic Pathologists complete Death Certificates for cases in Knox and Anderson counties. At the request of the County Medical Examiner, they will also complete Death Certificates on certain cases sent to the RFC from other counties. When physicians in Knox and Anderson counties refuse to sign a Death Certificate on their patient, as defined by State Code, forensic pathologists will complete Death Certificates for those cases, in order to ensure that the final act of patient/victim care is completed for the decedents and their families.

Medico-Legal Death Investigators (MDI)

The Medico-Legal Death Investigators are required to become certified by the American Board of Medico-Legal Death Investigators; three of the local investigators are Diplomats with the organization and three are in the process of earning certification.

These staff members have an initial responsibility for accepting or declining jurisdiction for death cases reported to the RFC. If jurisdiction is accepted, MDIs are responsible for a variety of activities to guarantee the case is properly investigated.

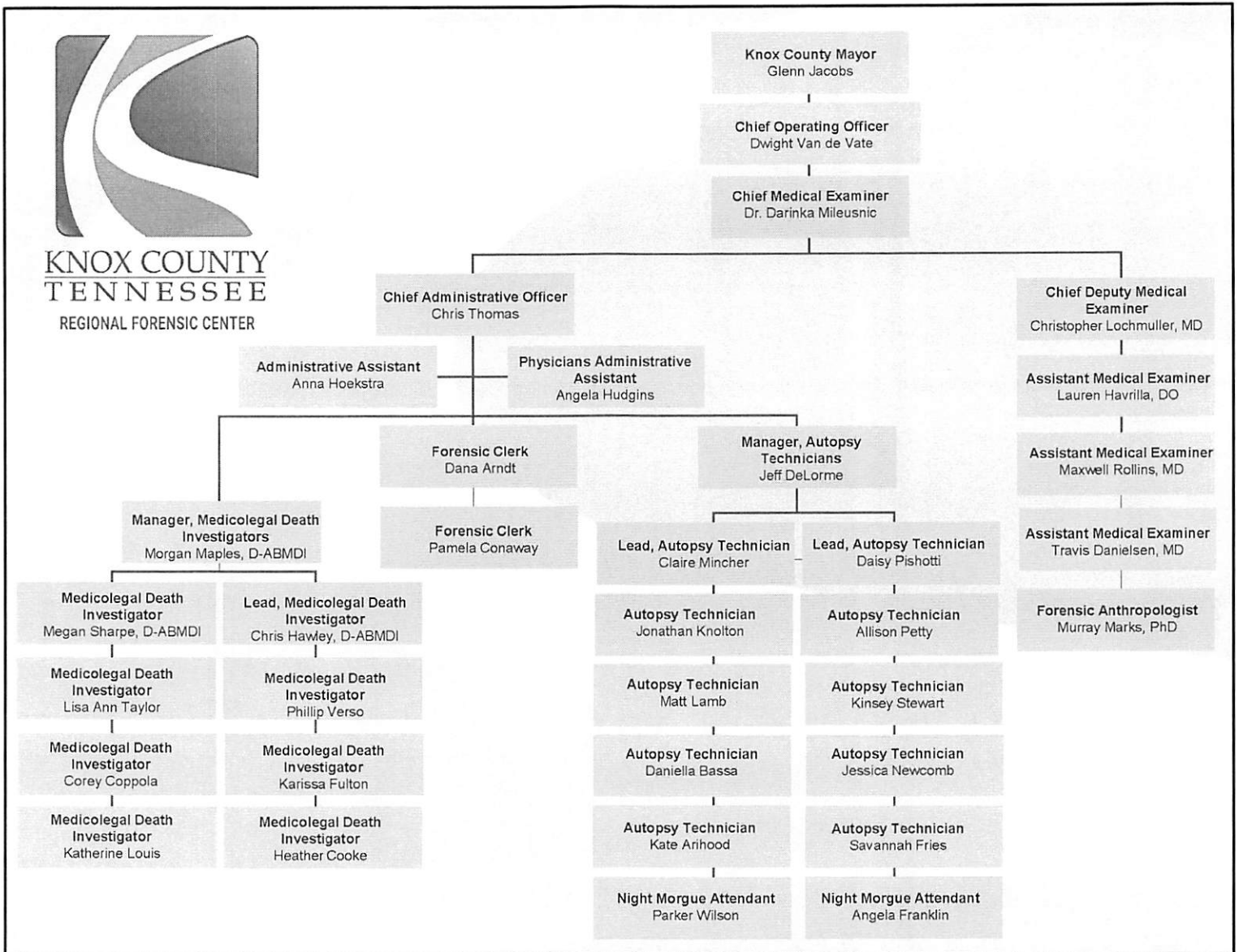
Autopsy Technicians

The Autopsy Technician staffers are responsible for coordinating anthropology assignments, X-rays, lab testing, and other activities for the decedent; receiving/releasing them from the RFC; assisting Forensic Pathologists in conducting autopsies and external examinations; and working with funeral homes to transition the decedent for their final disposition, assisting in finger printing, and evidence processing for law enforcement.

Administration

The Forensic Clerks and Administrative Assistants are responsible for coordinating Forensic Pathologists' schedules for depositions and court testimony, medical billing, tracking death certifications, completing open records requests, assuring proper case closure, and coordinating indigent internment, among other activities. They work with funeral homes, law enforcement, District Attorney's, lawyers, families, media, and others to ensure requested information is provided in a timely manner. Forensic Clerks are also responsible for coordinating proper Death Certificate actions between the State of Tennessee Department of Vital Records, Funeral Homes, and the Regional Forensic Center.

The Center's organizational structure is as follows.



National Association of Medical Examiners Accreditation

The National Association of Medical Examiners (NAME) is the national professional organization of forensic pathologists, physician medical examiners, medical death investigators, death investigation system administrators and consultants who perform the official duties of Medico-Legal investigation of deaths of public interest in the United States.

Accreditation is a rigorous process and requires a lengthy inspection by an independent Medical Examiner appointed by the NAME. The accreditation requirements are extensive and include more than 360 items covering diverse points of quality ranging from how specimens are labeled to the professional qualifications/certifications of staff members.

The Knox County Regional Forensic Center achieved the distinction of Accreditation by the National Association of Medical Examiners in May 2010 and has maintained accreditation since that date. The Center undergoes an annual review of accreditation standards and an on-site inspection every four years. Receiving full accreditation with no deficiencies in June 2019 marked 10 years of continuous accreditation for the RFC. The most recent on site visit occurred in July 2020 and earned the RFC full accreditation. The next on site visit will be in 2024.

Below is a table outlining the essential NAME data collected in 2020. For clarification, “in jurisdiction” references Anderson and Knox counties; “non-jurisdiction” refers to the other 21 service/referral counties the RFC serves. A “full autopsy” is classified as a complete external and internal examination of a decedent. An “external examination” is one focusing on the exterior of the decedent. A “limited examination” is one focused on a specific organ or region of the body (these can include external examination).

Measure	2019	2020
Deaths in jurisdiction (all deaths including non-ME/C cases)	7,862	8,757
Deaths reported to the office	5,890	6,939
Deaths investigated (certified)	5,890	6,939
Scenes investigated by ME/C staff	1,274	1,493
Bodies brought to the facility	1,971	2,371
Inspections (External examinations)	943	1,102
Autopsies performed in jurisdiction	440	567
Autopsies performed outside jurisdiction	579	691
Partial autopsies	5	9
Toxicology only	2	0
Microscopic studies	726	947
Formal neuropathologic studies	3	4
Formal cardiac pathologic studies	0	0
Deaths certified as homicide	73	97
Homicides autopsied	72	96
Death certified as suicide	200	203
Suicides autopsied	107	120
Non MVA-Accident deaths certified	800	1,041
Non MVA-Accident deaths autopsied	440	627
MVA Accidental deaths certified	167	183
MVA-Accidental deaths autopsied	66	79
Deaths certified as natural	751	835
Natural deaths autopsied	301	303
Deaths certified as undetermined or unclassified	42	44
Undetermined autopsied	41	38
Unidentified bodies	2	2
Unidentified bodies autopsied	2	2
Organ donations	60	72
Corneal and other tissue donations	77	60
Average number of bodies in storage at the facility per day	48	48

Regional Forensic Center Cases in 2020

Based on the latest United States Census Bureau data, the approximate combined population of Knox and Anderson counties is 537,659. According to the reported provisional data from Tennessee Vital Statistics, 8,757 deaths occurred in the two counties in 2020, or 1.62 percent of the population. Of these deaths, 6,175 or 70.51 percent, were reported to the Medical Examiner.

Based on analysis of the circumstances, and scenes, of these reported deaths and the medical history of the decedents, the Regional Forensic Center performed autopsies on 1,612 of these reported deaths equating to 26.1 percent of all deaths within the RFC jurisdiction.

Referrals

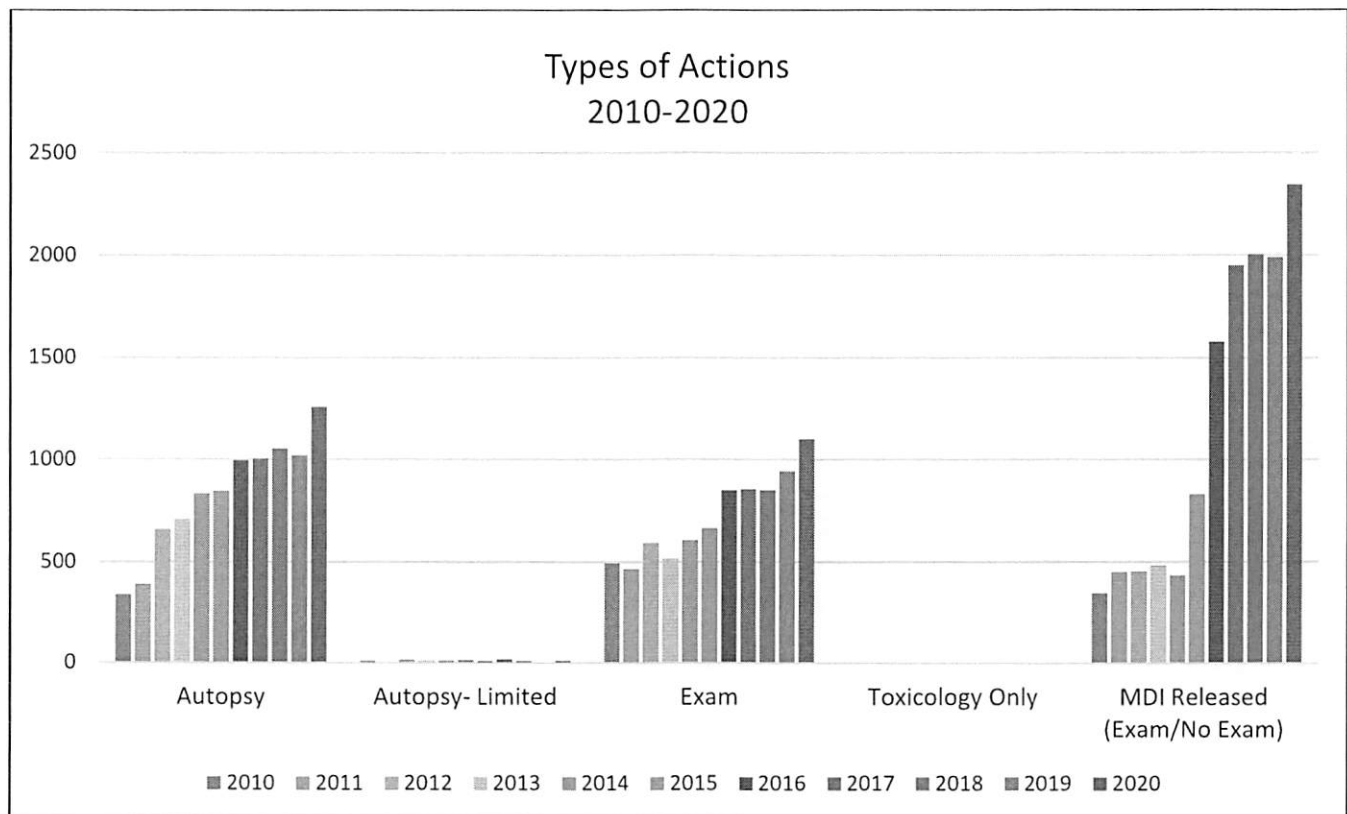
Every referral requires a preliminary screening by the RFC medical death investigation staff to determine if the case falls within the jurisdiction of the Medical Examiner. There were deaths reported to the Medical Examiner in which jurisdiction was released to another county.

