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**Anderson County Board of Commissioners**  
**Meeting will be electronically pursuant to Resolution 20-04-812**

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**Regular Agenda**  
**Monday April 19, 2021 @ 6:30 p.m.**

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
- 4. Approval and Correction of Agendas**
  - Consent Agenda
  - Regular Agenda
- 5. Committee Reports**
  - Purchasing Report - by Katherine Ajmeri, Deputy Purchasing Agent
  - Budget Report (3/18/21) (4/8/21) – by Robby Holbrook, Interim Finance Director
- 6. Director of Schools – Written Report including BOE Minutes (3/11/21)**
- 7. County Mayor**
  - Reappointment of Scott Burton to the Anderson County Conservation Board, Term expires 12/25
  - Requesting approval of amendment to Anderson County’s “Grant Contract-Aging Services” with the term ending 6/30/2021.
- 8. Law Director**
  - A. Contract Approvals
  - B. New Lawsuit
  - C. Lawsuit Update
  - D. Blockhouse Valley Update (Attached)
  - E. Amendment to Background Check Resolution (Attached) \*Needs County Commission Approval
  - F. Resignation of Joe Jarret, Charter Commission outside Counsel
  - G. Delinquent Tax Suit Filed
  - H. Carl Clifford Smith - Update
- 9. Committees/Boards Reports**
  - Operations Committee Report – by Chairman Isbel
    - Resolution No. 21-04-860 To Amend and Consolidate the Fees Charged for the Holding and Adoption of Animals
    - Resolution No. 21-04-861 To Allow the Anderson County Animal Care & Control Department To Accept Credit Cards as a Payment Option
    - Resolution No. 21-04-862 Authorizing the County Mayor and The Solid Waste Department to Implement a Community Adopt-A-Road Program to Help Combat Litter in Anderson County
  - Intergovernmental Committee Report – by Chairman Denenberg

**10. New Business**

**11. Old Business**  
Covid-19 Update

**12. Adjourn**

**Respectfully Submitted**

**Joshua Anderson, Chairman**

**Anderson County Board of Commissioners  
Purchasing Committee Meeting Minutes  
April 12, 2021  
4:30 p.m.**

**Members Present:** Tim Isbel (Committee Chair), Steve Mead, Phil Yager, Catherine Denenberg and Denver Waddell. Meeting was held virtually and in room 312 of the Courthouse.

**A. Contracts Approved by Law Director**

1. **Clinch Valley Trail Alliance, Board of Education, Contract #21-0105** – Ten years and 3 months lease of the Life Development Center for \$1 per year.

Commissioner Yager made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

**B. Contracts Pending Law Director Approval**

The Deputy Purchasing Agent informed the Committee that the Law Director has approved items 1, 2 and 4 since the creation of the agenda.

Commissioner Mead made a motion to approve item #3 and to forward to County Commission with a recommendation for approval contingent upon Law Director approval. Commissioner Yager seconded the motion. Motion passed unanimously by roll call vote.

Commissioner Yager made a motion to approve items 1, 2 and 4 as a group and to forward to County Commission with a recommendation for approval. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

1. **RTech, Board of Education, Contract #21-0106** – Thirty-six month contract to provide service to elevator call buttons. This contract upgrades the call buttons to a cellular connection. Cost is \$279.93 per month, a savings of about \$125 per month.
2. **RingCentral, Family Justice Center, Contract #21-0107** – Twelve-month contract for communications services at \$164.95 per month.
3. **EmpowerDB, Family Justice Center, Contract #21-0108** – Data Management Software agreement with a start-up cost of \$4240.
4. **Aaron Bell, EMS, Contract #21-0109** – Contract to provide Roane State Community College tuition in the amount of \$3,200 to EMS Employee. Employee agrees to continue

employment with the EMS for one year after course completion along with other contingencies

### C. Other Business

#### 1. Request to Surplus the following on govdeals:

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
Mosler Vault Door	Mayor	Working	\$1750
1989 Ford Ranger	Board of Education (Clinton High School)	Not working	\$100

Commissioner Yager made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Waddell seconded the motion. Motion passed unanimously by roll call vote.

Commissioner Yager requested the winning bid amount from the previous month's capital asset surplus sales. That information is below. Going forward the agendas will include this information.

DESCRIPTION	DEPARTMENT	Condition	Starting Bid	Winning Bid
2011 Ford Crown Victoria	Sheriff	Inoperable, selling for parts only	\$200	\$737
2011 Ford Crown Victoria (K9 Unit)	Sheriff	Inoperable, selling for parts only	\$200	\$1000
2001 Ford E350 Ambulance	Sheriff	Running condition	\$400	\$6305.00

### D. New Business

1. **Newsbank, Clinton Library, Contract #21-0110** – One-year periodical subscription. Cost is a one-time payment of \$1300. Approved by the Law Director.

Commissioner Yager made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Waddell seconded the motion. Motion passed unanimously by roll call vote.

### E. Old Business



# ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

3/18/2021  
Budget Hearings

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
<b>Group 1 - Consent Agenda - Transfers (No Commission Action Necessary)</b>			
<b>Group 2 - Appropriations - School (Commission Approval by Board Vote)</b>			
<b>Group 3 - Transfer - School (Commission Approval by Board Vote)</b>			
<b>Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)</b>			
<b>Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)</b>			
<b>Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)</b>			
<b>Group 7 - Miscellaneous</b>			
17	Section A	Budget Hearings	
		Commission Minutes/Jeff Cole	Motion Passed
		HR Salary/Kim Jeffers-Whitaker	Motion Passed
		IT Administrative Position/Brian Young	Motion Passed
		Animal Control/Terry Frank	Motion Passed
		Senior Center/Terry Frank	Motion Passed
		Fire Commission/Terry Frank	Motion Deferred
18	Section B	New Business/ Tourism/Norris Lake Area Trail System	Motion Passed
18	Section C	Old Business	None
<b>Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)</b>			

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**BUDGET COMMITTEE  
BUDGET HEARING MINUTES  
MARCH 18, 2021**

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Members Present:

Shain Vowell, Commissioner - Chairman  
Jerry White, Commissioner  
Jerry Creasey, Commissioner  
Chuck Fritts, Commissioner  
Robert Jameson, Commissioner  
Catherine Denenberg, Commissioner  
Bob Smallridge, Commissioner  
Denver Waddell, Commissioner

Members Absent:

None.

Meeting Facilitator: Robby Holbrook, Interim Finance Director

Committee Chair Shain Vowell called the meeting to order.

1. Proposed Budget 2021/2022 Opening Remarks –Interim Finance Director Robby Holbrook

The purpose of the meeting was to hear informational presentations from Department Heads and Officials who have FY2021-2022 budget requests that are outside of the budget guidelines.

2. Budget Hearings

Jeff Cole, County Clerk/Commission – Presentation of justification for request to move all responsibilities for commission minutes from the County Clerk's Office to the Chief Deputy of the Board of Commissioners, and to increase the salary of the Chief Deputy by \$3,500.00 per year.

Motion by Commissioner Chuck Fritts, seconded by Commission Catherine Denenberg, to approve request for inclusion in the budget. Motion passed unanimously via rollcall vote.

Kim Jeffers-Whitaker, Director of Human Resources and Risk Management – Presentation of justification for request to increase the Director of Human Resources and Risk Management's salary by \$10,000.00 per year.

Motion by Commissioner Denver Waddell, seconded by Commission Chuck Fritts, to send the request back to the Human Resources Advisory Committee for approval.

Voting Yes: Commissioners Bob Smallridge, Chuck Fritts, Denver Waddell, and Shain Vowell. Voting No: Commissioners Catherine Denenberg, Jerry Creasey, Robert Jameson, and Jerry White. Motion Failed.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Robert Jameson to approve request for inclusion in the budget.

Voting Yes: Commissioners Bob Smallridge, Catherine Denenberg, Jerry Creasey, Robert Jameson, and Jerry White. Voting No: Commissioners Chuck Fritts, Denver Waddell, and Shain Vowell. Motion Passed via rollcall vote.

Brian Young, Director of Information Technology –Presentation of justification to change the IT Clerk's job title (non-exempt, hourly) to IT Administrative Supervisor (exempt, salary), and increase the annual rate of pay by \$3,178.00.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson to approve request for inclusion in the budget. Motion passed unanimously via rollcall vote.

Terry Frank, Mayor/Animal Control – Presentation of justification for request to increase the hourly rate for the fulltime shelter worker from \$12.00 per hour to \$14.00 per hour.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson to approve request for inclusion in the budget. Motion passed unanimously via rollcall vote.

Voting Yes: Commissioners Bob Smallridge, Catherine Denenberg, Chuck Fritts, Jerry Creasey, Robert Jameson, Shain Vowell, and Jerry White. Voting No: Commissioner Denver Waddell. Motion Passed via rollcall vote.

Terry Frank, Mayor/Senior Center – Presentation of justification for request to add the position of Activities Director on either a part-time (30 hrs./wk.) or fulltime (40 hrs./wk.) basis.

Motion by Commissioner Jerry White, seconded by Commissioner Catherine Denenberg, to approve the part-time position for inclusion in the budget.

Voting Yes: Commissioners Bob Smallridge, Catherine Denenberg, Chuck Fritts, Jerry Creasey, Robert Jameson, Jerry White, and Shain Vowell. Voting No: Commissioner Denver Waddell. Motion Passed via rollcall vote.

Terry Frank, Mayor/Fire Commission – Presentation of justification for request of funding for part-time dedicated, trained and certified fire personnel to be on call for response.

Motion by Commissioner Denver Waddell, seconded by Commissioner Robert Jameson, to postpone consideration of this request until the April 8, 2021 Budget Committee meeting.

Voting Yes: Commissioners Bob Smallridge, Catherine Denenberg, Robert Jameson, Denver Waddell, Jerry White and Shain Vowell. Voting No: Commissioners Chuck Fritts and Jerry Creasey. Motion Passed via rollcall vote.

3. Old Business

None.

4. New Business

Terry Frank, Mayor/Tourism – Presentation of justification for request of recurring annual capital improvement funding dedicated line item, in the amount \$25,000, for the Norris Lake Area Trail System.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Catherine Denenberg to approve request for inclusion in the budget.

Voting Yes: Commissioners Bob Smallridge, Catherine Denenberg, Chuck Fritts, Jerry Creasey, Robert Jameson, Shain Vowell, and Jerry White. Voting No: Commissioner Denver Waddell. Motion Passed via rollcall vote.

Meeting Adjourned.

  
\_\_\_\_\_  
Robby Holbrook, Interim Finance Director

**Robby Holbrook**

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**Subject:** FW: Budget Hearings Thursday Meeting Number

**From:** IT Director Brian Young <it@andersoncountyttn.gov>  
**Sent:** Tuesday, March 16, 2021 10:44 AM  
**To:** Robby Holbrook <rholbrook@andersoncountyttn.gov>; Tammy Catron <tcatron@andersoncountyttn.gov>  
**Subject:** RE: Budget Hearings Thursday Meeting Number

Budget Hearing  
Thu, Mar 18, 2021 4:00 PM - 5:30 PM (EDT)

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(1)

**ANDERSON COUNTY GOVERNMENT**  
**(BASED ON DEPARTMENT PROPOSED BUDGETS - MARCH 4TH)**  
**ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2022**

<u>Fund Description</u>		<u>Estimated <sup>1</sup> Unrestricted Fund Equity July 1, 2021</u>	<u>Budgeted Revenues</u>	<u>Budgeted Expenditures</u>	<u>Budgeted Excess (Deficiency)</u>	<u>Estimated <sup>1</sup> Unrestricted Fund Equity June 30, 2022</u>	<u>Comments</u>
101	County General Fund	\$5,993,927	\$30,840,279	\$29,765,327	\$1,074,952	\$7,068,879	Surplus; Healthy Reserve
115	Library Fund	\$262,476	\$655,708	\$623,213	\$32,495	\$294,971	Surplus; Reserve
116	Solid Waste Fund	\$286,113	\$1,851,976	\$1,834,135	\$17,841	\$303,954	Balanced; Reserve
118	EMS	\$744,562	\$6,085,174	\$6,020,069	\$65,105	\$809,667	Surplus; Healthy Reserve
122	Drug Control Fund	\$188,542	\$60,000	\$60,000	\$0	\$188,542	Balanced; Healthy Reserve
127	Channel 95 Fund	\$6,974	\$180,000	\$161,226	\$18,774	\$25,748	Balanced; Reserve
128	Tourism Fund	\$251,400	\$415,000	\$411,398	\$3,602	\$255,002	Balanced; Reserve
131	Highway / Public Works Fund	\$2,677,827	\$4,190,720	\$4,171,227	\$19,493	\$2,697,320	Balanced; Healthy Reserve
141	General Purpose School Fund						
143	Central Cafeteria Fund						
145	Other Education						
151	General Debt Service Fund						
152	Rural School Debt Service Fund						
156	High School Debt Service Fund						
171	General Capital Project Fund						
177	Education Capital Project Fund						
263	Anderson County Benefit Plan Fund						
<b>TOTAL FOR ALL FUNDS</b>		<b>\$10,411,821</b>	<b>\$44,278,857</b>	<b>\$43,046,595</b>	<b>\$1,232,262</b>	<b>\$11,644,083</b>	

**ANDERSON COUNTY GOVERNMENT**  
**(BASED ON DEPARTMENT PROPOSED BUDGETS WITH INCREASES - MARCH 4TH)**  
**ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2022**

2

<u>Fund Description</u>		<u>Estimated <sup>1</sup> Unrestricted Fund Equity July 1, 2021</u>	<u>Budgeted Revenues</u>	<u>Budgeted Expenditures</u>	<u>Budgeted Excess (Deficiency)</u>	<u>Estimated <sup>1</sup> Unrestricted Fund Equity June 30, 2022</u>	<u>Comments</u>
101	County General Fund	\$5,993,927	\$30,840,279	\$30,053,035	\$787,244	\$6,781,171	Balanced; Healthy Reserve
115	Library Fund	\$262,476	\$655,708	\$635,209	\$20,499	\$282,975	Balanced; Reserve
116	Solid Waste Fund	\$286,113	\$1,851,976	\$1,839,687	\$12,289	\$298,402	Balanced; Reserve
118	EMS	\$744,562	\$6,085,174	\$6,092,082	(\$6,908)	\$737,654	Deficit, Healthy Reserve
122	Drug Control Fund	\$188,542	\$60,000	\$60,000	\$0	\$188,542	Balanced; Healthy Reserve
127	Channel 95 Fund	\$6,974	\$180,000	\$162,797	\$17,203	\$24,177	Balanced; Reserve
128	Tourism Fund	\$251,400	\$415,000	\$413,666	\$1,334	\$252,734	Balanced; Reserve
131	Highway / Public Works Fund	\$2,677,827	\$4,190,720	\$4,204,417	(\$13,697)	\$2,664,130	Deficit, Healthy Reserve
141	General Purpose School Fund						
143	Central Cafeteria Fund						
145	Other Education						
151	General Debt Service Fund						
152	Rural School Debt Service Fund						
156	High School Debt Service Fund						
171	General Capital Project Fund						
177	Education Capital Project Fund						
263	Anderson County Benefit Plan Fund						
<b>TOTAL FOR ALL FUNDS</b>		<b>\$10,411,821</b>	<b>\$44,278,857</b>	<b>\$43,460,893</b>	<b>\$817,964</b>	<b>\$11,229,785</b>	

(3)

Anderson County, Tennessee		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
General Fund		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
		Budget	Budgeted	Revenues &	Revenues &		Compliant,	Increased	Increased	Increased	Included
Dept				Expenses	Expenses	Comments	Same or Lower	Personnel	Compensation	Expenses	Capital Outlay
<b>Revenues</b>											
40000	Local Taxes	19,026,902	\$19,136,902	\$20,162,859	\$20,162,859						
41000	Licenses and Permits	346,000	\$361,000	\$340,850	\$340,850						
42000	Fines, Forfeitures, and Penalties	352,250	\$293,550	\$362,750	\$362,750						
43000	Charges for Current Services	570,000	\$615,795	\$627,650	\$627,650						
44000	Other Local Revenues	475,494	\$454,842	\$712,782	\$712,782						
45000	Fees Received From County Officials	4,120,050	\$3,895,050	\$4,200,000	\$4,200,000						
46000	State of Tennessee	3,518,682	\$3,617,611	\$3,336,138	\$3,336,138						
47000	Federal Government	397,000	\$581,823	\$983,750	\$983,750						
48000	Other Governments and Citizens Groups	85,000	\$98,502	\$113,500	\$113,500						
49000	Other Sources	0	\$177,861	\$0	\$0						
Total Revenues		\$28,891,378	\$29,232,936	\$30,840,279	\$30,840,279	Total Revenues					
<b>Expenditures</b>											
<b>General Government</b>											
51100	County Commission	298,113	\$307,381	\$302,702	\$307,801	Proposed Salary Increase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51210	Board of Equalization	14,188	\$14,488	\$14,488	\$14,488		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51240	Conservation/Parks & Recreation	295,710	\$453,169	\$300,312	\$304,319	Health Insurance Increase of 5,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51300	County Mayor/Executive	225,860	\$228,195	\$226,454	\$227,847		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51310	Personnel Office	215,889	\$220,766	\$217,332	\$232,386	Proposed Salary Increase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51400	County Attorney	329,611	\$388,196	\$323,987	\$326,236	CPI\$	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51500	Election Commission	484,120	\$617,121	\$453,396	\$457,301		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51600	Register of Deeds	381,534	\$408,730	\$376,606	\$379,404		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51720	Planning	254,690	\$377,348	\$261,384	\$264,798		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51730	Building	43,000	\$43,000	\$41,044	\$41,044		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51800	County Buildings	968,421	\$1,049,930	\$921,441	\$926,631		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51900	Other General Administration	363,250	\$633,654	\$399,250	\$399,250	Increase in Workers Comp & Audit Fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
51910	Preservation of Records	52,492	\$60,195	\$53,741	\$55,392		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Finance</b>											
52100	Accounting	620,003	\$642,989	\$617,742	\$622,812		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52200	Purchasing	235,839	\$239,716	\$214,424	\$217,792		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52300	Property Assessor's Office	705,992	\$716,328	\$700,754	\$709,117		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52400	County Trustee's Office	654,020	\$663,292	\$660,623	\$668,530	Medical Insurance Increase of \$17,800	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
52500	County Clerk's Office	824,743	\$881,145	\$852,699	\$853,274	Postage Increase, revenue backed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Administration of Justice</b>											
52600	Data Processing	314,838	\$393,798	\$375,052	\$382,151	Proposed Salary Increase, Other increases	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



4

<u>Anderson County, Tennessee</u>		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
<u>General Fund</u>		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
Dept		Budget	Budgeted	Revenues & Expenses	Revenues & Expenses	Comments	Compliant, Same or Lower	Increased Personnel	Increased Compensation	Increased Expenses	Included Capital Outlay
53100	Circuit Court	1,212,300	\$1,252,303	\$1,193,944	\$1,211,264		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53200	Criminal Court	1,550	\$1,550	\$1,550	\$1,550		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53310	General Sessions Judge	571,181	\$574,057	\$567,190	\$569,708	CPI S	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53330	Drug Court	78,750	\$80,043	\$78,750	\$78,750	\$70K Grant Revenue.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53400	Chancery Court	516,827	\$526,660	\$513,491	\$521,359		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53500	Juvenile Court	573,572	\$728,739	\$701,480	\$691,439	CPI \$, \$100,000 SAFE6 Grant,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
53600	District Attorney General	179,331	\$335,920	\$380,757	\$381,801	\$130,000 VOCA Grant; \$218,596 FIC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53610	Office of Public Defender	40,979	\$41,562	\$40,895	\$41,135		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53700	Judicial Commissioners	2,154	\$2,154	\$2,154	\$2,154		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53800	Probate Court	3,500	\$3,500	\$3,500	\$3,500		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53900	Pre-Trial/Other Administration of Justice	123,391	\$125,975	\$122,485	\$124,360		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53920	Courtroom Security	30,400	\$30,400	\$30,400	\$30,400		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53930	Victim Assistance Programs	26,750	\$26,750	\$26,750	\$26,750		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Public Safety</u>											
54110	Sheriff's Department	5,928,816	\$6,774,791	\$5,958,121	\$6,036,207	Health Benefit Increases	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54210	Jail	6,864,377	\$6,962,606	\$6,858,966	\$6,923,471		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54230	Correctional Incentive Prog Improvements	100,449	\$101,742	\$94,397	\$94,515		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54260	Commissary	35,000	\$35,000	\$35,000	\$35,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54410	Civil Defense	697,655	\$896,648	\$703,295	\$706,073	Fire truck increased \$3,313	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54420	Rescue Squad	27,500	\$27,500	\$27,500	\$27,500		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54490	Dispatch/Other Emergency Management	843,623	\$862,001	\$820,403	\$837,801		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54610	County Coroner/Medical Examiner	400,000	\$400,000	\$400,000	\$400,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54900	Other Public Safety/Fleet Services	437,768	\$447,728	\$466,922	\$471,188	Over \$50,000 in revenue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Public Health and Welfare</u>											
55110	Local Health Center	253,745	\$269,939	\$252,712	\$256,902		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55120	Rabies and Animal Control	207,139	\$314,659	\$262,560	\$267,501		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55160	Dental Health Program	375,146	\$380,270	\$411,063	\$414,974	238,000 Dental Revenue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55190	Other Local Health Services	440,400	\$476,298	\$407,400	\$407,400	\$407,400 DGA Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55390	Appropriation to State	123,486	\$123,486	\$123,486	\$123,486		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Social, Cultural, and Recreational Services</u>											
56300	Senior Citizens Assistance	89,919	\$263,050	\$101,964	\$103,367	Increased Cost of a New Building, Utilities etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
56700	Parks and Fair Boards	3,000	\$3,000	\$3,000	\$3,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Agriculture and Natural Resources</u>											
57100	Agricultural Extension Service	174,000	\$174,000	\$170,000	\$175,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57500	Soil Conservation	56,401	\$57,694	\$56,067	\$57,378		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57800	Storm Water Management	35,110	\$35,110	\$35,110	\$35,110		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other Operations</u>											

(5)

<u>Anderson County, Tennessee</u>		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
<u>General Fund</u>		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
Dept		Budget	Budgeted	Revenues & Expenses	Revenues & Expenses	Comments	Compliant, Same or Lower	Increased Personnel	Increased Compensation	Increased Expenses	Included Capital Outlay
58120	Industrial Development	162,000	\$162,000	\$162,000	\$162,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58190	Other Economic & Comm Development	0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58300	Veterans' Services	93,721	\$96,305	\$92,801	\$94,636		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58400	Other Charges	466,500	\$466,500	\$486,600	\$486,600	Increase in Trustee Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
58500	Contributions to Other Agencies	100,000	\$100,000	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58900	Miscellaneous	210,926	\$210,926	\$210,813	\$210,813		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Government											
82210	Debt Service Contribution	\$18,000	\$18,000	\$0	\$0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capital Projects											
90000	Capital Projects	\$0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91130	Public Safety Projects	\$0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91170	Public Utility Projects	\$0	\$0	\$630,370	\$630,370	Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
99100	Transfers Out	\$0	\$788,350	\$18,000	\$18,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Expenditures</b>		<b>\$28,787,679</b>	<b>\$32,516,657</b>	<b>\$29,765,327</b>	<b>\$30,053,035</b>						
Excess (Deficiency) of Revenues											
<b>Over Expenditures</b>		<b>\$103,699</b>	<b>(\$3,283,721)</b>	<b>\$1,074,952</b>	<b>\$787,244</b>						

<b><u>Anderson County, Tennessee</u></b> <b><u>Other Funds</u></b>		<b>FY 2021</b> <b>Original</b> <b>Budget</b>	<b>FY 2021</b> <b>Amended</b> <b>Budgeted</b> <b>Amounts</b>	<b>FY 2022 #1</b> <b>Revenues &amp;</b> <b>Expenditures</b>	<b>FY 2022 #2</b> <b>Revenues &amp;</b> <b>Expenditures</b>
<b>Fund</b>					
<b>Libraries</b>					
115	Revenues	\$633,136	\$633,136	\$655,708	\$655,708
	Expenditures	\$648,106	\$671,922	\$623,213	\$635,209
	<b>Excess (Deficiency) of Revenues</b> <b>Over Expenditures</b>	<b>(\$14,970)</b>	<b>(\$38,786)</b>	<b>\$32,495</b>	<b>\$20,499</b>
<b>Solid Waste/Sanitation</b>					
116	Revenues	\$1,877,982	\$1,890,482	\$1,851,976	\$1,851,976
	Expenditures	\$1,802,759	\$2,033,136	\$1,834,135	\$1,839,687
	<b>Excess (Deficiency) of Revenues</b> <b>Over Expenditures</b>	<b>\$75,223</b>	<b>(\$142,654)</b>	<b>\$17,841</b>	<b>\$12,289</b>
<b>EMS/Ambulance</b>					
118	Revenues	\$6,083,031	\$6,488,881	\$6,085,174	\$6,085,174
	Expenditures	\$5,982,685	\$6,565,660	\$6,020,069	\$6,092,082
	<b>Excess (Deficiency) of Revenues</b> <b>Over Expenditures</b>	<b>\$100,346</b>	<b>(\$76,779)</b>	<b>\$65,105</b>	<b>(\$6,908)</b>
<b>Drug Control (Financially Healthy Fund)</b>					
122	Revenues	\$60,000	\$60,000	\$60,000	\$60,000
	Expenditures	\$60,000	\$150,000	\$60,000	\$60,000
	<b>Excess (Deficiency) of Revenues</b> <b>Over Expenditures</b>	<b>\$0</b>	<b>(\$90,000)</b>	<b>\$0</b>	<b>\$0</b>
<b>Channel 95</b>					
127	Revenues	\$180,000	\$180,000	\$180,000	\$180,000
	Expenditures	\$179,367	\$180,952	\$161,226	\$162,797
	<b>Excess (Deficiency) of Revenues</b> <b>Over Expenditures</b>	<b>\$633</b>	<b>(\$952)</b>	<b>\$18,774</b>	<b>\$17,203</b>
<b>Tourism (Financially Healthy Fund)</b>					
128	Revenues	\$415,000	\$465,000	\$415,000	\$415,000
	Expenditures	\$313,036	\$499,741	\$411,398	\$413,666
	<b>Excess (Deficiency) of Revenues</b> <b>Over Expenditures</b>	<b>\$101,964</b>	<b>(\$34,741)</b>	<b>\$3,602</b>	<b>\$1,334</b>
<b>Highways (Financially Healthy Fund)</b>					
131	Revenues	\$4,350,289	\$5,167,684	\$4,190,720	\$4,190,720
	Expenditures	\$4,748,402	\$6,584,470	\$4,171,227	\$4,204,417
	<b>Excess (Deficiency) of Revenues</b> <b>Over Expenditures</b>	<b>(\$398,113)</b>	<b>(\$1,416,786)</b>	<b>\$19,493</b>	<b>(\$13,697)</b>

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**Budget Hearings/Exceptions 3/18/2021**

<u>Anderson County, Tennessee</u> <u>General Fund</u>		With Proposed Increases					Comments
		FY2021 Original Budget	FY 2021 Amended Budgeted	No Increase	FY 2022 #1 Proposed Revenues & Expenses	FY 2022 #2 Proposed Revenues & Expenses	
				FY 2022 Proposed Revenues & Expenses			
Dept							
51100	County Commission	\$298,113	\$307,381	\$302,702	\$306,668	\$307,801	Proposed Salary Increase for addition of Commission Meeting Minutes
51310	Personnel Office/HR	\$215,889	\$220,266	\$217,332	\$228,430	\$232,386	Proposed Salary Increase from Comp Plan
52600	IT/Data Processing	\$314,838	\$393,798	\$375,033	\$378,627	\$383,276	Proposed Salary Increase, and Increase in 399 Other Contracted Services
55120	Rabies and Animal Control	\$207,139	\$314,659	\$262,560	\$272,021	\$276,940	Proposed Salary Increase
56300	Senior Citizens Assistance	89,919	\$263,050		\$101,964	\$103,367	Increased Cost of a New Building, Utilities etc.; Part-time employee
54410	EMA/Fire Commission						Possible Addition of Part-time Employees

Fund 101 General Government

Statement of Proposed Operations  
Fiscal Year Ending June 30, 2022

Account Number		Actual 2020	Original Budget 2021	Amended Budget Thru June 2022	Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
<b>Estimated/Appropriated/Actual</b>								
<b>Expenditures</b>								
<b>51100 County Commission</b>								
51100-118	Secretary To Board	46,606	46,606	47,751	30,140	17,611	45,936	46,473
51100-118- CHTR	Secretary To Board Charter Commis	484	0	1,780	1,151	629	409	2,000
51100-191	Board & Committee Members Fees	118,624	122,728	122,728	80,245	42,483	114,977	122,728
51100-201	Social Security	8,818	10,487	10,558	5,922	4,636	8,432	10,477
51100-201- CHTR	Social Security Charter Commission	0	0	141	101	40	15	124
51100-204	State Retirement	10,995	8,796	8,856	5,283	3,573	10,587	6,759
51100-204- CHTR	State Retirement Charter Commissi	0	0	117	85	32	18	80
51100-206	Life Insurance	749	730	730	509	221	582	742
51100-207	Medical Insurance	68,580	66,864	66,864	45,401	21,463	80,479	66,381
51100-208	Dental Insurance	6,267	6,134	6,134	4,329	1,805	7,097	6,358
51100-209	S/T Disability Insurance	274	218	218	184	34	337	218
51100-210	Unemployment Compensation	49	42	42	0	42	85	28
51100-212	Employer Medicare	2,061	2,453	2,470	1,386	1,084	1,972	2,450
51100-212- CHTR	Employer Medicare Charter Commis	0	0	37	24	13	4	29
51100-307- 0100	Communication Cellular/Pager Servi	2,165	2,000	2,000	2,126	(126)	1,548	2,000
51100-320	Dues And Memberships	3,285	3,650	3,650	2,450	1,200	2,724	3,650
51100-331- CHTR	Legal Services Charter Commission	195	0	5,400	235	5,165	97	5,400
51100-332	Legal Notice, Recording & Court Co	807	1,100	1,100	767	333	1,002	1,100
51100-332- CHTR	Legal Notice, Recording & Court Co	0	0	500	0	500	0	0
51100-334	Maintenance Agreements	0	600	600	0	600	0	0
51100-337	Maintenance-Office Equipment	0	400	400	0	400	37	400
51100-348	Postal Charges	0	500	500	0	500	33	500
51100-349	Printing, Stationary & Forms	79	380	380	0	380	26	380
51100-355	Travel	4,686	16,000	16,000	0	16,000	10,092	16,000
51100-399	Other Contracted Services	947	1,225	1,225	918	307	997	1,225
51100-435	Office Supplies	1,281	1,500	1,500	1,162	338	1,191	1,500

\* Salary increase of \$3,500

4947.

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Fund 101	General Government	Statement of Proposed Operations	Fiscal Year Ending June 30, 2022	Account Number	Actual 2020	Original Budget 2021	Amended Budget		Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
							Thru June 2022	June 2022				
				51100-499	1,120	700	700	329	371	705	700	700
				51100-524	2,390	5,000	5,000	300	4,700	3,290	5,000	5,000
				51100-709	4,227	0	0	0	0	4,227	0	0
				51100-719	0	0	0	0	0	240	0	0
Total County Commission					284,689	298,113	307,381	183,047	124,334	297,139	302,702	302,702
Total					284,689	298,113	307,381	183,047	124,334	297,139	302,702	302,702
Total					284,689	298,113	307,381	183,047	124,334	297,139	302,702	302,702
Total					284,689	298,113	307,381	183,047	124,334	297,139	302,702	302,702

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**Calculations: Calculations:**

**204 Retirement - Multiply Gross Salary by 4.00% (.040) for full-time employees**

**Calculations: Calculations:**

**201 Social Security - Multiply Gross Salary by 6.2% (.062)**

**204 Retirement - Multiply Gross Salary by 4.00% (.040) for full-time employees**

**206 Life Insurance - Single coverage \$66.00/year - Family coverage \$78.00/year for full-time employees**

207 Medical GO/NO - Single \$5,268. Single+1 \$13,375. Family \$15,720 per year for full-time employees

207 Medical Gold - Single \$3,200. Family \$5,755. Family \$25,720 per year for full time employees

407 Medical Silver - Single \$5,268. Single + 1 \$13,872. Family \$14,712 per year for full-time employee.

**208 Dental Ins.- Single coverage \$297/year. Family coverage \$572/year for full**

**209 Short-term Disability Ins - Salary by 0.34% (.0034) for full time employees**

**210 Unemployment - First \$7,000 per person by .4% (.004) or \$28 per person per year for full-time employees**

212 Medicare - Gross Annual Salary by 1.45% (.0145).

Budget code distinguishes between department head/official, full-time and part-time staff.

5245

\$3,956



Fund 101 General Government

Statement of Proposed Operations

Fiscal Year Ending June 30, 2022

Account Number

Actual  
2020Original Budget  
2021Amended Budget  
Thru  
June 2022Est & Bgt Thru  
June 2022Current Yr  
Remain

3 Year Average

Department  
Request

Estimated/Appropriated/Actual

Expenditures

51310 Personnel Office

*\* Increase of \$10,000 (see attached HR Advisory minutes)*

51310-105	Supervisor/ Director	61,469	61,470	62,615	39,387	23,228	59,817	61,235	7123
51310-162	Clerical Personnel	70,837	74,000	76,290	47,357	28,933	68,454	76,289	
51310-169	Part-Time Help	0	2,000	2,000	0	2,000	667	0	
51310-201	Social Security	7,299	8,480	8,693	5,034	3,659	7,146	8,444	
51310-204	State Retirement	8,660	7,008	7,187	4,728	2,459	8,550	5,448	
51310-206	Life Insurance	195	234	234	148	86	141	222	
51310-207	Medical Insurance	34,513	36,708	36,708	24,472	12,236	35,242	36,708	
51310-208	Dental Insurance	1,256	1,339	1,339	959	380	1,371	1,441	
51310-209	S/T Disability Insurance	562	634	634	372	262	726	641	
51310-210	Unemployment Compensation	159	138	138	0	138	189	84	
51310-212	Employer Medicare	1,707	1,983	2,033	1,177	856	1,671	1,975	
51310-307- 0100	Communication Cellular/Pager Servi	446	500	500	272	228	438	450	
51310-317	Data Processing Services	10,515	11,000	13,700	2,700	11,000	7,102	14,200	
51310-320	Dues And Memberships	420	475	475	475	0	364	500	
51310-332	Legal Notice, Recording & Court Co	67	200	200	30	170	83	100	
51310-348	Postal Charges	187	250	250	120	130	176	175	
51310-355	Travel	594	1,000	0	0	0	748	1,000	
51310-399	Other Contracted Services	1,539	2,070	1,870	1,711	159	1,909	2,750	
51310-399- IDPR	Other Contracted Services Credit M	0	0	0	0	0	1,554	0	
51310-399-BADGE	Other Contracted Services Badge S	59,883	0	0	0	0	59,883	0	
51310-435	Office Supplies	3,526	3,000	3,000	1,440	1,560	4,148	2,770	
51310-499	Other Supplies & Materials	386	400	400	380	20	360	400	
51310-524	Staff Development	1,197	2,500	2,000	506	1,494	2,040	2,500	
51310-709	Data Processing Equipment	400	500	500	500	0	1,406	0	
<b>Total</b>	<b>Personnel Office</b>	<b>265,817</b>	<b>215,889</b>	<b>220,766</b>	<b>131,768</b>	<b>88,998</b>	<b>264,185</b>	<b>217,332</b>	



**Anderson County  
Human Resource Advisory Board Minutes  
July 22, 2020  
10:00 a.m. in Room 118A, Courthouse & GoToMeeting**

**Members Present:** Chairman Phil Yager, Jeff Cole, Gary Long, Robby Holbrook, Regina Copeland, Jay Yeager, and Johnny Alley.

