
Anderson County Board of Commissioners
Meeting will be electronically pursuant to Resolution 20-04-812

Regular Agenda
Monday March 15, 2021 @ 6:30 p.m.

- 1. Call to Order / Roll Call**
- 2. Prayer / Pledge of Allegiance**
- 3. Appearance of Citizens**
- 4. Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
- 5. Public Hearing Report – by Vice Chairman Shain Vowell**
- 6. Committee Reports**
 - Purchasing Report - by Katherine Ajmeri, Deputy Purchasing Agent
 - Budget Report – by Robby Holbrook, Interim Finance Director
- 7. Departments**
 - Human Resources – by Kim Jeffers-Whitaker, Director
 - The 2020 Years of Service Recognition Award Program
 - 2020 Veterans Food Drive
 - April's Open Enrollment
- 8. Director of Schools – Written Report including BOE Minutes (2/11/21)**
- 9. County Mayor**

No Report. Questions from Commissioners
- 10. Law Director**
 - A. Contract Approvals
 - B. Lawsuit Update
- 11. Committees/Boards Reports**
 - Operations Committee Report – by Chairman Isbel
 - Resolution in support of the Drug Dealer Liability Act Lawsuit
 - Retainer Agreement
 - Resolution 21-03-865 updating the AC Occupational Safety & Health Plan
 - Resolution in support of the City of Oak Ridge in opposition to moving HEU Conversion and Purification to Erwin, TN
 - Intergovernmental Committee Report – by Chairman Denenberg

12. New Business

- Anderson County Library Board - appointment of Tommy Mariner

13. Old Business

Covid-19 Update

14. Adjourn

Respectfully Submitted
Joshua Anderson, Chairman

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes**

March 8, 2021

4:30 p.m.

Room 312 of the Courthouse

Members Attending: Tim Isbel (Committee Chair), Steve Mead, Phil Yager, Catherine Denenberg and Denver Waddell.

Meeting Venue was at the Courthouse and via a GoToMeeting pursuant to Governor's Resolution.

A. Contracts Approved by Law Director

1. **Branstetter, Stranch and Jennings, PLLC, District Attorney, Contract #21-0098** – Retainer agreement for outside legal counsel to assist with the opioid lawsuit filed in Campbell County.
2. **State of Tennessee Department of Military, Tennessee Emergency Management Agency Grant, EMA, Contract #21-0090** – Thirty-two month Homeland Security grant.
3. **Rebecca Pace, EMS, Contract #21-0091** – Contract to provide Roane State Community College tuition in the amount of \$1,000 to EMS Employee. Employee agrees to continue employment with the EMS for one year after course completion along with other contingencies.
4. **Joshua Lewis, EMS, Contract #21-0092** – Contract to provide Roane State Community College tuition in the amount of \$1,000 to EMS Employee. Employee agrees to continue employment with the EMS for one year after course completion along with other contingencies.
5. **Patrick Donnelly, EMS, Contract #21-0093** – Contract to provide Roane State Community College tuition in the amount of \$1,000 to EMS Employee. Employee agrees to continue employment with the EMS for one year after course completion along with other contingencies.

6. **Elijah Dickson, EMS, Contract #21-0094** – Contract to provide Roane State Community College tuition in the amount of \$1,000 to EMS Employee. Employee agrees to continue employment with the EMS for one year after course completion along with other contingencies.

Commissioner Denenberg made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

B. Contracts Pending Law Director Approval

C. Other Business

1. Request to Surplus the following vehicles on govdeals:

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
2011 Ford Crown Victoria	Sheriff	Inoperable, selling for parts only	\$200
2011 Ford Crown Victoria (K9 Unit)	Sheriff	Inoperable, selling for parts only	\$200
2001 Ford E350 Ambulance	Sheriff	Running condition	\$400

Commissioner Yager made a motion to approve as a group and to forward to County Commission with a recommendation for approval. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

2. Request to Surplus the following items as 1 lot through Powell Auction with reserve of \$20,000:

- 2008 220 Boston Whaler Guardian
- 2010 Evinrude 225 HP Outboard
- 2011 22' Karavan Trailer
- Hummingbird 360 Imaging Sonar device

Commissioner Yager made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

D. New Business

- 1. City of Clinton, Board of Education, Contract #21-0101** – Lease of Football and Baseball Arenas. Term is twenty years at a cost of \$1 per year. Approved by the Law Director.

Commissioner Denenberg made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

E. Old Business

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

March 4, 2021

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 - Consent Agenda - Transfers (No Commission Action Necessary)			
1	1	General Fund 101 - Election	\$ 11,203.00
2	2	General Fund 101 - Planning & Development	\$ 500.00
2	3	General Fund 101 - HR	\$ 500.00
2	4	General Fund 101 - Trustee	\$ 1,000.00
3	5	General Fund 101 - Senior Center	\$ 1,350.00
3	6	General Fund 101 - Fleet Services	\$ 9,411.00
4	7	General Fund 101 - Agricultural Extension	\$ 500.00
4	8	General Fund 101 - General Sessions	\$ 1,000.00
4	9	General Fund 101 - IT	\$ 1,000.00
5	10	General Fund 101 - Finance	\$ 6,000.00
5	11	General Fund 101 - Circuit Clerk	\$ 2,500.00
5	12	General Fund 101 - Sheriff	\$ 13,000.00
6	13	Fund 122 - Drug Fund	\$ 2,500.00
6	14	Fund 122 - Drug Fund	\$ 800.00
6	15	Fund 118 - EMS	\$ 23.70
7	16	Fund 115 - Library Board	\$ 670.00
7	37	General Fund 101 - County Clerk	\$ 1,200.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
7	17	Fund 141 - Maintenance	\$ 715,000.00
8	18	Fund 141 - Business Office	\$ 2,500.00
8	19	Fund 141 - Technology	\$ 286,960.19
9	20	Fund 141 - Student Services	\$ 2,500.00
Group 3 - Transfer - School (Commission Approval by Board Vote)			
9	21	Fund 141 - Transportation	\$ 11,315.00
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
10	22	General Fund 101 - County Clerk	\$ 16,000.00
10	23	Fund 118 - EMS	\$ 34,000.00
10	24	Fund 118 - EMS	\$ 4,024.00
11	25	Fund 115 - Library Board	\$ 850.00
11	26	Fund 115 - Library Board	\$ 8,823.00
12	27	Fund 152 - Rural Debt Service	\$ 1,800.00
12	28	Fund 156 - Education Debt Service	\$ 1,800.00
12	29	General Fund 101 - Mayor/Buildings & Grounds	\$ 197,200.00
16	38	General Fund 101 - Finance/IT	\$ 3,000.00
Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)			
13	30	General Fund 101 - Planning & Development (payroll)	\$ 7,500.00
14	32	General Fund 101 - Circuit Clerk (payroll)	\$ 9,500.00
14	33	General Fund 101 - HR (payroll)	\$ 2,000.00
15	34	General Fund 101 - Grants/Finance (payroll)	\$ 7,288.00
15	35	General Fund 101 - Grants/Finance (payroll)	\$ 416.00
15	36	General Fund 101 - Grants/Finance (payroll)	\$ 626.00
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
13	31	General Fund 101 - Mayor/Planning	\$ 6,500.00
Group 7 - Miscellaneous			
16	Section A	FY 21/22 Proposed Budget	No Action
16	Section B	New Business	None
16	Section C	Old Business/ Compensation Plan Update	No Action
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
February 28, 2021**

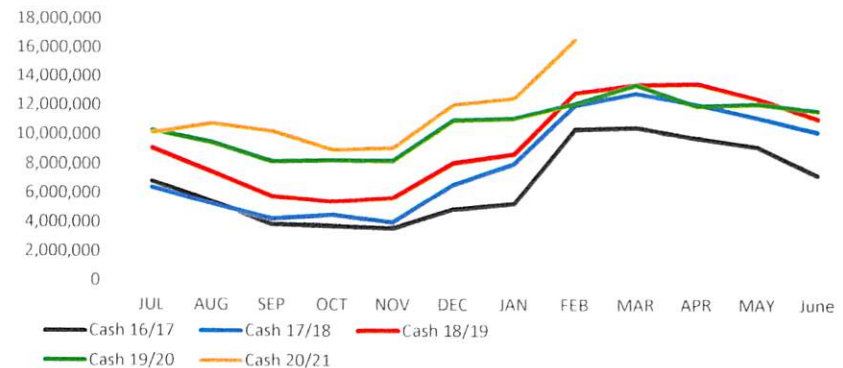
FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 989,491	\$ 2,065,498	\$ 2,029,147	\$ 5,993,927 *	\$ 11,078,063	\$ 16,608,323
115	Library Fund	\$ -	\$ 262,476		\$ -	\$ -	\$ 262,476	\$ 462,939
116	Solid Waste/Sanitation Fund	\$ -	\$ 286,113	\$ -	\$ -	\$ -	\$ 286,113	\$ 737,106
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 744,562	\$ 744,812	\$ 1,564,867
122	Drug Control Fund	\$ -	\$ 188,542	\$ 6,249	\$ -	\$ -	\$ 194,791	\$ 191,803
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 6,974	\$ -	\$ 6,974	\$ 48,163
128	Tourism Fund	\$ -	\$ 251,400	\$ -	\$ 100,000	\$ -	\$ 351,400	\$ 477,800
131	Highway Fund	\$ 35,560	\$ 269,737	\$ 2,677,827	\$ -	\$ -	\$ 2,983,124	\$ 5,111,262
141	General Purpose School Fund	\$ -	\$ -	\$ 8,851,050	\$ -	\$ -	\$ 8,851,050	\$ 19,643,657
143	Central Cafeteria	\$ 130,733	\$ 1,088,938	\$ -	\$ -	\$ -	\$ 1,219,671	\$ 1,205,334
151	General Debt Service Fund	\$ -	\$ 1,532,368	\$ 306,894	\$ -	\$ -	\$ 1,839,262	\$ 3,176,889
152	Rural Debt Service Fund	\$ -	\$ 276,537	\$ -	\$ -	\$ -	\$ 276,537	\$ 635,527
156	Education Debt Service Fund	\$ -	\$ 5,951	\$ 118,995	\$ -	\$ -	\$ 124,946	\$ 1,521,429
171	Capital Projects Fund	\$ -	\$ 179,348	\$ -	\$ -	\$ -	\$ 179,348	\$ 1,005,186
177	Education Capital Projects Fund	\$ -	\$ 31,258	\$ 5,996	\$ -	\$ -	\$ 37,254	\$ 662,363
263	Employee Benefit Fund	\$ 41,031	\$ -	\$ -	\$ 609,893	\$ -	\$ 650,924	\$ 1,385,826

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
February

Cash 16/17	10,409,647
Cash 17/18	11,985,112
Cash 18/19	12,866,164
Cash 19/20	12,107,039
Cash 20/21	16,608,323

General Fund Cash Trends



	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Total	+/-
2019								
January	\$262,394.18	\$794,904.04	\$68,231.26	\$25,023.95	\$2,049,448.99	\$94,145.30	\$3,294,147.72	8%
February	\$198,705.33	\$565,750.82	\$56,778.41	\$17,002.09	\$1,596,959.08	\$81,196.98	\$2,516,392.71	1%
March	\$243,438.83	\$588,926.17	\$58,050.57	\$17,984.40	\$1,549,661.81	\$105,266.45	\$2,563,328.23	16%
April	\$289,531.59	\$659,344.90	\$75,479.83	\$25,112.88	\$1,771,163.16	\$120,236.58	\$2,940,868.94	12%
May	\$233,123.71	\$617,648.11	\$63,856.62	\$21,106.78	\$1,975,073.95	\$75,961.05	\$2,986,770.22	12%
June	\$277,858.48	\$689,704.80	\$68,482.77	\$25,116.23	\$2,010,843.70	\$86,403.53	\$3,158,409.51	18%
July	\$257,767.29	\$644,478.72	\$74,586.55	\$28,313.31	\$1,826,736.78	\$79,546.35	\$2,911,429.00	12%
August	\$350,270.73	\$673,246.39	\$82,380.45	\$27,270.76	\$2,053,312.40	\$87,663.95	\$3,274,144.68	19%
September	\$257,844.81	\$641,347.37	\$73,011.62	\$24,271.62	\$2,072,170.32	\$75,540.99	\$3,144,186.73	13%
October	\$246,816.97	\$628,342.37	\$74,380.93	\$24,661.51	\$1,913,786.32	\$80,268.79	\$2,968,256.89	13%
November	\$293,945.41	\$641,815.82	\$75,938.96	\$25,441.19	\$2,077,688.60	\$75,313.23	\$3,190,143.21	18%
December	\$538,855.81	\$619,814.44	\$70,019.01	\$42,238.35	\$2,176,975.36	\$88,178.66	\$3,536,081.63	36%
Totals:	\$3,450,553.14	\$7,765,323.95	\$841,196.98	\$303,543.07	\$23,073,820.47	\$1,049,721.86	\$36,484,159.47	15%
2020								
January	\$1,025,233.42	\$741,449.75	\$80,091.55	\$37,186.31	\$2,649,211.65	\$124,906.57	\$4,658,079.25	41%
February	\$320,847.16	\$571,428.74	\$64,011.97	\$24,721.03	\$2,216,955.53	\$79,765.86	\$3,277,730.29	30%
March	\$323,620.51	\$567,300.13	\$65,721.42	\$22,322.77	\$1,660,162.09	\$83,113.87	\$2,722,240.79	6%
April	\$361,720.82	\$657,617.38	\$92,047.62	\$30,073.46	\$2,045,496.33	\$106,392.24	\$3,293,347.85	12%
May	\$348,469.84	\$625,189.25	\$65,584.81	\$26,437.47	\$1,866,460.89	\$98,923.46	\$3,031,065.72	1%
June	\$390,186.68	\$722,700.70	\$82,338.60	\$30,362.69	\$2,089,054.73	\$115,875.68	\$3,430,519.08	9%
July	\$408,899.21	\$680,962.02	\$85,090.00	\$33,363.50	\$2,137,018.26	\$106,832.15	\$3,452,165.14	19%
August	\$411,366.06	\$703,176.67	\$86,626.66	\$37,144.32	\$2,225,945.94	\$94,435.44	\$3,558,695.09	9%
September	\$334,489.56	\$649,943.04	\$81,649.11	\$35,224.76	\$2,048,244.37	\$94,645.35	\$3,244,196.19	3%
October	\$538,286.44	\$689,377.48	\$78,537.83	\$33,852.18	\$2,116,032.28	\$90,242.52	\$3,546,328.73	19%
November	\$484,289.65	\$714,308.95	\$84,810.47	\$36,070.72	\$2,224,699.75	\$95,400.15	\$3,639,579.69	14%
December	\$443,904.59	\$689,081.64	\$80,308.27	\$32,853.87	\$1,499,868.63	\$102,459.19	\$2,848,476.19	-19%
Totals:	\$5,391,313.94	\$8,012,535.75	\$946,818.31	\$379,613.08	\$24,779,150.45	\$1,192,992.48	\$40,702,424.01	12%
2021								0%
January	\$691,871.40	\$854,569.43	\$85,449.26	\$50,747.19	\$3,189,118.59	\$109,064.61	\$4,980,820.48	7%

Local Option Sales Tax - Total Net Collections



BUDGET COMMITTEE MINUTES
MARCH 4, 2021

Members Present:

Shain Vowell, Commissioner – Chairman
Bob Smallridge, Commissioner
Denver Waddell, Commissioner
Catherine Denenberg, Commissioner
Robert Jameson, Commissioner
Chuck Fritts, Commissioner
Jerry Creasey, Commissioner

Meeting Facilitator: Robby Holbrook, Interim Finance Director

Members Absent:

Jerry White, Commissioner

TRANSFERS (Approved through Consent Agenda)

