#### Anderson County Charter Commission Minutes

#### November 6, 2017

BE IT REMEMBERED THAT THE ANDERSON COUNTY CHARTER COMMISSION MET IN REGULAR SESSION ON NOVEMBER 6, 2017 AT 6:00 PM, WITH THE FOLLOWING MEMBERS PRESENT: V L STONECIPHER, TIM ISBEL, MARK ALDERSON, STEVE MEAD, BOB SMALLRIDGE, JERRY WHITE, STEVE EMERT AND DAVID STANLEY. ABSENT: None

Meeting was called to order by Chairman Stonecipher.

Prayer was led by Commissioner Emert.

Pledge of Allegiance was led by Commissioner Stanley.

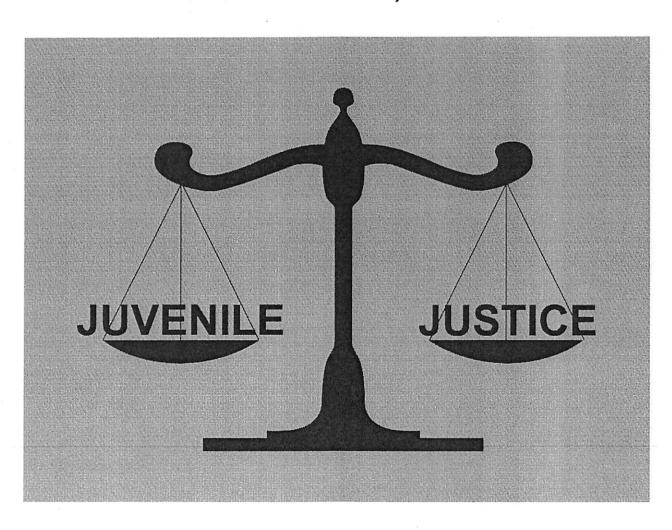
Upon motion made by Commissioner Alderson, seconded by Commissioner Emert and passed, minutes of the October 2, 2017 meeting were approved.

- 1. Appearance of Citizens None
- 2. Appearance of Elected Officials and Heads of Departments
  - ➤ Building Commissioner Unable to attend moved to December meeting.
  - ➤ Codes Enforcement and Public Works Unable to attend moved to December meeting.
  - ➤ Juvenile Probation Angie Perez, Judicial Assistant, presented an overview of the Juvenile Court System Operations and the various agencies that provide services to the Court.
  - ➤ Historian Mary Harris talked about the duties and responsibilities of the archives department and the importance of keeping these records, also the safety and security of certain records.
  - > Veteran's Services Leon Jaquet, Director, discussed the duties of this office and the services he provides to Veteran's not just in this County but in all Counties.
  - ➤ Election Commission Mark Stephens, Administrator of Elections, briefly discussed the responsibilities of the election commission in conducting all Local, State, Federal and Special Elections and referendums on the ballot. Including maintaining all voting records, voting machines and the County voter's data base. All in accordance with State Statute and TCA Codes.
  - ➤ Animal Control Brian Porter, Animal Control Officer, discussed the duties and responsibilities of the department and the need for volunteers.
  - ➤ Solid Waste Unable to attend moved to December meeting.
  - > Emergency Management Unable to attend moved to December meeting.
- 3. Old Business None.
- 4. New Business None.
- 5. Upon motion made by Commissioner Emert, seconded by Commissioner Alderson, meeting was adjourned.

Next meeting will be on December 4, 2017 at 6:00 pm.