Data

The number of deaths reported to the Regional Forensic Center is growing each year. The following graphics will illustrate the progression of that growth; it will also depict an increase in the number of procedures completed at the Regional Forensic Center. The data comprising the charts that follow represents a mix of jurisdictional and non-jurisdictional cases where Knox County provided autopsy or consulting services or completed work prior to a decedent being cremated. Note that a case can have more than one activity depicted in the charts.

Number and Type of Actions Completed by the RFC Over 10 Years

These charts depict the amount and types of some of the activities handled by the RFC over a 10-year period.

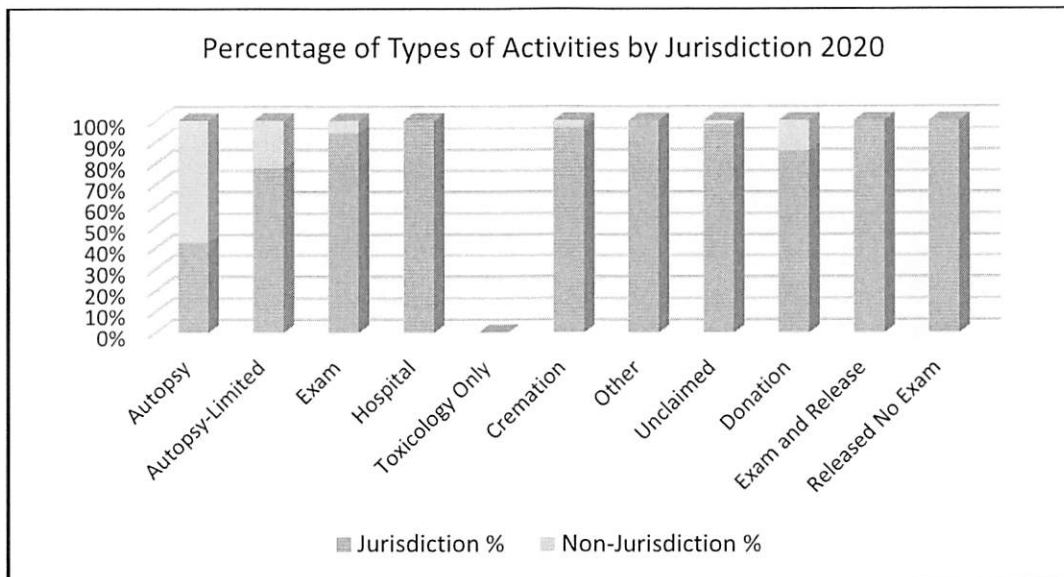


Types of Activities	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Autopsy	336	387	659	708	833	846	996	1,003	1,054	1,019	1,258
Autopsy - Limited	7	5	13	11	9	12	8	17	8	5	9
Exam	493	464	592	516	605	663	850	855	850	943	1,102
Toxicology Only	0	0	0	0	0	0	0	3	3	2	0
MDI Released (Exam/No Exam)	344	448	451	482	431	830	1,575	1,948	2,003	1,987	2,344
Total	1,180	1,299	1,715	1,717	1,878	2,351	3,429	3,826	3,918	3,956	4,713

Deaths Reported to the RFC

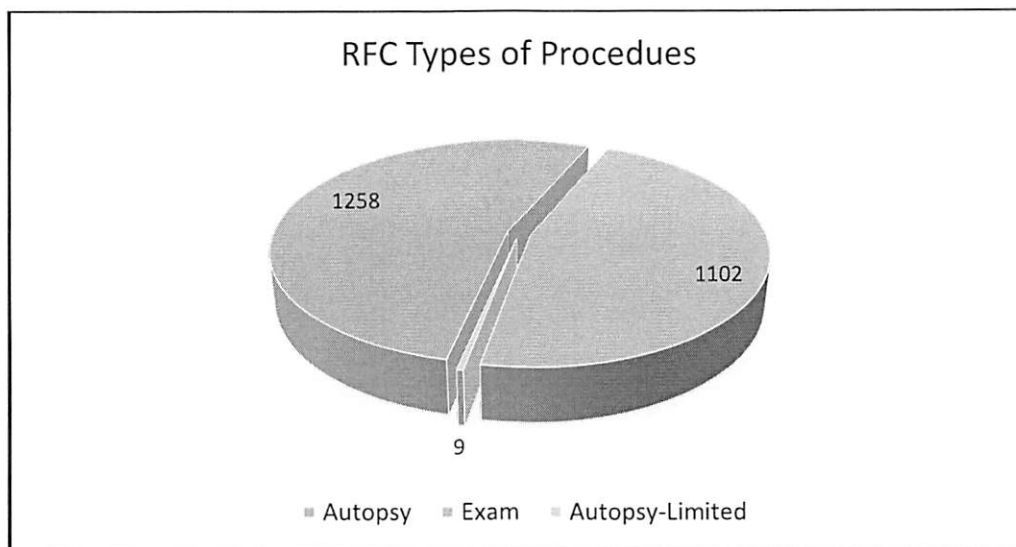
The chart and graph that follow depict the amount/percentage and types of cases handled by the RFC in 2020 and denote how each case was jurisdictionally classified.

Types of Activities	Jurisdiction	Non-Jurisdiction	Total
Autopsy-Full	513	691	1,204
Autopsy - Limited	7	2	9
Exam	1,038	64	1,102
Hospital/Private Autopsy	54	0	54
Toxicology Only	0	0	0
Cremation	4,188	134	4,322
Other	2,222	2	2,224
Unclaimed/Public Fiduciary	53	1	54
Donation	6	1	7
Exam and Released	456	0	456
Released No Exam	1,545	0	1,545
Total	10,082	895	10,977

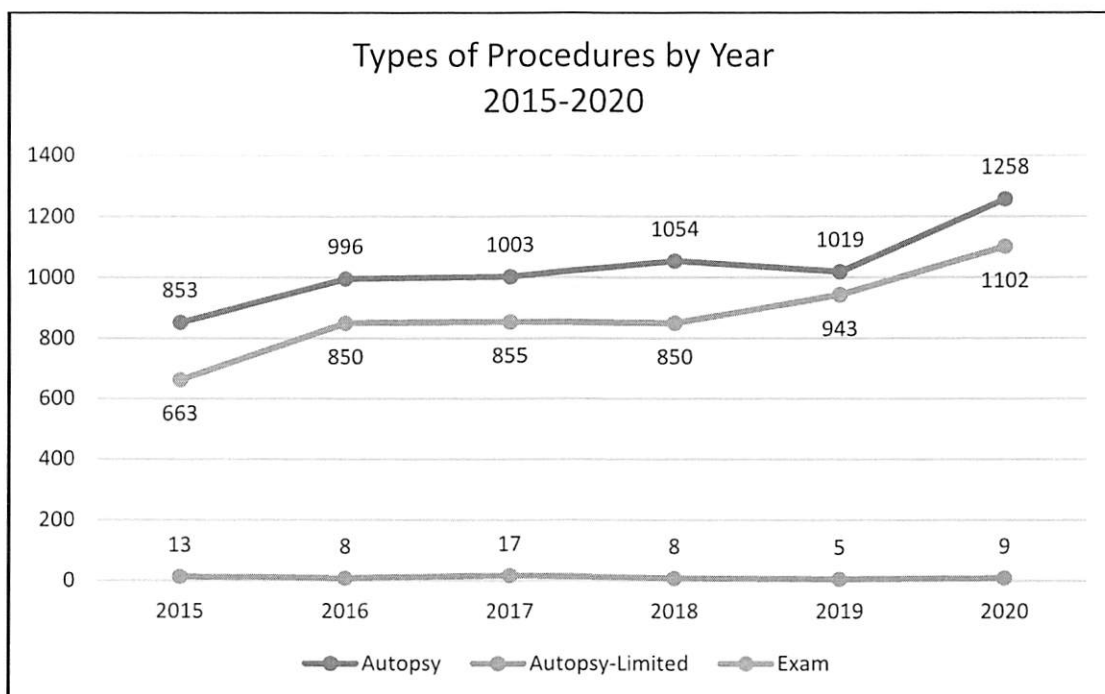


Exam Types

The charts and graphs below depict the types of procedures completed by RFC Medical Examiners/Pathologists in 2020.