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mark Stephens, Election Commission, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-51500-201	Social Security	\$3,270.00
101-51500-206	Life Insurance	218.00
101-51500-207	Health Insurance	5,268.00
101-51500-208	Dental Insurance	1,445.00
101-51500-212	Medicare	<u>1,005.00</u>
	Total Increased Expenditures	\$11,206.00

Decrease Expenditure Code:

101-51500-351	Rentals	\$11,206.00
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Justification: The transfers are addressing the shortfalls of benefit calculations and withdrawals due to the additional poll workers/ staff needed for the 2020 Election cycle, and benefits for a new hire that replaced an employee that did not carry them through the county. The additional funds to cover poll worker withdrawals (SS and Medicare) will be reimbursed from the CARES act grant.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Danny Phillips, Planning & Development, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51720-348	Postage	\$500.00
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Decrease Expenditure Code:

101-51720-355	Travel	\$500.00
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Justification: There is an increase to the number of certified letters send out due to a change in the way we give public information.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Jeffers-Whitaker, Human Resources & Risk Management, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51310-317	Data Processing	\$500.00
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Decrease Expenditure Code:

101-51310-435	Office Supplies	\$500.00
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Justification: This request is to transfer funds from office supplies to data processing due to an increase in our current annual premium of the secure employee portal. Though the HR office normally utilizes our office supply budget, I feel it is important to remain within budget due to my oversight of not incorporating a possible increase for this FY.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Regina Copeland, Trustee, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-52400-320	Membership & Dues	\$200.00
101-52400-435	Office Supplies	<u>800.00</u>
	Total Increased Expenditures	\$1,000.00

Decrease Expenditure Code:

101-52400-515	Liability Claims	\$1,000.00
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Justification: Move money to pay membership dues and order supplies for offices.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Cherie Phillips, Senior Center, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-307-0200	Communication/ Internet Services	\$1,350.00
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Decrease Expenditure Code:

101-56300-333	Licenses	\$1,350.00
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Justification: Moving licenses fees to communication internet service to finish out fiscal year. Licenses code was not used due to Covid.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from John Vickery, Fleet Services, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Codes:

101-54900-399	Other Contracted Services	\$7,326.00
101-54900-307-0200	Communication- Internet	585.00
101-54900-452	Utilities	<u>1,500.00</u>
	Total Increased Expenditures	\$9,411.00

Decrease Expenditure Codes:

101-54900-307-0100	Communication- Cellular	\$795.00
101-54900-320	Dues and Memberships	2,835.00
101-54900-433	Lubricants	1,730.00
101-54900-524	Staff Development	3,251.00
101-54900-355	Travel	<u>800.00</u>
	Total Decreased Expenditures	\$9,411.00

Justification: Other contracted Services need for Transmission repairs for County fleet vehicles; Alignments of codes to end fiscal year.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Laura Clark, Agricultural Extension, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-57100-348	Postage	\$500.00
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Decrease Expenditure Code:

101-57100-499	Education and Demo Materials	\$500.00
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Justification: Educational materials, awards, and program materials need to be mailed out more frequently so we have needed more postage than we typically plan for and have budgeted for in the past because of Covid restrictions.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Judge Layton, General Sessions Judge, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-53310-709	Data Processing Equipment	\$1,000.00
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Decrease Expenditure Code:

101-53310-355	Travel	\$1,000.00
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Justification: To purchase laptop for virtual conference and to work remotely.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, Information Technology, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-52600-399	Other Contracted Services	\$1,000.00
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Increase Expenditure Code:

101-52600-499	Other Supplies & Materials	\$1,000.00
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Justification: Purchases for operational intent.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 10th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51720-317	Data Processing Services	\$6,000.00
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Decrease Expenditure Code:

101-51720-399-ZNRM	Other Contracted Services- Zoning Enforcement Remediation	\$6,000.00
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Justification: The budget appropriation for data processing services was not included in the original 20/21 budget. This transfer is needed to pay for the building permit program software.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53100-310	Contracts with public agencies	\$2,500.00
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Increase Expenditure Code:

101-53100-711	Furniture and Fixtures	\$2,500.00
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Justification: To replace broken and failing task/ desk chairs.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 12th ITEM to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-54110-336	Radio Repair and Maintenance	\$13,000.00
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Increase Expenditure Code:

101-54110-709	Data Processing Equipment	\$13,000.00
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Justification: This transfer request is to cover the purchase of a new server for the Jolly building and switches from Cisco. These requests have been discussed and approved by IT Director Brian Young.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in Drug Control Fund 122 be approved.

Decrease Expenditure Code:

122-54150-353	Towing Services	\$2,500.00
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Increase Expenditure Code:

122-54150-307	Communication	\$2,500.00
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Justification: This amount is to cover the communication expenses for remainder of FY 21.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Sheriff Barker/ Tyler Mayes, Sheriff's Department, that the following **TRANSFER** in Drug Control Fund 122 be approved.

Decrease Expenditure Code:

122-54150-357	Veterinary Services	\$800.00
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Increase Expenditure Code:

122-54150-401	Food Supplies	\$800.00
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Justification: This is amount to cover the K-9 Food costs for the remainder of FY21.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **TRANSFER** in Library Fund 115 be approved.

Decrease Expenditure Code:

115-56500-432-4000	Book Purchases	\$23.70
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Increase Expenditure Code:

115-56500-317-4000	Data Processing Services	\$23.70
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Justification: This to cover the shortage for the subscription of online catalog services.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **TRANSFER** in Ambulance Fund 118 be approved.

Decrease Expenditure Code:

118-82310-604	Interest on Notes	\$670.00
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Increase Expenditure Code:

118-82310-606	Other Debt Issuance Charges	\$670.00
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Justification: Transfer from interest on loan to pay for the 1% prepayment fee of \$670. Still realize a savings by paying this prepayment fees and paying off loan early.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to approve the transfer requests.

THE 37th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-52500-435	Office Supplies	\$1,200.00
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Decrease Expenditure Code:

101-52500-355	Travel	\$1,200.00
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Justification: To purchase chairs to use at the new counter space in the oak ridge office.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to approve the transfer requests.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Clay McKamey, Maintenance, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000 Unassigned Fund Balance \$715,000.00
(amendment will be from 141-34675 Committed for Capital Outlay and a JE will replenish the reserve for 39000)

Increase Expenditure Codes:

141-76100-304	Architect Fees	\$21,500.00
141-76100-707	Building Improvements	<u>693,500.00</u>
	Total Increased Expenditures	\$715,000.00

Justification: To appropriate funds for track surfacing upgrades at Clinton High School and roof maintenance repairs at Norris Elementary, Anderson County High School, and maintenance/ operations building.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Julie Minton, Business Office, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Decrease Reserve Code:

141-39000	Unassigned Fund Balance	\$2,500.00
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(amendment will be from 141-34690 Committed for Other Purposes and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

141-72120-499	Health Services- Other Supplies & Materials	\$2,500.00
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Justification: To appropriate funds to reimburse costs of specialized vaccine refrigeration and monitoring supplies.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Wade Haney, Technology, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72250-709	Data Processing Equipment	\$286,960.19
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Increase Revenue Code:

141-47304	Covid Grant- Remote Technology	\$286,960.19
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Justification: To appropriate funds for network infrastructure upgrades and improvements, such as upgraded access points for expanded user capacity and wiring and switches to support those upgrades.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Paula Sellers, Student Services, that the following **APPROPRIATION** in General Purpose School Fund 141 be approved.

Increase Expenditure Code:

141-72110-790	Other Equipment	\$2,500.00
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Increase Revenue Code:

141-43990	Other Charges for Current Services	\$2,500.00
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Justification: To appropriate funds received from online transcript requests through student services. Funds will be used to purchase scanners and other equipment needed in Student Services Offices.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kelly Myers, Transportation, that the following **TRANSFER (payroll)** in General Purpose School Fund 141 be approved.

Increase Expenditure Codes:

141-72710-162	Clerical Personnel	\$10,000.00
141-72710-201	Social Security	650.00
141-72710-204	Retirement	520.00
141-72710-212	Medicare	<u>145.00</u>
	Total Increased Expenditures	\$11,315.00

Decrease Expenditure Code:

141-72710-315	Contract with Bus Owners	\$11,315.00
---------------	--------------------------	-------------

Justification: To transfer funds for salary and benefits of transportation secretary budgeted outside transportation category. In previous years, additional responsibility was assumed for communications with the public and bus contractors by this secretary.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 22nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-45510-1000	County Clerk Postage	\$16,000.00
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Increase Expenditure Code:

101-52500-348	Postage	\$16,000.00
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Justification: To pay for postage shortage in code and until the end of fiscal year.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 23rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Decrease Reserve Code:

118-34630	Committed for Public Health & Welfare	\$34,000.00
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Increase Expenditure Code:

118-82310-602	Principal On Notes	\$34,000.00
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Justification: Paying off final year of loan from 2015, we will save over \$2,000 on interest by paying it now.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 24th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Nathan Sweet, Emergency Medical Services, that the following **APPROPRIATION** in Ambulance Fund 118 be approved.

Increase Revenue Code:

118-49700	Insurance Recovery	\$4,024.00
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Increase Expenditure Code:

118-55130-335	Building and Grounds	\$4,024.00
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Justification: Transferring insurance funds received when a vendor backed into main garage door to pay for the repairs.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 25th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **APPROPRIATION** in Library Fund 115 be approved.

Increase Expenditure Codes:

115-56500-437-2000	Periodicals	\$550.00
115-56500-410-2001	Janitorial Supplies	<u>300.00</u>
	Total Increased Expenditures	\$850.00

Decrease Reserve Code:

115-34535-2001	Local Restricted Reserve	\$850.00
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Justification: Instead of purchasing out-of-county newspaper that cannot be used in house because of coronavirus restrictions this year. I have decided to instead get a subscription to newsbank for the library that will allow patrons to access papers from around the county from home and from the library. The amount I am transferring into periodicals represents the difference between the money left in that code and the cost of the subscription. COVID has also caused us to increase our janitorial supplies. This is to cover any additional supplies we may need.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 26th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Susan Miceli, Anderson County Library Board, that the following **APPROPRIATION** in Library Fund 115 be approved.

Increase Expenditure Code:

115-56500-709-4001	Data Processing Equipment	\$8,823.00
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Decrease Reserve Code:

115-34535-4001	Local Restricted Funds	\$8,823.00
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Justification: This amount is to cover the cost of items being purchased with the LSTA and CARES Grant. LSTA is 50% reimbursement and CARES is 100% reimbursement.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 27th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Rural Debt Service Fund 152 be approved.

Increase Expenditure Code:

152-82330-325	Education- Fiscal Agent Charges	\$1,800.00
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Decrease Reserve Code:

152-34580	Restricted for Debt Service	\$1,800.00
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Justification: The budget appropriation for fiscal agent charges was not included in the original 20/21 budget. These charges are from Regions Bank for the handling of our 2018 A&B and 2019 A&B bond payments each year. Fund 152 2018A and 2019B.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 28th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in Education Debt Service 156 be approved.

Increase Expenditure Code:

156-82330-325	Education- Fiscal Agent Charges	\$1,800.00
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Decrease Reserve Code:

156-34680	Committed for Debt Service	\$1,800.00
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Justification: The budget appropriation for fiscal agent charges was not included in the original 20/21 budget. These charges are from Regions Bank for the handling of our 2018 A&B and 2019 A&B bond payments each year. Fund 156 2018b and 2019B.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 29th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Buildings, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$197,200.00
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(amendment will be from 101-34520-CSCOM Restricted for Administration of Justice Courthouse Security and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-51900-399	Other Contracted Services	\$197,200.00
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Justification: Funds needed to award bid for construction of single, secure entry project. We are going to perform some value engineering to try to reduce expenditures, so this number may go down.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 30th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Planning & Development, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51720-189	Other Salaries & Wages	\$7,500.00
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Decrease Expenditure Code:

101-51720-169	Part Time Help	\$7,500.00
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Justification: We are proposing to reduce funding in the part time code to convert one of their part time clerical positions to a full time clerical position. We are working on implementing new codes enforcement software to increase our effectiveness of operations in this area, and we plan to use the additional work hours with the full time personnel to assist in these efforts. We also hope this change will reduce turnover.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 31st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, County Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51900-399	Other G&A- Other Contracted Services	\$6,500.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$6,500.00
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Justification: This request is to supplement litter pickup with contracted services through June 30, 2021. Due to the COVID 19 pandemic, our county work crew has been locked down and unable to pick up as much litter on county roads.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 32nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53100-162	Clerical Personnel	\$9,500.00
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Increase Expenditure Code:

101-53100-187	Overtime	\$9,500.00
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Justification: Scanning archived documents that were not scanned into the system prior to 2018.

Motion by Commissioner Denver Waddell, seconded by Commissioner Robert Jameson, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 33rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Kim Jeffers-Whitaker, Human Resources & Risk Management, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Decrease Expenditure Code:

101-51310-169	Part Time	\$2,000.00
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Increase Expenditure Code:

101-51310-162	Clerical	\$2,000.00
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Justification: In 2020, the HR Admin Assistant Position seen a 100% turnover rate. Two of these three losses were to pursue professional growth, including sizable salary increases. To improve the growth of the administrative role, additional duties and trainings have been incorporated to meet the desire of professional growth. HR's budget currently has funding in PT help though we have not utilized the funding in some time. Additional duties have been assigned as well that supports the growth in the position and salary modification. To better meet the need of the county, the HR department, the employees, and the Admin Assistant, I am requesting to move the full amount from line item 169 to line item 162 to attempt to initiate the need of the salary concern.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 34th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-53600-399-FJC	Other Contracted Services	\$7,288.00
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Decrease Expenditure Code:

101-53600-140-FJC	Salary Supplements	\$7,288.00
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Justification: This changes the expense code associated with the Site Coordinator Salary Supplement which will be administered by the District Attorney's General Conference and reimbursed through the Family Justice Center VOCA Grant.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 35th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53330-101	Drug Court County Official	\$391.00
101-53330-208	Dental Insurance	22.00
101-53330-209	Short Term Disability	<u>3.00</u>
	Total Increased Expenditures	\$416.00

Decrease Expenditure Code:

101-53330-355-2000	Travel	\$416.00
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Justification: This amendment reallocates budgeted travel expense to allow for end of year payroll accrual, and shortage in Dental Insurance and Short-term disability codes.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 36th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Randy Walters, Finance, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Codes:

101-53600-105-VOCA	Supervisor/ Director- VOCA Grant	\$300.00
101-53600-206-VOCA	Life Insurance	35.00
101-53600-208-VOCA	Dental Insurance	<u>291.00</u>
	Total Increased Expenditures	\$626.00

Decrease Expenditure Code:

101-53600-207-VOCA	Medical Insurance- VOCA Grant	\$626.00
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Justification: This amendment reallocates budgeted Medical Insurance cost to allow for end of year payroll accrual, and shortage in Life & Dental insurance codes.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 38th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Finance, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-52600-399	Other Contracted Services	\$3,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$3,000.00
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Justification: Email system upgrade.

Motion by Commissioner Denver Waddell, seconded by Commissioner Catherine Denenberg, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, 21/22 Proposed Budgets

Interim Finance Director Robby Holbrook presented, for discussion, an overview and summary of the FY21-22 Proposed Budgets and next steps.

SECTION B, New Business

None.

SECTION C, Old Business

Director of Human Resources and Risk Management, Kim Jeffers-Whitaker, provided a summary update on the results from the Compensation Plan analysis.

Meeting Adjourned.

A handwritten signature in blue ink that reads "Robby Holbrook". The signature is written in a cursive, flowing style.