# OVERVIEW OF ANDERSON COUNTY JUVENILE COURT

# PRESENTED TO CHARTER COMMISSION NOVEMBER 6, 2017



- 1. Juvenile Court for Anderson County, Tennessee was created by private act in 1961. The County Judge began presiding over Juvenile cases *See House Bill No. 323*
- A dedicated Juvenile Court Judge was appointed in 1991 until a Juvenile Court Judge could be elected in the August 1992 General Election to begin serving an 8 year term.
   See House Bill 1531
- 3. There have been four Juvenile Court Judges since House Bill 1531 was passed:
  - A. The Honorable Patricia Hess
  - B. The Honorable April Meldrum
  - C. The Honorable Brandon Fisher
  - D. The Honorable Brian Hunt
- 4. Juvenile Court is a court of treatment and rehabilitation. Our goal is to offer assistance and services to make families whole again and also to rehabilitate juvenile offenders to prevent them from entering the adult criminal justice system.
- 5. The Juvenile Court is in session five days per week with 9:00 a.m. and 1:30 p.m. dockets. In most instances, there are multiple hearings for each case file (i.e., preliminary hearing, adjudicatory hearing; dispositional hearing; review/status hearing; etc.) It is a rare occasion for a case to be resolved in one hearing.
- 6. Juvenile Court handles all matters related to juveniles to include the following case types:
  - A. Juvenile Delinquency children under the age of 18 years old charged with a felony or misdemeanor. In some instances, Juvenile Court jurisdiction may be extended to age 19 once a juvenile has been adjudicated and found guilty for an offense. There are currently 163 juveniles on County probation.
  - B. Dependency and Neglect children under the age of 18 that are removed from their parents care and custody for various abuse and neglect issues. These cases typically involve the TN Department of Children's Services. There are currently 81 children from Anderson County in foster care.
  - C. Private custody custody and parentage determination for children born out of wedlock.
  - D. Child Support State IV-D cases that involve children born out of wedlock and children currently in the foster care system. The Child Support Magistrate hears

- these matters. Private cases that are non-State IV-D child support are heard by the Juvenile Court Judge.
- 7. The Circuit Court Clerk is also the Clerk over the records for Juvenile Court. Juvenile records are confidential and are not available to the public. The records are stored separately from other records for the various courts.
- 8. Two specific non-profit agencies provide services to the Juvenile Court.
  - A. Court Appointed Special Advocates (CASA) provides volunteers to be the voice of minor children who have been removed from their homes by DCS. These volunteers attend court hearings and provide reports throughout the pendency of the case.
  - B. Community Mediation Services/Victim-Offender Reconciliation Program (CMS and VORP) this agency is two-fold:
    - 1. CMS provides mediation services for families related to custody and visitation matters as well as mediation between teen juveniles and their parents.
    - 2. VORP provides services between juveniles charged with certain crimes against individuals and businesses to resolve restitution or other issues.
- 9. To date, over the past 5 years, there have been 8,017 new cases filed. That is an average of 1,603 cases filed in Juvenile Court per year.
- 10. The Juvenile Court staff consists of the Juvenile Court Judge, Judicial Assistant, Lead Youth Service Officer, two Probation Officers, a Custody Specialist and the Juvenile Intake Officer. See organizational chart. The court staff have multiple daily functions that include meetings with juveniles and their families, scheduling court hearings, attending court hearings; preparing court documents, and participating in various community boards such as Crisis Prevention and Intervention Team (CPIT); Community Action Board (CAB); Foster Care Review Board (FCRB) and Child Fatality Review Team (CFRT).
- 11. The Juvenile Clerk's office staff is currently comprised of 4 deputy clerks who are employed by the Circuit Court Clerk.
- 12. The current annual budget for Juvenile Court is \$564,904.00.

### JUVENILE COURT ORGANIZATIONAL CHART

#### JUVENILE COURT JUDGE Brian J. Hunt



JUDICIAL ASSISTANT Angela Perez LEAD YOUTH SERVICE OFFICER
April Seiber



PROBATION OFFICER - Andrew Williams
PROBATION OFFICER - Tracy Spitzer
INTAKE OFFICER - Denise Casteel
CUSTODY SPECIALIST - Elizabeth Risner

#### **FUTURE NEEDS FOR JUVENILE COURT**

- 1. Additional staffing to handle the case load
- 2. Expanded space will be needed in the future
- 3. New software system
- 4. More foster homes
- 5. More CASA volunteers
- 6. Visitation facility for children and their parents
- 7. More mental health and drug treatment options for families

TO



# State of Cennessee

PRIVATE CHAPTER NO. 50

HOUSE BILL NO. 1531

By Representatives Coffey, Micheal Williams

Substituted for: Senate Bill No. 1531

#### By Senator McNally

AN ACT to amend Chapter 74 of the Private Acts of 1961, and any other acts amendatory thereto, relative to the Anderson County juvenile court.

#### BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Section 6 of Chapter 74 of the Private Acts of 1961, and any other act amendatory thereto, is amended by deleting Section 6 in its entirety and by substituting instead the following:

Section 6.

- (a) Upon this act becoming effective as provided in Section 3 of this act, the legislative body of Anderson County shall appoint a juvenile court judge of the Anderson County Juvenile Court to hold office beginning July 1, 1991 until September 1, 1992 and until his successor is elected and qualified.
- (b) At the regular August general election in 1992, the qualified voters of Anderson County shall elect a person to serve as juvenile court judge of the Anderson County juvenile court until a successor is elected and qualified at the regular August election in 1998. At the regular August general election in 1998 and every eight (3) years thereafter, the qualified voters of Anderson County shall elect a person to serve as judge of the Anderson County juvenile court for a term of eight (3) years to begin September 1 of that same year. Such judge shall be licensed to practice law in this state and shall possess all of the other qualifications required by law for judges of inferior courts. The judge shall take and subscribe to the same cath of office as that prescribed for judges of the circuit courts and shall have all of the jurisdiction, powers, duties and authorities relating to juveniles as is conferred by Tennessee Code Annotated, Title 37, or any other general law. In the event the office of juvenile court judge shall become vacant for any reason before the expiration of the term of office or before a successor is elected and qualified, such vacancy shall be filled by the legislative body of Anderson County.
- (c) Effective July 1, 1991, the annual base salary for the Anderson County Juvenile Court Judge shall be forty-two thousand dollars (\$42,000). On July 1 of each year thereafter, the salary shall be increased at a rate of five percent (5%) annually. Effective on September 1, 1998 the base salary for the judge elected at the August general election in 1998 shall be the amount the Anderson County Juvenile Court Judge was receiving on August 1, 1998, and annually thereafter, such base

**HB 1531** 

salary shall be increased by the same percentage as the increase in the average consumer price index (all items, city average) as published by the Bureau of Labor Statistics; provided, however, there shall be no increase above five percent (5%) annually. All increases shall be determined based on the base salary.

- (d) When a juvenile court judge for Anderson County has been selected, qualified and sworn pursuant to the provisions of this act, the judge of the trial justice court shall be divested of all jurisdiction and authority conferred upon the juvenile court judge by this act and all such juvenile cases, except those which are in progress or which have been heard and taken under advisement, shall be transferred to the juvenile court judge upon taking office. Provided, however, to expedite the disposition of such cases and prevent caseload imbalance, the judge of the Anderson County juvenile court and the judge of the trial justice court may sit in either court by interchange when such judges deem it appropriate and necessary.
- SECTION 2. Chapter 74 of the Private Acts of 1961, and any other act amendatory thereto, is further amended by deleting Section 10 in its entirety.
- SECTION 3. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of Anderson County by June 30, 1991. Its approval or nonapproval shall be proclaimed by the presiding officer of the legislative body of Anderson County and certified to the Secretary of State.
- SECTION 4. For the purpose of approving or rejecting the provisions of this act, it shall be effective upon becoming a law, the public welfare requiring it. For all other purposes, it shall become effective upon being approved as provided in Section 3.

HOUSE BILL NO. 1531

PASSED: MARCH 18, 1991

JIMMY NATIEH, SPEAKER HOUSE OF REHESENTATIVES

> JOHN S. WILDER SPEAKER OF THE SENATE

APPROVED this 26 th march 1991

NED MCWHERTER, GOVERNOR

#### CHAPTER NO. 74

House Bill No. 323

# (By Allen Kidwell)

AN ACT to create the Juvenile Court of Anderson County, Tennessee; to divest the County Court of Anderson County, Tennessee of jurisdiction and authority in juvenile matters; to designate the duties, jurisdiction, procedures, and powers of the Juvenile Court of Anderson County, Tennessee; and to provide for the Judge of said Court and its clerks and officers.