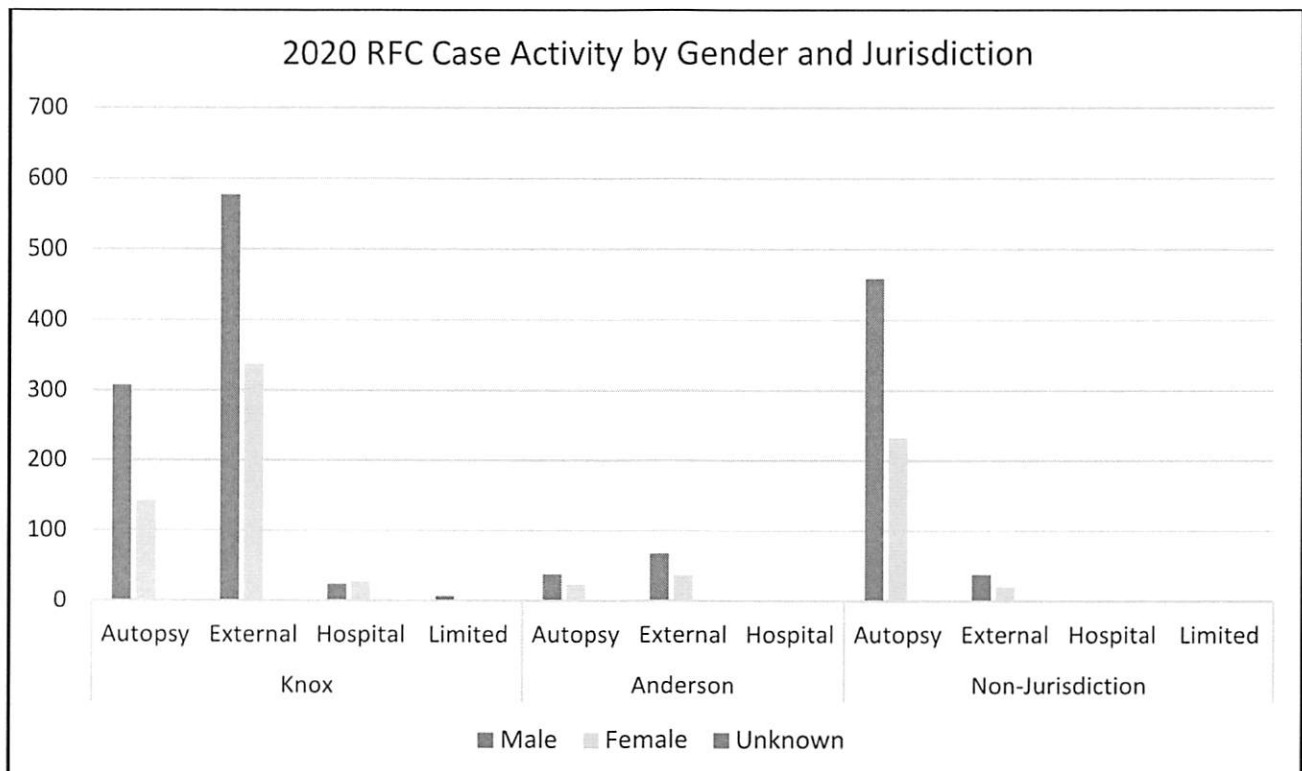
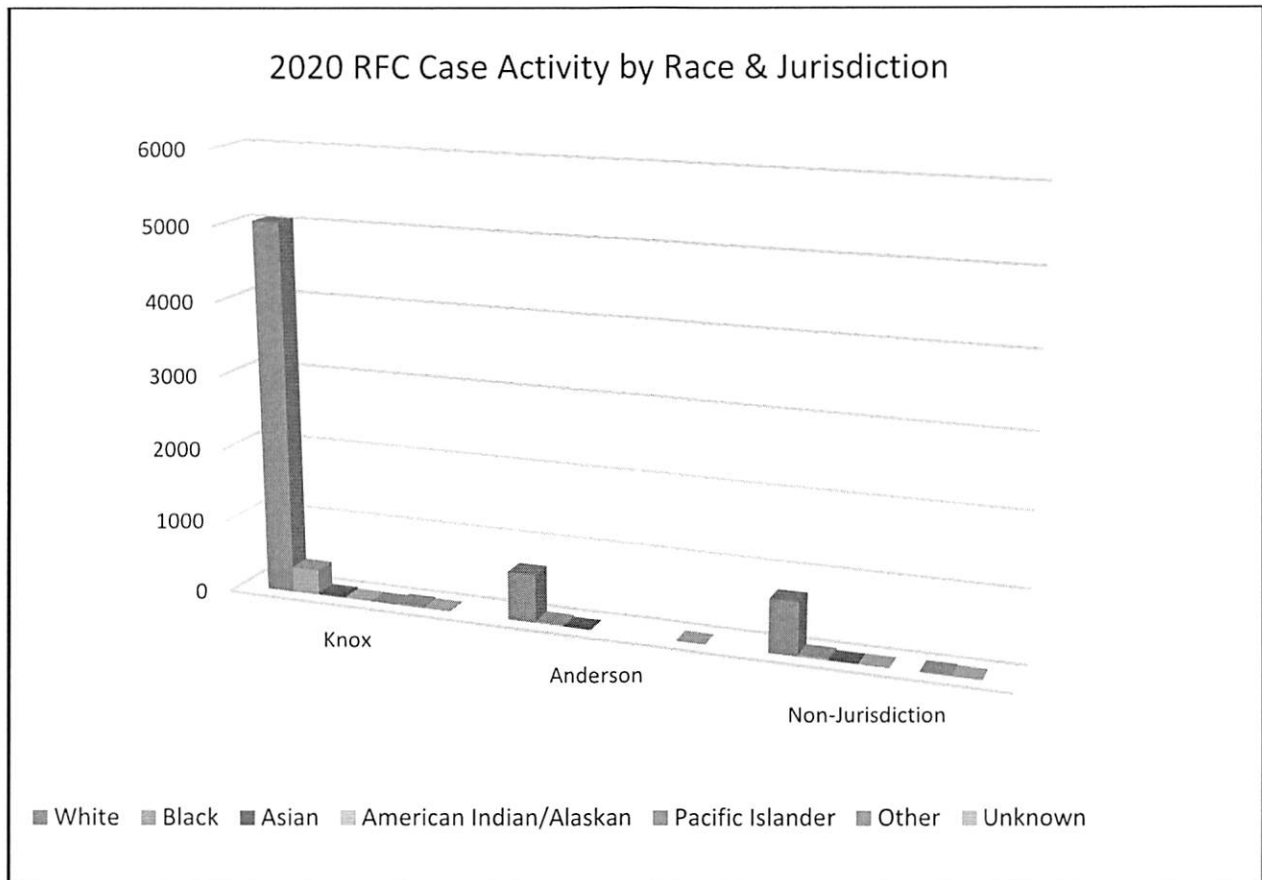


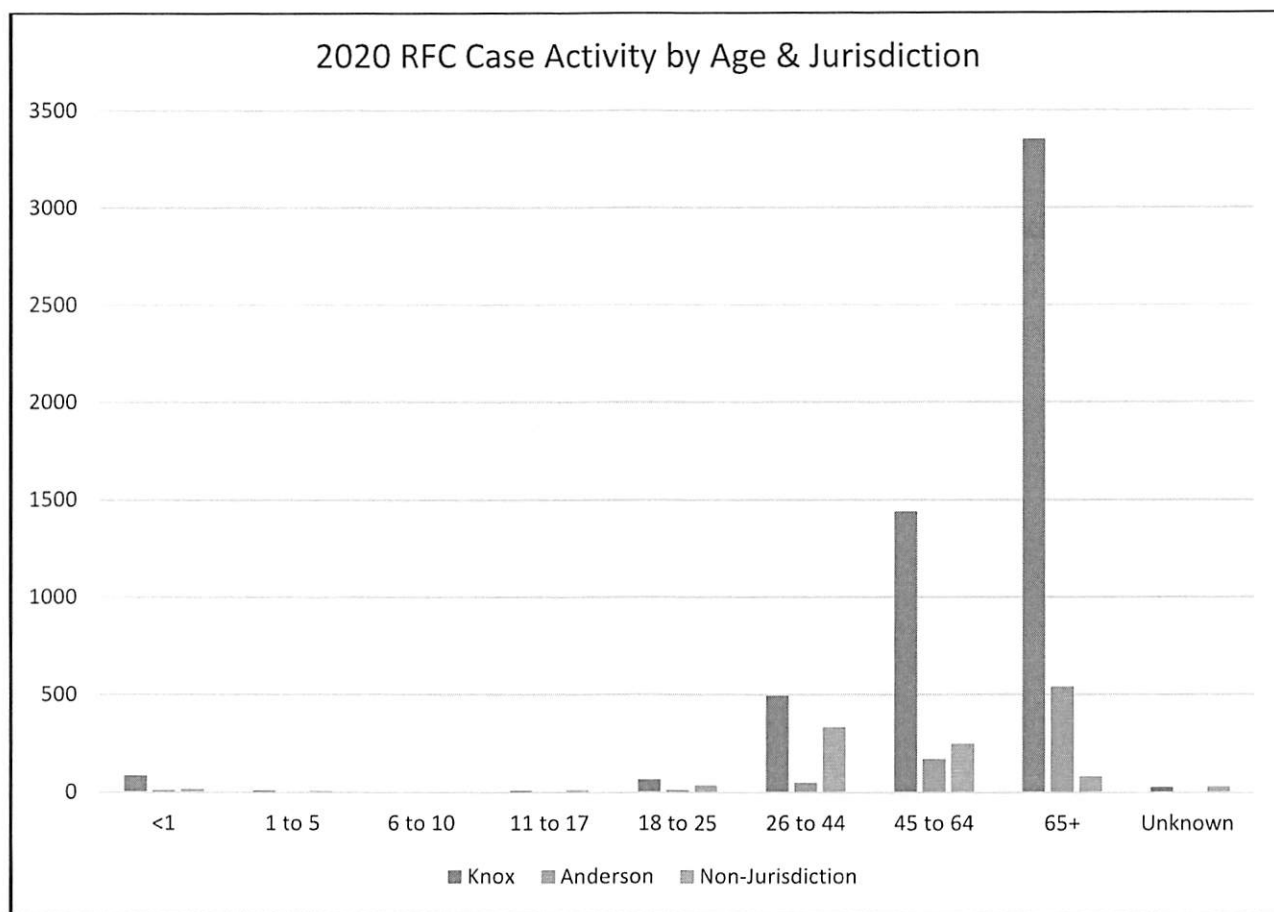
Procedure Type by Jurisdiction				
Procedure	Knox	Anderson	Non-Jurisdiction	Total
Autopsy-Full	502	65	691	1,258
Autopsy – Limited	7	0	2	9
Exam	932	106	64	1,102
Toxicology Only	0	0	0	0
Total	1,441	171	757	2,369



Case Demographics of RFC Activities

The following graphs illustrate some of the demographic data—including gender, age, and race—on various types of activities conducted at the RFC. Demographic information is not collected for all activities.





