
Anderson County Board of Commissioners
Meeting will be electronically pursuant to Resolution 20-04-812

Regular Agenda
Monday, November 16, 2020 @ 6:30 p.m.

1. **Call to Order / Roll Call**
2. **Prayer**
3. **Pledge of Allegiance**
4. **Appearance of Citizens**
5. **Approval and Correction of Agendas**
 - Consent Agenda
 - Regular Agenda
6. **Committee Reports**
 - Purchasing Report - by Katherine Ajmeri, Deputy Purchasing Agent
 - Budget Report – by Robby Holbrook, Interim Finance Director
7. **Director of Schools – Written Report including BOE Minutes (10/8/20)**
8. **County Mayor**
 1. Request a motion acknowledging Matthew Clark’s designation as a “Certified Archivist” and appoint him as an ex-officio member of Anderson County’s Public records Commission.
 2. Request the reappointment of Bill Riggs as the chairman of the Civil Service Board.
 3. Reappointment of Chad McNabb to the Community Corrections Board, term expiring 9/22
9. **Law Director**
 - A. Contract Approvals
 - B. Lawsuit Updates
 - C. Carl Clifford Smith v. Anderson County – Appeal * Need Approval
10. **Committees/Boards Reports**
 - Operations Committee Report – by Chairman Isbel
 - Resolution 20-11-831 To Allow a Limited Deer Hunt on the Blockhouse Valley Landfill Site
 - Resolution 20-11-832 Strongly Urging the Public to take Precautionary Measures to Help Slow the Spread of Covid-19
11. **Old Business**
12. **New Business**

Discussion – Heavy Commercial Traffic on Lovely Bluff & Hillvale Roads
13. **Adjourn**

Respectfully Submitted,
Joshua Anderson, Chairman

**Anderson County Board of Commissioners
Purchasing Committee Meeting Minutes**

November 9, 2020

4:30 p.m.

Members Present: Tim Isbel (Committee Chair), Steve Mead, Phil Yager, Catherine Denenberg and Denver Waddell.

Meeting Venue was at the Courthouse and via a GoToMeeting pursuant to Resolution 20-04-812.

A. Contracts Approved by Law Director

1. **Canon, Circuit Court Clerk, Contract #21-0041** – Five (5) year lease of copier for Circuit Court Bookkeeper's Office. Pricing from State Wide Contract at \$23.50 per month plus copy charges.
2. **Canon, Circuit Court Clerk, Contract #21-0042** – Five (5) year lease of copier for Circuit Court Collection Manager. Pricing from State Wide Contract at \$23.50 per month plus copy charges.
3. **Canon, Circuit Court Clerk, Contract #21-0043** – Five (5) year lease of copier for Circuit Court Chief Deputy Clerk's Office. Pricing from State Wide Contract at \$29.59 per month plus copy charges.
4. **Canon, Circuit Court Clerk, Contract #21-0044** – Five (5) year lease of copier for Circuit Court Clerk's Office. Pricing from State Wide Contract at \$70.50 per month plus copy charges.
5. **Canon, Circuit Court Clerk, Contract #21-0045** – Five (5) year lease of copier for Circuit Court Clerk's Office. Pricing from State Wide Contract at \$53.94 per month plus copy charges.
6. **Canon, Circuit Court Clerk, Contract #21-0046** – Five (5) year lease of copier for General Sessions Court Division I. Pricing from State Wide Contract at \$70.50 per month plus copy charges.
7. **Canon, Circuit Court Clerk, Contract #21-0047** – Five (5) year lease of copier for General Sessions Court Division II. Pricing from State Wide Contract at \$70.50 per month plus copy charges.

8. **Canon, Circuit Court Clerk, Contract #21-0048** – Five (5) year lease of copier for Juvenile Court Clerk's Office. Pricing from State Wide Contract at \$70.50 per month plus copy charges.
9. **Canon, Circuit Court Clerk, Contract #21-0049** – Five (5) year lease of copier for General Sessions II Courtroom. Pricing from State Wide Contract at \$23.50 per month plus copy charges.
10. **Canon, Circuit Court Clerk, Contract #21-0041** – Five (5) year lease of copier for Juvenile Courtroom. Pricing from State Wide Contract at \$23.50 per month plus copy charges.
11. **Tennessee Board of Regents, Board of Education, Contract #21-0053** – Twenty-seven (27) month lease for the building used by the Tennessee College of Applied Science.

Commissioner Yager made a motion to approve items 1 – 10 as a group and to forward to County Commission with a recommendation for approval. Commissioner Waddell seconded the motion. Motion passed unanimously by roll call vote.

Commissioner Waddell made a motion to defer item 11 until next month.
Commissioner Yager seconded the motion. Motion passed unanimously by roll call vote

B. Contracts Pending Law Director Approval

1. **Canon, Office of Aging, Contract #21-0054** – Five (5) year lease of copier for the Senior Center. Pricing from State Wide Contract at \$42.68 per month plus copy charges.
2. **First American, Parks, Contract #21-0055** – Three (3) year merchant agreement for processing online payments for campground rentals. No cost to the County.

Commissioner Yager made a motion to approve as a group and to forward to County Commission with a recommendation for approval pending Law Director approval. Commissioner Mead seconded the motion. Motion passed unanimously by roll call vote.

C. Other Business

Request to Surplus Capital Assets

DESCRIPTION	DEPARTMENT	Condition	Starting Bid
2003 Chevy Malibu	Board of Education - Maintenance	Starts with a boost, has window and water damage	\$200

Commissioner Waddell made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Yager seconded the motion. Motion passed unanimously by roll call vote.

D. New Business

1. **State of Tennessee, Department of Economic and Community Development, Office of the Mayor, Contract #21-0058** – Three (3) year grant for Water Line Improvements.

Commissioner Waddell made a motion to approve and to forward to County Commission with a recommendation for approval. Commissioner Yager seconded the motion. Motion passed unanimously by roll call vote.

E. Old Business

ANDERSON COUNTY GOVERNMENT SUMMARY OF BUDGET AMENDMENTS

November 5, 2020

<u>PAGE NO.</u>	<u>ITEM NO.</u>	<u>FUND - DEPARTMENT</u>	<u>AMOUNT</u>
Group 1 Consent Agenda - Transfers (No Commission Action Necessary)			
1	0	General Fund 101 - County Clerk	\$ 15,000.00
1	1	General Fund 101 - Parks	\$ 1,500.00
2	2	General Fund 101 - Agricultural Office	\$ 1,000.00
2	3	General Fund 101 - Senior Center	\$ 7,000.00
2	4	General Fund 101 - Finance	\$ 16,000.00
3	5	General Fund 101 - Circuit Clerk	\$ 2,700.00
Group 2 - Appropriations - School (Commission Approval by Board Vote)			
Group 3 - Transfer - School (Commission Approval by Board Vote)			
Group 4 - Appropriations - NonSchool (Commission Approval by Board Vote)			
3	6	Fund 131 - Highway	\$ 24,500.00
4	7	Fund 128 - Tourism	\$ 100,000.00
4	8	Fund 128 - Tourism	\$ 37,000.00
4	9	General Fund 101 - County Clerk	\$ 1,500.00
5	10	Fund 115 - Library	\$ 1,000.00
5	11	Fund 171 - Capital Projects	\$ 1,205,362.23
6	12	General Fund 101 - Finance	\$ 8,314.68
6	13	General Fund 101 - Finance	\$ 9,304.75
7	16	General Fund 101 - Mayor	\$ 105,046.00
9	20	General Fund 101 - Mayor	\$ 5,175.60
10	21	General Fund 101 - Mayor	\$ 5,000.00
Group 5 - Transfers - NonSchool (Commission Approval by Board Vote)			
6	14	General Fund 101 - Parks (payroll)	\$ 12,800.00
Group 6 - Appropriations - General Fund Unassigned Fund Balance (Commission Approval by Board Vote)			
7	15	General Fund 101 - Mayor/Veterans	\$ 5,000.00
8	17	General Fund 101 - Juvenile	\$ 50,000.00
8	18	General Fund 101 - IT	\$ 20,466.00
9	19	General Fund 101 - Finance	\$ 7,000.00
Group 7 - Miscellaneous			
10	A	County Raises/Budget Committee	Motion Passed
11	B	EMS Proposed New Schedule	Information
Group 8 - Additional Items not discussed during budget committee (requires 3/4 majority vote)			

**ANDERSON COUNTY GOVERNMENT
CASH AND FUND BALANCE REPORT
October 31, 2020**

FUND	DESCRIPTION	NON-SPENDABLE	RESTRICTED FUNDS	COMMITTED FUNDS	ASSIGNED FUNDS	UNASSIGNED FUND BALANCE	TOTAL FUND BALANCE	CASH
101	General Fund	\$ -	\$ 1,058,229	\$ 2,165,498	\$ 2,019,148	\$ 6,635,751 *	\$ 11,878,626	\$ 8,960,764
115	Library Fund	\$ -	\$ 277,788		\$ -	\$ -	\$ 277,788	\$ 199,969
116	Solid Waste/Sanitation Fund	\$ -	\$ 209,406	\$ -	\$ -	\$ -	\$ 209,406	\$ 88,264
118	Ambulance Fund	\$ -	\$ 250	\$ -	\$ -	\$ 939,768	\$ 940,018	\$ 305,506
122	Drug Control Fund	\$ -	\$ 183,227	\$ 6,249	\$ -	\$ -	\$ 189,476	\$ 181,752
127	Channel 95 Fund	\$ -	\$ -	\$ -	\$ 8,557	\$ -	\$ 8,557	\$ 51,107
128	Tourism Fund	\$ -	\$ 391,275	\$ -	\$ -	\$ -	\$ 391,275	\$ 356,753
131	Highway Fund	\$ 35,560	\$ 269,737	\$ 3,294,756	\$ -	\$ -	\$ 3,600,053	\$ 4,723,983
141	General Purpose School Fund	\$ -	\$ -	\$ 9,541,940	\$ -	\$ -	\$ 9,541,940	\$ 6,939,305
143	Central Cafeteria	\$ 130,733	\$ 1,088,938	\$ -	\$ -	\$ -	\$ 1,219,671	\$ 907,251
151	General Debt Service Fund	\$ -	\$ 1,532,368	\$ 306,894	\$ -	\$ -	\$ 1,839,262	\$ 1,395,163
152	Rural Debt Service Fund	\$ -	\$ 288,537	\$ -	\$ -	\$ -	\$ 288,537	\$ 496,994
156	Education Debt Service Fund	\$ -	\$ 81,951	\$ 118,995	\$ -	\$ -	\$ 200,946	\$ 66,046
171	Capital Projects Fund	\$ -	\$ 1,384,710	\$ -	\$ -	\$ -	\$ 1,384,710	\$ 3,108,315
177	Education Capital Projects Fund		\$ 31,258	\$ 5,996	\$ -	\$ -	\$ 37,254	\$ 373,527
263	Employee Benefit Fund	\$ 41,031	\$ -	\$ -	\$ 1,032,779	\$ -	\$ 1,073,810	\$ 1,012,008

* General Unassigned Fund Balance limit of \$5.5MM requiring 2/3 (11) votes for budget amendments.