Section 1. Be it enacted by the General Assembly of the State of Tennessee, That the Juvenile Court of Anderson County, Tennessee, is hereby created, and the jurisdiction of the County Court of Anderson County, Tennessee, insofar as it pertains to juveniles, is removed from said County Court and is conferred on the Juvenile Court of Anderson County, Tennessee.

Section 2. Be it further enacted, That the Juvenile Court of Anderson County, Tennessee, shall have the authority and jurisdiction to hear and adjudicate all cases involving juveniles, as is provided for in Sections 37-242 through 37-274, Sections 36-223 through 36-236, Sections 37-301 through 37-314, and Sections 37-101 through 37-108 of the Tennessee Code Annotated, and any and all other sections of the Tennessee Code Annotated, and any amendments thereto, pertaining to Juveniles.

Section 3. Be it further enacted, That the procedures relating to the hearing of juvenile matters in the Juvenile Court of Anderson County, including any appeal therefrom, shall be in accordance with the provisions of the Tennessee Code Annotated, and any amendments thereto, governing the hearing of juvenile matters and appeal therefrom.

Section 4. Be it further enacted, That the Judge of the Juvenile Court of Anderson County, Tennessee, is hereby empowered to seek the advice and guidance of the Anderson County Juvenile Commission and to use the facilities of said Commission in administering the duties of his office and in establishing the procedures and regulations of said Court.

SECTION 5. Be it further enacted, That the Judge of the Juvenile Court of Anderson County, Tennessee, is empowered to promulgate rules to regulate the times and places the Juvenile Court of Anderson County, Tennessee, shall sit; and said Court shall be separate from any other court in facilities and administration.

Section 6. Be it further enacted, That the Judge of the Juvenile Court of Anderson County, Tennessee, shall be the duly elected and qualified Judge of the Trial Justice Court of Anderson County, Tennessee, and said Judge shall have all the powers and duties relating to the affairs of juveniles heretofore vested in the County Judge of Anderson County, Tennessee.

Section 7. Be it further enacted, That the term of the Juvenile Judge of Anderson County, Tennessee, shall run concurrently with the term of the Judge of the Trial Justice Court of Anderson County, Tennessee.

of the Juvenile Court of Anderson County, Tennessee, shall appoint a clerk to keep the records of said Court in accordance with the applicable sections of the Tennessee Code Annotated; and the County Court of Anderson County, Tennessee, shall fix the

compensation of the Clerk of the Juvenile Court of Anderson County, Tennessee and the Court of

The Clerk of the Juvenile Court of Anderson County, Tennessee, shall also be the Secretary and Receptionist of the Juvenile Court of Anderson County, Tennessee.

SECTION 9. Be it further enacted, That all the records of the County Court of Anderson County, Tennessee, relating to juveniles shall be transferred to the Juvenile Court of Anderson County, Tennessee, herein created, and said records shall be kept and maintained by the Clerk of the Juvenile Court of Anderson County, Tennessee, separate and apart in confidential files as is provided by the Tennessee Code Annotated relating to juvenile courts.

Section 10. Be it further enacted, That the Judge of the Juvenile Court of Anderson County Tennessee, shall be paid the sum of \$150.00 per month from the general funds of Anderson County, Tennessee, to defray his expenses as said Juvenile Judge of Anderson County, Tennessee, and said sums shall be in addition to the compensation and expense heretofore provided for in the Act creating the Trial Justice Court of Anderson County, Tennessee.

SECTION 11. Be it further enacted, That this Act shall have no effect unless the same shall have been approved by a two-thirds (2/3rds) vote of the Quarterly County Court for Anderson County, Tennessee, on or before the first day of May 1961, and after its approval whenever the same shall occur prior to the first day of May 1961, this Act shall take effect July 1, 1961, the public welfare requiring it. The approval or lack of approval by the first

day of May 1961, of this Act shall be proclaimed by the presiding officer of the Quarterly County Court for Anderson County, Tennessee, and shall be certified by said officer to the Secretary of State as promptly as is reasonably possible.