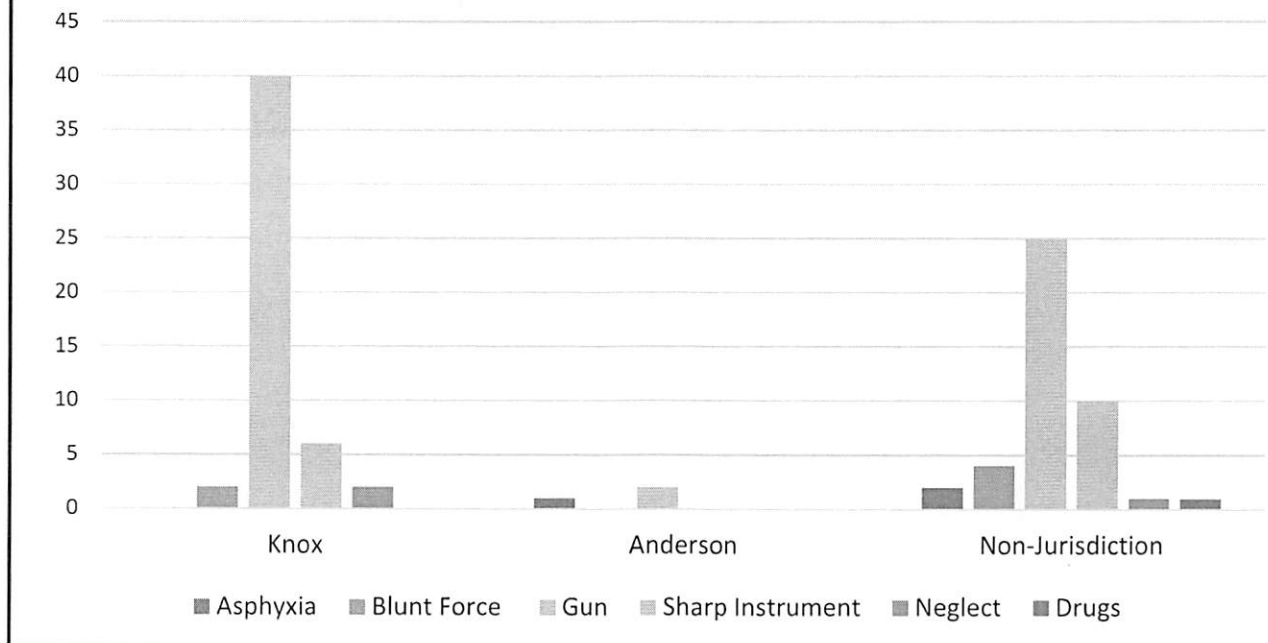
Manner of Death Classification for Reported Cases

The charts that follow depict how the RFC classified Manner of Death for cases in 2020.

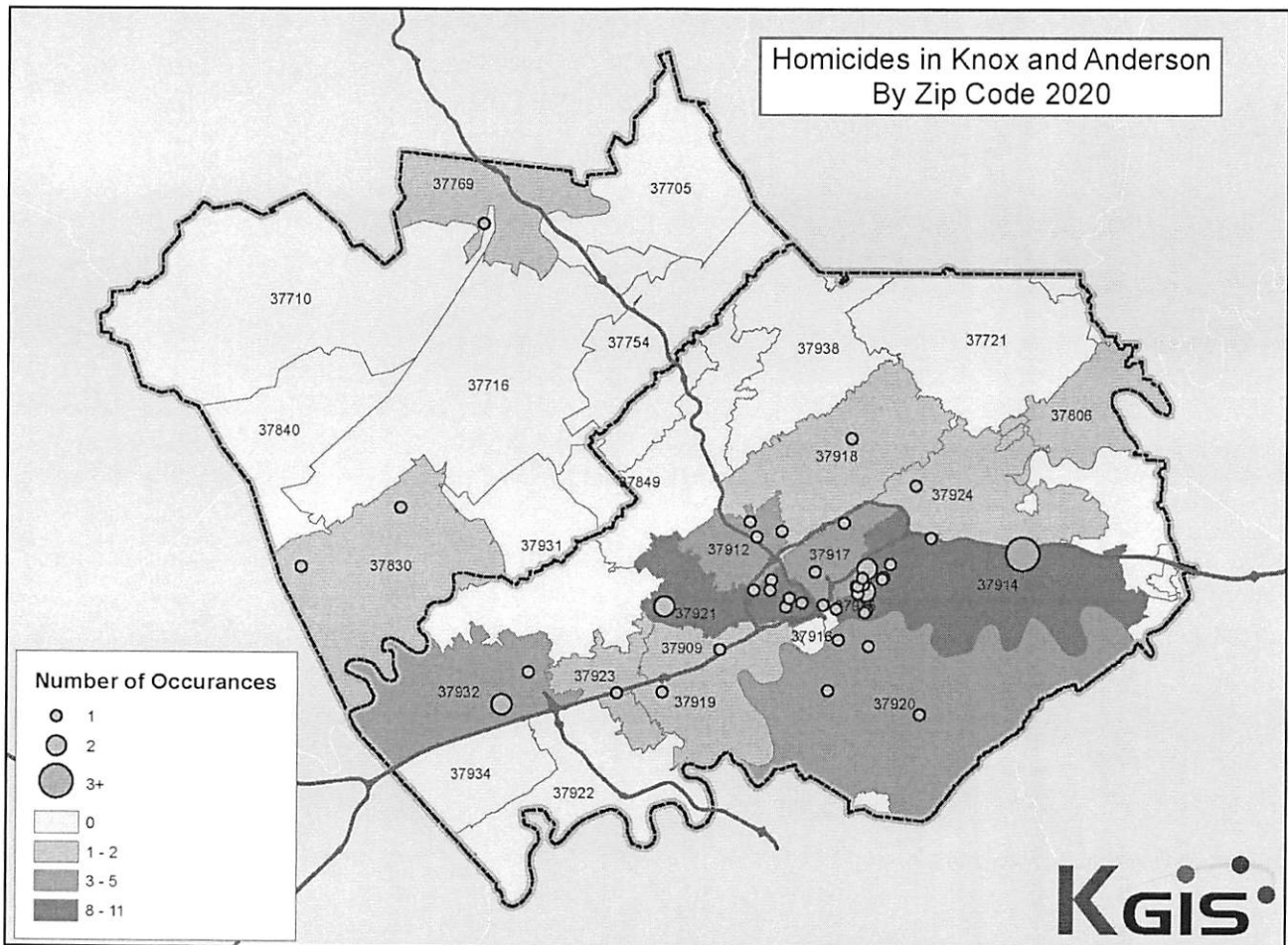
2020 Manner of Death Summary for All Counties by Jurisdiction				
Manner of Death	Knox	Anderson	Non-Jurisdiction	Total
Accident MVA	99	13	71	183
Accident - Non MVA	618	58	365	1,041
Suicide	95	11	97	203
Homicide	50	3	44	97
Natural	595	88	152	835
Undetermined	15	4	25	44
Total	1,471	177	754	2,402

2020 Homicides by Method and Jurisdiction				
	Knox	Anderson	Non-Jurisdiction	Total
Asphyxia	0	1	2	3
Blunt Force	2	0	4	6
Gun	40	2	25	67
Sharp Instrument	6	0	10	16
Neglect	2	0	1	3
Drugs	0	0	1	1
MVC	0	0	1	1
Total	50	3	44	97

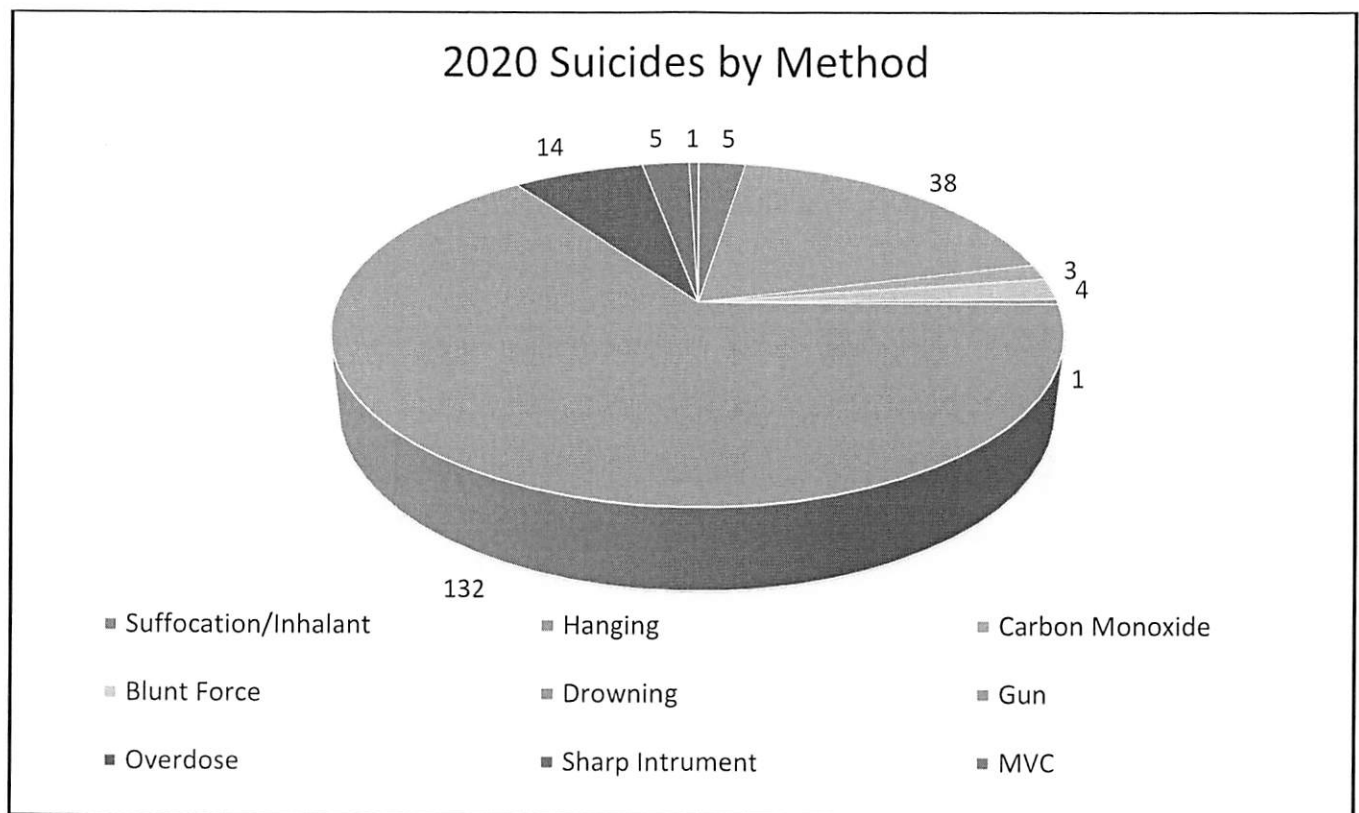
2020 Homicides by Method and Jurisdiction