Cash Trends
September

Cash 16/17	3,757,927
Cash 17/18	4,479,000
Cash 18/19	5,405,936
Cash 19/20	8,246,543
Cash 20/21	8,960,764

General Fund Cash Trends



	Anderson Co.	Clinton	Rocky Top	Norris	Oak Ridge	Oliver Springs	Total	+/-
2019								
January	\$262,394.18	\$794,904.04	\$68,231.26	\$25,023.95	\$2,049,448.99	\$94,145.30	\$3,294,147.72	8%
February	\$198,705.33	\$565,750.82	\$56,778.41	\$17,002.09	\$1,596,959.08	\$81,196.98	\$2,516,392.71	1%
March	\$243,438.83	\$588,926.17	\$58,050.57	\$17,984.40	\$1,549,661.81	\$105,266.45	\$2,563,328.23	16%
April	\$289,531.59	\$659,344.90	\$75,479.83	\$25,112.88	\$1,771,163.16	\$120,236.58	\$2,940,868.94	12%
May	\$233,123.71	\$617,648.11	\$63,856.62	\$21,106.78	\$1,975,073.95	\$75,961.05	\$2,986,770.22	12%
June	\$277,858.48	\$689,704.80	\$68,482.77	\$25,116.23	\$2,010,843.70	\$86,403.53	\$3,158,409.51	18%
July	\$257,767.29	\$644,478.72	\$74,586.55	\$28,313.31	\$1,826,736.78	\$79,546.35	\$2,911,429.00	12%
August	\$350,270.73	\$673,246.39	\$82,380.45	\$27,270.76	\$2,053,312.40	\$87,663.95	\$3,274,144.68	19%
September	\$257,844.81	\$641,347.37	\$73,011.62	\$24,271.62	\$2,072,170.32	\$75,540.99	\$3,144,186.73	13%
October	\$246,816.97	\$628,342.37	\$74,380.93	\$24,661.51	\$1,913,786.32	\$80,268.79	\$2,968,256.89	13%
November	\$293,945.41	\$641,815.82	\$75,938.96	\$25,441.19	\$2,077,688.60	\$75,313.23	\$3,190,143.21	18%
December	\$538,855.81	\$619,814.44	\$70,019.01	\$42,238.35	\$2,176,975.36	\$88,178.66	\$3,536,081.63	36%
Totals:	\$3,450,553.14	\$7,765,323.95	\$841,196.98	\$303,543.07	\$23,073,820.47	\$1,049,721.86	\$36,484,159.47	15%
2020								
January	\$1,025,233.42	\$741,449.75	\$80,091.55	\$37,186.31	\$2,649,211.65	\$124,906.57	\$4,658,079.25	41%
February	\$320,847.16	\$571,428.74	\$64,011.97	\$24,721.03	\$2,216,955.53	\$79,765.86	\$3,277,730.29	30%
March	\$323,620.51	\$567,300.13	\$65,721.42	\$22,322.77	\$1,660,162.09	\$83,113.87	\$2,722,240.79	6%
April	\$361,720.82	\$657,617.38	\$92,047.62	\$30,073.46	\$2,045,496.33	\$106,392.24	\$3,293,347.85	12%
May	\$348,469.84	\$625,189.25	\$65,584.81	\$26,437.47	\$1,866,460.89	\$98,923.46	\$3,031,065.72	1%
June	\$390,186.68	\$722,700.70	\$82,338.60	\$30,362.69	\$2,089,054.73	\$115,875.68	\$3,430,519.08	9%
July	\$408,899.21	\$680,962.02	\$85,090.00	\$33,363.50	\$2,137,018.26	\$106,832.15	\$3,452,165.14	19%
August	\$411,366.06	\$703,176.67	\$86,626.66	\$37,144.32	\$2,225,945.94	\$94,435.44	\$3,558,695.09	9%
September	\$334,489.56	\$649,943.04	\$81,649.11	\$35,224.76	\$2,048,244.37	\$94,645.35	\$3,244,196.19	3%
October							00	-100%
November							00	-100%
December							00	-100%

Local Option Sales Tax - Total Net Collections

CY 2017

CY 2018

CY 2019

CY 2020

BUDGET COMMITTEE MINUTES

NOVEMBER 5, 2020

Members Present:

Shain Vowell, Commissioner – Chairman
Bob Smallridge, Commissioner
Denver Waddell, Commissioner
Jerry White, Commissioner
Catherine Denenberg, Commissioner
Jerry Creasey, Commissioner
Chuck Fritts, Commissioner
Robert Jameson, Commissioner

Meeting Facilitator: Robby Holbrook, Interim Finance Director

Members Absent:

TRANSFERS (Approved through Consent Agenda)

ITEM 0, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-58802-599	COVID-19 Grant #2- Other Charges	\$15,000.00
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Increase Expenditure Code:

101-58802-707	COVID-19 Grant #2- Building Improvements	\$15,000.00
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Justification: New counters for Oak Ridge office/ COVID related.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 1st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Parks Department, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-399	Other Contracted Services	\$1,500.00
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Decrease Expenditure Code:

101-51240-499-1200	Other Supplies & Materials	\$1,500.00
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Justification: Move money to the appropriate code in order to repair the deck a the park residence

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 2nd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-57100-399	Agricultural Ext. Service-Appropriation	\$1,000.00
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Increase Expenditure Code:

101-57100-435	Agricultural Ext. Service- Office Supplies	\$1,000.00
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Justification: The appropriation for office supplies was left out of budget.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 3rd ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center, that the following **TRANSFER** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-399-SRBLD	Other Contracted Services- Senior Building	\$7,000.00
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Decrease Expenditure Code:

101-56300-499-SRBLD	Other Supplies & Materials- Senior Building	\$7,000.00
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Justification: Had placed donations into code for equipment; needed in proper code for building improvements. .

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 4th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Codes:

101-51900-301	Other G&A- Accounting Services	\$4,500.00
101-51900-399	Other G&A- Other Contracted Services	10,500.00
101-51900-499	Other G&A- Other Supplies & Materials	<u>1,000.00</u>
	Total Decrease Expenditures	\$16,000.00

Increase Expenditure Code:

101-51900-599	Other G&A- Other Charges	\$16,000.00
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Justification: Increase in Workers Compensation cost for calendar year 2019.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

THE 5th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Rex Lynch, Circuit Court, that the following **TRANSFER** in General Fund 101 be approved.

Decrease Expenditure Code:

101-53100-337	Maintenance & Repairs	\$2,700.00
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Increase Expenditure Code:

101-53100-711	Furniture & Fixtures	\$2,700.00
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Justification: To purchase updated furniture to meet ADA requirements.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Jameson, and passed to approve the transfer requests.

APPROPRIATIONS REQUIRING FULL COMMISSION APPROVAL

THE 6th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Gary Long, Road Superintendent, that the following **APPROPRIATION** in Highway Fund 131 to be approved.

Increase Expenditure Codes:

131-65000-511	Vehicle & Equipment Insurance	\$10,000.00
131-61000-399	Other Contracted Services	3,000.00
131-61000-435	Office Supplies	3,000.00
131-61000-320	Dues	500.00
131-62000-410	Custodial Supplies	2,000.00
131-63100-433	Lubricants	<u>6,000.00</u>
	Total Increased Expenditures	\$24,500.00

Decrease Reserve Code:

131-34550	Restricted for Highway	\$24,500.00
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Justification: To cover projected/ potential shortfalls for budget year ending June 30, 2021.

Motion by Commissioner Jerry White, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 7th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Tourism Fund 128 be approved.

Increase Reserve Code:

128-34785	Capital Projects- Tourism	\$100,000.00
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Decrease Reserve Code:

128-34535	Restricted Tourism Fund Balance	\$100,000.00
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Justification: As approved by the Tourism Council Board, the above appropriation would put funds into a reserve account for future capital building needs at the Anderson County Welcome Center. The board has discussed immediate needs, which include a new roof, replacing rotted exterior boards, and sealing the parking lot.

Motion by Commissioner Jerry White, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 8th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Stephanie Wells, Tourism, that the following **APPROPRIATION** in Tourism Fund 128 be approved.

Increase Expenditure Code:

128-58110-302	Advertising	\$37,000.00
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Decrease Reserve Code:

128-34535	Restricted Tourism Fund Balance	\$37,000.00
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Justification: As approved by the Tourism Council Board, the above appropriations will be used for the following projects. \$4,000.00 from code 302 for fishing tournament with Morristown Marine. \$13,000.00 from code 302 for Spotify advertisements. \$20,000.00 from code 302 for website redesign.

Motion by Commissioner Jerry White, seconded by Commissioner Denver Waddell, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 9th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Jeff Cole, County Clerk, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Revenue Code:

101-46990-6000	Business Tax Process Fee	\$1,500.00
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Increase Expenditure Code:

101-52500-411	Data Processing Supplies	\$1,500.00
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Justification: To be used to purchase toner cartridges for copiers in the County Clerk's Office.

Motion by Commissioner Denver Waddell, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 10th ITEM, , to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **APPROPRIATION** in Library Fund 115 be approved.

Decrease Reserve Code:

115-34635	Committed- Library Undesignated	\$1,000.00
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Increase Expenditure Code:

115-56500-334-2000	Maintenance Agreements- Clinton	\$1,000.00
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Justification: Clinton Library maintenance code was shorted \$1,000 during budget season. This amendment will correct that code.

Motion by Commissioner Jerry Creasey, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 11th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **APPROPRIATION** in Capital Projects Fund 171 be approved.

Decrease Reserve Code:

171-34585	Restricted for Capital Projects	\$1,205,362.23
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Increase Expenditure Code:

171-91110-707-ESG	General Administration Projects-	\$1,205,362.23
	Building Improvements- Energy Systems Group	

Justification: This money rolled into the restricted for Capital Projects and is needed to complete payment for the ESG project. Balance from last year rolled into fund balance at year-end, and we need this money to obtain a new PO to complete payment for the project.

Motion by Commissioner Bob Smallridge, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval. Voting No: Denver Waddell

THE 12th ITEM to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$8,314.68
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(amendment will be from 101-34685-1000 Committed- Future Land Purchase- Industrial/ Land Purchase and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-58120-316-2001	Industrial Development- Contributions- Industrial Land Development	\$8,314.68
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Justification: To reimburse ACEDA for economic development expenses.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 13th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$9,304.75
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Increase Expenditure Code:

101-51400-331	County Attorney- Legal Services	\$9,304.75
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Justification: Attorney fees for C. Smith case against Anderson County.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 14th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Ben Taylor, Parks Department, that the following **TRANSFER (payroll)** in General Fund 101 be approved.

Increase Expenditure Code:

101-51240-167	Conservation- Maintenance Personnel	\$12,800.00
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Decrease Expenditure Code:

101-51240-169	Conservation- Part Time	\$12,800.00
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Justification: Moving money from the part-time code 169 to the maintenance personnel full time code 167 in efforts to hire a full time employee.

Motion by Commissioner Jerry White, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 15th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-51900-316	Other General Administration- Contributions	\$5,000.00-7,500.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$5,000.00-7,500.00
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Justification: Capital Contribution to construct a new building for the Anderson County American Legion. Letter attached from Anderson County American Legion Post 172 Commander Leon Jaquet.