Robby Holbrook, Interim Finance Director

BUDGET COMMITTEE AGENDA

March 04, 2021 AT 4:00 PM, Room 312 & Virtual



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda Transfers, not requiring Commission approval (1-16)
3. AC Schools/Julie Minton Appropriations & Transfer (17-21)
4. County Clerk/Jeff Cole Appropriation (22)
5. EMS/Nathan SweetAppropriations (23-24)
6. Library/Susan MiceliAppropriations (25-26)
7. Finance/Robby HolbrookAppropriations (27-28)
8. Mayor/Terry Frank Appropriations & Transfer (29-31)
9. Circuit Clerk/Rex Lynch Transfer (32)
- 10.HR/Kim Jeffers-Whitaker Transfer (33)
- 11.Grants/Randy Walters Transfers (34-36)

SECTIONS:

- 21/22 Proposed Budgets..... (A)
- New Business..... (B)
- Old Business..... (C)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0081778

DEPARTMENT:

FROM:

51500 Election Commission

M. Stephens

<u>INCREASE</u> / DECREASE (circle)	CODE DESCRIPTION	AMOUNT
201	Social Security	\$ 3,270.00
206	Life Insurance	\$ 218.00
207	Health Insurance	\$ 5,268.00
208	Dental Insurance	\$ 1,445.00
212	Medicare'	\$ 1,005.00
	TOTAL	\$ 11,206.00

<u>INCREASE</u> / <u>DECREASE</u> (circle)	CODE DESCRIPTION	
351	Rentals	\$ 11,206.00
	TOTAL	\$ 11,206.00

16/82

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

The transfers are addressing the shortfalls of benefit calculations and withdrawals due to the additional pollworkers/staff needed for the 2020 Election cycle, and benefits for a new hire that replaced an employee that didn't carry them through the County. The additional funds to cover poll worker withdrawals (SS and Medicare) will be reimbursed from the CARES act grant.

0081550

(5)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒
 DEPARTMENT:
Human Resources & Risk Management

APPROPRIATION: ☐ 0081780
 FROM:
Kim Jeffers-Whitaker

3/1/2021

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	AMOUNT
101-51310-435	OFFICE SUPPLIES	\$500
	TOTAL	\$ 500.00

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	
101-51310-317	DATA PROCESSING	\$ 500
	TOTAL	\$ 500.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input type="checkbox"/> With <input type="checkbox"/> W/O </div>	
Seconded _____	
Motion _____	

Detailed Justification / Explanation :

This request to transfer funds from office supplies to data processing is due to an increase in our current annual premium of the secure employee portal.

Though the HR Office normally utilizes our office supply budget, I feel it is important to remain within budget due to not my oversight of not incorporating a possible increase for this FY.

****As an internal transfer of payroll funding, this request does NOT have an impact on future budgets.**

3

TYPE OF AMENDMENT

TRANSFER:



APPROPRIATION:

FROM:

0081781

DEPARTMENT:

Trustee

DATE

2-17-21

INCREASE / DECREASE	CODE DESCRIPTION	AMOUNT
101-52400-320	membership & dues	200.00
101-52400-435	Office Supplies	800.00
		\$ 1000.00

[illegible]

Bul
1000

Detailed Justification / Explanation :

Detailed Justification / Explanation:

Move money to pay membership dues and order supplies for offices.

14

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10/10/1941

100-105-1000

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100-105-1000

5

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081783

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

Anderson County Fleet Services

John Vickey, Director of Fleet Services

DATE 2/26/2021

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
	101-54900-399 Other Contracted Services	\$ 7,326.00
	101-54900-307-0200 Communication - Internet	\$ 585.00
	101-54900-452 Utilities	\$ 1,500.00
		\$ 9,411.00

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	
	10154900-307-0100 Communications / Cellular	\$ 795.00
	101-54900-320 Dues and Memberships	\$ 2,835.00
	101-54900-433 Lubricants	\$ 1,730.00
	101-54900-524 Staff Development	\$ 3,251.00
	101-54900-355 Travel	\$ 800.00

1117
3435
2415
3251
800

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded</p> <p>Motion</p>	
	\$ 9,411.00

Detailed Justification / Explanation :

Other Contracted Services need for Transmission repairs for County fleet vehicles; Alignment of codes to end

Fiscal year with

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

Please attach additional sheet if more information is needed

6

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page 1 of 1

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: [REDACTED]

APPROPRIATION: ☐

DEPARTMENT:

FROM:

Agricultural Extension

Laura Clark

0081784

FEB 8 '21 PM 2:55 FINANCIAL

Increase	CODE DESCRIPTION	AMOUNT
101-57100-348	Postal Charges	\$ 500.00
	TOTAL	\$ 500.00

Decrease	CODE DESCRIPTION	
		\$
101-57100-499	Educ. & Demo Materials ✓	\$ 500.00
	TOTAL	\$ 500.00

Bal 1,513

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
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Detailed Justification / Explanation :

Educational materials, awards, and program materials are needing to be mailed out more frequently so we have needed more postage than we typically plan for and have budgeted for in the past because of COVID restrictions.

Impact on 20/21 budget - none

7

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081785

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

101-53310

JUDGE LAYTON

March Meeting

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-53310-709	Data Processing Equipment	\$ 1,000.00
		\$ 1,000.00

INCREASE / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-53310-355	Travel	\$ 1,000.00
	TOTAL	\$ 1,000.00

2000

Motion			
<input type="checkbox"/>	To Approve		
<input type="checkbox"/>	To Refer		
<input type="checkbox"/>	With	<input type="checkbox"/>	W/O
Seconded			
Motion			

Detailed Justification / Explanation :

To purchase laptop for virtual conferences and to work remotely

FEB 23 '21 PM 12:11 FINANCE

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

ONE TIME AMENDMENT

8

Please attach additional sheet if more information is needed

5081702

⑧

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

5081787

TRANSFER: X

APPROPRIATION:

DEPARTMENT:

FROM:

Finance

Robert Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-51720-317	Planning - Data Processing Services	\$ 6,000.00
	TOTAL	\$ 6,000.00
DECREASE	CODE DESCRIPTION	
101-51720-399- ZNRM	Planning - Other Contracted Services	\$ 6,000.00
	Zoning Enforcement Remediation	
	TOTAL	\$ 6,000.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		

10,000

Detailed Justification / Explanation :

The budget appropriation for data processing services was not included in the original 20/21 budget

This transfer is needed to pay for the building permit program software.

Impact on 21/22 Budget - No

(10)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081789

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

Sheriff's Department

Sheriff Barker/Tyler Mayes

DECREASE	CODE DESCRIPTION	AMOUNT
101-54110-336	Radio Repair and Maintenance	\$ 13,000.00
TOTAL		\$ 13,000.00

18600

INCREASE	CODE DESCRIPTION	
101-54110-709	Data Processing Equipment	\$ 13,000.00
TOTAL		\$ 13,000.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
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Detailed Justification / Explanation :

This transfer request is to cover the purchase of a new server for the Jolly building and switches form Cisco
 These requests have been discussed and approved by IT Director Brian Young.

Impact on 20/21 budget - No impact

Please attach additional sheet if more information is needed

12

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0081790

DEPARTMENT:

FROM:

Sheriff's Department

Sheriff Barker/Tyler Mayes

DECREASE	CODE DESCRIPTION	AMOUNT
122-54150-353	Towing Services	\$ 2,500.00
	TOTAL	\$ 2,500.00

3000

INCREASE	CODE DESCRIPTION	
122-54150-307	Communication	\$ 2,500.00
	TOTAL	\$ 2,500.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>		

Detailed Justification / Explanation :

This amount is to cover the communication expenses for the remainder of FY 21.

Impact on 20/21 budget -

No impact

Please attach additional sheet if more information is needed

13

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

0081791

DEPARTMENT:

FROM:

Sheriff's Department

Sheriff Barker/Tyler Mayes

DECREASE	CODE DESCRIPTION	AMOUNT
122-54150-357	Veterinary Services	\$ 800.00
TOTAL		\$ 800.00

3506

INCREASE	CODE DESCRIPTION	
122-54150-401	Food Supplies	\$ 800.00
TOTAL		\$ 800.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
---	--

Detailed Justification / Explanation :

This amount is to cover the K-9 Food costs for the remainder of FY 21.

Impact on 20/21 budget - No impact

Please attach additional sheet if more information is needed

14

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 1/28/2021TRANSFER: ☒

APPROPRIATION:

0081792

DEPARTMENT: **AC LIBRARY BOARD**FROM: Clinton Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-56500-432-4000	Book Purchases	\$23.70
		\$ 23.70

B.L.
5,000

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-317-4000	Bata Processing Services	\$23.70
		\$ 23.70

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

This is to cover the shortage for the subscription of online catalog services.

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time Amendment

Request approved by the ACLB

Date: February 18, 2021

Submitted by: Susan Miceli, Treasurer

Please attach additional sheet if more information is needed

15

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page 3/2/21 of

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT: _____

FROM: Jeff Cole

County Clerk _____

Decrease	CODE DESCRIPTION	AMOUNT
101-52500-355	Travel	\$ 1,200.00
TOTAL		\$ 1,200.00

2256

Increase	CODE DESCRIPTION	
101-52500-435	Office Supplies	\$ 1,200.00
TOTAL		\$ 1,200.00

Motion

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded _____

Motion

Detailed Justification / Explanation :

To purchase chairs to use at the new counter space in the Oak Ridge Office

Impact on 20/21 budget -

One Time Increase

Please attach additional sheet if more information is needed

New Business

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0081794

DEPARTMENT: Maintenance

FROM: Clay McKamey

DATE: 2/22/2021

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34675		Committed for Capital Outlay	\$ 715,000.00
Total			\$ 715,000.00

1,215,000

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-76100-304		Capital Outlay Architect Fees	\$ 21,500.00
141-76100-707		Capital Outlay Building Improvements	\$ 693,500.00
Total			\$ 715,000.00

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To appropriate funds for track surfacing upgrades at Clinton High School and roof maintenance repairs at Norris Elementary, Anderson County High, and Maintenance/Operations building.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081795

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Business Office

FROM: Julie Minton

DATE: 2/22/2021

INCREASE <input type="checkbox"/> DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-34690	Committed for Other Purposes	\$ 2,500.00
Total		\$ 2,500.00

840,000

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72120-499	Health Services - Other Materials and Supplies	\$ 2,500.00
Total		\$ 2,500.00

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To appropriate funds to reimburse costs of specialized vaccine refrigeration and monitoring supplies.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0081796

DEPARTMENT: Technology

FROM: Wade Haney

DATE: 2/22/2021

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-47304		COVID Grant - Remote Technology	\$ 286,960.19
Total			\$ 286,960.19

✓

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72250-709		Technology Data Processing Equipment	\$ 286,960.19
Total			\$ 286,960.19

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To appropriate funds for network infrastructure upgrades and improvements, such as upgraded access points for expanded user capacity and wiring and switches to support those upgrades.

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0081797

DEPARTMENT: Student Services

FROM: Paula Sellers

DATE: 2/22/2021

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-43990	Other Charges for Current Services	\$ 2,500.00
Total		\$ 2,500.00

INCREASE <input checked="" type="checkbox"/> DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72110-790	Attendance Other Equipment	\$ 2,500.00
Total		\$ 2,500.00

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To appropriate funds received from online transcript requests through Student Services. Funds will be used to purchase scanners and other equipment as needed in Student Services Office.

20

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

IMPORTANT NOTE: This form is due to the Budget Director's Office by 2:00 P.M. on the Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ Payroll

APPROPRIATION: ☐

0081798

DEPARTMENT: Transportation

FROM: Kelly Myers

DATE: 2/24/2021

INCREASE <input checked="" type="checkbox"/>	DECREASE <input type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72710-162		Transportation Clerical Personnel	\$ 10,000.00
141-72710-201		Transportation Social Security	\$ 650.00
141-72710-204		Transportation Retirement	\$ 520.00
141-72710-212		Transportation Medicare	\$ 145.00
Total			\$ 11,315.00

INCREASE <input type="checkbox"/>	DECREASE <input checked="" type="checkbox"/>	CODE DESCRIPTION	AMOUNT
141-72710-315		Transportation Contracts with Bus Owners	\$ 11,315.00
Total			\$ 11,315.00

133801

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded Motion _____

Detailed Justification / Explanation : To transfer funds for salary and benefits of transportation secretary budgeted outside transportation category. In previous years, additional responsibility was assumed for communications with the public and bus contractors by this secretary.

(21)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ████████

0081799

DEPARTMENT:

FROM:

County Clerk _____

Jeff Cole _____

Increase	CODE DESCRIPTION	AMOUNT
101-45510-1000	Business Tax <i>Postage, County Clerk</i>	\$ 16,000.00
TOTAL		\$ 16,000.00

Increase	CODE DESCRIPTION	
101-52500-348	Postage	\$ 16,000.00
TOTAL		

Motion

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded _____

Motion

\$ 16,000.00

Detailed Justification / Explanation :

To pay for postage shortage in code and until the end of the fiscal year.

Impact on 20/21 budget

One Time Increase _____

Please attach additional sheet if more information is needed

(22)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: 2/27/2021

APPROPRIATION: ☒

0681800

DEPARTMENT: Emergency Services

FROM: Nathan Sweet

DECREASE	CODE DESCRIPTION	AMOUNT
118-34630.000	Fund Balance	\$ 34,000.00
		\$ 34,000.00

744,562

INCREASE	CODE DESCRIPTION	
118-82310-602	General Government - Principal On Notes	\$ 34,000.00
		\$ 34,000.00

Detailed Justification / Explanation :

Paying off final year of loan from 2015, will save over \$2,000 on interest by paying It now.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

23

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

**Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday
before the Budget Committee meeting.**

TYPE OF AMENDMENT

TRANSFER: 3/17/2021

APPROPRIATION: ☒

DEPARTMENT: Emergency Services

FROM: Nathan Sweet

0081801

DECREASE	CODE DESCRIPTION	AMOUNT
118-49700	Insurance Recovery ✓	\$ 4,024.00
		\$ 4,024.00

4637.06

INCREASE	CODE DESCRIPTION	
118-55130.335	Buildings & Grounds	\$ 4,024.00
		\$ 4,024.00

Detailed Justification / Explanation :

Transferring insurance funds received when a vendor backed into main garage door to pay for the repairs.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase)

One time amendment

24

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 1/28/2021TRANSFER: ☐APPROPRIATION: ☒

0081802

DEPARTMENT: **AC LIBRARY BOARD**FROM: Clinton Public Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-34535-2001	Local Restricted Reserve	\$850.00
		\$ 850.00

53,791

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-437-2000	Periodicals	\$550.00
115-56500-410-2001	Janitorial Supplies	300.00
		\$ 850.00

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

Instead of purchasing out-of-county newspapers that can't be used in house because of coronavirus restrictions this year. I've decided to instead get a subscription to newsbank for the library that will allow patrons to access papers from around the county from home and from the library. The amount I'm transferring into periodicals represents the difference between the money left in that code and the cost of the subscription. COVID-19 has

also caused us to increase our need for janitorial supplies (disinfectant, gloves, hand sanitizer). This is to cover any additional supplies we may need this fiscal year.

What Impact does this have on next year's budget? **(One time amendment or a permanent increase)**

One Time Amendment

Approved by the ACLB

Date: February 18, 2021

Submitted by: Susan Miceli, Treasurer

25

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

DATE: 2/22/2021

0081803

TRANSFER: ☐APPROPRIATION: ☒DEPARTMENT: **AC LIBRARY BOARD**FROM: Norris Community Library

DECREASE	CODE DESCRIPTION	AMOUNT
115-34535-400†	Local Restricted Funds	8,823.00
		\$ 8,823.00

43,000

INCREASE	CODE DESCRIPTION	AMOUNT
115-56500-709-4001	Data Processing Equip.	8,823.00
		\$ 8,823.00

DETAILED JUSTIFICATION/ EXPLANATION and PURPOSE OF THIS REQUEST :

This amount is to cover the cost of items being purchased with the LSTA and CARES Grants. LSTA is 50% reimbursement and CARES is 100% reimbursement

What Impact does this have on next year's budget? (One time amendment or a permanent increase)

One Time

Request Approved by the ACLB

Date: February 23, 2021

Submitted by: Susan Miceli, Treasurer

26

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: ☒

DEPARTMENT:

FROM:

4081804

Finance

Robert Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
152-82330-325	Education - Fiscal Agent Charges	\$ 1,800.00
	TOTAL	\$ 1,800.00

DECREASE	CODE DESCRIPTION	AMOUNT
152-34580	Restricted For Debt Service - Unassigned	\$ 1,800.00
	TOTAL	\$ 1,800.00

274,537

Motion

☐

To Approve

☐

To Refer

☐

With

☐

W/O

Seconded

Motion

Detailed Justification / Explanation :

The budget appropriation for fiscal agent charges was not included in the original 20/21 budget

These charges are from Regions Bank for the handling of our 2018A & B and 2019A & B bond payments each year.