Section 12. Be it further enacted, That the Legislature expressly declares that each section, subsection, paragraph, and clause of this Act is severable, and that should any portion of this Act be held unconstitutional or invalid, the same shall not affect the remainder of this Act, but such unconstitutional or invalid portions shall be elided, and the Legislature declares that it would have enacted this Act with such unconstitutional or invalid portions elided therefrom.

Passed: February 8, 1961.

James L. Bomar, Speaker of the House of Representatives.

> WM. D. BAIRD, Speaker of the Senate

Approved: February 20, 1961.

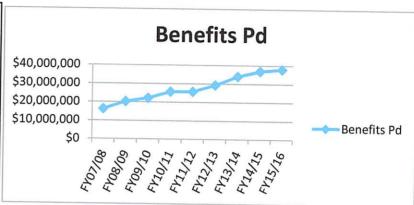
Buford Ellington, Governor.

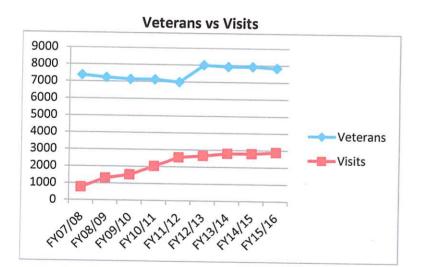
This is to certify that according to the official records on file in this office, House Bill Number 323, which is Chapter Number 74 of the Private Acts of 1961, was properly ratified and approved and is therefore operative and in effect in accordance with its provisions.

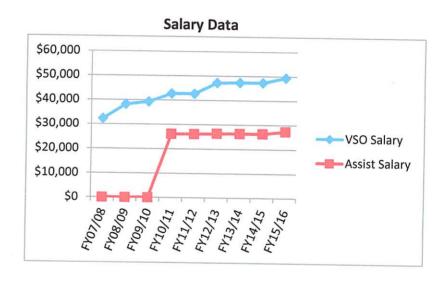
JOE C. CARR, Secretary of State.

# **VETERAN SERVICE OFFICE OVERVIEW**

al 1	Veterans	Visits	Benefits Pd	enefits Pd VSO Salary	
FY07/08	7371	779	\$16,342,000	\$32,378	Assist Salary \$0
FY08/09	7227	1314	\$20,288,000	\$38,178	\$0
FY09/10	7138	1517	\$22,242,000	\$39,323	\$0
FY10/11	7138	2032	\$25,685,000	\$42,695	\$26,120
FY11/12	6991	2563	\$25,751,000	\$42,695	\$26,120
FY12/13	7999	2668	\$29,308,000	\$47,245	\$26,381
FY13/14	7922	2804	\$34,057,000	\$47,345	\$26,381
FY14/15	7928	2805	\$36,930,000	\$47,345	\$26,381
FY15/16	7838	2893	\$37,976,000	\$49,407	\$27,350

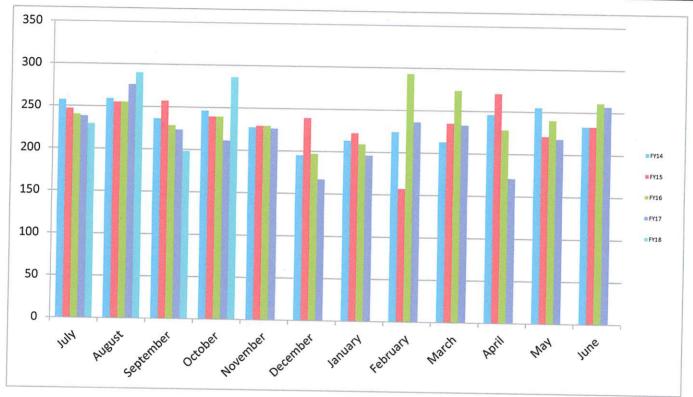






5-Year Summary

	July	August	September	October	November	Dooonshan	I	E.					
FY14	257							February	March	April	May	June	Total
		259		246	227	195	213	224	213	246	255	233	2804
FY15	247	255	257	239	229	239	222						
FY16	240	255		239					235	271	221	233	2805
FY17					229	197	209	293	274	228	240	261	2893
	238	276	223	211	226	167	196	236	233	171	218		
FY18	229	290	198	286			100	200	200	171	210	257	2652
			100	200									1003