Motion by Commissioner Jerry White, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners without a recommendation for approval. Voting No: Chuck Fritts, Denver Waddell.

THE 16th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Senior Center, that the following **APPROPRIATION** in General Fund 101 be approved.

Increase Expenditure Code:

101-56300-399	Senior Citizens Assistance- Other Contracted Services	\$105,046.00
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Increase Revenue Code:

101-46190-SDAG	Other General Admin Grants- State Direct Appropriation Grant	\$105,046.00
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Justification: Per purchasing guidelines, we bid improvements to Mariner Point Facility. Buildings & Grounds Director Roger Lloyd and I have met with architects and reviewed bids. We would like to award contract to low bidder, Jenkins & Stiles, LLC. Project

includes electrical and new lighting, new finished including flooring, sound material, demolition of some interior work, minor plumbing. Much work we can do ourselves and with volunteers but in discussing with Roger, his team is stretched very thin with ESG and most especially COVID-19 demands. He recommends from a liability, time, and quality assurance standpoint that we use a licensed contractor and not volunteers.

Motion by Commissioner Chuck Fritts, seconded by Commissioner Bob Smallridge, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval. Voting No: Denver Waddell

THE 17th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Tracy Spitzer, Juvenile Court, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$50,000.00
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Increase Expenditure Code:

101-53500-309-1000	Contracts with Other Agencies/ Detention Fund	\$50,000.00
--------------------	---	-------------

Justification: Need to pay detention costs to Richard L. Bean.

Motion by Commissioner Catherine Denenberg, seconded by Commissioner Jerry White, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 18th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Brian Young, I.T. Department, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$20,466.00
-----------	-------------------------	-------------

Increase Expenditure Codes:

101-52600-121	Data Processing- Data Processing Personnel	\$18,840.00
101-52600-201	Social Security	1,168.00
101-52600-212	Medicare	273.00
101-52600-204	Retirement	160.00
101-52600-209	Short-Term	<u>25.00</u>
	Total Increased Expenditures	\$20,466.00

Justification: With virtual meetings being extended to December and most likely further into the fiscal year, I am asking that the temporary position in IT become a permanent full time position as of December 1st.

Motion by Commissioner Jerry White, seconded by Commissioner Jerry Creasey, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 19th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Robby Holbrook, Interim Finance Director, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$7,000.00
-----------	-------------------------	------------

Increase Expenditure Code:

101-51100-118-CHTR	County Commission- Secretary to Board- Charter Commission	\$1,280.00
101-52600-201-CHTR	Social Security	110.00
101-52600-212-CHTR	Medicare	30.00
101-52600-204-CHTR	Retirement	80.00
101-52600-331-CHTR	Legal Services- Charter Commission	5,000.00
101-51100-332-CHTR	Legal Notice, Recording & Court Costs	<u>500.00</u>
	Total Increased Expenditures	\$7,000.00

Justification: To pay for expenses associated with Charter Commission.

Motion by Commissioner Jerry White, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 20th ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved.

Decrease Reserve Codes:

101-39000	Unassigned Fund Balance	\$20,054.17
-----------	-------------------------	-------------

(amendment will be from 101-34530-BUILT Restricted for Public Health & Welfare- TN Dept. Health Built Environment and a JE will replenish the reserve for 39000)

Increase Expenditure Code:

101-55190-399-BUILT	Other Local Health Services- Other Contracted Services- TN Dept. Health Built Environment Grant	\$20,054.17
---------------------	---	-------------

Justification: Grant money aimed to increase access to safe and publicly- accessible places.

Motion by Commissioner Jerry White, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

THE 21st ITEM, to be presented to the Anderson County Budget Committee, was a written request from Mayor Terry Frank, Mayor's Office, that the following **APPROPRIATION** in General Fund 101 be approved

Increase Expenditure Code:

101-51720-399-LOST	Planning- Other Contracted Services-	\$30,000.00
	Lost Bottom Park	

Decrease Reserve Codes:

101-39000	Unassigned Fund Balance	\$30,000.00
-----------	-------------------------	-------------

(amendment will be from 101-34535-LOST Restricted for Social, Cultural, Recreation- Lost Bottom Park and a JE will replenish the reserve for 39000)

Justification: Moving money from reserve for next steps on Lost Bottom Park Project to include topographical survey, schematic design, application, and possible cultural site survey.

Motion by Commissioner Jerry White, seconded by Commissioner Chuck Fritts, and passed to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

SECTION A, County Raises/Budget Committee

Interim Finance Director Robby Holbrook presented, for discussion, an option under which employees would receive a one-time payment of \$1,000.00 this fiscal year, and include a one-time payment of \$1,000.00 in the budget guidelines for FY21-22.

Motion by Commissioner Jerry White, seconded by Commissioner Robert Smallridge, to approve a one-time payment of \$1,000.00 for all current full-time county employees, excluding school employees, with more than six months of employment; and to approve a one-time payment of \$500.00 for all current full-time county employees, excluding school employees, with less than six months of employment.

Motion Passed via roll-call vote to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting Yes: Commissioner Jerry Creasey, Commissioner Robert Smallridge, Commissioner Catherine Denenberg, Commissioner Robert Jameson, Commissioner Chuck Fritts and Commission Jerry White.

Abstaining for Cause: Commissioner Shain Vowell and Commissioner Denver Waddell.

Motion by Commissioner Robert Smallridge, seconded by Commissioner Jerry White, to include that the Budget Committee review and reconsider the possibility of making these

making these one-time payments a permanent part of employees' compensation. This review for reconsideration to take place toward the end of the current fiscal year.

Amended Motion Passed via roll-call vote to refer to the Anderson County Board of County Commissioners with a recommendation for approval.

Voting Yes: Commissioner Jerry Creasey, Commissioner Robert Smallridge, Commissioner Catherine Denenberg, Commissioner Robert Jameson, Commissioner Chuck Fritts and Commissioner Jerry White.

Abstaining for Cause: Commissioner Shain Vowell and Commissioner Denver Waddell.

SECTION B, EMS Proposed New Schedule

EMS Director Nathan Sweet presented, for discussion and input, a plan and rationale for moving from the current "24 on/48 off" staffing schedule to a "modified 24 on/72 off" staffing schedule.

No action taken.

Meeting Adjourned.



Robby Holbrook, Interim Finance Director

BUDGET COMMITTEE AGENDA

November 05, 2020 AT 4:00 PM, Room 312 & Virtual



1. Cash and Fund Balance Report, etc.....Robby Holbrook
2. Consent Agenda Transfers, not requiring Commission approval (0-5)
3. Highway/Gary Long Appropriation (6)
4. Tourism/Stephanie WellsAppropriations (7-8)
5. County Clerk/Jeff Cole Appropriation (9)
6. Finance/Robby Holbrook.....Appropriations (10-13)
7. Conservation/Ben Taylor Transfer (14)
8. Mayor/Terry FrankAppropriations (15-16)
9. Juvenile/Tracy SpitzerAppropriations (17)
- 10.IT/Brian Young Transfer (18)

SECTIONS:

- County Raises/Budget Committee (A)
- EMS Proposed New Schedule (B)
- New Business..... (C)
- Old Business..... (D)

Robby Holbrook

Subject: GoToMeeting Invitation - Budget Meeting

Start: Thu 11/5/2020 4:00 PM
End: Thu 11/5/2020 5:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: IT Director Brian Young
Required Attendees: Robby Holbrook; Tammy Catron; Annette Prewitt

Budget Meeting
Thu, Nov 5, 2020 4:00 PM - 5:00 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/603433701>

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States (Toll Free): 1 877 309 2073
- One-touch: <tel:+18773092073,,603433701#>

United States: +1 (571) 317-3129
- One-touch: <tel:+15713173129,,603433701#>

Access Code: 603-433-701

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/603433701>

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒APPROPRIATION: ☐

0081645

DEPARTMENT:

FROM:

Finance / County Clerk

Robby Holbrook

/ Jeff Cole

DECREASE	CODE DESCRIPTION	AMOUNT
101-58802-599	COVID-19 Grant #2 - Other Charges	\$ 15,000.00
TOTAL		\$ 15,000.00
INCREASE	CODE DESCRIPTION	AMOUNT
101-58802-707	COVID-19 Grant #2 - Building Improvements	\$ 15,000.00
TOTAL		\$ 15,000.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

68,532

Detailed Justification / Explanation :

New counters for Oak Ridge office / Covid related.

Impact on 20/21 Budget - No, Draws down a committed reserve

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081646

TRANSFER: ☒

APPROPRIATION: ☐

DEPARTMENT:

FROM:

PARKS DEPARTMENT

BEN TAYLOR, DIRECTOR

INCREASE	CODE DESCRIPTION	AMOUNT
101-51240-399	<i>Contracted Services</i>	\$ 1,500.00
		\$ -
		\$ -
		\$ -
	TOTAL	\$ 1,500.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-51240-499-1200	<i>Other Supplies & Materials</i>	\$ 1,500.00
	TOTAL	\$ 1,500.00

7000

Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With	<input type="checkbox"/> W/O	
Seconded		
Motion		

Detailed Justification / Explanation :

MOVE MONEY TO THE APPROPRIATE CODE IN ORDER TO REPAIR THE DECK AT THE PARK

RESIDENCE.

Impact on 21/22 budget-NONE

NOV 12 2021

1

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒APPROPRIATION: ☐

0081647

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
101-57100-399	Agricultural Ext. Service - Appropriation	\$ 1,000.00
TOTAL		\$ 1,000.00
INCREASE	CODE DESCRIPTION	AMOUNT
101-57100-435	Agricultural Ext. Service - Office Supplies	\$ 1,000.00
TOTAL		\$ 1,000.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

The appropriation for office supplies was left out of budget.

Impact on 20/21 Budget - No, Draws down a committed reserve

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081649

TRANSFER: ☒APPROPRIATION: ☐

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
101-51900-301	Other General Administration - Accounting Services	\$ 4,500.00 4500
101-51900-399	Other General Administration - Other Contracted Services	\$ 10,500.00 15800
101-51900-499	Other General Administration - Other Supplies & Materials	\$ 1,000.00 3050
	TOTAL	\$ 16,000.00
INCREASE	CODE DESCRIPTION	
101-51900-599	Other General Administration - Other Charges	\$ 16,000.00
	TOTAL	\$ 16,000.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

Increase in Workers Compensation cost for calendar year 2019.

4

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒

0081651

DEPARTMENT:

10/27/2020

Highway _____

Gary Long Road Superintendent

Increase	CODE DESCRIPTION	AMOUNT
131-65000-511	VEHICLE & EQUIPMENT INSURANCE	\$ 10,000.00
131-61000-399	OTHER CONTRACTED SERVICES	\$ 3,000.00
131-61000-435	OFFICE SUPPLIES	\$ 3,000.00
131-61000-320	DUES	\$ 500.00
131-62000-410	CUSTODIAL SUPPLIES	\$ 2,000.00
131-63100-433	LUBRICANTS	\$ 6,000.00
TOTAL		\$ 24,500.00

Decrease	CODE DESCRIPTION	
131-34550	RESTRICTED FOR HIGHWAY	\$ 24,500.00 36M
TOTAL		\$ 24,500.00

<p>Motion</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded _____</p> <p>Motion _____</p>	
---	--

Detailed Justification / Explanation :

To cover projected / potential shortfalls for budget year ending June 30, 2021

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

TYPE OF AMENDMENT

0081652

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Tourism

FROM: Stephanie Wells

DATE: 10/28/2020

INCREASE	CODE DESCRIPTION	AMOUNT
128-34785	Capital Projects-Tourism	\$100,000
TOTAL		\$100,000

DECREASE	CODE DESCRIPTION	AMOUNT
128-34535	Restricted Tourism Funds Balance	\$100,000
TOTAL		\$100,000

389,05

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ w/o

Seconded _____

Motion _____

Detailed Justification:

As approved by the Tourism Council Board, the above appropriation would put funds into a reserve account for future capital building needs at the Anderson County Welcome Center. The Board has discussed immediate needs which include a new roof, replacing rotted exterior boards and sealing the parking lot.