Fund 152 | 2018A + 2019A

Impact on 21/22 Budget - YES

27

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081805

TRANSFER:

APPROPRIATION: ☒ X

DEPARTMENT:

FROM:

Finance

Robert Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
156-82330-325	Education - Fiscal Agent Charges	\$ 1,800.00
	TOTAL	\$ 1,800.00
DECREASE	CODE DESCRIPTION	
156-34680	Committed For Debt Service ✓	\$ 1,800.00
	TOTAL	\$ 1,800.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion _____		

118,995.

Detailed Justification / Explanation :

The budget appropriation for fiscal agent charges was not included in the original 20/21 budget

These charges are from Regions Bank for the handling of our 2018A & B and 2019A & B bond payments each year.

Fund 156 2018B + 2019B

Impact on 21/22 Budget - YES

28

Page ____ of ____

TYPE OF AMENDMENT

0081806

FROM:

Mayor Terry Frank

DATE 3/1/21

MOR 1 '21 AM 9:55 FINANCE

Please attach additional sheet if more information is needed

29

Page ____ of ____

TRANSFER: ☒ Payroll

APPROPRIATION: ☐

0081807

FROM:

Mayor Terry Frank

DATE 3/1/21

INCREASE <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-51720-169	Part-Time Help	\$7,500.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		\$ 7,500.00

We are proposing to reduce funding in the part-time code to convert one of the part-time clerical positions to a full-time clerical position.

We are working on implementing new codes enforcement software to increase our effectiveness of operations in this area, and we plan to use the additional work hours with full-time personnel to assist in these efforts. We also hope this change will reduce turnover in that position.

permanent increase) one-time amendment

30

Page ____ of ____

TYPE OF AMENDMENT

0681808

FROM:

Mayor Terry Frank

DATE 3/1/21

MAR 1 '21 PM 2:18 FINANCE

(31)

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ■ Payroll
 DEPARTMENT:
Human Resources & Risk Management

APPROPRIATION: 0081810
 FROM: WJ
Kim Jeffers-Whitaker
3/1/2021

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51310-169	PART-TIME ✓	\$2,000
TOTAL		\$ 2,000.00

Bal.
2000
1

INCREASE / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51310-162	CLERICAL	\$ 2,000
TOTAL		\$ 2,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O	
Seconded _____	
Motion _____	

Detailed Justification / Explanation :

In 2020, the HR Admin Assistant Position seen a 100% turnover rate. Two of the three losses were to pursue professional growth, including sizable salary increases. To improve the growth of the administrative role, additional duties and trainings have been incorporated to meet the desire of professional growth. HR's budget currently has funding for PT help though we have not utilized the funding in some time. Additional duties have been assigned as well that supports the growth in the position and salary modification.

To better meet the need of the County, the HR Department, the employees, and the Admin Assistant, I am requesting to move the full amount from line item 169 to line item 162 to attempt to initiate the need of the salary concern.

****As an internal transfer of payroll funding, this request does NOT have an impact on future budgets.**

Page ____ of ____

TYPE OF AMENDMENT

0081811

APPROPRIATION: ☐

FROM:

Randy Walters

FEB 26 '21 PM 3:12 FINANCE

DATE 2/26/2021

1,288.00

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) ONE TIME.

Please attach additional sheet if more information is needed

34

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ **PAYROLL**

APPROPRIATION: ☐

0081812

DEPARTMENT:

FROM:

FEB 26 '21 PM 3:12 FINANCE

DRUG COURT GRANT/FINANCE

Winnie Gadd/Randy Walters

INCREASE	CODE DESCRIPTION	AMOUNT
101-53330-101	Drug Court County Official	\$ 391.00
101-53330-208	Dental Insurance	\$ 22.00
101-53330-209	Short-term Disability	\$ 3.00
	TOTAL	\$ 416.00

DECREASE	CODE DESCRIPTION	
101-53330-355-2000	Travel	\$ 416.00
	TOTAL	\$ 416.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion</p>	
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Detailed Justification / Explanation :

This amendment reallocates budgeted travel expense to allow for end of year payroll accrual, and shortage in Dental Insurance & Short-term Disability codes.

Impact on 21/22 budget -

No impact.

Please attach additional sheet if more information is needed

35

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

Payroll

APPROPRIATION:

☐

0081813

DEPARTMENT:

FROM:

2/24/2021

Finance -VOCA/DV Grant

Randy Walters

Increase	CODE DESCRIPTION	AMOUNT
105-53600-105-VOCA	Supervisor/ Director-VOCA Grant	\$ 300.00
105-53600-206-VOCA	Life Insurance	\$ 35.00
105-53600-208-VOCA	Dental Insurance	\$ 291.00
	TOTAL	\$ 626.00

Decrease	CODE DESCRIPTION	
105-53600-207-VOCA	Medical Insurance -VOCA Grant	\$ 626.00
	TOTAL	\$ 626.00

Detailed Justification / Explanation :

This amendment reallocates budgeted Medical Insurance cost to allow for end of year payroll accrual, and shortage in Life & Dental Insurance codes.

Impact on 21/22 budget -

No effect

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION: ☒

DEPARTMENT:

FROM:

Finance/IT

Robert Holbrook

INCREASE	CODE DESCRIPTION	AMOUNT
101-52600-399	IT - Other Contracted Services	\$ 3,000.00
TOTAL		\$ 3,000.00
DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned Fund Balance	\$ 3,000.00
TOTAL		\$ 3,000.00

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		

Detailed Justification / Explanation :

Email system upgrade

Impact on 21/22 Budget - No

38

**ANDERSON COUNTY GOVERNMENT
(BASED ON DEPARTMENT PROPOSED BUDGETS - MARCH 4TH)
ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2022**

Fund Description		Estimated ¹ Unrestricted Fund Equity July 1, 2021	Budgeted Revenues	Budgeted Expenditures	Budgeted Excess (Deficiency)	Estimated ¹ Unrestricted Fund Equity June 30, 2022	Comments
101	County General Fund	\$5,993,927	\$30,207,662	\$29,266,992	\$940,670	\$6,934,597	Balanced; Healthy Reserve
115	Library Fund	\$262,476	\$655,136	\$627,917	\$27,219	\$289,695	Balanced; Reserve
116	Solid Waste Fund	\$286,113	\$1,890,482	\$1,835,734	\$54,748	\$340,861	Balanced; Reserve
118	EMS	\$744,562	\$6,085,174	\$6,060,312	\$24,862	\$769,424	Balanced; Healthy Reserve
122	Drug Control Fund	\$188,542	\$60,000	\$60,000	\$0	\$188,542	Balanced; Healthy Reserve
127	Channel 95 Fund	\$6,974	\$180,000	\$161,758	\$18,242	\$25,216	Balanced; Reserve
128	Tourism Fund	\$251,400	\$415,000	\$412,741	\$2,259	\$253,659	Balanced; Reserve
131	Highway / Public Works Fund	\$2,677,827	\$4,040,720	\$4,184,947	(\$144,227)	\$2,533,600	Deficit, Healthy Reserve
141	General Purpose School Fund						
143	Central Cafeteria Fund						
145	Other Education						
151	General Debt Service Fund						
152	Rural School Debt Service Fund						
156	High School Debt Service Fund						
171	General Capital Project Fund						
177	Education Capital Project Fund						
263	Anderson County Benefit Plan Fund						
TOTAL FOR ALL FUNDS		\$10,411,821	\$43,534,174	\$42,610,401	\$923,773	\$11,335,594	

Budget 2

ANDERSON COUNTY GOVERNMENT
(BASED ON DEPARTMENT PROPOSED BUDGETS WITH INCREASES - MARCH 4TH)
ESTIMATED FUND BALANCES FOR FISCAL YEAR ENDING JUNE 30, 2022

Fund Description		Estimated ¹ Unrestricted Fund Equity July 1, 2021	Budgeted Revenues	Budgeted Expenditures	Budgeted Excess (Deficiency)	Estimated ¹ Unrestricted Fund Equity June 30, 2022	Comments
101	County General Fund	\$5,993,927	\$30,207,662	\$29,622,840	\$584,822	\$6,578,749	Balanced; Healthy Reserve
115	Library Fund	\$262,476	\$655,136	\$640,087	\$15,049	\$277,525	Balanced; Reserve
116	Solid Waste Fund	\$286,113	\$1,890,482	\$1,841,344	\$49,138	\$335,251	Balanced; Reserve
118	EMS	\$744,562	\$6,085,174	\$6,133,696	(\$48,522)	\$696,040	Balanced; Healthy Reserve
122	Drug Control Fund	\$188,542	\$60,000	\$60,000	\$0	\$188,542	Balanced; Healthy Reserve
127	Channel 95 Fund	\$6,974	\$180,000	\$163,341	\$16,659	\$23,633	Balanced; Reserve
128	Tourism Fund	\$251,400	\$415,000	\$414,866	\$134	\$251,534	Balanced; Reserve
131	Highway / Public Works Fund	\$2,677,827	\$4,040,720	\$4,230,000	(\$189,280)	\$2,488,547	Deficit, Healthy Reserve
141	General Purpose School Fund						
143	Central Cafeteria Fund						
145	Other Education						
151	General Debt Service Fund						
152	Rural School Debt Service Fund						
156	High School Debt Service Fund						
171	General Capital Project Fund						
177	Education Capital Project Fund						
263	Anderson County Benefit Plan Fund						
TOTAL FOR ALL FUNDS		\$10,411,821	\$43,534,174	\$43,106,174	\$428,000	\$10,839,821	

<u>Anderson County, Tennessee</u>		FY 2021	FY 2021	FY 2022 #1	FY 2022 #2
<u>Other Funds</u>		Original	Amended	Revenues &	Revenues &
Fund		Budget	Budgeted	Expenditures	Expenditures
			Amounts		
Libraries					
115	Revenues	\$633,136	\$633,136	\$655,708	\$655,708
	Expenditures	\$648,106	\$671,922	\$627,917	\$640,087
	Excess (Deficiency) of Revenues				
	Over Expenditures	(\$14,970)	(\$38,786)	\$27,791	\$15,621
Solid Waste/Sanitation					
116	Revenues	\$1,877,982	\$1,890,482	\$1,851,976	\$1,851,976
	Expenditures	\$1,802,759	\$2,033,136	\$1,835,734	\$1,841,344
	Excess (Deficiency) of Revenues				
	Over Expenditures	\$75,223	(\$142,654)	\$16,242	\$10,632
EMS/Ambulance					
118	Revenues	\$6,083,031	\$6,488,881	\$6,085,174	\$6,085,174
	Expenditures	\$5,982,685	\$6,565,660	\$6,060,312	\$6,133,696
	Excess (Deficiency) of Revenues				
	Over Expenditures	\$100,346	(\$76,779)	\$24,862	(\$48,522)
Drug Control (Financially Healthy Fund)					
122	Revenues	\$60,000	\$60,000	\$60,000	\$60,000
	Expenditures	\$60,000	\$150,000	\$60,000	\$60,000
	Excess (Deficiency) of Revenues				
	Over Expenditures	\$0	(\$90,000)	\$0	\$0
Channel 95					
127	Revenues	\$180,000	\$180,000	\$180,000	\$180,000
	Expenditures	\$179,367	\$180,952	\$161,758	\$163,341
	Excess (Deficiency) of Revenues				
	Over Expenditures	\$633	(\$952)	\$18,242	\$16,659
Tourism (Financially Healthy Fund)					
128	Revenues	\$415,000	\$465,000	\$415,000	\$415,000
	Expenditures	\$313,036	\$499,741	\$412,741	\$414,866
	Excess (Deficiency) of Revenues				
	Over Expenditures	\$101,964	(\$34,741)	\$2,259	\$134
Highways (Financially Healthy Fund)					
131	Revenues	\$4,350,289	\$5,167,684	\$4,040,720	\$4,040,720
	Expenditures	\$4,748,402	\$6,584,470	\$4,184,947	\$4,230,000
	Excess (Deficiency) of Revenues				
	Over Expenditures	(\$398,113)	(\$1,416,786)	(\$144,227)	(\$189,280)

Anderson County, Tennessee		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
General Fund		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
Dept		Budget	Budgeted	Revenues & Expenses	Revenues & Expenses	Comments	Compliant, Same or Lower	Increased Personnel	Increased Compensation	Increased Expenses	Included Capital Outlay
<u>Revenues</u>											
40000	Local Taxes	19,026,902	\$19,136,902	\$20,162,859	\$20,162,859						
41000	Licenses and Permits	346,000	\$361,000	\$340,850	\$340,850						
42000	Fines, Forfeitures, and Penalties	352,250	\$293,550	\$362,750	\$362,750						
43000	Charges for Current Services	570,000	\$615,795	\$627,650	\$627,650						
44000	Other Local Revenues	475,494	\$454,842	\$605,619	\$605,619						
45000	Fees Received From County Officials	4,120,050	\$3,895,050	\$4,200,000	\$4,200,000						
46000	State of Tennessee	3,518,682	\$3,617,611	\$3,336,138	\$3,336,138						
47000	Federal Government	397,000	\$581,823	\$458,296	\$458,296						
48000	Other Governments and Citizens Groups	85,000	\$98,502	\$113,500	\$113,500						
49000	Other Sources	0	\$177,861	\$0	\$0						
Total Revenues		\$28,891,378	\$29,232,936	\$30,207,662	\$30,207,662	Total Revenues					
<u>Expenditures</u>											
<u>General Government</u>											
51100	County Commission	298,113	\$307,381	\$310,394	\$311,531	Increase in Secretary salary for minutes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51210	Board of Equalization	14,188	\$7,448	\$14,488	\$14,488		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51240	Conservation/Parks & Recreation	295,710	\$453,169	\$301,906	\$304,515		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51300	County Mayor/Executive	225,860	\$228,195	\$228,192	\$229,597		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51310	Personnel Office	215,889	\$220,266	\$218,716	\$235,191		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51400	County Attorney	329,611	\$388,196	\$327,004	\$329,277	CPI\$	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51500	Election Commission	484,120	\$617,121	\$458,159	\$462,131		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51600	Register of Deeds	381,534	\$408,730	\$379,532	\$382,323		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51720	Planning	254,690	\$377,348	\$262,909	\$266,359		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51730	Building	43,000	\$43,000	\$41,044	\$41,044		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51800	County Buildings	968,421	\$1,049,930	\$923,540	\$926,206		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51900	Other General Administration	363,250	\$633,654	\$398,250	\$398,250	Increase in Workers Comp Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
51910	Preservation of Records	52,492	\$60,195	\$54,356	\$55,774		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Finance</u>											
52100	Accounting	620,003	\$642,989	\$622,779	\$627,933		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52200	Purchasing	235,839	\$239,716	\$216,104	\$219,508		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52300	Property Assessor's Office	705,992	\$716,328	\$706,092	\$714,551		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
52400	County Trustee's Office	654,020	\$663,292	\$664,985	\$674,503	Medical Insurance increase of \$17,800	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
52500	County Clerk's Office	824,743	\$881,145	\$845,689	\$860,420		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Administration of Justice</u>											