**Members Absent:** Russell Barker, Rex Lynch, Terry Frank, Tim Shelton and Hal Cousins.

**Others Present:** Kim Jeffers-Whitaker, Stephanie Strickland, and Andrew Stone

**Call to Order**

HR Advisory Chairman Phil Yager called meeting to order.

**Approval of Prior Minutes**

Minutes of the May 28<sup>th</sup>, 2020 meeting were approved, as presented, on a motion made by Robby Holbrook, and seconded by Gary Long. Motion carried by voice vote.

**Approval and Correction of Agenda**

Gary Long made a motion to approve agenda, seconded by Robby Holbrook. Motion carried by voice vote.

**HR Director Report**

HR Director Kim Jeffers-Whitaker presented to the committee the annual review for the Thrive Health & Wellness Center along with the Trend Savings Report. CareHere's new TeleHealth program was discussed to include Full and Part-Time employees. The HR Advisory Subcommittee plans to meet virtually only at next meeting on August 4<sup>th</sup>, 2020.

**Salary Review**

Chairman Phil Yager began discussion on the salary of HR Director Kim Jeffers-Whitaker. Jay Yeager made a motion to raise the salary of the HR Director to match that of the other Level 12 employees. Motion seconded by Robby Holbrook. Motion carried by unanimous voice vote.

**Old Business**

Kim Jeffers-Whitaker began discussion on the Anderson County Government Handbook and updates to its policies. Robby Holbrook made a motion to strike language: ~~"for a reason other than the following: 1) the continuation, recurrence or onset of a serious health condition that entitled the employee to leave under this policy, or 2) other circumstance beyond the control of the employee"~~ in Section 7.7 Family/Medical Leaves of Absence, seconded by Gary Long. Motion carried by unanimous vote.

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**PREPARED BY:** \_\_\_\_\_

**212 Medicare - Gross Annual Salary by 1.45% (.0145).**

**\$11,332**

Fund 101 General Government

Statement of Proposed Operations  
Fiscal Year Ending June 30, 2022

Account Number		Actual 2020	Original Budget 2021	Amended Budget Thru June 2022	Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
<b>Estimated / Appropriated / Actual</b>								
<b>Expenditures</b>								
52600	Data Processing	(Increase of \$ 3,176, + Change of Job title to Administrative Supervisor)						
52600-101	County Official	71,544	71,547	72,692	45,654	27,038	70,772	71,273
52600-121	Data Processing Personnel	70,950	70,950	105,621	65,700	39,921	71,795	102,001
52600-162	Clerical Personnel	4,760	4,760	4,760	3,018	1,742	4,789	4,760
52600-169	Part-Time Help	2,545	0	0	0	0	9,333	0
52600-201	Social Security	8,603	9,062	11,282	6,785	4,497	7,723	10,997
52600-204	State Retirement	9,131	7,601	7,940	4,692	3,248	8,166	7,095
52600-206	Life Insurance	229	234	234	166	68	139	300
52600-207	Medical Insurance	29,466	41,448	41,448	29,135	12,313	24,513	49,075
52600-208	Dental Insurance	867	1,389	1,389	1,073	316	1,103	2,013
52600-209	S/T Disability Insurance	523	688	713	415	298	642	835
52600-210	Unemployment Compensation	148	140	182	16	166	197	131
52600-212	Employer Medicare	2,012	2,119	2,639	1,587	1,052	1,806	2,572
52600-307	Communication	0	0	0	0	0	6,227	0
52600-307- 0100	Communication Cellular/Pager Servi	710	1,200	600	332	268	1,056	1,200
52600-307- BCTI	Communication BCTI	32,149	0	0	0	0	23,325	0
52600-338	Repairs And Maintenance Vehicles	0	500	500	495	5	6	500
52600-355	Travel	437	0	0	0	0	503	0
52600-399	Other Contracted Services	58,555	95,000	97,640	88,294	9,346	38,709	112,700
52600-425	Gasoline	253	500	500	339	161	126	500
52600-435	Office Supplies	758	1,200	1,200	581	619	1,796	1,200
52600-499	Other Supplies & Materials	2,223	2,500	2,500	2,244	256	3,429	2,500
52600-524	Staff Development	1,879	0	698	0	698	779	1,400
52600-709	Data Processing Equipment	3,912	4,000	6,260	6,201	59	4,934	4,000
52600-709-EMRGS	Data Processing Equipment Emerge	0	0	0	0	0	2,111	0
52600-709-SWCTH	Data Processing Equipment I.T Swll	0	0	35,000	35,000	0	0	0
52600-716	Law Enforcement Equipment	0	0	0	0	0	1,250	0

103,614

Fund 101 General Government

Statement of Proposed Operations  
Fiscal Year Ending June 30, 2022

Account Number	Actual 2020	Original Budget 2021	Amended Budget Thru June 2022	Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
52600-718 Motor Vehicle	0	0	0	0	0	13,826	0
<b>Total Data Processing</b>	<b>301,654</b>	<b>314,838</b>	<b>393,798</b>	<b>291,727</b>	<b>102,071</b>	<b>299,055</b>	<b>375,052</b>
<b>Total</b>	<b>301,654</b>	<b>314,838</b>	<b>393,798</b>	<b>291,727</b>	<b>102,071</b>	<b>299,055</b>	<b>375,052</b>
<b>Total</b>	<b>301,654</b>	<b>314,838</b>	<b>393,798</b>	<b>291,727</b>	<b>102,071</b>	<b>299,055</b>	<b>375,052</b>
<b>Total</b>	<b>301,654</b>	<b>314,838</b>	<b>393,798</b>	<b>291,727</b>	<b>102,071</b>	<b>299,055</b>	<b>375,052</b>
<b>Total</b>	<b>301,654</b>	<b>314,838</b>	<b>393,798</b>	<b>291,727</b>	<b>102,071</b>	<b>299,055</b>	<b>375,052</b>

6

**Calculations: Calculations:**

1

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212 Medicare - Gross Annual Salary by 1.45% (.0145).

**TOTAL**

**\$3,601**

101-52600-399	OTHER CONTRACTED SERVICES	AMOUNT	DUE	20-21	20-21	21-22	21-22	22-23
GO DADDY	Domain Ownership/(andersontn.org ) (and	20	Annual		20	20		
GO DADDY	SSL Email Security	3 @199	Annual		597	199	398	
	Paid by Robbie	199						
	Paid by Rex	199						
	Paid by Tyler in Sheriff Dept.	199						
CISCO-BCTI	ADMIN- 75% Network 25% Telephone	37,000	Annual		37000	37000		
Sisco DNS Umbrella	Internet Surfing Protection & Defence	6160	Annual		6160	6160		
DNS Easy	Domain Ownership	29.99	Annual		29.99	29.99		
DX 7	Ransomware/ Crypto Preventer	649	Annual		649	649		
BARRACUDA	Email Archiver/Public Records	5200	Annual		5200		5200	
TREND MICRO	Primary Anti-Virus (ALL USERS) 150	3960	Annual		2692	3960		
BARRACUDA	Email Security/Anti SPAM Anti-Virus		Annual					
	IT PAYS	1708.8			1400		1708	7,306
	SHERIFF PAYS	1324.8						
	EMS PAYS	662.4						
ACRONIS	Primary Nightly Server Back-Up	5000	Annual		5000	5000		
PDS WEBSITE	County Website	859.88	Monthly	59	708	859.88	20+69.99	
TRUSTWAVE	Intrusion Decton & Monitoring/PEN Testing	33459.1	Annual		33459.1	33459.1		
ZOHO (ServiceDesk P	Ticket System	597	Annual		597	597		
SAFE DEPOSIT BOX	Comptroller Compliance/Data Back-Up Drive	50	Annual		50	50		
AWS (Amazon Web S	Juvenile Back-Up	350.52	Monthly	29.21	350.52	350.52		
TEAM VIEWER	Brian's Adminstrative Remote Control	372	Annual		372	372		
AEROHIVE Extream	Main Courthouse DARC WIFI System	700	Annual		700	700		
CANNON	Copier/Printer	540	Monthly	36.12	433.44	540	45	
NETWORK SOLUTION	andersontn.org & courts.org	80	Annual		80	80		
	NEW				95498.1	90,026.49		
CERTES	INFO SECURITY	4998	Annual			4998		
GoToMeeting	Meeting	1440	Annual			1440		
GoToMyPC	Remote Working	2400	Annual			2400		
Monday.com	Project	360	Annual			360		
PDS WEBSITE	County Website .gov	480	Annual			480		
	Cloud Mail	11,040	Monthly/\$920			11,040.00	NEW	20,718

110,744.49 Total

20-21	20-22	Difference	CODE
95,498.10	110,744.49	15,246	399

CODE	BUDGET
709	Data Processing
101-52600-338	Cares and Mainta
101-526-003170100	Phone Verizon
10152600425	Gas
52600435	Office Supplies
10152600709	Data Processing Equip
399	OUTSIDE SERVICES
101-52600499	OTHER SUPPLIES & MAT
10152600524	Staff Development
	126,044

NEW

Fund 101 General Government

Statement of Proposed Operations  
Fiscal Year Ending June 30, 2022

Account Number		Actual 2020	Original Budget 2021	Amended Budget Thru June 2022	Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
<b>Estimated/Appropriated/Actual</b>								
<b>Expenditures</b>								
<b>55120 Rabies And Animal Control</b>								
55120-105	Supervisor/ Director	46,354	47,238	48,383	29,983	18,400	23,177	46,177
55120-169	Part-Time Help	16,135	15,600	29,471	18,766	10,705	16,963	30,700
55120-189	Other Salaries & Wages	38,568	51,329	80,797	45,079	35,718	59,078	87,736 <i>96,051</i>
55120-201	Social Security	6,103	6,977	8,840	5,800	3,040	5,495	10,173
55120-204	State Retirement	5,124	5,040	6,359	2,003	4,356	4,904	5,336
55120-206	Life Insurance	166	198	198	142	56	105	288
55120-207	Medical Insurance	10,097	15,804	15,804	8,341	7,463	10,160	10,536
55120-208	Dental Insurance	554	867	867	296	571	569	594
55120-209	S/T Disability Insurance	344	456	635	144	491	370	628
55120-210	Unemployment Compensation	206	168	210	113	97	242	168
55120-212	Employer Medicare	1,427	1,632	2,068	1,357	711	1,285	2,379
55120-307- 0100	Communication Cellular/Pager Servi	735	850	3,350	2,580	770	697	3,350
55120-317	Data Processing Services	0	0	0	0	0	347	0
55120-320	Dues And Memberships	0	500	500	0	500	0	500
55120-333	Licenses	370	900	900	0	900	617	4,415
55120-338	Repairs And Maintenance Vehicles	3,000	3,000	1,500	0	1,500	3,000	3,000
55120-349	Printing, Stationary & Forms	290	880	880	722	158	460	880
55120-355	Travel	111	500	500	0	500	37	500
55120-399	Other Contracted Services	45,452	500	16,576	7,824	8,752	25,414	500
55120-399- ANML	Other Contracted Services Animal H	17,616	35,000	72,800	56,024	16,776	15,977	35,000
55120-401	Animal Food And Supplies	250	2,000	2,000	553	1,447	717	2,000
55120-425	Gasoline	5,943	7,500	7,500	4,709	2,791	7,461	7,500
55120-435	Office Supplies	78	200	200	200	0	81	200
55120-450	Tires And Tubes	319	1,200	1,200	0	1,200	338	1,200
55120-451	Uniforms	0	1,300	1,300	360	940	668	1,300
55120-499	Other Supplies & Materials	779	2,000	6,321	3,281	3,040	1,342	2,000

*\* Increase 2 employees \$2 each*



Fund 101 General Government

Statement of Proposed Operations  
Fiscal Year Ending June 30, 2022

Account Number		Actual 2020	Original Budget 2021	Amended Budget Thru June 2022	Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
55120-499- ANML	Other Supplies & Materials Animal H	0	2,000	2,000	0	2,000	477	2,000
55120-509- ANML	Refunds Animal Holding	0	0	0	0	0	120	0
55120-511	Vehicle & Equipment Insurance	1,500	1,500	1,500	1,500	0	1,500	1,500
55120-524	Staff Development	0	2,000	2,000	0	2,000	0	2,000
55120-732	Building Purchase	1,802	0	0	0	0	10,763	0
<b>Total Rabies And Animal Control</b>		<b>203,323</b>	<b>207,139</b>	<b>314,659</b>	<b>189,777</b>	<b>124,882</b>	<b>192,364</b>	<b>262,560</b>
<b>Total</b>		<b>203,323</b>	<b>207,139</b>	<b>314,659</b>	<b>189,777</b>	<b>124,882</b>	<b>192,364</b>	<b>262,560</b>
<b>Total</b>		<b>203,323</b>	<b>207,139</b>	<b>314,659</b>	<b>189,777</b>	<b>124,882</b>	<b>192,364</b>	<b>262,560</b>
<b>Total</b>		<b>203,323</b>	<b>207,139</b>	<b>314,659</b>	<b>189,777</b>	<b>124,882</b>	<b>192,364</b>	<b>262,560</b>
<b>Total</b>		<b>203,323</b>	<b>207,139</b>	<b>314,659</b>	<b>189,777</b>	<b>124,882</b>	<b>192,364</b>	<b>262,560</b>



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**Calculations:** **Calculations:**

**204 Retirement - Multiply Gross Salary by 4.00% (.040) for full-time employees**

206	Life Insurance - Single coverage \$66.00/year - Family coverage \$78.00/year for full-time employees
207	Medical GOLD - Single \$5,268, Single+1 \$13,375, Family \$15,720 per year for full-time employees
207	Medical SILVER - Single \$5,268, Single+1 \$13,872, Family \$14,712 per year for full-time employees
208	Dental Ins.- Single coverage \$297/year. Family coverage \$572/year for full-time employees

209 Short-term Disability Ins - Salary by 0.34% (.0034) for full time employees  
210 Unemployment - First \$7,000 per person by .4% (.004) or \$28 per person per year for full-time employees  
212 Medicare - Gross Annual Salary by 1.45% (.0145).

**TOTAL**

**\$9,428**



Fund 101 General Government

Statement of Proposed Operations  
Fiscal Year Ending June 30, 2022

Account Number		Actual 2020	Original Budget 2021	Amended Budget Thru June 2022	Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
<b>Estimated/Appropriated/Actual</b>								
<b>Expenditures</b>								
<b>56300 Senior Citizens Assistance</b>								
56300-105	Supervisor/ Director	46,613	46,354	47,499	29,983	17,516	23,307	46,177
56300-169	Part-Time Help	17,191	7,540	7,811	3,960	3,851	12,366	7,540
56300-189	Other Salaries & Wages	0	0	0	0	0	32,465	0
56300-201	Social Security	3,886	3,319	3,407	2,211	1,196	3,356	3,319
56300-204	State Retirement	3,370	2,392	2,452	1,624	828	3,315	1,840
56300-206	Life Insurance	78	78	78	52	26	56	78
56300-207	Medical Insurance	0	0	0	0	0	6,743	0
56300-208	Dental Insurance	289	289	289	197	92	393	297
56300-209	S/T Disability Insurance	215	217	217	144	73	273	217
56300-210	Unemployment Compensation	139	84	84	15	69	126	56
56300-212	Employer Medicare	909	776	797	517	280	777	776
56300-307- 0100	Communication Cellular/Pager Servi	769	600	600	400	200	788	605
56300-307- 0200	Communication Internet Service	2,438	2,400	2,400	1,862	538	2,672	3,559
56300-328-EVENT	Janitorial Services Sr Center - EVEN	0	0	0	0	0	22	0
56300-333	Licenses	0	1,350	1,350	0	1,350	675	200
56300-335	Maint & Repair -- Building	0			0	0	0	5,000
56300-349	Printing, Stationary & Forms	0	200	200	0	200	0	200
56300-351	Rentals	18,000	0	0	0	0	18,000	0
56300-355	Travel	517	1,600	1,600	0	1,600	933	1,600
56300-359	Disposal Fees	1,105	1,020	1,020	236	784	661	1,200
56300-399	Other Contracted Services	8,632	1,200	115,246	106,546	8,700	4,070	4,500
56300-399-EVENT	Other Contracted Services Sr Cente	0	0	0	0	0	84	0
56300-399-SRBLD	Other Contracted Services Senior C	2,300	3,000	60,000	60,000	0	2,300	0
56300-410	Custodial Supplies	2,933	1,000	1,000	0	1,000	3,780	2,500
56300-415	Electricity	6,708	9,600	9,600	7,753	1,847	6,426	10,000
56300-425	Gasoline	287	400	400	400	0	244	720

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Fund 101 General Government

Statement of Proposed Operations  
Fiscal Year Ending June 30, 2022

Account Number		Actual 2020	Original Budget 2021	Amended Budget Thru June 2022	Est & Bgt Thru June 2022	Current Yr Remain	3 Year Average	Department Request
56300-434	Natural Gas	442	1,800	1,800	1,147	653	685	3,580
56300-435	Office Supplies	791	900	900	0	900	775	1,200
56300-454	Water & Sewer	616	800	800	456	344	684	600
56300-499	Other Supplies & Materials	5,384	3,000	3,000	1,176	1,824	1,975	6,200
56300-499-EVENT	Other Supplies & Materials Sr Cente	0	0	0	0	0	35	0
56300-499-SRBLD	Other Supplies & Materials Senior C	0	0	500	0	500	0	0
56300-599-EVENT	Other Charges Sr Center - EVENTS	0	0	0	0	0	44	0
56300-709	Data Processing Equipment	1,200	0	0	0	0	400	0
<b>Total Senior Citizens Assistance</b>		<b>124,812</b>	<b>89,919</b>	<b>263,050</b>	<b>218,679</b>	<b>44,371</b>	<b>128,430</b>	<b>101,964</b>
<b>Total</b>		<b>124,812</b>	<b>89,919</b>	<b>263,050</b>	<b>218,679</b>	<b>44,371</b>	<b>128,430</b>	<b>101,964</b>
<b>Total</b>		<b>124,812</b>	<b>89,919</b>	<b>263,050</b>	<b>218,679</b>	<b>44,371</b>	<b>128,430</b>	<b>101,964</b>
<b>Total</b>		<b>124,812</b>	<b>89,919</b>	<b>263,050</b>	<b>218,679</b>	<b>44,371</b>	<b>128,430</b>	<b>101,964</b>
<b>Total</b>		<b>124,812</b>	<b>89,919</b>	<b>263,050</b>	<b>218,679</b>	<b>44,371</b>	<b>128,430</b>	<b>101,964</b>



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

March 16, 2021

Proposal: Senior Center  
Request for Staffing

Dear Chairman Vowell and Honorable Members of Budget Committee,

I wish to request funding for a position, either full-time, or a part-time position of up to 30 hours per week for the Senior Program.

Specifically, my proposal is to hire a position that would be the Activity Director. This position would coordinate schedules, manage and create activities and events, maintain equipment and rooms for their activities. The position would be instrumental in the creation and programming of both recreational and therapeutic activities for older adults. The individual would also create promotional materials for programming, assist in conducting surveys and/or needs assessments and can assist in reporting weekly programming to both the mayor and commission.

The Anderson County Senior Services Budget was \$131,281 in Fiscal Year 2020. While the budget was reduced to pay half the cost of the new facility, additionally its part-time code and corresponding Social Security, unemployment and Medicare budget were also reduced by \$25,663.

I have attached the job descriptions for Office on Aging and Senior Center Director. My proposal is to pull some of the duties away from the Senior Center Director into the new position.

Below are two proposals:

1. Part-time only: \$21,034.00
2. Full-time: \$29,559.00 (benefits may be involved if applicant chose to enroll)

Currently, Anderson County's 2021 Senior Services Budget is \$89,919. Of that budget, \$68,321 comes from grant funding (see attached), meaning Anderson County provides \$21,598 in tax-funding for operations. This proposal would increase Anderson County's contribution to the

program by one of the two amounts above, depending on what commission would be willing to authorize for advancing the program.

One of the core critical reasons for this request also involves management of the program itself. Without another qualified individual, there have been times in the past where the Director may be sick or scheduled for vacation, I have had to close the facility, or volunteers have managed the program. While I am appreciative of this volunteer assistance, from a government management standpoint, I am not comfortable with this arrangement.

Any and all consideration is sincerely and greatly appreciated.

A handwritten signature in black ink, appearing to read 'Terry', with a stylized, cursive script.

Terry



# ETHRA

East Tennessee Human Resource Agency, Inc.

GRANT CONTRACT - Aging Services					
(cost reimbursement grant contract with an individual, business, non-profit, or governmental entity)					
Begin Date 7/1/2020		End Date 6/30/21		ETHRA Contract # 221-102	
Grantee Legal Entity Name Anderson County Government				ETHRA Vendor ID 4905	
Subrecipient or Agency		CFDA # 93.044 III B			
X Subrecipient <input type="checkbox"/> Agency		Grantee's fiscal year end June 30, 2021			
Service Caption (one line only) Recipient of Pass-through funding of Federal and/or State funds for the elderly and/or disabled adults					
Funding —					
FY	State	Federal		Other	TOTAL Grant Contract Amount
FY 21	16,074	52,247			68,321
TOTAL:					68,321
Ownership/Control					
X Government					
<input type="checkbox"/> Other:					
Grantee Selection Process Summary					
X Competitive Selection		RFP process every 4 years			
<input type="checkbox"/> Non-competitive Selection					

grant  
funding  
we  
receive  
to run  
program

proposal!

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**ANDERSON COUNTY GOVERNMENT  
EMPLOYEE PAYROLL TAX & FRINGE BENEFIT CALCULATIONS  
BUDGET YEAR 2021/2022**

DEPARTMENT: Senior Center

PREPARED BY: \_\_\_\_\_

Calculations: Calculations:

201 Social Security - Multiply Gross Salary by 6.2% (.062)

204 Retirement - Multiply Gross Salary by 5.20% (.0520) for full-time employees

206 Life Insurance - Single coverage \$33.00/year - Family coverage \$45.00/year for full-time employees

207 Medical GOLD - Single \$5,268. Single+1 \$13,368. Family \$15,720 per year for full-time employees

208 Medical SILVER - Single \$5,268. Single+1 \$13,872. Family \$14,712 per year for full-time employees

208 Dental Ins.- Single coverage \$302/year. Family coverage \$589/year for full-time employees

209 Short-term Disability Ins - Salary by 0.49% (.0049) for full time employees

210 Unemployment - First \$7,000 per person by .6% (.006) or \$42 per person per year for full-time employees

212 Medicare - Gross Annual Salary by 1.45% (.0145).

Finance Department will  
complete codes 206, 207  
& 208

Please list employees separately by budget code.

Budget code distinguishes between department head/official, full-time and part-time staff.

Employee Name	Position	Budget Code	Hourly Rate	Gross Annual Salary	Social Security 201	Retirement 204	Life Insurance 206	Medical Insurance 207	Dental Insurance 208	S/T Disability 209	Unemployment 210	Medicare 212
Part-Time (30 hrs/week)	Activities Director		12.50	\$19,500	\$1,209	\$0				\$0	\$42	\$283
					\$0	\$0				\$0	\$0	\$0
					\$0	\$0				\$0	\$0	\$0
					\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
Total by object code				\$19,500	\$1,209	\$0	\$0	\$0	\$0	\$0	\$42	\$283

TOTAL

\$21,034

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**PREPARED BY:**

**204 Retirement - Multiply Gross Salary by 5.20% (.0520) for full-time employees**

**209 Short-term Disability Ins. - Salary by 0.49% (.0049) for full time employees**

**210 Unemployment - First \$7,000 per person by .6% (.006) or \$42 per person per year for full-time employees**

**212 Medicare - Gross Annual Salary by 1.45% (.0145).**

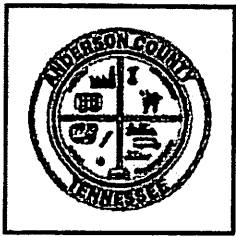
**Please list employees separately by budget code.**

**Budget code distinguishes between department head/official, full-time and part-time staff.**

Employee Name	Position	Budget Code	Hourly Rate	Gross Annual Salary	Social Security 201	Retirement 204	Life Insurance 206	Medical Insurance 207	Dental Insurance 208	S/T Disability 209	Unemployment 210	Medicare 212
Full-Time	Activities Director		12.50	\$26,000	\$1,612	\$1,352				\$176	\$42	\$377
					\$0	\$0				\$0	\$0	\$0
					\$0	\$0				\$0	\$0	\$0
					\$0	\$0				\$0	\$0	\$0
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					\$0	\$0				\$0	\$0	\$0
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					\$0	\$0				\$0	\$0	\$0
					\$0	\$0				\$0	\$0	\$0
					\$0	\$0				\$0	\$0	\$0
					\$0	\$0				\$0	\$0	\$0
Total by object code				\$26,000	\$1,612	\$1,352	\$0	\$0	\$0	\$176	\$42	\$377

**\$29,559**





## **Anderson County Government Job Description**

**Job Title:** County Office on Aging Director  
**Department:** Senior Center and Office on Aging  
**Reports To:** County Mayor  
**FLSA Status:** Non-Exempt

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Include the following. Other duties may be assigned.

### **ILLUSTRATIVE EXAMPLES OF WORK**

- Provides Telephone Reassurance calls.
- Provides Evaluation Eligibility of Benefits of each client.
- Provides administrative support for all office operations and ensures that all reports, correspondence, program-related data, etc., is maintained in an organized manner.
- Provides information referral services for senior citizens.
- Develops, maintains, and updates a resource directory for the county for utilization by senior citizens.
- Assists with coordinating daily transportation activities to ensure adequate transportation of members to the Senior Center and/or other appointments or obligations for the Senior Center and Office on Aging.
- Attends local and regional meetings pertaining to the delivery of services to the senior adult population.
- Assists with the preparation and maintenance of accurate financial records.
- Enters information into the SAMS database for submission to the State of Tennessee.
- Assists seniors with completing forms and other documents required for participation in various programs and services.
- Assumes responsibility for the opening and closing of the Anderson County Senior Center and Office on Aging on a daily basis and ensures all alarm systems are functioning properly.
- Assists with the timely submission of all reports, data, and documentation required by the Area Agency on Aging and Disability and the East Tennessee Human Resource Agency.
- Identifies elderly individuals in Anderson County through access to current Office on Aging information, other services and organizations, and in-home assessments in all areas of the country.
- Advocates for the needs of the elderly population to ensure the effective delivery of needed services through local social service agencies, religious organizations, civic groups, etc.
- Assists with recruiting volunteers and coordinating the delivery of services as necessary.
- Must develop an Information and Assistance resource file that lists all the agencies in Anderson County that provide services to residents over the age of 60, and include addresses, contact persons,

eligibility information, and a brief description of how and what services are provided. This information must be updated annually.

- Must establish and be an active part of the county-based interagency council which meets at least quarterly and has an active membership of agencies.
- Must develop and conduct at least one fundraising project each year.
- Must maintain an E-Mail and Website for the Office on Aging.
- Performs related duties as required.

## **NECESSARY REQUIREMENTS OF WORK**

Graduated from an accredited high school. Associates Degree in Human Services or a closely related field is required. Previous experience in a managerial role and working with adults over the age of 60 is desired. Strong organizational, interpersonal, and decision-making skills; dedicated attention to detail; or any equivalent combination of education or experience to provide the following knowledge, ability, and skills:

- Knowledge of the Tennessee Commission on Aging/Area Office on Aging and Disability regulations, policies, and operating procedures.
- Knowledge of volunteer groups, churches, civic organizations, etc., who provide supportive services and programs for adults including field programs.
- Knowledge of the Senior Nutrition Program including eligibility requirements, food preparation practices, health regulations, etc.
- Knowledge of the physiological and emotional dynamics of the aging process.
- Knowledge of HIPAA regulations and guidelines pertaining to the dissemination and communication of confidential medical information.
- Knowledge of budget monitoring practices required to ensure the proper accounting of all receipts and expenditures.
- Knowledge of the Federal and State rules and regulations governing the licensure and administration of adult center facilities including building codes and documentation required for provided service components.
- Knowledge of the eligibility requirements and application procedures for energy assistance, homemaker services, commodities, Snap, QMB, etc.
- Ability to organize and ensure timely completion of all tasks.
- Ability to interact effectively with residents, family members, volunteers, co-workers, social service providers, local officials, etc.
- Ability to create and maintain detailed records and supporting documentation.
- Skill in utilizing various computer software, programs, and database management applications.

## **NECESSARY SPECIAL REQUIREMENTS**

- Must have possession of a valid Tennessee Driver License and the ability to be insured at standard vehicle liability rates.
- CPR certified.
- Complete Active Shooter Training.
- Must hold and maintain Notary Public License.

- Must hold and maintain certification as a SHIP Facilitator (TN Certification)
- Must hold and maintain certification in Food Safety Handler (TN Certification)
- Must be able to train and supervise staff and volunteers.
- Must hold and maintain certification as an Information and Referral Specialist for Aging and Disability (CIRS-A/D) with the State of Tennessee. (Update every 2 years with at least 12 hours of continuing education).

The Anderson County Government is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County may provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this job description by the employee assigned to the job and the immediate supervisor.

These are considered essential duties and are illustrative of job tasks that are fundamental. Employees may be required to perform additional related duties as may be assigned by management. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

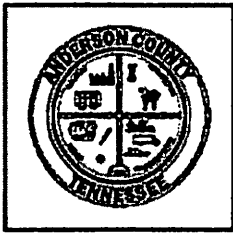
---

*Department Supervisor:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Employee Authorization:* \_\_\_\_\_ *Date:* \_\_\_\_\_

\*Employee signature illustrates his/her clear understanding of the complete job description.

Revised 10/23/2020



## **Anderson County Government Job Description**

**Job Title:** County Senior Center Director  
**Department:** Senior Center and Office on Aging  
**Reports To:** County Mayor  
**FLSA Status:** Non-Exempt

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

Include the following. Other duties may be assigned.

### **ILLUSTRATIVE EXAMPLES OF WORK**

- Assists with the development and distribution of monthly calendars, newsletters, and brochures to promote participation in events and activities.
- Maintains documentation of client's participation.
- Assists with maintenance, upkeep and cleanliness of the facility, equipment and supplies utilized at the Senior Center.
- Collects and maintains data for daily and monthly tracking of all activities and number of participants required for monthly and annual reports submitted to funding agencies.
- Completes and submits paperwork for funding to various agencies.
- Assists with purchasing or otherwise obtaining food, materials, and supplies for planned events and activities with the Senior Center.
- Coordinates fundraising events to raise funds for supplies and materials for the Senior Center.
- Coordinates health screenings and fitness programs for individuals attending the Senior Center.
- Maintains reading, video, and audio library sources for the members' use and the organization and distribution of these resources for the Senior Center.
- Serves meals to the members of the Senior Center.
- Assists with the activities and daily services offered to the Senior Center members.
- Maintains compliance for State surveys and other compliance reviews and ensures the proper documentation of all activities provided for the members of the Senior Center.
- Provides reports for State, AAAD, and Anderson County Government.
- Trains workers and volunteers.
- Picks up supplies for the Senior Center as needed.
- Performs related duties as required.

### **NECESSARY REQUIREMENTS OF WORK**

Graduated from an accredited high school. Associates Degree in Human Services or a closely related field is highly preferred. Previous experience in a managerial role and working with seniors is desired. Strong

organizational, interpersonal, and decision-making skills; dedicated attention to detail; or any equivalent combination of education or experience to provide the following knowledge, ability, and skills:

- Ability to train other employees and volunteers.
- Ability to fill out the necessary paperwork needed to submit to the various funding agencies.
- Positively interact with other employees and members of the Senior Center.
- Creates an inviting and encouraging environment for all of the participants in the Senior Center daily activities and programs.

#### **NECESSARY SPECIAL REQUIREMENTS**

- CPR Certified.
- Must complete monthly/yearly training and certifications.
- Supervises Title 5 employees and volunteers.
- Provides training for employees and volunteers.
- Must complete Active Shooting Training.
- Possession of a valid Tennessee Driver License.

The Anderson County Government is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County may provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer. Signatures below indicate the receipt and review of this job description by the employee assigned to the job and the immediate supervisor.

These are considered essential duties and are illustrative of job tasks that are fundamental. Employees may be required to perform additional related duties as may be assigned by management. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

---

*Department Supervisor:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Employee Authorization:* \_\_\_\_\_ *Date:* \_\_\_\_\_

\*Employee signature illustrates his/her clear understanding of the complete job description.

Revised 10/21/2020



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

March 16, 2021

Budget Hearing

RE: Proposal for Improved Fire Response

Dear Chairman Vowell and Honorable Members of Budget Committee,

Prior to the COVID-19 outbreak, Fire Chiefs across Anderson County, along with EMA and EMS, had been meeting to discuss solutions to gaps in fire response. Much discussion took place that I won't outline here, but in summary, it was agreed upon that the challenges for our volunteer agencies were in meeting response during normal working hours. Response data reviewed in the meetings supported that conclusion. Specifically, volunteer agencies had difficulty with response personnel because volunteers were at their normal day jobs.

The proposal agreed upon was to utilize part-time personnel to supplement existing fire agencies across Anderson County while preserving the independence and autonomy of existing agencies. Committed funding for personnel has a direct and positive impact on ISO scoring for our communities.

In advance of this budget hearing, Fire Commission unanimously supported this specific request at their meeting of the full body on March 2, 2021.

Today's proposal for Funding for EMA is:

Part-time funds for 80 work hours per week (2 on shift at a time)	
To include Social Security, Medicare and unemployment	\$69,411
Equipment and Gear (estimated cost)	\$35,000
Radios would be handled by EMA	

It was agreed upon to utilize part-time personnel for several reasons:

1. Ability to utilize existing fire personnel from cities/county who are already trained and certified.
2. Savings for the county for health and other benefits

3. Part-time personnel would not be reliant on a full-time job, therefore making the program easier to eliminate if it is unsuccessful or commission chose not to renew the program.
4. Part-time allows for a true pilot program, that is, it is minimizing the investment in order to test the viability of the effort.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terry Frank', with a stylized, cursive script.

Terry Frank





## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

March 2, 2021

Commissioner Shain Vowell  
Chairman, Anderson County Fire Commission

RE: Budget Proposal 2021/2022

Dear Chairman Vowell and Honorable Chiefs,

I am requesting your support and endorsement for a request to submit to the Anderson County Budget Committee to benefit the citizens of Anderson County and provide additional support to the existing agencies.