Impact on next year's budget : None

7

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

TYPE OF AMENDMENT

0081653

TRANSFER: ☐

APPROPRIATION: ☒

DEPARTMENT: Tourism

FROM: Stephanie Wells

DATE: 10/28/2020

INCREASE	CODE DESCRIPTION	AMOUNT
128-58110-302	Advertising	\$37,000
TOTAL		\$37,000

DECREASE	CODE DESCRIPTION	AMOUNT
128-34535	Restricted Tourism Funds Balance	\$37,000
TOTAL		\$37,000

389,005

Motion _____

☐ To Approve

☐ To Refer

☐ With ☐ w/o

Seconded _____

Motion _____

Detailed Justification:

As approved by the Tourism Council Board, the above appropriations will be used for the following projects:

- \$4,000 from code 302 for fishing tournament with Morristown Marine
- \$13,000 from code 302 for Spotify Advertisements
- \$20,000 from code 302 for Website Redesign

Impact on next year's budget : None

8

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081654

TRANSFER: ☐

APPROPRIATION: [REDACTED]

DEPARTMENT:

FROM:

County Clerk _____

Jeff Cole _____

Increase	CODE DESCRIPTION	AMOUNT
101-46990-6000	Business Tax Process Fee	\$ 1,500.00
TOTAL		\$ 1,500.00

Increase	CODE DESCRIPTION	AMOUNT
101-52500-411	Data Process Supplies	\$ 1,500.00
TOTAL		\$ 1,500.00

<p>Motion JW</p> <p><input type="checkbox"/> To Approve</p> <p><input type="checkbox"/> To Refer</p> <p style="margin-left: 40px;"><input type="checkbox"/> With <input type="checkbox"/> W/O</p> <p>Seconded JW</p> <p>Motion</p>	
---	--

Detailed Justification / Explanation :

To be used to purchase toner cartridges for copiers in the County Clerk's Offices

Impact on 20/21 budget

One Time Increase

Please attach additional sheet if more information is needed

9

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

0081656

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
171-34585	Restricted For Capital Project	\$ 1,205,362.23
TOTAL		\$ 1,205,362.23
INCREASE	CODE DESCRIPTION	AMOUNT
171-91110-707- ESG	General Administration Projects - Building Improvements -	\$ 1,205,362.23
	Energy Systems Group	
TOTAL		\$ 1,205,362.23
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

1,384,710

Detailed Justification / Explanation :

This money rolled into the restricted for Capital Projects and is needed to complete payment for the ESG project

Balance from last year rolled into fund balance at year-end, and we need this money to obtain a new PO to complete payment for project.

Impact on 20/21 Budget - No, Draws down a committed reserve

(11)

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

☒ X

0081657

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
101-34685-1000	Committed - Future Land Purch - Industrial/Land Purchase	\$ 8,314.68
TOTAL		\$ 8,314.68
INCREASE	CODE DESCRIPTION	AMOUNT
101-58120-316-2001	Industrial Development - Contributions - Ind Land Development	\$ 8,314.68
TOTAL		\$ 8,314.68
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

To reimburse ACEDA for economic development expenses

Impact on 21/22 Budget - NO

Please attach additional sheet if more information is needed

(12)

	AC	AC	Norris
Year	2020	2019	2020
Appraised Value	392400	392400	392400
Taxable %	0.4	0.4	0.4
Assessed Value	156960	156960	156960
Tax Rate	2.6289	2.8903	1.5439
Total	4126.321	4536.615	2423.305
75%	0.75	0.75	0.75
Amount Owed	\$3,094.74	\$3,402.46	\$1,817.48
Requested Amount	\$8,314.68		

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐APPROPRIATION: ☒

0081658

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned	\$ 20,000.00
		9304.75
	TOTAL	\$ 20,000.00
INCREASE	CODE DESCRIPTION	
101-51400-331	County Attorney - Legal Services	\$ 20,000.00
		9304.75
	TOTAL	\$ 20,000.00
Motion		9304.75
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

Attorney fees for C. Smith case against Anderson County

Impact on 20/21 Budget - No, Draws down a committed reserve

(13)

Please attach additional sheet if more information is needed

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☒ Payroll

APPROPRIATION: ☐

0081659

DEPARTMENT:

FROM:

PARKS DEPARTMENT

BEN TAYLOR, DIRECTOR

INCREASE	CODE DESCRIPTION	AMOUNT
101-51240-167	Conservation - Maintenance Personnel	\$ 12,800.00
		\$ -
		\$ -
		\$ -
	TOTAL	\$ 12,800.00

DECREASE	CODE DESCRIPTION	AMOUNT
101-51240-169	Conservation - Part-time	\$ 12,800.00
	TOTAL	\$ 12,800.00

12800

Motion			
<input type="checkbox"/> To Approve			
<input type="checkbox"/> To Refer			
<input type="checkbox"/> With	<input type="checkbox"/> W/O		
Seconded			
Motion			

Detailed Justification / Explanation :

Moving money from the part-time code 169 to the maintenance personnel full time code 167 in efforts to hire a full time employee.

Impact on 21/22 budget-NONE

14

Please attach additional sheet if more information is needed

NOV 2 2020

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Page ____ of ____

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Tuesday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER: ☐

APPROPRIATION: ☒ x

0081660

DEPARTMENT:

FROM:

Mayor's Office

Mayor Terry Frank

DATE 11.2.2020

<u>INCREASE</u> / DECREASE (circle one)	CODE DESCRIPTION	AMOUNT
101-51900-316	Other General Administration-Contributions	\$5,000 - \$7,500
		\$5,000 to \$7,500

<u>INCREASE</u> / <u>DECREASE</u> (circle one)	CODE DESCRIPTION	
101-39000	Unassigned Fund Balance	\$5,000 - \$7,500

64M

Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded <input type="checkbox"/> <i>move to Commissioner</i>		
Motion <i>without recommendation</i>		\$5,000 - \$7,500

Detailed Justification / Explanation :

Capital contribution to construct a new building for the Anderson County American Legion. Letter attached from Anderson Co. American Legion Post 172 Commander Leon Jaquet.

What Impact does this amendment/appropriation have on next year's budget? (One time amendment or permanent increase) one-time amendment

NDU 2 '20 PM12:18 FINANCE

15

Please attach additional sheet if more information is needed

THE AMERICAN LEGION



Anderson County Post 172

P.O. Box 363

Clinton, TN 37716

Dear Chairman Anderson and Honorable Members of the Anderson County Commission,

This request to the Anderson County Board of Commissioners is from The Anderson County American Legion Post 172. We serve all the veterans and their families in Anderson County to include Clinton, Oak Ridge, Rocky Top, Norris and Andersonville. We work tirelessly to serve the nearly 7,000 Anderson County Veterans and their families, to the best of our abilities, by providing them the necessary services and assistance through our fundraising efforts.

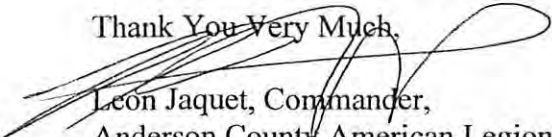
The American Legion was established in 1919 and continues to serve all veterans who have served honorably since December 7, 1941. The American Legion Post 172 has been in Clinton and Anderson County, actively since 1938 and is now the only American Legion Post in all of Anderson County. We also work with educating local youth through Junior ROTC and Scouting organizations. The goals of The American Legion are built on four pillars of service, that are the keys to American Legion being a strong community resource, standing ready to assist veterans when the needs arise. Those pillars are:

- | | |
|--------------------------------------|----------------------|
| 1. Veterans Affairs & Rehabilitation | 2. National Security |
| 3. Americanism | 4. Children & Youth |

We have managed to assist a large number of veterans, and often serve to extend the services offered by Anderson County government. We pride ourselves on the outstanding partnership we have with the Board of Commissioners and Anderson County Government as a whole. However, we now find ourselves in need of assistance. Since the merging of the Anderson County Posts 172, 199 & 205 we have outgrown our current space. We require assistance in pursuing a larger building at our current Legion Post Home, so we started a fundraising drive to address this challenge. We have already raised nearly \$30,000.00 and are requesting assistance of the County Commission with a donation of \$5000.00 - \$7500.00 towards our "Building Fund". It would be greatly appreciated by the Post, its membership and the veterans of Anderson County and would help us reach our goal faster.

It is important that the veterans of this county have a place to go to when they're struggling. They deserve a safe haven of fellow veterans, dedicated to helping them through tough times, Please consider giving these men and women a facility worthy of those who occupy it.

Thank You Very Much,


Leon Jaquet, Commander,
Anderson County American Legion Post #172

STATE DIRECT APPROPRIATION GRANT

REVENUE		1,370,764
---------	--	-----------

BA'S	August	1,135,850
	Sept	87,500

	Available	147,414
--	-----------	---------

	Oct	5175.60
--	-----	---------

		142,238.40
--	--	------------

Robby Holbrook

Ok as for the budget Amendment...I need more money in order to pay the Richard L. Bean bill. I asked for \$30,000 and we have had some serious felony offenders that are juveniles and had to be detained for a lengthy period of time. Two juvenile's being detained cost \$35,000, which is over my budget already. Add on top of that I already have pending bills to pay. I can not pay all the bills that are currently due with the budget I have in place.

Cost per juvenile detainey \$120 a day
\$5 /hr additional

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081663

TRANSFER:

APPROPRIATION: ☒ X

DEPARTMENT:

FROM:

IT

Brian Young

DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned	\$ 20,466.00
	TOTAL	\$ 20,466.00
INCREASE	CODE DESCRIPTION	
101-52600-121	Data Processing - Data Processing Personnel	\$ 18,840.00
101-52600-201	Social Security	\$ 1,168.00
101-52600-212	Medicare	\$ 273.00
101-52600-204	Retirement	\$ 160.00
101-52600-209	Short-Term	\$ 25.00
	TOTAL	\$ 20,466.00
Motion <input type="checkbox"/> To Approve <input type="checkbox"/> To Refer <input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

With virtual meeting being extended to December and most likely further into the fiscal year, I am asking that the temporary position in IT become a permanent full time position as of December 1st.