Anderson County, Tennessee		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
General Fund		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
Dept		Budget	Budgeted	Revenues & Expenses	Revenues & Expenses	Comments	Compliant, Same or Lower	Increased Personnel	Increased Compensation	Increased Expenses	Increased Capital Outlay
52600	Data Processing	314,838	\$393,798	\$377,161	\$384,355		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
53100	Circuit Court	1,212,300	\$1,252,303	\$1,203,949	\$1,221,256		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53200	Criminal Court	1,550	\$1,550	\$1,550	\$1,550		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53310	General Sessions Judge	571,181	\$574,057	\$572,706	\$575,248	CPI \$	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53330	Drug Court	78,750	\$80,043	\$78,750	\$78,750	\$70K Grant Revenue.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53400	Chancery Court	516,827	\$526,660	\$517,659	\$525,611		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53500	Juvenile Court	573,572	\$728,739	\$706,553	\$713,147	CPI \$, \$100,000 SAFEB Grant,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53600	District Attorney General	179,331	\$335,920	\$381,099	\$382,233	\$130,000 VOCA Grant; \$218,596 FJC	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53610	Office of Public Defender	40,979	\$40,979	\$40,895	\$41,135		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53700	Judicial Commissioners	2,154	\$2,154	\$2,154	\$2,154		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53800	Probate Court	3,500	\$3,500	\$3,500	\$3,500		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53900	Pre-Trial/Other Administration of Justice	123,391	\$125,975	\$123,406	\$125,305		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53920	Courtroom Security	30,400	\$30,400	\$30,400	\$30,400		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
53930	Victim Assistance Programs	26,750	\$26,750	\$26,750	\$26,750		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Safety											
54110	Sheriff's Department	5,928,816	\$6,774,791	\$6,001,918	\$6,084,811		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54210	Jail	6,864,377	\$6,962,606	\$6,864,065	\$6,967,269		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54230	Correctional Incentive Prog Improvements	100,449	\$101,742	\$95,013	\$95,148		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54260	Commissary	35,000	\$35,000	\$35,000	\$35,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54410	Civil Defense	697,655	\$896,848	\$703,838	\$706,628	Fire truck increased \$3,313	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54420	Rescue Squad	27,500	\$27,500	\$27,500	\$27,500		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54490	Dispatch/Other Emergency Management	843,623	\$862,001	\$828,284	\$845,053		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54610	County Coroner/Medical Examiner	400,000	\$400,000	\$400,000	\$400,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
54900	Other Public Safety/Fleet Services	437,768	\$447,728	\$469,281	\$473,615	Over \$50,000 in revenue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Health and Welfare											
55110	Local Health Center	253,745	\$269,939	\$253,613	\$257,836		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55120	Rabies and Animal Control	207,139	\$314,659	\$264,083	\$269,150		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55160	Dental Health Program	375,146	\$399,030	\$413,590	\$417,537		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55190	Other Local Health Services	440,400	\$476,298	\$407,400	\$407,400	\$407,400 DGA Grant	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
55390	Appropriation to State	123,486	\$123,486	\$123,486	\$123,486		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social, Cultural, and Recreational Services											
56300	Senior Citizens Assistance	89,919	\$263,050	\$103,494	\$103,931		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
56700	Parks and Fair Boards	3,000	\$3,000	\$3,000	\$3,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agriculture and Natural Resources											
57100	Agricultural Extension Service	174,000	\$174,000	\$170,000	\$175,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
57500	Soil Conservation	56,401	\$57,928	\$56,508	\$57,378		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Anderson County, Tennessee		FY2021	FY 2021	FY 2022 #1	FY 2022 #2		Proposed	Proposed	Proposed	Proposed	Proposed
General Fund		Original	Amended	Proposed	Proposed		Budget	Budget	Budget	Budget	Budget
Dept		Budget	Budgeted	Revenues & Expenses	Revenues & Expenses	Comments	Compliant, Same or Lower	Increased Personnel	Increased Compensation	Increased Expenses	Increased Capital Outlay
57800	Storm Water Management	35,110	\$35,260	\$35,110	\$35,110		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<u>Other Operations</u>										
58120	Industrial Development	162,000	\$162,000	\$162,000	\$162,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58190	Other Economic & Comm Development		\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58300	Veterans' Services	93,721	\$96,305	\$93,680	\$95,535		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58400	Other Charges	466,500	\$466,500	\$486,600	\$486,600	Increase in Trustee Commission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
58500	Contributions to Other Agencies	100,000	\$100,000	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
58900	Miscellaneous	210,926	\$210,926	\$210,858	\$210,858		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	General Government										
82210	Debt Service Contribution	0	\$0	\$0	\$0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<u>Capital Projects</u>										
90000	Capital Projects	0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91130	Public Safety Projects	0	\$199,995	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
91170	Public Utility Projects	0	\$0	\$0	\$0		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
99100	Transfers Out	0	\$3,035,159	\$18,000	\$18,000		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Total Expenditures	\$28,769,679	\$34,956,682	\$29,266,992	\$29,622,840						
	Excess (Deficiency) of Revenues Over Expenditures	\$121,699	(\$5,926,542)	\$940,670	\$584,822						

I'll be reporting out on :

- The 2020 Years of Service Recognition Award Program
- 2020 Veterans Food Drive
- April's Open Enrollment

Have a great Monday!

Kim

Kim Jeffers-Whitaker, IPMA-SCP, aPHR
Director of Human Resources & Risk Management
Anderson County Government
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Main Tel 865.264.6300 | Fax 865.264.6259
<http://www.anderson-county.com/humanresources/>

In every crisis, doubt or confusion, take the higher path - the path of compassion, courage ~ Amit Ray, Author

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On Mar 1, 2021, at 2:25 PM, Annette Prewitt <aprewitt@acs.ac> wrote:

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Dr. Tim Parrott, Director

MEMORANDUM

TO: County Commission Members
Terry Frank, County Mayor
Robbie Holbrook, Finance Director

FROM: Dr. Tim Parrott, Director of Schools *Dr. T. Parrott*

DATE: March 2021

RE: Report to County Commission

ATTENDANCE

There are currently 5965 students attending class in Anderson County Schools, including 673 students taking online classes at home.

GEAR UP TN



CHS has mounted 30+ banners in recognition of seniors with 30+ score on their ACT. Principal Dan Jenkins was able to obtain approval to use power poles so CHS maintenance could mount these beautiful banners on and around campus.



Clinton High School



Congratulations to CHS Jazz band!

On Saturday, January 31, six CHS band students auditioned and placed in the ETSBOA (East Tennessee School Band and Orchestra Association) Jazz Clinic. This is an honor band that selects the best students, grades 9-12, in the area of jazz. The following students were selected for this year's clinic:

Alexander Erick (11th) 2nd Chair Alto Saxophone Red Band, Kate Boundy (12th) 1st Chair Tenor Saxophone White Band, Trey Meredith (9th) 2nd

Left to Right Ethan Yonce, Sara Boundy, Kate Boundy, Alexander Erick.

Chair Alto Saxophone White Band, Sara Boundy (9th) 1st Chair Piano, Ethan Yonce (9th) 1st Chair Guitar, and Austin Saltkill (12) made 1st Alternate on Drum Set.

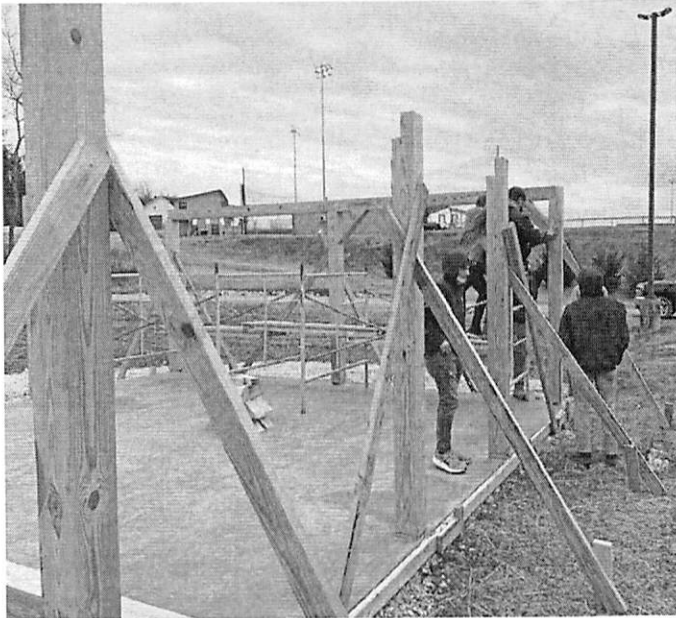
Anderson County High School

On February 13, 2021 our students who had earned a 30 or higher on the ACT were treated to lunch from Buddy's BBQ. ACHS is so proud of their hard work and academic success. We highlight these students during basketball and football games as well as in the parking lot with light post signs (as seen below). These students also receive preferred parking spots at school. ACHS currently has 13 students that are part of this exclusive club which places them in the top 5% nationally



ACCTC

Students from Mr. Woodard and Mr. Pyke's Carpentry classes have begun work on a pavilion for CRCS. After the concrete pad was poured, the classes set brackets for the 6x6 posts and have started setting top plates. Next week's plans include sitting rafters and sheeting followed by a metal roof the following week, weather permitting.

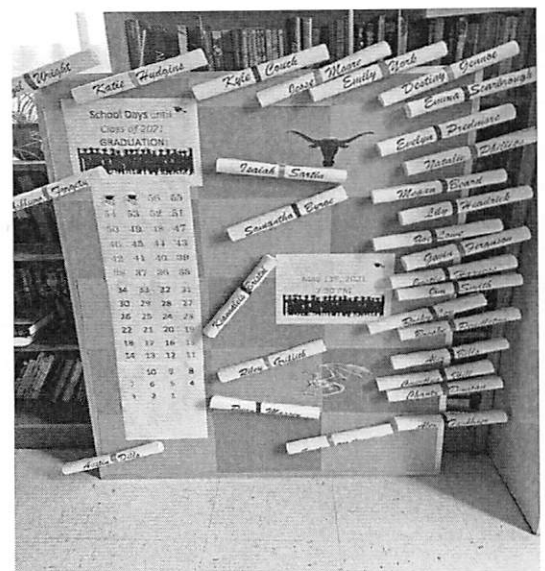


Innovation Academy

Innovation Academy seniors have less than 50 school days until graduation. A Bridge Academy student, Katie, made a lovely display to celebrate our seniors and help us count down the days.

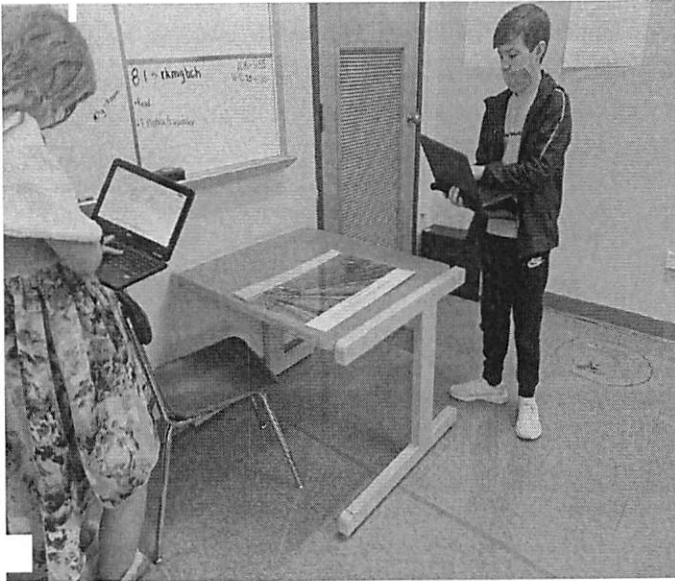
Bridge Academy students have earned 103.5 credits this year! We celebrated 100 credits with sausage biscuits from McDonalds.

John Dwyer, President and CEO of Jobs for Tennessee Graduates, has contacted Dr. Jones to let her know we will receive \$2,500.00 from JTG for fall semester.



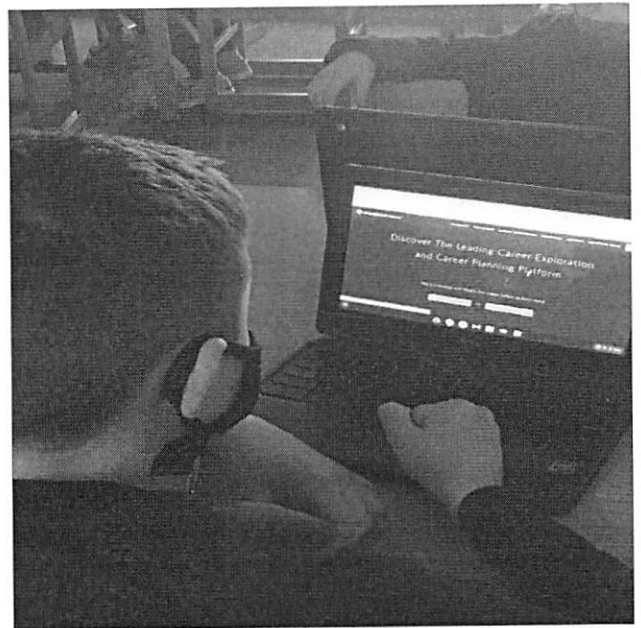
MIDDLE SCHOOLS

Norris Middle School

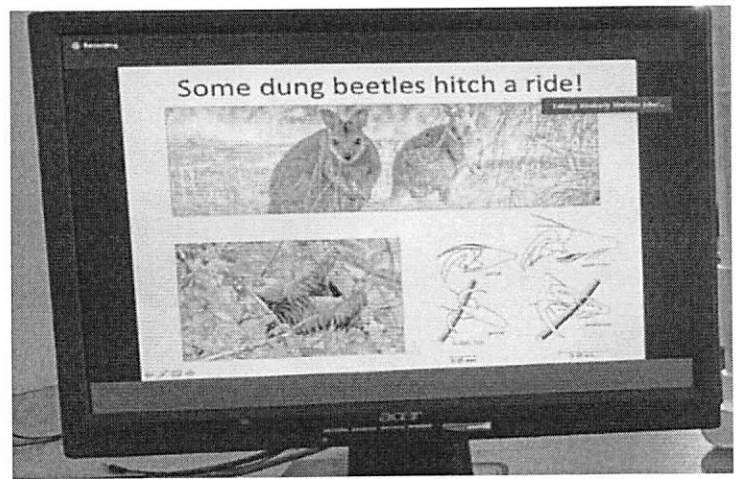


Norris Middle's Reading Intervention teachers build text sets and lessons to support students in their ELA classes. Pictured is Mrs. Galyon's 7th grade reading intervention class. They are using JackDaws and various texts about Japanese internment camps to prepare them for *Farewell to Manzanar*. The detailed pictures helped them access the novel and build their background knowledge. They loved the opportunity to discuss what they noticed with peers!

Norris's guidance counselor, Mrs. McInturff, led the 7th graders in career exploration through the *Virtual Job Shadow* website. They were able to independently research careers of interest, watch demonstration videos, read abbreviated research on various options, and share their discoveries with table partners. It was amazing to watch them excitedly prepare for their future.



Thanks to the efforts of science teacher Madison Jones, NMS 6th graders got to learn from UT Ecology professor Dr. Kimberly Sheldon. She spoke to them during ARM via Zoom, sharing her research on dung beetles! What an amazing opportunity for our developing scientists!