Prior to COVID-19's appearance, there was general agreement among agency participants that funding fire staff during the workday/work week would help address any gaps in coverage or times when volunteer agencies personnel are working their normal jobs. We had been conducting meetings to discuss adding supplemental fire assistance that would maintain the independence and authority of the existing agencies, but would serve in a supplemental capacity. Our work stopped in the middle of developing the response protocols.

Today I am requesting your support for a proposal for the annual budget process. Specifically, I am requesting funding be included in the 2021/2022 EMA Budget for 80 work hours per week utilizing part-time personnel. The idea raised in our meeting was to utilize part-time funds so existing trained fire personnel could serve. In addition, this effort would give the county time to test effectiveness of the program.

Proposed costs of 80 hours (2 on shift at a time) including social security, Medicare and unemployment is estimated at \$69,411. This budget request would include equipment and gear for up to five part-time personnel at an estimated cost of \$35,000. EMA would handle radio equipment within their own budget.

This effort would reflect positively on fire service across the county and a dedicated funding commitment could help boost community ISO ratings.

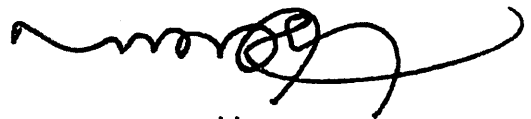
If approved, the Budget would not go into effect until July 1, giving EMA and Departments time to fully develop response protocols.

A fire truck would also be needed, and that would be addressed through a separate capital

request process.

Any consideration of your support or endorsement would be sincerely and greatly appreciated.

In sincere appreciation for all you do to improve our lives,



Terry Frank

100 NORTH MAIN STREET, SUITE 208 • CLINTON, TENNESSEE • 37716  
PHONE: (865) 457-6200 • EMAIL: TFRANK@ANDERSONTN.ORG

37

**ANDERSON CI**  
**EMPLOYEE PAYROLL TAX I**  
**BUDGET**

**DEPARTMENT:** Animal Control

**PREPARED BY:** \_\_\_\_\_

Finance Department  
will complete codes  
206, 207 & 208

Please list employees separately by budget code.

Budget code distinguishes between department head/official, full-time and part-time staff.

Employee Name	Position	Budget Code	Hourly Rate	Gross Annual Salary
	Animal Control	101-55120-		\$4,160
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
<b>Total by object code</b>				<b>\$4,160</b>

**TOTAL**

0.00

n nn

**OUNTY GOVERNMENT  
& FRINGE BENEFIT CALCULATIONS  
YEAR 2021/2022**

**Calculations: Calculations:**

**201** Social Security - Multiply Gross Salary by 6.2% (.062)

**204** Retirement - Multiply Gross Salary by 5.20% (.0520) for full-time employees

**206** Life Insurance - Single coverage \$66.00/year - Family coverage \$78.00/year for full-time empl

**207** Medical GOLD - Single \$5,268. Single+1 \$13,375. Family \$15,720 per year for full-time employ

**207** Medical SILVER - Single \$5,268. Single+1 \$13,872. Family \$14,712 per year for full-time emplc

**208** Dental Ins.- Single coverage \$297/year. Family coverage \$572/year for full-time employees

**209** Short-term Disability Ins - Salary by 0.34% (.0034) for full time employees

**210** Unemployment - First \$7,000 per person by .4% (.004) or \$28 per person per year for full-tim

**212** Medicare - Gross Annual Salary by 1.45% (.0145).

<b>Social Security 201</b>	<b>Retirement 204</b>	<b>Life Insurance 206</b>	<b>Medical Insurance 207</b>	<b>Dental Insurance 208</b>	<b>S/T Disability 209</b>	<b>Unemploy- ment 210</b>
\$258	\$0				\$0	\$17
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$258	\$0	\$0	\$0	\$0	\$0	\$17

salaries

9 days of accrual

oyees	
rees	
oyees	
e employees	
Medicare	
212	
\$60	
\$0	
\$0	
\$0	
\$0	
\$0	
\$0	
\$0	
\$0	
\$0	
\$0	
\$0	
\$60	
\$4,495	

				0.00
				0.00

total budget						
1 day of accrual						




Total Pay Periods	26				
FYE 2021 Accrual	8				
FYE 2020 Accrual	9				
Change	1	Accrual Increased, so Expense will need to			
Weeks per FY	52				
Days per Week	5				
Total Days	260				
Increase by 2 Days	261				
% Increase in Expense	1.003846154				
Annual Compensation	13,195,644				
% Increase for Accrual	1.0038462				
Adjusted Compensation	13,246,397				
	50,753				

**ANDERSON C**  
**EMPLOYEE PAYROLL TAX I**  
**BUDGET**

**DEPARTMENT:**

**PREPARED BY:**

**Finance Department  
 will complete codes  
 206, 207 & 208**

**Please list employees separately by budget code.**

**Budget code distinguishes between department head/official, full-time and part-time staff.**

Employee Name	Position	Budget Code	Hourly Rate	Gross Annual Salary
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
				\$0
<b>Total by object code</b>				<b>\$0</b>

**TOTAL**

**OUNTY GOVERNMENT  
& FRINGE BENEFIT CALCULATIONS  
YEAR 2018/2019**

**Calculations: Calculations:**

**201** Social Security - Multiply Gross Salary by 6.2% (.062)

**204** Retirement - Multiply Gross Salary by 7.33% (.0733) for full-time employees

**206** Life Insurance - Single coverage \$33.00/year - Family coverage \$45.00/year for full-time empl

**207** Medical GOLD - Single \$5,268. Single+1 \$13,368. Family \$15,720 per year for full-time employ

**208** Medical SILVER - Single \$5,268. Single+1 \$13,872. Family \$14,712 per year for full-time emplc

**208** Dental Ins.- Single coverage \$302/year. Family coverage \$589/year for full-time employees

**209** Short-term Disability Ins - Salary by 0.68% (.0068) for full time employees

**210** Unemployment - First \$7,000 per person by 1.0% (.01) or \$70 per person per year for full-tim

**212** Medicare - Gross Annual Salary by 1.45% (.0145).

<b>Social Security 201</b>	<b>Retirement 204</b>	<b>Life Insurance 206</b>	<b>Medical Insurance 207</b>	<b>Dental Insurance 208</b>	<b>S/T Disability 209</b>	<b>Unemploy- ment 210</b>
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
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\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0				\$0	\$0
\$0	\$0	\$0	\$0	\$0	\$0	\$0

[illegible]



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

March 17, 2021

RE: BUDGET HEARING  
NEW BUSINESS

Chairman Vowell and Commissioners,

### BACKGROUND

Back in January of 2019, you authorized the passage of Resolution No. 19-01-727 that authorized the County Mayor to work jointly with Tourism and local government officials in both Campbell and Union Counties to begin a feasibility study and plan for a bike trail system within the three-county region. Work quickly began with a meeting with the counties, Julie Graham, Stephanie Wells and Clay Guerry with TVA.

A RFP process moved forward, a project steering committee was put in place and the long work began by Toole Design, Contour Trail Design and the Steering Committee.

That feasibility study and plan was completed, and Director of Tourism Stephanie Wells and I discussed the study at both Budget Committee and Operations Committee last year. The complete study was too large to place in the agenda so you only received a few pages of the next steps/action recommendations.

Stephanie placed the link on the main trail webpage here: <http://norrislakeproject.com/nats/>

Or you can directly access by clicking here:

[https://norrislakeproject.com/nats/wp-content/uploads/2020/08/Norris\\_Lake\\_Area\\_Trail\\_Sustainability\\_and\\_Connectivity\\_Study\\_FIN\\_AL\\_reduced.pdf](https://norrislakeproject.com/nats/wp-content/uploads/2020/08/Norris_Lake_Area_Trail_Sustainability_and_Connectivity_Study_FIN_AL_reduced.pdf)

### NEXT STEPS

At the budget committee level, you authorized the first step towards accomplishing some of the action items on the regional plan. I've attached an image of the new signage that will soon be installed. In addition, you authorized some mapping that is in final stages with the University of Tennessee.

---

Your support for this study and your funding of next-steps is a giant advancement for Anderson County. Thank you!!

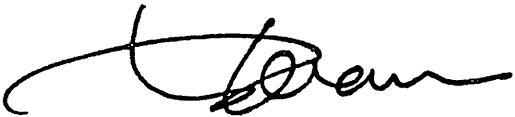
## **ANNUAL INVESTMENT & RETURN ON INVESTMENT**

Today's request is for the next step to be included in the budget as its own designation as Norris Lake Area Trail System. Time moves quickly, and with a dedicated allocation of funds to these trails with its local and regional connectivity, we will slowly but surely continue to advance, not only as a service to the people who live here and pay taxes, but also to visitors we hope will come enjoy our trails and bring sales tax dollars with them! These advancements benefit both county and city governments.

This year's request is to fund Bike Racks and Mountain Bike Repair Stations. An annual dedicated budget line item to these incremental advancements also signals a commitment to granting agencies, and will improve our chances of grant funding for larger trail related projects. It also signals to any businesses who may choose to locate here to engage in commerce related to bikes, trails, etc., that Anderson County is committed, and their business investment is wise.

Specific Request: NATSTRAILS \$25,000 in a capital improvement dedicated line item that can be used for no other purpose.

My best regards,

A handwritten signature in black ink, appearing to read 'Terry', with a stylized, flowing script.

Terry

Attachments



[natstrails.com](http://natstrails.com)

## Budget Request for Infrastructure on NATS Trails

### Bike Racks:

1 to 5 loop racks

\$180 to \$450 each

### Locations:

Norris Dam State Park (4)

Norris Watershed (2)

City of Norris (4)

City of Clinton (6)

Rocky Top (4)

Interstate Area (4)

Welcome Center (1)



### Mountain Bike Repair Stations

Easy access to essential bike repair tools in biking areas. Includes universal bike mount peg to hold bike seat or tube. ADA-compliant design.

### Locations:

Norris Dam State Park (3 to 4)

Norris Watershed (2 to 3)

\$1,800 each



### Request

Bike Racks .....\$11,250

Repair Stations.....\$12,600

Benches/Picnic Tables on Trails

Total Request .....\$25,000



### Potential Media Partners

- The Outdoor Project (digital and social media)
- Blue Ridge Outdoors (print, digital, and social media)
- Appalachian Magazine (print, digital, and social media)
- Global Mountain Bike Network (YouTube)
- FreeHub Magazine (print, digital, and social media)
- Tennessee Wildlife Resources Agency's TN Outdoor Journal series (TV, YouTube, and social media)
- Matador Network (digital and social media)
- Adventure Outdoors Magazine (digital and social media)
- Tennessee Vacation (digital and social media)
- Roots Rated (digital and social media)
- PinkBike (digital and social media)

Anderson  
county has  
opportunity  
to attract new  
business -  
see existing outfitters

### Sources

1. <https://peopleforbikes.org/our-work/e-bikes/for-land-managers/>
2. <https://www.visitknoxville.com/listings/clinch-river-brewing/1817/>

locations

TABLE 14. Regional Outfitters and Bike Shops

LOCATION	OUTFITTER/BIKE SHOP
Knoxville, TN	<ul style="list-style-type: none"> <li>• Biketopia</li> <li>• Outdoor Knoxville Adventure Center</li> <li>• Greenlee's Bicycle Shoppe</li> <li>• Tennessee Valley Bicycles</li> <li>• Runners Market</li> <li>• Bearden Bike &amp; Trail</li> <li>• Bike Zoo</li> <li>• Harper's Bike Shop</li> <li>• West Bikes</li> <li>• River Sports Outfitters</li> <li>• Fountain City Pedaler</li> <li>• Echelon Bikes</li> <li>• Cedar Bluff Cycles</li> </ul>
Oak Ridge, TN	<ul style="list-style-type: none"> <li>• Oak Ridge Bicycle Center</li> </ul>
Maryville, TN	<ul style="list-style-type: none"> <li>• Cycleology Bikes</li> <li>• River John Outfitters</li> <li>• Little River Trading Company</li> </ul>
Asheville, NC	<ul style="list-style-type: none"> <li>• Motion Makers Bicycle Shop</li> <li>• Black Dome Mountain Sports</li> <li>• Frugal Backpacker</li> </ul>
Townsend, TN	<ul style="list-style-type: none"> <li>• Little River Outfitters</li> </ul>
Hot Springs, NC	<ul style="list-style-type: none"> <li>• Bluff Mountain Outfitters</li> </ul>
Black Mountain, NC	<ul style="list-style-type: none"> <li>• Take A Hike Outfitters</li> </ul>
Johnson City, TN	<ul style="list-style-type: none"> <li>• The Bike Shop</li> </ul>
Crossville, TN	<ul style="list-style-type: none"> <li>• Hurricane Cycles</li> </ul>
Sparta, TN	<ul style="list-style-type: none"> <li>• The Town Hall Bicycle Shop</li> </ul>
Seiverville, TN	<ul style="list-style-type: none"> <li>• Off The Chain Cycles</li> <li>• GSM Outfitters LLC</li> </ul>
Kingsport, TN	<ul style="list-style-type: none"> <li>• Larry's Cycle Shop</li> <li>• Reedy Creek Bicycles</li> </ul>
Gatlinburg, TN	<ul style="list-style-type: none"> <li>• Day Hiker</li> </ul>
Erwin, TN	<ul style="list-style-type: none"> <li>• Erwin Outdoor Supply</li> </ul>
Bryson City, NC	<ul style="list-style-type: none"> <li>• Bryson City Outdoors</li> </ul>
Pigeon Forge, TN	<ul style="list-style-type: none"> <li>• Hikey Mikey</li> </ul>

only 1 in A.C.

# CONNECTED RECREATION DESTINATIONS: WHY CARE?

## Regional Goals





## COUNTY ACTION PLANS

Collectively, the regional and County-specific action plans detailed over the following pages will build the Norris Lake Area as a regional outdoor recreation destination by leveraging the area's rich character and heritage.

Strategies are provided for the region as a whole and for Anderson, Campbell, and Union counties specifically. Lastly, decision-making criteria for catalyst and ongoing funding priorities is outlined.

# REGIONAL ACTION PLAN

## STRATEGIC ACTION ITEMS

Establish a steering committee comprised of key regional partners to carry this study's recommendations into reality is central to success. This committee should formalize the roles and responsibilities of each partnering organization, as well as monitor regional progress toward plan recommendations and celebrate achievements.

The steering committee should work together to accomplish the following regional actions:

- **Conduct a market assessment and routine surveys** of park users and regional tourists. Use this information to prioritize regional and community-specific investments. Data from these analyses can also be used to strengthen future grant applications.
- **Establish cohesive branding** for the Norris Lake Area Trail System and **create a plan for disseminating branding to outdoor recreational partners** in the region who create promotional materials for their services (e.g., marinas, private campgrounds, tour guides, hotels).
- **Develop "Why Norris Lake?" promotional documents** targeted to specific user groups that highlight the opportunities and amenities the area has to offer—existing trails and opportunities for various skill levels, lake adventures, great dining venues, and places to stay—all conveniently located near other major trail systems and outdoor attractions. This package should include printed flyers and brochures that can be made available at outfitters, bike shops, races, and other recreational events around the region—particularly those within close proximity to the Norris Lake Area. The region (inside and outside of Eastern Tennessee) already has a flourishing selection of bike shops and outfitters. Reaching out to these retailers will spur interest in individuals and groups already rooted in the industry and with heightened motivation to explore new trails.
- **Establish a strong online presence by centralizing information and tourism resources on a single website** that contains information about all of the trails, and other recreational opportunities, in the area, as well as links to each park system's website. A **point-person should be dedicated** to maintaining webpages, highlighting events in the area, posting regularly, and answering any questions received through these platforms.
- **Partner with media sources** to advertise the Norris Lake Area to outdoor enthusiasts.
- **Brainstorm creative partnerships and/or apply for grants to create a brief and exciting promotional video** focused on outdoor recreation opportunities in the Norris Lake Area.
- **Incorporate branding into uniform wayfinding design and standards** to be adopted by local municipalities.
- **Include promotion and marketing of entrepreneurial businesses** related to trails in marketing materials.
- **Decide on the most appropriate location for a regional visitor center** or tourism hub. If multiple visitor centers will be established, the group should decide how they will supplement one another.
- **Collaborate on grant applications.** For each application, decide which partner(s) will be responsible for submitting. In addition, establish roles for other partner organizations to support grant application development.
- **Utilizing existing trail and recommended on-street connections, identify a route that links Norris Dam State Park to Loyston Point** and connects all three counties with a signed bicycle route.
- **Prioritize funding a multimodal trail** that connects communities throughout the region and can leverage TDOT support.
- **Commit to celebrating new trails** throughout the region regardless of geographic location or jurisdiction.

# ANDERSON COUNTY ACTION PLAN

## STRATEGIC ACTION ITEMS

- **Allocate catalyst funding** for new sidewalk connections to trailheads in the Watershed area and the implementation of bicycle parking at county parks and trailhead locations. **Commit annual funding to trail connectivity and amenities such as small grant program for businesses installing trail user amenities** (i.e., bicycle parking, water filling stations, bicycle repair stations). Annual funding could also be used to acquire easements for off-street trail connections within the County. It could also assist trail-oriented entrepreneurial businesses such as bike rentals, water taxis services between parks, or outdoor recreation retail/service shops.
- **Decide which departments should be represented on the regional steering committee** that will guide recommendations in this study to implementation.
- **Establish which department will be responsible for the operations and maintenance of bicycle facilities within the County.** This may be dependent on which entity owns the roadway. Collaboration with TDOT and municipalities within the County will be key to a well-maintained regional bikeway network.
- **Build the framework to make data-driven decisions** about mobility for people walking and bicycling. Use state tools to annually monitor and assess pedestrian- and bicycle-related crashes. Invest in the use of GIS, or other geospatial analysis systems, and train the appropriate staff on their use. Incorporate survey questions about trail use, bicycling, and walking into local planning efforts around transportation, recreation, tourism, or economic development.
- **Continue existing or develop new events and festivals that showcase the County's history and heritage.** Use events to further leverage the fall visitor season with events featuring fall foliage and Appalachian music and arts. Encourage athletic races/competitions (in applicable areas).
- **Continue strengthening regional partnerships** to collaborate on inter-jurisdictional trails, bikeways, and outdoor recreational programming efforts. Consider establishing partnerships with non-profits and community groups in the County, including but not limited to the key stakeholders highlighted on this page.
- **Explore the formation of tourism development fund** for projects in the County.
- Work with municipalities, small business administrations, and economic development departments to **develop tourism business assistance programs** (such as incubators) to support and assist tourism businesses.
- Have the Anderson County Planning Commission **formally adopt the bikeway routes recommended in this study.**
- **Add an exemption to Article III.A.14.E of the Subdivision Requirements** that allows land dedications for greenways or bikeways adopted by the Anderson County Planning Commission to exceed 10% of land area.
- **Consider requiring dedication or reservation of adopted bikeway alignments in new developments and along major roadways.** Consider providing a **fee-in-lieu option** for developers; this funding can go towards future bikeway development and maintenance. Also, consider providing **incentives** for developers to dedicate land.
- **Develop and adopt a County policy that encourages owners of property adjacent to parks to become a partner in trail development and maintenance.** Landowners who provide easements to trail-developing organizations could be given liability protection in the case that trail users are injured on their land. This ensures protection for individuals or organizations that are willing to provide multimodal connections and close gaps in systems.
- **Encourage municipalities in the County to adopt bicycle-friendly policies,** such as bicycle parking requirements and standards in local zoning codes.
- **Commit to celebrating strategic first wins with a public event.**
- **Develop action items businesses in the County can take to advance the region's position as a premier outdoor recreation destination.**  
Example action items include:
  - Posting menus outside the building or on windows so that bicyclists or hikers can easily see them from the sidewalk.
  - Making sealable take-out containers available for easier takeout orders not being transported in a vehicle.
  - Selling basic biking and hiking gear, such as spare tubes, basic bike parts and tools, rain gear, packs and other wearables, and first aid kits.
  - Establishing paid shuttle services for trail users.
  - Providing stations where people can wash off their bikes after a day of muddy riding
  - Provide boot cleaning stations outside restaurants and stores to encourage hikers to explore the community.
- **Explore a boat shuttle** from Sequoyah Marina and Norris Dam to Cove Creek Wildlife Management Area.

# ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

April 8, 2021

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
<b>Group 1 - Consent Agenda - Transfers (No Commission Action Necessary)</b>			
1	0	Fund 116 - Solid Waste	\$ 2,500.00
1	1	General Fund 101 - Sheriff	\$ 8,500.00
2	2	General Fund 101 - Register of Deeds	\$ 120.00
2	3	General Fund 101 - Senior Center	\$ 600.00
2	4	Fund 115 - Library Board	\$ 2,000.00
3	5	Fund 115 - Library Board	\$ 219.00
3	6	General Fund 101 - IT	\$ 150.00
4	7	General Fund 101 - IT	\$ 1,525.00
4	8	Deleted	\$ -
4	9	General Fund 101 - Clerk & Master	\$ 200.00
4	10	General Fund 101 - County Clerk	\$ 630.00
5	11	General Fund 101 - Juvenile	\$ 500.00
5	12	General Fund 101 - Fleet Services	\$ 3,350.00
5	13	Fund 118 - EMS	\$ 47,200.00
6	15	Fund 141 - Business Office	\$ 7,100.00
6	16	Fund 141 - Business Office	\$ 63,000.00
7	17	Fund 141 - Business Office	\$ 29,225.00
<b>Group 2 - Appropriations - School (Commission Approval by Board Vote)</b>			
9	19	Fund 141 - Technology	\$ 89,296.00
10	20	Fund 141 - Business Office	\$ 157,250.00
13	21	Fund 141 - Business Office	\$ 9,000.00
<b>Group 3 - Transfer - School (Commission Approval by Board Vote)</b>			
7	14	Fund 141 - Business Office (major line item)	\$ 23,050.00
8	18	Fund 141 - Business Office (major line item)	\$ 141,000.00
<b>Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)</b>			
13	22	General Fund 101 - County Clerk	\$ 5,200.00
14	23	General Fund 101 - Animal Care & Control	\$ 4,656.00
14	24	General Fund 101 - Grants/Finance	\$ 107,163.00
15	25	General Fund 101 - Sheriff	\$ 44,000.00
15	26	Fund 116 - Solid Waste	\$ 20,000.00
15	27	Fund 131 - Highway	\$ 300,000.00
16	28	General Fund 101 - Conservation	\$ 1,300.00
16	29	General Fund 101 - Conservation	\$ 2,000.00
17	31	General Fund 101 - Senior Center	\$ 20,217.00
<b>Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)</b>			
17	30	General Fund 101 - Fleet Services (payroll)	\$ 16,112.43
<b>Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)</b>			
<b>Group 7 - Miscellaneous</b>			
17	Section A FY 21/22 Proposed Budget		Motions passed
18	Section B New Business		None
18	Section C Old Business		Motion passed
<b>Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)</b>			

**ANDERSON COUNTY GOVERNMENT  
CASH AND FUND BALANCE REPORT  
March 31, 2021**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 792,292	\$ 2,065,498	\$ 2,029,147	\$ 5,991,858 *	\$ 10,878,795	\$ 17,967,775
115	Library Fund	\$ -	\$ 252,803	\$ -	\$ -	\$ -	\$ 252,803	\$ 454,501
116	Solid Waste/Sanitation Fund	\$ -	\$ 286,113	\$ -	\$ -	\$ -	\$ 286,113	\$ 818,742
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 710,562	\$ 710,812	\$ 1,582,986
122	Drug Control Fund	\$ -	\$ 188,542	\$ 6,249	\$ -	\$ -	\$ 194,791	\$ 191,005
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 6,974	\$ -	\$ 6,974	\$ 39,353
128	Tourism Fund	\$ -	\$ 251,400	\$ -	\$ 100,000	\$ -	\$ 351,400	\$ 472,846
131	Highway Fund	\$ 35,560	\$ 269,737	\$ 2,677,827	\$ -	\$ -	\$ 2,983,124	\$ 5,240,206
141	General Purpose School Fund	\$ -	\$ -	\$ 8,133,550	\$ -	\$ -	\$ 8,133,550	\$ 20,660,297
143	Central Cafeteria	\$ 130,733	\$ 1,088,938	\$ -	\$ -	\$ -	\$ 1,219,671	\$ 1,555,159
151	General Debt Service Fund	\$ -	\$ 1,532,368	\$ 306,894	\$ -	\$ -	\$ 1,839,262	\$ 3,360,697
152	Rural Debt Service Fund	\$ -	\$ 274,737	\$ -	\$ -	\$ -	\$ 274,737	\$ 1,746,689
156	Education Debt Service Fund	\$ -	\$ 5,951	\$ 117,195	\$ -	\$ -	\$ 123,146	\$ 1,641,626
171	Capital Projects Fund	\$ -	\$ 179,348	\$ -	\$ -	\$ -	\$ 179,348	\$ 579,151
177	Education Capital Projects Fund	\$ -	\$ 31,258	\$ 5,996	\$ -	\$ -	\$ 37,254	\$ 657,963
263	Employee Benefit Fund	\$ 41,031	\$ -	\$ -	\$ 609,893	\$ -	\$ 650,924	\$ 1,456,268

\* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

**Cash Trends**  
March

Cash 16/17	10,551,222
Cash 17/18	12,853,297
Cash 18/19	13,454,695
Cash 19/20	13,436,103
Cash 20/21	17,967,775

**General Fund Cash Trends**

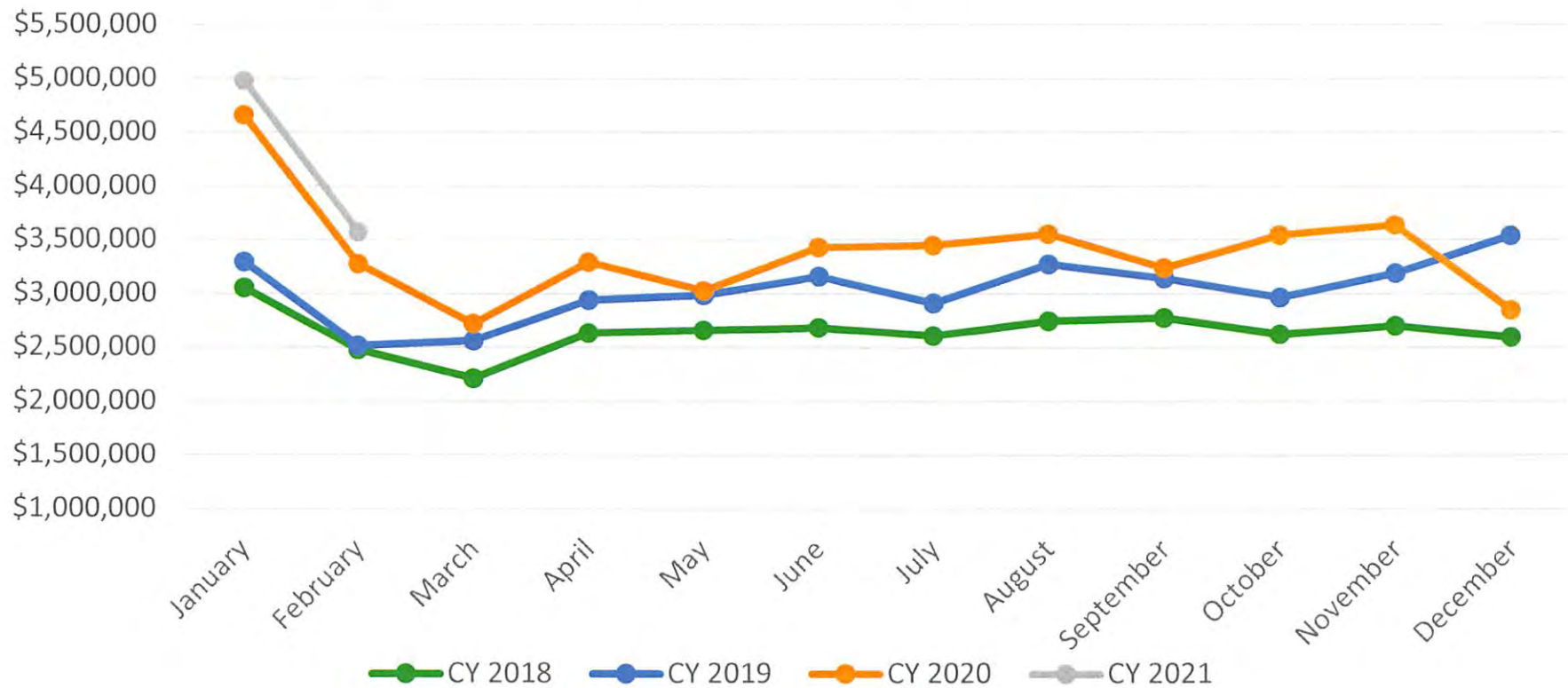




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## Local Option Sales Tax - Total Net Collections



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## BUDGET COMMITTEE MINUTES

### APRIL 8, 2021

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#### Members Present:

Shain Vowell, Commissioner – Chairman  
Bob Smallridge, Commissioner  
Denver Waddell, Commissioner  
Catherine Denenberg, Commissioner  
Robert Jameson, Commissioner  
Chuck Fritts, Commissioner  
Jerry Creasey, Commissioner  
Jerry White, Commissioner

Meeting Facilitator: Robby Holbrook, Interim Finance Director

#### Members Absent:

## TRANSFERS (Approved through Consent Agenda)

**ITEM 0**, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **TRANSFER** in Solid Waste Fund 116 be approved.

#### Increase Expenditure Code:

116-55732-399	Other Contracted Services	\$2,500.00
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#### Decrease Expenditure Code:

116-55732-733	Solid Waste Equipment	\$2,500.00
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Justification: 116-55732-399 Transfer is to move funds to replace right side drive motor and leaking seals on skid steer. The equipment is vital to processing and handling of large appliances, which have more than doubles this year due to Covid-19 stimulus money spent on large appliance. Work to be done by Stowers Caterpillar.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 1<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

#### Increase Expenditure Code:

101-54210-335	Building Maintenance	\$8,500.00
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Decrease Expenditure Codes:

101-54210-421	Food Prep Supplies	\$6,500.00
101-54210-422	Food Supplies	<u>2,000.00</u>
	Total Decreased Expenditures	\$8,500.00

Justification: Our building maintenance code has been hit with unexpected expenses due to major HVAC problems as well as the grinder at the jail needed repair.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 2<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tim Shelton, Register of Deeds, that the following **TRANSFER** in General Fund 101 be approved.

Increases Expenditure Code:

101-51600-351	Rentals	\$120.00
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Decrease Expenditure Code:

101-51600-337	Maintenance & Repairs	\$120.00
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Justification: Rental Agreement with Smoky Mountain Water.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 3<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-56300-355	Travel	\$600.00
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Increase Expenditure Code:

101-56300-434	Natural Gas	\$600.00
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Justification: Requesting transfer to ensure sufficient funds for natural gas bills through the end of current fiscal year.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 4<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Code:

115-56500-355-4000	Travel	\$2,000.00
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Increase Expenditure Code:

115-56500-499-4000	Office Supplies	\$2,000.00
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Justification: Initially the travel budget was meant to send staff to conferences during the 20-21 fiscal year, however COVID-19 restricted travel and these funds would help with more miscellaneous library purchases.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 5<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Code:

115-56500-355-2001	Travel	\$219.00
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Increase Expenditure Code:

115-56500-709-2001	Data Processing Equipment	\$219.00
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Justification: This is to finish up spending on our tech grant as some items were unexpectedly less expensive. This surplus of grant funds allowed us to purchase a cloud based Wi-Fi extender that will extend out Wi-Fi further and increases its reliability. These purchases will be for an annual license and an installation cord for the cloud based Wi-Fi.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 6<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, Information Technology, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52600-399	Other Contracted Services	\$150.00
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Increase Expenditure Code:

101-52600-425	Gasoline	\$150.00
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Justification: This is to finish the year for gasoline.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 7<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, Information Technology, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52600-399	Other Contracted Services	\$1,525.00
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Increase Expenditure Code:

101-52600-499	Other Supplies and Materials	\$1,525.00
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Justification: Laptop purchase for I.T.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 8<sup>th</sup> ITEM**, was not applicable.

**THE 9<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Harold P. Cousins, Jr., Chancery Clerk & Master, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53400-332	Legal Notices	\$200.00
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Decrease Expenditure Code:

101-53400-499	Bound Books	\$200.00
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Justification: Not enough in fund to cover Clinton Courier publication costs for Delinquent Taxes.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 10<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52500-524	Staff Development	\$630.00
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Increase Expenditure Codes:

101-52500-399	Other Contracted Services	\$10.00
101-52500-317	Data Processing Services	<u>620.00</u>
	Total Increase Expenditures	\$630.00

Justification: To cover shortage due to an increase in BIS Services cost and to cover shortage in PDS website development annual fee.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 11<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Tracy Sptizer, Juvenile Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53500-355	Travel	\$500.00
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Increase Expenditure Code:

101-53500-348	Postal Charges	\$500.00
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Justification: Need to move money into postal charges code due to Covid 19 and having to mail out reset letters multiple times a year.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 12<sup>th</sup> ITEM** to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Anderson County Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-307-0100	Communication- Cellular/Pager	\$200.00
101-54900-425	Gasoline	150.00
101-54900-338	Vehicle Repairs	<u>3,000.00</u>
	Total Increased Expenditures	\$3,350.00

Decrease Expenditure Code:

101-54900-453-1000	Vehicle Repairs- Other Department	\$3,350.00
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Justification:

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 13<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Codes:

118-55130-425	Gasoline	\$15,000.00
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118-55130-309-KICK	Contracts with Governmental Agencies	\$13,000.00
118-55130-399	Other Contracted Services	15,000.00
118-55130-355	Travel	3,000.00
118-55130-790	Other Equipment	<u>1,200.00</u>
	Total Decreased Expenditures	\$47,200.00

Increase Expenditure Code:

118-55130-708	Communication Equipment	\$30,200.00
118-55130-712	HVAC	<u>17,000.00</u>
	Total Increased Expenditures	\$47,200.00

Justification: Experiencing issues with current radio equipment, rather than wait for FYE 22 capital outlay, we are finding the funds in current FY to get work done sooner, and decrease the capital outlay request for next FY. HVAC system at the main garage complex has experienced many issues, was down for a whole month this winter is in need of replacing. Quotes attached for radio equipment to purchase and HVAC work. Expense codes are less than expected.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 15<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72410-213	Termination Benefits	\$7,100.00
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Decrease Expenditure Code:

141-72410-207	Medical Insurance	\$7,100.00
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Justification: To transfer funds to provide retirement benefits which are due to an employee who planned to retire after the school year. Unfortunately, this employee passed away before his retirement date.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 16<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72610-351	Rentals	\$23,000.00
141-72610-410	Custodial Supplies	<u>40,000.00</u>
	Total Increased Expenditures	\$63,000.00

Decrease Expenditure Code:

141-72610-415	Operations Electricity	\$63,000.00
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Justification: To transfer funds to provide rental costs and custodial supplies for remainder of school year. These cost have fluctuated throughout the year due to an increased need to address covid issues.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

**THE 17<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72810-718	Motor Vehicle	\$29,225.00
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Decrease Expenditure Code:

141-72810-309	Contracted with Governmental Agencies	\$29,225.00
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Justification: To transfer funds to purchase new safety vehicle for Safety Director. Anderson County Schools are replacing older vehicles with newer models and then using older vehicles for maintenance transportation.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

## **APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL**

**THE 14<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-71100-206	Regular Instruction- Life Insurance	\$7,000.00
141-71200-206	Special Education- Life Insurance	6,000.00
141-71300-206	Vocational Education- Life Insurance	3,500.00
141-72110-206	Attendance- Life Insurance	300.00
141-72120-206	Health Services- Life Insurance	500.00
141-72130-206	Other Student Support- Life Insurance	100.00
141-72210-206	Reg. Instruction Support- Life Insurance	600.00



141-72220-206	Special Ed. Student Support- Life Ins.	650.00
141-72250-206	Technology- Life Insurance	650.00
141-72410-206	Office of Principal- Life Insurance	2,600.00
141-72510-206	Fiscal Services- Life Insurance	50.00
141-72610-206	Operations- Life Insurance	800.00
141-72620-206	Maintenance- Life Insurance	<u>300.00</u>
	Total Increased Expenditures	\$23,050.00

Decrease Expenditure Codes:

141-71100-207	Regular Instruction- Medical Insurance	\$8,900.00
141-71200-207	Special Education- Medical Insurance	6,000.00
141-71300-207	Vocational Education- Medical Insurance	3,500.00
141-72110-207	Attendance- Medical Insurance	300.00
141-72120-207	Health Services- Medical Insurance	500.00
141-72130-207	Other Student Support- Medical Insurance	100.00
141-72410-207	Office of Principal- Medical Insurance	2,600.00
141-72510-207	Fiscal Services- Medical Insurance	50.00
141-72610-207	Operations- Medical Insurance	800.00
141-72620-207	Maintenance- Medical Insurance	<u>300.00</u>
	Total Decreased Expenditures	\$23,050.00

Justification: To transfer funds to balance life insurance costs within major categories. Due to employee turnover, it is difficult to accurately budget life insurance benefits.