Impact on 21/22 Budget - Yes

18

DEPARTMENT: IT

PREPARED BY: _____

212 Medicare - Gross Annual Salary by 1.45% (.0145).

Employee Name	Position	Budget Code	Hourly Rate	Gross Annual Salary	Social Security 201	Retirement 204	Life Insurance 206	Medical Insurance 207	Dental Insurance 208	S/T Disability 209	Unemployment 210	Medicare 212
		101-52600-121		\$18,840	\$1,168	\$160				\$25	\$0	\$273
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
				\$0	\$0	\$0				\$0	\$0	\$0
Total by object code				\$18,840	\$1,168	\$160	\$0	\$0	\$0	\$25	\$0	\$273

\$20,466

18

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081665

TRANSFER:

APPROPRIATION:

☒

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned	\$ 7,000.00
TOTAL		\$ 7,000.00
INCREASE	CODE DESCRIPTION	
101-51100-118-CHTR	County Commission - Secretary To Board - Charter Commission	\$ 1,280.00
101-52600-201-CHTR	Social Security	\$ 110.00
101-52600-212-CHTR	Medicare	\$ 30.00
101-52600-204-CHTR	Retirement	\$ 80.00
101-52600-331-CHTR	County Commission - Legal Services - Charter Commission	\$ 5,000.00
101-51100-332-CHTR	County Commission - Legal Notice, Recording & Court Costs	\$ 500.00
TOTAL		\$ 7,000.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

To pay for expenses associated with Charter Commission.

Impact on 21/22 Budget - NO

19

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

0081666

TRANSFER:

APPROPRIATION:



DEPARTMENT:

FROM:

Mayor

Terry Frank

DECREASE	CODE DESCRIPTION	AMOUNT
101-34530-BUILT	Restricted For Public Health & Welfare -	\$ 20,054.17
	TN Dept Health Built Environment Grant	
	TOTAL	\$ 20,054.17
INCREASE	CODE DESCRIPTION	
101-55190-399-BUILT	Other Local Health Services - Other Contracted Services	\$ 20,054.17
	TN Dept Health Built Environment Grant	
	TOTAL	\$ 20,054.17
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

Grant money aimed to increase access to safe and publicly-accessible places.

Impact on 21/22 Budget - NO

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

0081667

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

☒

DEPARTMENT:

FROM:

Mayor

Terry Frank

DECREASE	CODE DESCRIPTION	AMOUNT
101-34535-LOST	Restricted For Social, Cultural, Recre - Lost Bottom Park	\$ 30,000.00
TOTAL		\$ 30,000.00
INCREASE	CODE DESCRIPTION	AMOUNT
101-51720-399- LOST	Planning - Other Contracted Services - Lost Bottom Park	\$ 30,000.00
TOTAL		\$ 30,000.00
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

Moving money from reserve for next steps on Lost Bottom Park Project to include topographical survey, schematic design,

application and possible cultural site survey.

Impact on 21/22 Budget - NO

(21)

Please attach additional sheet if more information is needed

ANDERSON COUNTY, TN
SCENARIOS FOR COMPENSATION INCREASES

FUND	PAYROLL	INCREASE			FT STAFF	BONUS			RAISE				
		1%	2%	3%		\$250	\$500	\$750	\$1,000	\$250	\$500	\$750	\$1,000
GENERAL	\$12,118,640	\$137,171	\$274,342	\$411,513	319	\$89,998	\$179,996	\$269,994	\$399,992	\$90,269	\$180,538	\$270,807	\$361,076
LIBRARY	\$281,857	\$3,190	\$6,381	\$9,571	9	\$2,539	\$5,078	\$7,617	\$10,157	\$2,547	\$5,094	\$7,640	\$10,187
SOLID WASTE	\$134,136	\$1,518	\$3,037	\$4,555	4	\$1,129	\$2,257	\$3,386	\$4,514	\$1,132	\$2,264	\$3,396	\$4,528
AMBULANCE	\$2,950,150	\$33,393	\$66,785	\$100,178	59	\$16,645	\$33,291	\$49,936	\$66,582	\$16,686	\$33,391	\$50,087	\$66,782
TOURISM	\$94,983	\$1,075	\$2,150	\$3,225	2	\$564	\$1,129	\$1,693	\$2,257	\$566	\$1,132	\$1,698	\$2,264
HIGHWAY	\$864,819	\$9,789	\$19,578	\$29,367	26	\$7,335	\$14,671	\$22,006	\$29,341	\$7,357	\$14,715	\$22,072	\$29,429
SCHOOLS		\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CHANNEL 95	\$44,333	\$502	\$1,004	\$1,505	1	\$282	\$564	\$846	\$1,129	\$283	\$566	\$849	\$1,132
TOTAL	\$16,488,918	\$186,638	\$373,276	\$559,914	420	\$118,493	\$236,985	\$355,478	\$473,970	\$118,850	\$237,699	\$356,549	\$475,398

FUND	FT STAFF	2.5%+			FT STAFF	1.3%-8%			FT STAFF	.4%-			TOTAL
		\$500	\$750	\$1,000		\$250	\$500	\$750		\$250	\$500	\$750	
GENERAL	223	\$118,413	\$177,620	\$236,826	92	\$24,426	\$48,852	\$73,278	8	\$2,124	\$4,248	\$6,372	\$261,252
LIBRARY	6	\$3,186	\$4,779	\$6,372	2	\$531	\$1,062	\$1,593	0	\$0	\$0	\$0	\$6,903
SOLID WASTE	3	\$1,593	\$2,390	\$3,186	1	\$266	\$531	\$797	0	\$0	\$0	\$0	\$3,452
AMBULANCE	12	\$6,372	\$9,558	\$12,744	45	\$11,948	\$23,895	\$35,843	2	\$531	\$1,062	\$1,593	\$24,692
TOURISM	1	\$531	\$797	\$1,062	1	\$266	\$531	\$797	0	\$0	\$0	\$0	\$1,328
HIGHWAY	23	\$12,213	\$18,320	\$24,426	2	\$531	\$1,062	\$1,593	0	\$0	\$0	\$0	\$24,957
SCHOOLS		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0	\$0
CHANNEL 95	0	\$0	\$0	\$0	1	\$266	\$531	\$797	0	\$0	\$0	\$0	\$266
TOTAL	268	\$142,309	\$213,463	\$284,617	144	\$38,233	\$76,465	\$114,697	10	\$2,656	\$5,311	\$7,966	\$322,849

Sect A.

Sect. A



Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

		Comparison		
		<u>Current</u>	<u>New</u>	<u>Impact</u>
		24 on / 48 off	"modified" 24 on / 72 off	
Staffed positions on 24-hour schedule:	39		52	Add a 4 th shift of 13 staff
(6 ambulances on this schedule)				
Total staffed ambulance positions:	53		62	Decrease 4 positions, filled by additional 12-hour day
(5 Day units for 911/convalescent)				
Staffed ambulances (peak time):	12		12	Keep same response
Average total hours per week:	56		45	Improved morale, rested, decrease chance of errors
Average overtime hours per week:	16		5	Decrease overtime budget
Monthly mandatory overtime use:	60+		expect significant decrease	Improved morale, cost savings
(require 3 additional days a month)				
Emergency staffing plan:	Shut down 6 day-units	Convert to 24/48 & shut		Keep ambulance response
(Pandemics, large number of staff out)		down 1 day-unit		near normal
Ambulance employee hourly pay:	No change	Increase		To offset less hours worked
Ambulance employee annual pay:	No change	Decrease		Annual pay drops due to less hours worked

Sect. B

Sect B



Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

24 / 72 Case Example:

Florence County EMS, South Carolina

Chief: Ryon A. Watkins, email: RWatkins@florenceco.org, Phone: 843-665-3038

Moved from 24 / 48 schedule to "modified" 24 / 72 schedule in 2013

Experiencing before the change:

- State wide staffing shortage
- Dealt with several vacant shifts continuously
- Mandatory overtime was highly utilized every month
- Seen higher levels of fatigue and burnout from staff
- Staffing issues dominated senior staff's focus
- At a 28% turnover rate for medics

Experience post change:

- Greatly improved retention and recruitment
- Have a waiting list for full-time employment
- Decrease in use of sick time
- Decreased impact on fatigue and burnout
- Significant decrease on use of mandatory overtime (has occurred about 10 times since 2013)
- Greatly improved morale
- Greatly helped in dealing with staffing issues, freeing up senior staff to focus on other issues related to the department
- Significant decrease in unscheduled overtime usage

Nathaniel D. Sweet

Director, Anderson County EMS

Sect B



Anderson County Emergency Medical Services

Integrity - Service - Excellence - Stewardship

Since January 1, 2020 through November, 2020 15 paramedics and EMTs have left employment with Anderson County EMS. Here are the statistics of those departures:

- Went to work outside of EMS: 6 (clinic, full time student, to care for a family member, car dealership)
- Went to work for another EMS service: 4
- Terminated/left during investigation: 2
- Went to work for fire department: 1
- Moved out of state: 1
- Retired: 1
- Paramedic: 8 / AEMT/EMT: 7

*Currently part-time: 3

*Average turnover rate over past four years is 27.5%, industry average is 29%

*Top reasons for leaving EMS: work schedule, pay, burnout

Nathaniel D. Sweet
Director, Anderson County EMS

Sect. B

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

☒

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
101-39000	Unassigned	\$ 343,628.25
TOTAL		\$ 343,628.25
INCREASE	CODE DESCRIPTION	
See Attached Spreadsheet	Salary, Retirement, Social Security & Medicare	\$ 343,628.25
TOTAL		\$ 343,628.25
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

To fund the cost of a one-time payment to current full time employees.

\$1,000 for employees who have been here longer than 6 months and \$500 for 6 months or less.

Must be employed on November 16th to receive payment.

Impact on 21/22 Budget - NO

Gap 8

Please attach additional sheet if more information is needed

	101. -55110-189-	C14	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
ANIMAL CONTROL	101. -55120-105-	C13	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -55120-189-	C13	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
HEALTH	101. -55160-131-	C14	3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
DGA	101-55190-131-3000	C57	5,000.00	310.00	72.50	250.00	4,367.50	260.00	310.00	72.50	5,642.50
SENIOR CENTER	101. -56300-105-	C27	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
SOIL CONSERVATION	101. -57500-161-	C24	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
VETERANS	101. -58300-101-	C17	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -58300-103-	C17	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
General Fund Total			304,500.00	18,879.00	4,415.25	15,225.00	265,980.75	15,834.00	18,879.00	4,415.25	343,628.25

-----Name-----	Distribution	Location	Gross	Fica	Medicare	Retirement	Net	204 Ret Match	201 SS Match	212 Med Match	Total Cost
CTY COMMISSION	101. -51100-118-	C30	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
PARKS	101. -51240-101-	C05	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -51240-167-	C05	3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
	TOTAL		4,000.00	248.00	58.00	200.00	3,494.00	208.00	248.00	58.00	4,514.00
MAYOR	101. -51300-162-	C01	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
HR	101. -51310-105-	C61	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -51310-162-		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
LAW DIRECTOR	101. -51400-133-	C03	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -51400-161-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
ELECTION	101. -51500-106-	C08	3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
REGISTER OF DEEDS	101. -51600-162-	C49	3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
PLANNING	101. -51720-105-	C13	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -51720-189-	C13	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
BUILDINGS	101. -51800-105-	C21	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -51800-166-	C21	3,500.00	217.00	50.75	175.00	3,057.25	182.00	217.00	50.75	3,949.75
	101. -51800-167-	C21	500.00	31.00	7.25	25.00	436.75	26.00	31.00	7.25	564.25
	TOTAL		5,000.00	310.00	72.50	250.00	4,367.50	260.00	310.00	72.50	5,642.50
ARCHIVES	101. -51910-162-	C12	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
FINANCE	101. -52100-119-	C04	6,000.00	372.00	87.00	300.00	5,241.00	312.00	372.00	87.00	6,771.00
PURCHASING	101. -52200-101-	C11	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -52200-122-	C11	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
PROPERTY ASSESSOR	101. -52300-106-	C07	8,000.00	496.00	116.00	400.00	6,988.00	416.00	496.00	116.00	9,028.00
TRUSTEE	101. -52400-162-	C50	6,500.00	403.00	94.25	325.00	5,677.75	338.00	403.00	94.25	7,335.25
COUNTY CLERK	101. -52500-162-	C30	14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00