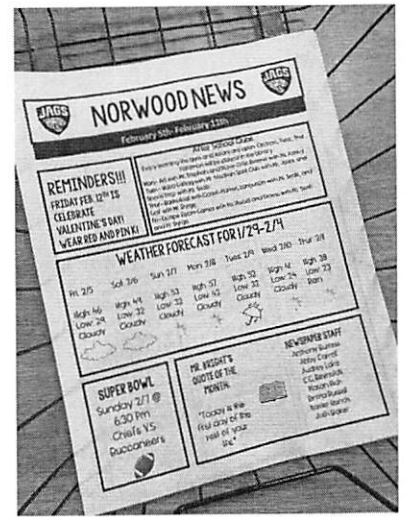
Norwood Middle School

February was a month of hard work and achievement at Norwood Middle School. We celebrated our REPS winners for the 2nd 9 Weeks during each grade level assembly. REPS stands for Respect, Engage, Pride, and Safe. Each grade level selects one student that represents those specific qualities each nine weeks and those students are recognized for their dedication to following our school-wide expectations every day.



In celebration of our staff, Coach Justin Taylor was recognized as Norwood Middle's Classified Employee of the Year. Coach Taylor wears many hats around Norwood and he is greatly appreciated for his dedication to helping students succeed, both in the classroom and on the field.

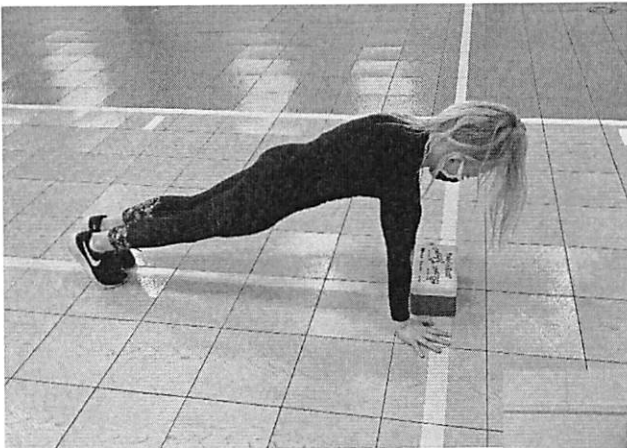
8th grade students have created a school-wide weekly newsletter, titled "Norwood News." Led by Mrs. Christin Douglas during Jag Time, students use this time to write articles related to current events around the school, country, and world, as well as the local weather, scores from sporting events, and shout outs for both students and staff members. The newspaper staff has done a fabulous job developing this newspaper and students look forward to receiving their copy of the Norwood News every Friday afternoon.



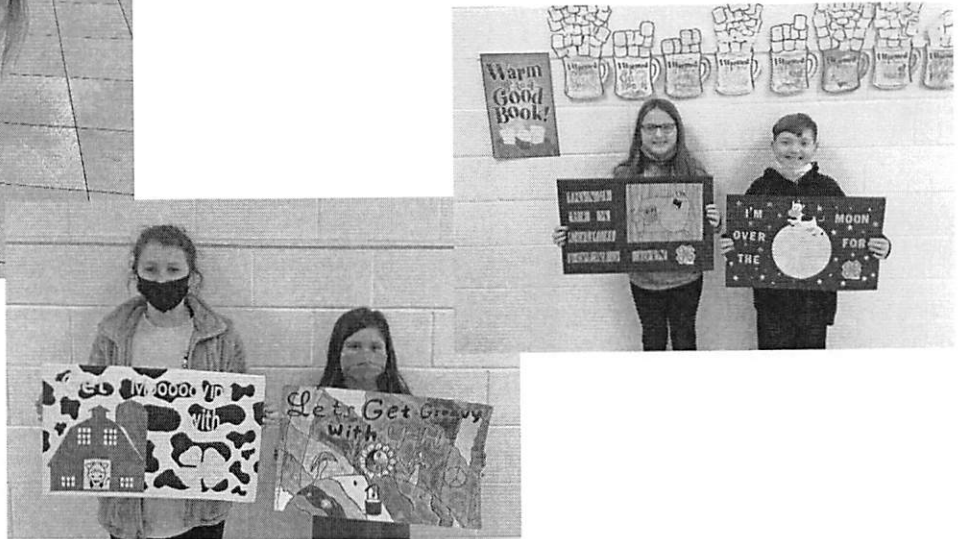
ELEMENTARY SCHOOLS

Andersonville Elementary

Our school record for pushups was broken by the record holder herself. Fifth grader Bailey did 300 in P.E. class.



We have some very creative 4th and 5th students who are finalists in AC 4-H poster contest.

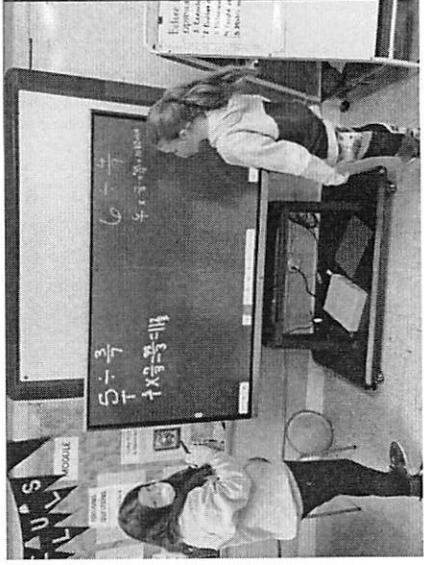


Briceville Elementary

Kindergarten students celebrated the 100th day of school this month!



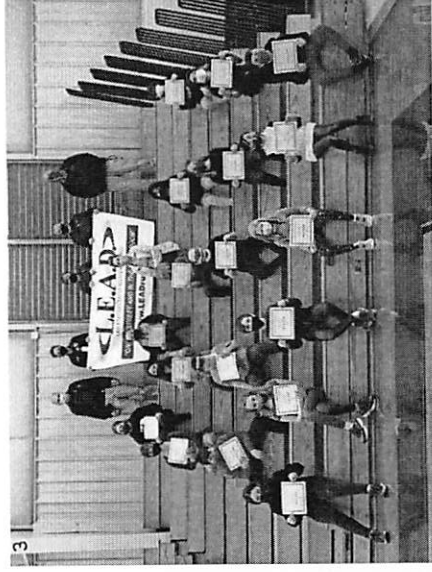
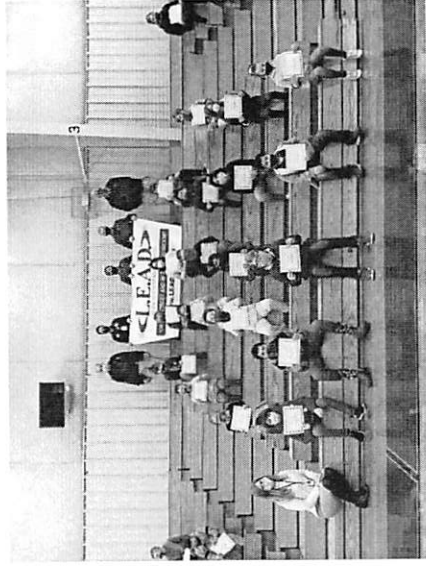
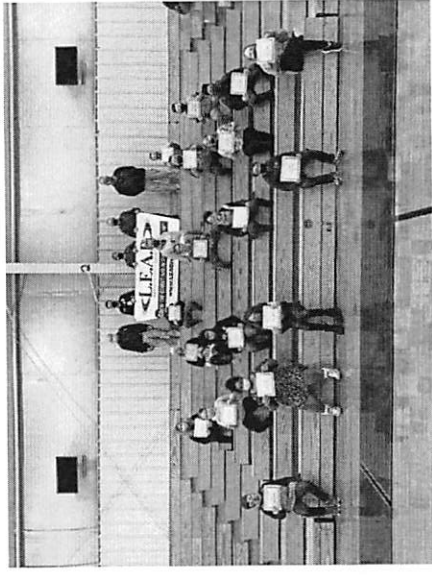
5th grade students are enjoying using our new BoxLight to interact in lessons.



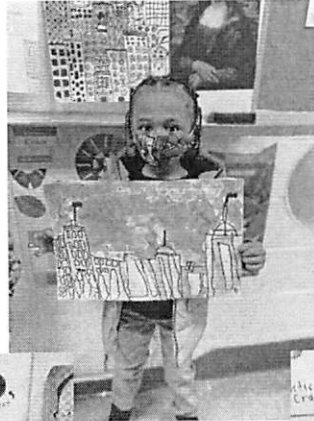
Claxton Elementary



Student Resource Officer, Officer Delk, led this year's L.E.A.D program and taught 5th graders about drug and violence prevention. They celebrated their successful completion with a small ceremony. Congratulations to our 5th graders and the Drug Prevention poster winners!



Kindergarten students have been hard at work in Mr. Blair's art room. Look at these beautiful cityscapes! They used a variety of tools - pencil and Sharpie for the outlines, crayons for the windows, and watercolors to finish them out. We think they turned out wonderful!



Dutch Valley Elementary

On Friday, February 11, the students at Dutch Valley turned into spies and detectives! The staff planned this fun day for students that revolved around grade level standards in the form of detective work. Every class in the building got to participate in place of a school wide field trip. Classroom teachers used black lights, sunglasses, invisible ink, glow sticks, faux laser beams and detective hats to not only transform their students into spies, but their classrooms into a spy laboratory. Students had to solve problems to get clues that would lead them to solving the mysteries they were presented with. It was a fun day of learning that was enjoyed by both students and staff.



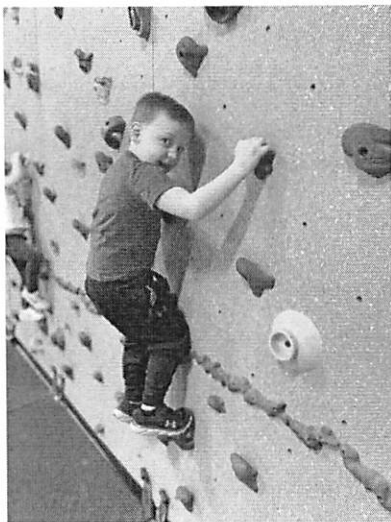
Fairview Elementary

Starting in March "Fuel Up Fridays" will be held once a month in conjunction with the UT Extension office for students to have an opportunity to taste different fruits and veggies. PE teacher, Mr. Kuban, will teach a coordinated curriculum for this program with every grade level.

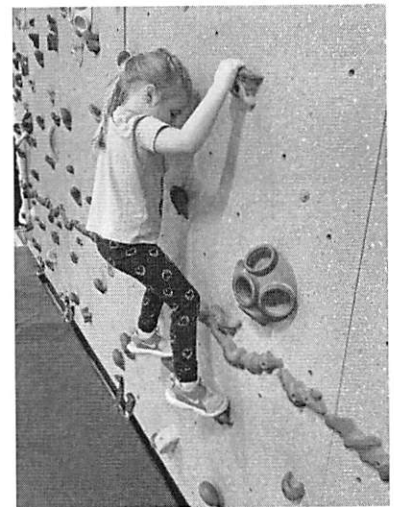
Title one funds are very important, especially during times when students need to learn at a fast pace to catch up for pandemic difficulties. The best way to spend these funds? BOOKS. Teachers were able to choose books that would motivate the readers in their classrooms from Kindergarten to fifth grade.



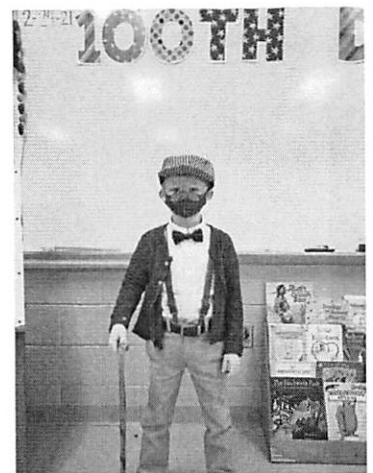
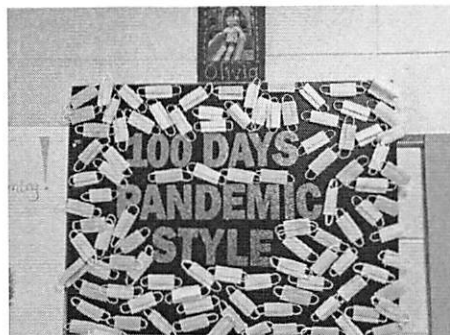
Grand Oaks Elementary



PK and Kindergarten students got to experience the school's rock wall for the first time this week. Students demonstrated muscular endurance and strong decision making skills while traversing the 40 foot long wall.

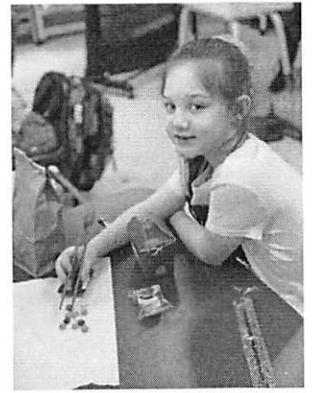


Kindergarten celebrated the 100th Day of School. They had lots of fun activities scheduled including dressing like 100-year-olds, writing numbers to 100, writing about if I had \$100, and eating ice cream sundaes.





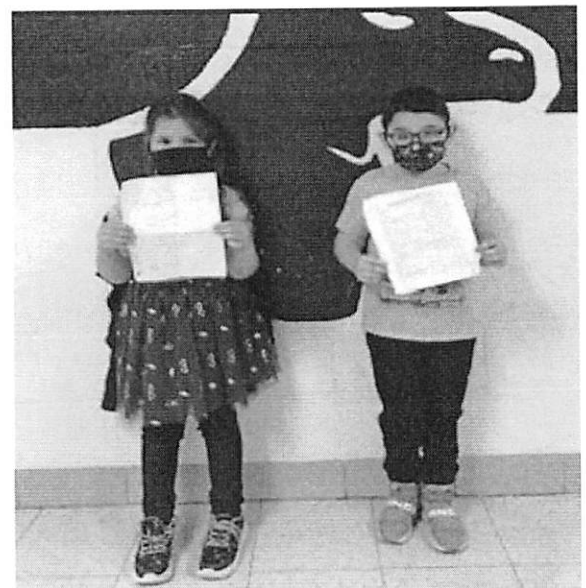
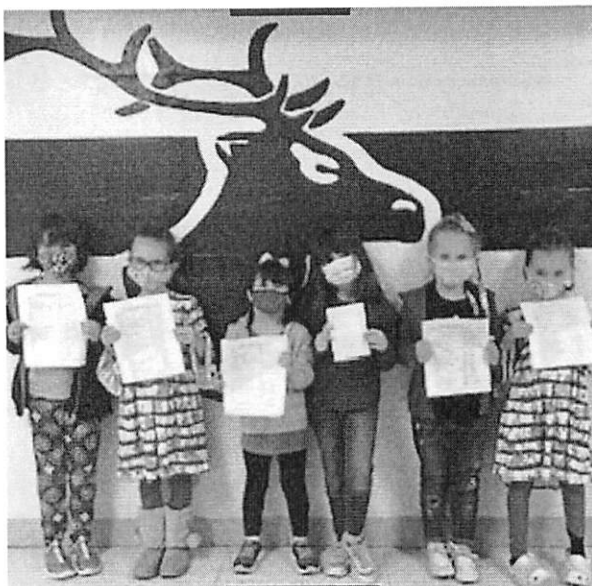
First Grade learned about how people in China celebrate the New Year, as well as comparing the culture there with ours in America. A very special thank you to Panda Express and Sally Suttle for making this day special!



Grand Oaks 4th grade teacher, Elizabeth Evans, was chosen as Anderson County's Elementary *Teacher of the Year*. Miss Evans is such an amazing source of support for the students, families, and staff. They are proud to have her representing Grand Oaks and Anderson County. She will be applying at the state level for Teacher of the Year. Congratulations Miss Evans!

Lake City Elementary

LCES First Graders celebrated reaching their February reading goals with a trip to the office for a visit and a treat. These readers read over twenty books this month. We are so proud of these hard working students.



Congratulations to Officer Nick Shetterly for being named the Anderson County Schools School Resource Officer of the Year! LCES appreciates Officer Shetterly and all of our awesome SROs!