**THE 18<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **TRANSFER (major line item)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72210-207	Regular Instruction Support- Medical Insurance	\$30,000.00
141-72220-207	Special Education Support- Medical Insurance	20,000.00
141-72230-207	Vocational Education Support- Medical Insurance	2,500.00
141-72250-207	Technology Medical Insurance	8,500.00
141-72310-510	Board of Education Trustee- Commission	<u>80,000.00</u>
	Total Increased Expenditures	\$141,000.00

Decrease Expenditure Codes:

141-72710-315	Contracts with Vehicle Owners	\$100,000.00
141-72810-309	Contracted with Governmental Agencies	<u>\$41,000.00</u>
	Total Decreased Expenditures	\$141,000.00

Justification: To transfer funds to balance medical insurance costs within the major categories. Due to employee turnover and increased costs, it is difficult to accurately budget medical insurance benefits. Also this transfer provides additional funds required for Trustee's Commission.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 19<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Wade Haney, Technology, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Codes:

141-39000                      Unassigned Fund Balance                      \$89,296.00  
**(amendment will be from 141-34615 Committed for Finance and a JE will replenish the reserve for 39000)**

141-39000                      Unassigned Fund Balance                      \$837,500.00  
**(amendment will be from 141-34690 Committed for Covid and a JE will replenish the reserve for 39000)**

Increase Expenditure Codes:

141-71100-116	Regular Instruction Teacher Salaries	194,320.00
141-71100-163	Educational Assistants Salaries	9,463.00
141-71200-116	Special Education Teacher Salaries	33,588.00
141-71200-163	Educational Assistants Salaries	48,858.00
141-71200-171	Speech Pathologists Salaries	155,876.00
141-71300-116	Vocational Instruction Teacher Salaries	168,465.00
141-71300-162	Vocational Instruction Clerical Salaries	692.00
141-71300-189	Other Salaries and Wages	147.00
141-71400-116	Student Body Instruction Teacher Salaries	689.00
141-72110-105	Attendance Director Salary	1,219.00
141-72110-162	Attendance Clerical Salaries	4,078.00
141-72110-189	Attendance Other Salaries and Wages	1,306.00
141-72120-105-COSH	Coordinated School Health Director Salary	1,018.00
141-72120-105	Health Services Nursing Director Salary	10,132.00
141-72120-131	Health Services Medical Personnel	6,711.00
141-72120-195	Health Services Substitute Nurses	429.00
141-72130-123	Guidance Personnel	11,354.00
141-72210-105	Directors Salaries	2,569.00
141-72210-129	Librarian Salaries	44,219.00
141-72210-189	Other Salaries and Wages	777.00
141-72220-105	Special Education Support Director Salary	1,140.00
141-72220-124	Psychologist Salaries	537.00
141-72220-162	Clerical Personnel	675.00
141-72220-189	Other Salaries and Wages	88,778.00
141-72230-105	Director Salary	1,226.00
141-72250-105	Technology Director Salary	1,243.00
141-72250-161	Technology Secretary Salary	12,663.00
141-72250-189	Technology Other Salaries and Wages	9,811.00

141-72310-118	Board of Education Secretary to Board	78.00
141-72320-101	Director of Schools Director Salary	2,000.00
141-72320-103	Assistant Director Salary	2,000.00
141-72320-161	Director of Schools Secretary Salary	1,415.00
141-72410-104	Office of Principal Principals Salaries	12,010.00
141-72410-139	Assistant Principals Salaries	1,920.00
141-72410-161	Office of Principal Secretary Salaries	7,117.00
141-72510-105	Fiscal Services Director Salary	1,216.00
141-72510-119	Accountant/Bookkeepers Salaries	3,459.00
141-72520-105	Human Services Director Salary	1,171.00
141-72610-105	Operations Director Salary	1,203.00
141-72610-166	Operations Custodial Personnel	17,611.00
141-72620-105	Maintenance Director Salary	914.00
141-72620-167	Maintenance Personnel	57,739.00
141-72710-105	Transportation Director Salary	403.00
141-72710-162	Transportation Clerical Personnel	93.00
141-72710-189	Other Salaries and Wages	1,037.00
141-73300-189	Other Salaries and Wages	<u>3,427.00</u>
	Total Increase Expenditures	\$926,796.00

**Justification:** To appropriate funds for the 2% salary increase retroactive to January 1, 2021 approved by the Board of Education for Anderson County School Employees. Some of the salary accounts were out balance due to additional employees hired and incorrect salary estimates at the first of the fiscal year.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 20<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$157,250.00
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(amendment will be from 141-34615 Committed for Finance and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

141-71100-201	Regular Instruction Social Security	12,635.00
141-71100-204	Regular Instruction State Retirement	20,449.00
141-71100-212	Regular Instruction Medicare	2,955.00
141-71200-201	Special Education Social Security	14,776.00
141-71200-204	Special Education State Retirement	21,999.00
141-71200-212	Special Education Medicare	3,456.00
141-71300-201	Vocational Instruction Social Security	10,497.00

141-71300-204	Vocational Instruction State Retirement	17,353.00
141-71300-212	Vocational Instruction Medicare	2,455.00
141-71400-201	Student Body Instruction Social Security	43.00
141-71400-204	Student Body Instruction State Retirement	71.00
141-71400-212	Student Body Instruction Medicare	10.00
141-72110-201	Attendance Social Security	410.00
141-72110-204	Attendance State Retirement	472.00
141-72110-212	Attendance Medicare	96.00
141-72120-201	Health Services Social Security	1,134.00
141-72120-204	Health Services State Retirement	1,827.00
141-72120-212	Health Services Medicare	266.00
141-72130-201	Other Student Support Social Security	704.00
141-72130-204	Other Student Support State Retirement	1,167.00
141-72130-212	Other Student Support Medicare	165.00
141-72210-201	Regular Instruction Support Social Security	2,950.00
141-72210-204	Regular Instruction Support State Retirement	4,846.00
141-72210-212	Regular Instruction Support Medicare	690.00
141-72220-201	Special Education Support Social Security	5,651.00
141-72220-204	Special Education Support State Retirement	9,325.00
141-72220-212	Special Education Support Medicare	1,322.00
141-72230-201	Vocational Education Support Social Security	77.00
141-72230-204	Vocational Education Support State Retirement	126.00
141-72230-212	Vocational Education Support Medicare	18.00
141-72250-201	Technology Social Security	1,471.00
141-72250-204	Technology State Retirement	1,794.00
141-72250-212	Technology Medicare	344.00
141-72310-201	Board of Education Social Security	5.00
141-72310-204	Board of Education State Retirement	5.00
141-72310-212	Board of Education Medicare	2.00
141-71100-201	Regular Instruction Social Security	12,635.00
141-71100-204	Regular Instruction State Retirement	20,449.00
141-71100-212	Regular Instruction Medicare	2,955.00
141-71200-201	Special Education Social Security	14,776.00
141-71200-204	Special Education State Retirement	21,999.00
141-71200-212	Special Education Medicare	3,456.00
141-71300-201	Vocational Instruction Social Security	10,497.00
141-71300-204	Vocational Instruction State Retirement	17,353.00
141-71300-212	Vocational Instruction Medicare	2,455.00
141-71400-201	Student Body Instruction Social Security	43.00
141-71400-204	Student Body Instruction State Retirement	71.00
141-71400-212	Student Body Instruction Medicare	10.00
141-72110-201	Attendance Social Security	410.00
141-72110-204	Attendance State Retirement	472.00
141-72110-212	Attendance Medicare	96.00
141-72120-201	Health Services Social Security	1,134.00
141-72120-204	Health Services State Retirement	1,827.00

141-72120-212	Health Services Medicare	266.00
141-72130-201	Other Student Support Social Security	704.00
141-72130-204	Other Student Support State Retirement	1,167.00
141-72130-212	Other Student Support Medicare	165.00
141-72210-201	Support Social Security	2,950.00
141-72210-204	State Retirement	4,846.00
141-72210-212	Regular Instruction Support Medicare	690.00
141-72220-201	Special Education Support Social Security	5,651.00
141-72220-204	Special Education Support State Retirement	9,325.00
141-72220-212	Special Education Support Medicare	1,322.00
141-72230-201	Vocational Education Support Social Security	77.00
141-72230-204	Vocational Education Support State Retirement	126.00
141-72230-212	Vocational Education Support Medicare	18.00
141-72250-201	Technology Social Security	1,471.00
141-72250-204	Technology State Retirement	1,794.00
141-72250-212	Technology Medicare	344.00
141-72310-201	Board of Education Social Security	5.00
141-72310-204	Board of Education State Retirement	5.00
141-72310-212	Board of Education Medicare	2.00
141-72320-201	Director of Schools Social Security	336.00
141-72320-204	Director of Schools State Retirement	485.00
141-72320-212	Director of Schools Medicare	79.00
141-72410-201	Office of Principal Social Security	1,305.00
141-72410-204	Office of Principal State Retirement	1,801.00
141-72410-212	Office of Principal Medicare	306.00
141-72510-201	Fiscal Services Social Security	290.00
141-72510-204	Fiscal Services State Retirement	244.00
141-72510-212	Fiscal Services Medicare	68.00
141-72520-201	Human Services Social Security	73.00
141-72520-204	Human Services State Retirement	61.00
141-72520-212	Human Services Medicare	17.00
141-72610-201	Operations Social Security	1,167.00
141-72610-204	Operations State Retirement	979.00
141-72610-212	Operations Medicare	273.00
141-72620-201	Maintenance Social Security	3,637.00
141-72620-204	Maintenance State Retirement	3,050.00
141-72620-212	Maintenance Medicare	851.00
141-72710-201	Transportation Social Security	96.00
141-72710-204	Transportation State Retirement	101.00
141-72710-212	Transportation Medicare	23.00
141-73300-201	Community Services Social Security	213.00
141-73300-204	Community Services State Retirement	179.00
141-73300-212	Community Services Medicare	<u>50.00</u>
	Total Increased Expenditures	\$157,250.00

Justification: To appropriate funds for the benefits on the 2% salary increase on the previous amendment submitted. The 2% salary increase was approved by the Board of Education effective January 1, 2021.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 21<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$9,000.00
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**(amendment will be from 141-34615 Committed for Finance and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

141-99100-590	Transfers to Other Funds	\$9,000.00
---------------	--------------------------	------------

Justification: To appropriate funds to assist Preschool with costs associated with the 2% raise for Anderson County School employees. Some of the preschool programs do not have excess funds to support the salary increase. The Board of Education has approved the January to June 2% raise for all employees.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 22<sup>nd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46990-6000	Business Tax	\$5,200.00
----------------	--------------	------------

Increase Expenditure Codes:

101-52500-411	Data Processing Supplies	\$35.00
101-52500-709	Data Processing Services	<u>5,165.00</u>
	Total Increased Expenditures	\$5,200.00

Justification: Shortage in code 411 to pay for ribbons for decal printers. To purchase two scanners for oak ridge office.

Motion by Commissioner Jerry White, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 23<sup>rd</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Animal Care & Control, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-55120-399-ANML	Other Contracted Services	\$4,656.00
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Increase Revenue Code:

101-48610-ANML	Donations	\$4,656.00
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Justification: Requesting permission to utilize funds donated by the public to grind surface, power wash, repair cracks, and apply a flexible concrete coating to each dog run. Purpose of project is to stop chipping that is occurring, and improve sanitation.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 24<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-44990-CDBG1	CDBG Waterline Project	\$107,163.00
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Increase Expenditure Codes:

101-91170-321-CDBG1	Engineering Services	\$13,586.00
101-91170-310-CDBG1	Contracts with Other Public Agencies	4,802.00
101-91170-309-CDBG1	Contracts with Other Govt. Agencies	1,139.00
101-91170-399-CDBG1	Other Contracted Services	7,869.00
101-91170-791-CDBG1	Other Construction	<u>79,767.00</u>
	Total Increased Expenditures	\$107,163.00

Justification: Add 17% matching funds of \$107,163.00 to project budget. Matching funds provided by ACWA. 2020 CDBG Grant. Waterline improvements: Buchanan Ln, Savage Garden Rd, Foust Ln, Judson Rd, & Hinds Creek Rd. Total Grant: \$523,207.00 Total Project: \$630,370.00.

Motion by Commissioner Denver Waddell, seconded by Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 25<sup>th</sup> ITEM**, , to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/Tyler Mayes, Sheriff's Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$44,000.00
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(amendment will be from 101-34520-CSCOM Restricted for Administration of Justice Courthouse Security and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-54110-716	Law Enforcement Equipment	\$44,000.00
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Justification: This amount will cover the costs of the TI Training Firearms Simulator. Please see attached quote.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 26<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Geoff Trabalka, Solid Waste, that the following **APPROPRIATION** in Solid Waste Fund 116 be approved.

Increase Expenditure Codes:

116-55751-312	Recycling Centers-Contracts with Private Agencies	\$5,000.00
116-55759-312	Other Waste Disposal- Contracts with Private Agencies	<u>15,000.00</u>
	Total Increased Expenditures	\$20,000.00

Decrease Reserve Code:

116-34530	Restricted for Public Health & Welfare	\$20,000.00
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Justification: 116-55751-312 Appropriation is to transfer funds to expenditure code to pay for increased E-waste disposal due to covid 19 stimulus funds spent on electronics. 116-55759-312 Appropriation is to transfer funds to pay for increased waste tire disposal due to covid 19 stimulus funds spent on tires.

Motion by Commissioner Jerry White, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 27<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Highway Superintendent, that the following **APPROPRIATION** in Highway Fund 131 be approved.

Increase Expenditure Code:



131-62000-402	Asphalt	\$300,000.00
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Decrease Reserve Code:

131-34550	Restricted for Highways	\$300,000.00
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Justification: Use to pave roads.

Motion by Commissioner Denver Waddell, seconded by Commissioner Shain Vowell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 28<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-43340-1200	Recreation Fees- Storage Revenue	\$1,300.00
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Increase Expenditure Code:

101-51240-351	Conservation Commission-Rentals	\$1,300.00
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Justification: Funds needed to pay East Tennessee Portables for the year. There are portables at 4 different park locations.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Jerry Creasey, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 29<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Conservation, that the following **TRANSFER(payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-160	Conservation Commission- Guards	\$2,000.00
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Decrease Expenditure Code:

101-51240-167	Conservation Commission-Maintenance Personnel	\$2,000.00
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Justification: Short-staffed between May 2020-March 2021, unable to fill open position despite months of open job postings. Employee was asked to perform additional job duties outside normal job description and work additional hours. Higher volume of work in coming summer months, need to retain employee.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Jerry Creasey, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 30<sup>th</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Anderson County Fleet Services, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-142	Mechanics	\$9,373.72
101-54900-189	Other Salaries & Wages	5,140.41
101-54900-201	Social Security	1,231.31
101-54900-204	State Retirement	76.48
101-54900-212	Employee Medicare	<u>290.51</u>
	Increased Expenditures	\$16,112.43

Decrease Expenditure Code:

101-54900-453-1000	Other Department Maintenance	\$16,112.43
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Justification: Payroll accrual for end of FY.

Motion by Commissioner Jerry White, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**THE 31<sup>st</sup> ITEM**, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Sent, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-47306-SENR	Covid 19 CARES Act- Office on Aging	\$20,217.00
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Increase Expenditure Codes:

101-58806-410-SENR	Cleaning & Sanitation Supplies	\$1,500.00
101-58806-499-SENR	Other Supplies & Materials	15,017.00
101-58806-421-SENR	Food Preparation Supplies	1,200.00
101-58806-422-SENR	Non-Perishable Foods	<u>2,500.00</u>
	Total Increased Expenditures	\$20,217.00

Justification: This amendment is requesting allocation of Covid 19 CARES Act Grant Funding received for the Office on Aging. The expenses will include cleaning and sanitation supplies and equipment, as well as non-perishable food supplies to provide assistance to Senior Citizens who have emergency needs.

Motion by Commissioner Denver Waddell, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

**SECTION A, 21/22 Proposed Budgets**

Interim Finance Director Robby Holbrook presented, for discussion, selection and approval, an overview and summary of two versions of the FY21-22 Proposed Budgets for Funds 101, 115, 116, 118, 122, 127, 128, 131, 171, and 177. "Budget 1" includes no per employee pay increase. Budget 2 includes a \$1,000.00 per employee pay increase.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, to accept "Budget 2" for the General Fund (Fund 101).

Voting Yes: Commissioners Catherine Denenberg, Jerry Creasy, Bob Smallridge, Chuck Fritts, Robert Jameson, and Jerry White. Abstaining for Cause: Commissioner Shain Vowell and Commissioner Denver Waddell. Motion Passed via rollcall vote.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Shain Vowell, to accept "Budget 2" for the Library Board (Fund 115), Solid Waste (Fund 116), Emergency Medical Services (Fund 118), Drug Control (Fund 122), Channel 95 (Fund 127), Highways (Fund 131), General Capital Projects (Fund 171), and Educational Capital Projects (Fund 177).

Motion Passed unanimously via rollcall vote.

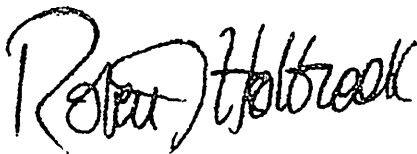
**SECTION B.** New Business  
None.

**SECTION C.** Old Business

Mayor Terry Frank requested consideration of funding for part-time dedicated, trained and certified fire personnel to be on call for response.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, to send Fire Commission for their input and recommendation.

Meeting Adjourned.

A handwritten signature in black ink, appearing to read "Robby Holbrook". The signature is stylized with a large, looped "R" and a cursive "Holbrook".

---

Robby Holbrook, Interim Finance Director

## BUDGET COMMITTEE AGENDA

April 08, 2021 AT 4:00 PM, Room 312 & Virtual



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda ..... Transfers, not requiring Commission approval (0-17)
3. AC Schools/Julie Minton ..... Appropriations & Transfer (18-21)
4. County Clerk/Jeff Cole ..... Appropriation (22)
5. Mayor/Terry Frank ..... Appropriation (23)
6. Grants/Randy Walters ..... Appropriation (24)
7. Sheriff's Department/Russell Barker ..... Appropriation (25)
8. Solid Waste/Geoff Trabalka ..... Appropriation (26)
9. Highway/Gary Long ..... Appropriation (27)
10. Conservation/Ben Taylor ..... Appropriation & Transfer (28-29)
11. Fleet Services/John Vickery ..... Transfer (30)

### SECTIONS:

- 21/22 Proposed Budgets..... (A)
- New Business..... (B)
- Old Business..... (C)

## **Robby Holbrook**

---

**From:** IT Director Brian Young  
**Sent:** Friday, March 26, 2021 11:10 AM  
**To:** Tammy Catron; Annette Prewitt; aprewitt@acs.ac; Robby Holbrook  
**Subject:** Updated Budget Meeting

Budget Meeting  
Thu, Apr 8, 2021 4:00 PM - 5:00 PM (EDT)

**Please join my meeting from your computer, tablet or smartphone.**  
<https://global.gotomeeting.com/join/155622229>

**You can also dial in using your phone.**  
United States: [+1 \(872\) 240-3212](tel:+18722403212)

**Access Code:** 155-622-229

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<https://global.gotomeeting.com/install/155622229>

**ANDERSON COUNTY BUDGET AMENDMENT REQUEST**

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

**TYPE OF AMENDMENT**

TRANSFER:

☒

APPROPRIATION:

☐**0081823**

DEPARTMENT:

FROM:

Solid WasteGeoff TrabalkaDATE April 2021 Meeting

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	AMOUNT
116-55732-733	Solid Waste Equipment	\$2,500.00
		\$2,500.00
<u>INCREASE</u> / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
116-55732-399	Convenience Centers - Other Contracted Services	\$2,500.00
Motion <input type="checkbox"/>		
<input type="checkbox"/> To Approve		
To Refer <input type="checkbox"/> <input type="checkbox"/>		
With <input type="checkbox"/> W/O <input type="checkbox"/>		
Seconded <input type="checkbox"/>		
Motion <input type="checkbox"/>		\$2,500.00

Detailed Justification / Explanation :

116-55732-399 - Transfer is to move funds to replace right side drive motor and leaking seals on skid steer the equipment is vital to processing and handling of large appliances, which have more than doubled this year due to Covid-19 stimulus money spent on large appliances. Work to be done by Stowers Caterpillar.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)  
One time amendment.



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0081824

DEPARTMENT:

FROM:

Sheriff's Department

Sheriff Barker/Tyler Mayes

INCREASE	CODE DESCRIPTION	AMOUNT
101-54210-335	BUILDING MAINTENANCE	\$ 8,500.00
TOTAL		\$ 8,500.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-54210-421	FOOD PREP SUPPLIES	\$ 6,500.00
101-54210-422	FOOD SUPPLIES	\$ 2,000.00
TOTAL		\$ 8,500.00

6500

5000

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With                      <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
---	--

Detailed Justification / Explanation :

Our building maintenance code has been hit with unexpected expenses due to major HVAC problems as well as the grinder at the jail needed repaired.

Impact on 20/21 budget -

This will not have an impact.

1

*Please attach additional sheet if more information is needed*

**ANDERSON COUNTY GOVERNMENT  
BUDGET AMENDMENT REQUEST**

**Important Note:** This form is due to the Budget Director's Office by 2:00 p.m. on the Tuesday before the Budget Committee meeting.

**TYPE OF AMENDMENT**

TRANSFER: ☒

APPROPRIATION: ☐

**0081825**

DEPARTMENT: Register of Deeds

FROM: Tim Shelton Register  
(Department Contact Person)

DATE: March 30, 2021

<u>INCREASE</u> <u>DECREASE CODE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Decrease 101-51600-337	Maintance & Repairs	\$120.00

**3223**

<u>INCREASE</u> <u>DECREASE CODE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Increase 101-51600-351	Rentals	\$120.00

Justification / Explanation: Rental Agreement with Smoky Mountain Water

*\*\*Please attach additional sheet if necessary for additional information.*

**2**

MAR 30 '21 PM 3:03 FINANCE





# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: 3/10/2021TRANSFER: ☒APPROPRIATION: ☐**0081827**DEPARTMENT: **AC LIBRARY BOARD**FROM: Norris Community Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-56500-355-4000	Travel	\$2,000.00
		\$ 2,000.00

2000

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-499-4000	Office Supplies/Miscellaneous	\$2,000.00
		\$ 2,000.00

### DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

Initially the travel budget was meant to send staff to conferences during the 20-21 fiscal year, however COVID-19 restricted travel and these funds would help more with miscellaneous library purchases.

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time

Request Approved by the ACLB

Date: March 18, 2021

Submitted by: Susan Miceli, Treasurer

4

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

DATE: 3/17/2021TRANSFER: ☒APPROPRIATION: ☐

0081828

DEPARTMENT: **AC LIBRARY BOARD**FROM: Clinton Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-56500-355-2001	Travel	\$219.00
		\$ 219.00

700

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-709-2001	Data Processing Equipment	\$219.00
		\$ 219.00

**DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :**

This is to finish up spending on our tech grant as some items were unexpectedly less expensive. This surplus of grant funds allowed us to purchase a cloud based wi-fi extender that will extend our wi-fi further and increase its reliability. These purchases will be for an annual liscence and an installation cord for the cloud based wi-fi

extender we are purchasing on our grant.

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time Amendment

Request Approved by the ACLB

Date: March 18, 2021

Submitted By Susan Miceli, Treasurer

5

## Page \_\_\_\_ of \_\_\_\_

### TYPE OF AMENDMENT

APPROPRIATION: 0081829  
FROM: BRIAN YOUNG

DATE     3/15/2021

9,189

**Detailed Justification / Explanation :**

this is to finish the year for Gasoline

permanent increase)

*Please attach additional sheet if more information is needed*

⑥

## Page \_\_\_\_ of \_\_\_\_

## TYPE OF AMENDMENT

DEPARTMENT INFORMATION TECHNOLOGY

0081830

FROM: BRIAN YOUNG

DATE 3/15/2021

INCREASE / DECREASE		AMOUNT
101-52600-399	OUTSIDE SERVICES	\$1,525.00

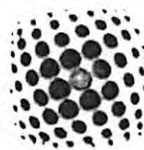
INCREASE / DECREASE (circle one)		
101-52600-499	OTHER SUPPLIES AND MATERIALS	\$1,525.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		\$ 1,525.00

**Detailed Justification / Explanation :**

**LAPTOP PURCHASE FOR I.T.**

permanent increase)

*Please attach additional sheet if more information is needed*



**CENTRAL**  
Technologies, Inc.

We have prepared a quote for you

**latitude 5520**

Quote # 004320  
Version 1

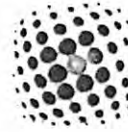
Prepared for:

**Anderson County Purchasing**

Brian Young  
it@andersontn.org

8

6124 Industrial Heights Dr NW  
Knoxville, TN 37909  
centralinc.com  
800-315-4132



**CENTRAL**  
Technologies, Inc.

## Products

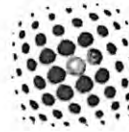
Description		Price	Qty	Ext. Price
XH88R	Dell Latitude 5000 5520 15.6" Notebook - Full HD - 1920 x 1080 - Intel Core i5 (11th Gen) i5-1135G7 Quad-core (4 Core) - 16 GB RAM - 256 GB SSD - Windows 10 Pro - English (US) Keyboard - IEEE 802.11ax Wireless LAN Standard	\$1,525.00	1	\$1,525.00



Subtotal: \$1,525.00

8

6101 Industrial Heights Dr NW  
Knoxville, TN 37909  
centralinc.com  
800-315-4132



**CENTRAL**  
Technologies, Inc.

latitude 5520

Prepared by:  
Central Technologies Inc  
Doug Carswell  
865-566-0230  
Fax 865-312-8190  
doug@centralinc.com

Prepared for:  
Anderson County Purchasing  
100 North Main Street  
Room 214 Courthouse  
Clinton, TN 37716  
Brian Young  
(865) 806-9459  
it@andersontn.org

Quote Information:  
Quote #: 004320  
Version: 1  
Delivery Date: 03/15/2021  
Expiration Date: 06/13/2021


## Quote Summary

Description	Amount
Products	\$1,525.00
Total:	\$1,525.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Central Technologies Inc

Anderson County Purchasing

Signature:   
Name: Doug Carswell  
Title: CEO  
Date: 03/15/2021

Signature: \_\_\_\_\_  
Name: Brian Young  
Date: \_\_\_\_\_

8



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION:

**0081831**

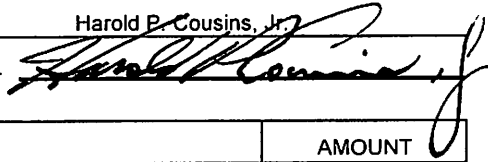
DEPARTMENT:

FROM:

Chancery Clerk & Master

Harold P. Cousins, Jr.

3/8/2021



INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101    53400    332	Chancery Court - Legal Notices	\$ 200.00
TOTAL		\$ 200.00

500

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101    53400    499	Chancery Court - Bound Books	\$ 200.00
TOTAL		\$ 200.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	TOTAL    \$ 200.00

Detailed Justification / Explanation :

Not enough in fund to cover Clinton Courier Publication Costs for Delinquent Taxes.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One Time Amendment

MHR 8/21 PM 3:39 FINANCE

9

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT: \_\_\_\_\_

FROM: Jeff Cole

3/11/21  
for 4/8/21

**0081832**

County Clerk \_\_\_\_\_

Decrease	CODE DESCRIPTION	AMOUNT
101-52500-524	Staff Development	\$ 630.00
TOTAL		\$ 630.00

760

Increase	CODE DESCRIPTION	
101-52500-399	Service Contracts	\$ 10.00
101-52500-317	Data Processing Services	\$ 620.00
TOTAL		\$ 630.00

Motion

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded \_\_\_\_\_

Motion

Detailed Justification / Explanation :

To cover shortage due to an increase in BIS services cost.

To cover shortage in PDS Website Development annual fee.

**Impact on 20/21 budget -**

One Time Increase

Please attach additional sheet if more information is needed

10

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON  
Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

0081833

TRANSFER: ☒APPROPRIATION: ☐

DEPARTMENT:

FROM:

JUVENILETracy Spitzer

INCREASE / DECREASE ( )	CODE DESCRIPTION	AMOUNT
101-53500-355	Juvenile Court-Travel	\$500.00
		\$ 500.00

2415

INCREASE / DECREASE ( )	CODE DESCRIPTION	
101-53500-348	Juvenile Court-Postal Charges	\$500.00
		\$ 500.00

Detailed Justification / Expl:

**Need to move money into my postal charges code due to covid 19 and having to mail out  
reset letters multiple times this year.**

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

**Hopefully we won't have to mail as many reset letters next year.**

Please attach additional sheet if more information is needed

11

## Page \_\_\_\_ of \_\_\_\_

### TYPE OF AMENDMENT

DATE 3/30/2021

INCREASE / <u>DECREASE</u> (circle one)		CODE DESCRIPTION	
101-54900-453-1000	Vehicle Repairs - Other Departments	\$	3,350.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded _____			
Motion		\$	3,350.00

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

*Please attach additional sheet if more information is needed*

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## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: X 4/6/2021

APPROPRIATION: ☐

0081835

DEPARTMENT: EMS

FROM: Nathan Sweet

DECREASE	CODE DESCRIPTION	AMOUNT
118-55130.425	Gasoline	\$ 15,000.00
118-55130.309 - KICK	Contracts with Governmental Agencies	\$ 13,000.00
118-55130.399	Other Contracted Services	\$ 15,000.00
118-55130.355	Travel	\$ 3,000.00
118-55130.790	Other Equipment	\$ 1,200.00
		\$ 47,200.00

43,977  
77,605  
19,873  
3,273  
7,260

INCREASE	CODE DESCRIPTION	
118-55130.708	Communication Equipment	\$ 30,200.00
118-55130.712	HVAC	\$ 17,000.00
		\$ 47,200.00

## Detailed Justification / Explanation :

Experiencing issues with current radio equipment, rather than wait for FYE 22 capital outlay, we are finding the funds in the current FY to get work done sooner, and decrease the capital outlay request for next FY. HVAC system at main garage complex has experienced many issues, was down for a whole month this winter, is in need of replacing. Quotes attached for radio equipment to purchase, and HVAC work. Expense codes are less than expected

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment, decreases capital outlay request for FYE 22

13



METRO COMMUNICATIONS LLC  
1210 ELM STREET  
KNOXVILLE, TN 37921  
Ph: (865) 546-0311

## Sales Quotation



**MOTOROLA**  
Authorized Two-Way  
Radio Dealer

Quotation #: 172863

Acct Rep: JIMMY HAYES

### **Metro Communications**

1210 ELM STREET  
KNOXVILLE, TN 37921  
Ph#: (865) 546-0311  
Fax#: (865) 546-8666

Date: 3/30/2021  
Quote Valid For :  
30 Days

Prepared For:  
**ANDERSON CO. EMS**

Telephone: 457-2520  
Contact : NATHAN SWEET

QTY:	ITEM #:	DESCRIPTION:	UNIT PRICE	TOTAL
15	SVR-250UD	VEHICULAR RPTR 450-470MHZ	1,450.00	21,750.00
15	7506-10-1294	MOTOROLA APX SERIES CBL	149.00	2,235.00

Subtotal: 23,985.00  
Sales Tax: 0.00

**Quotation Total:** 23,985.00

Equipment: SVR-250 VEHICULAR REPEATER  
Installation:  
Terms: NET 15

#### **Quote Notes:**

THIS QUOTE IS FOR A UHF (450-470MHz) PYRAMID SVR-250 VEHICULAR REPEATER WITH SMART CABLE FOR INTERFACE TO APX8500 MOBILE. TALK IN ON UHF AND OUT OF MOBILE ON 7/800 TACN SYSTEM. THIS DOES NOT INCLUDE INSTALLATION.

Customer is responsible for all applicable sales tax and/or incurred shipping charges. Its is the sole responsibility of the customer to be FCC licensed for all two way radio communications. CUSTOMER IS RESPONSIBLE FOR FCC AND PCIA CHARGES.

Lease or installment purchase contract: \$ \_\_\_\_\_ per mo. for \_\_\_\_\_ months. Freq. Coordination/License: \$ \_\_\_\_\_

Accepted By: Print: \_\_\_\_\_ Signed: \_\_\_\_\_

13



METRO COMMUNICATIONS LLC  
1210 ELM STREET  
KNOXVILLE, TN 37921  
Ph: (865) 546-0311

## Sales Quotation



Quotation #: 173965

Acct Rep: JIMMY HAYES

### Metro Communications

1210 ELM STREET  
KNOXVILLE, TN 37921  
Ph#: (865) 546-0311  
Fax#: (865) 546-8666

Date: 3/30/2021  
Quote Valid For :  
30 Days

Prepared For:  
ANDERSON CO. EMS

Telephone: 457-2520  
Contact : NATHAN SWEET

QTY:	ITEM #:	DESCRIPTION:	UNIT PRICE	TOTAL
7	G5B64BF-SXUCEN	G5 7-800/UHF, BLACK	670.50	4,693.50
7	GS999CA-SXXXEN	G4/G5 AMPLIFIED CHARGER	149.00	1,043.00
7	*LABOR	INSTALLATION AND OPTIMIZATION	1,000.00	7,000.00

### ANTENNA SYSTEM

7	MFBW7463	3DB OMNI, 746-869 MHZ	430.00	3,010.00
700	LCF12-50J	1/2" CABLE, RFS	2.31	1,617.00
14	15566032	N MALE, 1/2" RFS	23.22	325.08
7	JUMPER	N MALE TO BNC MALE RG142 10FT	69.00	483.00
7	IS-50NX-C2	POLYPHASER, NFEM/NFEM	69.00	483.00

Subtotal: 18,654.58  
Sales Tax: 0.00

**Quotation Total: 18,654.58**

Equipment: PAGER STN ALERTING BASE  
Installation:  
Terms: NET 15

#### Quote Notes:

THIS QUOTE IS FOR THE INTERFACE OF A NEW DUALBAND PAGER @ EACH STATION. IT WILL BE INTERFACED INTO CUSTOMER SUPPLIED SPKR SYSTEMS AND LIGHTS. CUSTOMER TO PROVIDE LIGHTING CONNECTIONS. \*\*NOTE PAGER WILL PROVIDE CONTACT CLOSURE FOR USE WITH LIGHTS\*\*

Customer is responsible for all applicable sales tax and/or incurred shipping charges. Its is the sole responsibility of the customer to be FCC licensed for all two way radio communications. CUSTOMER IS RESPONSIBLE FOR FCC AND PCIA CHARGES.