#### **2018 Anderson County Election Schedule**

November 17, 2017 - MAY

January 5, 2018 - Aug

January 31, 2018 - MAY

February 15, 2018 at NOON - MAY

February 22, 2018 at NOON - MAY

April 2, 2018 – MAY

April 5, 2018 at NOON - Aug

April 11, 2018 - MAY

April 12, 2018 at NOON - Aug

April 24, 2018 - MAY

April 26, 2018 - MAY

May 1, 2018 - MAY

May 4, 2018 - Aug

May 18, 2018 - NOV

July 3, 2018 - Aug

July 13, 2018 - Aug

July 26, 2018 – Aug

July 28, 2018 - Aug

August 2, 2018 – Aug

<u>August 8, 2018 - NOV</u>

August 16, 2018 at NOON - NOV

August 23, 2018 at NOON - NOV

October 9, 2018 - NOV

October 17, 2018 - NOV

October 30, 2018 - NOV

November 1, 2018 - NOV

November 6, 2018 - NOV

First day to pick up a nominating petition

First day to pick up nominating petition

First day to request an absentee ballot

Candidate Qualifying Deadline

Candidate Withdrawal Deadline

Final Day to register to vote before Election

**Candidate Qualifying Deadline** 

First Day of Early Voting period

**Candidate Withdrawal Deadline** 

Final Day to request an absentee ballot

Final Day of Early Voting period

**Election Day** 

First Day to request an absentee ballot

First Day to pick up a nominating petition

Final Day to register to vote before election

First Day of Early Voting period

Final Day to request an absentee ballot

Final Day of Early Voting period

**Election Day** 

First day to request an absentee ballot

**Candidate Qualifying Deadline** 

**Candidate Withdrawal Deadline** 

Registration Deadline (May be postmarked by this date)

First Day of Early Voting period

Final Day to request an absentee ballot

Final Day of Early Voting period

Election Day

### May 1, 2018 County Primary Election

Circuit Court Clerk

**County Clerk** 

**County Mayor** 

**Register of Deeds** 

**Road Superintendent** 

Sheriff

Trustee

# August 2, 2018 State Primary & County General Election

**US House** 

**US Senate** 

Governor

**TN Senate** 

TN House 33

TN House 36

State Executive Committeeman/Committeewoman

Circuit Court Clerk

Constable - all districts

**County Clerk** 

County Commission - all districts

**County Mayor** 

**Property Assessor** 

**Register of Deeds** 

**Road Superintendent** 

School Board Districts 1, 2, 6, 7

Sheriff

Trustee

Oliver Springs – Finance Officer/Court Clerk

# November 6, 2018 State General & Municipal Election

**US House** 

**US Senate** 

Governor

**TN Senate** 

TN House 33

TN House 36

Clinton - Mayor

Clinton - Council 1, 2, 3 (Stamey, Hatmaker, Farrar)

Clinton - School Board 2 (both seats) & 3 (Webster)

Oak Ridge - Council 4 seats (Gooch, Chinn, Callison, Smith)

Oak Ridge - School Board 3 seats (Marshall, McLean, Eby)