Lake City Elementary is thankful to Ultimate Tool and Die and Lowe's Tows for their generous donation of bottled water for our students. Due to Covid restrictions, water fountains are closed this year. This generation donation gives all students the opportunity to have water during the school day.

In February, LCES lost a beloved member of their faculty. Mr. Henry Baggett passed away as a result of illness. In his place, Candace Eubanks, Assistant Principal, will finish the school year as Acting Principal. Christy Woodruff, Academic Coach, will finish the school year as Acting Assistant Principal. A formal search for Mr. Baggett's replacement will begin later this month.

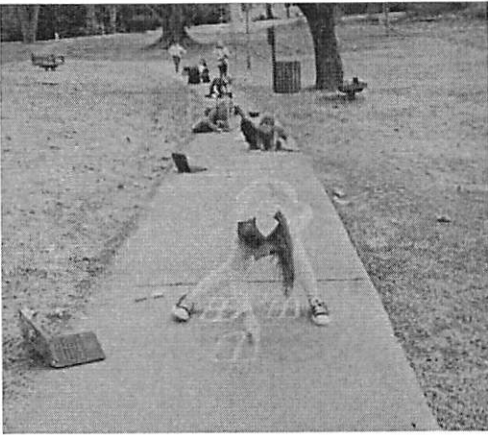


Christy Woodruff



Candace Eubanks

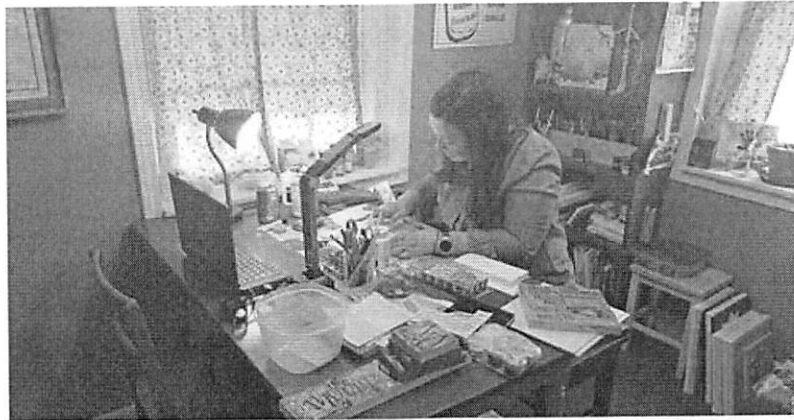
Norris Elementary



Norris Elementary School celebrated *Spread the Love* day on Friday, February 12. Students decorated the sidewalks in town with love and friendship themed messages. They also painted rocks with enlightening messages and spread them across the community.

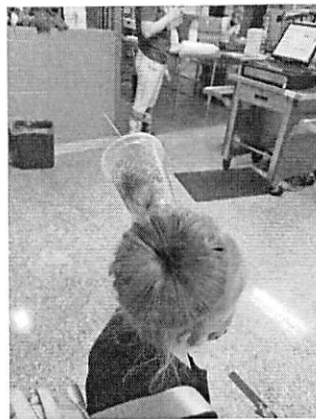
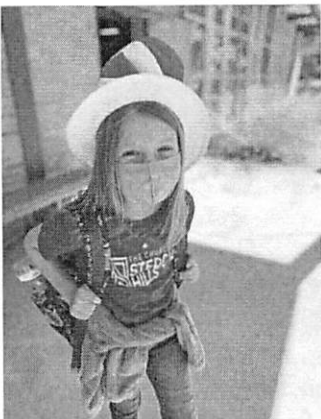


Alison Greenhouse, art teacher, has started offering virtual classes during the pandemic at home. She teaches everything from painting to mixed media and brush lettering like calligraphy. Each class costs \$10 no matter how many people are logging on in a household. Her most recent class was a Baby Yoda Virtual Paint Party. She has made many of these events family friendly so everyone can get involved.



Norris Elementary is working with the Norris Conservation and Recycle Commission to collect 250 pounds of plastic caps. The caps will be turned into a bench and then placed on campus. Students will be responsible for making sure the caps are clean, sorting them by color, and keeping track of weighing them. This initiative walks students through every step of the recycling process.

Students celebrated *Read Across America Day* on March 2, with special readings and wearing crazy hats, socks, or hair. *Read Across America Day* is a nationwide celebration of reading in memory of Dr. Seuss on his birthday.



NORRIS ELEMENTARY SCHOOL and NORRIS CONSERVATION & RECYCLE COMMISSION



NEED YOUR HELP WITH OUR EXCITING GROUP PROJECT!



We're collecting **250 pounds of plastic caps** to be turned in to GREEN TREE PLASTICS LLC, and in return, the school will get a **beautiful, extremely durable, environmentally friendly bench** made from 100% recycled plastic. The Students will be responsible for making sure all caps are clean, sort them by color, and keep track of the weighing of them. Students will see just what their hard work is capable of and learn a bit more about the advantages of recycling.

Here's how you can help. **Collect your caps & lids and send them into school with your student.** We'll take it from there. See Lists below for acceptable items.

Acceptable caps

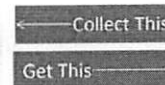
- Medicine Bottle caps
- Bottled soda, water, juice, sport drink caps
- Creamer caps
- Detergent caps
- Hairspray caps
- Toothpaste caps
- Ketchup/mustard bottle caps
- Baby food caps
- Ointment tube caps
- Shampoo/conditioner caps
- Pouch caps
- Deodorant caps
- Spray paint caps
- Spout caps

Acceptable Lids

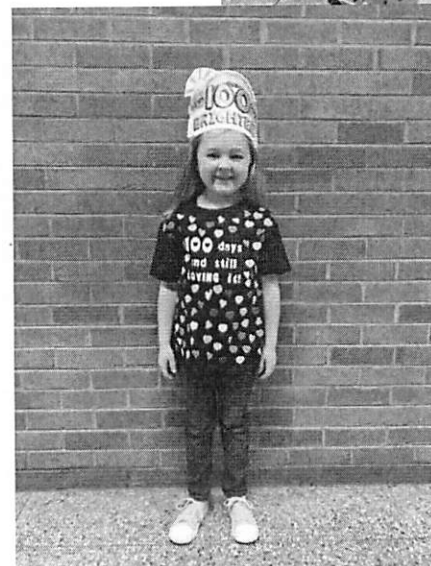
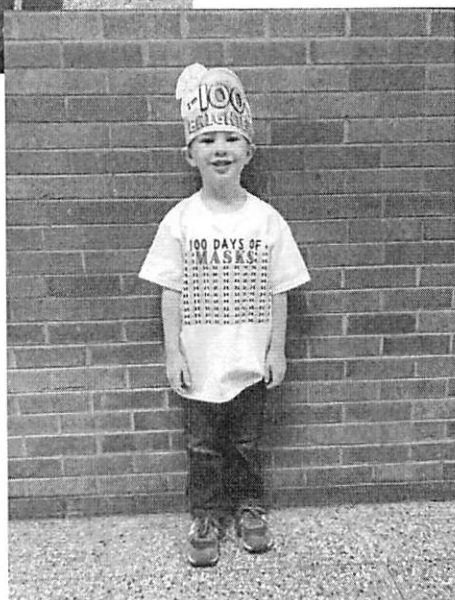
- Cottage cheese lids
- Yogurt lids
- Mayonnaise jar lids
- Peanut butter lids
- Ice Cream bucket lids (under 8" in diameter)
- Cool whip container lids
- Pringle can lids
- Coffee can lids
- Butter lids
- Cream cheese container lids
- Spice jar lids

NOT Acceptable

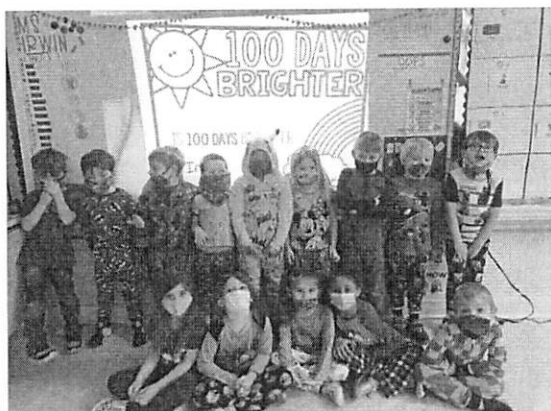
- Food containers
- Fast food drink lids
- Lotion pumps
- Cap/lids with (1) (3) (6) or (7) recycle numbers
- K-cups



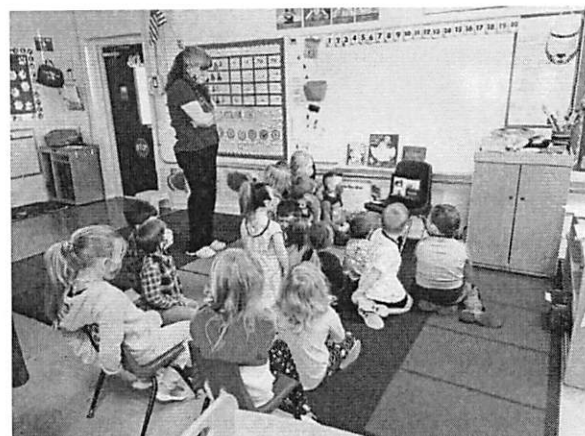
Kindergarten celebrated 100 days of school this month. Kindergarteners worked with their families to decorate t-shirts commemorating this monumental occasion.



Norwood Elementary



Kindergarten celebrated the 100th day of school with pajama day!

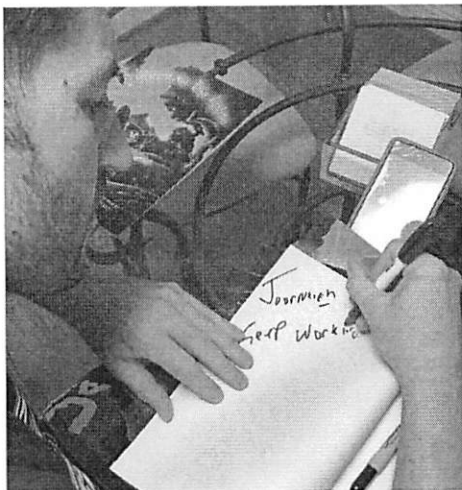


The Norwood Pre-K classroom got a virtual visit from our dental friends at Roane State Community College and learned about the importance of tooth brushing and which foods are healthy for our teeth.



Elementary students made homemade Valentine's Day cards for NHC Healthcare in Oak Ridge in partnership with Oliver Springs Police Department. Food City donated over 70 roses to help spread Valentines cheer to each resident.

Virtual School



In January, each virtual classroom received a virtual zoom visit from author Jason Paul. Mr. Paul autographed and personalized a copy of his book, "Lightening Bug Lights," for each virtual kindergarten student. Books will be delivered to each student in March.

ANDERSON COUNTY BOARD OF EDUCATION
101 S. Main Street
Clinton, TN 37716
Board of Education Meeting
February 11, 2021
6:00 PM

Board Members	Present	Absent
John Burrell, Chairman	√	
Don Bell	√	
Dail Cantrell	√	Via ZOOM
Scott Gillenwaters	√	
Glenda Langenberg	√	Via ZOOM
Andy McKamey	√	
Teresa Portwood	√	
Jo Williams	√	
Dr. Tim Parrott, Director	√	
Student Board Members		
Kate Boundy	√	
Preston Martin	√	

OTHERS PRESENT

Greg Deal

I. CALL TO ORDER

Dr. Burrell, Chairman, called the meeting to order at 6:00 PM as a regular monthly meeting of the Board of Education. Scott Gillenwaters led the pledge of allegiance.

The board observed a moment of silence in memory of Lake City Elementary School Principal Henry Baggett who passed away unexpectedly on Tuesday, February 9, 2021.

RESOLUTIONS

Motion by Andy McKamey and seconded by Scott Gillenwaters to approve the resolution read by Greg Deal in recognition of the system's principals. **Motion carried.**

II. RECOGNITION OF GUESTS

- A. David Jones, UTrust Chairman and Hancock County Board of Education Chairman, presented the system with a plaque honoring their fourth "Best School System in East Tennessee Appreciation Award." Each school received \$100 to use as they wish to support and appreciate their staff members.

III. PERSONS TO BE HEARD

None.

IV. APPROVAL OF AGENDA

Motion by Andy McKamey and seconded by Teresa Portwood to approve the agenda.
Motion carried.

V. APPROVAL OF CONSENT AGENDA

- A. Regular Meeting Minutes – January 14, 2021
- B. Human Resources report
- C. Field Trip report – none
- D. Professional Leave report – none
- E. Student Services report
- F. Contracts
- G. Policies (second reading):
 - a. 4.400 Textbooks and Instructional Materials
- H. Sport Schedules:
 - a. Anderson County High School Baseball, Soccer, Softball, Track & Field, Tennis
 - b. Clinton High School Baseball, Soccer, Softball, Track & Field, Tennis

Motion by Jo Williams and seconded by Andy McKamey to approve the consent agenda.
Motion carried.

VI. EXECUTIVE APPROVAL

None.

VII. COMMENTS FROM THE CHAIR

- A. Dr. Burrell reminded the board of their annual retreat February 26 and 27, 2021. The agenda is set and copies have been provided. If there are any revisions, please get them to the board secretary as quickly as possible.

VIII. COMMENTS FROM STUDENT BOARD MEMBERS

- A. CHS representative Kate Boundy said several CHS students won in two virtual competitions for statewide Jazz and Concert bands, and they will perform on Market Street in early April; 80% of FAFSAs are complete for scholarships and financial aid; 10th graders received annotated transcripts in the mail; Assistant Principal Amanda Powers is leading credit recovery classes for 9th graders.
- B. ACHS representative Preston Martin said Top 10 and 30+ members were announced last week; there are 13 seniors with 30+ on their ACTs; a luncheon will be held mid-February to honor those students; The *Teacher of the Year* is Science Teacher Chad Feiock; a virtual college fair will be held on March 4; the first drive-in movie on campus was a success so the second will be held on February 20 showing *The Princess Bride*.

IX. DIRECTOR'S REPORT

- A. Dr. Parrott met with the City of Clinton leaders to finalize a contract on the city owned athletic fields. A first draft will be provided at the March committee meetings. Dr. Parrott reminded the board and Channel 95 viewers that the board recently voted to give the city of Rocky Top \$75k to upgrade the lighting at their city football field where Lake City Middle School plays.
- B. Our nurse manager is working with the State Health Department on COVID-19 requirements and stated the system is no longer required to hold and record employee and student temperature checks. Parents are doing an amazing job of keeping sick children home.
- C. Department head budget meetings have been scheduled and are on-going. Budget information will be provided at the retreat.
- D. The system has received approval for on-site, drive-through COVID-19 vaccinations. Two refrigerators to store the vaccines have been installed.
- E. *Teachers of the Year* have been announced and are as follows:
- Pre-k – Brandi Wilson
 - Elementary – Elizabeth Evans, GOES
 - Middle School – Stacey Welden, CMS
 - High School – Alicia Phillips, CHS
 - SRO – Nick Shetterly

- Principal – RaeAnn Owens, CMS
- Director – Wade Haney, OOT

We are currently working on the classified staff employees of the year and are excited to recognize them for a job well done.