Homicides in Knox and Anderson By Zip Code 2020

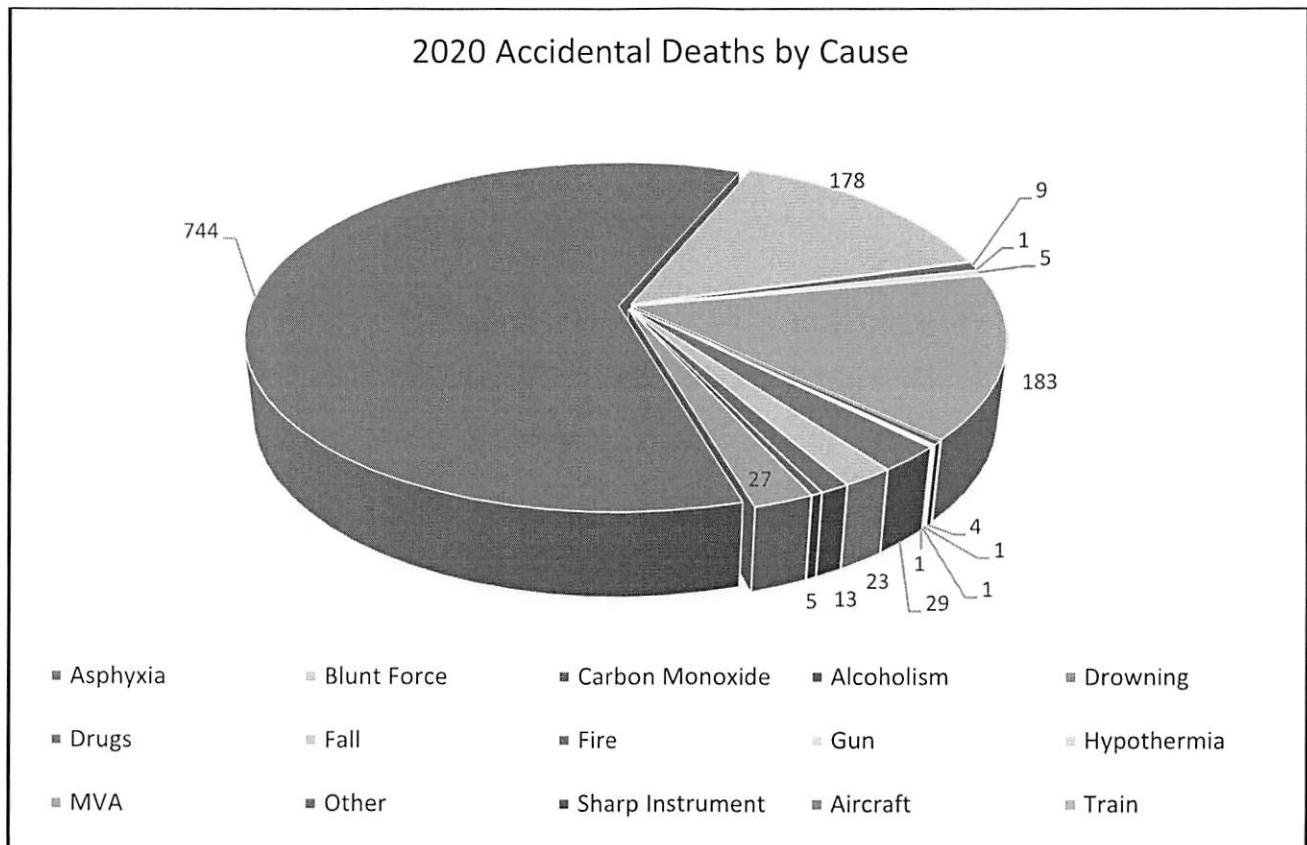


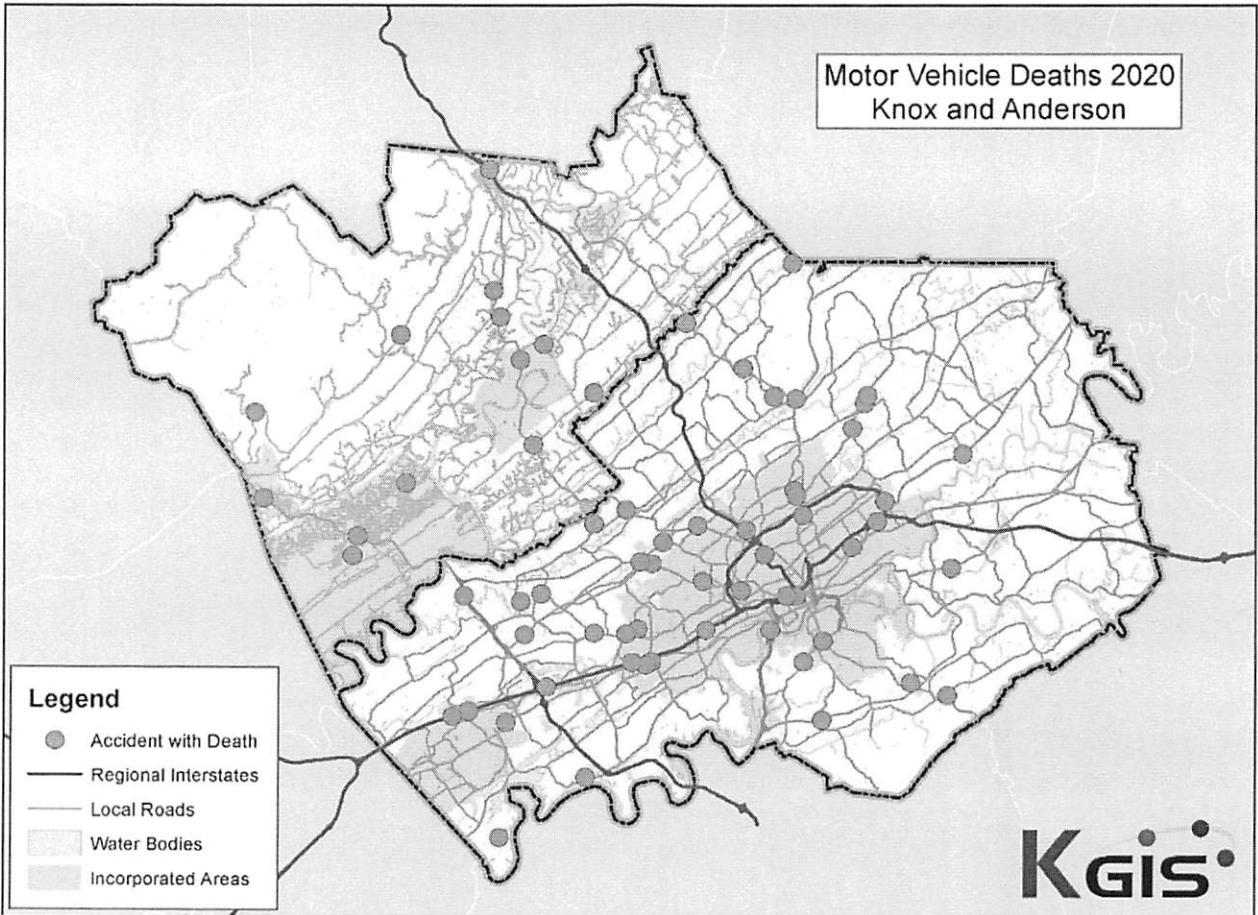
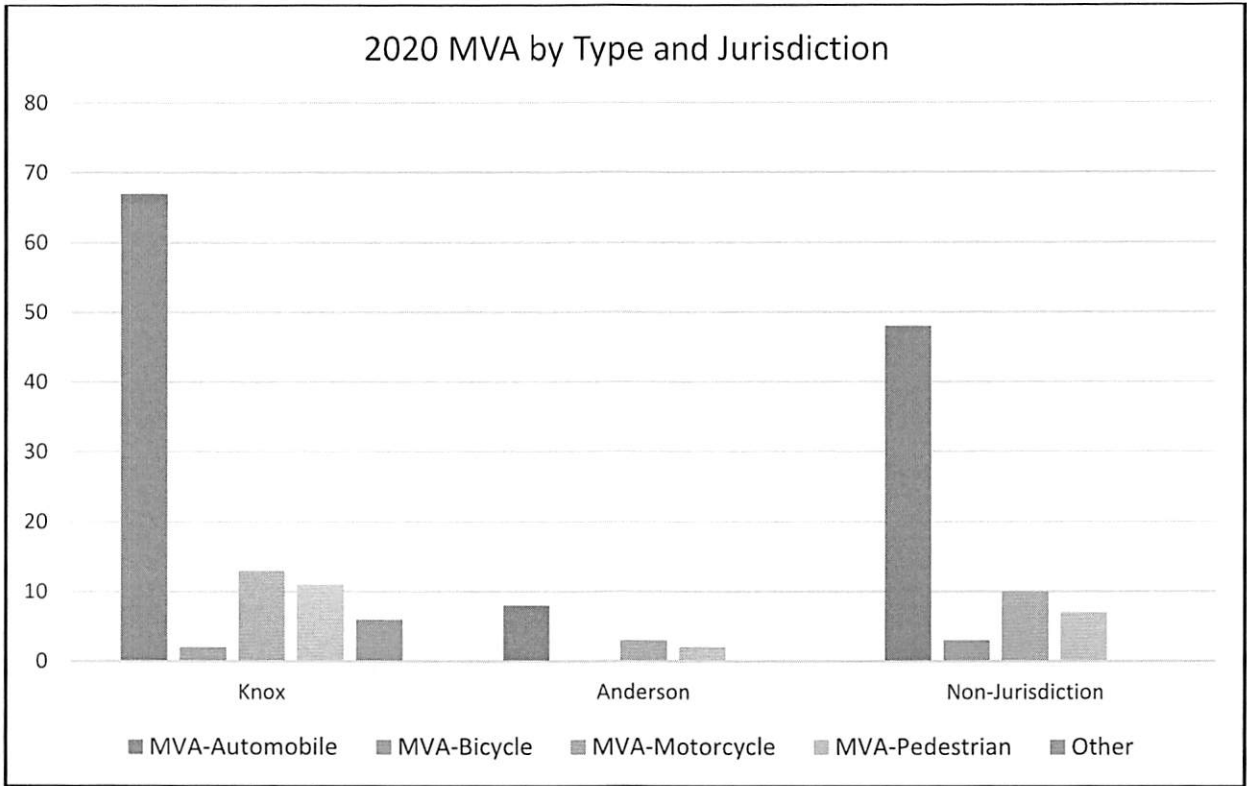
2020 Suicides by Method and Jurisdiction				
	Knox	Anderson	Non-Jurisdiction	Total
Suffocation/Inhalant	3	1	1	5
Hanging	13	2	23	38
Carbon Monoxide	2	0	1	3
Blunt Force	1	0	3	4
Drowning	0	0	1	1
Gun	65	6	61	132
Overdose	9	2	3	14
Sharp Instrument	1	0	4	5
MVC	1	0	0	1
Total	95	11	97	203



In the chart below, "other" refers to burn-nonthermal, crushed-pinned, dementia, and pregnancy complications.

2020 Accidental Deaths				
Cause of Death	Knox	Anderson	Non-Jurisdiction	Total
Asphyxia	12	0	17	29
Blunt Force	17	0	6	23
Carbon Monoxide	5	0	8	13
Alcoholism	3	0	2	5
Drowning	10	2	15	27
Drugs	404	46	294	744
Fall	156	10	12	178
Fire	3	0	6	9
Gun	1	0	0	1
Hypothermia	2	0	3	5
MVA	99	13	71	183
Sharp Instrument	1	0	0	1
Aircraft	0	0	1	1
Train	1	0	0	1
Other	3	0	1	4
Total	717	71	436	1,224





Infant Deaths

The charts below are the Knox, Anderson, and Non-Jurisdictional counties' infant deaths in 2020. An infant death is from live birth to one year in age.