IT	101. -52600-101-	C26	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -52600-121-	C26	2,500.00	155.00	36.25	125.00	2,183.75	130.00	155.00	36.25	2,821.25
	TOTAL		3,500.00	217.00	50.75	175.00	3,057.25	182.00	217.00	50.75	3,949.75
CIRCUIT CLERK	101. -53100-162-	C52	19,000.00	1,178.00	275.50	950.00	16,596.50	988.00	1,178.00	275.50	21,441.50
GENERAL SESSIONS	101. -53310-103-	C16	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
DRUG COURT	101. -53330-101-	C40	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
CLERK & MASTER	101. -53400-162-	C50	6,500.00	403.00	94.25	325.00	5,677.75	338.00	403.00	94.25	7,335.25
JUVENILE	101. -53500-189-	C10	4,000.00	248.00	58.00	200.00	3,494.00	208.00	248.00	58.00	4,514.00
VOCA GRANT	101. -53600-105-	VOCA	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
DA'S	101. -53600-189-	C06	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
PRE TRIAL	101. -53900-105-	C22	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -53900-111-	C22	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
SHERIFF	101. -54110-105-	C15	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	101. -54110-106-		50,000.00	3,100.00	725.00	2,500.00	43,675.00	2,600.00	3,100.00	725.00	56,425.00
	101. -54110-161-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -54110-162-		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
SRO SHERIFF	101. -54110-170-		14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00
	101. -54110-189-		15,000.00	930.00	217.50	750.00	13,102.50	780.00	930.00	217.50	16,927.50
	TOTAL		84,000.00	5,208.00	1,218.00	4,200.00	73,374.00	4,368.00	5,208.00	1,218.00	94,794.00
DETENTION FACILITY	101. -54210-160-	C26	78,000.00	4,836.00	1,131.00	3,900.00	68,133.00	4,056.00	4,836.00	1,131.00	88,023.00
	101. -54210-162-	C26	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		79,000.00	4,898.00	1,145.50	3,950.00	69,006.50	4,108.00	4,898.00	1,145.50	89,151.50
SHERIFF	101. -54230-105-	C26	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
EMA	101. -54410-103-	C20	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
DISPATCH	101. -54490-148-	C60	14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00
FLEET	101. -54900-105-	C46	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	101. -54900-142-	C46	3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
	101. -54900-189-	C46	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		5,000.00	310.00	72.50	250.00	4,367.50	260.00	310.00	72.50	5,642.50
HEALTH	101. -55110-162-	C14	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

☒

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
115-34635	Committed For Social, Cultural	\$ 9,592.25
TOTAL		\$ 9,592.25
INCREASE	CODE DESCRIPTION	AMOUNT
See Attached Spreadsheet	Salary, Retirement, Social Security & Medicare	\$ 9,592.25
TOTAL		\$ 9,592.25
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

To fund the cost of a one-time payment to current full time employees.

\$1,000 for employees who have been here longer than 6 months and \$500 for 6 months or less.

Must be employed on November 16th to receive payment.

Impact on 21/22 Budget - NO

-----Name-----	Distribution	Location	Gross	Fica	Medicare	Retirement	Net	204 Ret Match	201 SS Match	212 Med Match	Total Cost
Solid Waste	116. -55710-105-	C40	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	116. -55710-149-	C40	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
EMS	118. -55130-105-	C19	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	118. -55130-119-		4,000.00	248.00	58.00	200.00	3,494.00	208.00	248.00	58.00	4,514.00
	118. -55130-131-		52,000.00	3,224.00	754.00	2,600.00	45,422.00	2,704.00	3,224.00	754.00	58,682.00
	TOTAL		57,000.00	3,534.00	826.50	2,850.00	49,789.50	2,964.00	3,534.00	826.50	64,324.50
CHANNEL 95	127. -56900-136-	C63	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
TOURISM	128. -58110-105	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	128. -58110-162	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
HIGHWAY	131. -61000-162-	COO	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-141-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-143-		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	131. -62000-147-		5,500.00	341.00	79.75	275.00	4,804.25	286.00	341.00	79.75	6,206.75
	131. -62000-149-		14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00
	131. -63100-142-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -63100-150-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		25,500.00	1581.00	369.75	1275.00	22,274.25	1326.00	1581.00	369.75	28,776.75
LIBRARY	115. -56500-129- 1000		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	115. -56500-129- 2000		3,500.00	217.00	50.75	175.00	3,057.25	182.00	217.00	50.75	3,949.75
	115. -56500-129- 3000		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	115. -56500-129- 4000		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		8,500.00	527.00	123.25	425.00	7,424.75	442.00	527.00	123.25	9,592.25

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

X

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
116-34630	Committed For Public Health &	\$ 3,385.50
TOTAL		\$ 3,385.50
INCREASE	CODE DESCRIPTION	
See Attached Spreadsheet	Salary, Retirement, Social Security & Medicare	\$ 3,385.50
TOTAL		\$ 3,385.50
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded _____		
Motion		

Detailed Justification / Explanation :

To fund the cost of a one-time payment to current full time employees.

\$1,000 for employees who have been here longer than 6 months and \$500 for 6 months or less.

Must be employed on November 16th to receive payment.

Impact on 21/22 Budget - NO

-----Name-----	Distribution	Location	Gross	Fica	Medicare	Retirement	Net	204 Ret Match	201 SS Match	212 Med Match	Total Cost
Solid Waste	116. -55710-105-	C40	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	116. -55710-149-	C40	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

X

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
118-34630	Committed For Public Health & Welfare	\$ 64,324.50
TOTAL		\$ 64,324.50
INCREASE	CODE DESCRIPTION	
See Attached Spreadsheet	Salary, Retirement, Social Security & Medicare	\$ 64,324.50
TOTAL		\$ 64,324.50

Motion

☐ To Approve

☐ To Refer

☐ With

☐ W/O

Seconded

Motion

Detailed Justification / Explanation :

To fund the cost of a one-time payment to current full time employees.

\$1,000 for employees who have been here longer than 6 months and \$500 for 6 months or less.

Must be employed on November 16th to receive payment.

Impact on 21/22 Budget - NO

-----Name-----	Distribution	Location	Gross	Fica	Medicare	Retirement	Net	204 Ret Match	201 SS Match	212 Med Match	Total Cost
Solid Waste	116. -55710-105-	C40	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	116. -55710-149-	C40	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
EMS	118. -55130-105-	C19	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	118. -55130-119-		4,000.00	248.00	58.00	200.00	3,494.00	208.00	248.00	58.00	4,514.00
	118. -55130-131-		52,000.00	3,224.00	754.00	2,600.00	45,422.00	2,704.00	3,224.00	754.00	58,682.00
	TOTAL		57,000.00	3,534.00	826.50	2,850.00	49,789.50	2,964.00	3,534.00	826.50	64,324.50
CHANNEL 95	127. -56900-136-	C63	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
TOURISM	128. -58110-105	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	128. -58110-162	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
HIGHWAY	131. -61000-162-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-141-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-143-		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	131. -62000-147-		5,500.00	341.00	79.75	275.00	4,804.25	286.00	341.00	79.75	6,206.75
	131. -62000-149-		14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00
	131. -63100-142-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -63100-150-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		25,500.00	1,581.00	369.75	1,275.00	22,274.25	1,326.00	1,581.00	369.75	28,776.75

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

X

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
128-34535	Restricted For Social, Cultura	\$ 2,257.00
TOTAL		\$ 2,257.00
INCREASE	CODE DESCRIPTION	
See Attached Spreadsheet	Salary, Retirement, Social Security & Medicare	\$ 2,257.00
TOTAL		\$ 2,257.00

Motion ☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

To fund the cost of a one-time payment to current full time employees.

\$1,000 for employees who have been here longer than 6 months and \$500 for 6 months or less.

Must be employed on November 16th to receive payment.

Impact on 21/22 Budget - NO

							204	201	212		
-----Name----	Distribution	Location	Gross	Fica	Medicare	Retirement	Net	Ret Match	SS Match	Med Match	Total Cost
Solid Waste	116. -55710-105-	C40	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	116. -55710-149-	C40	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
EMS	118. -55130-105-	C19	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	118. -55130-119-		4,000.00	248.00	58.00	200.00	3,494.00	208.00	248.00	58.00	4,514.00
	118. -55130-131-		52,000.00	3,224.00	754.00	2,600.00	45,422.00	2,704.00	3,224.00	754.00	58,682.00
	TOTAL		57,000.00	3,534.00	826.50	2,850.00	49,789.50	2,964.00	3,534.00	826.50	64,324.50
CHANNEL 95	127. -56900-136-	C63	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
TOURISM	128. -58110-105	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	128. -58110-162	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
HIGHWAY	131. -61000-162-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-141-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-143-		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	131. -62000-147-		5,500.00	341.00	79.75	275.00	4,804.25	286.00	341.00	79.75	6,206.75
	131. -62000-149-		14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00
	131. -63100-142-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -63100-150-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		25,500.00	1,581.00	369.75	1,275.00	22,274.25	1,326.00	1,581.00	369.75	28,776.75

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

☒

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
127-34635	Committed For Social, Cultural	\$ 1,128.50
TOTAL		\$ 1,128.50
INCREASE	CODE DESCRIPTION	AMOUNT
See Attached Spreadsheet	Salary, Retirement, Social Security & Medicare	\$ 1,128.50
TOTAL		\$ 1,128.50
Motion		
<input type="checkbox"/> To Approve		
<input type="checkbox"/> To Refer		
<input type="checkbox"/> With <input type="checkbox"/> W/O		
Seconded		
Motion		

Detailed Justification / Explanation :

To fund the cost of a one-time payment to current full time employees.

\$1,000 for employees who have been here longer than 6 months and \$500 for 6 months or less.

Must be employed on November 16th to receive payment.