Lease or installment purchase contract: \$ \_\_\_\_\_ per mo. for \_\_\_\_\_ months. Freq. Coordination/License: \$ \_\_\_\_\_

Accepted By: Print: \_\_\_\_\_ Signed: \_\_\_\_\_

13

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒ Major line item

APPROPRIATION: ☐

DEPARTMENT: Business Office

FROM: Julie Minton

0081836

DATE: 3/26/2021

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-71100-206		Regular Instruction Life Insurance	\$ 7,000.00
141-71200-206		Special Education Life Insurance	\$ 6,000.00
141-71300-206		Vocational Education Life Insurance	\$ 3,500.00
141-72110-206		Attendance Life Insurance	\$ 300.00
141-72120-206		Health Services Life Insurance	\$ 500.00
141-72130-206		Other Student Support Life Insurance	\$ 100.00
141-72210-206		Regular Instruction Support Life Insurance	\$ 600.00
141-72220-206		Special Education Support Life Insurance	\$ 650.00
141-72250-206		Technology Life Insurance	\$ 650.00
141-72410-206		Office of Principal Life Insurance	\$ 2,600.00
141-72510-206		Fiscal Services Life Insurance	\$ 50.00
141-72610-206		Operations Life Insurance	\$ 800.00
141-72620-206		Maintenance Life Insurance	\$ 300.00
			Total \$ 23,050.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-71100-207		Regular Instruction Medical Insurance	\$ 8,900.00
141-71200-207		Special Education Medical Insurance	\$ 6,000.00
141-71300-207		Vocational Education Medical Insurance	\$ 3,500.00
141-72110-207		Attendance Medical Insurance	\$ 300.00
141-72120-207		Health Services Medical Insurance	\$ 500.00
141-72130-207		Other Student Support Medical Insurance	\$ 100.00
141-72410-207		Office of Principal Medical Insurance	\$ 2,600.00
141-72510-207		Fiscal Services Medical Insurance	\$ 50.00
141-72610-207		Operations Medical Insurance	\$ 800.00
141-72620-207		Maintenance Medical Insurance	\$ 300.00
			Total \$ 23,050.00

6011801  
248,118  
91,536  
13,983  
17,103  
89,955  
120,996  
15,247  
137,735  
45,147

Motion \_\_\_\_\_

☐ To Approve

☒ To Refer

☐ With

☐ W/O

Seconded

Motion \_\_\_\_\_

Detailed Justification / Explanation : To transfer funds to balance life insurance costs within major categories.

Due to employee turnovers, it is difficult to accurately budget life insurance benefits.

14



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

**0081838**

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT: Business Office

FROM: Julie Minton

DATE: 3/26/2021

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72410-213		Office of Principal Termination Benefits	\$ 7,100.00
Total			\$ 7,100.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72410-207		Office of Principal Medical Insurance	\$ 7,100.00
Total			\$ 7,100.00

*1209716*

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To transfer funds to provide retirement benefits which are due to an employee who planned to retire after this school year. Unfortunately, this employee passed away before his retirement date.

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

**0081839**

DEPARTMENT: Business Office

FROM: Julie Minton

DATE: 3/26/2021

INCREASED <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-351	Operations Rentals	\$ 23,000.00
141-72610-410	Operations Custodial Supplies	\$ 40,000.00
<b>Total</b>		<b>\$ 63,000.00</b>

INCREASED <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72610-415	Operations Electricity	\$ 63,000.00
<b>Total</b>		<b>\$ 63,000.00</b>

**324,870**

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With                      ☐ W/O

Seconded Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To transfer funds to provide rental costs and custodial supplies for remainder of school year. These costs have fluctuated throughout the year due to increased needs to address COVID issues.

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

**3081840**

DEPARTMENT: Business Office

FROM: Julie Minton

DATE: 3/26/2021

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72810-718		Safety Motor Vehicle	\$ 29,225.00
Total			\$ 29,225.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72810-309		Safety Contracts with Governmental Agencies	\$ 29,225.00
Total			\$ 29,225.00

223,067

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To transfer funds to purchase new safety vehicle for Safety Director.

Anderson County Schools are replacing older vehicles with newer models and then using older vehicles for maintenance transportation.

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☒ Major Line Item

APPROPRIATION: ☐

0081837

DEPARTMENT: Business Office

FROM: Julie Minton

DATE: 3/26/2021

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72210-207		Regular Instruction Support Medical Insurance	\$ 30,000.00
141-72220-207		Special Education Support Medical Insurance	\$ 20,000.00
141-72230-207		Vocational Education Support Medical Insurance	\$ 2,500.00
141-72250-207		Technology Medical Insurance	\$ 8,500.00
141-72310-510		Board of Education Trustee's Commission	\$ 80,000.00
Total			\$ 141,000.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72710-315		Transportation Contracts with Vehicle Owners	\$ 100,000.00
141-72810-309		Safety Contracts with Governmental Agencies	\$ 41,000.00
Total			\$ 141,000.00

122,486  
223,067

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To transfer funds to balance medical insurance costs within the major categories. Due to employee turnovers and increased insurance costs, it is difficult to accurately budget medical insurance benefits. Also this transfer provides additional funds required for Trustee's Commission.

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0081841

DEPARTMENT: Business Office

FROM: Julie Minton/Tim Parrott

DATE: 3/25/2021

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34615	Committed for Finance	\$ 89,296.00
141-34690	Committed for COVID	\$ 837,500.00
	<b>Total</b>	<b>\$ 926,796.00</b>

2.8m  
837,500

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-71100-116	Regular Instruction Teacher Salaries	\$ 194,320.00
141-71100-163	Regular Instruction Educational Assistants Salaries	\$ 9,463.00
141-71200-116	Special Education Teacher Salaries	\$ 33,588.00
141-71200-163	Special Education Educational Assistants Salaries	\$ 48,858.00
141-71200-171	Special Education Speech Pathologists Salaries	\$ 155,876.00
141-71300-116	Vocational Instruction Teacher Salaries	\$ 168,465.00
141-71300-162	Vocational Instruction Clerical Salaries	\$ 692.00
141-71300-189	Vocational Instruction Other Salaries and Wages	\$ 147.00
141-71400-116	Student Body Instruction Teacher Salaries	\$ 689.00
141-72110-105	Attendance Director Salary	\$ 1,219.00
141-72110-162	Attendance Clerical Salaries	\$ 4,078.00
141-72110-189	Attendance Other Salaries and Wages	\$ 1,306.00
141-72120-105-COSH	Health Services Coordinated School Health Director Salary	\$ 1,018.00
141-72120-105	Health Services Nursing Director Salary	\$ 10,132.00
141-72120-131	Health Services Medical Personnel	\$ 6,711.00
141-72120-195	Health Services Substitute Nurses	\$ 429.00
141-72130-123	Other Student Support Guidance Personnel	\$ 11,354.00
141-72210-105	Regular Instruction Support Directors Salaries	\$ 2,569.00
141-72210-129	Regular Instruction Support Librarian Salaries	\$ 44,219.00
141-72210-189	Regular Instruction Support Other Salaries and Wages	\$ 777.00
141-72220-105	Special Education Support Director Salary	\$ 1,140.00
141-72220-124	Special Education Support Psychologist Salaries	\$ 537.00
141-72220-162	Special Education Support Clerical Personnel	\$ 675.00
141-72220-189	Special Education Other Salaries and Wages	\$ 88,778.00
141-72230-105	Vocational Education Support Director Salary	\$ 1,226.00
141-72250-105	Technology Director Salary	\$ 1,243.00
141-72250-161	Technology Secretary Salary	\$ 12,663.00
141-72250-189	Technology Other Salaries and Wages	\$ 9,811.00
141-72310-118	Board of Education Secretary to Board	\$ 78.00

**TOTAL** \$ 812,061.00

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Business Office

FROM: Julie Minton/Tim Parrott

DATE: 3/25/2021

### (EXPENDITURES CONTINUED)

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72320-101	Director of Schools Director Salary	\$ 2,000.00
141-72320-103	Director of Schools Assistant Director Salary	\$ 2,000.00
141-72320-161	Director of Schools Secretary Salary	\$ 1,415.00
141-72410-104	Office of Principal Principals Salaries	\$ 12,010.00
141-72410-139	Office of Principal Assistant Principals Salaries	\$ 1,920.00
141-72410-161	Office of Principal Secretary Salaries	\$ 7,117.00
141-72510-105	Fiscal Services Director Salary	\$ 1,216.00
141-72510-119	Fiscal Services Accountant/Bookkeepers Salaries	\$ 3,459.00
141-72520-105	Human Services Director Salary	\$ 1,171.00
141-72610-105	Operations Director Salary	\$ 1,203.00
141-72610-166	Operations Custodial Personnel	\$ 17,611.00
141-72620-105	Maintenance Director Salary	\$ 914.00
141-72620-167	Maintenance Maintenance Personnel	\$ 57,739.00
141-72710-105	Transportation Director Salary	\$ 403.00
141-72710-162	Transportation Clerical Personnel	\$ 93.00
141-72710-189	Transportation Other Salaries and Wages	\$ 1,037.00
141-73300-189	Community Services Other Salaries and Wages	\$ 3,427.00
	<b>TOTAL</b>	<b>\$ 114,735.00</b>
	<b>TOTAL FROM PAGE 1</b>	<b>\$ 812,061.00</b>
	<b>TOTAL APPROPRIATION</b>	<b>\$ 926,796.00</b>

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded  
Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate funds for the 2% salary increase retroactive to January 1, 2021 approved by the Board of Education for Anderson County School Employees. Some of the salary accounts were out of balance due to additional employees hired and incorrect salary estimates at the first of the fiscal year.

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

0081842

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Business Office

FROM: Julie Minton/Tim Parrott

DATE: 3/25/2021

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34615	Committed for Finance	\$ 157,250.00
	Total	\$ 157,250.00

28m

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-71100-201	Regular Instruction Social Security	\$ 12,635.00
141-71100-204	Regular Instruction State Retirement	\$ 20,449.00
141-71100-212	Regular Instruction Medicare	\$ 2,955.00
141-71200-201	Special Education Social Security	\$ 14,776.00
141-71200-204	Special Education State Retirement	\$ 21,999.00
141-71200-212	Special Education Medicare	\$ 3,458.00
141-71300-201	Vocational Instruction Social Security	\$ 10,497.00
141-71300-204	Vocational Instruction State Retirement	\$ 17,353.00
141-71300-212	Vocational Instruction Medicare	\$ 2,455.00
141-71400-201	Student Body Instruction Social Security	\$ 43.00
141-71400-204	Student Body Instruction State Retirement	\$ 71.00
141-71400-212	Student Body Instruction Medicare	\$ 10.00
141-72110-201	Attendance Social Security	\$ 410.00
141-72110-204	Attendance State Retirement	\$ 472.00
141-72110-212	Attendance Medicare	\$ 98.00
141-72120-201	Health Services Social Security	\$ 1,134.00
141-72120-204	Health Services State Retirement	\$ 1,827.00
141-72120-212	Health Services Medicare	\$ 286.00
141-72130-201	Other Student Support Social Security	\$ 704.00
141-72130-204	Other Student Support State Retirement	\$ 1,167.00
141-72130-212	Other Student Support Medicare	\$ 165.00
141-72210-201	Regular Instruction Support Social Security	\$ 2,950.00
141-72210-204	Regular Instruction Support State Retirement	\$ 4,846.00
141-72210-212	Regular Instruction Support Medicare	\$ 690.00
141-72220-201	Special Education Support Social Security	\$ 5,651.00
141-72220-204	Special Education Support State Retirement	\$ 9,325.00
141-72220-212	Special Education Support Medicare	\$ 1,322.00
141-72230-201	Vocational Education Support Social Security	\$ 77.00
141-72230-204	Vocational Education Support State Retirement	\$ 126.00
141-72230-212	Vocational Education Support Medicare	\$ 18.00
141-72250-201	Technology Social Security	\$ 1,471.00
141-72250-204	Technology State Retirement	\$ 1,794.00
141-72250-212	Technology Medicare	\$ 344.00
141-72310-201	Board of Education Social Security	\$ 5.00
141-72310-204	Board of Education State Retirement	\$ 5.00
141-72310-212	Board of Education Medicare	\$ 2.00

TOTAL \$ 141,566.00

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## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

### TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Business Office

FROM: Julie Minton/Tim Parrott

DATE: 3/25/2021

### (EXPENDITURES CONTINUED)

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72320-201		Director of Schools Social Security	\$ 336.00
141-72320-204		Director of Schools State Retirement	\$ 485.00
141-72320-212		Director of Schools Medicare	\$ 79.00
141-72410-201		Office of Principal Social Security	\$ 1,305.00
141-72410-204		Office of Principal State Retirement	\$ 1,801.00
141-72410-212		Office of Principal Medicare	\$ 306.00
141-72510-201		Fiscal Services Social Security	\$ 280.00
141-72510-204		Fiscal Services State Retirement	\$ 244.00
141-72510-212		Fiscal Services Medicare	\$ 68.00
141-72520-201		Human Services Social Security	\$ 73.00
141-72520-204		Human Services State Retirement	\$ 61.00
141-72520-212		Human Services Medicare	\$ 17.00
141-72610-201		Operations Social Security	\$ 1,167.00
141-72610-204		Operations State Retirement	\$ 979.00
141-72610-212		Operations Medicare	\$ 273.00
141-72620-201		Maintenance Social Security	\$ 3,637.00
141-72620-204		Maintenance State Retirement	\$ 3,050.00
141-72620-212		Maintenance Medicare	\$ 851.00
141-72710-201		Transportation Social Security	\$ 96.00
141-72710-204		Transportation State Retirement	\$ 101.00
141-72710-212		Transportation Medicare	\$ 23.00
141-73300-201		Community Services Social Security	\$ 213.00
141-73300-204		Community Services State Retirement	\$ 179.00
141-73300-212		Community Services Medicare	\$ 50.00
		<b>TOTAL</b>	<b>\$ 15,684.00</b>
		<b>TOTAL FROM PAGE 1</b>	<b>\$ 141,566.00</b>
		<b>TOTAL APPROPRIATION</b>	<b>\$ 157,250.00</b>
Motion _____ <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O Seconded Motion _____			

Detailed Justification / Explanation : To appropriate funds for the benefits on the 2% salary increase on the previous amendment submitted. The 2% salary increase was approved by the Board of Education effective January 1, 2021.

20



# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**IMPORTANT NOTE:** This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

**0081843**

DEPARTMENT: Business Office

FROM: Julie Minton

DATE: 2/25/2021

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34615		Committed for Finance	\$ 9,000.00
Total			\$ 9,000.00

2.8m

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-99100-590		Other Uses - Transfers to Other Funds	\$ 9,000.00
Total			\$ 9,000.00

Motion \_\_\_\_\_

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion \_\_\_\_\_

**Detailed Justification / Explanation :** To appropriate funds to assist Preschool with the costs associated with the 2% raise for Anderson County School Employees. Some of the Preschool programs do not have the excess funds to support the salary increase. The Board of Education has approved the January to June 2% raise for all employees.

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# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: [REDACTED]

DEPARTMENT:

FROM:

**0081844**

County Clerk \_\_\_\_\_

Jeff Cole \_\_\_\_\_

Increase	CODE DESCRIPTION	AMOUNT
101-46990-6000	Business Tax	\$ 5,200.00
TOTAL		\$ 5,200.00

Increase	CODE DESCRIPTION	
101-52500-411	Data Processing Supplies	\$ 35.00
101-52500-709	Data Processing Equipment	\$ 5,165.00
TOTAL		\$ 5,200.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With                      <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
---	--

Detailed Justification / Explanation :

Shortage in code 411 to pay for ribbons for decal printers.

APR 1 '21 PM 2:28 FINANCE

To purchase two scanners for Clerk's Office.

Impact on 20/21 budget

One Time Increase

22

*Please attach additional sheet if more information is needed*

## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

APPROPRIATION: ☒

**FROM:**

**Mayor Terry Frank**

DATE 3/24/21

<b>INCREASE / DECREASE</b> (circle one)	<b>CODE DESCRIPTION</b>	
101-48610-ANML	Donations	\$4,656.00

Motion      ☐ To Approve  
☐ To Refer  
                ☐ With                 ☐ W/O

Seconded \_\_\_\_\_

Motion: \_\_\_\_\_ \$ 4,656.00

Realized  
14,246

Requesting permission to utilize funds donated by the public to grind surface, power wash, repair cracks, and apply a flexible concrete coating to each dog run. Purpose of project is to stop chipping that is occurring, and improve sanitation. (See attached quote)

MAR 26 '21 PM 4:51 FINANCE

23.

# KnoXKRETE

CREATIVE CONCRETE SOLUTIONS

3828 Elizabeth Downs Ln., Knoxville, TN 37931 (865) 221-8858

## JOB SITE PLAN

Grind Surface

Power wash

Repair cracks

Apply Elastic-Deck Prime Coat

Apply Elastic-Deck Base + Flake

Apply Poly-urethane clear coat

4 day job

NAME	Anderson Co. Animal Shelter	DATE	3-9-21
STREET	#480 Blackhouse Valley	PHONE	850-259-2527
CITY	Clinton ZIP	CELL	
REFERRED BY		EMAIL	

SYSTEM	AREA	COLOR	PATTERN	SQ. FOOTAGE	PRICE
Elastic-Deck	kennel	Tan	Scarecrow	582	4656
			1/8"		
MMA	kennel		TBD	582	6984

Special Instructions	ESTIMATED TOTAL	
	50% Due Upon Signing	
	TOTAL DUE	

New, will discuss w/ Mayor  
\* 3 day job

☐ MVT has been explained to me. Perform a M.V.T. test? ☐ Yes ☐ No ☐ Willing

Terms: Payment in full is due upon completion of work. Nonpayment of invoice will result in a lien against the installation property. This agreement may be cancelled within 3 business days from the date the agreement is signed by the customer and 100% of the deposit will be returned, with the exception of special ordered products in which case remaining deposit and products will be given to customer. Cancellations after that time will be subject to a 10% cancellation fee. All special requests must be clearly indicated on this purchase agreement. KnoxKrete will only perform work agreed upon in invoice. Weather conditions may affect schedule installation date. All changes to this contract must be recorded on a separate change order signed by both parties. Homeowner association approval for the installation of the coating is the customer's responsibility. Refer to care sheet for proper cleaning and maintenance. KnoxKrete makes no warranty against substrate cracks or the return of repaired cracks. We are not responsible for bugs and animals that may become entrapped while project is curing. Not responsible for water damage from leaking pipes, receptacles, or any faulty seals, such as but not limited to doors and windows. Not responsible for unauthorized entry from someone not respecting non entry markings such as caution tapes, cones, or signs. We are not responsible for paint or caused by masking materials on painted surfaces. (We only use the best recommended tape on the market for masking purposes, if you have something you would prefer us to use, please have it available when the project starts.) Refer to care sheet upon return of cracks. KnoxKrete is not responsible for the correction of the original concrete. The purchaser agrees to pay by cash or check upon completion of work specified on invoice and agree to the terms and conditions on the side of purchase agreement.

Please make checks out for KnoxKrete

Customer Signature

23

## Page \_\_\_\_ of \_\_\_\_

### TYPE OF AMENDMENT

ju81846

Randy Walters

3/31/2021

~~APR 31 '21 AM 10:21 FINANCE~~

*Please attach additional sheet if more information is needed*

24

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: [REDACTED]

DEPARTMENT:

FROM:

1081847

Sheriff's Department

Sheriff Barker/Tyler Mayes

DECREASE	CODE DESCRIPTION	AMOUNT
101-34520-CSCOM	Restricted For Admin Of Justice -	\$ 44,000.00
	Courthouse Security by Commission	
	TOTAL	\$ 44,000.00

INCREASE	CODE DESCRIPTION	
101-54110-716	Law Enforcement Equipment	\$ 44,000.00
	TOTAL	\$ 44,000.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 100px;"><input type="checkbox"/> With <span style="margin-left: 100px;"><input type="checkbox"/> W/O</span></p> <p>Seconded _____</p> <p>Motion</p>	
--	--

Detailed Justification / Explanation :

This amount will cover the costs the Ti Training Firearms Simulator. Please see attached quote.

Impact on 20/21 budget -

No impact

25

Please attach additional sheet if more information is needed

# Quote

Anderson County SO  
101 South Main Street , Suite  
400  
Clinton, TN 37716  
865-659-7567



4680 Table Mountain Drive  
Suite 150  
Golden, CO 80403  
(800) 634-1936  
<http://TiTraining.com/>

## Estimate No. 4865 Issued on Tue Feb 23, 2021

Qty	Name	Description	Rate	Amount	Tax
1	RECON CORE-Small Agency	Turnkey Desktop System Includes 750+ Scenarios plus updates for life, 2) VRG Blue Guns 1) Handheld Flashlight, Baton/Punch/Kick Branching, Picture in Picture student capture camera debrief, 5.1 Surround Sound,	\$19,950.00	\$19,950.00	NON
1	Master Instructor Train Onsite	At Customer Location for 6 Trainees	\$3,500.00	\$3,500.00	NON
2	Additional Recoil Kit for Rifle	Dvorak drop-in air Recoil Kit for Rifle with 1 Co2 magazine.	\$2,950.00	\$5,900.00	NON
2	Additional Recoil Kit for Handgun	Dvorak drop-in air Recoil Kit for Glock 22, , Gen 4 with 1-magazine.	\$2,950.00	\$5,900.00	NON
2	TASER X26p	Includes 1 Laser Cartridge	\$2,250.00	\$4,500.00	NON
1	Additional OC Laser Canister	Trigger Style	\$1,400.00	\$1,400.00	NON
1	Shotgun Drop in Laser		\$1,000.00	\$1,000.00	NON
1	Additional Flashlight	Additional handheld flashlight.	\$250.00	\$250.00	NON
4	Additional Magazines for Recoil Kits	Additional Magazines for Recoil Kit. 2- Glock 2- Rifle	\$325.00	\$1,300.00	NON
1	*Shipping		\$300.00	\$300.00	NON

Tax	\$0.00
Estimated Total	\$44,000.00
Deposit Due	\$0.00

25

Signature:

Signature Date:

---

Thank you for considering Ti Training.

---

If these items meet your approval, automatically approve this estimate now!

**QUESTIONS? CONTACT US**

Kila Otte  
kila@titraining.com  
(303) 414-3555

**TERMS & CONDITIONS**

We accept payment by check, cash and credit card. Please send checks to our main address or call with credit card info. We also accept Purchase Orders (POs) from government and municipal agencies.

**NOTE:**

This is not an invoice. Please contact Ti Training/Ti Outdoors if you approve this quote and wish to proceed with an order.

25



## **Robby Holbrook**

---

**From:** Tyler Mayes <tmayes@tnacso.net>  
**Sent:** Tuesday, April 6, 2021 4:51 PM  
**To:** cf3533@msn.com; Robert Jameson; denverwaddell@gmail.com; Shain Vowell; Jerry White; Catherine Denenberg; jacreasey@bellsouth.net; rjsmal@yahoo.com  
**Cc:** Robby Holbrook; Terry Frank; Russell Barker  
**Subject:** Budget Request - Ti Training Firearms Simulator

Chairman Vowell and Members of the Committee –

I hope this email finds you well and that your Easter weekend was special.

In your budget packet, you will find an appropriation request from our office asking to purchase a firearms simulator – the quote is with request. I will provide more information on the simulator below, but wanted to touch on the budget logistics first. We are requesting \$44,000 from the Courthouse Security fund to make this purchase. Currently, we have our dive and rescue boat on auction at Powell Auction and fully anticipate the boat selling for nearly \$30,000. Once the money is received, we would ask the finance to department to transfer those funds back into the Courthouse Security fund. We are hopeful the boat will bring more and the owner of Powell Auction believes it could go as high as \$35,000 but a safe number would be \$27,000 - \$31,000.

Here is a little about the system we are wanting to purchase. (For more info and videos, please visit [Videos \(titraining.com\)](https://titraining.com) )

Firearms training simulators prepare law enforcement officers for real-life incidents so they—and every member of the community—are protected to the best of their abilities. This is accomplished through real-world, de-escalation and judgmental use of force training simulators. Together they are better equipped with surreal scenarios that provide an in-depth look into human performance and knowledge transfer. The demands on law enforcement to make critical decisions in tense, uncertain and rapidly evolving situations require the human performance aspect of cognitive neuroscience and human physiology and are taken into account as part of the police training methodology. Training scenarios are filmed in superior quality and contain the full fidelity of real actors—thus eliminating ‘video game’ training and training scars.

With thousands of scenarios, this simulator will serve as a much needed resource for members of our government offices, schools, businesses, and churches. There are scenarios that fit each of those categories. Agencies across our state have moved in this direction as well as law enforcement academies. It provides the most real-life training that you can possibly get. Lt. Steve Owens and Rob Mansfield visited Putnam County last month to experience the simulator we are wanting to purchase. Lt. Owens has been a firearms instructor for over 10 years and Lt. Mansfield serves as our SWAT Commander. Both were blown away by the experience they had. In their combined 50+years of law enforcement, they both agreed this method of training is the closest thing we will ever get to experience real-life scenarios and see the impact of our decision making.

As you intimately know, our officers are faced with difficult situations. Their ability to make quick, sound decisions is imperative...not just from a liability standpoint, but to the overall health and welfare of our men and women as well as our citizens. Providing this resource for them will not only enhance decision making, but will dramatically increase their confidence in tough environments.

Lastly, it is our intent to invite members of our county offices, schools, churches, and businesses to participate in training seminars hosted by our department. Being able to provide training such as this undoubtedly makes our communities safer.

Your consideration is greatly appreciated. As always, I am available to answer any questions you might have.

Thank you,

**H. Tyler Mayes, M.Ed**

*Director of Administrative Services*

*Public Information Officer*

**Anderson County Sheriff's Office**

**101 South Main Street, Suite 400**

**Clinton, Tennessee 37716**

**865-258-2371**

*Visit us on Facebook: [www.Facebook.com/TNACSO](http://www.Facebook.com/TNACSO)*

## Page \_\_\_\_ of \_\_\_\_

### TYPE OF AMENDMENT

0081848

APPROPRIATION: ☒

FROM:

Geoff Trabalka

DATE April 2021 Meeting

INCREASE / DECREASE (circle one)		CODE DESCRIPTION	
116-55751-312		Recycling Centers - Contracts With Private Agency	\$ 5,000.00
116-55759-312		Other Waste Disposal - Contracts With Private Agency	\$ 15,000.00
Motion			
<input type="checkbox"/> To Approve			
<input type="checkbox"/> To Refer			
<input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded _____			
Motion			\$ 20,000.00

116-55751-312– Appropriation is to transfer funds to Expenditure code to pay for increased E-waste disposal due to Covid-19 stimulus funds spent on Electronics (\$5000); 116-55759-312 Appropriation is to transfer funds to pay for increased Waste Tire disposal due to Covid-19 stimulus funds spent on Tires (\$15000)

One time amendment.

*Please attach additional sheet if more information is needed*

26

## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

ju81849

**APPROPRIATION:**

**FROM:**

DATE

2,677,826.62

Restricted to my

ailed Justification / Explanation :  
Use to pave Roads

27

*Please attach additional sheet if more information is needed*

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

0081850

TRANSFER:

APPROPRIATION: ☒

DEPARTMENT:

FROM:

Conservation

Ben Taylor

INCREASE	CODE DESCRIPTION	AMOUNT
101-43340-1200	Recreation Fees - Storage Revenue	\$ 1,300.00
	TOTAL	\$ 1,300.00

INCREASE	CODE DESCRIPTION	AMOUNT
101-51240-351	Conservation Commission - Rentals	\$ 1,300.00
	TOTAL	\$ 1,300.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

Funds needed to pay East Tennessee Portables for the year. There are portables at 4 different park locations.

Impact on 21/22 Budget - No

28

## ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒ Payroll  
 DEPARTMENT:  
 Conservation

APPROPRIATION:  
 FROM:  
 Ben Taylor

81858

INCREASE	CODE DESCRIPTION	AMOUNT
101-51240-160	Conservation Commission - Guards	\$ 2,000.00
	TOTAL	\$ 2,000.00
DECREASE	CODE DESCRIPTION	
101-51240-167	Conservation Commission - Maintenance Personnel	\$ 2,000.00
	TOTAL	\$ 2,000.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

## Detailed Justification / Explanation :

Short-staffed between May 2020 - March 2021, unable to fill open position despite months of open job postings.

Employee was asked to perform additional job duties outside normal job description and work additional hours.

Higher volume of work in coming Summer months, need to retain employee.

Impact on 21/22 Budget - No

29

# ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page \_\_\_\_ of \_\_\_\_

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.**

## TYPE OF AMENDMENT

TRANSFER: ☒ **Payroll**  
 DEPARTMENT: Anderson County Fleet Services

APPROPRIATION: ☐ **0081852**  
 FROM: John Vickey, Director of Fleet Services

DATE 3/30/2021

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
	101-54900-142 Mechanics	\$ 9,373.72
	101-54900-189 Other Salaries & Wages	\$ 5,140.41
	101-54900-201 Social Security	\$ 1,231.31
	101-54900-204 State Retirement	\$ 76.48
	101-54900-212 Employee Medicare	\$ 290.51
		\$ 16,112.43

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
	101-54900-453-1000 Other Department Maintenance	\$ 16,112.43
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		\$ 16,112.43

**29,480**

Detailed Justification / Explanation :

Payroll Acruel for end of FY

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

30

## Page \_\_\_\_ of \_\_\_\_

**TYPE OF AMENDMENT**

APPROPRIATION: ☒

**FROM:**

**Mayor Frank & Cherie Phillips**

DATE 3/31/21

<input checked="" type="radio"/> INCREASE <input type="radio"/> DECREASE (circle one)		CODE DESCRIPTION	
101-58806-410-SENR		Cleaning & Sanitation Supplies	\$1,500.00
101-58806-499-SENR		Other Supplies & Materials	\$ 15,017.00
101-58806-421-SENR		Food Preparation Supplies (Emergency Assistance)	\$ 1,200.00
101-58806-422-SENR		Non-Perishable Foods (Emergency Assistance)	\$ 2,500.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O			
Seconded _____			
Motion			\$20,217.00

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)      one-time amendment



Budget 1

**ANDERSON COUNTY GOVERNMENT**  
**(BASED ON DEPARTMENT PROPOSED BUDGETS - MARCH 18TH)**  
**ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2022**

Fund Description		Estimated <sup>1</sup> Unrestricted Fund Equity July 1, 2021	Budgeted Revenues	Budgeted Expenditures	Budgeted Excess (Deficiency)	Estimated <sup>1</sup> Unrestricted Fund Equity June 30, 2022	Comments
101	County General Fund	\$5,991,858	\$30,840,279	\$29,813,002	\$1,027,277	\$7,019,135	Surplus; Healthy Reserve
115	Library Fund	\$252,803	\$655,708	\$623,213	\$32,495	\$285,298	Surplus; Reserve
116	Solid Waste Fund	\$286,113	\$1,851,976	\$1,834,135	\$17,841	\$303,954	Balanced; Reserve
118	EMS	\$710,812	\$6,085,174	\$6,020,069	\$65,105	\$775,917	Surplus; Healthy Reserve
122	Drug Control Fund	\$188,542	\$60,000	\$60,000	\$0	\$188,542	Balanced; Healthy Reserve
127	Channel 95 Fund	\$6,974	\$180,000	\$161,226	\$18,774	\$25,748	Balanced; Reserve
128	Tourism Fund	\$351,400	\$415,000	\$411,398	\$3,602	\$355,002	Balanced; Reserve
131	Highway / Public Works Fund	\$2,677,827	\$4,190,720	\$4,171,227	\$19,493	\$2,697,320	Balanced; Healthy Reserve
141	General Purpose School Fund				\$0	\$0	
143	Central Cafeteria Fund				\$0	\$0	
145	Other Education				\$0	\$0	
151	General Debt Service Fund	\$1,839,262	\$1,929,027	\$2,071,280	(\$142,253)	\$1,697,009	Deficit, Health Reserve
152	Rural School Debt Service Fund	\$274,737	\$1,704,014	\$1,835,057	(\$131,043)	\$143,694	Deficit, Health Reserve
156	High School Debt Service Fund	\$123,146	\$1,744,137	\$1,945,757	(\$201,620)	(\$78,474)	Deficit
171	General Capital Project Fund	\$179,348	\$121,836	\$121,836	\$0	\$179,348	Balanced; Reserve
177	Education Capital Project Fund	\$37,254	\$884,971	\$884,971	\$0	\$37,254	Balanced; Reserve
263	Anderson County Benefit Plan Fund						
TOTAL FOR ALL FUNDS		\$14,349,353	\$50,662,842	\$49,953,171	\$709,671	\$13,629,747	

SECT A

Budget 2

**ANDERSON COUNTY GOVERNMENT**  
**(BASED ON DEPARTMENT PROPOSED BUDGETS WITH INCREASES - MARCH 18TH)**  
**ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2022**