Knox County Regional Forensic Center			
Reported	Autopsy	Exam	Released-No Exam
Knox	11	2	69
Anderson	3	0	6
Non-Jurisdiction	18	0	0
Total	32	2	75

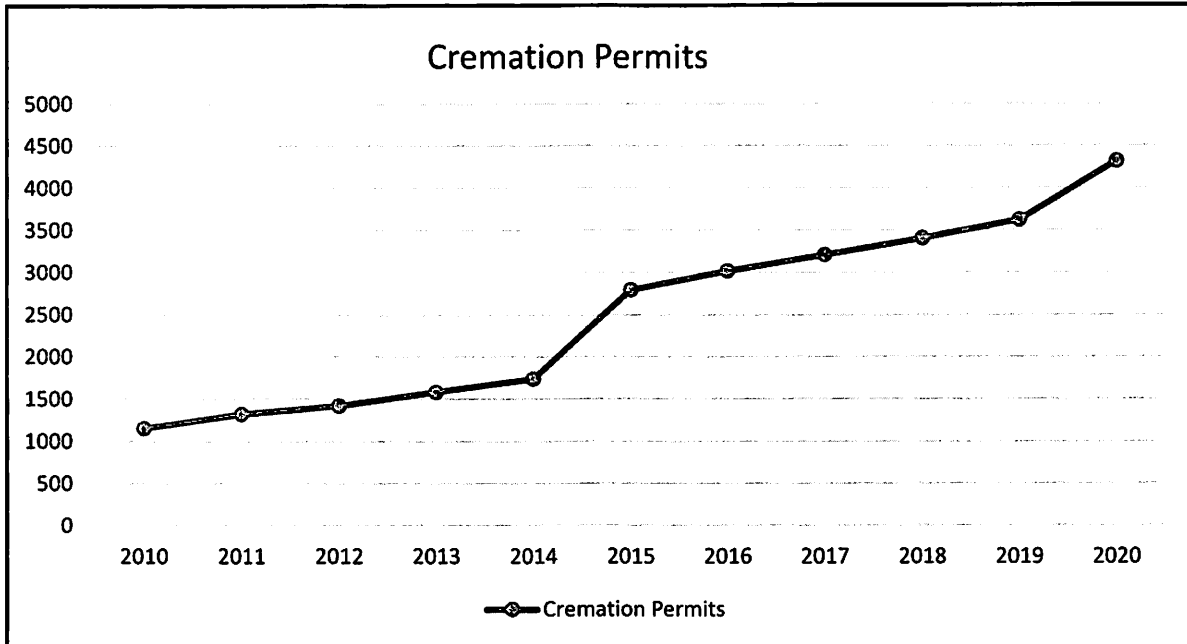
Knox County Regional Forensic Center					
Manner	Accident	Homicide	Natural	Undetermined	Total
Knox	3	0	8	2	13
Anderson	0	0	1	2	3
Non-Jurisdiction	13	1	2	2	18
Total	16	1	11	6	34

Knox County Regional Forensic Center				
Cause	Knox	Anderson	Non-Jurisdictional	Total
Asphyxia	3	0	13	16
Blunt Force	0	0	1	1
Cardiac	3	0	1	4
Drowning	1	0	0	1
Infection	1	0	1	2
Prematurity	3	0	0	3
SUDI	0	1	1	2
Still Birth	1	1	0	2
Undetermined	1	1	1	3
Total	13	3	18	34

Cremation Authorizations in 2020

The RFC has statutory responsibility to review and sign cremation authorizations prior to a body being cremated which also includes the review of the cremation authorization forms and death certificates of each decedent by a Medical Examiner.

In 2020, RFC Medical Examiners authorized 4,315 cremations. The following chart depicts the 10-year history of cremation authorizations completed.

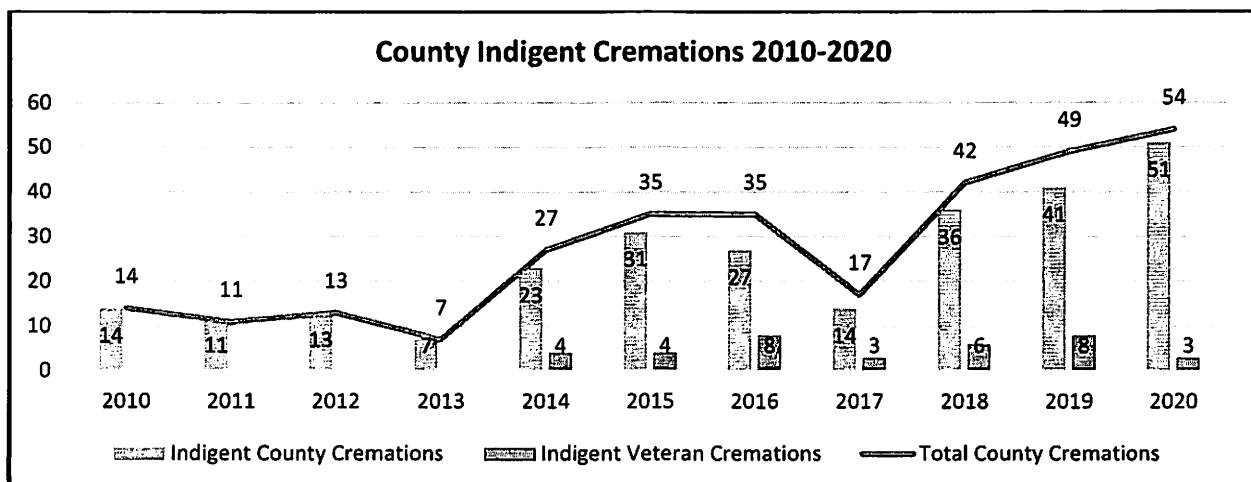


Indigent Cremation

When the body from a Medical Examiner's case goes unclaimed or remains unidentified, it is declared indigent. In these circumstances, the RFC will cremate and inter the body in Knox County's mausoleum. This is done only for Medical Examiner cases. Unidentified individuals are defleshed and permanently retained until identified.

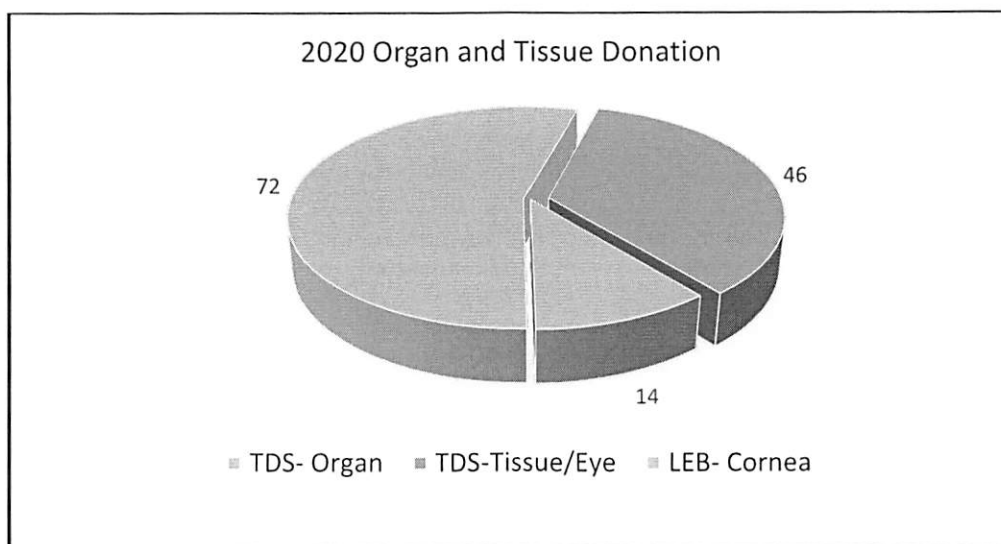
Before moving forward with indigent cremation and internment, the RFC also completes a check for Veteran's status. If the individual is determined to have Veteran's status, the RFC works with the local Homeless Veteran's Burial Program to provide a proper military burial.

The following chart demonstrates the 10-year history of indigent cremations processed by the RFC.



Organ and Tissue Donations

The Knox County RFC has statutory responsibility to review cases for tissue and organ donation prior to donation; it must also coordinate with organ donation groups within the Medical Examiner's jurisdiction. The chart below depicts data provided by Tennessee Donor Services and East Tennessee Lion's Eye Bank and depicts the number of tissue and organ donations completed in 2020.



Staff-Specific Data

Forensic Pathologists

Below are tables depicting the average turnaround time for case completion by each physician in 2020 and case completion rate by days, number of cases, and percentage of complete cases.

2020	# of Cases	%
Incomplete	0	0%
Cases Over 90 Days	390	16.48%
Cases Over 60 Days	571	24.12%
Cases Between 30-60 Days	655	27.67%
Cases Under 30 Days	751	31.73%
Total	2,367	100%

Pathologist Activities Preformed								
Pathologist	Exams	Autopsies	Hospital	Limited	Declined Cases	Releases	Cremation Permits	Total
Dr. Hawes	71	91	3	0	113	24	44	346
Dr. Lochmuller	279	303	14	1	491	126	1354	2,568
Dr. Mileusnic	225	232	16	3	545	126	1944	3,091
Dr. Havrilla	120	134	6	2	229	60	355	906
Dr. Rollins	144	136	4	1	176	39	418	918
Dr. Oliver	263	308	11	2	334	81	199	1,198
Total	1,102	1,204	54	9	1,888	456	4,314	9,027

Pathologist Average Turn Around Time in Days 2020					
Pathologist	Exams	Autopsies	Hospital	Limited	Total
Dr. Hawes	29	42	64	0	37
Dr. Lochmuller	34	67	79	121	52
Dr. Mileusnic	25	108	94	22	68
Dr. Havrilla	21	79	81	44	52
Dr. Rollins	33	64	64	59	48
Dr. Oliver	49	64	65	36	57
Total	34	73	80	45	55

Pathologist	Autopsy Equivalent
Dr. Hawes	112
Dr. Lochmuller	387
Dr. Mileusnic	306
Dr. Havrilla	171
Dr. Rollins	177
Dr. Oliver	386
Total	1538
Equivalent per Pathologist	308

Medico-Legal Death Investigations (MDI)

The charts below depict the types of actions completed by MDIs.