Oliver Springs - Mayor

Oliver Springs - Alderman Ward 1, 2, 4

Norris - Council - all seats

Rocky Top - Mayor

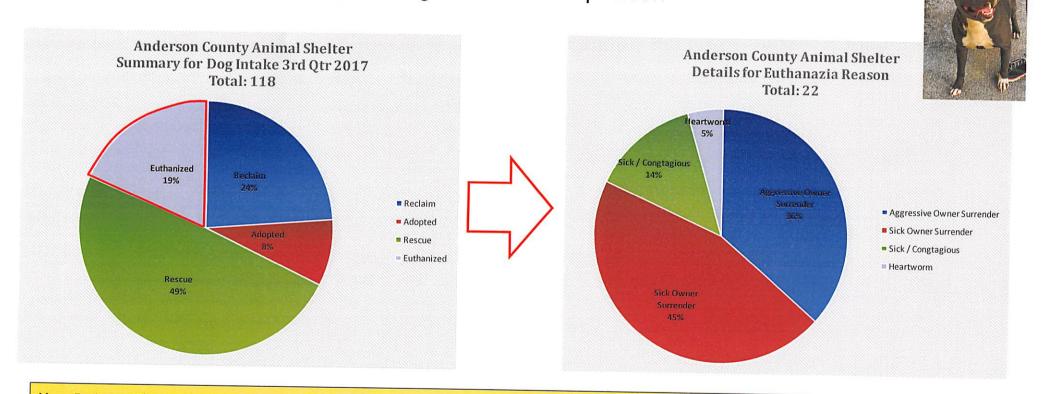
Rocky Top - Council 2 seats (Sharp, Casteel)

# Anderson County Animal Shelter Summary of 2017 3<sup>rd</sup> Qtr Results

- Total of 118 dogs intake for 3<sup>rd</sup> Quarter
  - → Currently working with 11 rescue groups and 1 transport group to help place dogs in permanent homes
- Total of 115 cats intake for 3<sup>rd</sup> Quarter
  - → Currently working with 4 rescue groups and 0 transport groups to help place cats in permanent homes
- Estimated total number of animals intake for 2017 is 1000 animals.
- Animal intake at our shelter will continue to increase as more people from Anderson County recognize our presence and location of the shelter.
- Education for spay/neuter and animal care are critical for reducing the stray/sick animal population.
- We currently have no ability to provide shelter for large animals, such as goats and potbelly pigs.
- We currently have volunteers who are working closely with us to help care for, socialize and find homes for our homeless pets. We want to increase our volunteer base substantially.
- We are increasing our usage of social media (e.g. Facebook) to help increase awareness of our shelter.
- We have participated in several adoption events at local businesses and festivals throughout the county.
- We work with B.A.R.K., a group of dedicated Clinton High School students, who come to our shelter once/week and help with dog walking and animal socialization.
- We have established a partnership with a local veterinarian to provide low cost spay/neuter, vaccinations and health care for our shelter animals.
- Our volunteer base is currently working to establish AC ARF, Anderson County Animal Rescue Foundation, a 501(c)3 nonprofit organization whose goal is to balance the health, public safety and welfare needs of people and animals in Anderson County.



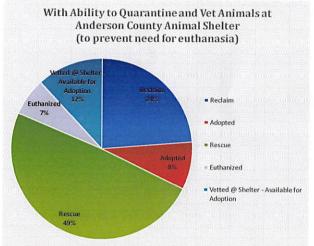
# Anderson County Animal Shelter Summary of 2017 3<sup>rd</sup> Qtr Results Dog Intake and Disposition



Key Point: There were ZERO dogs euthanized due to lack of space. Alternative methods of rescue were used to offset euthanasia, however, adoption rates are still too low.

Also, we must focus on how to provide needed healthcare to sick animals to reduce the euthanasia percentages for sick and contagious animals.

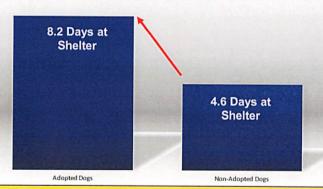
# Future Goals for Anderson County Animal Shelter (for dogs)