Impact on 21/22 Budget - NO

-----Name-----	Distribution	Location	Gross	Fica	Medicare	Retirement	Net	204 Ret Match	201 SS Match	212 Med Match	Total Cost
Solid Waste	116. -55710-105-	C40	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	116. -55710-149-	C40	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
EMS	118. -55130-105-	C19	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	118. -55130-119-		4,000.00	248.00	58.00	200.00	3,494.00	208.00	248.00	58.00	4,514.00
	118. -55130-131-		52,000.00	3,224.00	754.00	2,600.00	45,422.00	2,704.00	3,224.00	754.00	58,682.00
	TOTAL		57,000.00	3,534.00	826.50	2,850.00	49,789.50	2,964.00	3,534.00	826.50	64,324.50
CHANNEL 95	127. -56900-136-	C63	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
TOURISM	128. -58110-105	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	128. -58110-162	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
HIGHWAY	131. -61000-162-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-141-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-143-		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	131. -62000-147-		5,500.00	341.00	79.75	275.00	4,804.25	286.00	341.00	79.75	6,206.75
	131. -62000-149-		14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00
	131. -63100-142-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -63100-150-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		25,500.00	1,581.00	369.75	1,275.00	22,274.25	1,326.00	1,581.00	369.75	28,776.75

ANDERSON COUNTY BUDGET AMENDMENT REQUEST

Important Note: this form is due to the budget Director's Office by 2:00 P.M. ON Monday before the Budget Committee meeting.

TYPE OF AMENDMENT

TRANSFER:

APPROPRIATION:

X

DEPARTMENT:

FROM:

Finance

Robby Holbrook

DECREASE	CODE DESCRIPTION	AMOUNT
131-34550	Restricted For Highways	\$ 28,776.75
TOTAL		\$ 28,776.75
INCREASE	CODE DESCRIPTION	
See Attached Spreadsheet	Salary, Retirement, Social Security & Medicare	\$ 28,776.75
TOTAL		\$ 28,776.75

Motion ☐ To Approve

☐ To Refer

☐ With ☐ W/O

Seconded _____

Motion _____

Detailed Justification / Explanation :

To fund the cost of a one-time payment to current full time employees.

\$1,000 for employees who have been here longer than 6 months and \$500 for 6 months or less.

Must be employed on November 16th to receive payment.

Impact on 21/22 Budget - NO

								204	201	212	
-----Name----	Distribution	Location	Gross	Fica	Medicare	Retirement	Net	Ret Match	SS Match	Med Match	Total Cost
Solid Waste	116. -55710-105-	C40	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	116. -55710-149-	C40	2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	TOTAL		3,000.00	186.00	43.50	150.00	2,620.50	156.00	186.00	43.50	3,385.50
EMS	118. -55130-105-	C19	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	118. -55130-119-		4,000.00	248.00	58.00	200.00	3,494.00	208.00	248.00	58.00	4,514.00
	118. -55130-131-		52,000.00	3,224.00	754.00	2,600.00	45,422.00	2,704.00	3,224.00	754.00	58,682.00
	TOTAL		57,000.00	3,534.00	826.50	2,850.00	49,789.50	2,964.00	3,534.00	826.50	64,324.50
CHANNEL 95	127. -56900-136-	C63	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
TOURISM	128. -58110-105	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	128. -58110-162	T44	1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
HIGHWAY	131. -61000-162-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-141-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -62000-143-		2,000.00	124.00	29.00	100.00	1,747.00	104.00	124.00	29.00	2,257.00
	131. -62000-147-		5,500.00	341.00	79.75	275.00	4,804.25	286.00	341.00	79.75	6,206.75
	131. -62000-149-		14,000.00	868.00	203.00	700.00	12,229.00	728.00	868.00	203.00	15,799.00
	131. -63100-142-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	131. -63100-150-		1,000.00	62.00	14.50	50.00	873.50	52.00	62.00	14.50	1,128.50
	TOTAL		25,500.00	1,581.00	369.75	1,275.00	22,274.25	1,326.00	1,581.00	369.75	28,776.75



ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

November 10, 2020

Commissioner Josh Anderson
Chairman, Anderson County Board of Commissioners

RE: Agenda

Dear Chairman Anderson,

I wish to add the following item to the Agenda:

1. Following Mrs. Mary Sue Harris's retirement, I appointed Matthew Clark to the position of Archivist. Mr. Clark has now finished his third year of training through the Tennessee Archives Institute and has achieved his certification. **I would like to request a motion acknowledging Matthew Clark's designation as a "Certified Archivist," and as such, under T.C.A. §10-7-401 appoint him as an ex-officio member of Anderson County's Public Records Commission. (See attached)**
2. Pursuant to T.C.A §8-8-408, the County Mayor is required to designate the chairperson of the Civil Service Board each year after the County Commission has appointed a new member or reappointed a member whose term has expired. Following the appointment of a new member, Richard Noe, I am requesting the reappointment of Bill Riggs as chairman of the Civil Service Board.
3. Reappointment of Chad McNabb to the Community Corrections Board, term expiring 9/22.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Frank", written over a horizontal line.

THE STATE OF TENNESSEE



Tennessee Archives Institute

The Tennessee Department of State and the Tennessee State Library and Archives hereby certify that

Matthew Clark

has completed the three-year cycle of instruction of the Tennessee Archives Institute and is hereby recognized as a

Certified Archives Manager

In testimony whereof, we have affixed the seal of the State of Tennessee and the signatures of the proper officials.



Tre Hargett, Secretary of State

Jami Awalt

Jami Awalt, Assistant State Archivist

**OFFICE OF THE COUNTY LAW DIRECTOR
ANDERSON COUNTY, TENNESSEE**

101 South Main Street, Suite 310
CLINTON, TENNESSEE 37716

N. JAY YEAGER
Law Director

TELEPHONE: (865) 457-6290

FACSIMILE: (865) 457-3775

Email: jyeager@aclawdirector.com

MEMORANDUM

TO: Ms. Annette Prewitt, Chief Deputy to the County Commission

CC: County Commission

FROM: N. Jay Yeager

DATE: November 10, 2020

RE: Law Director's Report – November 16, 2020 – County Commission Meeting

A. Contract Approvals:

1. Tennessee Board of Regents- Schools
2. 7th Judicial Task Force Inter-Local Agreement
3. Canon Solutions (2 Machines)- Circuit Court Clerk
4. Canon Solutions (8 Machines)- Circuit Court Clerk
5. State of Tn Dept. of Mental Health- Health Dept. and Juvenile Court
6. GEO Services- Sheriff's Dept.
7. BuyBoard- Purchasing
8. Andrea Elrod- Schools
9. Canon Solutions- Senior Center
10. Dara Kline- Schools

B. Lawsuit Updates

1. Anderson Co. v. Jerry Hicks – Judgment for County
2. Anderson County v. Barry Nelson – Judgment for County
3. Anderson County v. Melissa Duncan – Judgment for County
4. Anderson County v. Walter Milen – Judgment for County
5. Anderson County v. Joe Seiber- Judgment for County
6. Anderson County v. Jess Seiber – Judgment for County

C. Carl Clifford Smith v. Anderson County – Appeal * Need Approval



Anderson County Schools
Every Student, Every Day

Annette Prewitt <aprewitt@acs.ac>

Re: NMS Cheer team

1 message

Denver Waddell <denverwaddell@gmail.com>

Tue, Nov 10, 2020 at 11:53 AM

To: Morgan Bates <mbates@acs.ac>

Cc: Josh Anderson <joshandersondistrict3@gmail.com>, Annette Prewitt <aprewitt@acs.ac>

I will give \$200 from my waste management fund.

On Tue, Nov 10, 2020, 9:44 AM Morgan Bates <mbates@acs.ac> wrote:

Hello, I am the cheer coach at Norris Middle School. We are looking to get shirts, uniforms, or really anything for the girls right now. It is hard coming up with the money at this time and we would appreciate any donation!

Sincerely,
Morgan Bates

Anderson County Board of Commissioners
OPERATIONS COMMITTEE
MINUTES

November 9, 2020

Meeting held electronically pursuant to Resolution 20-04-812

All votes are by Roll Call

Members Present: Tim Isbel, Steve Mead, Phil Yager, Theresa Scott, Tracy Wandell, Robert McKamey and Josh Anderson

Members Absent: Rick Meredith

Call to Order: Chairman Isbel called the meeting to order.

Chairman Isbel said the prayer.

Commissioner Yager led the pledge of allegiance.

Commissioner Yager made a motion to add County Room Assignments and the Deer Hunt Resolution 20-11-831 to the agenda under the Mayor's report and the Covid-19 Response Resolution 20-11-832 under New Business. Commissioner Mead seconded the motion as amended. Motion passed.

No citizens addressed the Committee.

Commissioner Scott made a motion to allow General Clark's Office and/or his department to formally apply for the grant to create a Family Justice Center. Commissioner Mead seconded the motion. Motion passed unanimous to forward to full commission for approval.

Commissioner Mead made a motion to add the Covid-19 discussion from the special called County Commission meeting regarding wearing masks to the agenda under new business. Commissioner Yager seconded the motion. Motion passed.

Commissioner Wandell made a motion to allow the Mayor, Chairman, Commissioner McKamey and the Law Director to develop the necessary paperwork to proceed with the process to acquire this property for the convenience center. Commissioner Mead seconded the motion. Motion passed to forward to full commission for approval.

Commissioner McKamey made a motion to approve the request from the Sea Cadets to have a partnership with the senior center. Commissioner Mead seconded the motion and further requests that the motion include them coordinating with the Senior Center, Law Director and Mayor to facilitate their moving forward. Motion passed unanimous to forward to full commission for approval.

Commissioner Scott made a motion to approve moving the elections storage from the Courthouse rooms 15 & 16 to the DARC rooms 22 & 24. Buildings and Grounds be assigned first floor courthouse room 16 for storage. Second floor vault would then revert back to Archives and County Records storage. Commissioner Yager seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Yager made a motion to approve the Deer Hunt Resolution 20-11-831 as written. Commissioner Scott seconded the motion. Motion passed to forward to full commission for approval.

Commissioner Mead made a motion to move the Background Check Resolution Veto to full Commission for approval and to specify what the fee would be. Commissioner Yager seconded the motion. Motion passed.

Homeless Task Force – Discussion – No Action Taken

Covid-19 Update – Discussion – No Action Taken

New Business: Commissioner Scott made a motion to forward Resolution 20-11-832 Urging the Public to Take Precautionary Measures to Help Slow the Spread of Covid-19 to full commission for approval. Commissioner Mead seconded the motion. Motion passed.

Old Business: Remember the Law Director and his family issues.

Meeting Adjourned.

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 20-11-831

RESOLUTION TO ALLOW A LIMITED DEER HUNT ON THE BLOCKHOUSE VALLEY FORMER LANDFILL SITE AND TO ADOPT RESTRICTIONS AND PROCEDURES FOR PERMITS RELATED THERETO.

WHEREAS, on August 17, 2009, the Anderson County Board of Commissioners passed Resolution No. 09-321 declaring the Blockhouse Valley Landfill site to be a nature preserve, recreational park and outdoor classroom. This same Resolution prohibited hunting on the property; and

WHEREAS, the Anderson County Board of Commissioners now desires to allow limited and restricted hunting permits on this property and to adopt regulations and procedures designed to properly reduce the deer population to healthy levels through controlled management hunting.