Case by Disposition Category in 2020						
Case Administration - Investigator	Jurisdiction Declined- Autopsy	Jurisdiction Declined - No Autopsy	Other	Released to Funeral Home	Sent to Autopsy Facility	Total
Morgan Maples (Manager)	2	41	19	3	27	92
Christine Hawley	7	142	12	45	185	391
Amanda Eiriksson (left)	10	327	162	55	324	878
Megan Sharpe	5	242	94	68	261	670
Casey File (left)	11	215	63	63	228	580
Karissa Fulton	8	232	70	67	308	685
Lisa Taylor	6	257	111	60	315	749
Phil Verso	14	290	54	59	379	796
Roy Helmuth (left)	0	43	11	16	77	147
Corey Coppola	0	98	13	20	88	219
Other	0	0	1619	0	115	1,734
Total by Disposition	63	1,887	2,228	456	2,307	6,941
% of Total Cases by Disposition	0.9%	27.18%	32.09%	6.6%	33.23%	100%

2020 On-Scene Investigator Visits	
Investigator	Number
Morgan Maples (Manager)	15
Christine Hawley	120
Amanda Eiriksson (Left)	217
Megan Sharpe	185
Casey File (left)	163
Karissa Fulton	218
Lisa Taylor	216
Phil Verso	242
Corey Coppola	69
Roy Helmuth (left)	55
Total	1,500

Autopsy Technicians

The chart below reports the types of actions completed by the Autopsy Technicians and how quickly autopsy or external examinations were completed once the decedent arrived at the RFC—which impacts how quickly the RFC can release the decedent to the funeral home for final disposition.

2020 Days and Percentage of Cases Where an Autopsy/Exam was Performed from Time of Arrival at RFC		
Within 48 Hours	2,311	97.55%
Within 72 Hours	2,363	99.47%
Total	2,369	

The chart that follows shows how many toxicology tests were performed at the Regional Forensic Center and where they went for testing.

2020 Toxicology Locations		
Location Sent	Number	%
TBI	41	2.13%
NMS	1,885	97.87%
Total	1,926	100%

Administration

RFC Administration filled more than 1,500 open and subpoenaed records requests and coordinated the completion of 1,862 Death Certificates in 2020.

FW: EPA's FY21 Brownfields Multipurpose, Assessment, and Cleanup Grant Competition Results

E.L. Morton <countymayor@CAMPBELLCOUNTYGOV.COM>

Wed 5/12/2021 10:15 AM

To: Johnny Bruce <johnnybruce@CAMPBELLCOUNTYGOV.COM>

Cc: John Vanover <johnv@CAMPBELLCOUNTYGOV.COM>; Mayor Staff <mayorsstaff@CAMPBELLCOUNTYGOV.COM>; Keisha Howard <khoward@CAMPBELLCOUNTYGOV.COM>; Amanda Grodeman <amandag@CAMPBELLCOUNTYGOV.COM>; Jim Freeman <jim@1450wla.com>; John (Jellicosgospellight@gmail.com) <Jellicosgospellight@gmail.com>; Robby O'Daniel (robby@lafollettepress.com) <robby@lafollettepress.com>; Kelli Jo Wright (thevolunteertimes@Comcast.net) <thevolunteertimes@Comcast.net>; Jodie Brock <jodiebrockwtng@gmail.com>; ron@wysh.com <ron@wysh.com>; Charles Baird <charlesbaird@CAMPBELLCOUNTYGOV.COM>; Sue Nance Commissioner <snance@CAMPBELLCOUNTYGOV.COM>

📎 1 attachments (235 KB)

R04_TN_CampbellCounty.pdf;

Chairman Bruce,

I am pleased to inform you that Campbell County has been awarded a \$600,000 Brownfields assessment grant in partnership with Anderson and Scott Counties to provide Phase 1 Environmental Assessment for the RJ Corman Railroad that transits the southwest corner of the county, in your 4th District. The railroad is under consideration for abandonment by the US Department of Transportation. Several options exist, including an excursion rail line, bicycle trails or both. The Phase 1 assessment will help determine risk to the public in any business case.

My team, including Keisha Howard, Jennifer Spradlin, John Vanover and now April Berry, have worked closely with the East Tennessee Development District and the EPA throughout the Covid-19 pandemic to address medical needs, but also pursue this grant. They did outstanding work in securing Campbell County's largest Brownfields Grant to date. I look forward to bidding for assessment services soon.

Best,
Mayor

E.L. Morton (US Army Retired)

Mayor

Campbell County, Tennessee

423-562-2526

countymayor@campbellcountygov.com



From: M. Jerry Minor-Gordon [mailto:Minor-Gordon.Jerry@epa.gov]
Sent: Wednesday, May 12, 2021 7:33 AM
To: E.L. Morton
Cc: gross.brian@epa.gov
Subject: EPA's FY21 Brownfields Multipurpose, Assessment, and Cleanup Grant Competition Results

Dear Mayor Morton:

Thank you for submitting a grant application for the Environmental Protection Agency's FY21 Brownfields Multipurpose, Assessment, and Cleanup Grant competition. Please find attached a letter outlining your organization's results for this competition and the contact information of the EPA Regional Brownfields representative if you have questions about next steps.

Thank you for your continued efforts to return brownfield sites to productive reuse.

M. Jerry Minor-Gordon | Office of Brownfields & Land Revitalization | Direct: (202) 566-1817 | Cell: (202) 317-0090

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290

FACSIMILE: (865) 457-3775

Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: May 12, 2021

RE: Law Director's Report – May 17, 2021 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. Family Justice Center- MOU
2. State of TN Dept. of Health- Mayor's Office
3. State of TN office of Criminal Justice- Mayor's Office
4. Comcast- Office of Aging
5. Johnson Controls (Security) Senior Center
6. AllPaid- EMS
7. Johnson Controls (Fire) Senior Center
8. Ellevation- Schools
9. GeoJobe- Property Assessor
10. Mayfield Dairy- Schools
11. Skilled Services (Change Order) Buildings & Grounds
12. Ensafe- Public Works
13. The Trust Company of TN- EMS
14. Lose Design- Mayor's Office
15. Universal Profit Recovery- EMS
16. Ridgeview- Schools

17. Stellar Therapy Services- Schools
18. Kaitlyn Tucker- Schools

Annette Prewitt

May 12, 2021

Page 2 of 2

B. Lawsuit Update

1. Patton, Andrew v. AC – Dismissed – No Liability to County
2. Lane, Kevin v. AC- Dismissed – No Liability to County
3. Smith, Carl Clifford Smith v. AC (Chancery Ct. 05/14/21 @ 11:00)
4. Crowley, David v. Yeager, Corbitt and AC)District Ct. 05/24/21 @ 9:00)

C. Charter Commission Vacancy

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES
May 10, 2021
6:00 PM Room 312

Members Present: Tim Isbel, Steve Mead, Phil Yager, Tracy Wandell, Robert McKamey, Rick Meredith and Josh Anderson

Members Absent: Theresa Scott

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Wandell said the prayer.

Commissioner Anderson led the pledge of allegiance.

Commissioner Yager made a motion to add Pandemic Preparedness Planning requested by Dr. Bunick to the agenda under new business. Commissioner Wandell seconded the motion. Motion passed.

Commissioner McKamey requested to add discussion of a Justice Center under new business.

Chairman Isbel removed the American Legion item due to them not available to appear.

Chairman Isbel added an update by Roger Lloyd on all the safeguards taken in the courthouse due to Covid-19 to after appearance of citizens.

Motion to approve the agenda passed.

No citizens addressed the Committee.

Covid-19 safeguards update – No Action Taken.

Commissioner Wandell made a motion to approve Resolution 21-05-866 to allow the Anderson County Dental Health Program to accept credit cards as a payment option. Commissioner McKamey seconded the motion. Motion passed to forward to full commission for approval.

Commissioner McKamey made a motion to approve the Lease Agreement for the Barker property for one year with the option to extend for one month intervals. Commissioner Mead seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Mead made a motion to approve, with the Law Director's approval, Resolution 21-05-867 for EMS to accept credit cards, debit cards or e-checks as a payment option. Commissioner Meredith seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Mead made a motion for the Mayor to pursue whether or not it is possible for the State of Tennessee Department of Safety and Homeland Security to rent a vacant portion of DARC and other options. Commissioner McKamey seconded the motion. Motion passed to forward to full commission for approval.

Updates on the planned allocation from the State of Tennessee – No Action Taken.

Other updates: Discussion. No Action Taken.

Commissioner Anderson made a motion to send a resolution to the State Legislature to move a portion of District 36 back to District 33 for those residents to have better representation. Commissioner Yager seconded the motion. Motion passed unanimously to forward to full Commission for approval.

Ben's Mobile Home Park Update – Discussed in the Mayor's Report.

New Business:

Commissioner McKamey made a motion for the Chairman of the Operations Committee to appoint a sub-committee to include Commissioner Vowell and Rex Lynch to look at building a Justice Center. Commissioner Anderson seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Wandell made a motion to forward the Pandemic Preparedness Planning Document to the Anderson County Board of Health and let them digest it and make a recommendation and forward to EMA to take it up. Commissioner Meredith seconded the Motion. Motion passed unanimously.

Commissioner Wandell made a motion to develop a resolution with Mr. Yeager to present to TVA a letter or resolution that says we allow TVA to put up a gate at the entrance to Blacks Ferry Road and put in a drain tile to fix the entrance there. Commissioner McKamey seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Mead made a motion to add to the agenda discussion of having a magistrate for the Courts. Commissioner Wandell seconded the motion. Motion passed.

Commissioner McKamey made a motion that the Chairman set up a time and a date for a workshop properly advertised to discuss a magistrate and notify all involved to attend. Commissioner Wandell seconded the motion. Motion passed.

Old Business:

None

Commissioner Meredith moved to adjourn.

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 21-05-866

**TO ALLOW THE ANDERSON COUNTY DENTAL HEALTH PROGRAM TO ACCEPT
CREDIT CARDS AS A PAYMENT OPTION**

WHEREAS, Tennessee Code Annotated § 9-1-108 allows for a county entity to receive payment by credit card or debit card for any public taxes, licenses, fines, fees or other moneys collected by such county entity or officer; and

WHEREAS, the Anderson County Dental Health Program desires to accept credit cards or debit cards as an option of payment for dental services (fee schedule attached); and

WHEREAS, T.C.A § 9-1-108 (c) (3) allows for the governing body to set and collect processing fees;

NOW THEREFORE BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session on this 17th day of May, 2021, in Clinton, Tennessee, that Anderson County hereby authorizes the following:

SECTION 1. The Anderson County Dental Clinic Program may accept credit or debit cards pursuant to § 9-1-108 for the payment of dental services and donations.

SECTION 2. Processing fees shall be collected in an amount that is equal to the amount paid the third-party processor for processing the payment.

SECTION 3. The Finance Department is authorized to establish a separate bank account for the Dental Health Program credit card collections to clear and be reconciled.

DULY PASSED AND APPROVED this 17th day of May, 2021.

APPROVED:

Josh Anderson, Commission Chairman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 21-05-867

**TO ALLOW THE ANDERSON COUNTY EMERGENCY MEDICAL SERVICES TO
ACCEPT CREDIT CARDS AS A PAYMENT OPTION**

WHEREAS, Tennessee Code Annotated § 9-1-108 allows for a county entity to receive payment by credit card or debit card for any public taxes, licenses, fines, fees or other moneys collected by such county entity or officer; and

WHEREAS, the Anderson County Emergency Medical Services department desires to accept credit cards or debit cards as an option of payment for emergency medical services it provides throughout the county; and

WHEREAS, T.C.A § 9-1-108 (c) (3) allows for the governing body to set and collect processing fees;

NOW THEREFORE BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session on this 17th day of May, 2021, in Clinton, Tennessee, that Anderson County hereby authorizes the following:

SECTION 1. Anderson County Emergency Medical Services may accept credit or debit cards pursuant to § 9-1-108 for the payment of emergency medical services and donations.