Fund Description		Estimated <sup>1</sup> Unrestricted Fund Equity July 1, 2021	Budgeted Revenues	Budgeted Expenditures	Budgeted Excess (Deficiency)	Estimated <sup>1</sup> Unrestricted Fund Equity June 30, 2022	Comments
101	County General Fund	\$5,991,858	\$30,840,279	\$30,054,112	\$786,167	\$6,778,025	Balanced; Healthy Reserve
115	Library Fund	\$252,803	\$655,708	\$635,209	\$20,499	\$273,302	Balanced; Reserve
116	Solid Waste Fund	\$286,113	\$1,851,976	\$1,839,687	\$12,289	\$298,402	Balanced; Reserve
118	EMS	\$710,812	\$6,085,174	\$6,092,082	(\$6,908)	\$703,904	Deficit, Healthy Reserve
122	Drug Control Fund	\$188,542	\$60,000	\$60,000	\$0	\$188,542	Balanced; Healthy Reserve
127	Channel 95 Fund	\$6,974	\$180,000	\$162,797	\$17,203	\$24,177	Balanced; Reserve
128	Tourism Fund	\$351,400	\$415,000	\$413,666	\$1,334	\$352,734	Balanced; Reserve
131	Highway / Public Works Fund	\$2,677,827	\$4,190,720	\$4,204,417	(\$13,697)	\$2,664,130	Deficit, Healthy Reserve
141	General Purpose School Fund						
143	Central Cafeteria Fund						
145	Other Education						
151	General Debt Service Fund	\$1,839,262	\$1,929,027	\$2,071,280	(\$142,253)	\$1,697,009	Deficit, Health Reserve
152	Rural School Debt Service Fund	\$274,737	\$1,704,014	\$1,835,057	(\$131,043)	\$143,694	Deficit, Health Reserve
156	High School Debt Service Fund	\$123,146	\$1,744,137	\$1,945,757	(\$201,620)	(\$78,474)	Deficit
171	General Capital Project Fund	\$179,348	\$121,836	\$121,836	\$0	\$179,348	Balanced; Reserve
177	Education Capital Project Fund	\$37,254	\$884,971	\$884,971	\$0	\$37,254	Balanced; Reserve
263	Anderson County Benefit Plan Fund						
<b>TOTAL FOR ALL FUNDS</b>		<b>\$12,920,076</b>	<b>\$50,662,842</b>	<b>\$50,320,871</b>	<b>\$341,971</b>	<b>\$13,262,047</b>	

SECTA

Anderson County, Tennessee		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
General Fund		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
		Budget	Budgeted	Revenues &	Revenues &		Compliant,	Increased	Increased	Increased	Included
Dept				Expenses	Expenses	Comments	Same or Lower	Personnel	Compensation	Expenses	Capital Outlay
<u>Revenues</u>											
40000	Local Taxes	19,026,902	\$19,136,902	\$20,162,859	\$20,162,859						
41000	Licenses and Permits	346,000	\$361,000	\$340,850	\$340,850						
42000	Fines, Forfeitures, and Penalties	352,250	\$293,550	\$362,750	\$362,750						
43000	Charges for Current Services	570,000	\$615,795	\$627,650	\$627,650						
44000	Other Local Revenues	475,494	\$454,842	\$712,782	\$712,782						
45000	Fees Received From County Officials	4,120,050	\$3,895,050	\$4,200,000	\$4,200,000						
46000	State of Tennessee	3,518,682	\$3,617,611	\$3,336,138	\$3,336,138						
47000	Federal Government	397,000	\$581,823	\$983,750	\$983,750						
48000	Other Governments and Citizens Groups	85,000	\$98,502	\$113,500	\$113,500						
49000	Other Sources	0	\$177,861	\$0	\$0						
Total Revenues		\$28,891,378	\$29,232,936	\$30,840,279	\$30,840,279	Total Revenues					
<u>Expenditures</u>											
<u>General Government</u>											
51100	County Commission	298,113	\$307,381	\$306,594	\$307,801	Proposed Salary Increase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51210	Board of Equalization	14,188	\$14,488	\$14,488	\$14,488		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51240	Conservation/Parks & Recreation	295,710	\$453,169	\$301,389	\$305,396	Health Insurance increase of 5,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51300	County Mayor/Executive	225,860	\$228,195	\$226,454	\$227,847		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51310	Personnel Office	215,889	\$220,766	\$228,680	\$232,386	Proposed Salary Increase	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51400	County Attorney	329,611	\$388,196	\$323,987	\$326,236	CPI\$	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51500	Election Commission	484,120	\$617,121	\$453,396	\$457,301		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51600	Register of Deeds	381,534	\$408,730	\$376,606	\$379,404		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51720	Planning	254,690	\$377,348	\$261,384	\$264,798		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51730	Building	43,000	\$43,000	\$41,044	\$41,044		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51800	County Buildings	968,421	\$1,049,930	\$921,441	\$926,631		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51900	Other General Administration	363,250	\$633,654	\$399,250	\$399,250	Increase in Workers Comp & Audit Fees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
51910	Preservation of Records	52,492	\$60,195	\$53,741	\$55,392		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Finance</u>											
52100	Accounting	620,003	\$642,989	\$617,742	\$622,812		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52200	Purchasing	235,839	\$239,716	\$214,424	\$217,792		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52300	Property Assessor's Office	705,992	\$716,328	\$700,754	\$709,117		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52400	County Trustee's Office	654,020	\$663,292	\$660,623	\$668,530	Medical Insurance increase of \$17,800	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
52500	County Clerk's Office	824,743	\$881,145	\$852,699	\$853,274	Postage increase, revenue backed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Administration of Justice</u>											
52600	Data Processing	314,838	\$393,798	\$378,627	\$382,151	Proposed Salary Increase, Other Increases	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Anderson County, Tennessee General Fund		FY2021 Original Budget	FY 2021 Amended Budgeted	FY 2022 #1 Proposed Revenues & Expenses	FY 2022 #2 Proposed Revenues & Expenses		Proposed Budget Compliant, Same or Lower	Proposed Budget Increased Personnel	Proposed Budget Increased Compensation	Proposed Budget Increased Expenses	Proposed Budget Included Capital Outlay
Dept						Comments					
53100	Circuit Court	1,212,300	\$1,252,303	\$1,193,944	\$1,211,264		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53200	Criminal Court	1,550	\$1,550	\$1,550	\$1,550		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53310	General Sessions Judge	571,181	\$574,057	\$567,190	\$569,708	CPI \$	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53330	Drug Court	78,750	\$80,043	\$78,750	\$78,750	\$70K Grant Revenue.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53400	Chancery Court	516,827	\$526,660	\$513,491	\$521,359		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53500	Juvenile Court	573,572	\$728,739	\$701,480	\$691,439	CPI \$, \$100,000 SAFEB Grant,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
53600	District Attorney General	179,331	\$335,920	\$380,757	\$381,801	\$130,000 VOCA Grant; \$218,596 FJC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53610	Office of Public Defender	40,979	\$41,562	\$40,895	\$41,135		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53700	Judicial Commissioners	2,154	\$2,154	\$2,154	\$2,154		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53800	Probate Court	3,500	\$3,500	\$3,500	\$3,500		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53900	Pre-Trial/Other Administration of Justice	123,391	\$125,975	\$122,485	\$124,360		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53920	Courtroom Security	30,400	\$30,400	\$30,400	\$30,400		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53930	Victim Assistance Programs	26,750	\$26,750	\$26,750	\$26,750		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Public Safety</b>											
54110	Sheriff's Department	5,928,816	\$6,774,791	\$5,958,121	\$6,036,207	Health Benefit Increases	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54210	Jail	6,864,377	\$6,962,606	\$6,858,966	\$6,923,471		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54230	Correctional Incentive Prog Improvements	100,449	\$101,742	\$94,397	\$94,515		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54260	Commissary	35,000	\$35,000	\$35,000	\$35,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54410	Civil Defense	697,655	\$896,648	\$703,295	\$706,073	Fire truck increased \$3,313	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54420	Rescue Squad	27,500	\$27,500	\$27,500	\$27,500		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54490	Dispatch/Other Emergency Management	843,623	\$862,001	\$820,403	\$837,801		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54610	County Coroner/Medical Examiner	400,000	\$400,000	\$400,000	\$400,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54900	Other Public Safety/Fleet Services	437,768	\$447,728	\$466,922	\$471,188	Over \$50,000 in revenue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Public Health and Welfare</b>											
55110	Local Health Center	253,745	\$269,939	\$252,712	\$256,902		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55120	Rabies and Animal Control	207,139	\$314,659	\$267,671	\$267,501		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55160	Dental Health Program	375,146	\$380,270	\$411,063	\$414,974	238,000 Dental Revenue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55190	Other Local Health Services	440,400	\$476,298	\$407,400	\$407,400	\$407,400 DGA Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55390	Appropriation to State	123,486	\$123,486	\$123,486	\$123,486		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Social, Cultural, and Recreational Services</b>											
56300	Senior Citizens Assistance	89,919	\$263,050	\$124,636	\$103,367	Increased Cost of a New Building, Utilities etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
56700	Parks and Fair Boards	3,000	\$3,000	\$3,000	\$3,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Agriculture and Natural Resources</b>											
57100	Agricultural Extension Service	174,000	\$174,000	\$170,000	\$175,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57500	Soil Conservation	56,401	\$57,694	\$56,067	\$57,378		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57800	Storm Water Management	35,110	\$35,110	\$35,110	\$35,110		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Operations</b>											

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Anderson County, Tennessee		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
General Fund		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
		Budget	Budgeted	Revenues &	Revenues &		Compliant,	Increased	Increased	Increased	Included
Dept				Expenses	Expenses	Comments	Same or Lower	Personnel	Compensation	Expenses	Capital Outlay
58120	Industrial Development	162,000	\$162,000	\$162,000	\$162,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58190	Other Economic & Comm Development	0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58300	Veterans' Services	93,721	\$96,305	\$92,801	\$94,636		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58400	Other Charges	466,500	\$466,500	\$486,600	\$486,600	Increase in Trustee Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
58500	Contributions to Other Agencies	100,000	\$100,000	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58900	Miscellaneous	210,926	\$210,926	\$210,813	\$210,813		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
General Government											
82210	Debt Service Contribution	\$18,000	\$18,000	\$0	\$0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capital Projects											
90000	Capital Projects	\$0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91130	Public Safety Projects	\$0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91170	Public Utility Projects	\$0	\$0	\$630,370	\$630,370	Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
99100	Transfers Out	\$0	\$788,350	\$18,000	\$18,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Expenditures		\$28,787,679	\$32,516,657	\$29,813,002	\$30,054,112						
Excess (Deficiency) of Revenues Over Expenditures		\$103,699	(\$3,283,721)	\$1,027,277	\$786,167						

<u>Anderson County, Tennessee</u> <u>Other Funds</u>		FY 2021 Original Budget	FY 2021 Amended Budgeted Amounts	FY 2022 #1 Revenues & Expenditures	FY 2022 #2 Revenues & Expenditures
<b>Fund</b>					
<b>Libraries</b>					
115	Revenues	\$633,136	\$633,136	\$655,708	\$655,708
	Expenditures	\$648,106	\$671,922	\$623,213	\$635,209
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$14,970)</u>	<u>(\$38,786)</u>	<u>\$32,495</u>	<u>\$20,499</u>
<b>Solid Waste/Sanitation</b>					
116	Revenues	\$1,877,982	\$1,890,482	\$1,851,976	\$1,851,976
	Expenditures	\$1,802,759	\$2,033,136	\$1,834,135	\$1,839,687
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$75,223</u>	<u>(\$142,654)</u>	<u>\$17,841</u>	<u>\$12,289</u>
<b>EMS/Ambulance</b>					
118	Revenues	\$6,083,031	\$6,488,881	\$6,085,174	\$6,085,174
	Expenditures	\$5,982,685	\$6,565,660	\$6,020,069	\$6,092,082
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$100,346</u>	<u>(\$76,779)</u>	<u>\$65,105</u>	<u>(\$6,908)</u>
<b>Drug Control (Financially Healthy Fund)</b>					
122	Revenues	\$60,000	\$60,000	\$60,000	\$60,000
	Expenditures	\$60,000	\$150,000	\$60,000	\$60,000
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$0</u>	<u>(\$90,000)</u>	<u>\$0</u>	<u>\$0</u>
<b>Channel 95</b>					
127	Revenues	\$180,000	\$180,000	\$180,000	\$180,000 Special Revenue
	Expenditures	\$179,367	\$180,952	\$161,226	\$162,797
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$633</u>	<u>(\$952)</u>	<u>\$18,774</u>	<u>\$17,203</u>
<b>Tourism (Financially Healthy Fund)</b>					
128	Revenues	\$415,000	\$465,000	\$415,000	\$415,000 Hotel/Motel Tax
	Expenditures	\$313,036	\$499,741	\$411,398	\$413,666
	Excess (Deficiency) of Revenues Over Expenditures	<u>\$101,964</u>	<u>(\$34,741)</u>	<u>\$3,602</u>	<u>\$1,334</u>
<b>Highways (Financially Healthy Fund)</b>					
131	Revenues	\$4,350,289	\$5,167,684	\$4,190,720	\$4,190,720
	Expenditures	\$4,748,402	\$6,584,470	\$4,171,227	\$4,204,417
	Excess (Deficiency) of Revenues Over Expenditures	<u>(\$398,113)</u>	<u>(\$1,416,786)</u>	<u>\$19,493</u>	<u>(\$13,697)</u>

SECT A

<u>Anderson County, Tennessee</u> <u>Other Funds</u>		FY 2021 Original Budget	FY 2021 Amended Budgeted Amounts	FY 2022 Revenues & Expenditures	Comments
Fund					
<b>General Debt Service</b>					
151	Revenues	\$1,900,053	\$2,200,053	\$1,929,027	
	Expenditures	\$2,053,053	\$2,353,053	\$2,071,280	
	<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(\$153,000)</b>	<b>(\$153,000)</b>	<b>(\$142,253)</b>	Reserves 3.31.21 of \$1,839,262
<b>Rural School Debt Service</b>					
152	Revenues	\$1,700,042	\$1,700,042	\$1,704,014	
	Expenditures	\$1,832,612	\$1,837,612	\$1,835,057	
	<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(\$132,570)</b>	<b>(\$137,570)</b>	<b>(\$131,043)</b>	Reserves 3.31.21 of \$274,737
<b>High School Debt Service</b>					
156	Revenues	\$1,710,510	\$1,710,510	\$1,744,137	
	Expenditures	\$1,904,452	\$1,942,452	\$1,945,757	
	<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(\$193,942)</b>	<b>(\$231,942)</b>	<b>(\$201,620)</b>	Reserves 3.31.21 of \$123,146
<b>General Capital Projects</b>					
171	Revenues	\$114,872	\$354,872	\$121,836	
	Expenditures	\$114,872	\$1,700,120	\$121,836	
	<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$0</b>	<b>(\$1,345,248)</b>	<b>\$0</b>	Reserves 3.31.21 of \$179,348
<b>Educational Capital Projects</b>					
177	Revenues	\$826,437	\$826,437	\$884,971	
	Expenditures	\$826,437	\$826,437	\$884,971	
	<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	Reserves 3.31.21 of \$37,254

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General Fund

ESTIMATED COSTS BY FISCAL YEAR 21/22				
ASSET DESCRIPTION	2020-2021	PRIORITY	JUSTIFICATION	DEPARTMENT
VOTING MACHINES	\$350,000	IMPERATIVE to ESSENTIAL	New voting machines. Grant for \$300K; county will need to fund the additional costs of the system.	51500 Election
PATROL CARS AND EQUIPMENT	\$450,000	IMPERATIVE	Replace worn down/damaged vehicles and equipment	54110 Sheriff
SERVICE TRUCK	\$36,679	IMPERATIVE	Current service truck was a totaled animal control truck with 230,000 miles which we rebuilt	54900 - Fleet Services
Service Truck Bed	W/CRANE \$22,000 W/O CRANE \$12,000	IMPERATIVE	Crane is needed for lifting engines, transmission, & rear ends	54900 - Fleet Services
HVAC Units Larry Dickens Bldg	\$6,000	IMPERATIVE	Replace due to age	51730 - Buildings & Grounds
TOTAL:	\$864,679			

SECT A



ANDERSON COUNTY GOVERNMENT  
FIVE-YEAR CAPITAL OUTLAY WORKSHEET  
BUDGET YEAR 2021/2022

DEPARTMENT: EMS

PREPARED BY: Nathan Sweet

ASSET DESCRIPTION	ESTIMATED COSTS BY FISCAL YEAR					PRIORITY & JUSTIFICATION
	2021/2022	2022/2023	2023/2024	2024-2025	2025-2026	
Ambulance	393,000.00	360,000.00	395,000.00	360,000.00	360,000.00	1 / Purchase cycle of two ambulances and necessary equipment per year
Support Vehicle	20,000.00	20,000.00	-	-	-	2 / Replace current support vehicle, a 2008 Explorer. Purchase of Missouri vehicles like ACSO
Cardiac Monitor	-	-	81,500.00	82,500.00	82,500.00	1 / Purchase of new cardiac monitors with ambulances
Stretchers	40,500.00	42,000.00	43,000.00	44,500.00	45,500.00	1 / Purchase of new stretchers with ambulances
Radio Equipment	38,000.00	-	-	-	-	1 / Radio equipment grossly outdated, some radios no longer have parts available for repairs. Need to have two portables per ambulance, one per person. Mobile repeaters on ambulances. Station 24-hour toning pager system
HVAC	17,000.00	-	-	-	-	1 / Replace HVAC at main garage, have experienced many issues with current system, have had extended periods of it being broke down waiting for repair and replacement parts
Generator	-	60,000.00	60,000.00	30,000.00	-	2 / No EMS facility has emergency power to maintain 24 hour operation if power goes out. Will result in delayed responses and possible loss of supplies
Roof and Gutters	30,000.00	-	-	-	-	1 / Headquarters building needs a new roof and gutters. Experiencing many leaks, have made many repairs over the years, is time to replace
Surface Parking Lot	-	60,000.00	-	-	-	1 / Main garage complex is gravel currently, needs to be paved, experience drainage issues, and maintenance/upkeep is becoming extensive

EMS Fund					
PRIORITY	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026
Imperative	480,500	462,000	519,500	487,000	488,000
Essential	20,000	80,000	60,000	30,000	0
Important	0	0	0	0	0
Desirable	0	0	0	0	0
Total	\$500,500	\$542,000	\$579,500	\$517,000	\$488,000

SECT A

ANDERSON COUNTY GOVERNMENT  
FIVE-YEAR CAPITAL OUTLAY WORKSHEET  
BUDGET YEAR 2021/2022

DEPARTMENT: ANDERSON COUNTY HIGHWAY

PREPARED BY:

SALLY DARNELL

ASSET DESCRIPTION	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	PRIORITY & JUSTIFICATION
1 EA TRI AXLE DUMP TRUCK / PLOW/SPREADER ( 2022 Mack \$151,056. ) 1 EA 2022 Ford Truck F750/Diesel/Air Brakes/Chipper-Dump-12Ft Bed \$93,155. 1 EA Vermer Chipper BC1500XL with Winch \$66,545.00	\$ 310,756.00					REPLACEMENT OF OLD EQUIPMENT
1 EA 2021 Caterpillar 12M3 Road Grader \$254,249.95		\$ 254,249.96				REPLACEMENT OF OLD EQUIPMENT
3 EA 2022 FORD F-450 Super Cab, 11 Ft Service Body, 4WD Chassis 6.7 Litter V-8 Diesel, 10 speed Tranmission, Gas Welder, Gas Air Compressor, Electric Start, Crane/Red \$113,896.00.			\$341,688.00			REPLACEMENT OF OLD EQUIPMENT
3 Ea. 2022 FORD F350 Super Cab 4WD Pick Up 6.7 Liter V8 Diesel 10 Speed Trans/fisher snow plow \$58,752.0 2 Ea. 2022 FORD F150/Reg. Cab 4x2/8Ft/5.0 Litter V-8 Gas/ 10 Speed Trans \$23,909.00				\$224,074.00		REPLACEMENT OF OLD EQUIPMENT
2 Ea 2021 John Deere 310SL HL Series Backhoe \$97,789.65					\$195,579.30	REPLACEMENT OF OLD EQUIPMENT

SECT A

ANDERSON COUNTY GOVERNMENT  
FIVE-YEAR CAPITAL OUTLAY WORKSHEET  
BUDGET YEAR 2021/2022

DEPARTMENT: Solid Waste

PREPARED BY: Geoff Trabalka

ASSET DESCRIPTION	ESTIMATED COSTS BY FISCAL YEAR					PRIORITY & JUSTIFICATION
	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	
Repair work For Briceville Convenience Center – Concrete pad – may require Concrete wall on Coal Creek to support and retain pad	Unknown – will require engineering and bid					Priority 3 – Temporary repairs are holding, however, structural integrity needs to be addressed, when fiscally possible.
Material Recovery Facility – concrete pad, Steel Building, conveyors, electrical.	200,000.00	OR 200,000	OR 200,000	OR 200,000	OR 200,000	Priority 2 to 3 – Waste/Recycle system in place still functions, however, there is opportunity to reduce costs & potentially increase revenue.
2010-Current year -Small pick-up truck w/lift-gate – to replace 2002 Chevy S-10 for roadside garbage removal and dead animal abatement	15,000-20,000	15,000-20,000	15,000-20,000			Priority 1 to 2 – County Motorpool has placed this vehicle as high priority, due to repairs and frequent maintenance on lift-gate

SCTA

**ANDERSON COUNTY GOVERNMENT  
FIVE-YEAR CAPITAL OUTLAY WORKSHEET  
BUDGET YEAR 2021/2022**

DEPARTMENT: GENERAL FUND

PREPARED BY: \_\_\_\_\_

ESTIMATED COSTS BY FISCAL YEAR						PRIORITY	JUSTIFICATION	DEPARTMENT
ASSET DESCRIPTION	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026			
Replace chain link on kennels		\$4,000				ESSENTIAL	The fencing is chewed and pulled by the dogs which eventually breaks. Can only be bent back so many times.	55120 Animal Control
VOTING MACHINES	\$325,000					IMPERATIVE to ESSENTIAL	Replace an aged voting system that is currently 15 years old, that would include new voting machines, election peripherals, scanners, tabulators, etc. We have made this request for several budget years, and believe it merits serious consideration, given the current climate that exists with regard to Election integrity, and transparency.	51500 - ELECTIONS
COMPUTER UPGRADE			\$25,000			ESSENTIAL	Just replaced workstations with a use life of about 5 years. Will utilize designated revenues.	51600 - REGISTER OF DEEDS
2 Trucks	\$56,000					Essential	Replace Chevy Colorado & Silverado	51720 - PLANNING/ZONING
VAN	\$32,000					ESSENTIAL	The van will have to be replaced at some point. It may last two more years or two more days.	51720 - PLANNING/ZONING
Computers	\$1,000					Important	Upgrade software & Computers	55160 Dental Clinic
Dental Chair & Unit	\$0			\$2,500	\$2,500	Important	Currently using used Chair with malfunctions	55160
X Ray Developer				\$3,000		ESSENTIAL	Current Xray machine very old	55160
Pan Xray			\$9,000			ESSENTIAL	Current Pan Xray is used and parts are becoming difficult to find	55160
PATROL CARS AND EQUIPMENT	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	\$ 450,000.00	IMPERATIVE	Replace worn down/damaged vehicles and equipment	54110 Sheriff
SIDEWALKS	\$6,000	\$6,000	\$6,000	\$6,000		ESSENTIAL	Replace crumbling sidewalks	55110 - Health
GUTTERS	\$5,000	\$5,000	\$5,000			ESSENTIAL	Replace gutters within the next 3 years.	55110 - Health
FLOORING			\$27,000			IMPORTANT	Replace old tile and carpet in the building that was not replaced in 2017	55110 - Health
RUBBER ROOF AT DARC COMPLEX			\$400,000			ESSENTIAL	Replace due to age	51730 - Buildings & Grounds
Hand tools & Equipment Mowers, Weed Eaters, Chain Saws, Etc.	\$4,500					ESSENTIAL	3/4 Ton 4x4 (due to mileage and age of present truck)	51800 - Building & Grounds
HVAC Units Larry Dickens Bldg	\$6,000		\$6,000			IMPERATIVE	Replace due to age	51730 - Buildings & Grounds
HVAC Units Jolley Bldg Bldg	?????						Replacing due to age of units	51730
Replacement of Courthouse Bell Tower		\$25,000					Need to replace controller due to Age	51730
SERVICE TRUCK	\$36,679					IMPERATIVE	Current service truck was a totaled animal control truck with 230,000 miles which we rebuilt	Current service truck was a totaled animal control truck
Service Truck Bed	W/CRANE \$22,000 W/O CRANE \$12,000					IMPERATIVE	Crane is needed for lifting engines, transmission, & rear ends	54900 - Fleet Services
SCAN TOOL SOFTWARE UPDATE	\$1,500		\$1,500		\$1,500	ESSENTIAL	Software needs to be updated at least every two years for new vehicles.	54900 - Fleet Services
SCAN TOOL REPLACEMENT	\$0	\$5,000				ESSENTIAL	Replacement should be done every 4 years	54900 - Fleet Services
Document work station scanner	\$900	\$900	\$900	\$900		IMPORTANT	Replace scanner as they approach life expectancy	53400 Clerk & Master
Desks for 2 work stations		\$5,000	\$0			IMPORTANT	Priority 4: Have had desks for 20 years or longer.	53400 Clerk & Master
Metal File Shelves		\$1,500		\$1,500		IMPORTANT	To allow Storage of document files as required by State	53400 Clerk & Master

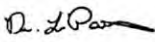
Funds, except General Purpose School Fund & Highways					
PRIORITY	FY 2021/2022	FY 2022/2023	FY 2023/2024	FY 2024/2025	FY 2025/2026
Imperative	\$14,679	450,000	456,000	450,000	450,000
Essential	430,000	20,000	446,500	9,000	1,500
Important	1,000	32,400	27,900	4,900	2,500
Desirable	0	0	0	0	0
<b>Total</b>	<b>\$945,679</b>	<b>\$502,400</b>	<b>\$930,400</b>	<b>\$463,900</b>	<b>\$454,000</b>

SECT A

**Dr. Tim Parrott, Director**

**MEMORANDUM**

TO: County Commission Members  
Terry Frank, County Mayor  
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools 

DATE: April 2021

RE: Report to County Commission

**ATTENDANCE**

There are currently 5904 students attending class in Anderson County Schools, up 31 students from March, including 597 students taking online classes at home.

**Anderson County Teachers Receive First and Second COVID Vaccines**

Anderson County Hosted a COVID vaccine shot clinic for all employees. Any employee of the school system was able to receive two doses of the vaccine.

Lake City Elementary School Nurse Kayla was proud to administer Dr. Parrott's second dose of the COVID-19 vaccine. We are so thankful for all the hard work ACS Nurses have done to help employees receive their Covid vaccinations.



## GEAR UP



Gear Up students celebrated "Introduce a Girl to Engineering" week with a virtual presentation from members of the Society for Women Engineers. A highlight was hearing from Clinton High School alum Tina Knowles, an engineer at Y-12. Tina served as a mentor to the first Gear Up cohort and visited TTU as a Gear Up student in 2015. Participating girls said the session helped them see what engineers really do.

## Clinton High School

CHS football has been tackling ACT math with Gear Up Coordinator Hoppy Merryman, and student volunteers Abbie Bible and Orianna Altum. Three sessions have taken place so far focusing on the 50 concepts of ACT math. Players are learning to support and encourage each other as they learn ACT skills.



Congratulations to Gracee DeJarnette for being selected to the Governor's School for The Sciences and Engineering and the Governors School for Prospective Teachers! This is one of our state's top academic opportunities and is highly selective. Gracee will spend the month of June on UT's Knoxville Campus working at the Tickle College of Engineering.



## Anderson County High School



### **NJROTC Orienteering "Practice" at the UT Arboretum**

This year's orienteering event or "practice" was different from previous year's events due to COVID limitations, with only twenty



personnel allowed. It still provided a good chance for both the Anderson County and Oak Ridge High School NJROTC cadets to practice their orienteering skills together. When the cadets arrived at the UT Arboretum at 0845, their temperatures were taken, masks provided and social distance maintained. They were then given a safety brief and instructions for how the orienteering course procedures would work for the morning-only event.

The cadets were then paired up with another cadet, sent out in intervals and proceeded to find their control points for their orienteering routes. Overall, this was a great but challenging experience for all the cadets involved. Major Young (AC) and CDR Klemm (OR) provided supervision, instruction, humor and most importantly, donuts. The next orienteering event, which is a full orienteering meet, is set for May 8, 2021.

### **ACCTC**

ACCTC offered for the first time the NC3 precision measurement test series. It is a series of six individual modules that include the history, identification, different types and uses of many different precision measurement tools. Testing requires both written knowledge and hands on applications in order to pass. The students invested five full school days of training in order to complete all six modules. The NC3 precision measurement certification is recognized at all TCAT schools and most other state and trade schools around the country. In total 10 students earned this industry certification.



## Innovation Academy

The Innovation Academy staff had a good March. We celebrated 110 credits earned with a choice of Little Debbie snack cakes. The pictures below (right) shows Dallas and Mrs. Juanita Melton with a selection of our goodies.



Mr. Leverton's wife had surgery, and the IA staff got together gifts for her and their young daughter to enjoy during her recovery. The picture to the left shows Mr. Patrick Leverton with the gift baskets.



## MIDDLE SCHOOLS

### Clinton Middle School

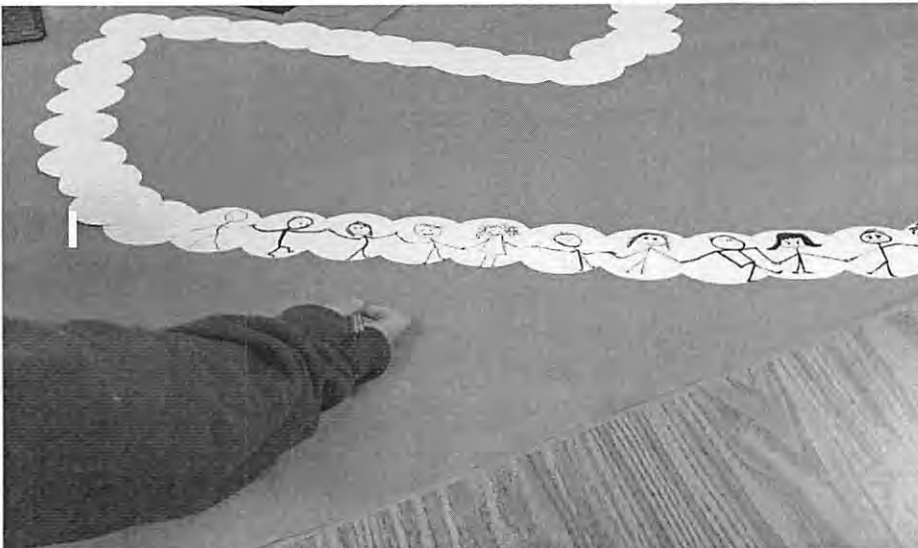
#### **7th Grade Gets Outdoors for JA Inspire Virtual Career Fair**

Just before we headed out for Spring Break, 7th grade students were invited to participate in the JA Inspire Virtual Career Fair. During Hawk Time the week before Spring Break, students reviewed in-class sessions that included career and interest inventories. They also reviewed career clusters and learned about specific jobs that might hold the most interest for them.



On Thursday, March 11, students logged in to a live virtual event that simulated walking through an expo center that highlighted local companies and career opportunities. The platform showcased a virtual lobby, information booths, presentation in the auditorium, and multiple local sponsors. Seventh grade teachers had the clever idea to make use of the new outdoor classroom chairs in order for students to hold this virtual event outside, enjoying the weather and open air while maintaining social distancing. They also enjoyed sno-cones and other treats to go along with the

unique and interesting learning experience that fits so well with our mission to provide college and career readiness.



### Norris Middle School

#### **NMS Teachers Support Austin-East**

In an initiative led by ELA educator Mrs. Amy Horak, Norris Middle School is working with *Hard Knox Pizza* to support Austin-East teachers. Their community has been hurting due



They are going to be providing them with donated *Hard Knox* pizzas and a banner signed by students and staff expressing their condolences.

## Cross-Curricular Planning

Many NMS teachers are collaborating with their teams to build meaningful, cross-curricular lessons. Mr. McInturff, a 7th-grade Social Studies teacher at Norris, did this recently with English Language Arts. Not only did he have his students make connections to the Native American experience in their ELA novel to the Native Population's experience in the New World, he guided them in analyzing a Social Studies' text and writing a TosEEC paragraph.



## Lake City Middle School



The Lake City Laker 7th graders participated in "Invent It Now" in Mr. Bass' Engineering class. The students were given a limited amount of random supplies with the expectation of inventing a new product, or taking an existing product and putting their own creative spin on it. After the students came up with their product, they made an informational commercial. Some of them came up with some innovative designs, i.e. Smellovision, Grow Hair Anywhere Spray, Harpooning Fish, and Disappearing Trash. Students really enjoyed presenting their products to their peers in Shark Tank Style.

In the last month, our 8th graders at LCMS have been preparing to become Anderson County Mavericks. With the help of Jenny Martin, Marcia Wason, Aaron Bass, and ACCTC, the students have received numerous informational presentations to help navigate their future at the high school. Although this is an unusual year, the staff is doing a diligent job at ensuring our 8th graders receive all the pertinent information to solidify a successful outcome for the next school year.



## Norwood Middle School

Norwood Middle School students and staff have continued to encourage and support one another during this interesting school year. Last month, NWMS celebrated the cafeteria workers and recognized them for their hard work, dedication, and perseverance. Students wrote letters of appreciation to the cafeteria staff, and as a result, Ms. Maria won \$100 from UTRUST. This token of appreciation was highly deserved and greatly appreciated!



Our morning and afternoon Explore to Soar clubs have been working hard on a variety of skills to enhance student learning, both in the classroom

and in real-world situations. Recently, Mrs. Sherry's morning group used puppets to create an anti-bullying script to share with their peers.



During the month of March, the Student Government Association (SGA) held a school-wide fundraiser for the Isaiah 117 House in Anderson County. The Isaiah 117 House provides physical and emotional support in a safe and loving home for children awaiting foster care placement. One of the highlights of our fundraising week was a visit from the Kona Ice Truck. Students were able to enjoy a special treat for their hard work during the 3rd 9 weeks while also raising money to support the Isaiah 117 House.

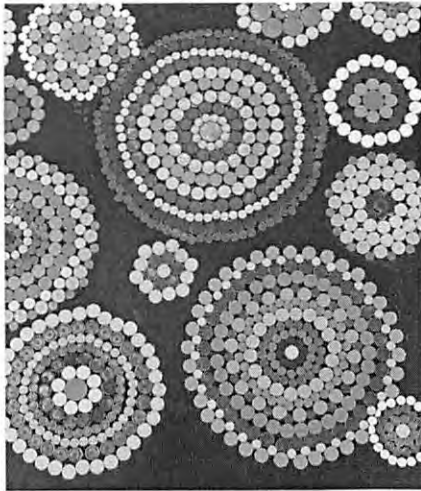


## ELEMENTARY SCHOOLS

### **Anderson County Art Show**

Anderson County Schools' art teachers hosted an "AC Art Trail" on Market Street in downtown Clinton, April 8th-April 13th. All elementary art teachers displayed art projects from all grade levels in the shop windows. Due to COVID restrictions, the county wide art show at the Kincaid House was cancelled so instead art teachers will be displaying large collaborative artworks. All artwork is for sale. Here is a look at a 3'x3' artwork created by Norris Elementary School fifth grade students.

Here is a look at a 3'x3' artwork created by Grand Oaks Elementary School students.



### Andersonville Elementary



Daniel, a fourth grade student at Andersonville Elementary, received first place in the Anderson County 4-H photo contest.

First Baptist Church of Andersonville provided a taco lunch for all faculty and staff.



## Briceville Elementary

Briceville Elementary School had a visit from news station WVLT to talk about the new motivational quotes painted in our girl's bathroom.