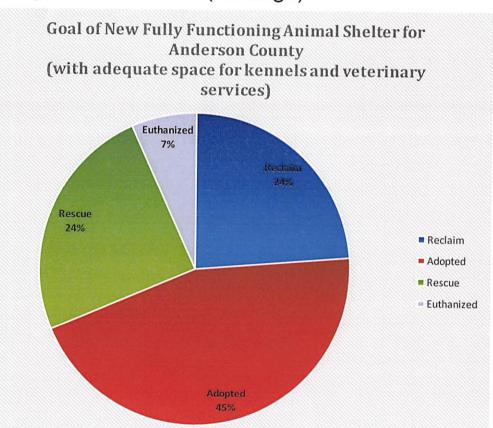
We can reduce euthanasia rates to 7% by adding areas for quarantine and vetting of animals (<10% is criteria for "no-kill" facility)

Anderson County Animal Shelter Average Days at Shelter per Dog (Adopted Dogs vs Non-Adopted Dogs)



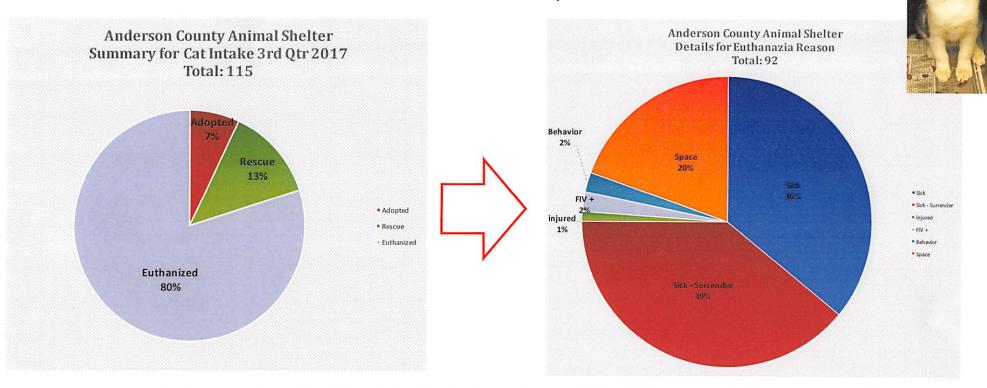
Kennel space must be increased to provide adequate time for successful adoptions in our community





Our goal is to partner with AC Animal Rescue Foundation to create a new, state-of-the-art Animal Shelter for Anderson County to provide services, educational opportunities and veterinary care for our animals and our pet-friendly community.

# Anderson County Animal Shelter Summary of 2017 3<sup>rd</sup> Qtr Results Cat Intake and Disposition



Key Point: 20% of cats were euthanized due to lack of space. Adoption rates, as well as options for rescue and transport are too low.

Also, we must focus on how to provide needed healthcare to sick animals to reduce the euthanasia percentages for sick and contagious animals.

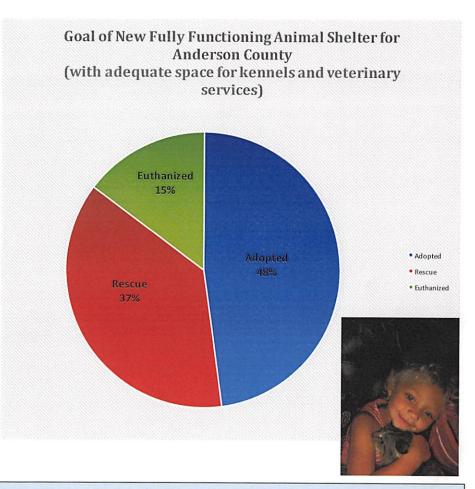
## Future Goals for Anderson County Animal Shelter (for cats)

#### Average number of days needed for Adoption / Rescue:

→ 16 days at the shelter – additional cat kennels are necessary to allow time at the shelter for adoption

#### Additional options for Adoption / Rescue are in progress:

- → Looking for additional rescue organizations for cats/kittens
- → Looking for transport opportunities to transport cats for adoption in the Northern US
- → Working with PetSmart in Oak Ridge to showcase cats in their store and promote for adoption



Our goal is to partner with AC Animal Rescue Foundation to create a new, state-of-the-art Animal Shelter for Anderson County to provide services, educational opportunities and veterinary care for our animals and our pet-friendly community.