X. COMMITTEE REPORTS

- A. Scott Gillenwaters provided the Budget Committee report. **Motion** by Scott Gillenwaters and seconded by Teresa Portwood to approve a 2% raise for all employees retroactive to January 1, 2021. **Motion carried.**

Motion by Scott Gillenwaters and seconded by Jo Williams to approve a proposal for ESSER 2.0 allocations as presented. **Motion carried.**

- B. Jo Williams shared the Policy Committee report. **Motion** by Jo Williams and seconded by Scott Gillenwaters to approve policy 5.310 Vacations and Holidays on first reading. **Motion carried.**

Motion by Jo Williams and seconded by Scott Gillenwaters to approve policy 6.402 Physical Examinations on first reading. **Motion carried.**

Motion by Jo Williams and seconded by Scott Gillenwaters to take policy 6.405 Medicines from the table and address at this meeting. The policy was reviewed by Assistant Director of Schools Greg Deal and Nurse Manager Katherine Price who agreed to remove the paragraph requiring a procedure for Adrenal insufficiency. **Motion** by Jo Williams and seconded by Andy McKamey to approve policy 6.405 Medicines with the section removed. **Motion carried.**

XI. ACTION ITEMS

- A. **Motion** by Jo Williams and seconded by Scott Gillenwaters to approve the 2021 Community Assessment Update. **Motion carried.**
- B. **Motion** by Jo Williams and seconded by Teresa Portwood to approve the Selection Criteria Worksheets. **Motion carried.**

XII. APPROPRIATIONS

Financial Report with addendum and revised amendment 2c

Motion by Scott Gillenwaters and seconded by Andy McKamey to approve budget appropriations 1 a-f and addendum. **Motion carried.**

Roll Call Vote

Don Bell	Yea
John Burrell	Yea
Dail Cantrell	Absent
Scott Gillenwaters	Yea
Glenda Langenberg	Yea
Andy McKamey	Yea
Teresa Portwood	Yea
Jo Williams	Yea

TRANSFERS

Motion by Scott Gillenwaters and seconded by Teresa Portwood to approve transfers

2 a – h. **Motion carried.**

Adjourned at 6:40 PM.

Dr. John Burrell, Chairman

Dr. Tim Parrott, Director of Schools

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290

FACSIMILE: (865) 457-3775

Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: March 10, 2021

RE: Law Director's Report – March 15, 2021 – County Commission Meeting

Please add the following to the County Commission Agenda under the Law Director's Report.

A. Contract Approvals:

1. State of TN- EMA Grant
2. Rihanon York- Public Defender
3. Monday.Com- I.T Department
4. Patrick Donnelly- EMS
5. Joshua Lewis- EMS
6. Rebecca Pace- EMS
7. Elijah Dickson- EMS
8. Autumn Phillips- EMS
9. Deerfield Vacation Rentals- Anderson County Parks
10. GEO Services- Mayor's Office
11. Clinton Football and Baseball Lease- Schools
12. Rogers Group- Schools
13. Gold Creek Foods- Schools

B. Lawsuit Update

1. James Duncan v. Anderson County (dismissed, no liability to county)

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES

March 8, 2021

Meeting held electronically pursuant to Resolution 20-04-812
All votes are by Roll Call

Members Present: Tim Isbel, Steve Mead, Phil Yager, Theresa Scott, Tracy Wandell, Robert McKamey, Rick Meredith and Josh Anderson

Members Absent: None

Call to Order: Chairman Isbel called the meeting to order.

Commissioner Vowell said the prayer.

Commissioner Mead led the pledge of allegiance.

Chairman Yager requested to add Covid-19 Update by Charles Turner as Item #6, and Resolution Supporting the City of Oak Ridge in Opposition of Moving HEU Conversion & Purification to Erwin, TN to #11.

Commissioner Yager made a motion to approve the agenda. Commissioner Mead seconded the motion with the modifications. Motion passed.

No citizens addressed the Committee.

Opioid Litigation

Commissioner Yager made a motion to approve the Resolution In Support of Drug Dealer Liability Lawsuit. Commissioner Scott seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion to approve the Retainer Agreement. Commissioner Mead seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion to approve Resolution No. 21-03-865 updating the Anderson County Occupational Safety and Health Plan. Commissioner Wandell seconded the Motion. Motion passed to forward to full commission for approval.

Commissioner Mead moved to approve the Mayor formally request the TDOT to include lighting in the SR 170 widening project. Commissioner Yager seconded the motion. Motion passed to forward to full commission for approval.

Commissioner McKamey made a motion to request the Law Director draft a resolution to present at the Commission meeting that would authorize the split of the rural local option sales tax, the rural portion shall accrue at 100% into the Highway Fund not to exceed \$500,000.00, once that amount is received all available rural local option sales tax would accrue at a rate of 50% into the General Fund and 50% into Capital Outlay. Commissioner Mead seconded the motion.

Commissioner Meredith made a motion to defer back to Operations and Budget and the mayor bring information she is referring to. Commissioner Mead seconded the motion. Motion passed.

Covid-19 Update

Discussion. No Action Taken.

Emergency Operations Center/Clinton Fire Department

Commissioner Meredith made a motion for the Mayor to discuss with the City of Clinton a shared cost facility and report back to Operations. Commissioner Yager seconded the motion. Motion passed.

Updates on ESG Project, Archives / Witness Rooms, Wolf Valley Convenience Center, Senior Center Renovations

No Action Taken

➤ **Tennessee Clean Act**

Commissioner Wandell made a motion to provide a letter or resolution in support of SB0152/HB0174 litter clean up in our state. Commissioner Anderson seconded the motion. Motion passed to forward to full commission for approval.

Request for Office Space in DARC

Commissioner Yager delayed this item for another month.

Ben's Mobile Home Park

Commissioner Wandell made a motion to allow the Mayor and the Law Director to approach outside consultants and report back with cost and the type of consultants needed to address Ben's Mobile Home related issues. Commissioner Meredith seconded the motion. Motion passed.

➤ Commissioner McKamey made a motion to approve the Resolution in Support of the City of Oak Ridge in Opposition to Moving HEU Conversion & Purification to Erwin, TN. Commissioner Scott seconded the motion. Motion passed to forward to full commission for approval.

New Business:

None

Old Business:

Homelessness workshop virtual meeting will be Thursday, March 11th at 6:30 pm.

With no other business, meeting adjourned.

RESOLUTION IN SUPPORT OF DRUG DEALER LIABILITY ACT LAWSUIT

The Anderson County Legislative Body meeting in regular session on the _____ day of _____ 2021, a quorum being present and a majority voting in the affirmative, hereby RESOLVES as follows:

WHEREAS, Anderson County, as well as other counties in Tennessee and in surrounding states, has experienced an epidemic related to the distribution and use of opioids by its citizens that has generated critical issues and problems for Anderson County, including but not limited to opioid addiction by Anderson County citizens, drug overdose deaths, the birth of drug dependent babies, a rise in criminal charges convictions for the illegal sale and use of opioids as well as other crimes resulting from the opioid abuse epidemic, including but not limited to burglary, theft, and fraud, and the lost of productivity of the citizens in the workplace, damage and destruction to the family unit, all resulting from the illegal sale, distribution, and use of opioids in {insert] County;

WHEREAS, District Attorney Dave Clark is the duly elected District Attorney General for the 7th Judicial District of the State of Tennessee;

WHEREAS, General Clark brought a lawsuit in 2017 through the law firm of Branstetter, Stranch & Jennings, PLLC to recover money for Anderson County under Tennessee's Drug Dealer Liability Act ("DDLA"), and that lawsuit is pending in the Campbell County Circuit Court;

The Anderson County Commission hereby RESOLVES that it fully supports the lawsuit, approves of the actions taken in the lawsuit thus far on its behalf, approves of the lawsuit going forward with Anderson County as the named plaintiff, and retains District Attorney Dave Clark and the law firm of Branstetter, Stranch & Jennings, PLLC as counsel in this matter.

Sponsor

County Mayor

County Clerk

County Attorney

RETAINER AGREEMENT

This agreement is made between Branstetter, Stranch & Jennings, PLLC, and Dave Clark, District Attorney for the 7th Judicial District, hereafter referred to as "Attorneys," and Anderson County, Tennessee.

The terms of our representation are as follows:

Services to be Rendered:

The legal services to be provided under this agreement are as follows:

1. Representation in a lawsuit relating to the opioid crisis in Tennessee, filed in Campbell County.
2. Attorneys will make best efforts in the representation and shall adhere to the Tennessee Rules of Professional Conduct in all respects.

Cost of Services:

The costs of services to be provided under this agreement are as follows:

1. Attorneys will advance all litigation costs. Client has no obligation to reimburse attorneys for any costs of litigation, unless successful. Attorneys have the right to petition the court for the reimbursement of any costs associated with the litigation.
2. Attorneys have the right to petition the court, if successful, for attorneys' fees on the basis of fee reversal, fee shifting, or fees pursuant to a common fund. Attorneys will make every effort to avoid a contingency fee situation, but in the case of a lump sum settlement, Attorneys will be entitled to 25% of total recovery plus costs advanced in the litigation.

Risk of Legal Action:

It is impossible to predict the result of a legal action. Client recognizes that Attorneys cannot guarantee a favorable result in this case.

Client: _____

Firm: _____

Date: _____

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Sponsor

County Mayor

County Clerk

County Attorney

**Anderson County, Tennessee
Board of Commissioners**

RESOLUTION NO. 21-03-865

**RESOLUTION TO ESTABLISH AND IMPLEMENT AN UPDATED OCCUPATIONAL SAFETY AND HEALTH PROGRAM PLAN,
DEVISE RULES AND REGULATIONS, AND TO PROVIDE FOR A SAFETY DIRECTOR**

WHEREAS, in compliance with Public Chapter 561 of the General Assembly of the State of Tennessee for the year 1972, the County of Anderson hereby updates the Occupational Safety and Health Program Plan for our employees.

WHEREAS, due to various changes in subsequent years, it has become necessary to amend the program plan to comply with more recent state requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session in Clinton, Tennessee, on the 15th day of March, 2021, that there be and is hereby amended as follows:

SECTION 1. BE IT RESOLVED by the County of Anderson that there be and is hereby amended as follows:

TITLE:

This section shall be known as "The Occupational Safety and Health Program Plan for the Employees of Anderson County".

PURPOSE:

The Anderson County Commission in electing to update the established Program Plan will maintain an effective and comprehensive Occupational Safety and Health Program Plan for its employees and shall

- 1.) Provide a safe and healthful place and condition of employment that includes:
 - a) Top Management Commitment and Employee Involvement;
 - b) Continually analyze the worksite to identify all hazards and potential hazards;
 - c) Develop and maintain methods for preventing or controlling the existing or potential hazards; and
 - d) Train managers, supervisors, and employees to understand and deal with worksite hazards.
- 2.) Acquire, maintain and require the use of safety equipment, personal protective equipment and devices reasonably necessary to protect employees.
- 3.) Record, keep, preserve, and make available to the Commissioner of Labor and Workforce Development, or persons within the Department of Labor and Workforce Development to whom such responsibilities have been delegated, adequate records of all occupational accidents and illnesses and personal injuries for proper evaluation and necessary corrective action as required.
- 4.) Consult with the Commissioner of Labor and Workforce Development with regard to the adequacy of the form and content of records.
- 5.) Consult with the Commissioner of Labor and Workforce Development, as appropriate, regarding safety and health problems which are considered to be unusual or peculiar and are such that they cannot be achieved under a standard promulgated by the State.

6.) Provide reasonable opportunity for the participation of employees in the effectuation of the objectives of this Program Plan, including the opportunity to make anonymous complaints concerning conditions or practices injurious to employee safety and health.

7.) Provide for education and training of personnel for the fair and efficient administration of occupational safety and health standards, and provide for education and notification of all employees of the existence of this Program Plan.

COVERAGE:

The provisions of the Occupational Safety and Health Program Plan for the Employees of Anderson County shall apply to all employees of each administrative department, commission, board, division, or other agency whether part- time or full-time, seasonal or permanent.

STANDARDS AUTHORIZED:

The Occupational Safety and Health standards adopted by the Anderson County Commission are the same as, but not limited to, the State of Tennessee Occupational Safety and Health Standards promulgated, or which may be promulgated, in accordance with Section 6 of the Tennessee Occupational Safety and Health Act of 1972 (T.C.A. Title 50, Chapter 3).

VARIANCES FROM STANDARDS AUTHORIZED:

Upon written application to the Commissioner of Labor and Workforce Development of the State of Tennessee, we may request an order granting a temporary variance from any approved standards. Applications for variances shall be in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, VARIANCES FROM OCCUPATIONAL SAFETY AND HEALTH STANDARDS, CHAPTER 0800-01-02, as authorized by T.C.A., Title 50. Prior to requesting such temporary variance, we will notify or serve notice to our employees, their designated representatives, or interested parties and present them with an opportunity for a hearing. The posting of notice on the main bulletin board shall be deemed sufficient notice to employees.

ADMINISTRATION:

For the purposes of this resolution, Anderson County Director of Human Resources and Risk Management Department is designated as the Safety Director of Occupational Safety and Health to perform duties and to exercise powers assigned to plan, develop, and administer this Program Plan. The Safety Director shall develop a plan of operation for the Program Plan in accordance with Rules of Tennessee Department of Labor and Workforce Development Occupational Safety and Health, SAFETY AND HEALTH PROVISIONS FOR THE PUBLIC SECTOR, CHAPTER 0800-01-05, as authorized by T.C.A., Title 50.

FUNDING THE PROGRAM PLAN:

Sufficient funds for administering and staffing the Program Plan pursuant to this resolution shall be made available as authorized by the Anderson County Commission.

SEVERABILITY:

SECTION 2. BE IT FURTHER RESOLVED that if any section, sub-section, sentence, clause, phrase, or portion of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

AMENDMENTS, ETC:

SECTION 3. BE IT FURTHER RESOLVED that this resolution shall take effect from and after the date it shall have been passed, properly signed, certified, and has met all other legal requirements, and as otherwise provided by law, the general welfare of the Anderson County Commission requiring it.

Joshua Anderson, Commission Chair

Terry Frank, County Mayor

Jeff Cole, County Clerk

Date

**RESOLUTION 21-03-857 SUPPORTING THE
CITY OF OAK RIDGE IN OPPOSITION TO MOVING
HEU CONVERSION & PURIFICATION TO ERWIN, TN**

WHEREAS the Y-12 National Security Complex a Enriched Uranium Processing facility, is located in the city of Oak Ridge, Tennessee and

WHEREAS the city of Oak Ridge makes up a large part of the Anderson County economic base, and

WHEREAS the Y-12 Plant has a long and standing history of providing a secure and safe working environment for the processing of enriched uranium, and

WHEREAS the National Nuclear Security Administration (NNSA) recently awarded a 3-year, sole source contract to Nuclear Fuel Services (NFS) of Erwin, Tennessee for the design and demonstration of highly enriched uranium (HEU) conversion and purification, and

WHEREAS the City government of Oak Ridge has opposed moving this work of national importance from the secure and safe operations of the Y-12 Plant.

NOW BE IT RESOLVED that in Regular Session on March 15, 2021 the Anderson County Commission is in full and unconditional support of the City of Oak Ridges' government in opposing the transfer of uranium processing, and stand firmly behind the words of Oak Ridge Mayor Warren Gooch, "Chemical processing of uranium has been one of the core capabilities of Y-12, and it is clear that this work could and should continue to be performed at Y-12 where the highly skilled workforce and taxpayer-funded security measures are already in place."

DULY PASSED AND APPROVED this 15th day of March, 2021.

APPROVED:

Joshua Anderson, Commission Chairman

Terry Frank, Anderson County Mayor

ATTEST:

Jeff Cole, Anderson County Clerk

Anderson County Board of Commissioners
Intergovernmental Committee
Minutes

March 8, 2021
Room 312/Virtual

Members Present: Catherine Denenberg, Tim Isbel, Shain Vowell, Tracy Wandell
and Bob Smallridge

Members Absent: Denver Waddell

Others: Terry Frank, Jay Yeager

Call to Order: Chairman Denenberg called the meeting to order.

Update on the closing of Bull Run

Discussion – No Action Taken

Black Cemetery

Discussion – No Action Taken

**Resolution Supporting the City of Oak Ridge In Opposition To Moving HEU
Conversion and Purification To Erwin, TN**

Commissioner Vowell made a motion to approve the resolution and forward to full
commission for approval.

New Business

None

Old Business

None

Adjournment

With no further business the meeting was adjourned.