## Claxton Elementary



The hardworking staff at Claxton received a few surprises for PLC earlier this month from the school's administration. Thank you to Kona Ice, Gerry Brooks (principal, comedian and motivational speaker), and our wonderful cafeteria staff. Mr. Brooks gave the staff strategies for taking care of themselves and contributing to a positive work environment. We look forward to having Mr. Brooks physically in the building in the future!



Mrs. Barbara Green was selected as the *Above and Beyond Employee of the Month* at CES. Mrs. Green is not only our First Grade Assistant, she also teaches Explore 2 Soar clubs, and plans and organizes all U-Trust staff appreciation months. She fills in whenever and wherever needed. She will often stop by and check to see if other staff members or the office needs help throughout the day. She does all of this and more with a smile. She's efficient, flexible, kind, and LOVED by everyone at CES!





## Dutch Valley Elementary



The garden club is working hard to prepare for the warmer weather to come. Soon, they will be transplanting their seedlings to an outdoor environment where they can take root and thrive.



Students and staff celebrated the end of the nine weeks with ice cream sundaes.



## Fairview Elementary

Reporters from television station WBIR came out to FES to interview our girls on *International Women's Day*. Some of our students shared their views:

"Being a girl isn't just all cupcakes and rainbows, it's really hard to go through life being a woman," said 5th grader Maggie Sharp.

"Not all women start being strong," said 5th grader Eden Stout. "They have to have someone to have an impact on them."

"You get to celebrate all the people who have made women rise up above the rest," said 5th grader Bella Brummett.

"To celebrate what the girls have been able to do over the past years, from when we were not able to do anything to now when we can do anything that we want to do," said 4th grader Alice Ogan.

"Girls can stand out in front of everyone else, and we can do the things that boys can do," said 4th grader Gabby Slone.



## Grand Oaks Elementary



If you came down the 4th grade hallway this March, you may have noticed that it was madness - March Madness! Before spring break students took practice TCAP tests to gauge their mastery of state standards. In order to make reviewing fun, 4th

grade held a March Madness competition. Students were divided into four teams, all based off colleges they could go to with in-state tuition, and earned points for sportsmanship, following directions, and answering review questions. Everyone had a blast and standards review and test prep became fun!



Grand Oaks fourth grade teacher Elizabeth Evans has been named *the East Region Level Teacher of the Year* for grades PreK-4 for the state of Tennessee. She is a Region Level Semi-Finalist for TN Teacher of the Year. Elizabeth Evans is a dedicated teacher who frequently goes above and beyond for Grand Oaks and her students. This a well-deserved honor for her.

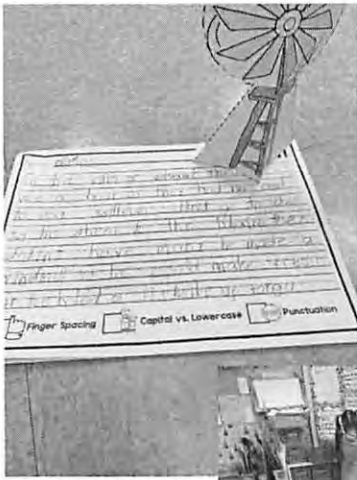


Department of  
Education

### CONGRATULATIONS 2021-22 Tennessee Teacher of the Year Region-Level Semi-Finalists!



GOE Region	Grades PreK-4	Grades 5-8	Grades 9-12
First	Morgan Rankin, <i>South Side Elementary</i> Johnson City Schools	Amber Bacon, <i>Ridgeview Elementary</i> Washington County Schools	Mary Beth White, <i>Greeneville High</i> Greeneville City Schools
East	Elizabeth Evans, <i>Grand Oaks Elementary</i> Anderson County Schools	Hannah Burchfield, <i>Huntsville Middle</i> Scott County Schools	Wendie Love, <i>Farragut High</i> Knox County Schools
Southeast	Sheron Smith, <i>Arnold Memorial Elementary</i> Cleveland City Schools	Sarah Thomas, <i>Cleveland Middle</i> Cleveland City Schools	Wesley Brewer, <i>Marion County High</i> Marion County Schools
Upper Cumberland	Meagan Welch, <i>West Elementary</i> Warren County Schools	Caleb Shehane, <i>Centertown Elementary</i> Warren County Schools	Erin Blalock, <i>Warren County High</i> Warren County Schools
Mid-Cumberland	Stephanie Higgs, <i>Crockett Elementary</i> Williamson County Schools	Laura Boyd, <i>Poplar Grove Middle</i> Franklin SSD	Janelle Ganske, <i>Hillsboro High</i> Metro Nashville Public Schools
South Central	Ashley Knowles, <i>Marvin Wright Elementary</i> Maury County Schools	Josh Hardison, <i>Lewisburg Middle</i> Marshall County Schools	Robyn Olson, <i>Richland School</i> Giles County Schools
Southwest	Diane Johnson, <i>East Chester Elementary</i> Chester County Schools	Jennifer Botticello, <i>Munford Middle</i> Tipton County Schools	Brianne Matheney, <i>Chester County High</i> Chester County Schools
Shelby County and Municipals Region	Laura Koch, <i>Richland Elementary</i> Shelby County Schools	John Frizzell, <i>Riverdale Elementary</i> Germantown Municipal School District	Andrea Cox, <i>Houston High</i> Germantown Municipal School District
Northwest	Danielle VanCleave, <i>Sharon School</i> Weakley County Schools	Anna Moore, <i>South Gibson County Middle</i> Gibson County SSD	Katherine Hult, <i>Dyersburg High</i> Dyersburg City Schools

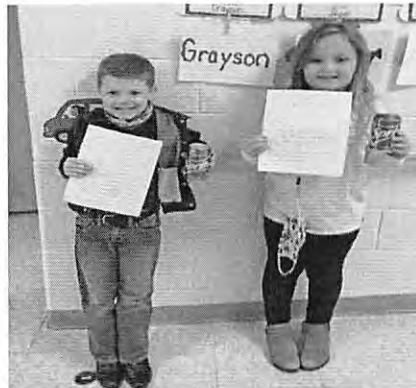
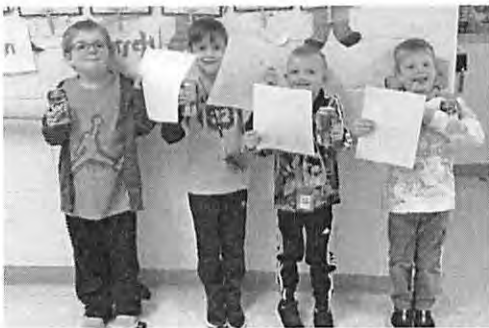


First grade read a story called, "The Boy who Harnessed the Wind." They learned of how a young boy went to the library and read about how to create power from a windmill. The power was used to pump water from the ground. He used that water for the crops in his village through a tough drought. First Grade students wrote a retelling of the story and Mrs. Sharp's class even tried to harness the wind by building their own windmills.



## Lake City Elementary

Lake City Elementary Kindergarten students have been learning about reading informational texts and how to inform readers through their writing. These writers got to celebrate because their writing included title, finger space, capital letters, and a topic sentence, three facts, and a closing. Kindergarten teachers will continue to reward good writing and hard work in the coming weeks.





## Norris Elementary

All students at Norris Elementary participated in a Run-Walk-a-thon to raise money for our school. There were many more smiles to be outside running and walking laps than skinned knees. It was a school-wide effort as our fourth and fifth graders tallied laps for the younger students as they walked.



Norris Elementary wants to brag on one of our kindergarten students. She spent much of her spring break walking around her neighborhood picking up caps and trash. She brought in 18 pounds of lids for the bench that will be made from recycled lids.

## **Norwood Elementary**

Officer Vinny Abbott, school SRO, has been holding reward lunch bunch meetings with students across the building. Students earn Norwood Jag Bucks for showing good behavior and get the opportunity to purchase items in the Jag Store each month. Lunch with Officer Vinny is a highly purchased item.





Anderson County Sheriff's Department donated stuffed animals to students at Norwood Elementary. Thank you Kim Lay, Shawn Bannach, Vinny Abbott and Wendy Rutherford Garrison.



**ANDERSON COUNTY BOARD OF EDUCATION**

**101 S. Main Street**

**Clinton, TN 37716**

**Board of Education Meeting**

**March 11, 2021**

**6:00 PM**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
John Burrell, Chairman	√	
Don Bell	√	
Dail Cantrell	√	Via ZOOM
Scott Gillenwaters	√	
Glenda Langenberg	√	
Andy McKamey	√	
Teresa Portwood	√	
Jo Williams	√	
Dr. Tim Parrott, Director	√	
<b>Student Board Members</b>		
Kate Boundy	√	
Preston Martin	√	

**OTHERS PRESENT**

Greg Deal, Kelly Myers, Eric Snider, Rick Turnbill, Tammy Turnbill, Ryan Sutton

**I. CALL TO ORDER**

Dr. Burrell, Chairman, called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Scott Gillenwaters led the pledge of allegiance.

**RESOLUTIONS**

**Motion** by Scott Gillenwaters and seconded by Andy McKamey to approve the resolution in recognition of the system's Special Teacher's. **Motion carried.**

## **II. RECOGNITION OF GUESTS**

- A. Above and Beyond Award winners for the month of March 2021 were announced by the Board of Education. Each winner will receive a check for \$25 and a certificate of recognition.

## **III. PERSONS TO BE HEARD**

None.

## **IV. APPROVAL OF AGENDA**

**Motion** by Jo Williams and seconded by Teresa Portwood to approve the agenda.  
**Motion carried.**

## **V. APPROVAL OF CONSENT AGENDA**

- A. Regular Meeting Minutes – February 11, 2021; November 12, 2020 (revised)
- B. Human Resources report
- C. Field Trip report - none
- D. Professional Leave report - none
- E. Student Services report
- F. Contracts – Clinton City for CHS football field
- G. Policies (second reading):
  - a. 5.310 Vacations and Holidays
  - b. 6.402 Physical Examinations
  - c. 6.405 Medicines

**Motion** by Don Bell and seconded by Scott Gillenwaters to approve the consent agenda.  
**Motion carried.**

## **VI. EXECUTIVE APPROVAL**

None.

**VII. COMMENTS FROM THE CHAIR**

- A. Dr. Burrell stated the recent Board of Education retreat held at the Museum of Appalachia and facilitated by TSBA was excellent and very informative.

**VIII. COMMENTS FROM STUDENT BOARD MEMBERS**

- A. CHS representative Kate Boundy said the English staff met to review item analysis results for the class of 2023. This helps to break down scores and determine areas of improvement. Each department will do this as well. Gear Up and dual enrollment received a grant for \$3,000 for merchandise and service for students planning to attend Roane State Community College. Eighth grade night was a success that included band and choir performances. Course registration is open. Sophomore Grace Dejarnett was selected for TN Governor's School in Science and Engineering at UT. Ashton Art made All State Choir.
- B. ACHS representative Preston Martin said senior superlatives were announced with two new categories this year; Most Likely to Cure COVID and Quarantine Queen and King. Student Ila Coker qualified at state in the 200 freestyle. McKenzie Wilson scored a perfect 10 in vault at the Warrior Classic. Andrew Myer won the Kentucky Beef Expo. Stone Cummings is a state champion. Eighth graders will see a video about ACHS instead of attending an in-person meeting. Counselors are currently pre-registering students. Online students are coming back to school in person.

**IX. DIRECTOR'S REPORT**

- A. Greg Deal reported on COVID-19 vaccination day for ACS staff held on Friday, February 26. He said 710 staff members received the first vaccine in about five hours. The second vaccine will be given in four weeks. He recognized ACS Nurse Manager Kathryn Price, and Coordinated School Health Coordinator Anna Hurt for their work in coordinating this endeavor. Mr. Deal stated this event was the most efficient thing he's been a part of in his years at ACS. He recognized Rick Turnbull of Walgreen's for the partnership Walgreens has had with ACS over the years and said they are a wonderful asset for ACS and deserves credit as well for donating syringes, water, snacks, etc. for the event.
- B. Dr. Parrott thanked the board for approving an employee raise that went out on checks this week.
- C. COVID policies and procedures will be re-visited in early April.
- D. ESSER 2.0 request for funds has been submitted. ESSER 3.0 was signed today by President Biden and we will be getting information out to you regarding those funds as soon as they are received.

- E. Maintenance/ Operations Director Clay McKamey has met with CUB regarding a sewer line that runs under the CHS football field and needs to be replaced. We are working with CUB to get that replaced before work begins on the new turf field. CHS students will more than likely graduate this year on the practice field at the high school instead of the new field. If so, bleachers will be rented for parents, etc.

## **X. COMMITTEE REPORTS**

- A. Scott Gillenwaters presented the Budget Committee report. **Motion** by Scott Gillenwaters and seconded by Teresa Portwood to approve the Head Start budgets as presented. **Motion carried.**
- B. Jo Williams provided the Policy Committee report. **Motion** by Jo Williams and seconded by Glenda Langenberg to table policies 1.700 School District Goals and 5.100 Personnel Goals for review by the board attorney. **Motion carried.**
- C. Teresa Portwood read the Transportation Committee report for Dail Cantrell. **Motion** by Teresa Portwood and seconded by Glenda Langenberg to extend the current transportation contracts through the 2021-2022 school year. **Motion carried.**
- D. The Curriculum Committee report was presented by Andy McKamey. Mr. McKamey asked that Dr. Parrott and his staff propose a list of scholarship criteria for the committee.
- E. Teresa Portwood provided the Personnel Committee report. **Motion** by Teresa Portwood and seconded by Jo Williams to accept the director of schools evaluation. **Motion carried.** Ms. Portwood stated the committee would meet at a later date to discussion extending Dr. Parrott's contract.

## **XI. ACTION ITEMS**

- A. **Motion** by Jo Williams and seconded by Scott Gillenwaters to approve the delegate's 21-22 continuation grant year as presented. **Motion carried.**
- B. **Motion** by Jo Williams and seconded by Glenda Langenberg to approve the grantee's 21-22 continuation grant year and 21-22 training & technical assistance plan as presented. **Motion carried.**

## **XII. APPROPRIATIONS**

### Financial Report

**Motion** by Scott Gillenwaters and seconded by Andy McKamey to approve budget appropriations 1 a-e and addendum. **Motion carried.**

**Roll Call Vote**

Don Bell	Yea
John Burrell	Yea
Dail Cantrell	Yea
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

**TRANSFERS**

**Motion** by Scott Gillenwaters and seconded by Teresa Portwood to approve transfers

2 a – f. **Motion carried.**

**Adjourned at 6:35 PM.**

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Dr. John Burrell, Chairman

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Dr. Tim Parrott, Director of Schools



## ANDERSON COUNTY GOVERNMENT

TERRY FRANK  
COUNTY MAYOR

April 14, 2021

Commissioner Josh Anderson  
Chairman, Anderson County Board of Commissioners

RE: Agenda

Dear Chairman Anderson and Honorable Members of Commission,

I wish to add the following items to the agenda:

1. Reappointment of Scott Burton, Anderson County Conservation Board, Term Expires December, 2025.
2. Requesting approval of amendment to Anderson County's "Grant Contract-Aging Services" with term end 6/30/2021. This approval authorizes the acceptance of additional funding for Aging Services activities through the end of the fiscal year. We just received this announcement, and Mr. Yeager is currently reviewing. See attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", written over a horizontal line.

Terry Frank

# ETHRA

East Tennessee Human Resource Agency, Inc.

<b>GRANT CONTRACT – Aging Services</b>					
(cost reimbursement grant contract with an individual, business, non-profit, or governmental entity)					
<b>Begin Date</b> 7/1/2020		<b>End Date</b> 6/30/21		<b>ETHRA Contract #</b> 221-102	<b>AMENDMENT #</b> 1
<b>Grantee Legal Entity Name</b> Anderson County Government					<b>ETHRA Vendor ID</b> 4905
<b>Subrecipient or Agency</b>		<b>CFDA # 93.044 III B</b>			
<input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Agency		Grantee's fiscal year end June 30, 2021			
<b>Service Caption (one line only)</b> Recipient of Pass-through funding of Federal and/or State funds for the elderly and/or disabled adults					
<b>Funding —</b>					
<b>FY</b>	<b>State</b>	<b>Federal</b>		<b>Other</b>	<b>TOTAL Grant Contract Amount</b>
FY 21	16,074	80,937			97,011
<b>TOTAL:</b>					<b>97,011</b>
<b>Ownership/Control</b> <input checked="" type="checkbox"/> Government <input type="checkbox"/> Other:					
<b>Grantee Selection Process Summary</b>					
<input checked="" type="checkbox"/> Competitive Selection		RFP process every 4 years			
<input type="checkbox"/> Non-competitive Selection					



**GRANT CONTRACT – AMENDMENT # 1  
BETWEEN THE  
EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.  
AND  
ANDERSON COUNTY GOVERNMENT**

This Grant Contract, by and between the Agency EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.- AREA AGENCY ON AGING AND DISABILITY, hereinafter referred to as the "Agency" and Grantee, ANDERSON COUNTY GOVERNMENT, hereinafter referred to as the "Grantee," is for the provision of certain defined services based on federal and/or state funds made available through the Tennessee Commission on Aging and Disability, as further defined in the "SCOPE OF SERVICES," Section A.

The Grantee is a NON-PROFIT CORPORATION.

Federal Employer Identification Number: 62-6000477

Anderson County Government  
100 North Main Street, Suite 208  
Clinton, TN 37716

The Grantee's place of incorporation or organization is Tennessee

This Amendment increases the III-B Office on Aging Funding Allocation of the Original Contract by a total amount of \$28,690. All other terms of the original contract remain in full force and effect.

The additional amount is to be used for the following:

\$16,294 for an increase of units for all Office on Aging Services  
\$ 6,519 for units of Benefit Counseling Services  
\$ 5,877 for units of Assisted Transportation Services

The Senior Center/Office on Aging Services and Minimum Units from the original contract is shown below. Units of service will need to increase for the additional funds of Benefit Counseling and Assisted Transportation and for the current services being provided during this COVID pandemic Fiscal Year.

**Anderson County Senior Center**  
96 Mariner Point (new address as of 2020)  
Clinton, TN 37716  
Phone: 865-457-3259  
Cherie Phillips, Director

	Service	Minimum Unduplicated Number of Participants	Minimum Units of Service
--	---------	--	--------------------------------

X	<b>Assisted Transportation</b> —Provision of transportation and assistance, including escort to a person who has difficulties (physical or cognitive) using regular vehicle transportation.	12	150
X	<b>Benefits Screening</b> —Completion on standardized screening form.	250	430
X	<b>Education/Training</b> — Activities designed to assist individuals to acquire knowledge, experience or skills; provided to a group of older persons regarding issues related to their health, welfare, or well-being. Includes sessions to increase awareness in such areas as nutrition, financial management/consumerism, crime or accident prevention, promoting personal enrichment, increasing or gaining skills of a craft or trade.	200	3,500
	<b>Health Education</b> —Individual and/or group sessions that assist participants to understand how their lifestyle impacts their physical and mental health and to develop practices that enhance their total well-being. Includes programs relating to prevention and reduction of chronic disabling conditions, (including osteoporosis and cardiovascular disease), alcohol and substance abuse reduction, smoking cessation, and weight control and stress management.		Per client request
X	<b>Health Screening</b> — Services which utilize diagnostic tools to test large groups of people for the presence of a particular disease or condition or for certain risk factors known to be associated with that disease or condition. Such as hypertension, glaucoma, high cholesterol, vision and hearing problems, diabetes.	50	200
X	<b>Home Modification/Repair</b> - Programs that provide assistance in the form of labor and supplies for people who need to make essential repairs in order to eliminate health or safety hazards, such as weatherization, installing safety or accessibility features such as ramps, hand rails, grab bars or repairing or replacing steps, repair of heating, plumbing or electrical systems. Service unit is per one modification or repair.	10	10
X	<b>Information &amp; Assistance</b> – (A3 below is complete service outline.) A service provided by AIRS certified personnel, which provides individuals with current information on opportunities and services available to the individuals within their communities, including information relating to assistive technology; assesses the problems and capacities of the individuals; links individuals to the opportunities and services that are available; to the maximum extent practicable, ensures that the individuals receive the needed services, and are aware of the opportunities available to the individuals, by establishing adequate follow-up procedures.	850	5,000

X	<b>Material Aid / Resources</b> – BM programs that furnish and/or repair basic household and personal necessities for people who cannot afford to purchase and/or repair these items at retail prices and who qualify for this service on the basis of income. Service unit is per person.	400	500
X	<b>Outreach</b> — Programs providing activities designed to identify and provide one-on-one contact with isolated older persons.	400	800
X	<b>Recreation</b> — Providing activities which foster the health and/or social well-being of individuals through social interaction and the satisfying use of leisure time.	400	30,000
X	<b>Shopping Assistance/Errands</b> -- Services of individuals who are available to make short trips to purchase groceries, pick up prescriptions, withdraw or deposit money in the bank, drop or retrieve laundry and do other small tasks for people who have disabilities and frail elderly individuals who cannot leave their homes or are otherwise unable to perform these tasks for themselves.	5	15
X	<b>Telephone Reassurance</b> — A telephone service to provide comfort or help to participants, usually staffed by volunteers.	700	1,000
X	<b>Transportation</b> —Provision of transportation for a person who requires help in going from one location to another using a vehicle. Does not include any other activity.	35	200
X	<b>Visiting</b> —Regularly scheduled visits to the residence of older participants to provide companionship and social interaction, usually staffed by volunteers.	200	1,000

**B. TERM OF CONTRACT:**

This Grant Contract shall be effective on July 1, 2020 ("Effective Date") and extend for a period of twelve (12) months after the Effective Date ("Term"), ending on June 30, 2021 ("Expiration Date"). The Agency shall have no obligation to the Grantee outside the Contract Term.

**C. PAYMENT TERMS AND CONDITIONS:**

C.1. Maximum Liability. In no event shall the maximum liability of the Agency under this Grant Contract exceed Ninety-seven thousand, eleven dollars (\$97,011) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment A is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.

**GRANT CONTRACT # 221-102 – AMENDMENT #1  
BETWEEN THE  
EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.  
AND  
ANDERSON COUNTY GOVERNMENT  
FISCAL YEAR 2020-2021**

**RECOMMENDED FOR APPROVAL:**

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**Aaron Bradley, Director  
East Tennessee Human Resource Agency Area Agency on  
Aging and Disability**

**IN WITNESS WHEREOF,**

**THE ANDERSON COUNTY GOVERNMENT:**

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**TERRY FRANK, COUNTY MAYOR**

**DATE**

**EAST TENNESSEE HUMAN RESOURCE AGENCY, INC.:**

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**GARY W. HOLIWAY, EXECUTIVE DIRECTOR**

**DATE**

OFFICE ON AGING BUDGET – Amendment #1				
ANDERSON COUNTY GOVERNMENT				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: JULY 1, 2020 END: JUNE 30, 2021				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY <sup>1</sup>	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	52,247.00	0.00	0.00
4. 15	Professional Fee, Grant & Award <sup>2</sup>	0.00	8,094.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	28,690.00	0.00	0.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest <sup>2</sup>	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation <sup>2</sup>	0.00	0.00	0.00
18	Other Non-Personnel <sup>2</sup>	0.00	0.00	0.00
20	Capital Purchase <sup>2</sup>	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	<b>GRAND TOTAL</b>	<b>80,937.00</b>	<b>8,094.00</b>	<b>89,031.00</b>

<sup>1</sup> Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: <http://www.state.in.us/finance/act/documents/policy3.pdf>).

<sup>2</sup> Applicable detail follows this page if line-item is funded.

## GRANT BUDGET LINE-ITEM DETAIL:

Office on Aging Budget Page 2 of 2

PROFESSIONAL FEE, GRANT & AWARD	AMOUNT
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	<b>Amount</b>

INTEREST	AMOUNT
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	<b>Amount</b>

DEPRECIATION	AMOUNT
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	<b>Amount</b>

OTHER NON-PERSONNEL	AMOUNT
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	<b>Amount</b>

CAPITAL PURCHASE	AMOUNT
Specific, Descriptive, Detail (Repeat Row As Necessary)	Amount
<b>TOTAL</b>	<b>Amount</b>

East Tennessee Human Resource Agency - Area Agency on Aging and Disability  
Service Provider Allocation  
Fiscal Year ending 06/30/2021

Contract Agency: **Anderson County Government**

Contract: **FY 07/01/2020 - 06/30/2021**

<b>Office on Aging (OOA)</b>	<b>Original</b>	<b>Carry- forward</b>	
Title III-B Office on Aging	52,247	28,690	80,937
<b>TOTAL III-B OOA Allocation</b>			<b>80,937</b>
Title III-B Match Requirement - 10% Cash or In-Kind		8,094	
Minimum Local Cash Match Required - 25% Cash		2,023	
<b>Senior Center</b>			
State Senior Center			16,074
<b>TOTAL State Senior Center Allocation</b>			<b>16,074</b>
State Senior Center Match Requirement - 100% Cash o		16,074	
Minimum Local Cash Match Required - 10% Cash		1,607	
<b>TOTAL FY21 Contract Allocation</b>			<b>97,011</b>

**OFFICE OF THE COUNTY LAW DIRECTOR  
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310  
CLINTON, TENNESSEE 37716

N. JAY YEAGER  
Law Director

TELEPHONE: (865) 457-6290  
FACSIMILE: (865) 457-3775  
Email: [jyeager@aclawdirector.com](mailto:jyeager@aclawdirector.com)

**MEMORANDUM**

**TO:** Ms. Annette Prewitt, Chief Deputy to the County Commission

**CC:** County Commission

**FROM:** N. Jay Yeager

**DATE:** April 14, 2021

**RE:** Law Director's Report – April 19, 2021 – County Commission Meeting

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**Please add the following to the County Commission Agenda under the Law Director's Report.**

**A. Contract Approvals:**

1. MBI- Parks & Recreation
2. DataSay- Schools
3. East TN Development District- Planning Services
4. TXT Signal- I.T Department
5. Greer, Michelle (Amended)- Public Defender
6. Skilled Services Quality Construction- One Security Entrance
7. Life Development Center- Lease Agreement
8. NewsBank- Library
9. Aaron Bell- EMS
10. Ring Central- Family Justice Center
11. Raz-Plus License- Schools
12. RTech- Schools
13. Skilled Services- Buildings & Grounds
14. Comcate- Zoning
15. Soccer Field Lease- Schools
16. Design Innovations- Schools
17. EmpowerDB- Family Justice Center
18. Robert G. Campbell & Associates- Highway



Page 2 of 2  
Annette Prewitt  
April 14, 2021

19. Newsbank- Library
20. Ethra (Amendment)- Office of Aging
21. TDOT Release – Mayor
22. Clinch River Trail Alliance – Schools
23. Athletic Field Lease with City of Clinton \* Needs Approval
24. Soccer Field Lease \* Needs Approval

- B. New Lawsuit – Garry Accord v. All Tennessee counties
- C. Lawsuit Update -- Meier v. AC, (Storm Water issue on Sinking Springs Road) Dismissed by Court with No liability to County
- D. Blockhouse Valley update (Attached)
- E. Amendment to Background Check Resolution (Attached) \*Needs Commission Approval
- F. Resignation of Joe Jarret, Charter Commission Outside Counsel
- G. Delinquent Tax Suit Filed
- H. Carl Clifford Smith - Update

## LEASE AGREEMENT

This Lease Agreement (hereinafter referred to as "Lease") is entered into on this 1st day of April, 2021, by and between the City of Clinton, Tennessee as lessor ("Lessor"), and Anderson County Board of Education, as lessee ("Lessee"). The parties agree as follows:

- I. PREMISES. Lessor, in consideration of the covenants provided in this Lease, leases to Lessee the Clinton Football Arena and the Clinton Baseball Arena, hereinafter referred to as the Premises to be used as athletic facilities for Anderson County Board of Education.
- II. DESCRIPTION OF LEASED PREMISES. The Premises shall consist of the following two properties:
  - i) The Clinton Football Arena (Premise A) located at 120 Gilliam Street, Clinton Tennessee, which shall consist of all areas contained within the fenced boundary as further described in Attachment A.
  - ii) The Clinton Baseball Arena (Premise B) located at 955 North Charles G Seivers Blvd., Clinton Tennessee, which shall consist of all areas contained within the fenced boundary and as further described in Attachment B.
- III. LEASE TERM. The lease term shall begin on April 1, 2021 and shall terminate on June 30, 2041.
- IV. RENEWAL OPTION. The Lessee shall have the option to extend this lease for an additional term of ten years, which option may be exercised by Lessee providing written notice to Lessor, not later than ninety days prior to the end of the original term, of Lessee's intent to exercise its option to extend the term. During any extended term, the provisions of this lease shall remain in effect. If Lessee vacates Premises at any time during the term of this Lease or extension thereof, this Lease is cancelled.
- V. LEASE FEE. Lessee, on or before the first day of the Lease term, shall pay Lessor an annual Lease fee of one dollar (\$1.00) for each full calendar year of the Lease term.
- VI. POSSESSION. Lessee shall be entitled to possession on the first day of the term of this Lease and shall yield possession to Lessor on the last day of the term of this Lease, unless otherwise agreed by both parties in writing. However, occupancy of Premise B is subject to a pre-existing agreement between Lessor and the Anderson County Fair Association (ACFA) whereby the ACFA shall have the right to use of Premise B for four weeks each year, being two weeks before, one week during, and one week following the close of the Anderson County Fair. The terms of this

agreement shall apply to the Lessor and the Lessee. The dates of this occupancy will be communicated in writing to the Lessee by the Lessor no later than May 1 of each year.

VII. PERMITTED USES AND USE RESTRICTIONS.

- a) Lessee is hereby permitted all normal activities associated with events sponsored and/or sanctioned by Anderson County School System. Lessee agrees that the use of the Premises will be solely for the purpose of public recreation and education.
- b) Prior to July 30<sup>th</sup> of each year, representatives of the Lessee and Lessor will meet to mutually agree upon the annual schedule of the Lessee's activities on the premises. In the event that the Lessee has a schedule change, the Lessee will notify the Lessor thirty (30) days prior to the activity in order to avoid conflict with the adjacent areas.
- c) Lessor shall maintain the right for use of the facilities for Clinton Youth Football and Baseball leagues, Clinton City School System Field Days and Blaze activities, and other community events sponsored and/or sanctioned by the City of Clinton. Lessor will be required to provide Lessee (Clinton High School Principal or his designee) with advance notice of any scheduled activities.
- d) No parking will be allowed at any time by either party on the infield area of Premise B.
- e) The concession area located in the end zone bleachers of Premise A shall be for the exclusive use of the Clinton Youth Football. Lessee shall not be authorized to use this area for any activities.
- f) Lessee must contract for two Clinton Police Department officers for each high school game on Premise A.
- g) All areas adjacent to the Premises, but not part of the Premises, remain under the control and responsibility of the City of Clinton. The Lessee may use adjacent areas for parking purposes, however charged parking will not be allowed without the prior written consent of the Clinton City Manager.
- h) All activities on the Premises must take place between the hours of 7:00 am to 12:00 midnight Monday through Saturday and 12:00 noon to sunset on Sunday, with the exception of extended hours approved in advance by the City Manager.

- i) The Lessee shall not, unless by mutual agreement and prior approval by the Clinton City Manager to the contrary, engage in any of the following activities on the Premises:
  - i) Fundraising activities not associated with a school sponsored and/or sanctioned event.
  - ii) Any activity that violates any local, state or federal laws.
  - iii) Affix any signs, advertisements, notices, or other lettering on any part of the outside of the Premises without the prior written consent of the City Manager.
- j) The Lessee shall not rename the Premises without the prior written approval of the City of Clinton.
- k) Lessor and Lessee shall conduct joint inspections of the Premises on an annual basis at minimum. In the interests of fostering frequent communication and a positive working relationship between the parties, Lessor may, at any time and from time to time, designate one or more individuals to act as Lessor's representative to the Lessee on all issues related to this Lease, including, without limitation, property management, stewardship standards and planning issues. Lessor reserves the right to enter the property for the purposes of inspection with 24 hours prior notification to the Lessee.
- l) Lessor reserves the right to approve plans as to design, location and materials of approved activities and structures.
- m) Lessee agrees to abide by all applicable local, state and federal laws and regulations.

#### VIII. MAINTENANCE, REPAIRS, AND IMPROVEMENTS.

- a) Lessee is responsible for all maintenance and repairs of the Premises. Lessee will maintain the Premises in a neat, clean, safe, and sanitary condition and shall at all times preserve the Premises in good and safe repair. The Premises shall be cleaned and cleared of all debris within 18 hours of any event or within one hour prior to the next scheduled event, whichever is earlier. The Lessee understands that the Premises is subject to the City of Clinton property and building standards. Violation of these standards may result in the immediate termination with cause of this Lease by the Lessor.
- b) At the commencement of this Lease and annually (in July of each fiscal year or in such other month as may be mutually agreed to by the parties) or upon extension, Lessor and Lessee shall agree on major repairs, additions, alterations, replacements and improvements. Such specification shall be in written form and signed by both parties. (See Attachment C.)

- c) With prior written approval from the Lessor (pursuant to the process described in Section VIII (b), above, or at such other times mutually agreed to by the parties), the Lessee may place and maintain improvements including but not limited to any structures, fencing, and non-building improvements upon the Premises.
- d) In each case, the costs of such major repairs, additions, alterations, replacements and improvements shall be the sole responsibility of Lessee.
- e) At the termination of the Lease, the Lessee may have the right to remove certain improvements constructed or installed after the date of this Lease, or may be required by the Lessor to do so, and return the property to its prior condition. Alternatively, the improvement may remain and become the property of the Lessor. The Lessor shall not be obligated to compensate the Lessee for the remaining improvements; however, the Lessor and the Lessee may establish alternative agreements set forth in writing and signed by both parties.

IX. UTILITIES AND SERVICES. Lessee shall be responsible for all utilities and services in connection with the Premises, except for the period in which Premise B is used by the Anderson County Fair Association.

X. INSURANCE.

- a) Lessee shall maintain liability insurance in a total aggregate sum of at least \$2 million (\$2,000,000.00).
- b) Lessor shall maintain appropriate blanket casualty loss insurance covering all property at the Premises. Any property destroyed by fire, flood or other casualty loss shall be repaired or replaced as soon as practicable.
- c) Lessee shall provide Lessor with evidence of the above insurance coverage at the commencement of the Lease term and annually thereafter on the renewal date of such policies.