NOW THEREFORE BE IT RESOLVED, by the Anderson County Board of Commissioners meeting in regular session this 16th day of November 2020, that we allow limited and restricted hunting on the former Blockhouse Valley Landfill site to better control the deer population in effort to reduce the deer population to a healthy limits, protect TDEC remediation efforts underway at the Blockhouse Valley site, and protect the health, safety and welfare of area citizens, subject to the following restrictions, limitations and procedures:

SECTION 1. Hunting on the subject property will only be permissible to valid permit holders. Hunting is limited to the deer population only. Other species hunting shall be allowed only by approval of the Board of Commissioners. Hunters must agree to comply with all hunting regulations set forth and adopted by the Tennessee Wildlife Resources Agency (TWRA) including but not limited to: licensing, Hunter Safety Course requirements, safety regulations, hunting seasons, and bag limits.

SECTION 2. All permitted hunters shall agree to sign the waiver and release of liability document and shall also agree to the terms and restrictions set forth. Permitted hunters shall display the permit in a clear and conspicuous manner while hunting on the subject property.

SECTION 3. TWRA shall monitor and enforce hunting restrictions on subject property and report violations to the Anderson County District Attorney General for future legal actions and prosecution of unlawful activities. Anderson County reserves the right to cancel any permits due to non-compliance reported to, and by the TWRA.

SECTION 4. Permits shall be issued through random lottery drawings held and conducted by the County Mayor. No Sunday hunting except for the Youth Hunt on January 10th, 2021. Applications and requests for the 2020/21 deer hunting season must be submitted by email application by noon on Friday, November 6, 2020, by emailing deerhunt@andersontn.org. Lottery drawing will be held in Room 118A at 2:00PM on Friday November 6th, 2020.

SECTION 5. Archery, crossbows, muzzle-loaded firearms and shotguns are allowable at the Blockhouse Valley site. All hunting apparatus and weapons shall conform to TWRA regulations and permitted seasonal hunting requirements.

SECTION 6. No more than two permits shall be issued for each day with the exception of the Youth Hunt. Permitted hunters wishing to participate in the Young Sportsman Hunts may request one additional permit for Young Sportsman-qualified hunters.

SECTION 7. Hunting is prohibited within two-hundred (200) yards from adjacent landowners contiguous to the Blockhouse Valley site. Property maps are reviewable in advance online at the Anderson County Register of Deeds and Assessor of Property websites. Maps, permits and parking passes will be provided to each successful permitted hunter.

SECTION 8. County employees and family members are expressly allowed to participate provided that they are selected by the random lottery drawing conducted by the County Mayor.

SECTION 9. Any previous Resolution in conflict with this Resolution is expressly repealed as limited to existing conflicted provisions contained therein.

SECTION 10. This Resolution shall take effect immediately, the public welfare requiring same.

RESOLVED, DULY ADOPTED AND APPROVED this 19th day of November 2020.

Terry Frank, Anderson County Mayor

Joshua N. Anderson, Chair, AC Commission

ATTEST:

Jeff Cole, Anderson County Clerk

Anderson County, Tennessee

Board of Commissioners

RESOLUTION No. 20-10-827

RESOLUTION TO ESTABLISH THE CIRCUIT COURT CLERK AS THE CENTRALIZED PROVIDER OF LOCAL CRIMINAL BACKGROUND CHECK SERVICES.

WHEREAS, Tennessee Code Annotated § 10-7-504 and related statutes mandate that governmental entities restrict the release of personally identifying information, criminal histories, and other private information to authorized persons or entities and restrict such release to qualifying circumstances; and

WHEREAS, several entities of Anderson County Government maintain access to personally identifying information, criminal histories, and other private information; and

WHEREAS, it is the public policy of the State of Tennessee and Anderson County to protect and preserve individual privacy rights consistent with the law of the United States and Tennessee; and

WHEREAS, this policy may be compromised by maintaining multiple points of public access to personally identifying information, criminal histories, and other private information; and

WHEREAS, by the establishment and maintenance of a centralized background check service the conducting entity incurs certain costs; and

WHEREAS, the County Legislative body has determined that it is in the best interest of the County to establish a centralized provider of local criminal background check services to private individuals, and has further determined that the Circuit Court Clerk and his or her designee(s) are best-situated to provide criminal background check services to private individuals.

NOW THEREFORE, BE IT RESOLVED, by the County Legislative Body of Anderson County, meeting in regular session on this 19th day of October, 2020, that:

Section 1. The Anderson County Circuit Court Clerk is empowered to establish and maintain his or her Office as the centralized county governmental provider of local criminal background check services to private individuals.

Section 2. The Circuit Court Clerk is empowered to create policies and procedures for the purpose of establishing and maintaining this service for the citizens of Anderson County in accordance with applicable law. The Circuit Court Clerk shall establish policies and procedures to ensure that no individual citizen's personally identifying information, or other protected private information is unlawfully or inadvertently released. The Circuit Court Clerk is further empowered to take necessary and proper actions for the establishment and maintenance of a local criminal background check service, in accordance with applicable law.

Section 3. A local criminal background check service fee is hereby established in the amount of twenty dollars (\$20.00) for each background check report completed by the Circuit Court Clerk or his or her designee(s). This fee shall be collected prior to the delivery of the background check report. There is created a special account in the County Treasury to be known as the "Background Check Fund." Funds collected

through the local criminal background check service fee shall be placed in this reserved fund, properly identified in accordance with the Tennessee Uniform Chart of Accounts, to be used only by the Circuit Court Clerk for maintaining office equipment, software, hardware, supplies, or resources. Any balance remaining unexpended at the end of the fiscal year in the "Background Check Fund" shall not revert to the general fund, but shall be carried forward to the subsequent fiscal year and maintained in the reserved fund.

Section 4. This Resolution shall have no effect on the lawful exchange of personally identifying information, criminal history, or other private information between and among local, state, and federal government agencies. This Resolution shall have no effect on private conveyors of such information.

BE IT FURTHER RESOLVED, that the County Clerk shall publish this Resolution and the Circuit Court Clerk shall otherwise arrange for public notice of all adopted policies and procedures to implement this Resolution.

RESOLVED, DULY APPROVED AND EFFECTIVE this 19th day of October 2020.


Josh Anderson, Chair

- veto - (4)
Terry Frank, County Mayor

ATTEST:

.....
Jeff Cole, County Clerk



EXHIBIT

C

ANDERSON COUNTY GOVERNMENT

TERRY FRANK
COUNTY MAYOR

October 21, 2020

Via Electronic Mail

Commissioner Josh Anderson, Chairman
and Anderson County Board of Commissioners

RE: NOTICE OF VETO

Dear Chairman Anderson and Honorable Members of Commission,

Pursuant to T.C.A § 5-6-107, if the county mayor does not serve as chairman, the county mayor has veto power over legislative resolutions within 10 days of receiving the legislative resolution from the county commission. If a resolution is vetoed, the county mayor must return it to the commission with reasons for the veto. The commission may override the veto at the next regular meeting of the county commission or within 20 days of receiving the veto, whichever is later.

In accordance with the above, this letter is notice of veto for Resolution No. 20-10-827:
"Resolution to Establish the Circuit Court Clerk as the Centralized Provider of Local Criminal Background Check Services."

The reasons for the veto are as follows:

1. The resolution passed establishes a service fee of \$20.00 that was not discussed at the Operations Committee meeting or full commission meeting.

After being presented the resolution yesterday for my signature, I checked with the Sheriff's Department regarding their charges to make sure this resolution was maintaining consistency with existing charges. I was informed they charge \$5.00 for this service. Resolution No. 20-10-827 increases the fee 300% to \$20.00

Normally, there are anywhere from 30 to 50 requests a month. These requests are related to housing, school or job related requirements, DCS, or requirements to serve in volunteer capacities such as Boys & Girls Club, health care, etc.

Most of the requirements necessitating a background check are for positive reasons—that is, getting a job; finding housing; volunteering for the benefit of children, elderly or those in need of assistance. It is my belief that this fee should not be a punitive fee. Commission may have a different view, but at the least, I wanted to make sure you had the opportunity to weigh and/or discuss these considerations.

2. I apologize for raising these issues in the format of a veto. That is never my preference nor desire, which is why I make it a priority to attend meetings even when I have nothing on the agenda.

However, the Resolution was not available on the Operations agenda or in the full County Commission agenda and the fee was not mentioned at the meeting. My intent is not to criticize the process, but only point out that had I known this was part of formalizing the background process, I would have raised the issue at Operations or at full commission, or even through conversation prior to a meeting—a more polite way of approaching the matter. So again, I apologize for the veto format.

I do believe if we are increasing fees, there should be additional diligence to ensuring the document is shared publicly for comment prior to passage.

Please reach out to me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Terry Frank', with a stylized, flowing script.

Terry Frank

Cc: Jeff Cole, Anderson County Clerk

Anderson County, Tennessee

Board of Commissioners

RESOLUTION NO. 20-11-832

RESOLUTION STRONGLY URGING THE PUBLIC TO TAKE PRECAUTIONARY MEASURES TO HELP SLOW THE SPREAD OF COVID-19

WHEREAS, Governor Bill Lee has declared a continuing state of emergency and major disaster in order to facilitate the response to Coronavirus Disease (COVID-19) and has strongly urged people to wear face coverings in public settings where we may be close to others; and

WHEREAS, as reported by the Tennessee Department of Health and Vanderbilt School of Medicine, new cases and hospitalizations are rising in all areas of the State of Tennessee; and

WHEREAS, zip code-specific data from the Tennessee Department of Health shows the rate of new infections increasing in Anderson County; and

WHEREAS, since March 1, 2020, the County has seen continuous impact on its organization due to COVID-19 and several county employees have tested positive and symptomatic thereby reducing the ability to assist our citizens and teach school-aged children; and

WHEREAS, it is anticipated a nationwide spike in COVID-19 will occur over the winter months as people spend more time indoors, especially during the holiday season when people tend to gather with family and friends; and

WHEREAS, the Centers for Disease Control and Prevention (CDC), the State of Tennessee Department of Health, and numerous other sources have identified prevention measures everyone can take to help slow the spread of COVID-19; and

WHEREAS, such measures include: (1) wearing face masks in public, when we are indoors or may be near others, (2) keeping hands clean by frequent washing and using hand sanitizer, (3) avoiding crowds, and (4) keeping a six-foot (6-foot) distance from people who don't live in our household.

WHEREAS, these simple steps can help slow the spread of the virus, which protects ourselves, our neighbors, our healthcare workers, our schools and places of business, our vulnerable citizens, and our youth; and

WHEREAS, Vanderbilt School of Medicine has reported that hospitals that serve areas in Tennessee where mask-wearing and related precautions are widespread are receiving fewer new COVID-19 patients than hospitals in other areas of the state.

NOW, THEREFORE, BE IT RESOLVED by the Anderson County Board of Commissioners meeting in regular session this 16th day of November 2020 that we respectfully request and strongly urges all residents, businesses, and visitors to take precautionary measures at all times to

help slow the spread of COVID19, especially over the upcoming holiday and winter season when a spike is predicted to occur. Such measures include:

(1) wearing face masks in public, when indoors or when we may be near others, (2) keeping hands clean by frequent washing and using hand sanitizer, (3) avoiding crowds, and (4) keeping a 6-foot distance from people who don't live in our household.

APPROVED, DULY PASSED AND APPROVED this 16th day of November 2020.

Terry Frank, Anderson County Mayor

Joshua N. Anderson, Chair, AC Commission

ATTEST:

Jeff Cole, Anderson County Clerk