SECTION 2. Processing fees shall be collected in an amount that is equal to the amount paid the third-party processor for processing the payment.

SECTION 3. The Finance Department is authorized to establish a separate bank account for the Emergency Medical Services credit card collections to clear and be reconciled.

DULY PASSED AND APPROVED this 17th day of May, 2021.

APPROVED:

Josh Anderson, Commission Chairman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

LEASE AGREEMENT

This Lease Agreement is made by and between Lessors, Arthur Reed Barker and wife, Mary Barker, hereinafter called the Lessors, and Anderson County Government, hereinafter called the Lessee.

Section 1. LEASE AGREEMENT:

Landowners hereby lease to Lessee the within described property in accordance with the agreements herein set out, and Lessee accepts lease of said property.

Section 2. CONSIDERATION:

This agreement is made upon consideration of monthly lease payments in the amount of Six Hundred Dollars (\$600.00) per month and other benefits and mutual covenants herein set out.

Section 3. LEASED PROPERTY:

SITUATED in District No. 1, formerly District No. 4, Anderson County, Tennessee bounded and described as follows:

FIRST TRACT:

BEGINNING at a point in the Northwest line of Wolf Valley Road where the same intersects the northeast line of U.S. Highway No. 25W, thence with the northwest line of Wolf Valley Road, North 11 degrees 51 minutes East 9.2 feet to a stake at the corner of Walker property, thence with Walker's line North 39 degrees 34 minutes West 128.9 feet to a stake, corner to Partain, thence with Partain's line South 21 degrees 26 minutes West 62.5 feet to a stake in the Northeast right-of-way line of U.S. Highway 25W thence with the Northeast line of said Highway South 64 degrees 22 minutes East 80.6 feet to a concrete marker, thence continuing with the Northeast line of said U.S. Highway South 63 degrees 21 minutes East 29.9 feet to the point of beginning, all as shown by survey of H.M. Brock, Engineer, Clinton, Tennessee, dated August 7, 1950, and being drawing No.8-2A-50.

SECOND TRACT:

BEGINNING on a stake in the V.A. Walker line, corner to C.B. Peoples and the tract herein described, thence running a Northeast course 10 feet to a stake on the North edge of a branch, thence running an East course a direct line to a stake on the South edge of the branch at the Wolf Valley Road, thence running a Southwest course with the West right-of-way line of the Wolf Valley Road 150 feet to a stake, corner to C. B. Peoples and the tract herein described, thence running a Northwest course with the line of C.B. Peoples and the tract herein described 125 feet to the beginning corner, containing ½ acres, more or less.

Section 4. TERM OF LEASE:

This lease shall be effective from June 1, 2021 through and including June 30, 2022 with an option to extend for one month intervals.

Section 5. PAYMENTS:

Lessee will pay to Landowners, Six Hundred Dollars (\$600.00) in advance for each month of the lease term effective the first day of the first month of the agreement and a like payment of Six Hundred Dollars (\$600.00) on the first day of each succeeding month of the lease term. If said payment is not timely made by the close of business on the 6th day of each month, a Twenty-Five Dollar (\$25.00) late fee shall be assessed and added to said monthly payment. Any outstanding balance which remains unpaid after thirty (30) days shall be subject to ten percent (10%) APR interest charge, same to be compounded monthly, until any balance remaining is paid in full.

Section 6. FENCE:

Lessee has constructed a chain link fence on the property. It is agreed by the parties hereto that upon termination of the lease, said fence shall not be removed from the property but will be left in place and be the property of the Lessor /Landowners.

Section 7. PROPERTY TAX INCREASE:

If during the lease term the property taxes on the within described realty shall be increased, then both parties agree that any such increase will be borne by the Lessee, and the monthly rental payments heretofore set out will be increased by the amount necessary to pay the tax increase.

Section 8. HAZARDOUS WASTE MANAGEMENT:

The Lessee holds the Landowners harmless for any willful or inadvertent disposition of dangerous and/or hazardous material dumped or left at the convenience center. The Lessee shall pay for any extraordinary cleanup due to unauthorized hazardous material being dumped or left at the convenience center during the term of the lease, said liability to pay shall continue until said cleanup is complete and there is no environmental hazard remaining.

Section 9. INDEMNITY:

The Lessee agrees to defend and hold harmless the Landowners from and against any and all claims of or damage to property, or injury to or death of person or persons resulting from or arising out of use of the leased property by the Lessee or the public being served by the Lessee, where such injury, damage, or death occur as a proximate cause of the negligence of either Lessee or Landowners.

Section 10. DEFAULT:

In the event of default of any party hereto, any non-defaulting party may bring suit against the other to enforce the terms of this Agreement. In such event, the prevailing party shall be entitled to any remedies available at law and/or equity, including the reasonable attorney's fees and the costs associated with the default.

Section 11. NO ORAL MODIFICATION:

No modifications, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all parties.

Section 12. CANCELLATION:

Lessee may cancel this lease with thirty (30) days written notice to the Lessor.

Section 13. WAIVER:

A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

Section 14. ENTIRE AGREEMENT:

This Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

Section 15. SEVERABILITY:

In the event any one or more of the provisions of this Agreement is invalid or otherwise unenforceable, the enforceability of remaining provisions shall be unimpaired.

Section 16. EXHIBITS:

Any Exhibits attached hereto or incorporated herein are made a part of this Agreement for all purposes. The expression "this Agreement" means the body of this Agreement and the Exhibits.

Section 17. MULTIPLE COUNTERPARTS; EFFECTIVENESS:

This agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one Agreement. This Agreement shall become effective when executed and delivered by all the parties.

Section 18. JURISDICTION:

Each part hereby irrevocably consents to the jurisdiction of all state courts sitting in Tennessee or all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this Agreement shall lie exclusively in such courts.

Section 19. BINDING EFFECT:

This Agreement shall be binding upon and inure to the benefit of the parties and upon their respective successors, heirs or assigns.

Section 20. CHOICE OF LAW:

This Agreement shall be governed and construed in accordance with the laws of the State of Tennessee.

Section 21. NOTICE:

Any notice required or provided pursuant to this Agreement shall be in writing and sent or delivered to the parties and attorneys.

Section 22. TITLES AND SUBTITLES:

Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending or changing the express terms of this Agreement.

Section 23. ASSIGNMENT:

This Agreement shall be assignable only upon the written consent of the non-assigning party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment

or succession, the terms and conditions of this Agreement shall be binding upon the parties and their successors, assigns, heirs, executors and/or administrators.

Section 24. FURTHER DOCUMENTATION

The parties agree for themselves and their successors and assigns to execute any and all instruments in writing, which are or may become necessary or proper to carry out the purpose and intent of this Agreement.

Section 25. RELEASE AND HOLD HARMLESS:

The parties mutually agree that they shall and do hereby release, forever discharge and hold harmless one another as well as the employees, agents and counsel for one another from any and all claims whatsoever, both known and unknown that may have existed prior to the execution of this Agreement or that may arise from the lawsuits or circumstances referenced herein. The only claim that shall survive this Agreement is compliance with this Agreement.

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority have accepted the terms and executed this Agreement.

This _____ day of _____, 2021.

LESSORS:

ARTHUR BARKER, LANDOWNER

MARY BARKER, LANDOWNER

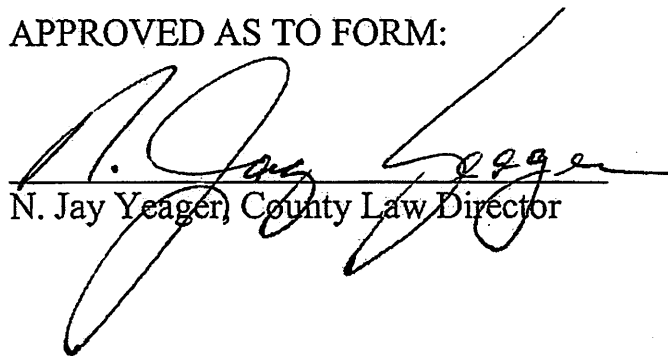
LESSEE:

ANDERSON COUNTY, TENNESSEE

By: _____
TERRY FRANK, COUNTY MAYOR

By: _____
GEOFF TRABALKA, SOLID WASTE

APPROVED AS TO FORM:



N. Jay Yeager, County Law Director

Pandemic Preparedness Planning: Brainstorming Session

Anderson County Commissioners: Catherine Denenberg, Tim Isbell,
Bryan Schroeder, Anderson County EMS, Medical & Pharmacy Personnel, Pastor
Wayne Phillips, and Church Members

Dr. Anthony Fauci, CDC, stated that he has served 7 presidents but, in spite of his recommendations to form a Pandemic Preparedness Plan and Protocol for the US, none has been developed.

In Anderson County, Bryan Schroeder stated that the ACEMS quickly ran out of their PPE equipment, gloves, face shields, N95 fitted masks, disposable masks and syringes with needles. Orders were not filled due to lack of supplies in the warehouses as shipments from China were delayed. Many of the supplies were preferentially sent to larger metropolitan areas with higher COVID-19 infection rates.

Even our local hospital, Methodist Medical Center of Oak Ridge, ran out of supplies and asked for community help.

ACEMS triage bus is a very old converted old school bus. An updated bus would facilitate triaging larger groups of people in a more efficient manner.

Although the TN Department of Health has a volunteer form online from 2014, the county officials are not aware of how many are on this list and what type of services they can render – nurses, EMT's, MD's, pharmacists etc. It is not known how frequently this list is updated.

No one is aware of a dedicated Pandemic Implementation Team or Protocol. Rural communities got their vaccines after the metropolitan areas received theirs. Medical supplies were on a distribution plan to give them to the areas most in need.

In Anderson County, volunteers made protective helmets for First Responders, face shields, cloth masks with and without filters, PPE gowns, head coverings, PPE Kits and collected supplies of hand sanitizer, disinfectant solutions and wipes and extra PPE supplies from those who could spare some.

2. Assess the insufficiencies and deficiencies of supplies and propose new estimations.
3. Work in conjunction with the State of TN Pandemic Preparedness Committee (as more Coronavirus Pandemics are anticipated by CDC & WHO in the next 5-10 years)
4. Improve the actual amounts of needed supplies and keep in temperature-controlled storage to prevent mold, rot, disintegrate or become unusable.
5. Consider a new updated Triage Bus for ACEMS
6. Educate the community in personal preparedness, CPR, how to help in community during a pandemic, need for hygiene, distancing, masks etc.
7. Involve the community in getting prepared and give frequent updates and reminders
8. Consider a medical equipment (gloves) making business
9. Consider asking sewers to sew PPE waterproof gowns – Commissioner Isbel has the material.

Prepared by Elaine M. Bunick MD, Rotary Club of Oak Ridge

5/10/2021