XI. TRANSFER, SALE, ASSIGNMENT AND SUBLEASE. Lessee shall not sublease or assign the Lease under any circumstances.

- XII. INDEMNITY REGARDING USE OF PREMISES. To the greatest extent permitted by law, Lessee shall indemnify and hold Lessor harmless from and against any and all claims or demands for any loss of or damage to the Premises or any property or assets thereon, and for injury or death to any person from any cause whatsoever while in, upon, or about the Premises during the term of the lease, any extension thereof, and any holdover period, including without limitation Lessor's reasonable attorney fees, expenses, and litigation costs.
- XIII. DANGEROUS MATERIALS. Lessee shall not keep or have on the Premises any article or thing of a dangerous, flammable, or explosive character that might substantially increase the danger of fire on the Premises, or that might be considered hazardous by a responsible insurance company, unless the prior written consent of Lessor is obtained and proof of adequate insurance coverage is provided by Lessee to Lessor.
- XIV. DEFAULTS. Lessee shall be in default of this Lease if Lessee fails to fulfill any Lease obligation or term by which Lessee is bound. Subject to any governing provisions of law to the contrary, if Lessee fails to cure any breach of the Lease within sixty days (or any other obligation within sixty days) after written notice of such default is provided by Lessor to Lessee, Lessor may take possession of the Premises without further notice (to the extent permitted by law), and without prejudicing Lessor's right to damages. In the alternative, Lessor may elect to cure any default and the cost of such action shall be borne by Lessee. Lessee shall pay all costs, damages, and expenses (including reasonable attorney fees and expenses) suffered by Lessor by reason of Lessee's default.
- XV. NOTICE. Notices under this Lease shall not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed as follows:

Lessor:

Name: City of Clinton, Tennessee  
Address: 100 North Bowling Street  
Clinton, Tennessee 37716

Lessee:

Name: Anderson County, Tennessee  
Address: Anderson County School Department  
101 South Main Street  
Clinton, Tennessee 37716

Such addresses may be changed from time to time by either party by providing notice as set forth above.

XVI. ENTIRE AGREEMENT/AMENDMENT. This Lease Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Lease may be modified or amended in writing, if the writing is signed by the party obligated under the amendment.

XVII. SEVERABILITY. If any portion of this Lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Lease is invalid or unenforceable, but that by limiting such provision, it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

XVIII. WAIVER. The failure of either party to enforce any provisions of this Lease shall not be construed as a waiver of limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Lease.

XIX. CUMULATIVE RIGHTS. The rights of the parties under this Lease are cumulative, and shall not be construed as exclusive unless otherwise required by law.

XX. GOVERNING LAW. This Lease shall be construed in accordance with the laws of the State of Tennessee.

IN WITNESS THEREOF, the parties have executed this Lease to be effective as of the date first set forth above.

LESSOR:

LESSEE:

\_\_\_\_\_  
Scott Burton, City of Clinton Mayor

\_\_\_\_\_  
Dr. John Burrell, Anderson County  
School Board Chairman

\_\_\_\_\_  
Roger Houck, Clinton City Manager

\_\_\_\_\_  
Dr. Tim Parrott, Anderson County  
School Superintendent

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Phil Crye, Clinton City Attorney

\_\_\_\_\_  
Sal Varsalona, Anderson County  
School Board Attorney

ACKNOWLEDGEMENT

STATE OF TENNESSEE

COUNTY OF ANDERSON

Before me \_\_\_\_\_, Notary Public in and for the state and county aforesaid, personally appeared Scott Burton with whom I am personally acquainted, and who, upon oath, acknowledged himself to be the Mayor of the City of Clinton, being authorized so to do, executed the foregoing instrument for the purposes contained, by signing as Mayor of the City of Clinton.

Witness my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

STATE OF TENNESSEE

COUNTY OF ANDERSON

Before me \_\_\_\_\_, Notary Public in and for the state and county aforesaid, personally appeared Tim Parrott with whom I am personally acquainted, and who, upon oath, acknowledged himself to be the Director of Schools for Anderson County, Tennessee, being authorized so to do, executed the foregoing instrument for the purposes contained, by signing as Director of Schools for Anderson County, Tennessee.

Witness my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_



STATE OF TENNESSEE

COUNTY OF ANDERSON

Before me \_\_\_\_\_, Notary Public in and for the state and county aforesaid, personally appeared Dr. John Burrell with whom I am personally acquainted, and who, upon oath, acknowledged himself to be the Chairman of the Anderson County Board of Education, being authorized so to do, executed the foregoing instrument for the purposes contained, by signing as Chairman of the Anderson County Board of Education.

Witness my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

This instrument prepared by:  
Anderson County Law Director  
N. Jay Yeager  
101 S. Main Street, Suite 310  
Clinton, TN 37716  
(865) 457-6291

## **LEASE AGREEMENT (Soccer Fields)**

This Lease Agreement is made on this the 1st day of July 2021 between the parties of Anderson County, Tennessee, Lessor, a governmental entity and political subdivision of the State of Tennessee (hereinafter, "County") and Anderson County Schools by and for Clinton High School Athletic Department, Lessee, a Tennessee public school system (hereinafter, "Athletic Department").

**WHEREAS**, the Parties wish to jointly agree to provide recreational soccer activities to the citizens of Anderson County, Tennessee.

**WHEREAS**, primarily the County will supply the soccer fields, including all hereditaments and appurtenances for the joint project, and the Athletic Department will provide for the daily operations, maintenance, supplies and supervision of the facility.

**NOW THEREFORE**, in consideration of the mutual covenants and agreements herein contained in this Lease Agreement, the sufficiency of which is hereby acknowledged, the parties hereto, intending to be legally bound by this Lease Agreement hereby, covenant and agree as follows:

### **SECTION 1. DEMISED PREMISES**

County hereby demises and lets to Athletic Department all that property indicated on the map attached hereto (Exhibit 1), and further identified as a portion of Map 65, Parcel 83 of the Anderson County land records and being a certain tract of land known as the "Soccer Fields" located at the intersection of State Highway 61 and Public Safety Drive in the City of Clinton, Tennessee.

### **SECTION 2. LEASE TERM**

This Lease shall be valid and in effect from July 1, 2021 until June 30, 2031. Lease is subject to future renewals contingent upon approval by the Anderson County Board of Commissioners and execution of a subsequent renewed Lease Agreement.

### **SECTION 3. RENT**

Athletic Department shall pay County, as annual rent for the premises, the sum of One Dollar (\$1.00) per year, for a total of Ten Dollars (\$10.00) contemporaneous with the execution of this Lease Agreement and for each renewal period, as approved by the Anderson County Board of Commissioners, thereafter.

### **SECTION 4. UTILITIES**

County shall pay all power, sewer, and water utilities for the Premises. All other fees, utilities and maintenance supplies, not specifically contemplated under the terms of this Lease Agreement shall be the responsibility of Athletic Department.

### **SECTION 5. REVENUES**

Athletic Department will receive all revenues generated from the use of Soccer Fields, including, but not limited to, concessions, tournament fees, registration fees, entrance fees and all other sources of revenue deemed necessary to support the activities of the Athletic Department.

### **SECTION 6. MAINTENANCE**

Athletic Department will provide all maintenance for the Premises except for mowing and associated mowing equipment. Directions for mowing shall be provided by the Athletic Department to the Chief

Jailor. Athletic Department shall provide for all other maintenance and supplies, including, but not limited to, trash removal, field striping, restroom facility cleaning and supplies, light bulbs, fertilizer and the like. Athletic Department agrees it will maintain the premises at a high standard of care, and will inspect facility for cleanliness, hazards, and dangerous conditions before each day of use.

#### **SECTION 7. USE OF THE PROPERTY**

Athletic Department agrees that the sole purpose of the Premises shall be for use as a recreational soccer facility. At no time shall the Athletic Department use the Premises for purposes other than soccer associated activities. Athletic Department shall not use the Premises for any purpose other than the purposes set forth herein, and will not permit the property to be used for any purpose contrary to the terms of this Lease Agreement. Athletic Department warrants that it will not utilize the Premises in a manner injurious to the public health, safety and welfare and shall keep the property free from defects. Athletic Department agrees that it will maintain a high standard of maintenance for the Premises. Athletic Department agrees that youth recreational soccer clubs may use the soccer fields when not in use by Athletic Department, provided that, permission is obtained by from the Clinton High School Athletic Director. Additionally, Anderson County reserves the right to expand the existing Anderson County Detention facility or construct a future Justice Center adjacent to the Demised Premises with sixty (60) days' notice given to Lessee of such intent to expand.

#### **SECTION 8. OPTION TO CANCEL**

Following the initial term of this Lease Agreement either party shall have the option to cancel Lease with sixty (60) days written notice to the other party. Athletic Department shall not be entitled to any reimbursement of annual rent payments if either party decides to cancel Lease. Athletic Department agrees that if it fails to perform any of the terms and conditions of this Lease Agreement, County shall have the right to declare this Lease null and void and upon so declaring County shall have the right to forthwith re-enter and repossess the Premises. Upon cancellation of the Lease Agreement, Athletic Department agrees that all improvement to the Premises shall become the property of County.

#### **SECTION 9. INDEMNITY AND HOLD HARMLESS AGREEMENT**

Athletic Department shall at all times prior to the termination of this Lease Agreement, and subsequent delivery to County of possession of the Premises and all improvement thereon, indemnify, release and fully discharge County against all liability, loss, costs, damage, expenses, attorney fees and all losses whatsoever sustained by County including, but not limited to, any and all claims, of any kind or character, whether in contract or tort, at law or in equity, relating to Athletic Department's use of Premises.

#### **SECTION 10. INSURANCE**

Athletic Department will provide insurance coverage in the following amounts and sufficient to cover any and all claims that may arise from its activities and use of leased Premises. Athletic Department shall furnish certified copies of such policy or policies to the County Mayor and Oversight Committee with each renewed Lease.

(A). Property Loss or Damage. Insurance against loss or damage to the land, buildings and improvements, now or hereafter located on the Premises sustained by fire, theft, vandalism, weather occurrence, or any act that results in property damage or loss to the Premises in an amount not less than \$2,000,000.00; and

(B). Personal Injury or Death. Insurance against claims for personal injury liability (including death), under policies of general public umbrella coverage, and excess third party liability insurance, with limits of liability of not less than \$2,000,000.00 in respect to bodily injury including death.

(C). Evidence of Coverage and Payment. If Athletic Department shall fail or refuse, or neglect to maintain such insurance or to furnish County with satisfactory evidence of payment of the insurance premium of any policy, within sixty (60) days of the execution of this Lease Agreement or any subsequent renewal Lease Agreement, County shall have the right at County's option to purchase such insurance and to pay the premiums hereon

or to pay the premiums on insurance the Athletic Department should have obtained. All such payments made by County, shall be recoverable by County from Athletic Department on demand as additional consideration hereunder together with interest, at the rate of ten percent (10%) per annum from the respective date of County's making of the insurance payments. A policy of insurance so procured by County shall be written for the shortest period of time available from comparable insurers in the area and Athletic Department shall be given prompt notice of the payment of insurance premiums by the County, the amount paid, the name of the insurer, or insurers, and the duration of the coverage obtained. Athletic Department shall have the right to replace said insurance coverage as of any expiration date, and Athletic Department shall duly notify County of such replacement.

#### **SECTION 11. OVERSIGHT COMMITTEE**

The facility Oversight Committee will be composed of two (2) representatives from the Athletic Department, two (2) representatives from Anderson County Schools, one (1) representative from the County Mayor's Office and one (1) representative from the Anderson County Commission. The Committee will meet a minimum of one (1) time each calendar year to discuss and review the operations and activities of the Athletic Department regarding use of the soccer fields. All scheduling conflicts shall be resolved by the Oversight Committee. The Committee shall make an annual report to the Anderson County Commission regarding the operations of the Soccer Fields.

#### **SECTION 12. ATHLETIC DEPARTMENT BUDGET**

Athletic Department agrees to submit a yearly budget and/or financial statement, showing all revenues and expenses, to the County and the Oversight Committee on or before January 1<sup>st</sup> of each calendar year.

#### **SECTION 13. ATHLETIC DEPARTMENT OFFICERS**

Athletic Department agrees to submit the names and addresses of all officers, including, but not limited to, the Athletic Director, secretary and treasurer, to County and the Oversight Committee on an annual basis, and upon any change in the Athletic Department Officers.

#### **SECTION 14. NOTICE**

Any notice required or provided pursuant to this Agreement shall be in writing and sent or delivered to the parties at the following addresses:

**COUNTY:** Anderson County Government  
Office of the County Mayor  
208 Anderson County Courthouse  
100 North Main Street  
Clinton, Tennessee 37716

**ATHLETIC DEPT:** Clinton High School Athletic Director  
425 Dragon Drive  
Clinton, Tennessee 37716

In the event of any change in the Director of the Athletic Department, notice to the County regarding this change is required. All notices and written communications hereunder shall be sent by certified return receipt or registered return receipt mail.

#### **SECTION 15. DEFAULT**

In the event of default by Athletic Department hereto, the County may bring suit against the Athletic Department to enforce the terms of this Lease Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default.

#### **SECTION 16. NO ORAL MODIFICATION**

No modification, amendment, supplement to or waiver of this Lease Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all the parties.

**SECTION 17. WAIVER**

A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder.

**SECTION 18. ENTIRE AGREEMENT**

This Lease Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties.

**SECTION 19. SEVERABILITY**

In the event any one or more of the provisions of this Lease Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

**SECTION 20. EXHIBITS**

Any Exhibits attached hereto or incorporated herein are made a part of this Lease Agreement for all purposes. The expression "this Agreement" means the body of this Lease Agreement and the Exhibits.

**SECTION 21. MULTIPLE COUNTERPARTS; EFFECTIVENESS**

This Lease Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one Lease Agreement. This Lease Agreement shall become effective when executed and delivered by all the parties.

**SECTION 22. JURISDICTION; CHOICE OF LAW**

Each party hereby irrevocably consents to the jurisdiction of all state courts sitting in Tennessee or all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this Lease Agreement shall lie exclusively in such courts. This Lease Agreement shall be governed and construed in accordance with the laws of the State of Tennessee.

**SECTION 23. EFFECT OF CAPTIONS, TITLES AND SUBTITLES**

Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this Lease Agreement.

**SECTION 24. ASSIGNMENT**

This Lease Agreement shall be non-assignable. Any attempt to assign this Lease Agreement shall be deemed a material breach of the terms of this Agreement and County shall have the right to declare this Lease null and void upon proper written notice to Athletic Department.

**SECTION 25. FURTHER DOCUMENTATION**

The parties agree to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this Lease Agreement.

**SECTION 26. GOOD FAITH**

The parties, their agents and employees agree to cooperate in good faith while fulfilling the terms of this Lease Agreement. Unforeseen difficulties shall be resolved by the Oversight Committee.

**IN WITNESS WHEREOF**, the parties have hereto, each acting under due and proper legal authority, executed this Lease Agreement as of the day and year first written above.

**ACCEPTANCE BY:**  
**Anderson County Schools**

By: \_\_\_\_\_  
Signature and Title

Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
County Attorney

**ACCEPTANCE BY:**  
**Anderson County Government**

By: \_\_\_\_\_  
County Mayor

\_\_\_\_\_  
County Commission Chair

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
County Clerk

# **Anderson County, Tennessee**

## **Board of Commissioners**

### **RESOLUTION No. 21-04-863**

#### **AMENDED RESOLUTION TO ESTABLISH THE CIRCUIT COURT CLERK AS THE CENTRALIZED PROVIDER OF LOCAL CRIMINAL BACKGROUND CHECK SERVICES.**

**WHEREAS**, Tennessee Code Annotated § 10-7-504 and related statutes mandate that governmental entities restrict the release of personally identifying information, criminal histories, and other private information to authorized persons or entities and restrict such release to qualifying circumstances; and

**WHEREAS**, several entities of Anderson County Government maintain access to personally identifying information, criminal histories, and other private information; and

**WHEREAS**, it is the public policy of the State of Tennessee and Anderson County to protect and preserve individual privacy rights consistent with the law of the United States and Tennessee; and

**WHEREAS**, this policy may be compromised by maintaining multiple points of public access to personally identifying information, criminal histories, and other private information; and

**WHEREAS**, by the establishment and maintenance of a centralized background check service the conducting entity incurs certain costs; and

**WHEREAS**, the County Legislative body has determined that it is in the best interest of the County to establish a centralized provider of local criminal background check services to private individuals, and has further determined that the Circuit Court Clerk and his or her designee(s) are best-situated to provide criminal background check services to private individuals.

**NOW THEREFORE, BE IT RESOLVED**, by the County Legislative Body of Anderson County, meeting in regular session on this 19th day of April 2020, that:

Section 1. The Anderson County Circuit Court Clerk is empowered to establish and maintain his or her Office as the centralized county governmental provider of local criminal background check services to private individuals.

Section 2. The Circuit Court Clerk is empowered to create policies and procedures for the purpose of establishing and maintaining this service for the citizens of Anderson County in accordance with applicable law. The Circuit Court Clerk shall establish policies and procedures to ensure that no individual citizen's personally identifying information, or other protected private information is unlawfully or inadvertently released. The Circuit Court Clerk is further empowered

to take necessary and proper actions for the establishment and maintenance of a local criminal background check service, in accordance with applicable law.

Section 3. This Resolution shall have no effect on the lawful exchange of personally identifying information, criminal history, or other private information between and among local, state, and federal government agencies.

**BE IT FURTHER RESOLVED** that the County Clerk shall record this Resolution and the Circuit Court Clerk shall otherwise arrange for public notice of all adopted policies and procedures to implement this Resolution.

**RESOLVED, DULY APPROVED AND EFFECTIVE** this 19<sup>th</sup> day of April 2021.

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Joshua N. Anderson, Chair

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Terry Frank, County Mayor

ATTEST:

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Jeff Cole, County Clerk



Mr. Lee Barron  
Tennessee Department of Environment and Conservation  
Division of Remediation  
Knoxville Environmental Assistance Center  
2700 Middlebrook Pike, Suite 220  
Knoxville, Tennessee 37921

Arcadis U.S., Inc.  
11400 Parkside Drive  
Suite 410  
Knoxville  
Tennessee 37934  
Phone: 865 675 6700  
Fax: 865 675 6712  
[www.arcadis.com](http://www.arcadis.com)

Date: April XX, 2021  
Our Ref: 30055524  
Subject: Site Access Request  
Former Blockhouse Valley Landfill  
Anderson County, Tennessee  
TDEC-DoR Site No: 01-580

Dear Mr. Barron,

Arcadis, on behalf of Anderson County, Tennessee (Anderson County), is requesting a change to the access requirements as they are related to the former Blockhouse Valley Landfill (Site) owned by Anderson County. This request is based on the successful completion of the final corrective measures at the Free Water Surface (FWS) Wetland and the French drain installed along the lower slope of landfill cell SL168. Building on the completion of those activities and associated performance monitoring, the County's objectives now are to bring the site back into beneficial reuse by beginning its development as a Nature Preserve and make the site available for public access.

Environmental issues at the former Blockhouse municipal landfill were addressed in 2005 by implementation of a water management remedy. This remedy included an alternative vegetative cover system, stormwater drainage enhancements, groundwater monitoring, and deed restrictions; prohibitions against use of groundwater as drinking water source, invasive activities, and using the site for certain land uses (e.g. daycare). Over the period of 2005 to 2017 performance monitoring of the remedy proved successful at achieving Remedial Action Objectives (RAOs). While the groundwater monitoring program was reduced due to achieving RAOs, two areas of the site required additional action: the FWS Wetland and seeps at toe of the SL168 landfill cell.

In 2017, Anderson County and Arcadis, with the approval of the Tennessee Department of Environment and Conservation (TDEC), implemented the corrective measures at the FWS Wetland and the seeps along the lower slope of the SL168 cell. The installation and operation of a solar aerator at the FWS Wetland has been in operation since May 2018 and has been effective in treating manganese to below the site remedial goal. To address the seeps along the lower slope of SL168, a French drain system was constructed in November 2017 and has shown to be effective in desaturating these seeps. The successful completion of these two corrective measures results in meeting all the Site RAOs, with only limited groundwater monitoring remaining (2 wells).

Also, during 2017 Arcadis worked with TDEC to facilitate the access of participants of the Clinch River Environmental Studies Organization (CRESO) to continue their ecological research. Over the last 3 years this access has been successfully implemented with no degradation to the landfill surface nor issues associated with CRESO site users.

Mr. Lee Barron  
TDEC  
April xx, 2021

As plans are developed for the Nature Preserve, Anderson County will coordinate these efforts with Arcadis and TDEC. The current vision of the Nature Preserve includes a variety of passive activities including multiuse trails, pavilions, parking areas, and possibly an outdoor classroom. Although the development plans for the Site have not been finalized, it is anticipated that much of the Nature Preserve development activities will take place outside of the former landfill footprint, however, the Blockhouse portion will continue to be key to CRESO research and will be an extension to the passive Nature Preserve plans for the remaining 290 acres. Note that all activities will be minimally intrusive, leaving the landfill cap intact. Therefore, based on the achievement of the RAOs and successful implementation of site access to CRESO, broader site use coupled with close coordination with TDEC can now be implemented without risk to the public or degradation of the Blockhouse site.

The development of this 290-acre property into a Nature Preserve is particularly important to Anderson County as it is centrally located and will serve as an easily accessible venue for county residents to be active and enjoy passive outdoor activities. With achievement of the RAOs for the Blockhouse remedy, the County is seeking concurrence by TDEC that the Site be made available for finalizing the plans of the Nature Preserve and opened to public access so that the community's goals for the property can begin to be realized. To seek agreement from TDEC, we would like to request a conference call to discuss this next step for the Blockhouse Valley property.

Sincerely,  
Arcadis U.S., Inc.

Laura K. Duncan, P.E. (TN)  
Project Manager

Berny D. Ilgner, P.G. (TN)  
Vice President

Email: [Laura.duncan@arcadis.com](mailto:Laura.duncan@arcadis.com)  
Direct Line: 865 777 3516

Email: [Berny.Ilgner@arcadis.com](mailto:Berny.Ilgner@arcadis.com)  
Direct Line: 865 777 3512

CC. Jay Yeager, Anderson County Law Director

**Anderson County Board of Commissioners**  
**OPERATIONS COMMITTEE**  
**MINUTES**

**April 12, 2021**

**Meeting held electronically pursuant to Resolution 20-04-812**

**All votes are by Roll Call**

**Members Present:** Tim Isbel, Steve Mead, Phil Yager, Theresa Scott, Tracy Wandell, Robert McKamey, Rick Meredith and Josh Anderson

**Members Absent:** None

**Call to Order:** Chairman Isbel called the meeting to order.

Chairman Isbel said the prayer.

Commissioner Mead led the pledge of allegiance.

Chairman Anderson requested to add discussion with the Circuit Court Clerk about amending the Background Check Resolution to before the Sheriff's Cadets. Commissioner Mead seconded the motion. Motion passed.

Mayor Frank requested to add the Family Justice Center as 1A under her report and move the accounting for sales tax to next month. Commissioner Anderson made a motion to approve. Seconded by Commissioner Mead. Motion passed.

Chairman Anderson made a motion to approve the agenda. Commissioner Wandell seconded the motion. Motion passed.

No citizens addressed the Committee.

Commissioner McKamey made a motion to add Mark Stephens as ex-officio to the Redistricting Committee. Commissioner Mead seconded the motion. Motion passed unanimously to forward to full Commission for approval.

Commissioner McKamey made a motion to add Billy Brown as GSI Coordinator for the Redistricting Committee. Commissioner Anderson seconded the motion. Motion passed to forward to full Commission for approval.

Commissioner Mead made a motion to amend the Background Check Resolution to remove the fee. Commissioner Anderson seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Mead made a motion that we participate in the Federal District Court's process of service by email program. Commissioner Scott requested the emails be encrypted. Commissioner McKamey seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Meredith made a motion to approve the cadets installing a drink and snack vending machine downstairs in the Jolly Building garage. Commissioner Wandell seconded the motion. Motion passed to forward to full Commission for approval.

Commissioner Mead made a motion to approve the Family Justice Center MOU. Chairman Anderson seconded the motion. Motion passed to forward to full commission for approval

Commissioner Scott made a motion to approve the Resolution No. 21-04-860 to amend and consolidate fees. Commissioner Mead seconded the motion. Motion passed to forward to full commission for approval with modifications.

Commissioner Yager made a motion to approve Resolution No. 21-04-861 to allow the animal shelter to accept credit card payments. Commissioner Scott seconded the motion. Motion passed to forward to full commission for approval.

Chairman Anderson made a motion to approve Resolution No. 21-04-862 to implement a Community Adopt-A-Road Program and to approve the Volunteer Waiver for the program. Commissioner Scott seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion that the Mayor look into updating county seal. Commissioner Wandell suggested getting Tourism and Chamber involved. Commissioner Yager withdrew his motion to make it unofficial.

Dr. Bunick gave a Covid-19 update. No action taken.

Ben's Mobile Home Park Discussion. No action taken.

Commissioner Wandell made a motion that we get flags installed at both entrances and the middle of the median if possible the United States flags based on the request of the Veteran's Committee. Commissioner Scott seconded the motion. Motion passed to forward to full commission for approval.

**New Business:**

None

**Old Business:**

None

With no other business, meeting adjourned.

**Anderson County, Tennessee  
Board of Commissioners**

**RESOLUTION NO. 21-04-860**

**A RESOLUTION TO AMEND AND CONSOLIDATE THE FEES CHARGED FOR THE  
HOLDING AND ADOPTION OF ANIMALS, RECLAIM OF ANIMALS, AND  
ANIMALS OWNER-SURRENDERED TO THE ANDERSON COUNTY ANIMAL  
SHELTER INTO ONE FEE SCHEDULE**

**WHEREAS**, Tennessee Code Annotated § 5-1-120 provides the power to regulate stray animals and states that “Counties, by resolution of their respective legislative bodies, may license and regulate dogs and cats, establish and operate shelters and other animal control facilities, and regulate, capture, impound and dispose of stray dogs, stray cats and other stray animals;” and

**WHEREAS**, Anderson County Government adopted Resolution No. 05-03-111 on the 19<sup>th</sup> day of May, 2003, establishing the Anderson County Animal Control Authority for the purposes of responding to calls for service from citizens regarding animals, of providing humane care for abandoned and neglected animals, and to protect citizens from vicious and unconfined animals existing within the boundaries of Anderson County; and

**WHEREAS**, Anderson County has established a facility for the purposes under T.C.A. § 5-1-120; and

**WHEREAS**, Anderson County Government adopted Resolution No. 15-10-556 on the 19<sup>th</sup> day of October, 2015, establishing and authorizing an apprehension and per-day boarding fee; and

**WHEREAS**, Anderson County adopted Resolution No. 16-06-583 on the 20<sup>th</sup> day of June, 2016, that established adoption fees; and

**WHEREAS**, the County also adopted Resolution No. 16-09-599 on the 19<sup>th</sup> day of September, 2016, that authorized the establishment of fees for owner-surrendered animals at the Anderson County Animal Shelter; and

**WHEREAS**, the county desires to amend and consolidate all the fees into one resolution.

**NOW THEREFORE, BE IT RESOLVED**, by the Anderson County Board of Commissioners meeting in regular session on this 19<sup>th</sup> day of April, 2021, in Clinton, Tennessee, that the Anderson County Animal Control Authority is hereby authorized to establish the following fees:

**SECTION 1:** Citizens who wish to adopt animals that have become the property of Anderson County are eligible for adoption will be charged: \$85 per dog (all ages); \$75 per kitten (six months and younger); and \$50 per adult cat.

**SECTION 2:** Under T.C.A. § 44-17-502, spay or neuter of an animal adopted from the Anderson County Animal Shelter is required.

**SECTION 3:** An Adoption and Spay/Neuter Contract will be required.

**SECTION 4:** All animals owner-surrendered to Anderson County will be subject to a \$20.00 per animal surrender fee.

**SECTION 5:** A litter of animals surrendered to Anderson County will be subject to a \$20 per litter surrender fee.

**SECTION 6:** All animals brought into the Anderson County Animal Shelter will be held according to their incoming status. Hold times start the day the animal arrives at the facility and only include working days and non-holidays.

**SECTION 7:** Incoming Status is as follows: Stray/no ID = 3 days; Stray/with ID = 5 days; Bite Animal = 10 days from date of bite; Owner Surrender = 0 days (can be transferred immediately).

**SECTION 8:** All animals reclaimed will be charged a \$20.00 apprehension fee plus a \$10.00 per day board fee.

**SECTION 9:** Once an animal is reclaimed, any animal without proof of current Rabies vaccination will be given 1 week to become current. Anderson County Animal Care & Control will verify vaccination; failure to vaccinate will incur a Citation for no Rabies vaccination.

**SECTION 10:** When legal hold times have been met, the animals will become the property of Anderson County and are eligible for adoption, or can be transferred from the Anderson County Animal Shelter to surrounding shelters or verified 501c3 rescue organizations. Ownership will also transfer to the Shelter or verified 501c3 rescue organizations at that time.

**DULY PASSED AND APPROVED** this 19th day of April, 2021.

**APPROVED:**

\_\_\_\_\_  
Josh Anderson, Commission Chairman

\_\_\_\_\_  
Terry Frank, Anderson County Mayor

**ATTEST:**

\_\_\_\_\_  
Jeff Cole, Anderson County Clerk

**Anderson County, Tennessee  
Board of Commissioners**

**RESOLUTION NO. 21-04-861**

**TO ALLOW THE ANDERSON COUNTY ANIMAL CARE & CONTROL  
DEPARTMENT TO ACCEPT CREDIT CARDS AS A PAYMENT OPTION**

**WHEREAS**, Tennessee Code Annotated § 9-1-108 allows for a county entity to receive payment by credit card or debit card for any public taxes, licenses, fines, fees or other moneys collected by such county entity or officer; and

**WHEREAS**, the Anderson County Animal Care & Control Department desires to accept credit cards or debit cards as an option of payment for the reclaim, adoption or surrender of animals, or for donations; and

**WHEREAS**, T.C.A § 9-1-108 (c) (3) allows for the governing body to waive processing fees;

**NOW THEREFORE BE IT RESOLVED**, by the Anderson County Board of Commissioners meeting in regular session on this 19<sup>th</sup> day of April, 2021, in Clinton, Tennessee, that Anderson County hereby authorizes the following:

**SECTION 1.** The Anderson County Animal Care & Control Department may accept credit or debit cards pursuant to § 9-1-108 for the payment for reclaim, adoption, or surrender of animals, or for donations.

**SECTION 2.** Processing fees are waived.

**SECTION 3.** The Finance Department is authorized to establish a separate bank account for the Animal Care & Control credit card collections to clear and be reconciled.

**DULY PASSED AND APPROVED** this 19<sup>th</sup> day of April, 2021.

**APPROVED:**

\_\_\_\_\_  
Josh Anderson, Commission Chairman

\_\_\_\_\_  
Terry Frank, Anderson County Mayor

**ATTEST:**

\_\_\_\_\_  
Jeff Cole, Anderson County Clerk

**Anderson County, Tennessee  
Board of Commissioners**

**RESOLUTION NO. 21-04-862**

**A RESOLUTION AUTHORIZING THE COUNTY MAYOR AND THE SOLID WASTE  
DEPARTMENT TO IMPLEMENT A COMMUNITY ADOPT-A-ROAD PROGRAM TO  
HELP COMBAT LITTER IN ANDERSON COUNTY**

**WHEREAS**, Anderson County Solid Waste, through the Litter Grant Program sponsored by the Tennessee Department of Transportation, spends up to \$15,000 per fiscal year picking up litter on County and State routes throughout Anderson County; and

**WHEREAS**, Anderson County sees a need within communities to implement to county-wide Adopt-A-Road Program that would encourage residents – individuals, families, organizations, and businesses – to participate in an active litter-reduction campaign designed to remove litter debris from county roads, improve the quality of the environment, and foster pride in our communities and neighborhoods; and

**WHEREAS**, a county-wide Adopt-A-Road Program would establish partnerships between volunteer groups and the Anderson County Solid Waste Department and the county Litter Grant Program. The County would provide guidance and equipment to foster safe and effective litter cleanups along designated and approved County roadways; and

**WHEREAS**, the Anderson County Adopt-A-Road Program is free, and the Anderson County Solid Waste Department, in cooperation with the Anderson County Litter Grant Program, will provide access to trash bags, gloves, signs, safety vests, and trash “grabbers” to authorized volunteer groups; and

**WHEREAS**, once authorized groups or individuals have completed two clean-up events, Anderson County will provide the groups or individuals with up to two free, permanent, road signs to let others in the community know who is caring for the road; and

**WHEREAS**, Anderson County desires to implement an Adopt-A-Road Program within its borders to help reduce litter along County roads and foster a sense of community ownership and pride throughout the unincorporated areas of the County.

**NOW THEREFORE, BE IT RESOLVED**, by the Anderson County Board of Commissioners meeting in regular session on this 19<sup>th</sup> day of April, 2021, in Clinton, Tennessee, that the Anderson County Mayor and the Anderson County Solid Waste Department are hereby authorized to implement a community Adopt-a-Road Program within the unincorporated boundaries of Anderson County, and to initiate the following guidelines and rules:

**SECTION 1.** Volunteers interested in participating in the Anderson County Adopt-A-Road Program will be required to submit an application, complete training, and be willing to commit to an adoption period of three years. Adopted roads must be authorized by the County.



**SECTION 2.** Per Tennessee Department of Transportation guidelines, all Adopt-A-Road volunteers must sign the Liability Release form provided by Anderson County. If a volunteer or group spokesperson refuses to sign the liability release form, the road adoption will be denied without further consideration and the volunteer or group will be informed of the denial via written communication from the Anderson County Mayor's Office.

**SECTION 3.** All volunteers approved by the County must host two clean-ups per year on their adopted roads. The County will supply trash bags, gloves, litter "grabbers," and safety vests.

**SECTION 4.** Volunteers must complete a report immediately after each clean-up event. The report, to be submitted to the Anderson County Mayor's Office, must include name and length of the adopted road; date of the clean-up event; the number of bags of trash collected; the number of people involved; and the number of hours spent picking up litter from the adopted road.

**SECTION 5.** Organizations or individuals seeking to conduct a litter pick-up event on an adopted road must first schedule the event in advance with Anderson County Solid Waste and the Anderson County Mayor's Office in order to have trash collected by the County in a timely manner for disposal. Likewise, if pickup by the County is not possible, organizations or individuals shall commit to legally disposing of collected trash at county convenience centers.

**SECTION 6.** Volunteers must meet the requirements in Sections 1, 2, 3 and 4 to remain an Adopt-a-Road participant. After the initial three-year contract, volunteers will have the option to renew their Adopt-A-Road commitment.

**SECTION 7.** No work or litter clean-up activities should be started until an Anderson County Government representative has contacted an individual or group to confirm the status of an Adopt-A-Road process.

**DULY PASSED AND APPROVED** this 19th day of April, 2021.

**APPROVED:**

\_\_\_\_\_  
Josh Anderson, Commission Chairman

\_\_\_\_\_  
Terry Frank, Anderson County Mayor

**ATTEST:**

\_\_\_\_\_  
Jeff Cole, Anderson County Clerk

Anderson County Board of Commissioners  
**Intergovernmental Committee**  
**Minutes**

April 12, 2021  
Room 312/Virtual

**Members Present:** Catherine Denenberg, Tim Isbel, Shain Vowell, Tracy Wandell, Bob Smallridge and Denver Waddell

**Members Absent:** None

**Others:** Terry Frank, Jay Yeager, Julie Bledsoe, Maggie Longmire, Jamie Satterfield and Kent Minault

**Call to Order:** Chairman Denenberg called the meeting to order.

**Discussion – Possible Partnership with the oversight groups for Bull Run**

Discussion – No Action Taken

Commissioner Smallridge made a motion to approve the minutes of March 8, 2021. Commissioner Wandell seconded the motion. Motion passed.

**New Business**

None

**Old Business**

None

**Adjournment**

With no further business, the meeting was adjourned.